



AUGUST 2023

# CITY MANAGER'S **REPORT**

[WWW.GALVESTONTX.GOV/CITYMANAGERSREPORT](http://WWW.GALVESTONTX.GOV/CITYMANAGERSREPORT)

## A MESSAGE FROM OUR CITY MANAGER



*Leadership In Flight Training (LIFT) Academy, a flight school based in Indianapolis, Indiana launched by Republic Airways in 2018, is expanding its flight training operations this fall to the Scholes International Airport in Galveston.*

*LIFT Academy plans to begin operating in Galveston in late November, initially utilizing hangar and office space for its Indianapolis winter operations, with the anticipation of expanding operations into a full-time island facility for its flight training program. The company is the latest tenant at Scholes International Airport and reflects our investments in airport facilities and increased efforts to attract new business to the airport.*

*The airport has worked hard to secure grants and build its business in order to improve its facilities and establish itself as a top tier airport. These efforts are paying off and attracting new tenants to*

*the airport. LIFT Academy ultimately chose Galveston because of the excellent airport facilities and proximity to Houston.*

*While Scholes International Airport is a municipally owned airport, it does not receive any ad valorem tax dollars and must fund itself through its operations. There are currently 62 tenants at the airport, which contribute \$1,343,250 to the airport through leasing contracts.*

*LIFT Academy is owned by Republic Airways, one of the largest regional airlines in the United States. Republic Airways is the only regional airline to operate its own flight training academy, and LIFT Academy's innovative, cutting-edge program provides aviators with the skills they need to succeed and a defined pathway to a career at Republic Airways.*

*Sincerely,  
Brian Maxwell*

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# CITY MARSHAL



## LAST MONTH'S ACCOMPLISHMENTS

- 39 -Court cases heard in Municipal Court
- 55 -Public Nuisances abated.
- 42 -Complaint based cases
- 471 -Self-initiated cases
- 170 - Complaints received
- 1242 -Total investigations
- 33 -Vehicles Towed
- 49 -Vehicles Red Tagged
- 90 Residential Parking Permits issued
- 102 Visitor parking passes
- 170 Golf Carts permitted.
- Short Term Parking Permits – 2 issued
- Regular Parking Citations – 2,236 citations
- Cited 6 properties for No Permit & placed Stop Work Order Red Tag Notices

### Department Received in Payments-

- Golf Carts- \$ 51,355.00
- Alarms- \$ 25,825.00
- Ground Transportation - \$ 540.00

### Events –

- Hired for vacant positions including Deputy Marshal and Parking Enforcement Officer

- Staff attended West End Property Association and Sea Isle Property Association meetings



## UPCOMING PROJECTS

- Full staff to work during Labor Day Holiday



## VIEW REPORTS

- Click here for the [report](#)
- Click here for the [City Parking Revenue](#)
- Click here for the [Park Board Parking Revenue](#)
- [Ground transportation report](#)

# COMMUNITY OUTREACH



## LAST MONTH'S ACCOMPLISHMENTS

- Informed the public about City events, outreach & campaigns via social media, press releases and website. This included responding to media requests and updating the city website
- Created daily content for city social media channels to inform the public about city-related events
- Prepared the City Manager's Report
- Provided audio/visual assistance for City Council, planning commission, landmark commission and zoning
- Represented the city at various community events and meetings and solicited public feedback
- Assisted with several departmental requests for promotional materials, planning public meetings and updating the website
- Welcomed new communications specialist, training for new position



## UPCOMING PROJECTS

- Planning "409 Day" - citywide community event
- Community flag
- Initiate website redesign
- Planning for holiday employee party

## LAST MONTH'S VIDEOS

There were no videos for this month because we were hiring a new communications specialist.

## SPECIAL EVENTS

### LAST MONTH'S ACCOMPLISHMENTS

- Held 5 meetings with event organizers regarding their events
- Continued planning for Upcoming Events (September-December)
- Special Event Permits Issued: 2
- Loudspeaker Permits Issued: 9
- Completed Events:
- August 11-12: Moody Gardens Air, Car, and Boat Show
- August 12: Galveston Island Beach Revue

### UPCOMING PROJECTS

- Sept. 2: Ball High School Alumni Picnic
- Sept. 2: Kiwanis Foundation BBQ Fundraiser
- September 10: Captain Kids Triathlon
- Sept. 22: Parks for Pollinators BioBlitz
- Sept. 22-23: Galveston Island Shrimp Festival
- Sept. 23: Southside Skatepark Presents Red Bull DIY
- October 4: Ball High Homecoming Parade
- October 7: Galveston County Crusaders Breast Cancer Awareness Walk
- October 15: Toughest 10K
- October 21: Beach Girl Triathlon
- October 21-22: 26th Annual ARToberFEST
- October 21-22: Bike Around The Bay
- October 22: Pride Parade
- October 27-28: 41st Annual Island Oktoberfest
- October 28: Daily News Press Run

## LEGISLATIVE AFFAIRS



VIEW  
REPORTS

- [Legislative Report August 4](#)
- [Legislative Report August 11](#)
- [Legislative Report August 18](#)
- [Legislative Report August 25](#)

# ENGINEERING & CONSTRUCTION



## LAST MONTH'S ACCOMPLISHMENTS

- **Permitting Activity:**
- Residential and Commercial Building Permits
- Infrastructure Permits: Subdivision water, sewer, roads, drainage and ADA, 2-year Maintenance and Final Approval and Acceptance.
- Utility (5G/4G, Electrical, Gas, fiber optic) and Geotechnical/Environmental Boring Permits
- Culvert survey to determine as-built flow line of ditches and outfalls and corresponding construction staking – 4
- Temporary License to use (TLTUs) – 15
- Residential house move permit – 0
- Projects in Development Phase:
- 14th Street Construction Phase Engineering Services – City Council approved a pre-positioned agreement at the June City Council Meeting. No new activity, still waiting for FEMA Approval of Plans.
- 14th Street Construction Owner's Representative Services – City Council approved a pre-positioned agreement at the June City Council Meeting. No new activity, still waiting for FEMA Approval of Plans.
- Projects in Design Phase:
- South Shore Stormwater Pump Station Grant (Design & Construction \$57M) – The geotechnical engineer conducted a field reading of static groundwater elevations along the project corridor. The engineer continued performing hydraulic modelling, developing 30% project layout of the pump station and off-site storm drain conveyance/collection system. Discussed possible fuel types for the backup power generation needs of the proposed pump station. This project is ongoing.
- Stormwater Master Plan – The consultant has completed the existing conditions model and the model calibration and prepared exhibits for the first public comment meeting for the project. The consultant team facilitated the first public meeting at the 30th Street Community Center on December 15th. This project is ongoing.
- Beach Pocket Park #3 Parking Lot Improvements
- 11 Mile Road Drainage Improvements (FM3005 to Gulf of Mexico)
- Terramar WWTP Preliminary Design – Final PER report submitted.
- Pirates Beach Lift Stations 40, 47 and 35 Design



- 30-inch Gifford Hill Aged Pipe Supply Waterline Replacement Projects in 95-100% Design
- 14th Street Stormwater Pump Station HMGP DR-4332-024 – 100% Design completed (Design & Construction \$35M), working through comment review period with FEMA and other stakeholders.
- New 7 MG Ground Storage Tank #2 at Airport Pump Station — 100% Design in Progress
- 2.5 Million Gallon, 10 Mile Road Elevated Storage Tank – 100% Design in Progress
- 59th Street Pump Station Tanks Rehabilitation Preliminary Engineering (PER)/Feasibility Study
- 36” Old Causeway-RR Bridge Waterline Rehabilitation PER
- Lead and Copper Rule – Data collection phase underway with the Consultant.
- Galveston Water Resource Plan
- Port Outfalls Repair and Upgrade to 25-year Storm Atlas 14 Intensities Projects in 30% Design, Study or Reports
- City Waterwells Asset Condition Assessment and Evaluation and Aquifer Storage and Recovery Appraisal Project.
- Senate Bill 3 Water Utility Emergency Preparedness Plan – The deliverable has been submitted to TCEQ for review and comment. TCEQ provided comments to the initial submittal requesting additional information/clarifications be made. The City’s consultant prepared the revisions and submitted this to TCEQ for approval.
- Skymaster Road Boat Launch – Following council approval in October the contract was finalized with the consultant and a project kickoff meeting was scheduled for December 6, 2022.
- Projects in Construction:
  - Avenue S Reconstruction from 53rd to Seawall (thru Galveston County) – The Contractor is working on installing the new water main along Avenue S between 53rd and 49th Streets. The project is ongoing with utility work, pavement reconstruction and sidewalk improvements in progress. This project is ongoing and continuing eastward along Avenue S.
  - Island Transit Flood Dewatering VFD Pumps, Generator and Elevated Platform – The City is working with the Contractor on beginning closing out the construction phase.
  - 18th Street Storm Drain Improvements – Work to the south of Harborside is complete and the Contractor requested a partial substantial completion walkthrough. The Contractor worked on completing deficient items noted on the punch list. The Contractor also continued working on the construction of the outfall structure at the ship channel. The coffer dam has been constructed and the Contractor is preparing to begin driving foundation support piles into the ground for the bulkhead tieback system. Construction is ongoing.
  - Church Street Storm Drain Improvements – 33rd to 37th Streets –The Contractor com-

pleted placing the asphalt concrete surface of the road along the project corridor except at the intersection of 35th Street & Church. Construction is ongoing.

- **35th Street Storm Drain & Utility Improvements** – The Contractor continued working on stabilizing the roadway subgrade soils in preparation of replacing the driving surface. Construction is ongoing.
- **Airport PS and new MG Ground Storage Tank #1**
- **Airport PS Disinfection Upgrade**
- **37th St. Improvement Project** – Installation of the proposed utilities has slowed while the Contractor focused work efforts this month on identifying all existing utilities that will cross the proposed improvements along the corridor and identify potential conflicts. Based upon the results, the Contractor has decided to focus construction efforts on installation of the new water main along the 37th Street Corridor. Construction is ongoing for both project segments: Broadway & Avenue P and Avenue P and Seawall Blvd.
- **23rd Street Reconstruction from Broadway to Seawall (thru Galveston County)** – The Contractor adjusted the sequence of work to allow for remediation efforts of the petroleum substance encountered at Broadway & 23rd Street and shifted the work zone to perform work along Av-

enue K between 21st & 23rd Streets. Construction is ongoing.

- **23rd Street Downtown Corridor** – Construction of this project is continuing with the Contract working on the west side of the street between Mechanic and Market Streets. Work is progressing northward along 23rd Street. Construction is ongoing.

# FACILITIES



## LAST MONTH'S ACCOMPLISHMENTS

- **City Hall Window Project has been completed**
- **City Hall 4th Floor Renovation is underway**
- **Cleaned the HVAC heat exchangers in the Main Waste Water Treatment Plant**
- **Repaired the leaking heap pumps in the Main Waste Water Treatment Plant**
- **Handled and completed 452 work orders**



## UPCOMING PROJECTS

- **Seawall Illuminated Bollard Phase III will begin**
- **Ongoing City Hall 4th Floor Renovation Project**

## BUDGET



### LAST MONTH'S ACCOMPLISHMENTS

- **Finalized the Capital Improvement Plan for FY2024-FY2028**
- **Continued work on the FY2024 Proposed Budget**



### UPCOMING PROJECTS

- **Presentation of the FY2024 Proposed Budget and Capital Improvement Plan**
- **Workshops with City Council on the Capital Improvement Plan and Proposed Budget**
- **Discussion and proposal of tax rate; record vote and scheduling of public hearing**
- **Hold Public Hearing on Tax Rate and Budget on September 14, 2023**

## PURCHASING



### LAST MONTH'S ACCOMPLISHMENTS

- Executed Contract with Arceneaux Wilson and Cole for Beach Patrol Temporary Facility
- Executed Contract with Aptim for Coastal Surveying
- Executed Contract with DCMC for Disaster Consulting and Grant Administration Services
- Executed Contract with GrantWorks for Disaster Consulting and Grant Administration Services
- Executed Contract with Innovative Emergency Management for Disaster Consulting and Grant Administration Services
- Executed Contract with DRC Emergency Services for Disaster Food Services
- Executed Contract with DRC Emergency Services for Disaster Debris Removal
- Executed Contract with Crowder Gulf for Disaster Debris Removal
- Executed Contract with Gallagher Benefit Services for Health Benefits Consultant
- Advertised Bid 23-15 Island Transit Automotive Tires
- Bid Opening RFP 23-17 Fire Department Uniforms
- Conducted monthly purchasing, P-Card and Contract Management Training for COG staff.



### VIEW REPORTS

- View the report [here](#)



### UPCOMING PROJECTS

- Drafting Solicitation for the Recycling Office Building.
- Drafting Solicitation for Vending Services
- Drafting Solicitation for City Comprehensive Plan
- Drafting Solicitation for 14th Street Pump Station
- Drafting Solicitation for Sanitary Lift Stations 6, 8 & 26
- Project on hold for Armored Car Services
- Drafting Solicitation for City Hall 4th Floor furniture and remodel
- Drafting Solicitation for 61st Street Property for sale and property remediation
- Drafting Solicitation for CAD/RMS System (Police Dept)

- Drafting Solicitation Parks and Concessions Services
- Drafting Solicitation for Disaster Consulting Services
- Drafting Solicitation for Sanitary Sewer Rehab
- Drafting Solicitation for City Hall East Side Terracotta Stone Work Repairs and Waterproofing
- Drafting Solicitation for Liquid Ammonia Sulfate (LAS) Chemical
- Drafting Solicitation for 6 Lift Station Rebuilds for various locations
- Drafting Solicitation for Storage Tank Rehab 59th Street
- Drafting Solicitation for Storage Tank Rehab Airport
- Drafting Solicitation for Storage Tank Rehab UTMB
- Drafting Solicitation for 10 Mile elevated Road Storage Tank
- Drafting Solicitation for Grant Writing and Administration (Island Transit)
- Drafting Solicitation for Liquid Ammonia Sulfate (LAS) Chemical
- Drafting Solicitation for City Secretary Furniture
- Drafting Solicitation for Auto Body Shop Repairs
- Drafting Solicitation for Exterior Airport Terminal Building Repairs
- Drafting Solicitation for 23rd Street Waterline Offset
- Drafting Solicitation for Galveston Incinerator
- Drafting Solicitation for replacing the existing elevator at airport control Tower
- Drafting Solicitation for replacing the existing airfield control and monitoring system
- Drafting contract for Wastewater Master Plan
- Drafting Solicitation for GPD Marine Division vessel maintenance.
- Drafting contract for UTMB Elevated Storage Tank Rehab and Disinfection Upgrades
- Drafting Solicitation for Supplemental Automotive Vendor Repairs
- Drafting Solicitation for Supplemental Towing
- Drafting Solicitation for Outside Auditing Services
- Drafting Solicitation for Stewart Beach Pavilion Demolition
- Drafting Solicitation for Temporary Beach Patrol Temporary Facilities
- Drafting Solicitation for Architectural Design of a Galveston Island Beach Patrol facility
- Drafting Solicitation for Causeway Waterline – Owner’s Rep Services
- Drafting Solicitation for 59th Street 7.5 million gallon Water Storage Tank – Owner’s Rep Services
- Drafting Solicitation for Stop Loss

## CUSTOMER SERVICE



### LAST MONTH'S ACCOMPLISHMENTS

- Installed 7,018 AMI meters in Beacon (inception to date)
- 96 customers signed up for the Eye on Water app

Performance Measures	FY 2019	FY 2020	FY 2021	FY 2022	1st Qtr FY23	2nd Qtr FY23	3rd Qtr FY23	Jul-23
Meters re-read manually	364	550	321	602	658	1,387	931	1,072
Adjustments	2,090	1,536	2,003	2,375	681	597	563	177
Adjustments (\$\$\$)	\$ 374,840	\$ 341,172	\$ 373,460	\$ 208,133	138,169	59,856	45,315	\$ 9,381
Water Bills emailed			73,149	75,338	20,902	20,620	21,212	7,201
Water Bills Mailed Out	255,015	255,470	245,009	233,831	57,635	57,282	56,649	18,705
Outstanding "water concern" emails received	236	309	323	281	25	54	26	9
Outstanding "water concern" emails completed	300	509	306	210	25	43	24	8
Service Orders	20,806	15,078	18,437	18,967	5,533	4,403	5,694	1,830
New Customer connections	3,239	3,556	3,483	3,660	667	738	980	273



### UPCOMING PROJECTS

- Continue participation on the core team relating to the AMI implementation project
- Continue using Beacon to identify vacant usage and leaks
- Encourage customers with AMI meters to enroll in Eye on Water
- Continue to encourage e-bills and autopay
- Continue delinquent calls and shut offs

## ACCOUNTING



### LAST MONTH'S ACCOMPLISHMENTS

- Team participation on the selection committee for the new ERP system

Performance Measures	FY2019 ACTUAL	FY2020 ACTUAL	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ACTUAL
Number of vendor payments completed	5,476	5,103	5,926	5,039	4,419
Number of checks as percent of total vendor payments	91.07%	85.07%	75.41%	74.94%	71.98%
Number of electronic payments as a percent of total vendor payments	8.93%	14.93%	24.59%	25.06%	28.02%
Number of funds managed	284	118	124	126	137
Investment Portfolio (Millions)	\$139	\$169	\$150	\$162	\$247
Interest Earned (Thousands)	\$3,247	\$1,923	\$81	\$173	\$6,367
Number of FEMA Ike PW's closed out	5	1	16	11	19
Number of FEMA Ike PW's finalized	56	31	25	28	40
Number of FEMA Harvey PW's closed out	10	2	10	0	0
Number of FEMA Harvey PW's finalized		3	14	0	0
Number of bank accounts reconciled	34	34	34	34	35



### UPCOMING PROJECTS

- Gravity application version upgrade
- FY23 interim audit fieldwork

## MUNICIPAL COURT



### LAST MONTH'S ACCOMPLISHMENTS

- View the report [here](#)

# FIRE DEPARTMENT



## LAST MONTH'S ACCOMPLISHMENTS

- [FIRE DEPARTMENT MONTHLY REPORT](#)

ACCIDENT MAJOR	33	4.7%
ASSIST BY EMS	1	0.1%
ASSIST BY FIRE	95	13.6%
BOMB THREAT	2	0.3%
CARDIAC OR RESPIRATORY ARREST	1	0.1%
CHOKING	3	0.4%
DROWNING / DIVING / SCUBA ACC	5	0.7%
DUMPSTER TRASH FIRE	2	0.3%
ELECTRICAL PROBLEMS SPARKS	6	0.9%
FIRE ALARM	90	12.9%
FIRE OUTSIDE	7	1.0%
FIRST RESPONDERS	322	46.1%
GAS LINE BREAK LEAK	4	0.6%
GRASS	10	1.4%
HAZMAT	4	0.6%
POWER LINES DOWN TRANSFORMER	11	1.6%
RESCUE	13	1.9%
SMELL OF SMOKE GAS INSIDE	14	2.0%
SMELL OF SMOKE GAS OUTSIDE	5	0.7%
STRUCTURE FIRE	6	0.9%
UNCONSCIOUS	59	8.4%
VEHICLE FIRE	5	0.7%
WASHDOWN	1	0.1%
Total:	699	100.0%



## UPCOMING PROJECTS

- Cancer Awareness Training
- New Hire orientating and Training
- GISD Safety & Security Meeting
- Training with Coast Guard
- Established new Training committee.



## LAST MONTH'S ACCOMPLISHMENTS

- Total rolling stock count - 593
- Mechanics worked on:
- Total pieces of assets with work orders - 270
- Total work orders - 693
- Number of work orders with specific repair reasons:
- Repairs from PM's Services - 88
- General Repairs - 676
- Accident Repairs - 10
- Other Repairs - 11
- Vandalism - 0
- Road Calls - 90
- Add On Item - 11
- Preventive Maintenance Services - 344
- Warranty - 0
- Non-Vehicle Repair - 31
- Other Services
- Provided 64,375 gallons of fuel for the city and outside organizations.
- City gallons \ 44,713
- Galveston County gallons \ 5,777
- Parks Board gallons \ 8,635
- Port of Galveston gallons \ 4,144
- Jamaica Beach gallons \ 799
- Bayou Vista gallons \ 621
- Galv County Health District \ 3,267
- Navigation District gallons \ 19
- New decals for older fleet vehicles with new designs.
- Fourth steel wheel trolley under restoration by GOMACO Trolley Company.
- Updating older GPS systems in some city units.



## UPCOMING PROJECTS

- Continue fleet services.
- Installation of new GPS systems in all city units.
- Restoration of the steel wheel trolley by GOMACO Trolley Company.
- Received six new fleet units during the month.

# GRANTS & HOUSING



## LAST MONTH'S ACCOMPLISHMENTS

- 2022 Consolidated Annual Performance Evaluation Report (CAPER) – Year-end report submitted on time to HUD on August 29th
- Completed the 15-day citizen comment, there were no comments received
- Conducted Public Hearing on August 23rd, there was no attendees
- 2023 CDBG & HOME Program - Conducted 30-day citizen comment period on the proposed projects, no comments were received
- City Council approved the Action Plan
- Staff completed and submitted the 2023 Annual Action Plan (HUD application) on August 16th. HUD has a 45-day review period for the Action Plan
- Financial Management – Facilitated review of project accounts for allowable and allocable expenditures and preparation of adjustments as needed for development of program drawdowns to reimburse the City
- Staff provided 2022 G&H Accomplishments to Budget for City Council
- Staff met with external auditors
- Tenant-Based Rental Assistance Program (TBRA) – To date, assisted a total of 81 LMI households with rental assistance for one (1) year and security deposit
- Staff determined six (6) low-income households eligible for assistance
- Staff performed seven (7) Housing Quality Standards inspections and three (3) re-inspections
- Staff issued four (4) TBRA coupons for assistance. Applicants must now find their rental housing unit
- Staff received applications and are processing intake reviews
- Monitoring Review – Staff conducted desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant
- Entered all project accomplishments into HUD's Integrated Disbursement and Information System (IDIS)
- Technical Assistance
- Provided assistance for 74 homeowners with housing information, 16 homebuyers for homebuyer assistance program, 38 inquiries for Galveston County housing program, and over 245 phone inquiries for rental assistance
- Training/Webinars – Staff attended HUD's All Grantee meeting at HUD Houston Office
- Staff attended the City of Galveston's Leadership Training Course at Galveston College
- Staff participated in the Build America, Buy America webinar



## UPCOMING PROJECTS

- Financial Management – (HUD Regulatory Requirement)
- Facilitate review of project accounts for allowable and allocable expenditures and preparation of adjustments as needed for development of program drawdowns to reimburse the City
- Tenant-Based Rental Assistance Program (TBRA) – (HUD Regulatory Requirement)
- Staff will continue to accept, review and process application submitted under the TBRA Program. This program will assist qualified low-income households with rental assistance for one (1) year and security deposit
- Homebuyer Assistance Program (HAP) – (HUD Regulatory Requirement)
- Staff will be accepting applications for the City's HAP, which will assist with up to \$14,500.00 for downpayment and closing cost towards the purchase of a new home within the City of Galveston
- Davis-Bacon – (HUD Regulatory Requirement)
- Staff will continue to review certified payrolls
- Monitoring Review – (HUD Regulatory Requirement)
- Staff will conduct desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant
- Staff will enter all project accomplishments into HUD's Integrated Disbursement and Information System (IDIS)
- Training Webinars – (HUD Regulatory Requirement)
- Staff will participate in HUD training webinars

# HUMAN RESOURCES



## LAST MONTH'S ACCOMPLISHMENTS

- **Held two New Hire Orientations. Hired Sixteen (16) New Employees.**
- **Held Civil Service Exams for Lateral Police Officers.**
- **Hosted and Presented Galveston College Leadership Course 3 “Leadership Transparency & Communication”.**
- **Continued outreach to all Employees on the City’s Health Plan to complete an annual Health Risk Assessment (HRA) as part of the Plan’s Wellness Program.**
- **Hosted Virtual Health Benefits Plan Board Meetings.**
- **Continual involvement in processing employee new hires, promotions, salary changes, civil service activity, and unemployment hearings.**
- **Continue support of City Departments in filling job vacancies**



## UPCOMING PROJECTS

- **New Hire Orientation**
- **Continue support of City Departments in filling job vacancies.**

# Information Technology



## LAST MONTH'S ACCOMPLISHMENTS

- Mitigated security risks to the City's network by:
- Blacklisted 42 addresses/domains related to phishing or spam
- Responded to One (4) public information requests
- Tier 1 Support Completed 301 technical support tickets
- Completed the transition of the two primary switches placing two new switches in productive use at the Justice Center and decommissioned two end of life/support switches
- Stood up two new physical host at the prima-

- ry data center, decommissioned two host, move to the stood up at disaster recovery center and placed into use in that cluster
- Placed new version of the utility billing software system into productive use
- Ran new cable drops at McGuire Dent, Wright Cuney and at the City Garage
- Relocated staff at McGuire Dent and Wright Cuney into new workspace



## UPCOMING PROJECTS

- Activities related to the completion of a needs assessment project for the Police Department RMS/CAD system replacement project
- AMI project
- ERP system replacement project
- Project efforts on the IT service desk replacement software solution
- Project activities on the drainage assessment project and rate fee project
- Project activities on the Accela software system changes project
- Project activities on the Laserfiche software sys-

- tem changes project
- Project activities on the citywide security camera needs assessment and update project
- Continue equipment refresh project for police and other city assets
- Purchase and being strategic planning for the implementation of dual factor authentication
- Purchase, configure and deploy two replacement switches that serve the League City data center connection for the police department
- Cutover the new version of VUEWorks and place into production use

# Information Technology

## GIS Division



### LAST MONTH'S ACCOMPLISHMENTS

- Completed nine (9) GIS map and data requests consisting of fifty one thousand seven hundred four (51704) items:
- Update sanitary sewer overflows with July's data
- Created map to make a 20% determination on a Property Owner Notification
- Creation of cemetery sections, blocks, and lots in Evergreen and New City cemeteries
- Geocoded list of Charges by City Marshal Office and added city council districts to list
- Stewart Beach - Map of Stewart Beach Survey with utilities.
- Field Map - Created editable Internal Field map for gravesites, as part of the Internal Cemetery Management System.
- 37th St Drainage - 4 map updates for grant application
- Geocoded list of Citations by City Marshal Office and added city council districts to list
- City Streets - provided city streets to debris clearing contractor
- Completed mapping of Oleander and Memorial Cemeteries
- Completed five (5) GIS Support requests consisting of nine (9) items:
  - Created 3 Portal accounts
  - Reconciled and posted updated data in the Landmarks, Zoning, and Zoning Overlay feature classes
  - Helped user turn on labels without symbology showing
  - Responded to one (1) Public Information Requests.
  - 13432-081023 - pointed requestor to H-GAC website for TIRZ shapefile
- Ongoing Projects
- City Abandonments
- Researching the public records and Laserfiche, downloading abandonments, digitizing and publishing to GIS Portal
- VUEWorks Upgrade
- Testing WorkforceVUE's newest Version
- Cemetery Management System
- Created pilot project 'Oleander Cemetery' consisting of database, Field Data Collection app, dashboard and online map and search tool.
- Completed mapping of Oleander and Memorial Cemeteries



### UPCOMING PROJECTS

- GIS Day November

# ISLAND TRANSIT



## LAST MONTH'S ACCOMPLISHMENTS

- [Fixed route ridership: 15,104](#)
- [Seawall route: 2,976](#)
- [Streetcar: 2,966](#)
- [Charter: 302, Charter Billing: \\$200](#)
- [Island Transit Monthly Report](#)



## UPCOMING PROJECTS

- **Continue operations**

# PARKS & RECREATION

## PARKS & MAINTENANCE



### LAST MONTH'S ACCOMPLISHMENTS

- Mowed grass and maintained litter from all City-Owned or City-Managed Parks, Ballfields and Facilities as well as main thoroughfares, Right-of-ways, City owned cemeteries and the I-45 feeder roads
- Secured and Monitored Park Facilities and Equipment
- Repaired park maintenance equipment
- Assist Citizens in Locating Family Plots at All City Owned Cemeteries
- Clean graffiti in parks and playgrounds
- Marked all baseball and softball fields daily for league play.
- Installed new fence at Hooper Field
- Began watering landscaping on 23rd Street corridor.
- Repaired splash pad at Menard Park
- Completed lighting at Hooper Field
- Accepted delivery of playground equipment for Adoue Park
- Removed park benches and staging after end of Summer Band Concerts



### UPCOMING PROJECTS

- Complete fencing at Hooper Field
- Install bleachers at Hooper Field
- Replacing two trees on Postoffice Street in Downtown Area
- Remove old playground equipment and border at Adoue Park
- Relocate mulch from Adoue Park to Crockett Park
- Install new playground equipment and surfacing at Adoue Park
- Install shade structures at Adoue Park (donation from Better Parks for Galveston)
- Trimming palm trees down Broadway
- Water fountain restoration project at Kemper Park
- Construction Stages of Sandhill Crane Soccer Complex
- Design Stages of Jones Park Renovation
- IDC Parks Package 3 and 4 Projects
- Install storage area at Crockett Park

## RECREATION & ADMIN



### LAST MONTH'S ACCOMPLISHMENTS

- **McGuire-Dent Membership Totals:**
  - o Adults: 2580
  - o Seniors: 1424
  - o Youth: 573
  - o Military: 416
  - o Daily Pass (Adults & Seniors): 83
  - o City Employee Passes (All Access to Pool and Parks): 120
- **Wright Cuney Membership Totals:**
  - o Adults: 513
  - o Seniors: 171
  - o Youth: 568
- **Held Community Meetings For/With:** Better Parks for Galveston, The Families, Children & Youth Board, Cultural Arts Commission, Parks & Recreation Advisory Board, Tree Committee (& Wildflower Subcommittee) and Galveston Ukulele Society.
- **Planning for the February 2024 Texas Recreation and Park Society Institute and hosted State Board meeting in Galveston August 28-29)**
- **Continued lobby renovations at McGuire-Dent and Wright Cuney Recreation Center**
- **Completed Summer Youth Program and Camps at Both Recreation Centers**
- **Began After School Youth Programs at Both Recreation Centers**
- **Completed hosting Summer Concert Series with the Galveston Beach Band on Tuesdays in the Summer at Sealy Pavilion**
- **Replaced flooring in old Computer Lab and began relocating computers to new lab and locations.**
- **Some staff attended Leadership Training at Galveston College**
- **Began planning for Parks for Pollinators Event in September with Galveston Island Nature Tourism Council, Galveston's Own Farmer's Market, Galveston Island Tree Conservancy, Better Parks for Galveston, and Native Plant Society of Texas (Clear Lake Chapter)**



### UPCOMING PROJECTS

- **Continue to Review & Update Programs, Policies, and Procedures**
- **Replace flooring in Fitness Room**
- **Replace flooring in Community Room**
- **Relocate game room and fitness areas**
- **Replace older fitness equipment**
- **Complete front lobby renovations at both recreation centers**
- **Hire Arts & Culture Coordinator**

## AQUATICS



### LAST MONTH'S ACCOMPLISHMENTS

- Opened Splash Pool Weekends only on May 13th, both pools fully open all day starting on Friday May 26th
- Newly Formed Sea Turtles Swim Team stated practice on May 2nd with a total participant number of 48
- Swim team participated in their first swim meet in Alvin, TX on Saturday May 13th & Lake Jackson, TX on May 20th
- Trained Approximately 15 Lifeguards
- Hired 5-6 more lifeguards.
- Hosted 62 Water Fitness Classes
- Held Session 3 of Spring Swim Lessons with 18 participants.
- Current Memberships: Adult – 394, Child – 131, Senior – 223, Military – 42, Water Aerobics -141, City Employee 106
- Average Daily Attendance for month:165
- Pool Transactions for March. Memberships \$21,242.00, Activities & Programs \$21,075.00, Concessions \$1,139.00, Rentals \$4,010.00, Training Classes \$625.00, Expense Reimbursement \$204.00
- Pocket Park 1
  - Hired 1 Gate Attendant
  - Opened Pocket Park Monday – Thursday 8am-6pm, Friday -Sunday 7am-7pm
- Daily Beach Transactions: \$38,388
- Season Passes Sold: \$2750.00
- Total Revenue: \$41,138.00



### UPCOMING PROJECTS

- Plan for upcoming events department wide
- Overhaul and update acid room
- Deck cover for party deck

# PLANNING & DEVELOPMENT



## LAST MONTH'S ACCOMPLISHMENTS

### Hosted five Pre-Development Meetings

- Catherine Gorman continued to work with the Tree Committee's Wildflower Subcommittee on changes to the City's Wildflower Exemption.
- Worked with the Planning Commission to finalize the 2023 Planning Commission Awards.

### Landmark Commission:

- 23LC-042      3716      Ave O 1/2      Galveston  
Landmark Designation
- 23LC-043      1211      Ave F      Galveston  
Landmark Designation
- 23LC-044      1723      Ave M 1/2      Certificate  
of Appropriateness for New Construction
- 23LC-045      1321      25th      Certificate  
of Appropriateness for Addition to Garage Apartment
- 23LC-046      3106      Ave D      Galveston  
Landmark Designation
- 23LC-047      1918      31st      Galveston  
Landmark Designation

### Planning Commission:

- 23P-070      3716      Ave O 1/2      Galveston  
Landmark Designation
- 23P-071      1211      Ave F      Galveston  
Landmark Designation

- 23P-072      1101      Ave M 1/2      Change  
of Zoning - from UN to C
- 23P-073      13241      Oceanna      Change  
of Zoning - from RES/REC, R-1, & C to TN
- 23P-076      3106      Ave D      Galveston  
Landmark Designation
- 23P-077      1918      31st      Galveston  
Landmark Designation

### Beachfront Construction/Dune Protection Permits:

- 23BF-042      4215      Barataria      Demolition  
of existing residence rebuild new residence
- 23BF-043      14467      Spyglass      Widening  
of driveway closest to road

### Planning Administration:

- 23LTU-008      2128      Ave F      License  
to Use for dumpster
- 23LTU-009      2426      Ave C      License  
to Use for dumpster
- 23LTU-010      503      21st      License  
to Use for dumpster
- 23LTU-011      2201      Ave D      License  
to Use for dumpster
- 23PLAT-00023      23405      FM 3005      Replat  
2 lots to 1

- 23PLAT-00024 9107 West Bay Replat 9107 and 9115 W. Bay into 1 lot
- 23PLAT-00025 2805 Ave F Replat 1 into 2 in UN
- 23PLAT-00026 5207 Ave R Replat 2 into 1
- 23PLM-00126 4229 13 Mile Temp concession - Labor Day celebration
- 23PLM-00127 6600 Ave J Zoning letter A
- 23PLM-00128 920 Ave L Tree Removal - Private
- 23PLM-00129 4621 Ave R Tree Removal - ROW
- 23PLM-00130 621 Seawall Zoning letter
- 23PLM-00131 824 Ave M 1/2 Zoning letter
- 23PLM-00132 4108 Ave J Zoning letter
- CZC2023-16 521 Seawall Certificate of Zoning Compliance for Galveston Adventures (Helicopters)
- CZC2023-17 3825 Ave J Certificate of Zoning Compliance for Boost Mobile - New Owner

## BUILDING DIVISION



### LAST MONTH'S ACCOMPLISHMENTS

- [Inspections Completed](#)
- [Permits Issued](#)



# POLICE DEPARTMENT



## LAST MONTH'S ACCOMPLISHMENTS

- Reports taken – 742
- Calls for Service – 5864
- Arrests – 477

### National Incident-Based Reporting System (NIBRS) Statistics:

#### Crimes Against Persons

August 2023 – 122 crimes reported

August 2022 – 135 crimes reported

Percent Change: -9.63%

#### Crimes Against Property

August 2023 – 157 crimes reported

August 2022 – 197 crimes reported

Percent Change: -20.3%

#### Crimes Against Society

August 2023 – 52 crimes reported

August 2022 – 44 crimes reported

Percent Change: 18.18%

#### Total Offenses:

August 2023 – 331

August 2022 – 376

Percent Change: -11.97%

#### Traffic Safety Unit:

Traffic Stops – 310

DWI Arrests – 43

**Other Arrests – 50**

**Narcotics Seized – 8.3 ounces**

**Weapons Seized – 13**

**Vehicles Seized – 2**

- **Annual Lasker Pool Party - The collective efforts of the GCPAAA, Galveston Police Department, Galveston Parks and Recreation, and Rita’s Italian Ice, provided food, fun, fellowship, and a backpack filled with supplies to each child that attended summer programs within the city. We were able to provide 48 children with backpacks filled with supplies.**
- **Assisted the Alliance Abroad Group in hosting this year’s Exchange Day. This event was a fun event planned for all the J1 students to end a productive summer of work and school.**
- **The Police Department attended and assisted with the GISD Back to School event at Wright Cuney. The event provided almost 3000 children with school clothes and supplies but also allowed parents to gather safety information in preparation for the start of the school year. Approximately 1,000 gun locks were issued to attendees.**



# PUBLIC WORKS

## RECYCLING



### LAST MONTH'S ACCOMPLISHMENTS

- Processed 106.01 tons of recyclable materials. Including 52.44 tons of paper, cardboard, and plastic, 19.31 tons of glass, and 34.26 tons of mixed metals and tin.
- Received \$19,106.60 in commodity rebates.
- The Recycling Center had an estimated 22,431 visitors to the recycling center for the month of August.
- Provided curbside service for 229 community members.
- Continued optimization of the recycling center. We also improved our processes for streamlining, infrastructure for shelter in place situations, and logistics by improving the layout of our staging area and loading zone.
- Continued providing collection support for The Rosenberg Library, The Galveston Sheriffs Department, Shriners Hospital, and provided bale removal services.
- Completed weekly-pickup services of all Internal City Divisions, Galveston County Sheriffs Department, Galveston College, Galveston ISD, Private/Charter Schools in Galveston, and GISD Admin Offices.

### Current Impact Data 2022-2023 Fiscal Year

Total Commodity Sales: \$155,792.45  
Diversion Savings: \$127,352.79  
Total Tonnage: 1,474.70  
Landfill Cubic Yards Saved: 32,048.63  
Visitor Usage to the Facility: 225,150  
Curbside Service Usage: 229

## MUNICIPAL SERVICES



### LAST MONTH'S ACCOMPLISHMENTS

- Installed 18 water taps and 10 sewer taps.
- The distribution construction crew installed 420 linear feet of water pipe on 28th street between Ave Q and Ave Q1/2.
- Repaired 46 distribution system leaks, investigated 19 property owner leaks, and responded to 15 low water pressure complaints.
- Line cleaning crews have cleaned 17,759 feet of collection system sewer main; removing 76,700 pounds of debris.
- SL-RAT crew have inspected 95 manholes and surveyed 22,360 feet of sewer mains.
- Hydrant crew has conducted maintenance on 92 fire hydrants and repaired 14 fire hydrants.
- Collection Crews repaired 12 cave ins on sanitary mains, repaired 4 sewer taps



### UPCOMING PROJECTS

- Hydrant crew will be assessing and repairing/rebuilding hydrants in Terramar, Isla del Sol and Sea Isle.
- The sewer construction crew will be replacing a sewer main in the alley between 52nd, 53rd, Ave O and Ave O1/2.
- The SL-Rat Crew will begin proactive measures in Bayou Shores and Ken Kead neighborhoods.



### VIEW REPORTS

[Click here to view the monthly report for Municipal Utilities](#)

## STREETS & DRAINAGE



### LAST MONTH'S ACCOMPLISHMENTS

- Installed 7 culverts.
- Mowed 3,400 liner feet of drainage ditches.
- Line cleaned 1,910 feet of storm sewer.
- Repaired 6 bridge blocks.
- Repaired 125 potholes.
- Completed 51 utility cuts.
- Street sweepers swept 5 miles of streets.
- Paved 5 blocks of streets



### UPCOMING PROJECTS

- Mill and Overlay crews are repaving streets in Pirates Beach.
- Emphasis on completing utility cuts around the island

## TRAFFIC



### LAST MONTH'S ACCOMPLISHMENTS

- Completed school zone maintenance on traffic cabinets.
- Installed a new traffic cabinet on 61st and Seawall.
- Completed maintenance on the corridor to fix the wires hanging on Broadway and Seawall.
- Re striped 8 Mile Road.
- Re-painted all the stop bars, “stop” and new way finder signs in Fish Village.
- Installed 51st Street Parking Stall.



### UPCOMING PROJECTS

- Coordinate the traffic lights on the Seawall.
- Re-stripe Heards Lane and Apffel Park Rd.
- Straighten signs and way finder signs on Heards Lane and Apffel Park Rd

## SANITATION



### LAST MONTH'S ACCOMPLISHMENTS

- Sanitation crews completed 1,186 total requests for service.
- Sanitation crews made 519 trips to the Transfer Station.
- Deposited 2,426.79 tons (4,853,580. lbs.) of trash/garbage at the Transfer Station.



### UPCOMING PROJECTS

- Continue operations



### VIEW REPORTS

[Click here to view the monthly report](#)

# SCHOLES AIRPORT



## LAST MONTH'S ACCOMPLISHMENTS

- **Airport Advisory Committee Meeting:** The Airport Advisory Committee on August 8, 2023. The Committee discussed airport capital improvement projects, facility repairs and received the monthly fuel, operations, and budget reports.
- **FAA Part 139 Inspection:** On August 10, 2023, Vesta Rea Associates reported to the City Council the results of the FAA inspection and costs to correct all identified discrepancies to obtain Part 139 certification, allowing commercial air service to begin operations at the airport.
- **Moody Gardens Air, Car & Boat Show:** Moody Gardens hosted an action-packed weekend of daytime and evening events, including air, car, and boat shows, on August 11-12, 2023.
- **Monthly Airport Information Request:** We handled 53 requests for information related to airport operations in August.

Airline service:	30
Aircraft Rental:	1
Flight Instruction:	5
Lease Hangar Space:	2
Vehicle parking:	3
Complaints:	0
*Other:	12

# SCHOLES AIRPORT



## UPCOMING PROJECTS

- **RFP 23-16 Air Traffic Control Tower (ATCT) Window Replacement Project:** This project replaces the 13 existing windows and frames in the ATCT. Funding for this project comes from an FAA Bipartisan Infrastructure Law (BIL) FAA Contract Tower Program Funding grant for \$600,000, an Airport Infrastructure Grant (AIG) for \$29,880, and \$3,320 of airport funds to cover the total bid price of \$633,200. We expect to request City Council approval of the winning bid with Trusco Inc., dba Russell Glass Company, at their September 21, 2023 meeting.
- **TxDOT Aviation Project 2212GALVN:** This project is to rehabilitate the South Apron and South Ramp. The original estimated project cost was \$2,389,200, with the airport's 10% match being \$238,920. The bid price came in at \$2,518,720. Additional items were repaired during the project, increasing the bid amount by \$65,910. The project is finished and in the closeout phase. The final cost of this project is now \$2,584,620.
- **At their September 21, 2023 meeting, we expect to request the City Council's approval to pay the remaining 10% due to TxDOT Aviation in the amount of \$19,542. Airport funds will be used to cover this amount.**
- **Hangar Complex Purchase:** At their September 21, 2023 meeting, we expect to request the City Council's approval to purchase 13,977 sq. ft. of hangar and office facilities consisting of two hangars and an office building for \$565,785. We expect to recoup our initial purchase in seven years.
- **Airport Advisory Committee Meeting:** The Airport Advisory Committee meeting is at noon on October 10, 2023. The Committee will discuss various projects' status and receive the monthly fuel, operations, and budget reports.

## VIEW REPORTS

- [Click here to view the traffic report](#)
- [Click here to view the fuel report](#)
- [Monthly Airport Inquiries](#)