



OCTOBER 2023

CITY MANAGER'S **REPORT**

WWW.GALVESTONTX.GOV/CITYMANAGERSREPORT

A MESSAGE FROM OUR CITY MANAGER



Many residents are eligible to sign up for a free service that will allow utility billing customers to track their water usage, utility bill and be notified about potential leaks in their home.

The City in May launched its new EyeOnWater app, which gives users access to their utility billing information from anywhere. Currently, homes that have had the new water meters installed are eligible, which primarily includes properties west of 61st Street. Installation of new water meters is still underway at homes across the island, and we anticipate full completion later this year.

The EyeOnWater smartphone app developed by Badger Meter allows customers to view daily, weekly, monthly, and yearly usage activity through easy-to-understand consumption graphs. Customers can even set alerts to help them monitor usage and be notified of possible leaks.

It's part of a larger project (Sustainable Interac-

tive Customer Connections) to replace and upgrade all water meters to advanced metering technology.

If the E-series ultrasonic meter has already been installed at your home, you will receive notice and are now eligible to download the app and begin tracking water usage daily. Visit the App Store or Google Play to search and download the "EyeOnWater" app. Once the app has downloaded, click Sign Up to establish your EyeOnWater account using your zip code, account number or access code, and email address and password.

For general information about the project and the capabilities of the new water meters and the app, please visit the website at galvestontx.gov/WaterMeters.

*Sincerely,
Brian Maxwell*

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CITY MARSHAL



LAST MONTH'S ACCOMPLISHMENTS

- 55 Court cases heard in Municipal Court
- 41 Public Nuisances abated
- 34 Complaint-based cases
- 324 Self-initiated cases
- 128 Complaints received
- 987 Total investigations
- 21 Vehicles Towed
- 69 Vehicles Red Tagged
- 45 Residential Parking Permits issued
- 58 visitors passes
- 85 Golf Carts permitted
- Long Term Parking Permits – 0 issued
- Regular Parking Citations total for the month – 2,395 citations.
- Properties for No Permit & placed Stop Work Order Red Tag Notices - 6
- Department Received in Payments:
- Golf Carts- \$ 74,385.00
- Alarms- \$ 31,075.00
- Ground Transportation - \$ 1,075.00
- Events –Staff took part in National Night Out and assisted in the Ball High Homecoming Parade
- Available as needed at events: Pumpkin

Plunge, Beach Girl Triathlon, Artoberfest, Bike around Bay/Bike around the Osland, Third Coast Pride Parade, Galveston Daily News Press Run, Dia De Los Muertos Fall Festival & Parade, Island Boo Fest



UPCOMING PROJECTS

- Staff on duty during Lone Star Rally



VIEW REPORTS

- Click here for the [City Parking Revenue](#)
- Click here for the [Park Board Parking Revenue](#)
- [Ground transportation report](#)

COMMUNITY OUTREACH



LAST MONTH'S ACCOMPLISHMENTS

- Informed the public about City events, outreach & campaigns via social media, press releases and website. This included responding to media requests and updating the city website
- Created daily content for city social media channels to inform the public about city-related events
- Prepared the City Manager's Report
- Provided audio/visual assistance for City Council, planning commission, landmark commission and zoning
- Represented the city at various community events and meetings and solicited public feedback
- Assisted with several departmental requests for promotional materials, planning public meetings and updating the website
- Assisted in hosting State of the City, the South Shore pump station open house, National Night Out



UPCOMING PROJECTS

- Preparing materials for Lone Star Rally
- Executing plans for holiday luncheon (scheduled for December 7)
- Developing campaign related to sanitation service changes

LAST MONTH'S VIDEOS

[State of the City 2023](#)

[State of the City 2023 livestream](#)

[Lone Star Rally 2023](#)

SPECIAL EVENTS

LAST MONTH'S ACCOMPLISHMENTS

- Held 9 meetings with event organizers
- Continued planning for Upcoming Events
- Special Event Permits Issued: 15
- Loudspeaker Permits Issued: 6
- October 4: Ball High Homecoming Parade
- October 7: Galveston Island Brewing 5K
- October 7: Crusaders Breast Cancer Awareness
- October 13: O'Connell Homecoming Parade
- October 14: Gravy Cook-off
- October 15: Toughest 10K
- October 21: Beach Girl Triathlon
- October 21-22: 26th Annual ARToberFEST
- October 21-22: Bike Around The Bay
- October 22: Pride Parade
- October 27: Trinity Fall Carnival
- October 27-28: 41st Annual Island Oktoberfest
- October 28: Daily News Press Run
- October 28: Dia De Los Muertos Fall Fiesta
- October 29: Island Boo Fest

UPCOMING PROJECTS

- November 2-5: Lone Star Rally
- November 12: ACCT Seawalk
- November 23: Turkey Trot
- December 2-4: Dickens on the Strand
- December 9: Our Lady of Guadalupe Procession
- December 9: GMPA Christmas Parade
- December 17: Santa Hustle Half Marathon & 5K

LEGISLATIVE AFFAIRS



VIEW REPORTS

- [Legislative Report October 6](#)
- [Legislative Report October 13](#)
- [Legislative Report October 20](#)
- [Legislative Report October 27](#)

FACILITIES



LAST MONTH'S ACCOMPLISHMENTS

- Seawall Illuminated Bollard Project Phase III is underway
- Ongoing City Hall 4th Floor Renovation Project.
- Installed new flagpole at the Sister City Flagpoles site
- Conducted preventative maintenance on all of the ice machines in various City facilities
- Conducted routine maintenance on the Rosenberg Tree Lights
- Handled and completed 551 work orders.



UPCOMING PROJECTS

- Quarterly Maintenance on the standby emergency generators
- Set up Christmas decorations at City Hall and the Causeway Monument Signs
- Conduct Life Safety Inspections at all of the City facilities

BUDGET



LAST MONTH'S ACCOMPLISHMENTS

- Rolled Adopted FY2024 Budget and Capital Improvements into Banner Financial System
- Place adopted FY2024 Budget on City's website
- Turn over FY2024 Budget for print version
- Preliminary work on the 4th Quarter Budget Report



UPCOMING PROJECTS

- Rolled Encumbrances and Budget Carry Forward in Banner Financial System
- Assist Accounting Staff with final entries for FY2023 yearend close
- Preparation of 4th Quarter Budget Report
- Preparation of Final FY23 Budget Amendment

PURCHASING



LAST MONTH'S ACCOMPLISHMENTS

- Executed Contract with Safety Shoe Distributor for Safety Boots and Shoes
- Executed Contract with BFI Waste Services of Texas LP (Republic Services) for Collection and Hauling of Dumpsters for City Facilities
- Executed Contract with Whitley Penn for Agreed-Upon Procedures related to the processes of the Galveston Wharves
- Advertised RFQ 24-01 for Multi Agency Dual Use 1st Responder Safe Room
- Advertised Bid 24-01 for Printing Services
- Advertised RFP 24-01 for Uniform Services
- Advertised RFP 24-02 for Stop Loss
- Conducted monthly purchasing, P-Card and Contract Management Training for COG staff



VIEW REPORTS

- View the report [here](#)



UPCOMING PROJECTS

- Drafting Solicitation for 61st Street Property for sale
- Drafting Solicitation for 61st Street Property Remediation
- Drafting Solicitation for the Cemetery Project
- Drafting Solicitation for Island Transit Software
- Drafting Solicitation for the Recycling Office Building
- Drafting Solicitation for City Comprehensive Plan
- Drafting Solicitation for Sanitary Lift Stations 6, 8 & 26
- Drafting Solicitation for 14th Street Pump Station
- Drafting Solicitation for CAD/RMS System (Police Dept)
- Drafting Solicitation for City Hall 4th Floor furniture
- Drafting Solicitation for City Airport Property off 99th Street
- Drafting Solicitation for Sanitary Sewer Rehab

- Drafting Solicitation for City Hall East Side Terracotta Stone Work Repairs and Waterproofing
- Drafting Solicitation for 10 Mile elevated Road Storage Tank
- Drafting Solicitation for Storage Tank Rehab Airport
- Drafting Solicitation for Storage Tank Rehab UTMB
- Drafting Solicitation for 6 Lift Station Rebuilds for various locations
- Drafting Solicitation for 23rd Street Waterline Offset
- Drafting Solicitation for Lift Station SCADA
- Drafting Solicitation for Exterior Airport Terminal Building Repairs
- Drafting Solicitation for Galveston Incinerator
- Drafting Solicitation for Outside Auditing Services
- Drafting Solicitation for Supplemental Towing
- Drafting Solicitation for Auto Body Shop Repairs
- Drafting Solicitation for Liquid Ammonia Sulfate (LAS) Chemical
- Drafting Solicitation for Storage Tank Rehab 59th Street
- Drafting Solicitation for replacing the existing airfield control and monitoring system in the tower
- Drafting Solicitation for Stewart Beach Pavilion Demolition
- Drafting Solicitation for Temporary Beach Patrol Temporary Facilities
- Drafting Solicitation for Construction of New Galveston Island Beach Patrol Facilities
- Drafting Solicitation for GPD Marine Division vessel maintenance
- Drafting Solicitation for 59th Street 7.5 million gallon Water Storage Tank – Owner’s Rep Services
- Drafting Solicitation for Causeway Waterline – Owner’s Rep Services
- Drafting Solicitation for Auditor for Police Pension
- Drafting Solicitation for Sulphur Dioxide
- Drafting Solicitation for Gaseous Chlorine, Sodium Hypochlorite and Aqua Ammonia
- Drafting Solicitation for Annual Street Materials
- Drafting Solicitation for Grant Writing and Administration (Island Transit)
- Drafting Solicitation for Liquid Ammonia Sulfate (LAS) Chemical
- Drafting Solicitation for 37th Street – Broadway to Seawall Mill & Overlay
- Drafting Solicitation for South Shore Pump Station – Construction Phase
- Drafting Solicitation for Bridge Loans
- Drafting Solicitation for Plumbing Services
- Drafting Solicitation for South Shore Pump station – Owner’s Rep Services
- Drafting Solicitation for Stewart Beach Park Pavilion Architectural Services
- Drafting Solicitation for Solid Waste Rate Sufficiency Study

CUSTOMER SERVICE



LAST MONTH'S ACCOMPLISHMENTS

- We have installed 9,900 AMI meters in Beacon (inception to date)
- 1,797 customers signed up for the Eye on Water app

Performance Measures	FY 2020	FY 2021	FY 2022	FY 2023	Oct-22
Meters re-read manually	550	321	602	1,621	1,881
Adjustments	1,536	2,003	2,375	2,480	192
Adjustments (\$\$\$)	\$ 341,172	\$ 373,460	\$ 208,133	\$ 281,237	\$ 21,864
Water Bills emailed		73,149	75,338	84,439	7,382
Water Bills Mailed Out	255,470	245,009	233,831	227,760	18,539
Outstanding "water concern" emails received	309	323	281	138	17
Outstanding "water concern" emails completed	509	306	210	119	19
Service Orders	15,078	18,437	18,967	21,243	1,691
New Customer connections	3,556	3,483	3,660	3,272	239



UPCOMING PROJECTS

- Continue participation on the core team relating to the AMI implementation project
- Continue using Beacon to identify vacant usage and leaks
- Encourage customers with AMI meters to enroll in Eye on Water
- Continue to encourage e-bills and autopay
- Continue delinquent calls and shut offs

ACCOUNTING



LAST MONTH'S ACCOMPLISHMENTS

- Team participation on the selection committee for the new ERP system

Performance Measures	FY2020 ACTUAL	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ACTUAL	FY2024 ACTUAL
Number of vendor payments completed	5,103	5,926	5,039	5,350	475
Number of checks as percent of total vendor payments	85.07%	75.41%	74.94%	71.98%	72.21%
Number of electronic payments as a percent of total vendor payments	14.93%	24.59%	25.06%	28.02%	27.79%
Number of funds managed	118	124	126	137	139
Investment Portfolio (Millions)	\$169	\$150	\$162	\$233	\$232
Interest Earned (Thousands)	\$1,923	\$81	\$173	\$8,373	\$317
Number of bank accounts reconciled	34	34	34	35	35
Ike FEMA PW's in Audit with FEMA				33	33
Ike FEMA PW's in Audit with TDEM/State				1	1
Ike FEMA projects in progress				1	1
Ike FEMA projects closed by FEMA/TDEM				484	484
Total Ike FEMA Projects				519	519
Hurricane Harvey FEMA PW's Closed by FEMA/TDEM				27	27
Hurricane Harvey FEMA PW projects in progress				1	1
Total Hurricane Harvey FEMA Projects				28	28
Total 2021 Winter Storm FEMA projects closed by FEMA/TDEM				6	6
Total 2021 Winter Storm FEMA PW's in Audit with FEMA/TDEM				1	1
Total 2021 Winter Storm FEMA projects in progress				0	0
Total 2021 Winter Storm FEMA projects				7	7
Total Tropical Storm Laura FEMA projects closed by FEMA/TDEM				6	6
Total Tropical Storm Laura FEMA projects in progress				0	0
Total Tropical Storm Laura FEMA projects				6	6



UPCOMING PROJECTS

- Gravity application version upgrade
- FY 2023 yearend close processing

MUNICIPAL COURT



LAST MONTH'S ACCOMPLISHMENTS

- View the report [here](#)

FIRE DEPARTMENT



LAST MONTH'S ACCOMPLISHMENTS

FIRE DEPARTMENT MONTHLY REPORT

ACCIDENT MAJOR	33	4.7%
ASSIST BY FIRE	105	15.0%
CHOKING	2	0.3%
DROWNING / DIVING / SCUBA ACC	5	0.7%
DUMPSTER TRASH FIRE	1	0.1%
ELECTRICAL PROBLEMS SPARKS	4	0.6%
EXTINGUISHED FIRE	2	0.3%
FIRE ALARM	99	14.2%
FIRE OUTSIDE	3	0.4%
FIRST RESPONDERS	302	43.2%
GAS LINE BREAK LEAK	6	0.9%
GRASS	2	0.3%
PENETRATING TRAUMA	4	0.6%
POWER LINES DOWN TRANSFORMER	18	2.6%
RESCUE	11	1.6%
SMELL OF SMOKE GAS INSIDE	16	2.3%
SMELL OF SMOKE GAS OUTSIDE	12	1.7%
STRUCTURE FIRE	11	1.6%
UNCONSCIOUS	60	8.6%
WASHDOWN	2	0.3%
WATER FLOW ALARM	1	0.1%
Total:	699	100.0%



UPCOMING PROJECTS

- Lone Star Rally
- PHI Tabletop Exercise
- Training Class on Active Shooter "AAIR"
- Members Attended a Battalion Chief Academy
- Received New Vehicles Battalion 1 & 4
- OLLI Presentation at UTMB
- COAST Team Responded To 90 Calls



LAST MONTH'S ACCOMPLISHMENTS

- Total rolling stock count - 602
- Mechanics worked on:
- Total pieces of assets with work orders - 257
- Total work orders - 585
- Number of work orders with specific repair reasons.
- Repairs from PM's Services - 77
- General Repairs - 566
- Accident Repairs - 8
- Other Repairs - 9
- Vandalism - 0
- Road Calls - 69
- Add On Item - 10
- Preventive Maintenance Services - 291
- Warranty - 1
- Non-Vehicle Repair - 86

Other Services

- Provided 64,375 gallons of fuel for the city and outside organizations.
- City gallons \ 37,842
- Galveston County gallons \ 4,823
- Parks Board gallons \ 5,724
- Port of Galveston gallons \ 3,813
- Jamaica Beach gallons \ 544
- Bayou Vista gallons \ 612
- Galv County Health District \ 3,213
- Navigation District gallons \ 27
- New decals for older fleet vehicles with new designs.
- Fourth steel wheel trolley under restoration by GOMACO Trolley Company
- Updating older GPS systems in some city units.



UPCOMING PROJECTS

- Continue fleet services.
- Continue restoration of the steel wheel trolley by GOMACO Trolley Company.
- Received eight new fleet units during the month.

GRANTS & HOUSING



LAST MONTH'S ACCOMPLISHMENTS

- 2023 CDBG & HOME Program – HUD approved the 2023 Action Plan
- Completed 2023 CDBG and HOME Grant Agreements with HUD
- HUD Cash-on-Hand Report – Submitted CDBG and CDBG-CV Cash-on-Hand quarterly report for period 7-1-23 to 9-30-23
- Financial Management – Facilitated review of project accounts for allowable and allocable expenditures and preparation of adjustments as needed for development of program drawdowns to reimburse the City
- Tenant-Based Rental Assistance Program (TBRA) – To date, assisted a total of 90 LMI households with rental assistance for one (1) year and security deposit
- Staff performed six (6) Housing Quality Standards inspections and four (4) re-inspections
- Staff issued four (4) TBRA coupons for assistance. Applicants must now find their rental housing unit
- Staff received applications and are processing intake reviews
- Monitoring Review – Staff conducted desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant
- Entered all project accomplishments into HUD's Integrated Disbursement and Information System (IDIS)
- HUD Semi-Annual Report – Staff submitted the Semi-Annual Labor Standards Enforcement Report. This report consists of contracting opportunities for contractors and subcontractors performing on federally funded projects that were awarded by our agency in excess of \$2,000.00 for construction, alteration, or repair of public works (HUD Regulatory Requirement)
- Staff submitted the Semi-Annual Contractor & Subcontractor Activity Report. This report identifies all contracts that were awarded with CDBG and HOME funds. This report captures the Minority Owned Business activities, Women Owned Businesses, Section 3 contractors as well as the total dollar amount awarded to the activities
- Technical Assistance
- Provided assistance for 70 homeowners with housing information, 20 homebuyers for homebuyer assistance program, 45 inquiries for Galveston County housing program, and over 209 phone inquiries for rental assistance
- Public Outreach
- Staff attended the Gulf Coast Homeless Coalition monthly meeting



UPCOMING PROJECTS

- **2022 Street Repaving Project – (HUD Regulatory Requirement)**
 - **Complete the additional environmental review process for completion of the project**
 - **Financial Management – (HUD Regulatory Requirement)**
 - **Staff will facilitate review of project accounts for allowable and allocable expenditures and preparation of adjustments as needed for development of program drawdowns to reimburse the City**
 - **Tenant-Based Rental Assistance Program (TBRA) – (HUD Regulatory Requirement)**
 - **Staff will continue to accept, review and process application submitted under the TBRA Program. This program will assist qualified low-income households with rental assistance for one (1) year and security deposit**
 - **Homebuyer Assistance Program (HAP) – (HUD Regulatory Requirement)**
 - **Staff will be accepting applications for the City’s HAP, which will assist with up to \$14,500.00 for downpayment and closing cost towards the purchase of a new home within the City of Galveston**
 - **Davis-Bacon – (HUD Regulatory Requirement)**
 - **Staff will review certified payrolls**
 - **Monitoring Review – (HUD Regulatory Requirement)**
 - **Staff will conduct desk audits on CDBG funded City**
- Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant**
- **Staff will enter all project accomplishments into HUD’s Integrated Disbursement and Information System (IDIS)**
 - **Training Webinars – (HUD Regulatory Requirement)**
 - **Staff will participate in HUD training webinars**
 - **Public Outreach**
 - **Staff will attend the Gulf Coast Homeless Coalition monthly meeting**

HUMAN RESOURCES



LAST MONTH'S ACCOMPLISHMENTS

- Held two New Hire Orientations. Hired Fourteen (14) New Employees
- Held Civil Service Lateral and Entrance Exams Police Department
- Hosted and coordinated a day-long experience about City operations for the Galveston Regional Chamber of Commerce “Leadership Galveston” program
- Prepared for Open Enrollment for the City’s Health Plan
- Held a Fire Promotional Exam for Battalion Chief’s
- Hosted Virtual Health Benefits Plan Board Meetings
- Continual involvement in processing employee new hires, promotions, salary changes, civil service activity, and unemployment hearings
- Continue support of City Departments in filling job vacancies



UPCOMING PROJECTS

- New Hire Orientation
- Continue support of City Departments in filling job vacancies

Information Technology



LAST MONTH'S ACCOMPLISHMENTS

- Mitigated security risks to the City's network: Blacklisted 36 addresses/domains related to phishing or spam
- Responded to 2 public information requests
- Technical Support Completed 246 tickets
- Upgraded and configured Freedom Application for Fire Department
- Completed the deployment of new Xerox multi function devices across the organization
- Performed an external risk assessment of public

facing services

- Cutover new version of VUEWorks and placed into productive use
- Assisted Finance with setting Banner and processing September p-card transactions in FY23
- Assisted finance with New fiscal year budget
- Assisted HR with 2024 COLA increase
- Assisted Finance with closing FY23 invoices
- Created 7 new custom reports for the Finance and Human Resources Departments



UPCOMING PROJECTS

- Activities related to the completion of a needs assessment project for the Police Department RMS/CAD system replacement project
- AMI project
- Finalize procurement activities related to the ERP software system replacement project and send to council for approval
- IT service desk replacement software solution
- Drainage assessment and rate fee project
- Accela software system changes project
- Laserfiche software system changes project
- Citywide security camera needs assessment
- Equipment refresh for police and city assets
- DUO dual factor authentication project
- Deploy two replacement switches that serve the

League City data center connection for the police department

- Continue 4th floor renovation technology assessment and procurement
- Complete command central setup for LSR
- Kickoff annual surplus project
- Police Department Body Camera Project
- Annual Banner software upgrade project
- Finalize post production activities and close the VUEWorks software upgrade project
- Complete changes to public facing portals based on results of scans mitigating security risks
- Upgrade servers running 2012 operating system
- Update utility billing software to reflect new sanitation rates

Information Technology

GIS Division



LAST MONTH'S ACCOMPLISHMENTS

- Completed 19 GIS map and data requests consisting of seventy two (72) items:
- Update sanitary sewer overflows w/ Sept. data
- Update project area and map for South Shore Pump Station project
- Calculated a 20% determination for a property owner notification and created map of the process
- Created list of Galveston addresses with owner's name from parcels
- Public Utilities Water Valves - Fixed domain to accept new values.
- Public Works Internal Map - Adjusted layer per director's request.
- GIS Database - Compressed enterprise GIS database.
- GCAD Data - Parcels, lotlines, streets, subdivisions and MUDs updated to the latest data.
- Updated GCAD link to allow parcel data to link directly to GCAD webpage for property info
- Public Works Internal Map - Fixed issue with basemaps
- 2023 Aerials - Provided 23 individual images to director to send to contractor
- Basemaps - Changes basemaps permissions to allow all to use
- 1 ft Contours - provided 1 foot contour shapefile to INCORE team.
- Vendor contact info - filled in vendor contact info for GIS products.
- Stormwater Master Plan - Provided 1ft, 2ft LiDAR contours and SSO shapefiles.
- Parcel updates - updated ownership for Sept.
- City Marshal - Updated enforcement Districts
- Cemetery - Scanned 1002 pages from 4 cemetery books to make them available digitally
- Completed 11 GIS Support requests
- Created Portal account for user
- Helped user add layer to map
- Updated aerial in Public Works ArcMap templates and sent request for templates, database connections, and db client to be added to user's new computer
- Fixed the parcel search function and parcel pop-ups in City Marshal's Office internal web map
- Created 2 AGOL account for user
- Created 2 Map Packages for user
- Responded to 1 Public Information Requests.
- Cemetery Management System: Field data collection and begin digitizing cemetery books.



UPCOMING PROJECTS

- GIS Day

ISLAND TRANSIT



LAST MONTH'S ACCOMPLISHMENTS

- [Fixed route ridership: 15,892](#)
- [Seawall route: 1,573](#)
- [Streetcar: 1,299](#)
- [Charter: 0, Charter Billing: \\$300](#)
- [Island Transit Monthly Report](#)



UPCOMING PROJECTS

- **Continue operations**

PARKS & RECREATION

PARKS & MAINTENANCE



LAST MONTH'S ACCOMPLISHMENTS

- Mowed grass and maintained litter from all City-Owned or City-Managed Parks, Ballfields and Facilities as well as main thoroughfares, Right-of-ways, City owned cemeteries and the I-45 feeder roads
- Secured and Monitored Park Facilities and Equipment
- Repaired park maintenance equipment
- Assisted Citizens in Locating Family Plots at All City Owned Cemeteries
- Cleaned graffiti in parks and playgrounds
- Continued marking all baseball and softball fields daily for league play.
- Continued marking soccer and football lines for youth play.
- Completed installing new fence at Hooper Field
- Installed 200 new oleanders at Kempner Park to replace landscaping lost during freeze
- Provided tour for Parks & Rec Advisory Board
- Repainted administrative offices at McGuire-Dent Recreation Center
- Painted bocce ball lines at Menard Park for adaptive play and use.
- Watered all landscaping planters on 23rd Street from Harborside to Church 3x a week



UPCOMING PROJECTS

- Install bleachers at Hooper Field
- Begin grading and installing irrigation at Hooper Field
- Install new playground equipment and surfacing at Adoue Park
- Install shade structures at Adoue Park (donation from Better Parks for Galveston)
- Trimming palm trees down Broadway
- Water fountain restoration project at Kempner Park
- Groundbreaking for Construction Phase of Sandhill Crane Soccer Complex
- Design Stages of Jones Park Renovation
- IDC Parks Package 3 and 4 Projects
- Install storage area at Crockett Park
- Paint game room at McGuire-Dent

RECREATION & ADMIN



LAST MONTH'S ACCOMPLISHMENTS

McGuire-Dent Membership Totals:

- Adults: 2511
- Seniors: 1509
- Youth: 633
- Military: 451
- Daily Pass (Adults & Seniors): 81
- City Employee Passes (All Access to Pool and Parks): 128

Wright Cuney Membership Totals:

- Adults: 466
- Seniors: 186
- Youth: 544
- Held Community Meetings For/With: Better Parks for Galveston, The Families, Children & Youth Board, Cultural Arts Commission, Parks & Recreation Advisory Board, Tree Committee (& Wildflower Subcommittee) and Galveston Ukulele Society.
- Continued planning for the February 2024 Texas Recreation and Park Society Institute, hosted in Galveston
- Completed lobby renovations at McGuire-Dent and Wright Cuney Recreation Center
- Continued After School Youth Programs at Both Recreation Centers
- Continued hosting Adaptive and Inclusive Bocce Ball with the Chistina Sullivan Foundation weekly on Tuesdays at Menard Park
- Relocated game room and computer lab
- Replace flooring in Fitness Room at McGuire-Dent

- Replace flooring in Community Room at McGuire-Dent
- Some staff attended the National Recreation and Park Association conference in Dallas
- Began interviewing for new Recreation Coordinator
- Completed fiscal year 2023 and began fiscal year 2024



UPCOMING PROJECTS

- Continue to Review & Update Programs, Policies, and Procedures
- Replace flooring underneath fitness equipment at McGuire-Dent
- Replace older fitness equipment
- Resurface Locker Room flooring

AQUATICS



LAST MONTH'S ACCOMPLISHMENTS

- Pumpkin Plunge 2023 Had 70 Participants and Approximately 10 community partners hosted games, Flamingo Gardens, Better Parks for Galveston and Super Duper Mary Cooper Sponsored the Pumpkins, Fun was had by all.
- Both pools closed on the weekends after October 15th, the lap pool was open through October 31st.
- Offered 56 Water Fitness Classes
- Staff prepared flyers for off-season activities.
- 8 people attended the Free Water Fitness Instructor Workshop on October 21, 2023, to learn how to become instructors.
- Current Memberships: Adult – 308, Child – 107, Senior – 155, Military – 43, Water Aerobics -182, City Employee 128
- Average Daily Attendance for month:155
- Pool Transactions for October. Memberships \$1051.00 Activities & Programs \$455.00, Concessions \$115.75, Rentals \$50, Training Classes \$0, Expense Reimbursement \$0

Pocket Park 1 & 2

- Pocket Parks last day was Sunday October 1, 2023 Will reopen in March.
- RFP in progress for concession vendors at Pocket Park one and two.
- Daily Beach Transactions: \$675.00
- Season Passes Sold: \$100.00
- Total Revenue: \$775.00



UPCOMING PROJECTS

- Plan for upcoming events department wide
- Overhaul and update acid room

PLANNING & DEVELOPMENT



LAST MONTH'S ACCOMPLISHMENTS

- Hosted one Pre-Development Meeting
- Catherine Gorman continued to work with the Wildflower Subcommittee of the Tree Committee on changes to the Wildflower Exemption in City Code
- Daniel Lunsford, Catherine Gorman, and members of the Landmark Commission attended a lecture by Stephen Fox on Galveston's Architectural History
- Members of the Landmark Commission participated in "Begin at the Beginning: Creating a Preservation Realtor/Developer Course" webinar hosted by the National Alliance of Preservation Commissions
- The Planning Commission hosted a workshop to discuss the recent and proposed changes to the Beach Access Plan
- Michele Hay attended the Fall 2023 Basic Economic Development Course accredited by the International Economic Development Council

Landmark Commission:

- 23LC-048 511 17th Certificate of Appropriateness for modifications to the garage
- 23LC-049 2010 Ave E License to Use Recommendation (23P-078)
- 23LC-050 2805 Ave O Tax Verification
- 23LC-051 2309 Harborside Certificate of Appropriateness for New Door

Planning Commission:

- 23P-079 23011 Lunes Replat one lot to two (See 23Z-003)
- 23P-080 9102 West Bay Replat one lot and a reserve to four lots
- 23P-081 12210 Stewart Planned Unit Development for CenterPoint
- 23P-082 17427 Bristow New Single-family Residence
- 23P-083 26015 Flamingo New single-family residence.

Beachfront Construction/Dune Protection Permits:

- 23BF-044 3835 Periwinkle New Single Family Residence
- 23BF-045 817 Beachtown New single-family residence.
- 23BF-046 21810 FM 3005 One bedroom and one bath addition.
- 23BF-048 2602 E SEASIDE New single-family residence.
- 23BF-049 2604 E SEASIDE New single-family residence.

Planning Administration:

- 23LTU-012 2010 Ave E License to Use -

construction dumpster

- 23LTU-013 1828 Ave B License to Use - Tables, chairs, A-frame sign
- 23PLAT-00027 1203 37th Minor Plat to reduce number of lots from four to two
- 23PLAT-00028 1 Sunset “Replat 1 into 2
(to original configuration)”
- 23PLAT-00029 2115 Ave G Replat 1 into 2 in CB
- 23PLM-00133 7400 Jones Zoning Analysis
- 23PLM-00134 1128 Seawall Temporary Parking Permit
- 23PLM-00135 2516 Ave C 2023 Lone Star rally only
- 23PLM-00136 202 20th Temporary Concession - Lone Star Rally - J’s Firehouse BBQ
- 23PLM-00137 2927 Ave M Tree Removal - ROW
- 23PLM-00138 2601 Ave N Tree Removal - Private
- 23PLM-00139 2024 Seawall Temp Concession - Angie Munchies
- CZC2023-18 728 Seawall Certificate of Zoning Compliance - for Pirate Island Bar and Grill
- CZC2023-19 1828 Ave B Certificate of Zoning Compliance - for Naked Iguana Brewery
- CZC2023-20 2408 Ave B Certificate of Zoning Compliance - Tequila Rock

BUILDING DIVISION



LAST MONTH'S ACCOMPLISHMENTS

- [Inspections Completed](#)
- [Permits Issued](#)

POLICE DEPARTMENT



LAST MONTH'S ACCOMPLISHMENTS

- Reports taken – 629
- Calls for Service – 5231
- Arrests – 416
- Impaired Driving Arrests - 25

National Incident-Based Reporting System (NIBRS) Statistics:

Crimes Against Persons

- October 2023 – 108
- October 2022 - 82
- Percent Change – 31.71%

Crimes Against Property

- October 2023 – 139
- October 2022 – 247
- Percent Change – -43.72%

Crimes Against Society

- October 2023 – 41
- October 2022 – 42
- Percent Change – -2.38%

Total Group A Offenses:

- October 2023 – 288
- October 2022 – 371
- Percent Change – -22.37%



PUBLIC WORKS

RECYCLING



LAST MONTH'S ACCOMPLISHMENTS

- The Recycling Division processed 73.55 tons of recyclable materials. Including 53.89 tons of paper, cardboard, and plastic, 13.44 tons of glass, and 5.62 tons of mixed metals and tin
- Received \$10,294.70 in commodity rebates
- The Recycling Center had an estimated 20,215 visitors to the recycling center for the month of October
- The Recycling Division provided curbside service for 241 community members
- The Recycling Division continued optimization of the recycling center. We also improved our processes for streamlining, infrastructure for shelter in place situations, and logistics by improving the layout of our staging area and loading zone.
- The Recycling division continued providing collection support for The Rosenberg Library, The Galveston Sheriffs Department, Shriners Hospital, and provided bale removal services.
- The Recycling Division completed weekly-pick-up services of all Internal City Divisions, Galveston County Sheriffs Department, Galveston College, Galveston ISD, Private/Charter Schools in Galveston, and GISD Admin Offices.

Current Impact Data

2023-2024 Fiscal Year

- Total Commodity Sales: \$10,294.70
- Diversion Savings: \$8,578.92
- Total Tonnage: 73.55
- Landfill Cubic Yards Saved: 640.26
- Visitor Usage to the Facility: 20,215
- Curbside Service Usage: 241

MUNICIPAL SERVICES



LAST MONTH'S ACCOMPLISHMENTS

- Installed 13 water taps, upgraded 20 water taps and 15 sewer taps.
- Repaired 36 distribution system leaks, investigated 16 property owner leaks, and responded to 19 low water pressure complaints.
- Line cleaning crews have cleaned 21,700 feet of collection system sewer main; removing 45,280 pounds of debris.
- SL-RAT crew have inspected 135 manholes and surveyed 17,250 feet of sewer mains.
- Hydrant crew has conducted maintenance on 68 fire hydrants and repaired 26 fire hydrants.
- Collection Crews repaired 1 cave ins on sanitary mains, repaired 7 sewer taps and began rehabilitating the sewer line from 52nd to 53rd between Ave O and Ave O ½



UPCOMING PROJECTS

- Hydrant crew will be assessing and repairing/rebuilding hydrants in Indian Beach
- The sewer construction crew will continue replacing a sewer main from 33rd to 35th between Ave Q ½ and Ave R, as well as rebuild a manhole on Cadena Drive
- The SL-Rat Crew will continue proactive measures in Lasker Park



VIEW REPORTS

[Click here to view the monthly report for Municipal Utilities](#)

STREETS & DRAINAGE



LAST MONTH'S ACCOMPLISHMENTS

- Filled 60 potholes
- Completed 80 utility cuts
- Paved one block at 360 linear feet



UPCOMING PROJECTS

- Mill and Overlay crew will be working on 77th Harborside to Broadway

TRAFFIC



LAST MONTH'S ACCOMPLISHMENT

- Installed Flashing Yellow on 61st Central City
- Repair the street lighting on Broadway and the Causeway
- Bike Around the Bay Special Events
- Installed green arrows to help with lane switch on Heards Ln



UPCOMING PROJECTS

- Focus on the Beach to Bay Project
- Biker Rally special Event
- Terramar sign installation project

SANITATION



LAST MONTH'S ACCOMPLISHMENTS

- Sanitation crews completed 972 total requests for service.
- Sanitation crews made 467 trips to the Transfer Station.
- Deposited 2,254.54 tons (4,509,080. lbs) of trash/garbage at the Transfer Station.



UPCOMING PROJECTS

- Continue operations



VIEW REPORTS

[Click here to view the monthly report](#)

SCHOLES AIRPORT



LAST MONTH'S ACCOMPLISHMENTS

- **Leadership In Flight Training (LIFT) Academy:** Signed a hangar and office lease with LIFT Academy to open a flight school in November. Republic Airways, a regional airline that flies under the names American Eagle, United Express, and Delta Connection, owns Lift Academy.
- **Airport Advisory Committee Meeting:** The Airport Advisory Committee met at noon on October 10, 2023. The Committee reviewed and approved the new Turf Runway Operating procedures. The Committee also received the status of various projects and the FY 2023 monthly fuel, operations, and budget reports.
- **TxDOT Routine Airport Maintenance Program (RAMP) Grant:** On October 26, 2023, the City Council approved the 2024 RAMP grant, allowing the airport to be reimbursed for up to \$100,000 in eligible airport maintenance expenses.
- **Leadership Galveston Airport Tour:** On October 27, 2023, the Leadership Galveston class toured the airport and the PHI Helicopter facility. Students learned about the airport's history, how the airport operates as an enterprise fund, the airport budget, and funding for capital improvement projects. They also toured PHI Helicopters and toured the Sikorski S-92 helicopter.
- **Monthly Airport Information Request:** We handled 41 requests for information related to airport operations in August.

• Airline service:	21
• Aircraft Rental:	1
• Flight Instruction:	2
• Lease Hangar Space:	3
• Vehicle parking:	3
• Complaints:	5
• *Other:	6
- **Other includes** shuttle service, employment, office space rental, drones, rainfall amounts, fees, and restaurant requests.

SCHOLES AIRPORT



UPCOMING PROJECTS

- **PHI Biennial Tabletop Drill:** Planning meeting with PHI, Fire Station 4, air traffic control tower, and Airport staff to review and discuss last year's emergency drill and plan the next live exercise emergency drill for 2024.
- **Turf Runway 18/36:** We plan to open the newly built Turf Runway on the west side of Runway 18/36. The turf runway is 1,435 feet long and 70 feet wide, marked by white and white/orange cones.
- **ATCT Airfield Lighting Control & Monitoring System Replacement Project:** This project is to replace the existing airfield lighting control and monitoring system, which has reached the end of its useful life and is no longer operational. We have received an \$85,000 FAA grant to cover 100% of the cost. We expect to request City Council approval to approve a Sourcewell Cooperative contract with ADB Safegate to replace the existing system for \$49,535.25 at their November 16, 2023 meeting.
- **ATCT Elevator Replacement Project:** This project is to replace the existing elevator in the control tower, which Thyssenkrupp no longer supports. We have received a \$200,000 FAA grant for this project that does not require matching funds. We expect to request City Council approval to approve an Omnia Partners Cooperative contract with KONE to replace the existing elevator for \$244,787 at their November 16, 2023 meeting. The FAA grant will cover \$200,000, a TxDOT Airport Infrastructure Grant (AIG) will cover \$40,308, and existing airport funds will cover the remaining \$4,479 project cost.
- **Airport Advisory Committee Meeting:** The Airport Advisory Committee meeting is at noon on December 12, 2023. The Committee will discuss the status of various projects and receive the monthly fuel, operations, and budget reports.

VIEW REPORTS

- [Click here to view the traffic report](#)
- [Click here to view the fuel report](#)
- [Monthly Airport Inquiries](#)