



DECEMBER 2023

CITY MANAGER'S **REPORT**

WWW.GALVESTONTX.GOV/CITYMANAGERSREPORT

A MESSAGE FROM OUR CITY MANAGER



The new year is the time for residents planning to grow wildflower gardens to apply for the Planned Natural Landscape Exemption to avoid citations.

Property owners, per city ordinance, are required to keep their yards maintained, and vegetation located outside of a cultivated bed and exceeding 9 inches in height is considered a high weeds and grass violation. Residents may apply for an exemption to this requirement for planned gardens. The window to apply for the permit is during the first two months of the year before the spring season.

The Planned Natural Landscape Exemption is free for residents to acquire; however, properties with an active “high weeds and grass” violation in municipal court are required to pay a \$250 permit fee.

The exemption is intended for residents who wish to cultivate a natural garden. Residents must comply

with the requirements of the permit, which include mowing or maintaining an 18-inch buffer adjacent to the property structures and other privately and publicly owned property. Access must be maintained for utility service providers to their respective meters or outside house hookups and the postal service, as well as access for emergency responders. The annual permit is valid from the date the permit is obtained and shall expire on the last day of February each year.

To apply for a permit, residents may contact the Development Services Department at planning@galvestontx.gov or 409-797-3660. The Planned Natural Landscape application is also available on the City’s website: galvestontx.gov.

*Sincerely,
Brian Maxwell*

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CITY MARSHAL



LAST MONTH'S ACCOMPLISHMENTS



UPCOMING PROJECTS

- 27: Court cases heard in Municipal Court
- 28: Public Nuisances abated.
- 328: Complaint based cases
- 75: Complaints received
- 676: Total investigations
- 23: Vehicles Towed
- 117: Vehicles Red Tagged
- 24: Residential Parking Permits issued
- 26: Visitors passes
- 47: Golf Carts permitted
- Regular Parking Citations: 2,213 citations.
- 2: Properties for No Permit & placed Stop Work Order Red Tag Notices
- Department Received in Payments-
- Golf Carts- \$ 2,275.00
- Alarms- \$ 2,800.00
- Ground Transportation - \$ 1,970.00
- Events: Available as needed to the various other Events that occurred the month- Christmas Parades, Dickens on the Strand

- Staff available for events



VIEW REPORTS

- Click here for the [City Parking Revenue](#)
- Click here for the [Park Board Parking Revenue](#)
- [Ground transportation report](#)
- [City Marshal Report](#)

COMMUNITY OUTREACH



LAST MONTH'S ACCOMPLISHMENTS

- Informed the public about City events, outreach & campaigns via social media, press releases and website. This included responding to media requests and updating the city website
- Created daily content for city social media channels to inform the public about city-related events
- Prepared the City Manager's Report
- Provided audio/visual assistance for City Council, planning commission, landmark commission and zoning
- Represented the city at various community events and meetings and solicited public feedback
- Assisted with several departmental requests for promotional materials, planning public meetings and updating the website
- Set up and hosted Holiday luncheon for all employees on Dec. 7
- Assisted parks with Santa Christmas party
- Filmed sanitation video



UPCOMING PROJECTS

- Mardi Gras public safety campaign
- Weather conditions
- Sanitation changes rollout

SPECIAL EVENTS

LAST MONTH'S ACCOMPLISHMENTS

- December 2-4: Dickens on the Strand
- December 9: Our Lady of Guadalupe Procession
- December 9: GMPA Christmas Parade
- December 17: Santa Hustle Half Marathon & 5K

UPCOMING PROJECTS

- January 13: Dr. Martin Luther King Jr. Parade
- January 13: Yaga's Chili Quest and Beer Fest
- January 20: Bayou Ball Second Line Procession (Private Event)
- February 2-13: MARDI GRAS! Celebration

LEGISLATIVE AFFAIRS



VIEW REPORTS

- [Legislative Report December 1](#)
- [Legislative Report December 8](#)
- [Legislative Report December 15](#)
- [Legislative Report December 21](#)

FACILITIES



LAST MONTH'S ACCOMPLISHMENTS

- Ongoing City Hall 4th Floor Renovation Project
- Took down all of the Christmas decorations and stored them
- Ongoing routine maintenance on the Rosenberg Tree Lights
- Installed new Mini Split HVAC at the 30th Street Pump Station
- Handled and completed 412 work orders



UPCOMING PROJECTS

- Ongoing City Hall 4th Floor Renovation Project
- Phase IV of the Seawall Illuminated Bollard Project to start
- Touch up painting projects in City Hall and Public Works facilities
- Conducting preventative maintenance on the various HVAC systems in all City facilities

BUDGET



LAST MONTH'S ACCOMPLISHMENTS

- Publication and distribution of the FY2024 Adopted Budget
- Distributed the FY2023 4th Quarter Budget Report



UPCOMING PROJECTS

- Preparation of the final FY2023 Budget Amendment
- Start 1st Quarter FY2024 Budget Report
- Begin building FY2025 Departmental Budget folders

PURCHASING



LAST MONTH'S ACCOMPLISHMENTS

- Executed Contract with Stealth-Wellpoint for HealthPlan Stoploss
- Executed Contract with Output Services Group dba OSG for Utility Bill Print and Mail Outsourcing
- Executed Contract with Cool Decking for the resurfacing of the deck at Lasker Park Pool (Buyboard Contract 701-23)
- Executed Contract with Brown Reynolds Watford Architects (BRW) for the Multi Agency Dual Use 1st Responder Safe Room
- Executed Contract with Brown Reynolds Watford Architects (BRW) for Steward Beach Park – Galveston Island Beach Patrol Facility
- Advertised Solid Waste Rate Sufficiency Analysis Services
- Advertised Bid 24-03 Fleet Facility Automotive Repair Services
- Advertised Bid 24-02 Fleet Facility Towing Services



VIEW REPORTS

- View the report [here](#)



UPCOMING PROJECTS

- Drafting Solicitation for 61st Street Property for sale
- Drafting Solicitation for 61st Street Property Remediation
- Drafting Solicitation for the Cemetery Project
- Drafting Solicitation for Island Transit Software
- Drafting Solicitation for the Recycling Office Building.
- Drafting Solicitation for City Comprehensive Plan
- Drafting Solicitation for Sanitary Lift Stations 6, 8 & 26
- Drafting Solicitation for 14th Street Pump Station
- Drafting Solicitation for CAD/RMS System (Police Dept)
- Drafting Solicitation for City Hall 4th Floor furniture
- Drafting Solicitation for City Airport Property off 99th Street
- Drafting Solicitation for Sanitary Sewer Rehab

- Drafting Solicitation for City Hall East Side Terracotta Stone Work Repairs and Waterproofing
- Drafting Solicitation for 10 Mile elevated Road Storage Tank
- Drafting Solicitation for Storage Tank Rehab Airport
- Drafting Solicitation for Storage Tank Rehab UTMB
- Drafting Solicitation for 6 Lift Station Rebuilds for various locations
- Drafting Solicitation for 23rd Street Waterline Offset
- Drafting Solicitation for Lift Station SCADA
- Drafting Solicitation for Exterior Airport Terminal Building Repairs
- Drafting Solicitation for Galveston Incinerator
- Drafting Solicitation for Outside Auditing Services
- Drafting Solicitation for Supplemental Towing
- Drafting Solicitation for Auto Body Shop Repairs
- Drafting Solicitation for Liquid Ammonia Sulfate (LAS) Chemical
- Drafting Solicitation for Storage Tank Rehab 59th Street
- Drafting Solicitation for Stewart Beach Pavilion Demolition
- Drafting Solicitation for Temporary Beach Patrol Temporary Facilities
- Drafting Solicitation for Construction of New Galveston Island Beach Patrol Facilities
- Drafting Solicitation for GPD Marine Division vessel maintenance.
- Drafting Solicitation for 59th Street 7.5 million gallon Water Storage Tank – Owner’s Rep Services
- Drafting Solicitation for Causeway Waterline – Owner’s Rep Services
- Drafting Solicitation for Auditor for Police Pension
- Drafting Solicitation for Grant Writing and Administration (Island Transit)
- Drafting Solicitation for 37th Street – Broadway to Seawall Mill & Overlay
- Drafting Solicitation for South Shore Pump Station – Construction Phase
- Drafting Solicitation for Bridge Loans
- Drafting Solicitation for Plumbing Services
- Drafting Solicitation for South Shore Pump station – Owner’s Rep Services
- Drafting Solicitation for Stewart Beach Park Pavilion Architectural Services
- Drafting Solicitation for Solid Waste Rate Sufficiency Study
- Drafting Solicitation for COG Island Wide Action Safety Plan
- Drafting Contract for Hangar 70 and Office 70A Repairs at Scholes Airport
- Drafting Solicitation for FY 2024 Pavement Preservation Package
- Drafting Solicitation for Replacement Flooring at McGuire-Dent under Fitness Equipment
- Drafting Contract for Pocket Park Concessions

CUSTOMER SERVICE



LAST MONTH'S ACCOMPLISHMENTS

- Installed 11,770 AMI meters in Beacon (inception to date)
- 2,550 customers signed up for the Eye on Water app (3,277 meters)

Performance Measures	FY 2020	FY 2021	FY 2022	FY 2023	Oct-23	Nov-23	Dec-23
Meters re-read manually	550	321	602	1,621	1,881	1,143	1,531
Adjustments	1,536	2,003	2,375	2,480	192	121	250
Adjustments (\$\$\$)	\$ 341,172	\$ 373,460	\$ 208,133	\$ 281,237	\$ 21,864	\$ 8,893	\$ 23,070
Water Bills emailed		73,149	75,338	84,439	7,382	7,421	7,447
Water Bills Mailed Out	255,470	245,009	233,831	227,760	18,539	18,476	18,462
Outstanding "water concern" emails received	309	323	281	138	17	11	6
Outstanding "water concern" emails completed	509	306	210	119	19	8	7
Service Orders	15,078	18,437	18,967	21,243	1,691	1,763	1,393
New Customer connections	3,556	3,483	3,660	3,272	239	235	201



UPCOMING PROJECTS

- Continue participation on the core team relating to the AMI implementation project
- Continue using Beacon to identify vacant usage and leaks
- Encourage customers with AMI meters to enroll in Eye on Water
- Continue to encourage e-bills and autopay
- Continue delinquent calls and shut offs

ACCOUNTING



LAST MONTH'S ACCOMPLISHMENTS

- Team participation on the selection committee for the new ERP system

Performance Measures	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ACTUAL	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ACTUAL	FY2024 ACTUAL
Number of vendor payments completed	7,162	8,430	5,768	5,791	5,476	5,103	5,926	5,039	5,350	1,297
Number of checks as percent of total vendor payments	99.47%	98.70%	96.83%	95.65%	91.07%	85.07%	75.41%	74.94%	71.98%	70.47%
Number of electronic payments as a percent of total vendor payments	0.53%	1.30%	3.17%	4.35%	8.93%	14.93%	24.59%	25.06%	28.02%	29.53%
Number of funds managed	260	270	274	282	284	118	124	126	137	139
Investment Portfolio (Millions)	\$98	\$103	\$153	\$145	\$139	\$169	\$150	\$162	\$233	\$226
Interest Earned (Thousands)	\$428	\$644	\$867	\$2,247	\$3,247	\$1,923	\$81	\$173	\$8,373	\$895
Number of bank accounts reconciled	27	27	30	31	34	34	34	34	35	35
Ike FEMA PW's in Audit with FEMA									33	22
Ike FEMA PW's in Audit with TDEM/State									1	0
Ike FEMA projects in progress									1	1
Ike FEMA projects closed by FEMA/TDEM									484	496
Total Ike FEMA Projects									519	519
Hurricane Harvey FEMA PW's Closed by FEMA/TDEM									27	27
Hurricane Harvey FEMA PW's in audit with FEMA/TDEM									0	1
Hurricane Harvey FEMA PW projects in progress									1	0
Total Hurricane Harvey FEMA Projects									28	28
Total 2021 Winter Storm FEMA projects closed by FEMA/TDEM									6	6
Total 2021 Winter Storm FEMA PW's in Audit with FEMA/TDEM									1	1
Total 2021 Winter Storm FEMA projects in progress									0	0
Total 2021 Winter Storm FEMA projects									7	7
Total Tropical Storm Laura FEMA projects closed by FEMA/TDEM									6	6
Total Tropical Storm Laura FEMA projects in progress									0	0
Total Tropical Storm Laura FEMA projects									6	6



UPCOMING PROJECTS

- Gravity application version upgrade delayed until April 2024
- FY 2023 yearend close processing
- External auditors FYE 23 onsite fieldwork

MUNICIPAL COURT



LAST MONTH'S ACCOMPLISHMENTS

- View the report [here](#)

FIRE DEPARTMENT



LAST MONTH'S ACCOMPLISHMENTS

• FIRE DEPARTMENT MONTHLY REPORT

ACCIDENT MAJOR	33	5.4%
ASSIST BY FIRE	96	15.7%
DROWNING / DIVING / SCUBA ACC	3	0.5%
DUMPSTER TRASH FIRE	4	0.7%
ELECTRICAL PROBLEMS SPARKS	9	1.5%
FIRE ALARM	82	13.4%
FIRE OUTSIDE	4	0.7%
FIRST RESPONDERS	268	43.7%
GAS LINE BREAK LEAK	3	0.5%
GRASS	2	0.3%
PENETRATING TRAUMA	1	0.2%
POWER LINES DOWN TRANSFORMER	8	1.3%
RESCUE	11	1.8%
SMELL OF SMOKE GAS INSIDE	11	1.8%
SMELL OF SMOKE GAS OUTSIDE	18	2.9%
STRUCTURE FIRE	12	2.0%
UNCONSCIOUS	41	6.7%
VEHICLE FIRE	6	1.0%
WASHDOWN	1	0.2%
Total:	613	100.0%



UPCOMING PROJECTS

- High- Risk Unified Command Training
- Coast Training for Mental Health
- NIMMS ICS 300 training class
- Promotional Testing for Captains and Engineers
- Placed a third aerial truck in service at Station 7
- Mardi Gras Planning meetings



LAST MONTH'S ACCOMPLISHMENTS

- Total rolling stock count: 597
- Mechanics worked on:
- Total pieces of assets with work orders - 232
- Total work orders - 455
- Number of work orders with specific repair reasons
- Repairs from PM's Services - 26
- General Repairs - 437
- Accident Repairs - 4
- Other Repairs - 21
- Vandalism - 0
- Road Calls - 69
- Add On Item - 9
- Preventive Maintenance Services - 187
- Warranty - 0
- Non-Vehicle Repair - 2
- Provided 50,690 gallons of fuel for the city and outside organizations
- 1 City gallons \ 35,706
- 101 Galveston County gallons \ 4,246
- 201 Parks Board gallons \ 4,037
- 301 Port of Galveston gallons \ 3,130
- 401 Jamaica Beach gallons \ 523
- 501 Bayou Vista gallons \ 564
- 601 Galv County Health District \ 2,734
- 701 Navigation District gallons \ 18
- New decals for older fleet vehicles with new designs.
- Fourth steel wheel trolley under restoration by GOMACO Trolley Company
- Updating older GPS systems in some city units



UPCOMING PROJECTS

- Continue fleet services.
- Continue restoration of the steel wheel trolley by GOMACO Trolley Company
- Received six new fleet units during the month

GRANTS & HOUSING



LAST MONTH'S ACCOMPLISHMENTS

- **Financial Management** – Facilitated review of project accounts for allowable and allocable expenditures and preparation of adjustments as needed for development of program drawdowns to reimburse the City
- **Tenant-Based Rental Assistance Program (TBRA)** – To date, assisted a total of 97 LMI households with rental assistance for one (1) year and security deposit
- Staff determined one (1) low-income eligible for assistance
- Staff performed four (4) Housing Quality Standards inspections and three (3) re-inspection
- Staff received applications and are processing intake reviews
- **Monitoring Review** – Staff conducted desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant
- Entered all project accomplishments into HUD's Integrated Disbursement and Information System (IDIS)
- **Technical Assistance**
- Provided assistance for 71 homeowners with housing information, 14 homebuyers for homebuyer assistance program, 43 inquiries for Galveston County housing program, and over 190 phone inquiries for rental assistance
- **Public Outreach**
- Staff attended the Gulf Coast Homeless Coalition monthly meeting



UPCOMING PROJECTS

- **2022 Street Repaving Project – (HUD Regulatory Requirement)**
- **Complete the additional environmental review process for completion of the project**
- **Financial Management – (HUD Regulatory Requirement)**
- **Staff will submit the Cash on Hand Report to HUD**
- **Staff will facilitate review of project accounts for allowable and allocable expenditures and preparation of adjustments as needed for development of program drawdowns to reimburse the City**
- **Tenant-Based Rental Assistance Program (TBRA) – (HUD Regulatory Requirement)**
- **Staff will continue to accept, review and process application submitted under the TBRA Program. This program will assist qualified low-income households with rental assistance for one (1) year and security deposit**
- **Homebuyer Assistance Program (HAP) – (HUD Regulatory Requirement)**
- **Staff will be accepting applications for the City's HAP, which will assist with up to \$14,500.00 for downpayment and closing cost towards the purchase of a new home within the City of Galveston**
- **Davis-Bacon – (HUD Regulatory Requirement)**
- **Staff will review certified payrolls**
- **Monitoring Review – (HUD Regulatory Requirement)**
- **Staff will conduct desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant**
- **Staff will enter all project accomplishments into HUD's Integrated Disbursement and Information System (IDIS)**
- **Training Webinars – (HUD Regulatory Requirement)**
- **Staff will participate in HUD training webinars**
- **Public Outreach**
- **Staff will attend the Gulf Coast Homeless Coalition monthly meeting**

HUMAN RESOURCES



LAST MONTH'S ACCOMPLISHMENTS

- Held two New Hire Orientations. Hired Fourteen (14) New Employees
- Held a comprehensive benefits fair “Screen for the Green” with Catapult Health for all City Employees and dependents (age 18+) that are on the City’s Health Insurance Plan
- Participated in the annual Employee Holiday Celebration
- Completed all benefit changes made through Open Enrollment which will become effective January 1, 2024
- Registration for Engineer/ Captains Promotional exam posted. Exams are scheduled for January 5th
- Held Civil Service Lateral Exams for the Police Department
- Hosted onsite/virtual Health Benefits Plan Board Meetings
- Continual involvement in processing employee new hires, promotions, salary changes, civil service activity, and unemployment hearings
- Continue support of City Departments in filling job vacancies



UPCOMING PROJECTS

- New Hire Orientation
- Continue support of City Departments in filling job vacancies

Information Technology



LAST MONTH'S ACCOMPLISHMENTS

- Mitigated security risks to the City's network by:
- Blacklisted 6 addresses/domains related to phishing or spam
- Responded to (0) public information requests
- Tier 1 Support Completed 149 technical support tickets
- Upgraded 2012 servers to latest OS version mitigating security risk for EOS operating system
- Completed setup and created deployment schedule for the annual security awareness training that kicks off in January 2024
- Completed testing of the annual banner upgrade
- Continued efforts on other open projects



UPCOMING PROJECTS

- Project activities on the AMI project
- Complete VMWare virtual server updates (100+ servers)
- Finalize procurement activities related to the ERP software system replacement project and send to council for approval
- Project activities on the drainage assessment project and rate fee project
- Project activities on the Accela software system changes project
- Project activities on the citywide security camera needs assessment and update project
- Continue equipment refresh project for police and other city assets
- Implementation activities on the DUO dual factor authentication project
- Deploy replacement firewall that serve the League City data center connection for the police department
- Kickoff annual surplus project
- Complete changes to public facing portals based on results of scans mitigating security risks
- Complete changes to Fire Department Incident response plans
- Begin city cell phone upgrade project
- Upgrade Banner production with latest release
- Update utility billing software to reflect new sanitation rates

Information Technology

GIS Division



LAST MONTH'S ACCOMPLISHMENTS

- Completed five (5) GIS map and data requests consisting of ninety-five (95) items:
- Update sanitary sewer overflows with October's data
- Created map book for 88 fire hydrants
- Drainage Fee Accounts - Galv Billing (11-17-2023) NEW ACCOUNTS - Created new Portal layer of new drainage fee accounts
- Meter Data - Exported AMI meter data for clients
- Police Actions - Converted csv of 4300+ police actions from dispatch to shapefile and Lat/Longs
- Completed four (4) GIS Support requests consisting of fifty-three (53) items:
- DS Internal web map error, corrected
- Assigned Pro license for user
- Reconciled and post edits for the zoning and landmarks layers
- Portal Publishing - Created process and documentation for PW to publish non-enterprise data
- Ongoing Projects
- Cemetery Management System
- Field data collection
- Begin digitizing cemetery books



UPCOMING PROJECTS

- Digitizing cemetery books.

ISLAND TRANSIT



LAST MONTH'S ACCOMPLISHMENTS

- [Island Transit Monthly Report](#)
- [Fixed-route ridership: 14,761](#)
- [Seawall route ridership: 2,328](#)
- [Streetcar ridership: 1,068](#)



UPCOMING PROJECTS

- **Continue operations**



PARKS & RECREATION

PARKS & MAINTENANCE



LAST MONTH'S ACCOMPLISHMENTS

- Mowed grass and maintained litter from all City-Owned or City-Managed Parks, Ballfields and Facilities as well as main thoroughfares, Right-of-ways, City owned cemeteries and the I-45 feeder roads
- Secured and Monitored Park Facilities and Equipment
- Repaired park maintenance equipment
- Watered all landscaping planters on 23rd Street from Harborside to Church 3x a week
- Assisted Citizens in Locating Family Plots at All City Owned Cemeteries
- Cleaned graffiti in parks and playgrounds
- Continued marking all baseball and softball fields daily for league play.
- Completed grading at Hooper Field
- Began installation of safety surfacing at Adoue Park
- Trimmed palm trees down 25th Street
- Repainted multi-purpose room at McGuire-Dent
- Construction Kickoff Ceremony at Sandhill Crane Soccer Complex



UPCOMING PROJECTS

- Install in-field red dirt, grass, bleachers at Hooper Field
- Complete installation of safety surfacing at Adoue Park
- Install shade structures at Adoue Park (donation from Better Parks for Galveston)
- Trimming palm trees down Broadway and Central City
- Design Stages of Jones Park Renovation
- IDC Parks Package 3 and 4 Projects
- Install storage area at Crockett Park
- Reconfigure electrical and replace flooring under fitness equipment at McGuire-Dent
- Replacement of security lighting pole and three fixtures at Lee and Joe Jamail Bay Park Boat Ramp

RECREATION & ADMIN



LAST MONTH'S ACCOMPLISHMENTS

McGuire-Dent Membership Totals:

- Adults: 2468
- Seniors: 1574
- Youth: 670
- Military: 470
- Daily Pass (Adults & Seniors): 185
- City Employee Passes (All Access to Pool and Parks): 129

Wright Cuney Membership Totals:

- Adults: 457
- Seniors: 196
- Youth: 561
- Held Community Meetings For/With: Better Parks for Galveston, The Families, Children & Youth Board, Cultural Arts Commission, Parks & Recreation Advisory Board, Tree Committee (& Wildflower Subcommittee) and Galveston Ukulele Society.
- Continued planning for the February 2024 Texas Recreation and Park Society Institute, hosted in Galveston
- After School Youth Programs at Both Recreation Centers
- Hosted Youth Christmas Party at Wright Cuney Recreation Center on December 21
- Met with Galveston County Youth Soccer to discuss Spring Season Field Scheduling
- Helped to set up and organize City-wide Employee Holiday Party on December 7



UPCOMING PROJECTS

- Continue to Review & Update Programs, Policies, and Procedures
- Replace flooring underneath fitness equipment at McGuire-Dent
- Replace older fitness equipment
- Resurface Locker Room flooring
- Hire new Recreation Coordinator
- Replace pool table at McGuire-Dent

AQUATICS



LAST MONTH'S ACCOMPLISHMENTS



UPCOMING PROJECTS

- Pool closed for the season.
- Staff is offering Community & Staff CPR classes.
- Staff is working on next season's activities and programs.
- Staff assisted with Santa's Holiday Party
- Polar Plunge registration open
- Police Department dive team used the pool for training
- Offered Gift certificates for Christmas Gifts
- Current Memberships: Adult – 306, Child – 107, Senior – 153, Military – 43, Water Aerobics -0, City Employee 129
- Average Daily Attendance for month: 0 (Closed)
- Pool Transactions for October. Memberships \$240.00 Activities & Programs \$270, Concessions \$0, Rentals \$0, Training Classes \$0, Expense Reimbursement \$0

Pocket Park 1 & 2

- Pocket Parks last day was Sunday October 1, 2023, Will reopen in March.
- RFP in progress for concession vendor at Pocket Park two.
- Staff is preparing for next season.
- Weekly checks of Pocket Park two started
- Daily Beach Transactions: \$0
- Season Passes Sold: \$0
- Total Revenue: \$0

PLANNING & DEVELOPMENT



LAST MONTH'S ACCOMPLISHMENTS

- Hosted six Pre-Development Meetings
- Catherine Gorman continued to work with the Wildflower Subcommittee of the Tree Committee on ordinance revisions
- Held a workshop with the Planning Commission to discuss Broadway Design Standards and permitted uses, and the regulation of vape shops Island-wide

Landmark Commission:

- 23LC-056 1227 Ave H License to Use Recommendation
- 23LC-058 1405 24th Certificate of Appropriateness for Alternative Materials - Porch Floor

Planning Commission:

- 23P-094 728 Seawall License to Use for Cannons
- 23P-095 13928 FM 3005 Final Plat
- 23P-096 1227 Ave H License to Use - encroachment into alley (rear structure built circa 2018)
- 23P-097 23405 FM 3005 Beachfront Construction for addition

Beachfront Construction/Dune Protection Permits:

- 23BF-055 4507 Sunset Bay New

construction of a single-family home.

- 23BF-056 13315 FM 3005 City repair and improvements to parking lot at Pocket Park #3 - Access Point 13

Planning Administration:

- 23PLAT-00033 3420 CUTLASS Replat 2 into 1
- 23PLAT-00034 2804 Ave H Replat 2 to 2 in UN
- 23PLAT-00035 802 Ave H Replat 1 into 2 in UN
- 23PLAT-00036 3619 COVE LANE Replat 2 into 1
- 23PLM-00156 2701 Ave D 2024 Renewal - DTO
- 23PLM-00157 2119 Ave B Coin-Ops Renewal 2024
- 23PLM-00158 4502 Seawall Food Truck Concession (Mono Tacos y Mas) - 2024 Renewal
- 23PLM-00159 9036 Seawall 2024 renewal
- 23PLM-00160 3902 Ave J 2024 renewal
- 23PLM-00161 5102 Ave J 2024 renewal

- 23PLM-00163 2221 Ave D Zoning Letter Type A
- 23PLM-00164 9030 Seawall 2024 Concession Renewal - Triple J Hurricane Cowboy Shaved Ice
- 23PLM-00165 1309 39th 2024 renewal
- 23PLM-00166 4427 Ave J Concession - Tacos Gabriel
- 23PLM-00167 2122 61st New for 2024
- 23PLM-00168 1518 23rd Coin Ops - Various Locations
- 23PLM-00169 5914 SEAWALL Coin Ops - Various Locations
- 23PLM-00170 2302 Ave B Concession - Hanson Honey
- 23PLM-00171 4028 Ave J Concession Renewal - 2024 - Pupusas Margoth
- 23PLM-00172 2323 Ave O Avenue O Bed and Breakfast - 2024 Renewal
- 23PLM-00173 4120 Seawall 2024 renewal
- 23PLM-00174 913 41st 2024 renewal
- 23PLM-00175 17200 FM 3005 2024 renewal
- 23PLM-00176 3324 Ave J 2024 renewal - Golden Rooster
- 23PLM-00177 21510 FM 3005 2024 Concession Renewal - Mimi's
- 23PLM-00178 2728 Ave J Coin-ops Renewal - Qty 5 -
- 23PLM-00179 710 4th Coin-ops Renewal - Qty 10
- 23PLM-00180 3927 Ave J Coin-ops Renewal - Various Locations
- 23PLM-00181 2110 Ave B Coin Ops - Various Locations
- 23PLM-00182 1502 Ave D Bed and Breakfast Renewal
- 23PLM-00183 2521 Ave G Concession - Corduroy Coffee and Clay
- 23PLM-00184 601 Ave J 2024 renewal
- 23PLM-00185 3200 Ave J 2024 renewal - Taqueria Flores
- 23PLM-00186 21510 FM 3005 Concession - Manama Deli
- CZC2023-23 1721 61st COZC for Bayside Event Center
- CZC2023-24 500 Seawall Electronic share system
- CZC2023-25 1802 Ave D COZC - Healing House, LLC

BUILDING DIVISION



LAST MONTH'S ACCOMPLISHMENTS

- [Inspections Completed](#)
- [Permits Issued](#)



POLICE DEPARTMENT



LAST MONTH'S ACCOMPLISHMENTS

- 555 reports taken
- 4384 calls for service
- 376 arrests
- 36 impaired driving arrests

National Incident-Based Reporting System (NIBRS) Statistics:

- Crimes Against Persons
- December 2023 – 73
- December 2022 - 98
- Percent Change – -25.51%

Crimes Against Property

- December 2023 – 150
- December 2022 – 186
- Percent Change – -19.35%

Crimes Against Society

- December 2023 – 44
- December 2022 – 56
- Percent Change – -21.43%

Total Group A Offenses:

- December 2023 – 267
- December 2022 – 340
- Percent Change – -21.47%

- The Blue Santa Program was a huge success. The Galveston Police Department would like to thank Sergeant Jovan Harris and all of her team for a job well done. As a result of their efforts over 1300 children received gifts for Christmas.



PUBLIC WORKS

RECYCLING



LAST MONTH'S ACCOMPLISHMENTS

- The Recycling Division processed 88.00 tons of recyclable materials. Including 66.24 tons of paper, cardboard, and plastic, 19.40 tons of glass, and 2.38 tons of mixed metals and tin.
- Received \$11,648.35 in commodity rebates.
- The Recycling Center had an estimated 20,741 visitors to the recycling center for the month of December.
- Provided curbside service for 245 community members.
- The Recycling Division continued optimization of the recycling center. We also improved our processes for streamlining, infrastructure for shelter in place situations, and logistics by improving the layout of our staging area and loading zone.
- Continued providing collection support for The Rosenberg Library, The Galveston Sheriffs Department, Shriners Hospital, and provided bale removal services.
- The Recycling Division completed weekly-pick-up services of all Internal City Divisions, Galveston County Sheriffs Department, Galveston College, Galveston ISD, Private/Charter Schools in Galveston, and GISD Admin Offices.

Current Impact Data

- 2023-2024 Fiscal Year
- Total Commodity Sales: \$36,982.82
- Diversion Savings: \$30,819.02
- Total Tonnage: 248.84
- Landfill Cubic Yards Saved: 5,998.04
- Visitor Usage to the Facility: 61,468
- Curbside Service Usage: 245

MUNICIPAL SERVICES



LAST MONTH'S ACCOMPLISHMENTS

- Installed 17 water taps, upgraded 6 water taps and 9 sewer taps
- Repaired 39 distribution system leaks, investigated 2 property owner leaks, and responded to 10 low water pressure complaints
- Line cleaning crews have cleaned 12,115 feet of collection system sewer main; removing 27, 860 pounds of debris
- SL-RAT crew have inspected 75 manholes and surveyed 28,300 feet of sewer mains
- Hydrant crew has conducted maintenance on 75 fire hydrants and repaired 6 fire hydrants
- Collection Crews repaired 4 cave ins on sanitary mains, repaired 3 sewer taps and repaired 10 manhole covers to prevent infiltration and inflow



UPCOMING PROJECTS

- Hydrant crew will be assessing and repairing/rebuilding hydrants in Fish Village, UTMB and San Jacinto Neighborhood
- The sewer construction crew will begin rehabilitating the sewer main on 48th Street from Broadway to Wharton
- The SL-Rat Crew will continue proactive measures in Lasker Park
- The Valve Exercising crew will continue proactive measures in the San Jacinto Neighborhood



VIEW REPORTS

[Click here to view the monthly report for Municipal Utilities](#)

STREETS & DRAINAGE



LAST MONTH'S ACCOMPLISHMENTS

- Repaired 50 potholes
- Completed 15 utility patches
- Mill and Overlay crew paved 3 blocks at 1,020 linear feet
- Assisting Streets on Intersection Improvements 61st and Ave T ½



UPCOMING PROJECTS

- Mill and Overlay crew will be starting a new project on seawall from 43rd to 45th
- Repair the road imperfections on the Seawall
- Storm drain replacement (120 LF) 45th and Ave S ½

TRAFFIC



LAST MONTH'S ACCOMPLISHMENT

- Replace various service panels around the island
- Repair gas lamps on the Strand
- Continue the street light repair initiative
- Traffic plans for Seawall buckling removal
- Continuation of one way Restoration project



UPCOMING PROJECTS

- Beach to Bay project
- Replace various service panels around the island
- MLK Parade road closures
- One-Way restoration project

SANITATION



LAST MONTH'S ACCOMPLISHMENTS

- Sanitation provided staff and equipment to support the Dickens on the strand event. We deposited 16.91 tons. To the transfer station from the Event
- Sanitation crews completed 684 total requests for service
- Sanitation crews made 375 trips to the Transfer Station
- Deposited 1,964.41 tons (3,928,8820. lbs) of trash/garbage at the Transfer Station



UPCOMING PROJECTS

- Continue operations



VIEW REPORTS

[Click here to view the monthly report](#)

SCHOLES AIRPORT



LAST MONTH'S ACCOMPLISHMENTS

- **Southwest Bonanza Society Christmas Party Fly-In:** December 3-5, 2023, the airport hosted the Southwest Bonanza Society for their annual Christmas Party at Moody Gardens. Approximately 12 aircraft flew to the airport, and 50 attendees attended the event
- **Airport Advisory Committee Meeting:** The Airport Advisory Committee met at noon on December 12, 2023. The Committee reviewed and recommended that the City Council modify the current Airport Ground Lease Policy by removing the transfer fee related to assigning leases. The Committee also received the status of various projects and the FY 2023 monthly fuel, operations, and budget reports
- **Monthly Airport Information Request:** We handled 46 requests for information related to airport operations in November.
 - Airline service: 27
 - Aircraft Rental: 0
 - Flight Instruction: 3
 - Lease Hangar Space: 2
 - Vehicle parking: 5
 - Complaints: 2
 - *Other: 7
- Other includes shuttle service, employment, office space rental, drones, rainfall amounts, fees, and restaurant requests

SCHOLES AIRPORT



UPCOMING PROJECTS

- **Airport Ground Lease Policy:** We anticipate requesting the City Council approve the recommended change to the Airport Ground Lease Policy by removing the existing transfer fee charge to approve a lease assignment.
- **Facility Maintenance Repairs:**
 - Repairs to Hangar 70, 71, and Office 70A – replacing sheet metal and repairing roof leaks.
 - Hangar 28, Units 2 and 6 – treating the interior framing for corrosion and installing a divider wall
 - ATCT Windows – replacing 13 window frames and windows
 - Airport Terminal – cleaning exterior walls and sidewalks
- **Turf Runway 18/36:** We plan to open the newly built Turf Runway on the west side of Runway 18/36. The turf runway is 1,435 feet long and 70 feet wide, marked by white and white/orange cones
- **Airport Advisory Committee Meeting:** The Airport Advisory Committee meeting is at noon on February 13, 2024. The Committee will discuss the status of various projects and receive the monthly fuel, operations, and budget reports

VIEW REPORTS

- [Click here to view the traffic report](#)
- [Click here to view the fuel report](#)
- [Monthly Airport Inquiries](#)