



NOVEMBER 2023

CITY MANAGER'S REPORT

WWW.GALVESTONTX.GOV/CITYMANAGERSREPORT

A MESSAGE FROM OUR CITY MANAGER



The Galveston City Council in November approved changes to the City of Galveston's sanitation services, which will go into effect February 1. The changes are structured to provide more efficient service by limiting the amount of bulk trash and addressing inequities in commercial rates.

The fees charged monthly for weekly collection and removal of refuse from commercial establishments will be \$53.12 a month for two carts. Each additional cart will cost \$26.52. Commercial and residential customers are allowed up to four carts. Commercial customers with two carts will not see a change in their current rate, but customers with additional carts will be required to pay for the additional trash pickup. Commercial customers have the option of using a licensed private hauler instead of the City's sanitation services.

The residential rate for one cart service is unchanged at \$24.97. Beginning in February there will

be a charge for additional carts at a rate of \$6 per cart per month, up to four carts.

Residents will be limited to one bundle (no larger than 5 feet in length and 3 feet in height and 3 feet in width) of brush during their regular collection day. The Sanitation Department will also begin limiting its collection of bulk trash beginning in February. Bulk waste are large items distinguished from the general, domestic municipal waste collected in carts. This could include appliances, furniture, tree stumps and oversized waste.

Customers will be charged the bulk waste collection rate of \$45 per cubic yard (3ft. x 3ft. x 3ft.) for additional piles of brush or bulky waste. The minimum fee for bulk waste pickup will be \$22.50 or ½ cubic yard. For more information about these changes, please visit the city's [website](#).

*Sincerely,
Brian Maxwell*

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CITY MARSHAL



LAST MONTH'S ACCOMPLISHMENTS

- 23 -Public Nuisances abated
- 32 -Court cases heard in Municipal Court
- 85 -Complaints received
- 30 -Complaint based cases
- 264 -Self-initiated cases
- 1727 -Total investigations
- 71 -Vehicles Red Tagged
- 17 -Residential Parking Permits issued
- 24-Visitors passes
- 89 -Golf Carts permitted
- Regular Parking Violation total for the month: 1,635 citations
- We cited 3 Properties for No Permit & placed Stop Work Order Red Tag Notices
- Department Received in Payments-
- Golf Carts- \$ 2,850.00
- Alarms- \$ 2,675.00
- Ground Transportation - \$ 75.00
- Event(s):
- Staff assisted in Lone Star Rally (Nov. 3rd – 6th) Event enforcement was as follows-
- Parking Citations- 439 City Ordinance
- Violations- 64

- Parking Warnings- 87
- City Ordinance Warnings- 87
- Total # of TOWS- 59



UPCOMING PROJECTS

- Staff available for any holiday function



VIEW REPORTS

- Click here for the [City Parking Revenue](#)
- Click here for the [Park Board Parking Revenue](#)
- [Ground transportation report](#)
- [City Marshal Report](#)

COMMUNITY OUTREACH



LAST MONTH'S ACCOMPLISHMENTS

- Informed the public about City events, outreach & campaigns via social media, press releases and website. This included responding to media requests and updating the city website
- Created daily content for city social media channels to inform the public about city-related events
- Prepared the City Manager's Report
- Provided audio/visual assistance for City Council, planning commission, landmark commission and zoning
- Represented the city at various community events and meetings and solicited public feedback
- Assisted with several departmental requests for promotional materials, planning public meetings and updating the website
- Assisted in Lone Star Rally public safety campaigns, informed the public about how to stay safe during the event
- Developed materials for new sanitation ordinance in effect



UPCOMING PROJECTS

- Putting on Holiday luncheon (scheduled for December 7)
- Assisting Parks with Santa Christmas parties

LAST MONTH'S VIDEOS

[Employee Holiday Video](#)

[Lone Star Rally](#)

SPECIAL EVENTS

LAST MONTH'S ACCOMPLISHMENTS

- November 2-5: Lone Star Rally
- November 12: ACCT Seawalk
- November 23: Turkey Trot

UPCOMING PROJECTS

- December 2-4: Dickens on the Strand
- December 9: Our Lady of Guadalupe Procession
- December 9: GMPA Christmas Parade
- December 17: Santa Hustle Half Marathon & 5K

LEGISLATIVE AFFAIRS



VIEW REPORTS

- [Legislative Report November 3](#)
- [Legislative Report November 10](#)
- [Legislative Report November 17](#)
- [Legislative Report November 22](#)

FACILITIES



LAST MONTH'S ACCOMPLISHMENTS

- Completed Phase III of the Seawall Illuminated Bollard Project.
- Ongoing City Hall 4th Floor Renovation Project.
- Completed the quarterly maintenance on the Standby Emergency Generators.
- Ongoing routine maintenance on the Rosenberg Tree Lights.
- Conducted Life Safety Inspections
- Handled and completed 412 work orders



UPCOMING PROJECTS

- Ongoing City Hall 4th Floor Renovation Project
- Setting up Christmas decorations at City Hall
- Hanging Christmas Wreaths on the Causeway monument signs.
- Ongoing maintenance for the Rosenberg Tree Lights

BUDGET



LAST MONTH'S ACCOMPLISHMENTS

- Rolled Encumbrances and Budget Carry Forward in Banner Financial System
- Prepare 4th Quarter Budget Report



UPCOMING PROJECTS

- Distribute 4th Quarter Budget Report.
- Prepare 4th Quarter FY2023 Budget Amendment.
- Publication and distribution of the FY2024 Adopted Budget

PURCHASING



LAST MONTH'S ACCOMPLISHMENTS

- Executed Contract with ADB Safegate (Sourcewell Contract #110122-ADB) for Airfield Lighting Control & Monitoring (ALCMS) in the Air Traffic Control Tower
- Executed Contract with Kone (Omnia Partners Contract EV2516) to replace existing elevators in the Air Traffic Control Tower
- Executed Contract with DXI for Wastewater and Water Supply Treatment Chemicals (Bid 23-18)
- Executed Contract with Vulcan Construction Materials for Street Materials (Bid 23-17)
- Executed Contract with Martin Asphalt Company for Street Materials (Bid 23-17)
- Executed Contract with Coborn Supply Company for Street Materials (Bid 23-17)
- Executed Contract with Kelso Concrete for Street Materials (Bid 23-17)
- Opened RFQ 24-01 for Multi Agency Dual Use 1st Responder Safe Room
- Opened Bid 24-01 for Printing Services



VIEW REPORTS

- View the report [here](#)



UPCOMING PROJECTS

- Drafting Solicitation for 61st Street Property for sale
- Drafting Solicitation for 61st Street Property Remediation
- Drafting Solicitation for the Cemetery Project
- Drafting Solicitation for Island Transit Software
- Drafting Solicitation for the Recycling Office Building.
- Drafting Solicitation for City Comprehensive Plan
- Drafting Solicitation for Sanitary Lift Stations 6, 8 & 26
- Drafting Solicitation for 14th Street Pump Station
- Drafting Solicitation for CAD/RMS System (Police Dept)
- Drafting Solicitation for City Hall 4th Floor furniture
- Drafting Solicitation for City Airport Property off 99th Street
- Drafting Solicitation for Sanitary Sewer Rehab

- Drafting Solicitation for City Hall East Side Terracotta Stone Work Repairs and Waterproofing
- Drafting Solicitation for 10 Mile elevated Road Storage Tank
- Drafting Solicitation for Storage Tank Rehab Airport
- Drafting Solicitation for Storage Tank Rehab UTMB
- Drafting Solicitation for 6 Lift Station Rebuilds for various locations
- Drafting Solicitation for 23rd Street Waterline Offset
- Drafting Solicitation for Lift Station SCADA
- Drafting Solicitation for Exterior Airport Terminal Building Repairs
- Drafting Solicitation for Galveston Incinerator
- Drafting Solicitation for Outside Auditing Services
- Drafting Solicitation for Supplemental Towing
- Drafting Solicitation for Auto Body Shop Repairs
- Drafting Solicitation for Liquid Ammonia Sulfate (LAS) Chemical
- Drafting Solicitation for Storage Tank Rehab 59th Street
- Drafting Solicitation for Stewart Beach Pavilion Demolition
- Drafting Solicitation for Temporary Beach Patrol Temporary Facilities
- Drafting Solicitation for Construction of New Galveston Island Beach Patrol Facilities
- Drafting Solicitation for GPD Marine Division vessel maintenance.
- Drafting Solicitation for 59th Street 7.5 million gallon Water Storage Tank – Owner’s Rep Services
- Drafting Solicitation for Causeway Waterline – Owner’s Rep Services
- Drafting Solicitation for Auditor for Police Pension
- Drafting Solicitation for Sulphur Dioxide
- Drafting Solicitation for Gaseous Chlorine, Sodium Hypochlorite and Aqua Ammonia
- Drafting Solicitation for Grant Writing and Administration (Island Transit)
- Drafting Solicitation for Liquid Ammonia Sulfate (LAS) Chemical
- Drafting Solicitation for 37th Street – Broadway to Seawall Mill & Overlay
- Drafting Solicitation for South Shore Pump Station – Construction Phase
- Drafting Solicitation for Bridge Loans
- Drafting Solicitation for Plumbing Services
- Drafting Solicitation for South Shore Pump station – Owner’s Rep Services
- Drafting Solicitation for Stewart Beach Park Pavilion Architectural Services
- Drafting Solicitation for Solid Waste Rate Sufficiency Study
- Drafting Solicitation for COG Island Wide Action Safety Plan
- Drafting Contract for Installation of Cool Decking at Lasker Pool
- Drafting Contract for Hangar 70 and Office 70A Repairs at Scholes Airport

CUSTOMER SERVICE



LAST MONTH'S ACCOMPLISHMENTS

- Installed 10,082 AMI meters in Beacon (inception to date)
- 2,093 customers signed up for the Eye on Water app (2,722 meters)

Performance Measures	FY 2020	FY 2021	FY 2022	FY 2023	Oct-22
Meters re-read manually	550	321	602	1,621	1,881
Adjustments	1,536	2,003	2,375	2,480	192
Adjustments (\$\$\$)	\$ 341,172	\$ 373,460	\$ 208,133	\$ 281,237	\$ 21,864
Water Bills emailed		73,149	75,338	84,439	7,382
Water Bills Mailed Out	255,470	245,009	233,831	227,760	18,539
Outstanding "water concern" emails received	309	323	281	138	17
Outstanding "water concern" emails completed	509	306	210	119	19
Service Orders	15,078	18,437	18,967	21,243	1,691
New Customer connections	3,556	3,483	3,660	3,272	239



UPCOMING PROJECTS

- Continue participation on the core team relating to the AMI implementation project
- Continue using Beacon to identify vacant usage and leaks
- Encourage customers with AMI meters to enroll in Eye on Water
- Continue to encourage e-bills and autopay
- Continue delinquent calls and shut offs
- Reviewed proposals for RFP 24-05 (Utility Bill Print and Mail Outsourcing)

ACCOUNTING



LAST MONTH'S ACCOMPLISHMENTS

- Team participation on the selection committee for the new ERP system

Performance Measures	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ACTUAL	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ACTUAL	FY2024 ACTUAL
Number of vendor payments	7,162	8,430	5,768	5,791	5,476	5,103	5,926	5,039	5,350	875
Number of checks as percent of total vendor payments	99.47%	98.70%	96.83%	95.65%	91.07%	85.07%	75.41%	74.94%	71.98%	71.66%
Number of electronic payments as a percent of total vendor payments	0.53%	1.30%	3.17%	4.35%	8.93%	14.93%	24.59%	25.06%	28.02%	28.34%
Number of funds managed	260	270	274	282	284	118	124	126	137	139
Investment Portfolio (Millions)	\$98	\$103	\$153	\$145	\$139	\$169	\$150	\$162	\$233	\$228
Interest Earned (Thousands)	\$428	\$644	\$867	\$2,247	\$3,247	\$1,923	\$81	\$173	\$8,373	\$895
Number of bank accounts re	27	27	30	31	34	34	34	34	35	35
Ike FEMA PW's in Audit with FEMA									33	31
Ike FEMA PW's in Audit with TDEM/State									1	1
Ike FEMA projects in progress									1	1
Ike FEMA projects closed by FEMA/TDEM									484	486
Total Ike FEMA Projects									519	519
Hurricane Harvey FEMA PW's Closed by FEMA/TDEM									27	27
Hurricane Harvey FEMA PW's in audit with FEMA/TDEM									0	1
Hurricane Harvey FEMA PW projects in progress									1	0
Total Hurricane Harvey FEMA Projects									28	28
Total 2021 Winter Storm FEMA projects closed by FEMA/TDEM									6	6
Total 2021 Winter Storm FEMA PW's in Audit with FEMA/TDEM									1	1
Total 2021 Winter Storm FEMA projects in progress									0	0
Total 2021 Winter Storm FEMA projects									7	7
Total Tropical Storm Laura FEMA projects closed by FEMA/TDEM									6	6
Total Tropical Storm Laura FEMA projects in progress									0	0
Total Tropical Storm Laura FEMA projects									6	6



UPCOMING PROJECTS

- Gravity application version upgrade delayed until April 2024
- FY 2023 year-end close processing
- External auditors FYE 23 onsite fieldwork

MUNICIPAL COURT



LAST MONTH'S ACCOMPLISHMENTS

- View the report [here](#)

FIRE DEPARTMENT



LAST MONTH'S ACCOMPLISHMENTS

FIRE DEPARTMENT MONTHLY REPORT

ACCIDENT JAWS ROLLOVER RESCUE	1	0.1%
ACCIDENT MAJOR	64	9.1%
ASSIST BY EMS	1	0.1%
ASSIST BY FIRE	93	13.3%
CHOKING	3	0.4%
DROWNING / DIVING / SCUBA ACC	1	0.1%
ELECTRICAL PROBLEMS SPARKS	11	1.6%
FIRE ALARM	113	16.1%
FIRE OUTSIDE	7	1.0%
FIRST RESPONDERS	281	40.1%
GAS LINE BREAK LEAK	6	0.9%
GRASS	2	0.3%
PENETRATING TRAUMA	1	0.1%
POWER LINES DOWN TRANSFORMER	10	1.4%
RESCUE	18	2.6%
SMELL OF SMOKE GAS INSIDE	14	2.0%
SMELL OF SMOKE GAS OUTSIDE	8	1.1%
STRUCTURE FIRE	17	2.4%
UNCONSCIOUS	44	6.3%
VEHICLE FIRE	5	0.7%
WASHDOWN	1	0.1%
Total:	701	100.0%



UPCOMING PROJECTS

- Placed 3rd aerial truck in service at station 7
- Medical training on the use of Epinephrine on patients
- Managed annual Dicken's event
- Attended Fire Chief/ Department CE Classes
- Training with Coast Guard and policy review for LNG
- Post incident review for Lone Star shooting event
- COAST Mental Health Team Responded To 68 Calls



LAST MONTH'S ACCOMPLISHMENTS

- Total rolling stock count - 597
- Total pieces of assets with work orders - 227
- Total work orders - 453
- Number of work orders with specific repair reasons:
 - Repairs from PM's Services - 41
 - General Repairs - 443
 - Accident Repairs - 9
 - Other Repairs - 10
 - Vandalism - 0
 - Road Calls - 71
 - Add On Item - 11
 - Preventive Maintenance Services - 223
 - Warranty - 0
 - Non-Vehicle Repair - 13

Other Services

- Provided 52,853.85 gallons of fuel for the city and outside organizations
 - City gallons \ 35,516
 - Galveston County gallons \ 4,875
 - Parks Board gallons \ 5,724
 - Port of Galveston gallons \ 4,440
 - Jamaica Beach gallons \ 541
 - Bayou Vista gallons \ 597
 - Galv County Health District \ 2,730
 - Navigation District gallons \ 0
- New decals for older fleet vehicles with new designs.
- Fourth steel wheel trolley under restoration by GOMACO Trolley Company.
- Updating older GPS systems in some city units



UPCOMING PROJECTS

- Continue fleet services.
- Continue restoration of the steel wheel trolley by GOMACO Trolley Company.
- Received three new fleet units during the month

GRANTS & HOUSING



LAST MONTH'S ACCOMPLISHMENTS

- Financial Management – (HUD Regulatory Requirement)
- Facilitated review of project accounts for allowable and allocable expenditures and preparation of adjustments as needed for development of program drawdowns to reimburse the City
- Tenant-Based Rental Assistance Program (TBRA) – (HUD Regulatory Requirement)
- To date, assisted a total of 93 LMI households with rental assistance for one (1) year and security deposit
- Staff determined four (4) low-income eligible for assistance
- Staff performed four (4) Housing Quality Standards inspections and one (1) re-inspection
- Staff issued three (3) TBRA coupons for assistance. Applicants must now find their rental housing unit
- Staff received applications and are processing intake reviews
- Monitoring Review – (HUD Regulatory Requirement)
- Staff conducted desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant
- Entered all project accomplishments into HUD's Integrated Disbursement and Information System (IDIS)
- Technical Assistance
- Provided assistance for 57 homeowners with housing information, 12 homebuyers for homebuyer assistance program, 40 inquiries for Galveston County housing program, and over 186 phone inquiries for rental assistance
- Public Outreach
- Staff attended the Gulf Coast Homeless Coalition monthly meeting
- Staff attended an information/collaboration meeting between local service providers and the Galveston Housing Authority



UPCOMING PROJECTS

- **2022 Street Repaving Project – (HUD Regulatory Requirement)**
- **Complete the additional environmental review process for completion of the project**
- **Financial Management – (HUD Regulatory Requirement)**
- **Staff will submit the Cash on Hand Report to HUD**
- **Staff will facilitate review of project accounts for allowable and allocable expenditures and preparation of adjustments as needed for development of program drawdowns to reimburse the City**
- **Tenant-Based Rental Assistance Program (TBRA) – (HUD Regulatory Requirement)**
- **Staff will continue to accept, review and process application submitted under the TBRA Program. This program will assist qualified low-income households with rental assistance for one (1) year and security deposit**
- **Homebuyer Assistance Program (HAP) – (HUD Regulatory Requirement)**
- **Staff will be accepting applications for the City's HAP, which will assist with up to \$14,500.00 for downpayment and closing cost towards the purchase of a new home within the City of Galveston**
- **Davis-Bacon – (HUD Regulatory Requirement)**
- **Staff will review certified payrolls**
- **Monitoring Review – (HUD Regulatory Requirement)**
- **Staff will conduct desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant**
- **Staff will enter all project accomplishments into HUD's Integrated Disbursement and Information System (IDIS)**
- **Training Webinars – (HUD Regulatory Requirement)**
- **Staff will participate in HUD training webinars**
- **Public Outreach**
- **Staff will attend the Gulf Coast Homeless Coalition monthly meeting**

HUMAN RESOURCES



LAST MONTH'S ACCOMPLISHMENTS

- **Held two New Hire Orientations. Hired Eight (8) New Employees.**
- **Held Civil Service Lateral Exams for the Police Department.**
- **Held annual Open Enrollment for all City Employees with partner Blue Cross Blue Shield of Texas.**
- **Partnered with UTMB to administer Flu and COVID vaccines for all City Employees.**
- **Coordinated the City's participation in the ABC 13 43rd Annual "Share Your Holidays" Food Drive benefiting the Houston and Galveston County Food Banks**
- **Assisted with the coordination of the annual Employee Holiday Celebration.**
- **Hosted onsite/virtual Health Benefits Plan Board Meetings.**
- **Continual involvement in processing employee new hires, promotions, salary changes, civil service activity, and unemployment hearings.**
- **Continue support of City Departments in filling job vacancies.**



UPCOMING PROJECTS

- **New Hire Orientation**
- **Continue support of City Departments in filling job vacancies**

Information Technology



LAST MONTH'S ACCOMPLISHMENTS

- Mitigated security risks to the City's network by:
 - Blacklisted 10 addresses/domains for spam
 - Responded to 2 public information requests
 - Tier 1 Support Completed 144 technical support
 - Completed configuration setup for the Utility Video Solution for GPD
 - Completed setup of the command post for LSR
 - Completed quarterly audit of data line service and disconnected/suspended services on lines with no use
- Deployed data line for damaged broadcasting service in Council Chambers
 - Completed and closed Laserfiche software system changes
 - Upgraded Cerberus Secure FTP Software
 - Upgraded operating system on SAN
 - Replaced failed battery in main equipment closet at City Hall
 - Replaced failed HD in storage at the disaster recovery site
 - Completed 4th qtr phish testing campaign



UPCOMING PROJECTS

- Activities related to the completion of a needs assessment project for the Police Department RMS/CAD system replacement project
 - AMI project
 - Finalize procurement activities related to the ERP software system replacement project and send to council for approval
 - Drainage assessment and rate fee project
 - Accela software system changes project
 - Citywide security camera needs assessment and update project
 - Continue equipment refresh project for police and other city assets
 - Continue implementation activities on the DUO dual factor authentication project
- Deploy two replacement switches that serve the League City data center connection for the police department
 - Finalize 4th floor renovation technology assessment and procurement
 - Kickoff annual surplus project
 - Complete testing of the annual Banner upgrade
 - Finalize post production activities and close the VUEWorks software upgrade project and move to day to day operational support
 - Complete changes to public facing portals based on results of scans mitigating security risks
 - Upgrade servers running 2012 operating system
 - Update utility billing software to reflect new sanitation rates

Information Technology

GIS Division



LAST MONTH'S ACCOMPLISHMENTS

- Completed eleven (11) GIS map and data requests consisting of twenty-nine (29) items:
- Created garbage route maps
- Calculated a 20% determination for a property owner notification and created map of the process
- List of Galveston addresses
- Updated LMI map for 59th Street Water Storage Tanks project
- Series of five (5) census block/block group maps for the 59th Street Water Storage Tanks project
- Created Fire Department Water Map web map and web app
- Created water map for area around 14th Street and Avenue N
- Updated labels for LMI map for 59th Street Water Storage Tanks project
- Public Works GIS exports - twelve (12) shapefiles have been refreshed with today's data on the GIS Data Download Site
- SL-DOG And SL-RAT updated from CSV sent by PW
- Storm Sewer Lift Station Featureclass - Created new featureclass.
- Completed eleven (11) GIS Support requests consisting of six hundred eighteen (618) items:
- Update sanitary sewer overflows with October's data
- Printed poster for the open enrollment event
- Created three (3) Portal accounts for users
- List of explanations about asset ids/other identifiers in the PW feature classes
- Helped with issue with flood zone layer's transparency being too thick - problem was with the layer appearing twice
- Demonstrated how to perform a definition query
- Cemetery Book digitization - Took photos of 605 cemetery book pages, cropped and rotated, converted to PDFs.
- SL-DOG And SL-RAT - Documented the process to update SL-DOG and therefore SL-RAT.
- GIS Day - Successfully hosted and presented GIS Day 2023



UPCOMING PROJECTS

- Ongoing Projects: Cemetery Management System
- Field data collection.
- Begin digitizing cemetery books.

ISLAND TRANSIT



LAST MONTH'S ACCOMPLISHMENTS

- [Fixed route ridership: 15,892](#)
- [Seawall route: 1,573](#)
- [Streetcar: 1,299](#)
- [Charter: 0, Charter Billing: \\$300](#)
- [Island Transit Monthly Report](#)



UPCOMING PROJECTS

- **Continue operations**

PARKS & RECREATION

PARKS & MAINTENANCE



LAST MONTH'S ACCOMPLISHMENTS

- Mowed grass and maintained litter from all City-Owned or City-Managed Parks, Ballfields and Facilities as well as main thoroughfares, Right-of-ways, City owned cemeteries and the I-45 feeder roads
- Secured and Monitored Park Facilities and Equipment
- Repaired park maintenance equipment
- Watered all landscaping planters on 23rd Street from Harborside to Church 3x a week
- Assisted citizens in locating family plots at all City-owned cemeteries
- Cleaned graffiti in parks and playgrounds
- Continued marking all baseball and softball fields daily for league play.
- Repainted game room at McGuire-Dent Recreation Center
- Installed new playground equipment at Adoue Park
- Began grading and completed installing irrigation at Hooper Field
- Groundbreaking for Construction Phase of Sandhill Crane Soccer Complex



UPCOMING PROJECTS

- Install in-field red dirt and bleachers at Hooper Field
- Complete grading and installing grass at Hooper Field
- Pour concrete and install new safety surfacing at Adoue Park
- Install shade structures at Adoue Park (donation from Better Parks for Galveston)
- Trimming palm trees down Broadway and 25th Street
- Water fountain restoration project at Kempner Park
- Design Stages of Jones Park Renovation
- IDC Parks Package 3 and 4 Projects
- Install storage area at Crockett Park
- Repaint multi-purpose room at McGuire-Dent
- Reconfigure electrical and replace flooring under fitness equipment at McGuire-Dent
- Replacement of security lighting pole at Lee and Joe Jamail Bay Park Boat Ramp

RECREATION & ADMIN



LAST MONTH'S ACCOMPLISHMENTS

McGuire-Dent Membership Totals:

- Adults: 2483
- Seniors: 1539
- Youth: 642
- Military: 460
- Daily Pass (Adults & Seniors): 131
- City Employee Passes (All Access to Pool and Parks): 128

Wright Cuney Membership Totals:

- Adults: 463
- Seniors: 192
- Youth: 576
- Held Community Meetings For/With: Better Parks for Galveston, The Families, Children & Youth Board, Cultural Arts Commission, Parks & Recreation Advisory Board, Tree Committee (& Wildflower Subcommittee) and Galveston Ukulele Society.
- Continued planning for the February 2024 Texas Recreation and Park Society Institute, hosted in Galveston
- Continued After School Youth Programs at Both Recreation Centers



UPCOMING PROJECTS

- Continue to Review & Update Programs, Policies, and Procedures
- Replace flooring underneath fitness equipment at McGuire-Dent
- Replace older fitness equipment
- Resurface Locker Room flooring
- Hire new Recreation Coordinator
- Host Youth Christmas Party at Wright Cuney
- Replace pool table at recreation center

AQUATICS



LAST MONTH'S ACCOMPLISHMENTS

- Pool closed for the season at the end of October will reopen in April.
- Staff is offering Community CPR classes 1st one held November 18th
 - Staff is working on next season's activities and programs.
 - Stainless steel railing system was installed in pump room.
 - Quotes received on cool decking for pool deck.
 - \$50,000 donation received from Better Parks for Galveston to add cool decking to pool deck.
- Current Memberships: Adult – 306, Child – 107, Senior – 153, Military – 43, Water Aerobics -0, City Employee 128
- Average Daily Attendance for month: 0 (Closed)
- Pool Transactions for October. Memberships \$302.00 Activities & Programs \$0, Concessions \$0, Rentals \$0, Training Classes \$0, Expense Reimbursement \$0

Pocket Park 1 & 2

- Pocket Parks last day was Sunday October 1, 2023, Will reopen in March.
- RFP in progress for concession vendor at Pocket Park two.
- Staff is preparing for next season.

Daily Beach Transactions: \$0

Season Passes Sold: \$0

Total Revenue: \$0



UPCOMING PROJECTS

- Plan for upcoming events department wide
- Overhaul and update acid room

PLANNING & DEVELOPMENT



LAST MONTH'S ACCOMPLISHMENTS

- Hosted four Pre-Development Meetings
- Catherine Gorman continued to work with the Wildflower Subcommittee of the Tree Commission on ordinance changes
- Jane Fitz, Landmark Commissioner, attached Preservation Texas' Southeast Texas Regional Program in Beaumont
- We held a training session for the newly appointed Planning Commissioners

Landmark Commission:

- 23LC-052 1124 24th Certificate of Appropriateness - rear addition
- 23LC-053 1227 Ave J Certificate of Appropriateness - rear addition and garage addition
- 23LC-054 1208 Ave F Certificate of Appropriateness - new construction
- 23LC-055 1915 Ave M Galveston Landmark Designation

Planning Commission:

- 23P-084 12839 FM 3005 Preliminary Plat for Roseate Beach
- 23P-085 4919 Austin Minor Plat of one lot to two
- 23P-086 4211 SUNBIRD BEACH DRIVE

Planned Unit Development - Townhouses

- 23P-087 12223 FM 3005 Preliminary Plat
- 23P-088 17101 SAN LUIS PASS Replat 1 into 12
- 23P-089 20711 Sandhill Beachfront Construction for New single-family residence with pool
- 23P-090 1915 Ave M Galveston Landmark Designation
- 23P-091 10717 FM 3005 Planned Unit Development - Condos
- 23P-092 1429 27th License to Use for Elevator Tower
- 23P-093 1201 Harborside Abandonment of Alley

Beachfront Construction/Dune Protection Permits:

- 23BF-050 21703 Zachary Replacing and extending current deck. Add three new posts
- 23BF-051 18310 E. DeVaca Install cargo lift
- 23BF-052 23121 Gulf New slab, driveway, deck extension and stairs
- 23BF-053 21446 Gulf Request for a new parking slab.

Planning Administration:

- 23PLAT-00030 21819 ZACHARY Replat 2 into 1
- 23PLAT-00031 3903 Second Replat from one to two
- 23PLAT-00032 21919 Guadalupe Replat 2 lots to 1 (Minor Plat)
- 23PLM-00140 3128 Seawall Temp Concession
- 23PLM-00141 3128 Seawall Temp Concession
- 23PLM-00142 21510 FM 3005 Temp Concession - Mimi's Coffee Bar and Food Trailer
- 23PLM-00143 1907 Ave E Temp Concession
- 23PLM-00144 1916 Ave F Temp Parking
- 23PLM-00145 602 Ave J Temp Concession
- 23PLM-00146 313 26th Temp Concession
- 23PLM-00147 2023 annual concession
- 23PLM-00148 3102 Seawall Concession - Island Time Beach Bar and Grill
- 23PLM-00149 Tree Removal - Private
- 23PLM-00150 2516 Ave C Temporary Parking Lot - Dickens on the Strand 12/1 - 12/3
- 23PLM-00151 21510 FM 3005 Concession - MiMi's Food Trailer
- 23PLM-00152 202 Harborside Coin Ops
- 23PLM-00153 1817 61st 2024 renewals
- 23PLM-00154 1515 Bayou Shore Tree removal per MuniCode 9.501(B)(2)
- 23PLM-00155 112 19th Coin-ops - 2024 Renewals
- CZC2023-21 2217 Ave I Certificate of Zoning Compliance - Office

BUILDING DIVISION



LAST MONTH'S ACCOMPLISHMENTS

- [Inspections Completed](#)
- [Permits Issued](#)

POLICE DEPARTMENT



LAST MONTH'S ACCOMPLISHMENTS

- Reports Taken – 600
- Calls for Service – 4652
- Arrests – 389
- Impaired Driving Arrests - 35

National Incident-Based Reporting System (NIBRS) Statistics:

Crimes Against Persons

- November 2023 – 84
- November 2022 - 74
- Percent Change – 13.51%

Crimes Against Property

- November 2023 – 137
- November 2022 – 198
- Percent Change – -30.81%

Crimes Against Society

- November 2023 – 51
- November 2022 – 32
- Percent Change – 59.38%

Total Group A Offenses:

- November 2023 – 272
- November 2022 – 304
- Percent Change – -10.53%



PUBLIC WORKS

RECYCLING



LAST MONTH'S ACCOMPLISHMENTS

- The Recycling Division processed 87.28 tons of recyclable materials. Including 53.23 tons of paper, cardboard, and plastic, 22.9 tons of glass, and 11.16 tons of mixed metals and tin.
- Recycling Division received \$11,173.66 in commodity rebates.
- Recycling Center had an estimated 20,512 visitors to the recycling center for the month of November.
- Recycling Division provided curbside service for 245 community members.
- Recycling Division continued optimization of the recycling center. We also improved our processes for streamlining, infrastructure for shelter in place situations, and logistics by improving the layout of our staging area and loading zone.
- Recycling division continued providing collection support for The Rosenberg Library, The Galveston Sheriffs Department, Shriners Hospital, and provided bale removal services.
- Recycling Division completed weekly-pickup services of all City Divisions, Galveston County Sheriffs Department, Galveston College, Galveston ISD, Private/Charter Schools in Galves-

ton, and GISD Admin Offices.

Current Impact Data

2023-2024 Fiscal Year

- Total Commodity Sales: \$23,501.01
- Diversion Savings: \$19,584.18
- Total Tonnage: 160.83
- Landfill Cubic Yards Saved: 4,851.10
- Visitor Usage to the Facility: 40,727
- Curbside Service Usage: 245

MUNICIPAL SERVICES



LAST MONTH'S ACCOMPLISHMENTS

- Installed 23 water taps, upgraded 6 water taps and 22 sewer taps.
- Repaired 66 distribution system leaks, investigated 18 property owner leaks, and responded to 8 low water pressure complaints.
- Line cleaning crews have cleaned 10,687 feet of collection system sewer main; removing 39,120 pounds of debris.
- SL-RAT crew have inspected 54 manholes and surveyed 25,700 feet of sewer mains.
- Hydrant crew has conducted maintenance on 70 fire hydrants and repaired 19 fire hydrants.
- Collection Crews repaired 3 cave ins on sanitary mains, repaired 20 sewer taps and completed rehabilitating the main between 33rd to 35th between Ave Q 1/2 and R



UPCOMING PROJECTS

- Hydrant crew will be assessing and repairing/rebuilding hydrants on the East End.
- The sewer construction crew will rebuild a manhole on Cadena Drive and fix several cave ins around the island.
- The SL-Rat Crew will continue proactive measures in Lasker Park



VIEW REPORTS

[Click here to view the monthly report for Municipal Utilities](#)

STREETS & DRAINAGE



LAST MONTH'S ACCOMPLISHMENTS

- Filled 62 potholes.
- Completed 35 utility cuts.
- Paved 1,426 linear feet



UPCOMING PROJECTS

- Mill and Overlay crew will be working on 77th Harborside to Broadway.
- Starting a new project on 61th T1/2.
- Continue fixing the bumps on the Seawall

TRAFFIC



LAST MONTH'S ACCOMPLISHMENT

- J-Box Installation on Broadway.
- Causeway & Broadway lighting repair.
- Biker Rally Special Event.
- Terramar sign installation project.
- 55th St stop bar, word stop, and red curb installation



UPCOMING PROJECTS

- Beach to Bay.
- Replace various service panels around the island.
- ILSN repair on Broadway
- Dickens on The Strand

SANITATION



LAST MONTH'S ACCOMPLISHMENTS

- Sanitation provided staff and equipment to support the Lone Star rally in November. We deposited 35.24 tons. To the transfer station from the Rally.
- Sanitation crews completed 868 total requests for service.
- Sanitation crews made 453 trips to the Transfer Station.
- Deposited 2,251.60 tons (4,503,200. lbs) of trash/garbage at the Transfer Station



UPCOMING PROJECTS

- Continue operations



VIEW REPORTS

[Click here to view the monthly report](#)

SCHOLES AIRPORT



LAST MONTH'S ACCOMPLISHMENTS

- **PHI Biennial Tabletop Drill:** On November 2, 2023, held a planning meeting with PHI, Fire Station 4, air traffic control tower, and Airport staff to review and discuss last year's emergency drill and planned the next live exercise emergency drill for 2024.
- **ATCT Airfield Lighting Control & Monitoring System Replacement Project:** On November 16, 2023, the City Council approved a Sourcewell Cooperative contract with ADB Safegate to replace the existing system for \$49,535.25. This project is funded by an FAA grant that covers 100% of the cost to replace the existing airfield lighting control and monitoring system, which has reached the end of its useful life and is no longer operational.
- **ATCT Elevator Replacement Project:** On November 16, 2023, the City Council approved an Omnia Partners Cooperative contract with KONE to replace the existing elevator for \$244,787. This project is to replace the existing Thyssenkrupp elevator in the control tower. An FAA grant will cover \$200,000, a TxDOT Airport Infrastructure Grant (AIG) will cover \$40,308, and existing airport funds will cover the remaining \$4,479 project cost.
- **Leadership In Flight Training (LIFT) Academy:** Flight school operations started on November 27, 2023 with ten students, three flight instructors, and support staff.
- **Monthly Airport Information Request:** We handled 35 requests for information related to airport operations in November.
- **Airline service:** 19
- **Aircraft Rental:** 0
- **Flight Instruction:** 5
- **Lease Hangar Space:** 2
- **Vehicle parking:** 1
- **Complaints:** 0
- **Other:** 8 Other includes shuttle service, employment, office space rental, drones, rainfall amounts, fees, and restaurant requests

SCHOLES AIRPORT



UPCOMING PROJECTS

- **Turf Runway 18/36:** We plan to open the newly built Turf Runway on the west side of Runway 18/36. The turf runway is 1,435 feet long and 70 feet wide, marked by white and white/orange cones.
- **Airport Advisory Committee Meeting:** The Airport Advisory Committee meeting is at noon on December 12, 2023. The Committee will discuss the status of various projects and receive the monthly fuel, operations, and budget reports

VIEW REPORTS

- [Click here to view the traffic report](#)
- [Click here to view the fuel report](#)
- [Monthly Airport Inquiries](#)