

City of Galveston
 Department of Planning & Community Development
 823 Rosenberg, Galveston, TX. 77550
 Phone: 409-797-3620
 FOR INSPECTION CALL 409-797-3666

HVAC Permit Application

DATE: _____

Building Information

Owner: _____

Job Address: _____ Phone: _____

Contractor Name: _____ Phone: _____

REQUIRED INFORMATION		
Commercial	Residential	
New	New	
Addition	Addition	
Replacement	Replacement	
MUST CHECK ONE		

SEE REVERSE SIDE FOR VERY IMPORTANT INFORMATION					Size (tons)	Qty This size	Fee each	Total Fee
SPLIT SYSTEM EQUIPMENT								
<i>MUST CHECK REPLACEMENT TYPE</i>								
\$25.00 + \$5.50 PER TON PER SYSTEM								
Split System []	Cond. []	AHU []	Evap. []	System []				
Split System []	Cond. []	AHU []	Evap. []	System []				
Split System []	Cond. []	AHU []	Evap. []	System []				
Split System []	Cond. []	AHU []	Evap. []	System []				
PACKAGE UNITS / REFRIGERATION SYSTEMS / PTAC'S								
<i>MUST CHECK REPLACEMENT TYPE</i>								
System #1	Package Unit []	Refrigeration System []	PTAC []					
System #2	Package Unit []	Refrigeration System []	PTAC []					
System #3	Package Unit []	Refrigeration System []	PTAC []					
CHILLER OR COOLING TOWER WITH AIR HANDLERS								
\$25.00 + \$5.50 PER TON PER SYSTEM								
Chiller #1								
Chiller #2								
CHILLER/COOLING TOWER/AIR HANDLEING UNIT/DEHUMIDIFIER								
\$25.00 + \$3.50 PER TON PER SYSTEM								
Chiller or AHU #1								
Chiller or AHU #2								
Chiller or AHU #3								
BOILERS								
\$25.00 + \$2.50 PER 1,000 BTU input								
#1								
#2								
CLOTHES DRYER/RANGE/OVEN - COMMERCIAL							\$35.00	
COMMERCIAL KITCHEN VENT HOOD - (Duct work requires HVAC Permit)							\$35.00	
DEHUMIDIFIER/ERV - RESIDENTIAL							\$40.00	
DUCTS (NOT PART OF A NEW SYSTEM) \$25.00 + \$2.00 PER DROP								
FIREPLACE							\$40.00	
VENTILATION SYSTEM > 2000 CFM							\$40.00	

Contractor Signature: _____ Approved: _____

Mechanical Permit fees Effective January 15, 2007

Split Systems		Cooling Tower or Chiller with Air Handlers			
Size	Fee	Size	Fee	Size	Fee
1.5	\$33.25	6.0	\$58.00	50.0	\$300.00
2.0	\$36.00	7.5	\$66.25	75.0	\$437.50
2.5	\$38.75	10.0	\$80.00	100.0	\$575.00
3.0	\$41.50	12.5	\$93.65	150.0	\$825.00
3.5	\$44.25	15.0	\$107.50	200.0	\$1125.00
4.0	\$47.00	20.0	\$135.00	400.0	\$2225.00
5.0	\$52.50	25.00	\$162.50	500.0	\$2775.00

For other sizes – Base fee of \$25.00 plus \$5.50 per ton per system

Package Units		PTAC's		Refrigeration Systems	
Size	Fee	Size	Fee		
.5	\$27.25	6.0	\$52.00		
1.0	\$29.50	7.5	\$58.75		
1.5	\$31.75	10.0	\$70.00		
2.0	\$34.00	12.5	\$81.25		
2.5	\$36.25	15.0	\$92.50		
3.0	\$38.50	20.0	\$115.00		
3.5	\$40.75	25.0	\$137.50		
4.0	\$43.00	30.0	\$160.00		
5.0	\$47.50	40.0	\$205.00		

For other sizes – Base fee of \$25.00 plus \$4.50 per ton per system

Cooling Tower		Chiller		Air Handlers		Commercial Dehumidifiers	
Size	Fee	Size	Fee	Size	Fee		
5.0	\$42.50	50.0	\$200.00	300.0	\$1075.00		
7.5	\$51.25	75.0	\$287.50	400.0	\$1425.00		
10.0	\$60.00	100.0	\$375.00	500.0	\$1775.00		
15.0	\$77.50	125.0	\$462.50				
20.0	\$95.00	150.0	\$525.00				
25.0	\$112.50	200.00	\$725.00				

For other sizes – Base fee of \$25.00 plus \$3.50 per ton per system

Residential only

**MANUAL J COMPLIANT LOAD CALCULATIONS
REQUIRED FOR ALL NEW OR REPLACEMENT SYSTEMS.**

OUTSIDE DESIGN 89 deg. INSIDE DESIGN 75 deg.

“Like Kind” replacement systems are considered a “repair” and as such are not subject to the Manual J requirements. A letter stating old and new equipment model numbers, signed by the owner and the AC contractor must accompany this Permit Application.

**ALL NEW RESIDENTIAL DUCT SYSTEMS AND REPLACEMENT DUCT SYSTEMS (IF ALL DUCTS ARE TO BE REPLACED) MUST HAVE A DUCT BLASTER TEST ACCOMPLISHED AND CERTIFIED BY A THIRD PARTY TESTING COMPANY
CITY OF GALVESTON REQUIRES A DOCUMENT SHOWING THE SYSTEMS HAVE PASSED BEFORE ROUGH OR FINAL INSPECTIONS WILL BE ACCOMPLISHED**