



OPTIONS TO CONSIDER WHEN YOU RECEIVE A CITATION

1. PAY THE FINE AND COURT COSTS

A plea of guilty or no contest is required. This finalizes the case and no pre-trial or court appearance is needed. A conviction may appear on your driving record.

2. REQUEST PAYMENT ARRANGEMENTS

A plea of guilty or no contest is required. You may request a payment arrangement; if granted, you must pay half of the amount due, and the remaining balance will be due within 30 days. Otherwise, you must submit a complete, sworn financial application. You will be required to return to the Municipal Court for the payment arrangement recommendation. You must supply a picture ID, fingerprint, a daytime phone number, current address and employer information.

3. COMPLETE A DRIVER SAFETY COURSE:

A plea of guilty or no contest is required. If you are charged with a traffic offense, you **MAY** be eligible to take a driver safety course to dismiss the charge. You must **NOT** have a Commercial driver's license (CDL) You **must have** a valid Texas driver's license and current insurance in your name and have not taken the course within the last 12 months. Upon successful completion of the DSC course and provision of your driving record (obtained from DPS) your case will be dismissed. Violations not eligible for DSC include but are not limited to: (1) speeding 25 MPH or more over the posted speed limit; (2) passing a school bus when loading or unloading children; (3) moving violation received in a work zone with workers present; (4) leaving the scene of an accident after causing serious damage; and (5) leaving the scene of an accident without stopping to render aid and giving information.

PAYMENT IS REQUIRED UPON REQUESTING THE DRIVER SAFETY COURSE.

4. REQUEST DEFERRED DISPOSITION:

A plea of guilty or no contest is required. The Court may, in its sole discretion, defer disposition of your case. This procedure involves your payment of a special expense fee, which will be deposited into a bond account. The court will defer a finding of guilt, assess the applicable court cost and order you to comply with certain conditions. If you successfully comply with the terms, your case will be dismissed and the bond will be applied to the special expense fee. Normally, the only condition imposed by the court will be that you receive no additional citations for a period of 30 days.

If you fail to comply with the conditions, a judgment will be imposed, a conviction will be reported to DPS and the bond money will be applied to the fine.

PAYMENT IS REQUIRED AT THE TIME THE DEFERRED IS REQUESTED

5. CONTEST THE CHARGE

If you plead not guilty and wish to contest your charge you will be set for a mandatory pre-trial conference with the prosecutor. If the case cannot be resolved at that time, it will be set for trial.

Please fill out the reverse side of this form:



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You may only be granted one deferred and one driver safety course in a 12 month period. Please initial your request and fill out the bottom of this page completely:

I hereby enter my plea of GUILTY _____ NO CONTEST _____.

I waive my right to a jury trial and apply for:

____ Payment of fine and court costs in full

____ Driver Safety Course

____ Payment Arrangement

____ Deferred Disposition (I will be allowed to withdraw my plea if the Court does not follow the sentence recommendation made pursuant to this agreement.)

____ I hereby enter my plea of NOT GUILTY, **waive my right to a jury trial** and request a pre-trial conference with the prosecutor. (Additional paperwork required.)

____ I hereby enter my plea of NOT GUILTY and request a jury trial. Pre-trial conferences will be required prior to a jury trial. (Additional paperwork required.)

Citation Number: _____

Cause Number: _____

Cause Number: _____

Cause Number: _____

Cause Number: _____

Name: _____

Please print: First MI Last

Street Address City State Zip

Daytime telephone number Date of Birth: _____/_____/_____
Month Date Year

Signature Date _____/_____/_____
Month Date Year

Courts are required by law to collect court costs and fees for the State of Texas. Court costs are assessed if you are found guilty, if you plead guilty or no contest, if your case is deferred for a driver safety course, or if your case is deferred and you are placed on probation. If you are found not guilty, court costs are not assessed. If you go to trial and are found guilty, you may also be required to pay the overtime fees for any peace officer who testified at your trial.