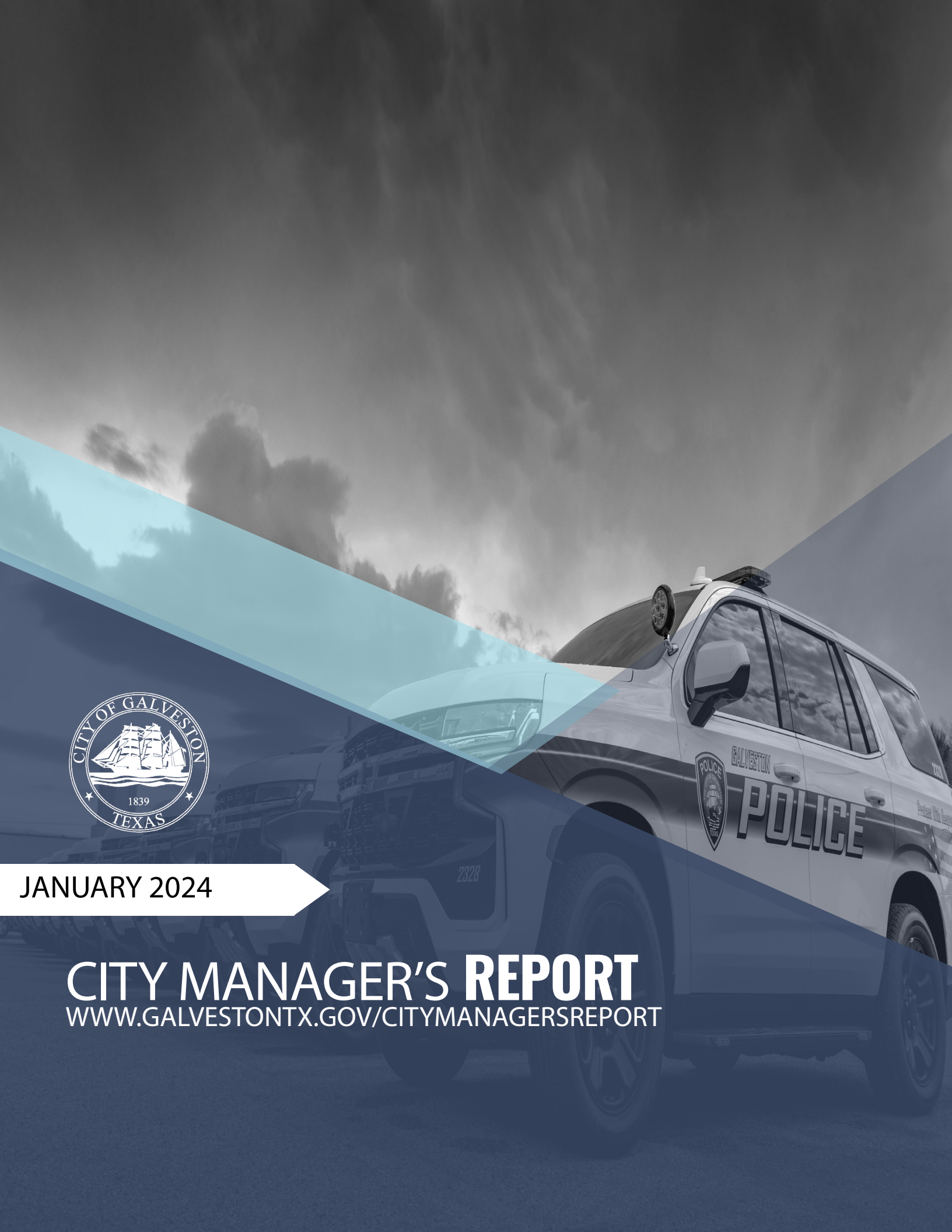




JANUARY 2024

CITY MANAGER'S REPORT

WWW.GALVESTONTX.GOV/CITYMANAGERSREPORT



A MESSAGE FROM OUR CITY MANAGER



We're excited about the many new additions to the City of Galveston's fleet. After many pandemic-related delays, the fleet recently received its remaining vehicles that had been ordered but delayed during COVID. We also for the first time since Hurricane Ike have all four rail trolleys restored and in Galveston.

Later this spring, the City of Galveston will roll out its fourth rail trolley for service. This will be the first time all four rail trolleys have been in service in nearly 20 years. A manufacturing company completed the renovation of the fourth rail trolley earlier this year and delivered the trolley to Galveston in February. The trolley is undergoing testing now and will be put into service soon.

The three other rail trolleys have been operating a Seawall-downtown service since 2021. All four rail trolleys were damaged during Hurricane Ike though even before Hurricane Ike, the fourth trolley had not been in service and was being used for parts for the other trolleys. We're excited about this opportunity to have all four in service.

Also in Island Transit, the City recently received three LPG (natural gas) trolley buses for the fixed route system. This is part of our efforts to fully replace the old buses with trolley-style vehicles and cleaner, alternative fuels.

The Fleet Facility, which oversees the ordering, maintenance, and repairs to the city's 597 vehicles, follows a vehicle replacement program that identifies units by analyzing their age, miles, and costs. The pandemic resulted in many delays to our vehicle deliveries. Fleet last month took delivery of 22 Chevy Tahoes for the Galveston Police Departments Patrol Division. These fully outfitted patrol vehicles have been deployed to the department and are in service. An additional 80 new units for other departments have been received during fiscal years '23 and '24. In fiscal year 2021, only 18 vehicles were delivered due to the pandemic.

The Fleet Department is awaiting delivery of an additional 30 vehicles, including more police units, a fire ladder truck, trolley buses, and a vacuum truck.

*Sincerely,
Brian Maxwell*

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CITY MARSHAL



LAST MONTH'S ACCOMPLISHMENTS

- 50: Court cases heard in Municipal Court
- 14: Public Nuisances abated.
- 22: Complaint based cases
- 324: Self-initiated cases
- 77: Complaints received
- 792: Total investigations
- 36: Vehicles Towed
- 143: Vehicles Red Tagged
- 731: Residential Parking Permits issued
- 856: Visitors passes
- 64: Golf carts permitted
- Long Term Parking Permits – 0 issued
- Regular Parking Citations total: 2,299 citations
- 4 citations: Properties for No Permit & placed Stop Work Order Red Tag Notices
- Department Received in Payments-
- Golf Carts- \$ 1,950.00
- Alarms- \$ 2,675.00
- Ground Transportation - \$ 1,015.00
- Events –
- Interviewed individuals for the open Deputy position
- Staff attended the Cops & Clergy sponsored by

East End First Assembly of God

- Staff attended Meetings for – Wildflower Exemptions, Mardi Gras planning



UPCOMING PROJECTS

- Staff will work on Enforcement during Mardi Gras events
- Staff will attend Cops & Clergy hosted by St. Augustine Episcopal Church
- Finalize a new Hire for the Vacant Deputy job



VIEW REPORTS

- Click here for the [City Parking Revenue](#)
- Click here for the [Park Board Parking Revenue](#)
- [Ground transportation report](#)
- [City Marshal Report](#)

COMMUNITY OUTREACH



LAST MONTH'S ACCOMPLISHMENTS

- Informed the public about City events, outreach & campaigns via social media, press releases and website. This included responding to media requests and updating the city website
- Created daily content for city social media channels to inform the public about city-related events
- Prepared the City Manager's Report
- Provided audio/visual assistance for City Council, planning commission, landmark commission and zoning
- Represented the city at various community events and meetings and solicited public feedback
- Assisted with several departmental requests for promotional materials, planning public meetings and updating the website
- Distributed materials for new sanitation ordinance at community events, meeting and social media
- Attended emergency alert system training
- Developed materials and assisted in planning for Touch-a-Truck
- Prepared Mardi Gras safety outreach materials



UPCOMING PROJECTS

- Touch-a-Truck event
- Hurricane season and emergency alert preparations
- Mardi Gras

LAST MONTH'S VIDEOS

[Galveston Fire Department Fire Safety Inspection](#)

[Mardi Gras public safety and parking PSA](#)

SPECIAL EVENTS

LAST MONTH'S ACCOMPLISHMENTS

- Held 8 meetings with event organizers regarding their events
- Planning and preparation for Upcoming Events (February-June)
- Special Event Permits Issued: 3
- Loudspeaker Permits Issued: 4

Completed Events:

- January 13: Dr. Martin Luther King Jr. Parade
- January 13: Yaga's Chili Quest and Beer Fest
- January 20: Bayou Ball Second Line Procession (Private Event)

UPCOMING PROJECTS

- February 2-13: MARDI GRAS! Celebration
- February 25: Galveston Marathon, Half Marathon & 5K
- March 2: Galveston Little League Parade
- March 2: City's Touch a Truck Event
- March 2: UTMB Preventative Medicine Initiative 5K
- March 23: Hike For Hope 5K
- March 30: Wounded Warrior Project Adaptive Cycle Ride

LEGISLATIVE AFFAIRS



VIEW REPORTS

- [Legislative Report January 5](#)
- [Legislative Report January 12](#)
- [Legislative Report January 19](#)
- [Legislative Report January 26](#)

FACILITIES



LAST MONTH'S ACCOMPLISHMENTS

- Ongoing City Hall 4th Floor Renovation Project
- Conducting preventative maintenance on the various HVAC systems in all City facilities
- Touch up painting projects in City Hall and Public Works facilities
- Ongoing routine maintenance on the Rosenberg Tree Lights
- Installed new Mini Split HVAC at the 30th Street Pump Station
- Handled and completed 578 work orders



UPCOMING PROJECTS

- Replacing the anti-slip strips on the steps inside City Hall
- Ongoing City Hall 4th Floor Renovation Project
- Replace the 5 ton HVAC condensing coils at Fire Station #7
- Replaced the emergency generator transfer switch controller at Fire Station #2

BUDGET



LAST MONTH'S ACCOMPLISHMENTS

- Presented FY2023 Budget Amendment
- Begin work on the FY2024 1st Quarter Budget Report



UPCOMING PROJECTS

- Distribute FY2024 1st Quarter Budget Report
- Prepare 1st Quarter Budget Amendment
- Begin work on the 2025-2030 Capital Improvement Program
- Begin work on FY2025 Departmental Budget Folders

MUNICIPAL COURT



LAST MONTH'S ACCOMPLISHMENTS

- View the report [here](#)

PURCHASING



LAST MONTH'S ACCOMPLISHMENTS

- Executed Contract with Workday / Collaborative for the ERP System
- Executed Contract with DA Welding for Hangar 70 and office 70A Sheet Metal Repairs
- Opened RFP 24-04 for Solid Waste Rate Sufficiency Analysis Services
- Opened RFP 24-07 Auditing Services for the Police Pension Board
- Opened Bid 24-04 On-Call Plumbing Services
- Opened Bid 24-03 Fleet Facility Automotive Repair Services
- Opened Bid 24-02 Fleet Facility Towing Services
- Advertised RFP 24-07 Police Pension Plan
- Advertised RFP 24-06 Comprehensive Plan for the City of Galveston
- Advertised RFP 24-09 Stewart Beach Pavilion Demolition
- Advertised RFP 24-08 37th Street Broad to Seawall Mill and Overlay



VIEW REPORTS

- View the report [here](#)



UPCOMING PROJECTS

- Drafting Solicitation for 61st Street Property for sale
- Drafting Solicitation for 61st Street Property Remediation
- Drafting Solicitation for the Cemetery Project
- Drafting Solicitation for Island Transit Software
- Drafting Solicitation for the Recycling Office Building.
- Drafting Solicitation for City Comprehensive Plan
- Drafting Solicitation for Sanitary Lift Stations 6, 8 & 26
- Drafting Solicitation for 14th Street Pump Station
- Drafting Solicitation for CAD/RMS System (Police Dept)
- Drafting Solicitation for City Hall 4th Floor furniture
- Drafting Solicitation for City Airport Property off 99th Street
- Drafting Solicitation for Sanitary Sewer Rehab

- Drafting Solicitation for City Hall East Side Terracotta Stone Work Repairs and Waterproofing
- Drafting Solicitation for 10 Mile elevated Road Storage Tank
- Drafting Solicitation for Storage Tank Rehab Airport
- Drafting Solicitation for Storage Tank Rehab UTMB
- Drafting Solicitation for 6 Lift Station Rebuilds for various locations
- Drafting Solicitation for 23rd Street Waterline Offset
- Drafting Solicitation for Lift Station SCADA
- Drafting Solicitation for Exterior Airport Terminal Building Repairs
- Drafting Solicitation for Galveston Incinerator
- Drafting Solicitation for Outside Auditing Services
- Drafting Solicitation for Supplemental Towing
- Drafting Solicitation for Auto Body Shop Repairs
- Drafting Solicitation for Liquid Ammonia Sulfate (LAS) Chemical
- Drafting Solicitation for Storage Tank Rehab 59th Street
- Drafting Solicitation for Stewart Beach Pavilion Demolition
- Drafting Solicitation for Temporary Beach Patrol Temporary Facilities
- Drafting Solicitation for Construction of New Galveston Island Beach Patrol Facilities
- Drafting Solicitation for GPD Marine Division vessel maintenance.
- Drafting Solicitation for 59th Street 7.5 million gallon Water Storage Tank – Owner’s Rep Services
- Drafting Solicitation for Causeway Waterline – Owner’s Rep Services
- Drafting Solicitation for Grant Writing and Administration (Island Transit)
- Drafting Solicitation for South Shore Pump Station – Construction Phase
- Drafting Solicitation for Bridge Loans
- Drafting Solicitation for South Shore Pump station – Owner’s Rep Services
- Drafting Solicitation for COG Island Wide Action Safety Plan
- Drafting Solicitation for FY 2024 Pavement Preservation Package
- Drafting Contract for Traffic Signal Design
- Drafting Solicitation for Replacement Flooring at McGuire-Dent under Fitness Equipment
- Drafting Solicitation for Architectural/Engineering Services for General Aviation terminal

CUSTOMER SERVICE



LAST MONTH'S ACCOMPLISHMENTS

- Installed 13,225 AMI meters in Beacon (inception to date)
- 2,993 customers signed up for the Eye on Water app (3,866 meters)

Performance Measures	FY 2020	FY 2021	FY 2022	FY 2023	1st Qtr FY24	Jan-24
Meters re-read manually	550	321	602	1,621	1,531	1,226
Adjustments	1,536	2,003	2,375	2,480	563	258
Adjustments (\$\$\$)	\$ 341,172	\$ 373,460	\$ 208,133	\$ 281,237	53,828	\$ 17,090
Water Bills emailed		73,149	75,338	84,439	22,250	7,475
Water Bills Mailed Out	255,470	245,009	233,831	227,760	55,477	18,386
Outstanding "water concern" emails received	309	323	281	138	34	10
Outstanding "water concern" emails completed	509	306	210	119	34	8
Service Orders	15,078	18,437	18,967	21,243	4,847	1,819
New Customer connections	3,556	3,483	3,660	3,272	675	222



UPCOMING PROJECTS

- Continue participation on the core team relating to the AMI implementation project
- Continue using Beacon to identify vacant usage and leaks
- Encourage customers with AMI meters to enroll in Eye on Water
- Encourage e-bills and autopay
- Continue delinquent calls and shut offs
- Transitioned to new utility billing print vendor

ACCOUNTING



LAST MONTH'S ACCOMPLISHMENTS

- External auditors completed FYE 23 onsite fieldwork

Performance Measures	FY2020 ACTUAL	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ACTUAL	FY2024 ACTUAL
Number of vendor payments completed	5,103	5,926	5,039	5,350	1,704
Number of checks as percent of total vendor payments	85.07%	75.41%	74.94%	71.98%	69.60%
Number of electronic payments as a percent of total vendor payments	14.93%	24.59%	25.06%	28.02%	30.40%
Number of funds managed	118	124	126	137	139
Investment Portfolio (Millions)	\$169	\$150	\$162	\$233	\$222
Interest Earned (Thousands)	\$1,923	\$81	\$173	\$8,373	\$2,259
Number of bank accounts reconciled	34	34	34	35	35
Ike FEMA PW's in Audit with FEMA				33	13
Ike FEMA PW's in Audit with TDEM/State				1	0
Ike FEMA projects in progress				1	1
Ike FEMA projects closed by FEMA/TDEM				484	505
Total Ike FEMA Projects				519	519
Hurricane Harvey FEMA PW's Closed by FEMA/TDEM				27	27
Hurricane Harvey FEMA PW's in audit with FEMA/TDEM				0	1
Hurricane Harvey FEMA PW projects in progress				1	0
Total Hurricane Harvey FEMA Projects				28	28
Total 2021 Winter Storm FEMA projects closed by FEMA/TDEM				6	6
Total 2021 Winter Storm FEMA PW's in Audit with FEMA/TDEM				1	1
Total 2021 Winter Storm FEMA projects in progress				0	0
Total 2021 Winter Storm FEMA projects				7	7
Total Tropical Storm Laura FEMA projects closed by FEMA/TDEM				6	6
Total Tropical Storm Laura FEMA projects in progress				0	0
Total Tropical Storm Laura FEMA projects				6	6



UPCOMING PROJECTS

- Compiling the FY23 ACFR
- Gravity application version upgrade delayed until April 2024

FIRE DEPARTMENT



LAST MONTH'S ACCOMPLISHMENTS

ACCIDENT JAWS ROLLOVER RESCUE	1	0.1%
ACCIDENT MAJOR	26	3.7%
ASSIST BY FIRE	96	13.8%
CHOKING	2	0.3%
DROWNING / DIVING / SCUBA ACC	3	0.4%
DUMPSTER TRASH FIRE	4	0.6%
ELECTRICAL PROBLEMS SPARKS	16	2.3%
FIRE ALARM	113	16.2%
FIRE OUTSIDE	3	0.4%
FIRST RESPONDERS	277	39.7%
GAS LINE BREAK LEAK	5	0.7%
GRASS	1	0.1%
PENETRATING TRAUMA	2	0.3%
POWER LINES DOWN TRANSFORMER	21	3.0%
RESCUE	27	3.9%
SMELL OF SMOKE GAS INSIDE	15	2.1%
SMELL OF SMOKE GAS OUTSIDE	12	1.7%
STRUCTURE FIRE	19	2.7%
UNCONSCIOUS	52	7.4%
VEHICLE FIRE	3	0.4%
Total:	698	100.0%



UPCOMING PROJECTS

- NIMMS ICS 400 training class
- Civil Service Appeal Hearing
- Mardi Gras 2024
- Training UTMB MRI training
- EV (Electric Vehicle) Training for Fires
- Recruitment Day at San Jacinto College



LAST MONTH'S ACCOMPLISHMENTS

- Total rolling stock count - 594
- Mechanics worked on:
- Total pieces of assets with work orders - 253
- Total work orders - 540
- Number of work orders with specific repair reasons:
- Repairs from PM's Services - 42
- General Repairs - 529
- Accident Repairs - 7
- Other Repairs - 7
- Vandalism - 2
- Road Calls - 107
- Add On Item - 7
- Preventive Maintenance Services - 132
- Warranty - 0
- Non-Vehicle Repair - 2
- Provided 53,233 gallons of fuel for the city and outside organizations.
- 1 City gallons \ 38,509
- 101 Galveston County gallons \ 4,171
- 201 Parks Board gallons \ 3,856
- 301 Port of Galveston gallons \ 2,757
- 401 Jamaica Beach gallons \ 572
- 501 Bayou Vista gallons \ 593
- 601 Galv County Health District \ 2,775
- 701 Navigation District gallons \ 0
- New decals for older fleet vehicles with new designs
- Fourth steel wheel trolley under restoration by GOMACO Trolley Company
- Updating older GPS systems in some city units



UPCOMING PROJECTS

- Continue fleet services.
- Continue restoration of the steel wheel trolley by GOMACO Trolley Company.
- Received one new fleet unit during the month

GRANTS & HOUSING



LAST MONTH'S ACCOMPLISHMENTS

- **Financial Management – Staff submitted the Cash on Hand Report to HUD**
- **Staff corrected (6) PR 26 Financial Summary Reports for HUD (2017-2022)**
- **Staff received a favorable End of Year Letter for PY2022 from HUD**
- **Facilitated review of project accounts for allowable and allocable expenditures and preparation of adjustments as needed for development of program drawdowns to reimburse the City**
- **Tenant-Based Rental Assistance Program (TBRA) – To date, assisted a total of 97 LMI households with rental assistance for one (1) year and security deposit**
- **Staff determined three (3) low-income households eligible for assistance**
- **Staff performed one (1) Housing Quality Standards inspection and two (2) re-inspections**
- **Staff received applications and are processing intake reviews**
- **Homebuyer Assistance Program (HAP) – Staff accepted and reviewing one (1) application for the City's HAP, homebuyer seeking assistance for downpayment and closing cost towards the purchase of their new home**
- **Parks & Recreation**
- **Staff attended pre-construction conference with Crecent Electric**
- **Monitoring Review – Staff conducted desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant**
- **Entered all project accomplishments into HUD's Integrated Disbursement and Information System (IDIS)**
- **Training/Meeting**
- **Staff attended Leadership Training at Galveston Community College**
- **Staff attended Prohibited Discrimination, Harassment and Retaliation Training**
- **Staff attended the Coordinated Entry Planning Entity Meeting**
- **Technical Assistance**
- **Provided assistance for 77 homeowners with housing information, 30 homebuyers for homebuyer assistance program, 39 inquiries for Galveston County housing program, and over 260 phone inquiries for rental assistance**
- **Public Outreach**
- **Staff attended the Gulf Coast Homeless Coalition monthly meeting**



UPCOMING PROJECTS

- **2022 Street Repaving Project – Complete the additional environmental review process for completion of the project**
- **Financial Management – (HUD Regulatory Requirement)**
- **Staff will facilitate review of project accounts for allowable and allocable expenditures and preparation of adjustments as needed for development of program drawdowns to reimburse the City**
- **Tenant-Based Rental Assistance Program (TBRA) – (HUD Regulatory Requirement)**
- **Staff will continue to accept, review and process application submitted under the TBRA Program. This program will assist qualified low-income households with rental assistance for one (1) year and security deposit**
- **Homebuyer Assistance Program (HAP) – (HUD Regulatory Requirement)**
- **Staff accepted one (1) Homebuyer Assistance Program application and in the intake review process**
- **Staff will be accepting applications for the City’s HAP, which will assist with up to \$14,500.00 for downpayment and closing cost towards the purchase of a new home within the City of Galveston**
- **Davis-Bacon – (HUD Regulatory Requirement)**
- **Staff will review certified payrolls**
- **Monitoring Review – (HUD Regulatory Requirement)**
- **Staff will conduct desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant**
- **Staff will enter all project accomplishments into HUD’s Integrated Disbursement and Information System (IDIS)**
- **Training Webinars – (HUD Regulatory Requirement)**
- **Staff will participate in HUD training webinars**
- **Public Outreach**
- **Staff will attend the Gulf Coast Homeless Coalition monthly meeting**

HUMAN RESOURCES



LAST MONTH'S ACCOMPLISHMENTS

- Held two New Hire Orientations. Hired Nine (9) New Employees
- Held Civil Service Promotional Exams for the Police and Fire Departments
- Held Civil Service Lateral Exams for the Police Department
- Hosted and presented Galveston College Leadership Course 1 – “Understanding the HR Function: Managing Human Assets”
- Presented “Prohibited Discrimination, Harassment and Hostile Work Environment” training to City departments
- Hosted site visit for Nationwide Insurance to provide assistance to Employees with additional retirement plan options
- Completed all benefit changes made through Open Enrollment which will become effective January 1, 2024
- Hosted onsite/virtual Health Benefits Plan Board Meetings
- Continual involvement in processing employee new hires, promotions, salary changes, civil service activity, and unemployment hearings
- Continue support of City Departments in filling job vacancies



UPCOMING PROJECTS

- New Hire Orientation
- Continue support of City Departments in filling job vacancies

Information Technology



LAST MONTH'S ACCOMPLISHMENTS

- Mitigated security risks to the City's network by:
 - Blacklisted 25 addresses/domains related to phishing or spam
 - Tier 1 Support Completed 222 technical support tickets
 - Completed redistricting plans for Police responses
 - Completed new response plans for GFD
 - Council approved the purchase of the Workday solution to replace Banner
- Upgraded 2012 servers to latest OS version mitigating security risk for EOS operating system
 - Launched the annual required Cybersecurity Training Campaign for 2024
 - Updated Cisco Unity with 2024 Holiday schedule
 - Completed upgrade of VMWare tools Completed annual banner upgrade
 - Deployed new sanitation rates in the Utility Billing system
 - Continued efforts on other open projects



UPCOMING PROJECTS

- Deploy equipment and software for GPD Trimble system
- Make ready and deploy command post and waypoint for public safety Mardi Gras
- Add new codes for mobile ticketing application for public safety
- Kick off the CAD/RMS software replacement project and BPR sessions
- Kick off and begin project activities of the workday ERP system implementation
- Continue project activities on the AMI project
- Complete VMWare virtual server updates
- Project activities on the drainage assessment project and rate fee project
- Project activities on the Accela software system changes project
- Project activities on the citywide security camera needs assessment and update project
- Continue equipment refresh project for police and other city assets
- Continue implementation activities on the DUO dual factor authentication project
- Deploy replacement firewall that serve the League City data center connection for the police department
- Kickoff annual surplus project
- Complete changes to public facing portals based on results of scans mitigating security risks
- Continue city cell phone upgrade project

Information Technology

GIS Division



LAST MONTH'S ACCOMPLISHMENTS

- Completed nine (9) GIS map and data requests consisting of seventy-five (75) items:
- Updated sanitary sewer overflows with December 2023 data
- Updated child care facilities and schools feature classes, created buffers, and updated the SORR map
- Created project area and points files and project maps for the Causeway Waterline Project
- Created Portal account for user
- Created list of owner names and site addresses for Galveston parcels
- Streets Traffic Infrastructure - The Traffic Sign, Streetlights, Traffic Signals, Ramps and Sidewalks have all been updated from data provided by City Engineer as provided by contractor.
- City Facilities - Created list of City Facilities and site addresses
- Comprehensive Action Safety Plan - Exported and provided 26 featureclasses for said plan
- VUEWorks Map - Added City Council Districts to VUEWorks map service per user request.
- Completed five (5) GIS Support requests consisting of twenty-three (23) items:
- Emergency Preparedness Maps - converted 11 generic island map and 8 utility emergency maps to Arc-Pro
- User Logins - Assisted 4 users with login/reset pwd



UPCOMING PROJECTS

- Ongoing Projects: Cemetery Management System
- Field data collection.
- Begin digitizing cemetery books.

ISLAND TRANSIT



LAST MONTH'S ACCOMPLISHMENTS

- [Fixed route ridership: 14,761](#)
- [Seawall route: 2,328](#)
- [Streetcar: 1,068](#)
- [Charter: 0, Charter Billing: \\$0](#)
- [Island Transit Monthly Report](#)



UPCOMING PROJECTS

- **Continue operations**

PARKS & RECREATION

PARKS & MAINTENANCE



LAST MONTH'S ACCOMPLISHMENTS

- Mowed grass and maintained litter from all City-Owned or City-Managed Parks, Ballfields and Facilities as well as main thoroughfares, Right-of-ways, City owned cemeteries and the I-45 feeder roads
- Secured and Monitored Park Facilities and Equipment
- Repaired park maintenance equipment
- Watered all landscaping planters on 23rd Street from Harborside to Church 3x a week
- Assisted Citizens in Locating Family Plots at All City Owned Cemeteries
- Cleaned graffiti in parks and playgrounds
- Continued marking all baseball and softball fields daily for league play.
- Completed grading at Hooper Field
- Completed installation of safety surfacing at Adoue Park
- Trimmed palm trees down Broadway, Central City Blvd, Cove View Blvd, & East Beach Dr
- Installed grass at Hooper Field and began assembly of bleachers
- Installed new electrical fixtures at Lee and Joe Jamail Bay Park Boat Ramp



UPCOMING PROJECTS

- Install in-field red dirt & complete assembly of bleachers at Hooper Field
- Install shade structures at Adoue Park (donation from Better Parks for Galveston)
- Design Stages of Jones Park Renovation
- IDC Parks Package 3 and 4 Projects
- Install storage area at Crockett Park
- Reconfigure electrical and replace flooring under fitness equipment at McGuire-Dent
- Replacement of security lighting pole at Lee and Joe Jamail Bay Park Boat Ramp
- Staff will attend TRAPS Institute and Expo + Maintenance Rodeo in Galveston

RECREATION & ADMIN



LAST MONTH'S ACCOMPLISHMENTS

McGuire-Dent Membership Totals:

- Adults: 2592
- Seniors: 1636
- Youth: 698
- Military: 481
- Daily Pass (Adults & Seniors): 154
- City Employee Passes (All Access to Rec Centers & Pool): 130

Wright Cuney Membership Totals:

- Adults: 463
- Seniors: 200
- Youth: 568
- Held Community Meetings For/With: Better Parks for Galveston, The Families, Children & Youth Board, Cultural Arts Commission, Parks & Recreation Advisory Board, Tree Committee and Galveston Ukulele Society.
- Continued planning for the February 2024 Texas Recreation and Park Society Institute, hosted in Galveston
- Continued After School Youth Programs
- Replaced Pool Table at McGuire-Dent & Installed New Pool Table at Wright Cuney
- Youth Summer Program planning
- Assisted with Bird City Committee recertification planning
- Added new adult fitness classes: Circuit Training, Jump Class, and SEAWALLkers club.
- Began planning for floor replacement under fitness equipment at McGuire-Dent



UPCOMING PROJECTS

- Continue to Review & Update Programs, Policies, and Procedures
- Replace flooring underneath fitness equipment at McGuire-Dent
- Replace older fitness equipment
- Resurface Locker Room flooring
- Grow Youth Programming at McGuire-Dent
- Seek funding from IDC for numerous Park Projects
- Host the Texas Recreation and Park Society Institute & Expo February 26-March 1

AQUATICS



LAST MONTH'S ACCOMPLISHMENTS

- Pool closed for the season.
- Staff taught 2 CPR Classes to Recreation Staff in January
- Staff is working on next season's activities and programs.
- Staff attended communities in school career fair at Ball H.S. on 1/12/24
- Polar Plunge was held on January 13th with 28 participants jumping into the 57 degree water
- Pool deck resurfacing began mid January
- Jobs posted for seasonal staff
- Current Memberships: Adult – 306, Child – 107, Senior – 152, Military – 43, Water Aerobics -0, City Employee 130
- Average Daily Attendance for month: 0 (Closed)
- Pool Transactions for January. Memberships \$240.00, Activities & Programs \$570, Concessions \$0, Rentals \$0, Training Classes \$0, Expense Reimbursement \$0
- Pocket Park 1 & 2:
- Pocket Parks last day was Sunday October 1, 2023, Will reopen in March.
- RFP in progress for concession vendor at Pocket Park two.
- Staff is preparing for next season.
- Weekly checks of Pocket Park two
- Ordered season passes.
- Daily Beach Transactions: \$0
- Season Passes Sold: \$0
- Total Revenue: \$0



UPCOMING PROJECTS

- Plan for upcoming events department wide
- Overhaul and update acid room

PLANNING & DEVELOPMENT



LAST MONTH'S ACCOMPLISHMENTS

- Hosted 5 Pre-Development Meetings
- Two Landmark Commissioners attended Galveston Historical Foundation's lecture on Ulysses S. Grant's Galveston Visit
- City Council adopted the Tree Committee's recommended changes to the Wildflower Exemption
- Daniel Lunsford presented to the City of Dickinson on Galveston's Concession regulations

Landmark Commission:

- 24LC-001 2202 Ave P Tax Verification
- 24LC-002 1828 Ave M 1/2 Certificate of Appropriateness for alternative fence material
- 24LC-003 112 23rd Certificate of Appropriateness for Breakwater

Planning Commission:

- 24P-001 2802 Ave M 1/2 License to Use for Deck
- 24P-002 1114 15th License to Use for House Encroachment
- 24P-003 1-40 Clara Barton R-0 Rezoning
- 24P-004 3802 Ave J Alley Abandonment

Zoning Board of Adjustment:

- 24Z-001 4226 Kent Special exception (front

setback)

Beachfront Construction/Dune Protection Permits:

- 24BF-001 4221 Pirates Additions to the slab and driveway with cargo lift.
- 24BF-002 11518 Beachside New single-family home construction.
- 24BF-003 2445 Sunset New single-family home with elevator.
- 24BF-004 22309 Vista Del Mar Install cargo lift.
- 24BF-005 17607 Gleis New dune walkover
- 24BF-006 12704 Bermuda Beach New paver slab
- 24BF-007 4221 Las Palmas Extend upper and lower deck
- 24BF-008 18101 FM 3005 Construct an RV cover with a covered deck.
- 24BF-009 22300 Kennedy Install vinyl fence

Planning Administration:

- 24PLAT-00001 13818 Musket Replat 2 lots into 1 Lot
- 24PLAT-00002 2318 Ave N 1/2 Replat 3 lots into 2 lots
- 24PLAT-00003 709 Ave H Replat 1 lot into 2 lots in UN

- 24PLAT-00004 1028 Ave K Replat 1 lot into 2 lots in UN
- 24PLM-00001 1727 61st Concession
- 24PLM-00002 9020 Stewart 2024 Renewal
- 24PLM-00003 2302 Ave B Concession Renewal 2024 - West End Glass
- 24PLM-00004 3624 Ave R 1/2 Wildflower Exemption 2024
- 24PLM-00005 2601 Ave N Tree Removal - Private (Mitigation Fee Paid)
- 24PLM-00006 3902 Ave J 2024 coin-op renewals
- 24PLM-00007 4102 Ave J 2024 coin-ops renewal
- 24PLM-00008 2502 45th 2024 coin-op renewals
- 24PLM-00009 6702 Seawall Coin-Ops
- 24PLM-00010 21007 Sandhill Wildflower Exemption 2024
- 24PLM-00011 1728 Ave N Coin Ops
- 24PLM-00012 2516 Ave C Temporary Parking Lot - Chili Festival
- 24PLM-00013 20819 Sandhill Wildflower Exemption 2024
- 24PLM-00014 Wildflower Exemption 2024
- 24PLM-00015 7501 Stewart Coin Ops
- 24PLM-00016 3911 Warrior Wildflower Exemption 2024
- 24PLM-00017 7201 Heards 2024 renewals
- 24PLM-00018 8423 Stewart Concession
- 24PLM-00019 2825 61st Coin Ops
- 24PLM-00020 2421 Ave Q 2024 Renewal

BUILDING DIVISION



LAST MONTH'S ACCOMPLISHMENTS

- [Inspections Completed](#)
- [Permits Issued](#)

POLICE DEPARTMENT



LAST MONTH'S ACCOMPLISHMENTS

- 465 reports taken
- 4559 calls for service
- 335 arrests
- Traffic Safety Unit – Total Arrests 48, Impaired Driving Arrests 21
- COAST Team (Mental Health Unit) – 82 Calls for Service

National Incident-Based Reporting System (NIBRS) Statistics:

- Crimes Against Persons
- January 2023: 85
- January 2024: 59
- Percent Change: -30.59

Crimes Against Property

- January 2023: 162
- January 2024: 103
- Percent Change: -36.42

Crimes Against Society

- January 2023: 64
- January 2024: 35
- Percent Change: -45.31

- Thank you to GFD Gilbert Robinson (Retired) for allowing GPD to assist with the coordination of this year's MLK Parade. We enjoyed participating.
- Community meetings attended this month include the monthly GCPAAA, Galveston Urban Ministries Board, Lighthouse Charity Team, Salvation Army Advisory Board meeting, as well as the United Way Partnership meeting. In addition to the above-mentioned meeting, 3 academy classes have been hosted thus far this year.
- Collaborations have already started about the hosting of the Ironman Triathlon, Galveston Marathon, and the Galveston Lassie League parade and opening day event.



PUBLIC WORKS

RECYCLING



LAST MONTH'S ACCOMPLISHMENTS

- Recycling Division processed 79.22 tons of recyclable materials. Including 24.72 tons of paper, cardboard, and plastic, 21.24 tons of glass, and 33.26 tons of mixed metals and tin.
- Recycling Division received \$13,855.47 in commodity rebates.
- Recycling Center had an estimated 20,530 visitors to the recycling center for the month of January.
- Recycling Division provided curbside service for 251 community members.
- Continued optimization of the recycling center. We also improved our processes for streamlining, infrastructure for shelter in place situations, and logistics by improving the layout of our staging area and loading zone.
- Continued providing collection support for The Rosenberg Library, The Galveston Sheriffs Department, Shriners Hospital, and provided bale removal services.
- Completed weekly-pickup services of all Internal City Divisions, Galveston County Sheriffs Department, Galveston College, Galveston ISD, Private/Charter Schools in Galveston, and GISD Admin Offices.
- Current Impact Data
- 2023-2024 Fiscal Year
- Total Commodity Sales: \$47,147.54
- Diversion Savings: \$39,289.62
- Total Tonnage: 328.05
- Landfill Cubic Yards Saved: 6,396.18
- Visitor Usage to the Facility: 81,998
- Curbside Service Usage: 251

MUNICIPAL SERVICES



LAST MONTH'S ACCOMPLISHMENTS

- Installed 12 water taps and 11 sewer taps.
- Repaired 58 distribution system leaks, investigated 5 property owner leaks, and responded to 5 low water pressure complaints.
- Line cleaning crews have cleaned 25,970 feet of collection system sewer main; removing 35,900 pounds of debris.
- SL-RAT crew have inspected 116 manholes and surveyed 20,450 feet of sewer mains.
- Hydrant crew has conducted maintenance on 130 fire hydrants and repaired 6 fire hydrants.
- Collection Crews repaired 1 cave ins on sanitary mains, repaired 4 sewer taps, replaced 1 manhole and repaired 7 manhole covers to prevent infiltration and inflow



UPCOMING PROJECTS

- Hydrant crew will be assessing and repairing/rebuilding hydrants in the San Jacinto Neighborhood
- The sewer construction crew will begin rehabilitating the sewer main on 39th Street from Ave L to Ave M
- The SL-Rat Crew will continue proactive measures in Lasker Park and Old Carver Park Neighborhood



VIEW REPORTS

[Click here to view the monthly report for Municipal Utilities](#)

STREETS & DRAINAGE



LAST MONTH'S ACCOMPLISHMENTS

- Filled 73 potholes
- Completed 14 utility cuts
- Paved 5 blocks at 1,600 linear feet
- Cleaned 64 gutter pans.
- Mowed 2,500 linear feet of ditches



UPCOMING PROJECTS

- Pave 4th Street from Market to the Seawall
- Clean the outfalls on Harborside.
- Mow around the Moody Compress Building

TRAFFIC



LAST MONTH'S ACCOMPLISHMENTS

- Re-stripe Heards lane and the intersection at 51st and Broadway.
- Market Street overhead sign installation



UPCOMING PROJECTS

- Continue the beach to bay project sign installation.
- Replace various traffic light service panels around the island.
- Mardi Gras special event set up and tear down.
- Continue the street light repair initiative.

SANITATION



LAST MONTH'S ACCOMPLISHMENTS

- Sanitation crews completed 695 total requests for service.
- Sanitation crews made 452 trips to the Transfer Station.
- Deposited 2,350.58 tons (4,701,160. lbs) of trash/garbage at the Transfer Station



UPCOMING PROJECTS

- Continue operations



VIEW REPORTS

[Click here to view the monthly report](#)

SCHOLES AIRPORT



LAST MONTH'S ACCOMPLISHMENTS

- **147th Attack Wing Tests Agile Combat Employment Concept with MQ-9 Reaper:** In a groundbreaking move towards enhancing military capabilities, the 147th Attack Wing recently conducted innovative Agile Combat Employment (ACE) operations at Scholes International Airport in Galveston, Texas. Please go to the following link for more information on the testing that was done at the Scholes Airport. <https://www.dvidshub.net/image/8200835/147th-attack-wing-tests-agile-combat-employment-concept-with-mq-9-reaper>
- **24CTGLVST - Air Traffic Control Tower (ATCT) Window Replacement Project:** Work on this project started on January 17, 2024. This project replaces the 13 existing windows and frames in the ATCT. Funding for this project comes from an FAA Bipartisan Infrastructure Law (BIL) FAA Contract Tower Program Funding grant for \$600,000, an Airport Infrastructure Grant (AIG) for \$29,880, and \$3,320 of airport funds to cover the total bid price of \$633,200.
- **Airport Terminal:** This project is for cleaning exterior walls and sidewalks.
- **Monthly Airport Information Request:** We handled 35 requests for information related to airport operations in January.
- **Airline service:** 24
- **Aircraft Rental:** 0
- **Flight Instruction:** 2
- **Lease Hangar Space:** 2
- **Vehicle parking:** 1
- **Complaints:** 0
- ***Other:** 6

SCHOLES AIRPORT



UPCOMING PROJECTS

- **Airport Advisory Committee Meeting:** The Airport Advisory Committee meeting is at noon on February 13, 2024. The Committee will discuss the status of various projects and receive the monthly fuel, operations, and budget reports.
- **2412GLVST – Engineering & Design – Taxiway E Realignment, Apron Reconstruction, and Drainage Project:** The TxDOT Aviation Grant for \$5.8 Million is signed and the kickoff meeting is scheduled for February 21. The project will relocated Taxiway E (Phase I), construction of three aircraft pads to support fully loaded C-17 aircraft, and make drainage improvements near Taxiway C and the runway intersection.
- **Facility Maintenance Repairs:**
 - Repairs to Hangar 70, 71, and Office 70A – replacing sheet metal and repairing roof leaks. The repairs should be completed in February.
 - ATCT Windows – replacing 13 window frames and windows. The repairs should be completed in February.
 - Hangar 28, Units 2 and 6 – treating the interior framing for corrosion and installing a divider wall.
- **Turf Runway 18/36:** We plan to open the newly built Turf Runway on the west side of Runway 18/36 once the Runway Safety Plan has been reviewed and approved. The turf runway is 1,435 feet long and 70 feet wide, marked by white and white/orange cones.

VIEW REPORTS

- [Click here to view the traffic report](#)
- [Click here to view the fuel report](#)
- [Monthly Airport Inquiries](#)