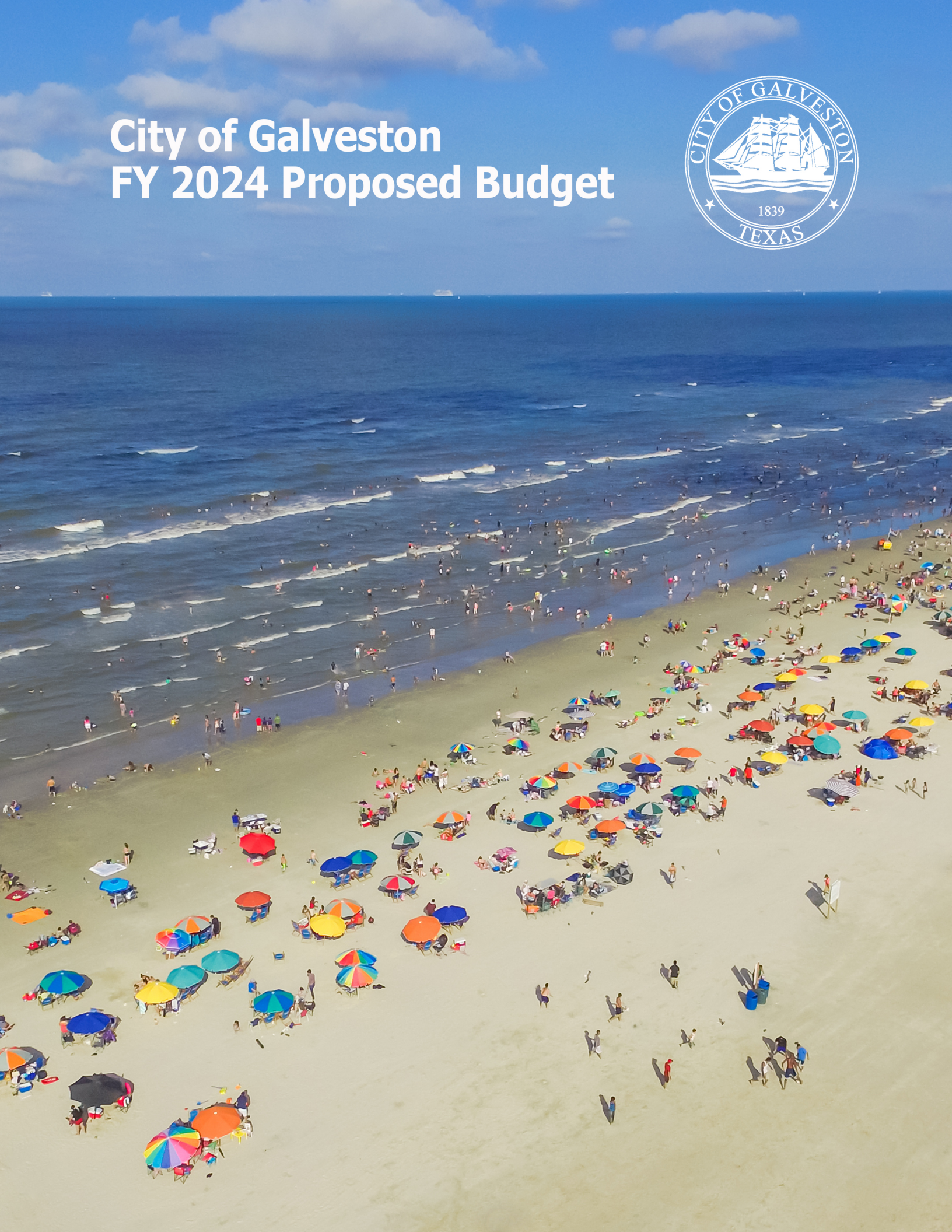
City of Galveston
FY 2024 Proposed Budget



CITY OF GALVESTON, TEXAS
FY 2024 Proposed Budget
Proposed for Adoption September 14, 2023
October 1, 2023 through September 30, 2024

The following language is required by the State of Texas Budget Law, Section 102.007 of the Local Government Code.

"This budget will raise more revenue from property taxes than last year's budget by an amount of $3,469,450, which is an 8.07 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is $1,348,414."

The members of the governing body voted on the budget as follows:

FOR:
AGAINST:
PRESENT and not voting:
ABSENT:

Municipal Property Tax Rate Comparison:

	FY2024	**FY2023**
Property Tax Rate	$0.408850	$0.444500
No-New-Revenue Tax Rate	$0.392428	$0.414575
No-New-Revenue M&O Tax Rate	$0.347527	$0.381249
Voter-Approval Tax Rate	$0.430721	$0.451386
Debt Tax Rate	$0.043066	$0.052500
Sales Tax Off-set	$0.072443	$0.077379
Tax Rate Cap per Charter	$0.499436	$0.622621

Total debt obligation for the City of Galveston secured by property taxes: $4,677,208.

CITY OF GALVESTON
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Proposed Budget

Fiscal Year
October 1, 2023 through September 30, 2024

Included are
General, Special Revenue, and Proprietary Funds

City Council

Craig Brown, Mayor
David Collins, Mayor Pro tem
Sharon B. Lewis
David Finklea
Michael “Mikey” Bouvier
John Paul Listowski
Marie Robb

City Manager
Brian Maxwell

Deputy City Manager
Dan Buckley

Assistant City Manager
Mike Loftin

Executive Director of Planning and Budget
Csilla Ludanyi

CITY OF GALVESTON, TEXAS

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City of Galveston

Vision for the Community

Galveston is a safe, friendly, vibrant, diverse, and innovative community that delivers on a high standard for
quality of life.

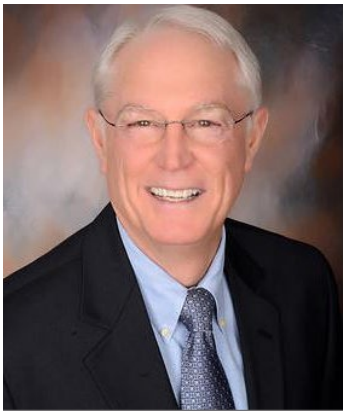
Mission Statement

Provide the Best Possible Community in Which to Live, Work, Play, and Stay

Core Values For Achieving Strategic Goals

- Promote the health, safety, and general well-being of the community
- Deliver excellence in City services and emergency preparedness,
- Provide fiscal responsibility and transparency with a long-term vision,
- Encourage citizen engagement,
- Collaborate and cooperate with City stakeholders, and
- Partnership with component units and other government entities, Park Board of Trustees, Port of Galveston, Galveston County, State of Texas, Galveston Community College, University of Texas Medical Branch, Texas A&M University at Galveston, and other community nonprofits organizations.

CITY OF GALVESTON, TEXAS
PRINCIPAL OFFICIALS



Mayor
Craig Brown

District 1

Sharon Lewis

District 2

David Finklea

District 3

David Collins

District 4

Michael “Mikey” Bouvier

District 5

John Listowski

District 6

Marie Robb

City of Galveston, Texas

Incorporated March 1939
Charter Adopted April 19, 1960

Council – Manager Form of Government

City Council Appointees

City Manager	Brian Maxwell
City Secretary	Janelle Williams
City Attorney	Donald Glywasky
Court Judge	Jim Schweitzer
City Auditor	Glenn Bulgherini

Department Directors (City Manager Appointees)

Deputy City Manager	Daniel Buckley
Assistant City Manager Development & Muni. Services	Brandon Cook
Director of Finance	Csilla Ludanyi
Police Chief	Doug Balli
Fire Chief	Charles Olsen
City Marshal	Cecil Stroud Jr.
Executive Director of Development Services	Timothy Tietjens
Executive Director of Fleet, Mass Transit, & Spec. Evts	David Smith
Executive Director of Community Outreach/Parks	Barbara Sanderson
Executive Director Emergency Mgt./Enforcement	Robert Simmons
Executive Director Chief Information Technology Ofc.	Hope Dean
Executive Director/City Controller	Tammy Jacobs
Executive Director of Public Works & Utilities	Trino Pedraza
Director of Infrastructure and Engineering	Robert Winiecke
Director of Human Resources	Beverly West
Director of Solid Waste	Dustin Bender
Director of Airport	Michael Shahan
Director of Grants & Housing	Rebekah Anderson
Public Information Officer	Marissa Barnett
Emergency Management	Byron Frankland
Municipal Court Clerk	Gladys Lopez
Facilities Director	Charles Kenworthy

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City of Galveston

OFFICE OF THE CITY MANAGER

PO Box 779| Galveston, TX 77553-0779
www.citymanager@galvestontx.gov |409-797-3520

August 9, 2023

To: Honorable Mayor Dr. Craig Brown and Members of Council
Subject: FY 2024 Proposed Budget

The Proposed Budget for FY2024, beginning October 1, 2023 and ending September 30, 2024 is presented in a format to meet the needs of our property owners, residents, businesses, and third-party users within the requirements set by City Charter and State Budget Law.

The Proposed Budget, including maintenance and operating expenditures ($241.8 million) and the capital budget ($185.8 million) is $427.6 million. The Proposed Budget is based on the proposed tax rate of $0.408850 in order to support the FY 2024 maintenance and operations budget. No change in water and sanitary sewer rates is proposed at this time.

FY 2024 PROPOSED BUDGET ($000's)

MAJOR CATEGORY	FY 2023 Budget	FY 2024 Proposed Budget	Percent Difference FY 2024 Proposed vs FY 2023 Budget
General Fund	$72,190	$77,803	7.77%
Special Funds	$80,008	$95,228	19.02%
Debt Service Fund	$5,377	$4,680	-12.97%
Enterprise Funds	$54,754	$60,855	11.14%
Maintenance and Operations	**$212,330**	**$238,566**	**12.36%**
One-Time Appropriations	$4,489	$3,220	-28.27%
Total Operating Budget	**$216,819**	**$241,786**	**11.52%**
Capital Budget	$168,793	$185,788	10.07%
Total	**$385,612**	**$427,574**	**10.88%**

The City is in great financial shape and has set programming goals that ensure ongoing service and infrastructure improvements throughout the City. This is due to strong management controls, sound financial planning, and strict adherence to a set of policies and principles that serve cities well.

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1. The General Fund balance has increased from $16.88 million in FY 2015 to $25.2 million in FY 2023 despite a major legal settlement, COVID-19, and the resulting major downturn in worldwide economic conditions, as well as an energy downturn that caused the permanent loss of jobs in the region. The majority of this increase can be attributed to sales tax collections during this recent growth period adding $2.4 million in FY 2021 and $3.7 million in FY 2022 with approximately 2 percent year over year increase in FY 2023 as well. Also, the City was reimbursed by the federal government for $1.56 million in Pandemic and hurricane preparedness costs previously expended. These unusual one-time revenues were not anticipated as revenue, and are serving to give the City a boost that should literally be salted away for a rainy day.
2. Police officers' salaries and pensions have been improved substantially. Since 2015, overall funding for police department salaries have increased 52.3 percent, from $8.28 million to $12.5 million, with additional increases expected to result from the ongoing collective bargaining agreement negotiations. For the same period the contribution to the Police pension fund has also more than doubled from $1.1 million to $2.7 million.
3. Since FY 2015, Firefighter pay has increased 40.7 percent from $6.54 million to $8.17 million, and the contribution to the firefighters' pension fund has also doubled from $0.98 million to $2.03 million.
4. Basic city services have been upgraded across the board, in terms of professionalism, production and measurement. Since 2016, the number of classified police officers has increased from 146 to 163. Staffing citywide has increased from 777 to 895 since 2015. Administrative department staffing has been increased from 34 to only 39 in the same period of time, as an emphasis has been placed on police classified staffing (22 additional positions), police civilian staffing (6.25 additional positions), public works maintenance crews (15.09 additional positions in Streets and Traffic), as well as Public Works water, sewer, drainage and sanitation staffing (additional positions 32.51 positions).
5. The City's total overhead rate (administrative spending as a percent of operations spending) is relatively low at 3.37 percent of operating budgets and 1.27 percent of total operating and capital budgets.
6. We have increased mandatory funding for two critical elements of our budget. The General Fund transfer to the Infrastructure and Debt Service Fund has gone from $1.38 million in FY 2015 to $6.26 million in FY 2024. Furthermore, our self-insured health benefits plan has seen the City contribution to that plan increased from $2.58 million in FY 2015 to $11.74 million in FY 2024.

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The FY 2024 Proposed Budget includes:

1. Continuing the policy established in FY 2023 the minimum homestead exemption is $60,000. When combined with the ten percent cap on annual homestead assessed value increases and the 3.565 cent property tax rate cut, most residents with a homestead exemption will experience very minimal tax increases for the 2023 tax year.

EFFECT OF COMBINED EXEMPTIONS FOR HOMESTEAD OWNERS

Assessed Value Last Year	$200,000	$300,000	$400,000	$500,000	$600,000
Less Homestead Exemption	$60,000	$60,000	$80,000	$100,000	$120,000
Taxable Value	$140,000	$240,000	$320,000	$400,000	$480,000
Last Year's Tax Rate/$100 TV	$0.4445	$0.4445	$0.4445	$0.4445	$0.4445
Last Year's Tax Total	$622	$1,067	$1,422	$1,778	$2,134
AV with 10% Increase This Year	$220,000	$330,000	$440,000	$550,000	$660,000
Less Homestead Exemption	$60,000	$66,000	$88,000	$110,000	$132,000
Taxable Value	$160,000	$264,000	$352,000	$440,000	$528,000
This Year's Tax Rate/$100 TV	$0.4089	$0.4089	$0.4089	$0.4089	$0.4089
This Year's Tax Total	$654	$1,079	$1,439	$1,799	$2,159
Change in Tax	**$32**	**$13**	**$17**	**$21**	**$25**

2. This budget provides funding for civilian COLA increases and additional contributions to the civilian pension plan. Also allocated in this budget, the City has reserved estimated amounts to fulfill potential salary increases resulting from collective bargaining agreement negotiations which are still underway.
3. Budgeted allowances are included to cover the increased cost of fuel, street materials, and health benefits.
5. The FY 2024 Proposed Budget also includes a net increase of 5 budgeted positions year over year. These positions were added in the Enterprise and Internal Service Funds, no new positions have been added to the General Fund.

Our central administrative departments are budgeted at adequate levels to maintain their effectiveness and ability to carry out their City Charter responsibilities. Can we reduce budgets further? Further reductions may be achieved over time as technology advances but all departments are operating at minimum budget levels now. The table below illustrates how low our administrative overhead cost is, including pure central administrative functions: Mayor and Council, the City Manager, City Attorney, City Secretary, City Auditor, Human Resources, Public Information and Finance including property tax appraisal and collection by County offices.

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CITY OF GALVESTON ADMINISTRATIVE OVERHEAD
FY 2015-2024

Budget Category	FY 2015 Budget	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Proposed
Administrative Offices										
City Secretary/Council	401,771	418,399	510,774	547,175	536,270	544,646	557,638	606,729	609,409	662,807
Elections	0	60,000	60,000	70,000	68,000	58,500	70,000	70,000	70,000	70,000
City Manager	707,706	748,821	831,001	762,019	682,997	696,989	716,654	729,411	749,373	764,395
City Attorney	769,746	900,442	884,180	919,554	928,227	833,109	822,731	895,405	947,271	1,023,098
City Auditor	277,238	312,289	278,291	278,563	274,851	278,551	285,555	421,837	427,925	489,277
Human Resources	285,570	326,647	443,025	557,574	555,375	560,117	536,631	575,250	630,190	668,098
Finance	1,674,239	1,888,378	1,948,581	1,807,399	1,863,446	1,620,769	1,552,593	2,097,184	2,283,047	2,608,147
Taxation	213,158	247,073	255,314	265,449	270,000	271,723	320,546	320,546	360,218	360,450
Community Outreach/Public Information Office	0	0	0	0	208,502	246,534	260,084	260,084	337,370	348,324
Subtotal Administration	**4,329,428**	**4,902,049**	**5,211,166**	**5,207,733**	**5,387,668**	**5,110,938**	**5,122,432**	**5,976,446**	**6,414,803**	**6,994,596**
Operating Budget										
General Fund	47,642,520	49,746,819	57,003,604	54,190,013	55,896,702	59,336,800	60,971,038	64,025,652	71,214,139	71,168,948
Less Administrative Depts	4,329,428	4,902,049	5,211,166	5,207,733	5,387,668	5,110,938	5,122,432	5,976,446	6,414,803	6,994,596
General Fund Operations	43,313,092	44,844,770	51,792,438	48,982,280	50,509,034	54,225,862	55,848,606	58,049,206	64,799,336	64,174,352
Special Funds	18,783,615	31,112,301	33,857,546	36,503,006	36,653,582	32,164,973	32,604,404	36,566,990	47,878,860	67,833,083
Enterprise Funds	44,072,594	48,632,005	43,552,270	45,608,695	46,845,944	48,465,713	49,517,742	49,089,718	56,054,735	60,854,902
Debt Service Fund	1,984,758	1,954,517	1,754,505	4,055,409	5,192,812	5,543,606	5,179,893	5,278,638	5,377,228	4,679,958
Total Operating Budget	**108,154,059**	**126,543,593**	**130,956,759**	**135,149,390**	**139,201,372**	**140,400,154**	**143,150,645**	**148,984,552**	**174,110,159**	**197,542,295**
Capital Budget										
Streets	23,391,331	20,899,424	14,827,920	25,077,860	22,631,633	17,354,682	22,938,867	39,728,629	21,577,978	5,827,629
Drainage	1,884,045	2,531,692	2,493,025	4,038,247	15,084,500	13,303,665	1,101,750	73,476,698	25,736,335	201,660,501
Water	4,605,553	2,933,400	30,535,877	12,689,680	29,191,384	44,184,055	22,775,415	19,351,330	74,151,403	68,577,300
Sewer	6,551,018	7,880,758	20,593,518	23,111,345	15,219,422	5,084,173	16,025,400	15,524,887	37,728,350	41,690,993
Parks	5,177,680	3,850,000	4,212,500	3,295,750	415,000	1,875,000	3,425,501	5,600,000	2,500,000	12,100,000
Other	18,349,453	5,350,000	6,446,039	7,304,303	3,933,880	6,812,729	3,288,884	5,864,527	7,099,592	8,718,499
Subtotal Capital Budget	**59,959,080**	**43,445,274**	**79,108,879**	**75,517,185**	**86,475,819**	**88,614,304**	**69,555,817**	**159,546,071**	**168,793,658**	**338,574,922**
Total Capital and Operating Budget	**168,113,139**	**169,988,867**	**210,065,638**	**210,666,575**	**225,677,191**	**229,014,458**	**212,706,462**	**308,530,623**	**342,903,817**	**536,117,217**
Admin as Pct of Op Budget	**4.00%**	**3.87%**	**3.98%**	**3.85%**	**3.87%**	**3.64%**	**3.58%**	**4.01%**	**3.68%**	**3.54%**
Admin as Pct of Cap & Op Budget	**2.58%**	**2.88%**	**2.48%**	**2.47%**	**2.39%**	**2.23%**	**2.41%**	**1.94%**	**1.87%**	**1.30%**

The FY 2024 Proposed Budget provides funding strategies developed over the last eight years to meet the city's highest priorities and mandates under state law, Council Directives, and City Charter. This multiyear effort required consistent budget discipline and management focus under the leadership of the Mayor and City Council. Furthermore, the City's fiscal stability is recognized by the national bond rating agencies, largely because we are maintaining a budgeted fund balance that is greater than the 90 days of maintenance and operating cost in major operating funds.

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City management's priorities in the upcoming year:

1. Identify all sources of revenue that can reduce the tax burden placed on local taxpayers by the tourism industry. The City continues to effectively attract tourists to enjoy the benefits of our island and this is being demonstrated by the increased number of visitors. Unfortunately, the revenue outside of sales tax is neither sufficiently correlated nor readily available to the City to fund the increased costs associated with tourism. Efforts will be made to utilize available non-property tax revenue to help fund services that demonstratively and predominantly benefit the visitors to our island. This will include potential new fees, fee increases, revenue generation from city parks, property, and city owned assets managed by third parties. Revenue generating city owned property will be managed in a manner to reduce the cost on the taxpayers and not to generate unrestricted profits for affiliated entities. The City's future financial viability lies in our ability to recover service costs from those who generate the need for service.
2. Maintain generally flat budgets for all non-public safety departments, making strategic reductions wherever possible to ensure expenses never exceed revenue. This has become necessary as public safety costs have increased to 61 percent of General Fund expenses driven mainly by the large tourist population and the ancillary business activities benefiting tourists. It is also necessary to maintain operating budget discipline to ensure the ability to provide adequate funding for much-needed capital projects.
3. When employee turnover occurs, we seize the opportunity to review and reassign responsibilities to other employees who remained with the City. This review facilitates effective and efficient utilization of staff. Regular attention to employee job descriptions, workload and capacity, and organizational restructuring allows a strategic approach to employee attrition and future provision of outstanding service to the residents of our community.

The total FY 2024 Capital Budget is $185.8 million with a continuing emphasis on streets, drainage, water, and sanitary sewer projects. Grant funds are expected to fund $73.2 million of the total, a portion will be funded by the IDC, and the 2022 water and sewer certificates of obligation will provide most of the remaining capital funds. The City is anticipating bond sales within a two-year timeframe to support ongoing improvements in Water, Wastewater, and Drainage infrastructure.

City of Galveston

OFFICE OF THE CITY MANAGER

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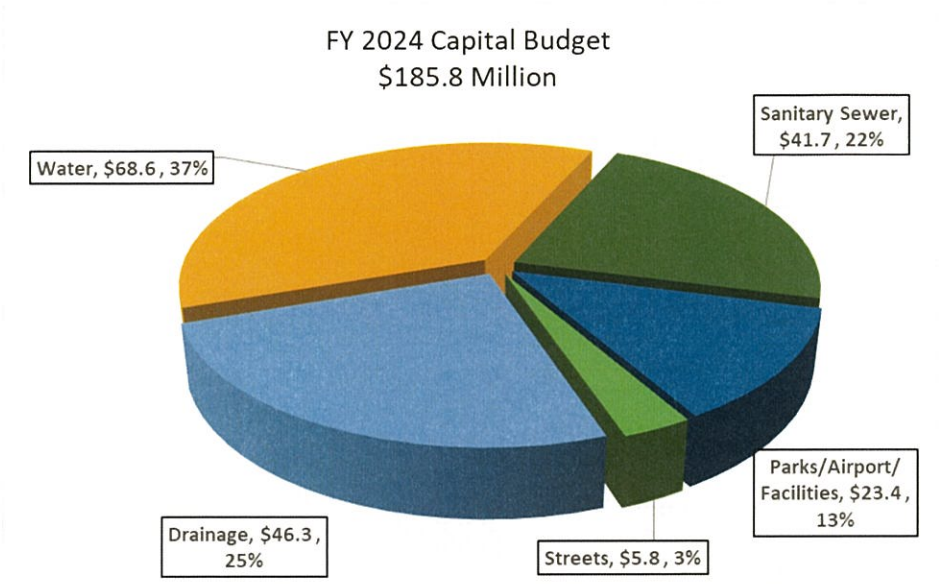
www.citymanager@galvestontx.gov |409-797-3520



The FY 2024 Proposed Budget represents Management's blueprint of programs and services that will be provided to the residents and businesses of our community. The budget process is not only an exercise of balancing revenues and expenditures but a plan for improvements in the years to come.

The FY 2024 Proposed Budget is also a communication tool to inform City of Galveston residents and businesses of the issues and challenges confronting the community. The Budget Summary section offers a bird's eye view of the budget, including the economic assumptions behind the budget, and presenting revenue and expenditures in a manner designed to aid understanding. We wish to thank and commend the Council for its policy direction and guidance in the preparation of the FY 2024 Proposed budget. As we review it together, we will be happy to explore alternative approaches to funding. We look forward to working together for another successful year for the citizens of Galveston.

Sincerely,

Brian Maxwell
City Manager

CITY OF GALVESTON
1839
TEXAS

City of Galveston Organizational Chart

Galveston City Council

- **City Attorney** Donald Glywasky
- **City Secretary** Janelle Williams
- **City Auditor** Glenn Bulgherini

City Manager Brian Maxwell

Deputy City Manager Dan Buckley

Police Chief Doug Balli
- Administrative Bureau
- Operations Bureau
- OPSET
- Investigations Bureau

Assistant City Manager Devt. & Muni Services Brandon Cook
- Sanitation
- Construction & Engineering
- Public Works & Municipal Utilities
- Development Services
- Economic Development

Specialty Services
- Information Technology
- Emergency Mgt Enforcement
- City Marshal
- Communications
- Human Resources
- Civil Service
- Community Outreach
- Public Information Officer
- Legislative
- Parks & Recreation
- City Garage
- Island Transit
- Facilities

Director of Finance and Chief Financial Officer Csilla Ludanyi
- Finance & Accounting
- Budget
- Purchasing
- Municipal Court
- Grants & Housing
- Airport

Fire Chief Charles Olsen
- Fire Prevention
- Special Operations
- Operations

***City Council Appointees are shown in the following color (City Manager, City Attorney, City Auditor, City Secretary)

Reading the Budget

The budget document is a jurisdiction's most important reference document. Budgets record policy-decision outcomes, cite policy priorities as well as program objectives, and delineate government's total service effort.

A budget has four basic dimensions. First, it is a financial tool required by State law and the City Charter that contains all of the city's resources and the plan for spending them in the next year. Second, it is a policy document that embodies the rules and standards set by the State of Texas and the taxpayers and residents of Galveston to guide the allocation of financial resources toward accomplishing specific goals and purposes. Third, it is an operational tool that enables city departments and the City Manager's Office to execute the resource allocations approved in the budget based on the direction and intent embodied in the budget. Fourth, the budget is a communications tool that helps the community, bond rating agencies and other interested financial reviewers and researchers to understand the information contained in it.

Organization of the Budget Document

The terminology and the accounting structure used by local government in the budget is somewhat complicated and can be challenging. Therefore, the budget is laid out in such a manner as to be informative and educational. The Budget Summary section and the Manager's transmittal letter describe the priorities and major environmental and economic factors influencing the budget and its implementation. An appendix is included that highlights the history of the City and its mission in serving the citizens as a whole. Citywide revenues and expenditures are depicted in a summary type format and graphs are included to offer the reader an easy assessment of trends at the citywide level within each category.

The City budgets by fund in order to demonstrate compliance with local, state and federal law that mandates compliance with specific legislation that governs the use of each and every revenue source. The general organization of the majority of the budget is as follows:

1. The operating budget including:
   a. Governmental Funds (General, Special Revenue and Debt Service), and
   b. Proprietary Funds (Enterprise Funds and Internal Service Funds).

2. The Capital Budget, which is comprised of the first fiscal year of the five fiscal year Capital Improvement Plan and is financed from tax supported funds and revenue supported funds.

Within these major fund categories are individual funds, which are designated for specific purposes. All but three city departments (Fleet Management, Rosenberg Library and Public Works) receive the bulk of their operating funding from the General Fund. Public Works operations are funded from the General, Waterworks, Sewer, Sanitation and Drainage funds. Island Transit receives its funds from state and federal transit grants, transit fare income, and a General Fund subsidy of matching local tax dollars. The Airport operation is funded in its own enterprise fund. The Rosenberg Library, although not a city department, receives a pass-through allocation each year equal to five cents on the tax rate for that year as provided by the city charter. Several city operations, including Fleet Management, Facility Maintenance and Technology Services are budgeted strictly as Internal Service Funds, and their costs are billed to the departments through the aforementioned operating funds.

The five year Capital Improvement Plan (the CIP) and the associated Capital Budget are included in a separate section of the budget document. The CIP section is organized by

program and project while each project has its own cost and financing plan organized by phase and fiscal year.

Financial Information Organization
Generally, each fund section begins with a summary that shows the beginning balance for the fund, estimated revenue for the year, expenditures for the year and the resulting ending fund balance. This information, and the associated detail is presented for the prior fiscal year's actual, the current fiscal year budget (including amendments as approved by Council and/or the City Manager), estimated total revenues and expenditures for each line item, and the proposed budget amount for each line item for the next year. Revenues, presented at the fund level and department line-item budgets then follow the same four columns for expenditures.

Fund summaries are included for Special Funds, Enterprise Funds, and Internal Service Funds using the four columns specified at the fund level. The Special Fund and Enterprise Funds totals are the included in a citywide fund summary that include the General and Debt Service Funds. Only ending fund balances from Internal Service Funds are included in the citywide fund summary to correctly represent the City's operating fund balance totals as of fiscal year end and avoid double counting the cost of services billed to operating departments.

Department Budget Format
Each departmental budget section includes a management plan, program, performance and financial information. The management plan, usually a left facing page, includes a mission statement, accomplishments during the current year and projected goals for the proposed budget year. The next page, usually a right facing page, includes summary expenditures, a "Budget Highlights" section that explains the major variances in the proposed budget from the current year estimate. The Performance Indicators section then includes quantitative measures that depict the department's output, efficiency or effectiveness for the same time periods used for revenue and expenditures. Last is a list of specific positions funded and the number of employees in each position classification in the same four columns used for other information. The immediately following pages include the department's line item budget in the standard four columns and summarized in five categories:

1. Personnel services includes payroll compensation: salaries, car allowance, overtime, longevity, employers' social security, employer's Medicare, and employers' pension and insurance.

2. Materials and supplies budgets are intended for the purchase of office supplies, operating supplies such as fuel as well as utilities.

3. Contractual services are used for outside services including postage, printing, telephones, travel, equipment repairs, maintenance contracts, and so forth. Charges from city departments in Central Service Funds are also categorized here.

4. Other charges identify miscellaneous expenses and expense reimbursements from outside sources not specifically identifiable to a specific department. This category is typically included in a "non-departmental" budget at the fund level and is not an operating department's budget.

5. Capital outlay is for the purchase of individual equipment items over $5,000 and has a life greater than one year.

Some departments receive reimbursements from outside agencies, including TxDOT, the Industrial Development Corporation and Homeland Security for eligible expenses incurred during the year. These reimbursements are then shown in a separate expenditure line item included as a credit or expenditure offset.

Budget and Financial Planning Process
The City's budget process is year-round involving the preparation and publication of several documents that comprise the financial planning process.

1. The **Long Range Financial Forecast** is prepared to compare future revenue and expenditure trends in order to identify issues that affect the first year of the forecast as a precursor to the annual budget. The LRFF always includes the General, Debt Service, Combined Utility System and Island Transit funds. The focus is on projecting financial capacity for the issuance of new bonds in support of capital projects as well as future compensation increases, service expansion, and/or inflation increases in ongoing supplies and supplies. The Budget Office and the City Manager's office are the predominant preparing agencies at the city for the LRFF. For this year, this document will be prepared as a precursor to the FY 2024 Annual Budget.

2. The **Capital Improvement Plan** includes the projects selected using program master plans, management review, and input from elected officials to fill out a five-year project and phase specific roadmap for rebuilding the city's infrastructure. Specific sources of project funding and/or financing are identified for each project. The CIP is presented to Mayor and City Council in June-July, discussed in City Council workshops, and passed in the August-September period.

3. The **Annual Budget** is prepared as follows:

    a. Current year revenue and expenditure trends are used by the Budget Office to provide a preliminary baseline department expenditure budget for each line-item. Each department is provided spreadsheets by the Budget Office using the baseline expenditures and year-end estimates for the current year by budget unit and line item.

    b. Department staff then have thirty days to provide alternate numbers for the current year estimate and future year budget.

    c. At the same time Departments provide current narratives (Mission statements, goals and accomplishments) and performance indicators to the Budget Office that correspond to their baseline budget. Requests for supplemental items are also provided by departments at this time.

    d. The City Manager and budget staff meet with departments to identify priorities for the upcoming budget.

    e. The Proposed Budget is presented by the City Manager to Mayor and City Council for review.

    f. After a legislatively required public hearing, and numerous open City Council workshops, the Budget is adopted by City Council as required by law.

4. **Quarterly reports** are prepared and presented for the first (October-December), second (January-March) and fourth quarters (July-September) of the fiscal year to include projected year end revenues and expenditures for all operating funds, as well as status reports for all capital projects and capital funds. The third quarter report is considered to have come from the Proposed Budget for the subsequent year. The quarterly reports are usually presented within forty-five days of the end of the quarter.
5. **The Annual Comprehensive Financial Report** is the final report for the fiscal year. The CAFR is prepared under guidance from the Governmental Accounting Standards

Board (GASB) and is presented to Mayor and Council during March of the year following the close of the fiscal year.

Amending the Budget
The City follows this process in order to amend the budget:

1. The Quarterly Report is published with an eye towards identifying issues in the current budget that may be changed within the total budget adopted by City Council. Issues that can be addressed within a department's total budget are addressed by the City Manager.

2. Budget issues that require a transfer from one department to another are compiled and a revised budget ordinance is presented to City Council for approval. This is accomplished as serving a "municipal purpose" under the State Budget law.

Accounting Methodology
The accounts of the City are organized based on funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenue and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

1. Governmental Funds

   General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

   Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes.

   Debt Service Fund is used to account for the accumulation of resources for, and the payment of general long-term debt principal, interest and related costs.

2. Proprietary Funds

   Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

   Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City or to other governments, on a cost reimbursement basis.

3. Basis of Accounting (used in the Budget)

   All funds, including Enterprise and Internal Service funds are budgeted on a modified accrual basis based on financing for transactions that occur in the fiscal year. The Annual Comprehensive Financial Report (ACFR) presents governmental funds (General, Debt Service, and Special Revenue) on the modified accrual basis; however, Internal Service funds and Enterprise funds are presented in the ACFR on a full accrual basis. All fund balances are based on net current assets.

4. Expenditures and Encumbrances

   Expenditures are recorded in a prior or subsequent fiscal year based on the timing of event that generated the expenditure. If the event occurs prior to September 30, the last day of the fiscal year, payment for the event will be recorded to the year in which it occurred. This includes city employees' time worked, contractor's services delivered, as well as supplies and capital outlay delivered and received by the City. Payment for these expenditures is made after the start of the fiscal year, but is recorded as a prior year expenditure in accordance with this accounting standard.

   An encumbrance is a management record used to reserve funds in a specific line item budget to the extent a legal obligation exists. An encumbrance is not an expense or expenditure but instead represents an estimate of amounts committed for unperformed contracts for goods and services. Encumbrances outstanding at year-end are considered reservations of fund balance to the extent approved by Council action. At year end, encumbrance balances roll forward and budgets are reviewed to determine the necessity for a first quarter adjustment based on the amount and nature of the encumbrance in question.

Galveston's Governance Structure

Like state and federal government, city government is organized to balance the legislative, executive and judicial powers. City Council is the legislative branch, which derives authority from a Charter, granted by the State of Texas; the City Manager is the chief executive officer; and the Courts determine whether or not the requisites of the law are met.

Galveston is a home rule, full service city incorporated in 1839. Galveston has a council-manager form of government. Policy-making and legislative authority are vested in a governing council consisting of the mayor, who is elected at large, and six council members elected to represent individual districts. The governing council is responsible, among other things, for passing ordinances, adopting the budget, determining policies, appointing committees, and hiring the government's manager, attorney, secretary, internal auditor, and municipal judge. The government's manager is responsible for the day-to-day operations of the government, and for appointing the heads of the various departments. Elections are held every two years. Council members, including the Mayor, are limited to serving three terms.

The City provides a full range of services including police and fire protection, the constructions and maintenance of streets and other infrastructure, water services, sewer services, refuse collection, drainage services, parks and recreational activities, and general administration. Additional services include building inspection, planning, zoning, engineering, and an airport.

Galveston Today

The City of Galveston is located on the upper Texas Coast of the Gulf of Mexico and occupies virtually all of a 32 mile long island located approximately two miles off the Texas mainland 50 miles southeast of Houston, Texas. The Port of Galveston and related interest, the University of Texas Medical Branch at Galveston and other health institutions, financial institutions, tourism and fishing, and a vibrant historic downtown that offers cruising, shopping, arts and entertainment all provide principal economic support.

Galveston has the amenities of a larger city, but small town atmosphere. Island life is enhanced by the absence of traffic congestion and heavy traffic delays. The major thoroughfares are rarely heavily congested, even during peak times, and it takes no more than 15-20 minutes to get anywhere you want to go on the island.

Winter months, when currents deposit rows of shells on the sand, are the best time to comb the beaches for seashells. With average temperatures normally ranging from lows in the 50s (10 Celsius) to highs in the 60s (18 Celsius) December through February, the weather is perfect for enjoying outdoor activities such as fishing, boating and bird watching.

Brief History of Galveston

The City of Galveston was chartered in 1839. The role of Galveston as the principal port and gateway to the Southwest during the 19th Century has placed the entire city in a unique position in relation to the history of Texas. The city furnished shipping, goods, money, and transportation necessary to settle the State, nurture its trade and help accomplish its independence.

In 1836, Michael Menard, bought "one league and a labor of land" from the Republic of Texas. He helped organize the Galveston City Company in 1838. From 1840 to 1870, the city was a major immigration port for over a quarter million Europeans. Texas's secession from the Union and the Civil War halted development temporarily. The mid 1870's to the mid 1890's were the apex of Galveston's prosperity. The Strand area became the Wall Street of the Southwest. Fortunes were made in cotton, mercantile house, banks, publishing and printing, flour and grain mills, railroads, land development and shipping. In 1891, the University of Texas Medical Branch was established.

The boom period of the "Queen City of the Gulf" ended with the great 1900 storm, which killed 6,000 and left 8,000 homeless. After the storm, the 16-foot-high, 17-foot-wide seawall was begun. The first section was completed in 1904. Behind it, 2,200 structures were raised an average of five feet.

In 1914, the Houston Ship Channel was deepened which took much of Galveston's trade. From 1924 to 1957, until a crackdown by the state attorney general's office, Galveston was primarily known as a wide-open port city where gambling and all sorts of amusements could be found. During World War II, the island had an air base where B-17's received their final briefing before leaving for the Pacific.

In the 1960"s and early '70's, there were forward-looking innovations in Galveston. The council-manager form of government was adopted in 1961. The Texas Maritime Academy, Galveston College, and the Marine Biomedical Institute were established. The first container terminal opened in 1972. Rosenberg Library was expanded. The Galveston County Cultural Arts Council was founded. A 40 block residential historical district was established in the East End; and the Strand area and a number of notable buildings were placed on the National Register.

DEMOGRAPHIC PROFILE

The City of Galveston

55,322
Population

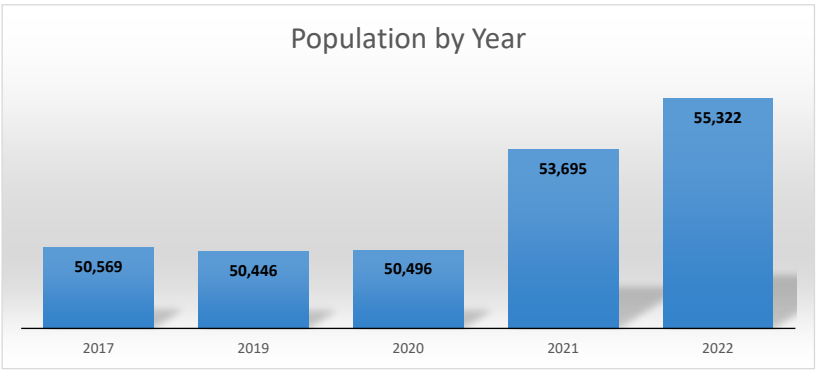
$43,172
Median Household Income

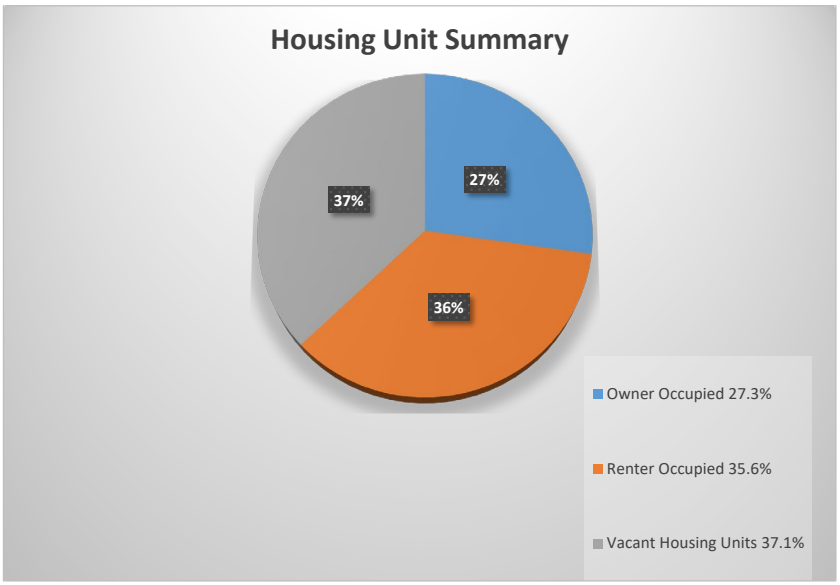
$212,205
Median Value of owner occupied housing units

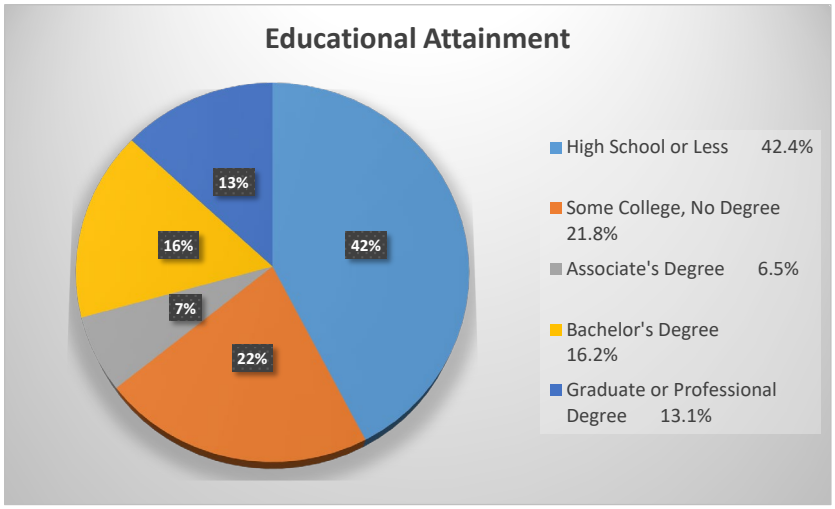
$1,024
Median gross rent

2.27
Persons per household

23,100
Households



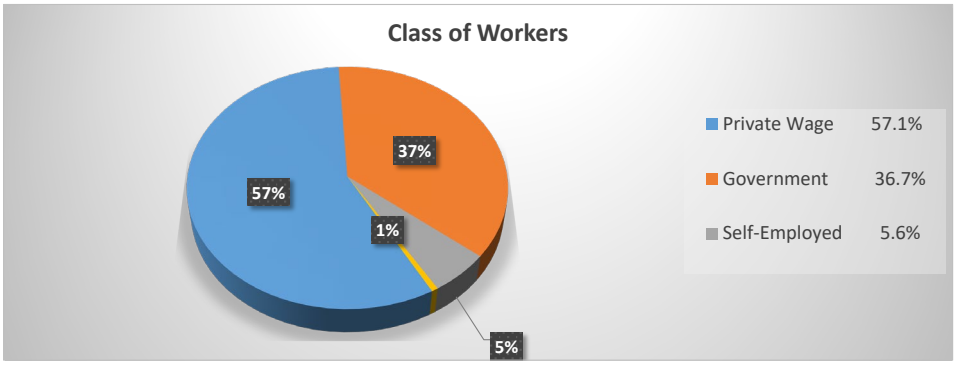


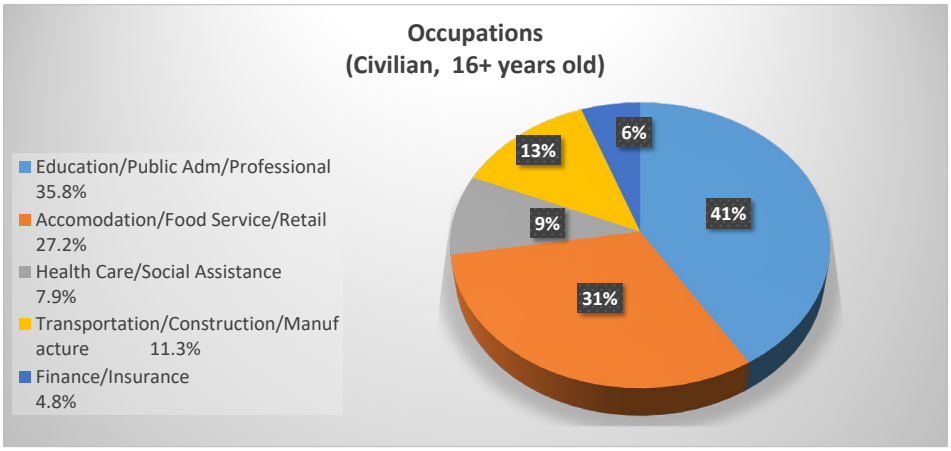


Source:
*U.S. Census Bureau, www.census.gov (2012-2020)
*Galveston -Market-Profile

ECONOMIC PROFILE

The City of Galveston





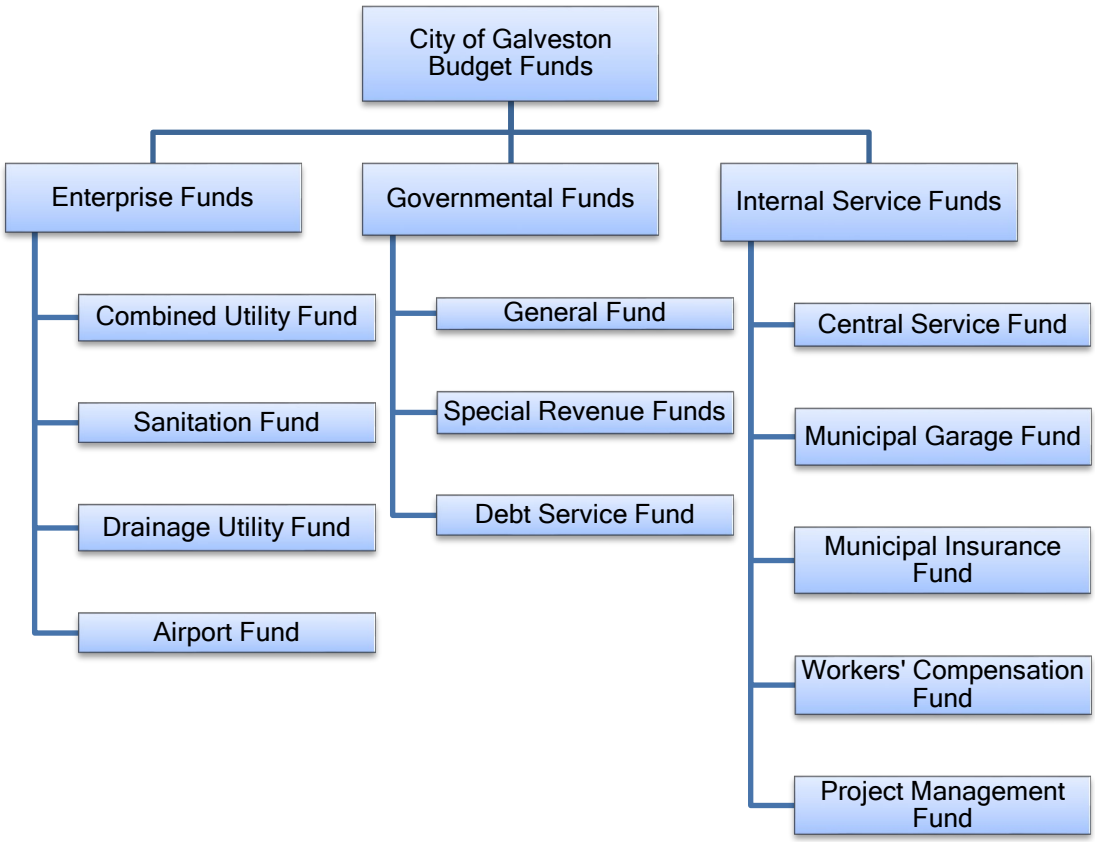
** Top 10 Employers (2018)		Estimated Employees
1.	University of Texas Medical Branch	8,937
2.	Landry's Restaurants	1,930
3.	Galveston Independent School District	1,358
4.	Schlitterbahn	1,100
5.	American National Insurance Co.	934
6.	Galveston County	855
7.	City of Galveston	804
8.	Texas A & M University at Galveston	696
9.	Moody Gardens	605
10.	Shriners Children's Texas	377

** Top 10 Property Taxpayers (2019)		Total Assessed Value
1.	Texas International Terminals	60,407,350
2.	Centerpoint Energy Inc.	54,597,520
3.	Fertittia Hospitality	43,636,422
4.	Seawall Hospitality, LLC	37,242,990
5.	2014 Galveston Jones Drive, LLC	30,000,000
6.	American National Insurance Co.	24,021,760
7.	HAF Hospitality Tremont Realty, LP	19,330,274
8.	Galveston Island Water Park, LP	17,946,740
9.	Galveston Terminals, Inc.	14,322,360
10.	Interchem USA, Inc.	13,493,600

Source:

*U.S. Census Bureau, www.census.gov (2012-2020)
**GEDP Developer Profile

BUDGET FUND STRUCTURE



FUND DESCRIPTIONS:

General Fund – Accounts for all financial resources of the general operations except for those required to be accounted for in another fund. The General Fund generates the majority of its revenue from taxes, charges for services and franchise fees.

Debt Service Fund – Used for the payment of principal and interest on debt issue by the City as well as other fees associated with the issuance of debt.

Enterprise Funds – Used to account for operations that are financed and operated in a manner similar to private business. The cost of providing the goods or services are recovered through user charges.

Special Revenue Funds – Used to account for proceeds of specific revenue sources or legally restricted funds.

Internal Service Funds – Used to account for activities in which one or more departments of the City provide goods and services to other departments of the City. The intent of each internal service fund is to recover the cost of providing those services from internal user charges.

DEPARTMENT/FUND RELATIONSHIP

Department	General Fund	Special Revenue Funds	Debt Service Fund	Enterprise Funds	Internal Service Funds
Police Department	X				
Asset Forfeiture		X			
Police Special Revenue		X			
Police Quartermaster		X			
Fire Department	X				
Fire Special Revenue		X			
Emergency Management Department	X				
Emergency Medical Services	X				
City Marshal's Office	X				
Code Enforcement	X				
Parking Management		X			
Alarm Permit		X			
Special Events	X				
Street Department	X				
Traffic Department	X				
Park Recreation	X				
Lasker Pool		X			
Park Operations	X				
Revenue Producing Parks		X			
Building Inspection	X				
Planning and Development	X				
City Secretary	X				
City Council Projects and Initiatives		X			
Elections	X				
Municipal Court	X				
Municipal Court Building Security		X			
Municipal Court Technology		X			
Local Truancy Prevention & Diversion		X			
City Manager	X				
Pension Reform		X			
City Attorney	X				
City Auditor	X				
Human Resources	X				
Municipal Insurance					X
Health and Life Insurance					X
Workers' Compensation					X
Island Transit		X			
Transportation	X				
Finance Administration	X				
Accounting	X				
Purchasing	X				
Budget	X				
Taxation	X				
Facilities Department					X
Facility Maintenance Services	X				
Non-Departmental	X				
Rosenberg Library		X			
Seawall Parking		X			
Convention Center Surplus		X			
Historical Buildings		X			
Infrastructure		X			
Separation Pay		X			
Community Outreach					X
Public Access Channel		X			
Recovery and Capital Reserve		X			
Technology Services					X
Technology Improvement		X			
Mail					X
Print Shop					X
Hurricane Harvey		X			
Debt Service			X		
Combined Utility				X	
Sanitation				X	
Drainage Utility				X	
Airport				X	
Central Garage					X
Project Management					X

To: All Department Heads
From: Mike Loftin
Date: May 22, 2023
Subject: FY 2024 Budget Directions

1. The Budget Office is providing a line item worksheet that includes estimated FY 2023 spending results, with an additional column for you to enter what you plan to spend during the remainder of FY 2023. There is a comments field to explain any variance you propose for each line item amount proposed by the Budget Office.
2. The same worksheet includes a FY 2024 Base column with a suggested starting point for your department's spending which should be necessary and sufficient to continue current service and operating levels through FY 2024.
3. Currently budgeted and/or approved positions are a part of your FY 2024 Target along with vacancy rates associated with your department. These rates discount or reduce the salary and related fringe benefits by a percentage anticipating that not all currently filled positions will be filled throughout the fiscal year. This "vacancy rate" calculation is set at zero percent, anticipating no turnover or vacancies, in the smaller departments.
4. The Mission, Accomplishments and Goals page is to be included in the Proposed Budget and provide information that is consistent with the dollar amounts included in the Proposed Budget. We are asking for your Mission, Accomplishments and Goals to be included with your FY24 Budget Request.
5. Similarly, Performance Indicators are to be included in the Proposed Budget as well. They should describe levels of activity that correspond to the current funding level or the FY 2024 Base.

As in prior years, you can access your department's line item budget worksheets (described above) by logging onto:

Sharedfolders on 'fs1.ch.galveston S:\Budgets\Budget 2024

Online entry for your FY2023 Estimate should be completed no later than June 2, 2023. FY 2024 Revised Base Budget and Additional Items request is to be completed no later than June 16, 2023. If you have any problems with accessing your folder or if you need to provide secure access for additional department staff to access, your department's folder please contact Debbi @ ext. 3532.

WORKSHEETS

1. The line item worksheets contain the following information:
   a. Actual FY22 Expenditures – *Populated by the Budget Office.*
   b. Estimated FY23 Total – *Populated by the Budget Office. Represents projected spending for each line item based on the current and prior year's trends.*
   c. Revised FY23 Total – **Populated by department if you believe you will spend a different amount than that shown in the Estimated FY23 Total column.**
   d. Comments **– Populated by departments to explain reason for Revised FY23 Total amount.**
   e. Amended Budget FY23 – *Populated by the Budget Office.*
   f. Base Budget FY24 – *Populated by the Budget Office. The FY2024 Base is intended to provide sufficient funds for the department to operate in FY 2024 at the same level as in FY 2023.*
   g. Revised Budget FY24 - **Populated by department if you believe you will spend a different amount than that shown in the Estimated FY24 Total column.**
   h. Comments **– Populated by departments to explain reason for Revised Budget FY24 Total amount.**

2. A copy of your personnel roster (staff listing) as of May 1st is included which is linked to the regular payroll line item on the aforementioned worksheet. Please review carefully to make sure all employees and probationary increases (if applicable) are included. If an employee or position needs to be added and/or changed, please e-mail the information to Debbi Pierce.

3. Some departments will also have responsibility for developing budgets for special revenue funds. The Budget Office will contact you directly on these funds.

4. Please consider any matching funds that may be required for ongoing grants for FY24. If this amount is not in the Base Budget FY24 column, please provide the necessary information in the Revised Budget FY24 column.

5. Technology requests of all types (computers, computer systems, printers, radios, and cell phones) will be handled through Hope Dean and Technology Services. After IT receives your requests, they will provide the information to the City Manager's Office and the Budget Office for review and possible inclusion in the Proposed Budget.

6. Requests for new rolling stock should be provided using the "FY24 Supplemental" tab in the worksheet, complete with a justification for the quantity, capacity, and cost.

7. Also, use the "FY24 Supplemental" tab for any new initiative, programs, projects, or resources that are not necessary to provide the current level of services as depicted in the Base FY24 and Revised Budget FY24 columns.

NARRATIVE

1. **Accomplishments** should be tangible regarding improvements in operations, completion of major events or projects, or procedures with some significant impact as far as efficiency or effectiveness are concerned. Efficiency is described as the relative time or resources required to complete a task or project and a reduction in same. Effectiveness speaks to the end product and the extent to which it meets needs of the City, the organization and/or customer base.

   Examples:
   - Implemented new invoice management process, reducing processing time for invoices by an estimated ten days and providing a shared network location to identify invoices in process.
   - Implemented new tracking system for identifying customer and citizen complaints, notifying them when service will be provided.
   - Provided service and support including trash removal, post event cleanup and security for five new citywide events in FY 2023.

2. **Goals** should prospectively propose accomplishments, including improvements in operations, completion of major events or projects, or procedures with some significant impact as far as efficiency or effectiveness are concerned. Efficiency and effectiveness should be a factor here as well. *Acquisition of funding for a position or some new resource is not a goal or an accomplishment. The purpose behind the position or new resource is the ultimate goal of acquiring the resource needed.*

   Examples:
   - Implementation of the Banner fixed asset module, including tracking and valuation of capitalized (over $5,000) and non-capitalized (under $5,000) assets.

- In FY 2024, increase number and quality of potholes repaired using new equipment acquired in FY 2023.
- Reduce incidence of vehicle accidents from FY 2023 level through improved traffic enforcement.

3. **Performance measures** are quantitative and provide the information below. *Departments are encouraged to use available statistics and think of this as putting their best foot forward. Provide statistics that tell your service story.*
   - Workload – Number of calls received, invoices processed, miles of streets maintained
   - Output – Transactions processed, building permits issued (number and dollar amount)
   - Efficiency – Cost per account managed, response time to answer a call or a request for service
   - Effectiveness – Percent of needed fire inspections completed, percent of owner compliance in demolishing dangerous building

The FY 2024 Budget Calendar is attached for your information.

We look forward to working with you this summer. Please contact us if you have a question about the budget process or your specific process.

_____
Mike Loftin

Attachment

FY 2024
BUDGET CALENDAR

June 22	*Ratify existing property tax exemptions. Budget and Capital Improvement Plan discussion with City Council.
Aug 9	File FY 2024 Proposed Budget with City Secretary.
Aug 10	*Present FY 2024 Proposed Budget to City Council. Discussion of Budget and CIP with City Council.
Aug 10	*Meeting of governing body to discuss Tax Rate; propose a Tax Rate; take a record vote; and schedule a public hearing.
Aug 24	*Publication of proposed property tax rates and hearing schedule (if applicable); submission to governing body. (By September 1 or 30 days) from the date, the appraisal roll is certified).
Sep14	*Public Hearing on Budget and Public Hearing Tax Rate. *Adopt the FY 2024 Operating and Capital Budget *Adopt the Tax Rate
Sep 21	*If applicable - Adopt the FY 2024 Operating and Capital Budget Adopt Tax Rate. (No later than 7 days after the public hearing)

*Denotes City Council meetings

CITY OF GALVESTON
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FY 2024 PROPOSED BUDGET
CITYWIDE BUDGET SUMMARY

Overview

The city maintains a significant number of funds, each created to ensure and demonstrate legal compliance with city ordinance, city charter, state law or federal law. All city revenue carries some form of restriction that governs its use for specific activities and purposes. This page summarizes the City's operating budget.

Total Budget

The Proposed Budget for FY 2024 is $238.6 million for operating expenditure funds, which is $26.2 million or 12.36 percent more than last year's budget and $44.4 million or 20.91 percent larger than the amount estimated to be spent in FY 2023. The large difference between FY 2023 and FY 2024 is attributable to the City's Special Revenue Funds that are used for extremely restrictive purposes. The remainder of the City budget ensures that daily city services are provided year-round to Galveston residents and visitors. In addition, the Proposed Budget includes $3.2 million for one-time appropriations of fund balance as compared with last year's budgeted $4.5 million.

The **General Fund** includes major property and sales taxes received directly by the city ($59.6 million), and the Proposed Budget for FY 2024 of $77.8 million includes $57.0 million for public safety and infrastructure. **Special Funds,** 24 in number, are funded with fees, taxes, and other forms of revenue that have been set aside to be spent only a specific legal purpose. The FY 2024 Proposed Budget includes $41.8 million in funds left over from prior years and showing as beginning fund balances. All of these funds are included as approved expenditures each year to ensure they are available for their restrictive purpose should the Mayor and City Council have need of them. It is because of their legally restricted nature, as public funds, the City Manager still includes them in the Proposed Budget, as required by State law. In return, the City Council reviews and adopts budgets that ensure they are expended for the legally intended purpose. This is also the reason that the Proposed Budget seems to be growing so much over the prior year.

The **Debt Service Fund** is used to budget for tax-supported debt payments, including property tax and hotel occupancy tax debt payments. **Enterprise Funds** are intended to **function** as stand-alone business enterprises, operating public services normally run by municipalities.

Legal Compliance

This budget demonstrates compliance with every legal test that applies to the city's budget.

1. It conforms to the State Budget Law (Chapter 102 of the Local Government Code) regarding disclosures, schedules, connection to the annual property tax levy and rate setting process, as well as the form and format of the document itself.
2. Set asides required by the city charter for contributing property tax revenue to the Rosenberg Library and General Fund revenue to the Infrastructure and Debt Service Fund are a part of the budget.
3. The city charter's seven percent budget increase test has been met. A schedule that demonstrates this is included at the end of this Budget Summary.

4. The General Fund's actual and projected ending fund balances for FY 2022, 2023, and 2024 are greater than the 90-day required minimum. The FY 2024 General Fund ending balance is projected to be 120 days of operating cost.
5. All unencumbered appropriations or budgeted balances as of the end of FY 2023 are anticipated in this Budget to return to the fund in which they originate for consideration of appropriation in FY 2024 by the City Council.
6. A five-year capital improvements program with planned projects and correlated funding and financing sources is also included in compliance with the City Charter.
7. The Proposed property tax rate of $0.408850 per $100 of taxable value is greater than the estimated state legislated "No-New-Revenue" rate of $0.392428 and less than the estimated state defined Voter-Approval-Rate of $0.430721. For FY 2024, that maximum overall rate, considering the sales tax reduction factor ($0.072443) provides for an effective maximum rate of $0.499436, less than the Charter maximum of $0.70.
8. All debt service reserve requirements have been met and sufficient budgeted revenue has been set aside for the payment of debt service in FY 2024, including a transfer from the Infrastructure and Debt Service Fund of $6.3 million. This transfer is designated for the purpose of capital infrastructure improvements and additional funding to assist in the payment of debt service obligations.
9. Operating fund and capital funds, including the beginning and projected ending cash balances for FY 2024, are included in this budget. Total operating fund balances are projected to end FY2023 at $90.8 million dollars and FY2024 at $56.3 million dollars. This difference of $34.5 million is due primarily to the programming of virtually all special revenue beginning balances.

Highlights

1. For the third year in a row, the Galveston County Appraisal District increased initial taxable value by an over 20 percent. In turn, the City's property tax rate is being dropped 3.6 cents from its current level of $0.4445 per $100 of taxable value. This rate decrease doesn't equate to a tax cut for all taxpayers. However, the minimum homestead exemption of $60,000 will continue to serve to the benefit of homesteaded taxpayers. When combined with the homestead cap limiting the annual increase in taxable value to ten percent, this protects every homestead owner from a large increase in their City of Galveston tax bill this year.
2. Employee compensation increases are funded for all civilian employees effective October 1, 2023. Police and Fire personnel increases are estimated based on ongoing collective bargaining negotiations and will be effective in the second quarter of FY 2024. The Proposed Budget also continues to fund pension plans at recently increased levels.
3. The effects of inflation are being felt in FY 2023 and carried over into FY 2024 for fuel, street materials, and a wide range of supplies.
4. A major bond sale was completed in fall of 2022. A rate study will be conducted in FY 2024 to determine whether rates are adequate to support water and sewer system maintenance and management programs.
5. Similar to FY 2023, the Proposed FY 2024 Budget continues to place emphasis on finding, implementing, and collecting non-property tax sources of revenue, specifically correlated to the cost implications of tourism on basic public services in our community.

CITY-WIDE SUMMARY
Summary Schedule of Revenues and Expenditures

	FY2022 Actual	FY2023 Budget	FY2023 Estimated	FY2024 Proposed
Beginning Fund Balance				
General Fund	$21,838,261	$24,055,525	$24,055,525	$25,173,679
Special Revenue Funds	22,414,895	29,038,135	29,038,135	41,771,540
Debt Service Fund	1,667,626	1,614,367	1,614,367	1,625,067
Enterprise Funds	18,447,798	24,232,737	24,232,737	22,242,789
Total	**$64,368,580**	**$78,940,765**	**$78,940,765**	**$90,813,075**
Revenue				
General Fund	$70,909,769	$71,214,139	$74,694,285	$78,218,565
Special Revenue Funds	38,653,030	73,205,338	76,105,414	67,833,083
Debt Service Fund	5,220,579	5,377,228	5,387,928	4,977,400
Enterprise Funds	55,783,014	52,603,274	54,359,768	56,281,371
Total	**$170,566,392**	**$202,399,979**	**$210,547,396**	**$207,310,419**
Expenditures				
General Fund	$68,482,932	$72,190,397	$71,945,507	$77,803,094
Special Revenue Funds	32,198,206	80,008,225	63,372,009	95,227,910
Debt Service Fund	5,273,838	5,377,228	5,377,228	4,679,958
Enterprise Funds	46,636,123	54,754,235	53,470,433	60,854,902
Total	**$152,591,099**	**$212,330,085**	**$194,165,177**	**$238,565,864**
Revenues over/(under) Expenditures				
General Fund	$2,426,837	($976,258)	$2,748,779	$415,472
Special Revenue Funds	6,454,824	(6,802,887)	12,733,405	(27,394,828)
Debt Service Fund	(53,259)	0	10,700	297,442
Enterprise Funds	9,146,891	(2,150,962)	889,335	(4,573,531)
Total	**$17,975,293**	**($9,930,107)**	**$16,382,219**	**($31,255,445)**
One Time Appropriation of Fund Balance				
General Fund	$17,651	$1,630,625	$1,630,625	$0
Enterprise Funds	3,361,952	2,858,353	2,879,283	3,220,088
Total	**$3,379,603**	**$4,488,978**	**$4,509,908**	**$3,220,088**
Prior Year Adjustment				
General Fund	($191,922)	$0	$0	$0
Special Revenue Funds	168,416	0	0	0
Sub-Total	**($23,506)**	**$0**	**$0**	**$0**
Ending Fund Balance				
General Fund	$24,055,525	$21,448,642	$25,173,679	$25,589,151
Special Revenue Funds	29,038,135	22,235,248	41,771,540	14,376,717
Debt Service Fund	1,614,367	1,614,367	1,625,067	1,922,509
Enterprise Funds	24,232,737	19,223,422	22,242,789	14,449,170
Sub-Total	**$78,940,765**	**$64,521,680**	**$90,813,075**	**$56,337,547**
Internal Service Funds (1)	$11,336,988	$11,823,754	$12,089,157	$12,429,899
TOTAL WITH INTERNAL SERVICE FUNDS	**$90,277,753**	**$76,345,435**	**$102,902,233**	**$68,767,446**

Notes:
(1) Internal Service Funds revenues and expenses are not included in the totals above to avoid duplication.

Charter Budget Growth Limit Compliance Page
Comparative Summary of Expenditures
Total Operating Budget
(Modified Accrual)

Fund	Modified Accrual Budget 2023	Capital Improvement Funds previously appropriated in prior fiscal years	Modified Accrual Budget 2024	Modified Accrual Budget with Capital 2024
General Fund	$67,289,891	$0	$70,711,609	$70,711,609
Special Revenue Funds:				
Rosenberg Library	4,891,900	0	5,656,300	5,656,300
Seawall Parking	3,862,753	2,068,030	1,489,032	3,557,062
Convention Center Surplus	10,009,453	4,913,959	8,327,010	13,240,969
Council Projects and Initiatives Program	0	0	0	0
Infrastructure Fund	8,839,984	9,782,691	1,447,124	11,229,815
Separation Pay Fund	855,000	0	855,000	855,000
PEG Fund	1,651,263	3,074,453	(1,260,957)	1,813,496
Parking Management Fund	1,547,412	0	2,313,129	2,313,129
Lasker Pool Fund	865,307	0	708,633	708,633
Pension Reform Fund	1,018,907	0	1,016,626	1,016,626
Revenue Producing Parks	1,061,062	0	1,245,503	1,245,503
D.E.A. Asset Forfeiture Fund	506,686	0	175,689	175,689
Police Special Revenue Fund	352,858	0	324,129	324,129
Police Quartermaster Fund	212,419	0	155,839	155,839
Alarm Permit Fund	180,207	0	163,912	163,912
Fire Special Revenue Fund	260,343	0	326,703	326,703
Municipal Court Building Security Fund	36,132	0	33,410	33,410
Court Technology Fund	81,003	0	77,040	77,040
Juvenile Services Fund	229,563	0	251,339	251,339
Recovery and Capital Reserve Fund	580,110	22,980	597,793	620,773
Technology Improvement Fund	5,442,632	5,961,147	1,178,384	7,139,531
Hotel Occupancy Tax Fund	32,910,024	0	39,141,583	39,141,583
Total	75,395,018	25,823,260	64,223,219	90,046,479
Debt Service Fund	5,377,228	0	4,679,958	4,679,958
Enterprise Funds:				
Combined Utility	43,734,291	0	49,195,377	49,195,377
Sanitation	9,045,057	0	9,300,957	9,300,957
Drainage Utility	3,460,165	0	4,164,402	4,164,402
Airport	1,373,075	0	1,414,254	1,414,254
Total	57,612,588	0	64,074,990	64,074,990
Grand Total	$205,674,725	$25,823,260	$203,689,775	$229,513,035

Amount of growth remaining under 7% cap	$16,382,180
*Percent increase in the City's operating budget	-3.99%

*City of Galveston Charter (Article VII, Section 19)

Not subject to the 7% budget cap

Capital Improvement Funds previously appropriated in prior fiscal years:	Fiscal Year 2022	Fiscal Year 2023	Increase (Decrease)
Seawall Parking	467,500	1,600,530	2,068,030
Convention Center Surplus	2,004,137	2,909,822	4,913,959
Infrastructure Fund	5,175,327	4,607,364	9,782,691
PEG Fund	1,433,190	1,641,263	3,074,453
Recovery & Capital Reserve Fund	22,980	0	22,980
Technology Improvement Fund	707,047	5,254,100	5,961,147
Totals	9,810,181	16,013,079	25,823,260

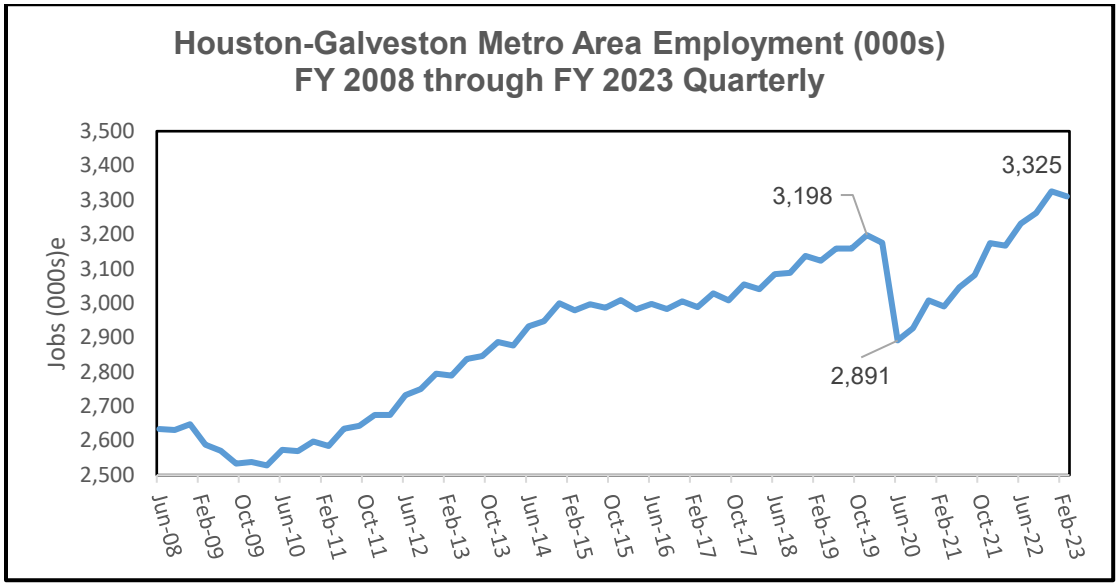
Special Revenue Funds	Fiscal Year 2023	Fiscal Year 2024	Increase (Decrease)
Island Transit	4,613,207	4,769,824	156,617
Totals	4,613,207	4,769,824	156,617

FY 2024 PROPOSED BUDGET
ECONOMIC OUTLOOK

Economic Overview

The City of Galveston has shown its resiliency in the face of severe weather and economic challenges for more than a century. The latest challenges, including the COVID-19 pandemic and the threat of economic recession that followed, presented new dynamics that would have had an enormous impact on the Island were it not for our geography, our location and the Island's role as the playground for the nation's fourth largest city. It has been an uncertain time for economic forecasters, none of whom seem to agree with counterparts on whether a recession is still in the offing.

Since the 2008-2010 period, Galveston shared in the downturn and economic expansion that resulted from Hurricane Ike and the 2008-2009 Great Recession. In 2020, the onset of the pandemic led to the most significant economic downturn since the Great Depression of the 1920's and 1930's with the sudden loss of 307,000 jobs as shown below.



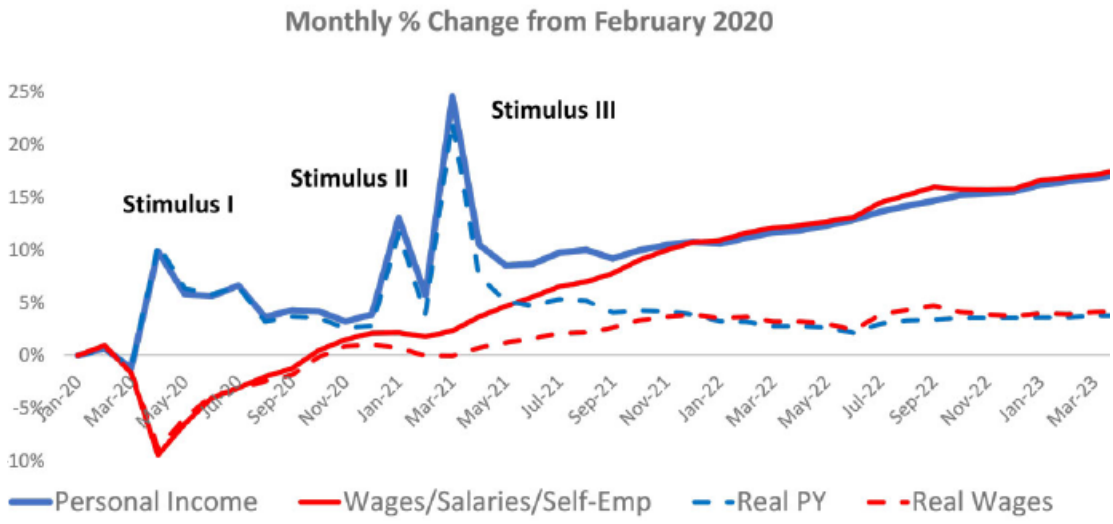
This public health emergency caused shutdowns of entire industries in an attempt to lessen the impact of the virus on the healthcare system across the country. While the local economy has recovered the jobs lost, the after effects on the local and national economy have been profound.

The economy began a steady recovery in the April-June period of 2020. This has been supported by trillions of dollars in direct assistance payments to individuals and businesses from the federal government as shown on the next page. A consensus formed early among economists and forecasters that national economic recovery, including employment and Real Gross Domestic Product, would require several years. Jobs lost have been regained, and unemployment remains low, but other economic impacts from the pandemic have been less positive.

The immediate effect of the various fiscal and monetary stimulus programs launched are shown in the next graph (Source: Dr. Bill Gilmer of the University of Houston Institute for Regional Forecasting). Personal savings jumped substantially, with the largest stimulus programs having the most significant

effect in this regard in February of 2021. At that time, sales tax receipts began a remarkable growth trend that is just now moderating. Growth in consumer demand drove prices up, with local area inflation peaking at 10.2 percent in June of last year. Inflated prices are thought to have fueled much of the boom in consumer purchases and the sales tax revenue that came with them.

Figure 2: Changes in Income-Related Activity: Compares Each Month to February 2020



Worldwide supply chains were disrupted with delays in a variety of products needed to sustain the recovery and the overall economy. The war declared unilaterally by Russia on Ukraine in early 2022 has exacerbated this problem with worldwide demand for oil related products (including gasoline) outstripping supplies shrunk by international embargoes on Russia. The supply chain for all sorts of equipment, including the kinds of vehicles used to provide important City services, have been disrupted significantly.

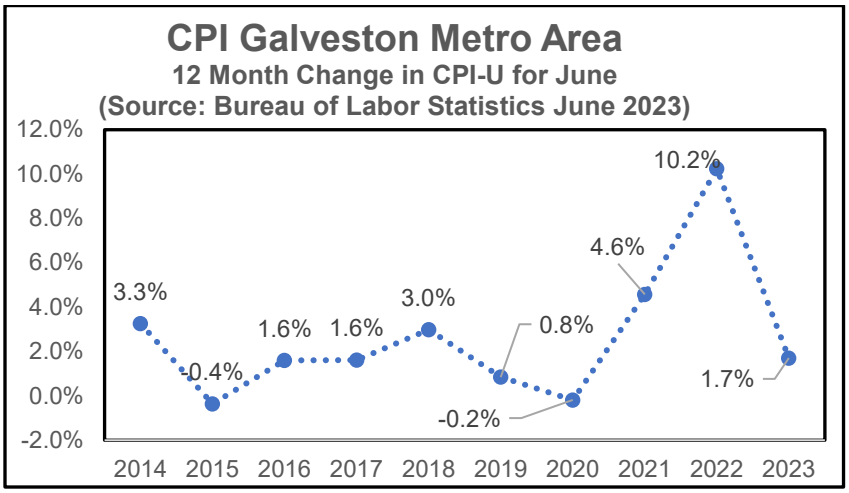
Orders placed by the City for police cars, garbage trucks, and other heavy and light vehicles have been delayed indefinitely for periods greater than a year. Today, the greatest effects are being felt in the inflated prices for various products. Prices for fuel, energy-based supply products, and a variety of non-energy-based items are moderating slowly after reaching highs in 2022. Since that time, the Federal Reserve Board has raised the prime lending rate numerous times which is finally having an effect in slowing the rate of further inflation.

Local Impacts of the Pandemic

There have been many economic projections with regard to inflation, recession, and a variety of negative economic consequences since the pandemic took hold in 2020. Today, no one can really say they thoroughly understand this post-COVID economy. There is just no new normal that has emerged regarding when the much-anticipated economic recession will occur, or whether it already has. In the face of it all, Galveston is prospering.

The Galveston economy is benefitting directly from the various economic stimulus programs, primarily in the form of very busy tourist seasons. In 2021, this coincided with the reopening of our hospitality industry, including bars and restaurants as well as the resumption of cruises in July 2021 by the cruise

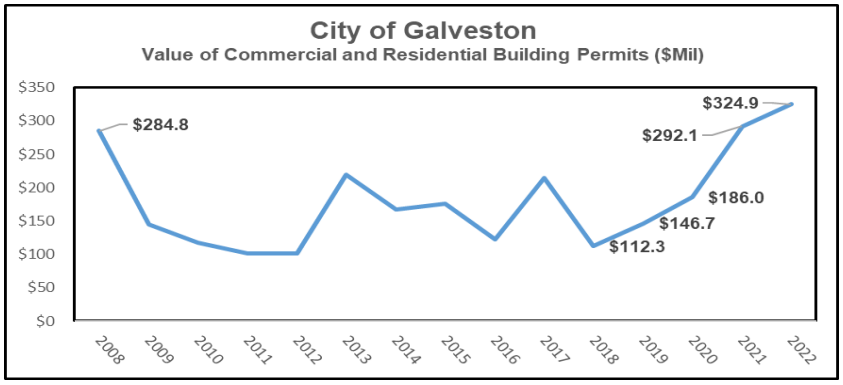
industry. Today, COVID-19 is largely under control because of the high percentage of the population that has been immunized through vaccines or having contracted the virus. Inflation peaked in the spring of 2022, being measured at 10.2 percent rate June of 2022. The most recent price news, however, has been good with June 2023 inflation measured at 1.7 percent.



Significant increases in hotel occupancy have resulted from the return of tourists to the island. The growth in tourism has produced a boom is short-term rental housing with the number of registered STRs reaching 4,400 in December 2022. The initial overall increase in appraised property values citywide, including new construction, has exceeded thirty percent for the third year in a row. Owners have lodged understandable protests and court suits to reduce the overall appraised value by more than half to the mid-teens. The resulting increase has caused the City to drop its tax rate from $0.56 per $100 of assessed value in FY 2021 to $0.4445 in FY 2023. This year, a similar downward adjustment is expected and is addressed in the Citywide Revenue Summary.

Galveston Indicators

Galveston continues to have a lower cost of living than the nation. According to the U.S. Department of Labor Statistics, the Consumer Price Index-Urban (CPI-U) for the U.S. as a whole was 303.841 in June 2023. The CPI-U for the metropolitan area including Galveston was 268.379 for the same period. By this measure, Galveston's cost of living is approximately 13.7 percent less than the nation as a whole. The other lesson from the graph shown here is the dramatic and intentional effect on inflation from the numerous increases in the prime interest rate by the Federal Reserve Board.

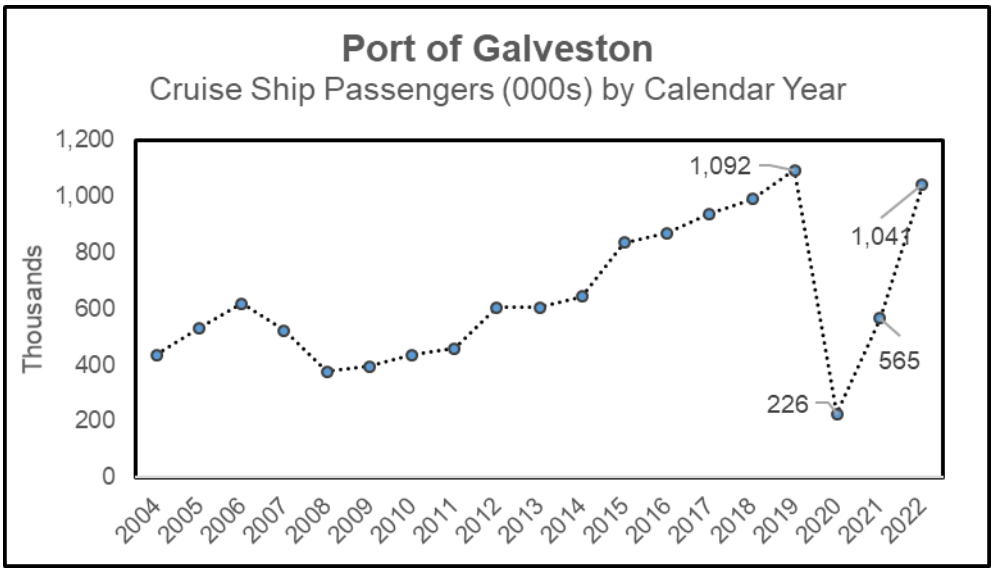


Construction activity in Galveston is continuing at a steady pace after the value of building permits in the immediate aftermath of Hurricane Ike peaked in 2008 at $284.8 million. Permits in 2022 totaled $324.9 million, up from $292.1 million in 2021 and $186 million in 2020.

The Port of Galveston has long been an important contributor to both the Galveston and Texas economies. The Port complex is situated on the north side of the island city with property and facilities also located on adjacent Pelican Island on the north side of the Galveston Ship Channel. The Gulf Intracoastal Waterway (ICW) runs alongside the Port of Galveston. The Galveston channel includes one turning basin with a 37- foot depth and widths up to 1,500 feet. Galveston port facilities are situated 9.3 miles from the open sea.

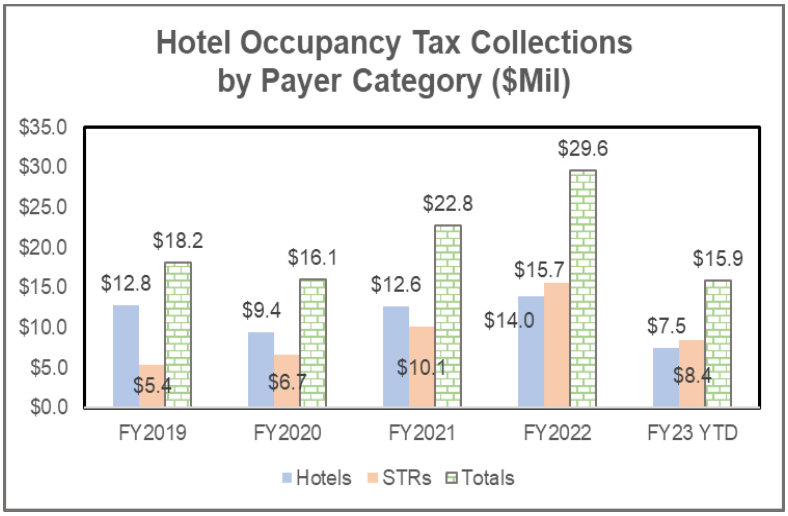
The Port opened a third cruise terminal, the Royal Caribbean International terminal, in November of 2022. As the fourth most popular cruise homeport in North America, the Port had 332 sailings and reached a record of 1.041 million cruise passengers in 2022. The Port also owns and operates approximately 5,000 cruise parking spaces.

The Port leases and maintains a wide range of cargo facilities on the Galveston Ship Channel, which is ranked 46th among the busiest U.S. ports and waterways according to a report by the U.S. Army Corps of Engineers, “The U.S. Coastal and Inland Navigation System 2020 Transportation Facts & Information.” In 2022 the Port moved more than 4 million tons of cargo, including bulk, roll-on/roll-off and general cargos. Infrastructure includes an internal roadway and two Class 1 rails and one short-line rail. The Port has 20,000 linear feet of developed waterfront and 24 berths. More than 300 acres of Port-owned land are available for development.



The City is a popular destination for tourists, including its beaches, museums, major events like Mardi Gras, the annual Motorcycle Rally and other attractions. The City’s downtown area features The Strand District, which is the home of some of Galveston’s most historic commercial buildings, and the centerpiece for the City’s active year-round calendar of community and seasonal events. Nearby is the East End Historical District which is on the National Historic Register and the site of many of the

City's historic structures. Galveston remains a favored spring break destination with its family-friendly attractions.



Like other local and regional indicators, hotel revenue was set back in FY 2020 by the pandemic but was rebounding strongly by FY 2021 (see Revenue Summary). From March through the first part of May, 2020, hotels were subject to closure orders by the state, county and city. Since that time, hotel occupancy tax collections have recovered with short-term-rentals (STRs) leading the way. As the graph above shows, city HOT taxes paid by hotels have recovered gradually since FY 2020. However, taxes paid by STR owners have grown dramatically such that they provided 53 percent of total HOT revenue in FY 2022, and have continued this trend so far in FY2023. This has occurred in no small way because of an ordinance approved in June of 2021 that required registration with the City's collection agent, the Park Board, and display of the registration number in online STR listings. This has led to the expansion of the number of STRs from the time of approval (2,500 STRs) to the current number (4,400).

CITY OF GALVESTON
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FY 2024 PROPOSED BUDGET
CITYWIDE REVENUE SUMMARY

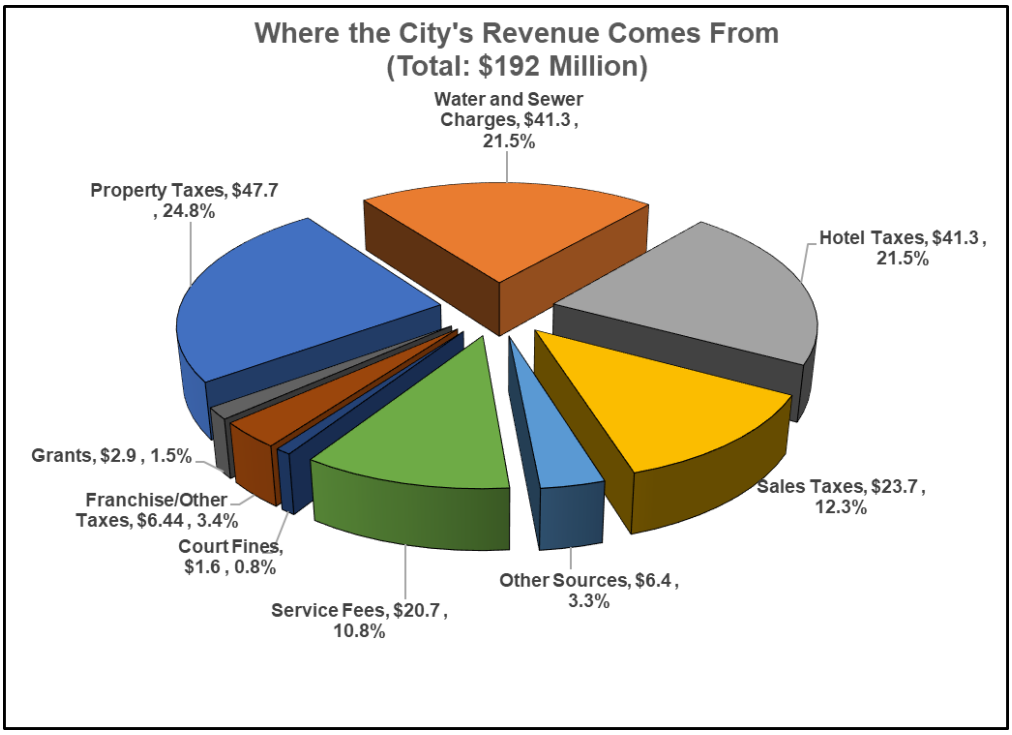
Overview

The City Budget is structured to provide for revenue collected by and expended through each of a number of funds. This presentation is intended to reflect the city's operating revenues as though there was only one fund. This is accomplished by leaving out transfers shown as revenue (transfers from one fund to another) between city operating funds.

REVENUE BY FISCAL YEAR ($000s)

Revenue Source	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Estimated	FY 2024 Proposed	FY24 +/- FY23 Est	Pct Diff
Property Taxes	$37,507	$39,717	$41,669	$44,843	$44,120	$47,675	$3,555	8.1%
Water and Sewer Charges	$37,262	$36,222	$42,051	$40,426	$41,067	$41,307	$240	0.6%
Sales Taxes	$16,356	$18,748	$22,573	$21,700	$23,800	$23,700	($100)	-0.4%
City Service Fees	$14,490	$14,300	$18,584	$18,017	$19,042	$20,748	$1,706	9.0%
Franchise and Other Taxes	$5,874	$6,184	$6,498	$6,320	$6,517	$6,442	($75)	-1.2%
Other Sources	$1,890	$3,098	$3,394	$3,226	$3,190	$3,570	$380	11.9%
Hotel Occupancy Taxes	$1,954	$3,770	$19,255	$47,366	$55,601	$41,348	($14,253)	-25.6%
Grants/Transit Fees	$2,038	$5,463	$3,621	$2,500	$2,694	$3,063	$368	13.7%
Court Fines	$1,491	$1,816	$1,649	$1,695	$1,602	$1,600	($2)	-0.1%
Investment Earnings	$578	$77	$442	$926	$3,334	$2,803	($531)	-15.9%
Total	**$119,439**	**$129,396**	**$159,736**	**$187,018**	**$200,968**	**$192,256**	**($8,712)**	**-4.3%**

Total citywide revenue included in the FY 2024 Proposed Budget is $192.3 million or approximately $8.7 million less than the FY 2023 Estimated total of $201 million. This is largely due to the transfer in of $14.2 million in Hotel Occupancy Taxes being held in reserve by the Park Board in the middle of FY 2023. Other changes provide a net $5.5 million increase in revenue.



Property Taxes

This year's property tax revenue has been heavily impacted by the third year in a row of large increases in appraised value established by the Galveston County Appraisal District. The initial roll reported prior to the protest and hearings period was 13.18 billion or 31.3 percent higher than the current tax roll ($10.0 billion). Property owners of $9.0 billion of the original roll filed protests with values reduced $1.2 billion. The chart below displays how the appeals process has gone for the last twelve years. The overall increase in the preliminary roll has been reduced every year in the post-Ike era.

CITY OF GALVESTON PROPERTY TAX ROLLS
APPRAISAL AND PROTEST HISTORY AND RESULTS
TAX YEARS 2007-2023

Tax Year	Fiscal Year	Initial Value	Value Lost in Protests	Net taxable Value	Percent Loss in Protests	Net Increase	Initial Increase
2007	2008	$4,173,803,003	($153,530,255)	$4,020,272,748	-3.7%		
2008	2009	$4,397,647,451	($90,707,745)	$4,306,939,706	-2.1%	7.1%	9.4%
2009	2010	$3,867,916,387	($172,881,661)	$3,695,034,726	-4.5%	-14.2%	-10.2%
2010	2011	$4,339,578,504	($295,077,791)	$4,044,500,713	-6.8%	9.5%	17.4%
2011	2012	$4,312,300,922	($118,014,116)	$4,194,286,806	-2.7%	3.7%	6.6%
2012	2013	$4,510,802,981	($187,955,326)	$4,322,847,655	-4.2%	3.1%	7.5%
2013	2014	$4,686,443,571	($151,378,426)	$4,535,065,145	-3.2%	4.9%	8.4%
2014	2015	$4,901,091,851	($138,178,611)	$4,762,913,240	-2.8%	5.0%	8.1%
2015	2016	$5,484,694,099	($189,588,687)	$5,295,105,412	-3.5%	11.2%	15.2%
2016	2017	$6,160,829,855	($315,289,572)	$5,845,540,283	-5.1%	10.4%	16.3%
2017	2018	$6,081,680,701	$91,401,682	$6,173,082,383	1.5%	5.6%	4.0%
2018	2019	$6,446,502,802	($115,574,021)	$6,330,928,781	-1.8%	2.6%	4.4%
2019	2020	$6,912,000,000	($234,345,248)	$6,677,654,752	-3.4%	5.5%	9.2%
2020	2021	$7,795,000,000	($542,306,229)	$7,252,693,771	-7.0%	8.6%	16.7%
2021	2022	$9,841,860,310	($1,241,697,364)	$8,600,162,946	-12.6%	18.6%	35.7%
2022	2023	$11,664,942,038	($1,618,108,410)	$10,046,833,628	-13.9%	16.8%	35.6%
2023	2024	$13,184,536,219	($1,194,518,981)	$11,990,017,238	-9.1%	19.3%	31.2%

The tax rate is calculated using partial hearings results ($626.4 million is still under review by the ARB) and an overall collection rate of 99.12% certified by the Tax Assessor-Collector. After adjustments are made for new construction ($329.8 million), freeze accounts ($1,094.9 million), Tax Increment Financing Zone value, of which Galveston now only has one ($173.6 million) and a few smaller adjustments, the following parameters have been established for the City of Galveston as a part of the total rate:

Current Rate (2022) -	$0.4445
No-New-Revenue Rate (2023) -	$0.392428
Voter-Approval-Rate (2023) -	$0.430721
Proposed Rate (2023) -	$0.408850
Rate Reduction (2022 less 2023) -	$0.035650

The chart on the next page is provided to demonstrate the factors that must be considered to convert taxable value to tax revenue, and then to distribute it to the various city funds and external parties that have a statutory or contractual claim to a portion of the revenue collected. The property tax freeze presents a challenge as well because it is not a classic reduction in taxable value but a tax payment cap and must be considered separately as seen in the table.

CITY OF GALVESTON PROPERTY TAX LEVIES AND COLLECTIONS
FISCAL YEARS 2021-2024 (TAX YEARS 2020-2023)

DESCRIPTION	FY21 ACTUAL	FY22 ACTUAL	FY23 ADOPTED	FY23 ESTIMATED	FY24 PROPOSED
NET PROPERTY TAX LEVY					
Total Taxable Value ($millions)	$7,252.7	$8,594.2	$10,237.6	$10,045.8	$11,864.9
Less TIRZ	($112.5)	($132.0)	($146.5)	($145.9)	($169.2)
MUD 30 Using Debt Svc Amts vs 60% of Value	($67.0)	($64.5)	($67.0)	($64.5)	($64.5)
Net Taxable Value (Millions)	$7,073.2	$8,397.7	$10,024.1	$9,835.4	$11,631.2
Times Tax Rate per $100 of Taxable Value	$0.560000	$0.498500	$0.444500	$0.444500	$0.408850
Total Tax Levy ($Thousands Revenue)	**$40,615.1**	**$42,842.1**	**$45,506.1**	**$44,653.6**	**$48,509.6**
Less: Freeze Acct Total Value Revenue Equivalent (Over 65 and Disabled)	($4,528.8)	($4,482.9)	($4,124.9)	($4,116.5)	($4,500.0)
Plus: Freeze Acct collectible Revenue (Over 65 & Disabled)	$3,114.9	$3,201.2	$3,323.9	$3,208.6	$3,615.4
Less: Taxes Lost to Tax Freeze	**($1,413.9)**	**($1,281.7)**	**($801.0)**	**($907.9)**	**($884.6)**
Net Current Year Tax Levy ($000's Revenue)	**$39,201.2**	**$41,560.4**	**$44,705.1**	**$43,745.7**	**$47,625.0**
Effective Taxable Value ($millions)	**$7,000.2**	**$8,337.1**	**$10,057.4**	**$9,841.6**	**$11,648.5**
Effective Freeze Accounts Taxable Value ($millions)	**$1,250.0**	**$1,540.4**	**$1,476.7**	**$1,639.0**	**$1,094.9**
Less TIRZ Incremental Values ($millions)	**($112.5)**	**($131.0)**	**($146.5)**	**($145.9)**	**($169.2)**
Effective Taxable Value Retained by City ($millions	**$6,887.7**	**$8,206.1**	**$9,910.9**	**$9,695.7**	**$11,479.3**
DISTRIBUTION OF NET LEVY ($000s)					
Net Current Year Levy ($000's)	$39,201.2	$41,560.4	$44,705.1	$43,745.7	$47,625.0
Less TIRZ Increment	**($629.8)**	**($653.0)**	**($651.2)**	**($648.5)**	**($691.8)**
Net Current Year Levy Retained by the City	$38,571.4	$40,907.4	$44,053.9	$43,097.2	$46,933.2
General Fund Share (including MUD 30) of NCL	$31,511.4	$32,496.1	$33,895.2	$33,159.1	$36,249.9
Debt Service Share of NCL	$3,616.1	$4,308.2	$5,203.2	$5,090.2	$4,943.7
Library Fund Share of NCL	$3,443.9	$4,103.0	$4,955.4	$4,847.8	$5,739.7
Net Current Year Levy Retained by the City	**$38,571.4**	**$40,907.3**	**$44,053.8**	**$43,097.1**	**$46,933.3**
COLLECTION OF TAXES ($000s)					
Estimated/Actual Collections	**FY21 ACTUAL**	**FY22 ACTUAL**	**FY23 ADOPTED**	**FY23 ESTIMATED**	**FY24 ESTIMATED**
General Fund Current Collection Total	$31,586.9	$32,583.2	$32,592.4	$33,266.7	$36,147.4
General Fund Delinquent Taxes	$540.9	$305.2	$500.0	$500.0	$500.0
General Fund Penalty & Interest	$532.3	$482.6	$450.0	$450.0	$450.0
Less TIRZ Increment	($598.3)	($626.0)	($681.0)	($667.0)	($690.0)
MUD 30 Using Debt Svc Amts vs 60% of Value	($410.8)	($453.0)	($406.4)	($406.4)	($469.4)
General Fund Total	**$31,651.0**	**$32,292.0**	**$33,729.1**	**$33,143.3**	**$35,938.0**
Debt Service Net Current Levy Total	$3,555.9	$4,229.3	$5,101.2	$5,008.8	$4,837.4
Debt Service Delinquent Taxes	$59.5	$22.4	$40.0	$40.0	$40.0
Debt Service Fund Total	**$3,615.4**	**$4,251.7**	**$5,141.2**	**$5,048.8**	**$4,877.4**
Library Net Current Levy Total	$3,386.7	$4,027.7	$4,858.3	$4,770.2	$5,616.3
Library Delinquent Taxes	$55.2	$21.0	$40.0	$40.0	$40.0
Library Fund Total(See Note Below)	**$3,441.9**	**$4,048.7**	**$4,898.3**	**$4,810.2**	**$5,656.3**
TOTAL BUDGETED COLLECTIONS	**$38,708.3**	**$40,592.4**	**$43,768.6**	**$43,002.3**	**$46,471.7**
Estimated Current Tax Year Collection Rate	**98.3%**	**97.5%**	***98.0%***	***98.4%***	***97.9%***
Estimated Total Collection Rate (of gross taxes)	**101.3%**	**100.3%**	**97.5%**	**100.8%**	**100.0%**
Percent Change in Total Budgeted Collections	**9.5%**	**4.87%**	**7.92%**	**5.94%**	**8.07%**
Tax Rate					
General Fund Operations and Maintenance	$0.457500	$0.396000	$0.342000	$0.342000	$0.315784
Debt Service Fund Interest and Sinking	$0.052500	$0.052500	$0.052500	$0.052500	$0.043066
Library Fund	$0.050000	$0.050000	$0.050000	$0.050000	$0.050000
Total Rate	**$0.560000**	**$0.498500**	**$0.444500**	**$0.444500**	**$0.408850**
	ESTIMATE	**ESTIMATE**	**ESTIMATE**	**ESTIMATE**	**ESTIMATE**
Estimated Current Taxes Collection rate	**98.30%**	**97.50%**	**98.04%**	**98.40%**	**97.85%**
GRAND TOTAL COLLECTIONS	**$39,656.5**	**$41,671.4**	**$44,856.0**	**$44,075.7**	**$47,631.1**

Budget Note: Amounts shown above for the Rosenberg Library are based on the City Charter and do not reflect amounts contributed by the Library to the City and/or retained by the City by agreement. The Amount retained in FY 2023 is estimated at $915,500 and in FY 24 is estimated at $1,523,800.

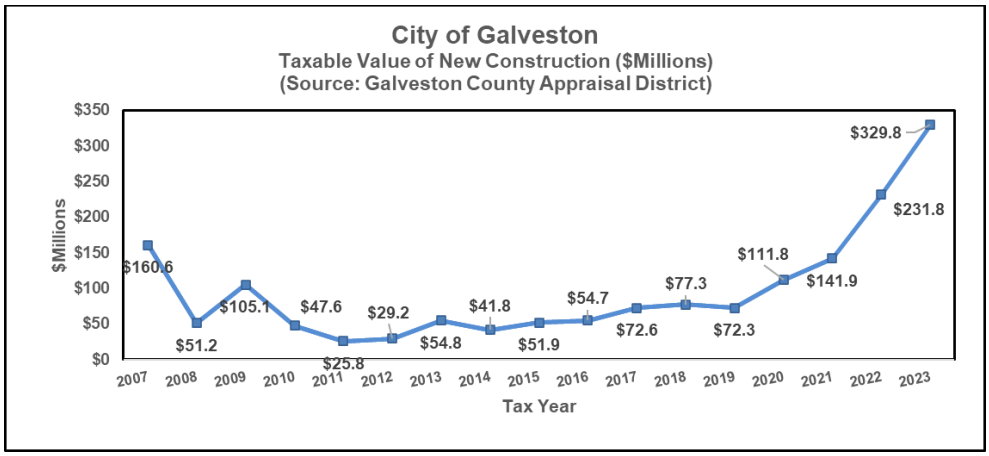
The Property Tax Revenue table on the previous page is useful in calculating total value and revenue for the entire tax roll, resulting in the "Grand Total Collections" line at the bottom of the page. Then the distribution of the "Net Tax Levy" section is used to produce a net tax levy amount for the current year for each of the three City funds – the General Fund, Debt Service Fund, and the Library Fund. The final step in the "Net Tax Levy" section is to calculate the estimated collections of the net levy for each City fund (General, Debt and Library) using an assumed collection rate for the year (usually around 98%). Delinquent taxes are projected on a trended basis, as are penalties and interest. Added to the current collection rate, delinquent taxes and P&I add to more than 100% of the current year levy.

Estimated taxes lost to the tax freeze are projected to be $884,600 as compared with $907,900 in the current year. This is a byproduct of the increase in the minimum homestead exemption from $5,000 to $60,000. All taxpayers over 65 or who are disabled must be homestead owners first to qualify for the freeze. The $60,000 minimum exemption reduces property taxes for many owners of less expensive homes below the amount at which their taxes were frozen when they first qualified for the freeze.

Homestead property owners also qualify for a ten percent cap on each year's increase in assessed value by GCAD. See the chart below.

Assessed Value Last Year	$200,000	$300,000	$400,000	$500,000	$600,000
Less Homestead Exemption	$60,000	$60,000	$80,000	$100,000	$120,000
Taxable Value	$140,000	$240,000	$320,000	$400,000	$480,000
Last Year's Tax Rate/$100 TV	$0.4445	$0.4445	$0.4445	$0.4445	$0.4445
Last Year's Tax Total	$622	$1,067	$1,422	$1,778	$2,134
AV with 10% Increase This Year	$220,000	$330,000	$440,000	$550,000	$660,000
Less Homestead Exemption	$60,000	$66,000	$88,000	$110,000	$132,000
Taxable Value	$160,000	$264,000	$352,000	$440,000	$528,000
This Year's Tax Rate/$100 TV	$0.4089	$0.4089	$0.4089	$0.4089	$0.4089
This Year's Tax Total	$654	$1,079	$1,439	$1,799	$2,159
Change in Tax	**$32**	**$13**	**$17**	**$21**	**$25**

The proposed tax rate of $0.408850 per $100 of taxable value is $0.035650 or three and a half cents less than last year's $0.4445. This rate reduction is required under the State Tax Code and does not mean individual payer taxes are going down. The State Tax Code rate reduction works to ensure that the overall revenue collected by the city does not increase more than 3.5% per year.



Value Increase Explained: Because of the unusual increase in taxable value this year, the following explanation of the value increase itself is in order. Reports from the Galveston CAD and the County Tax Assessor provide the basis for the table.

THE INCREASE IN TAX REVENUE
ESTIMATED BY CATEGORY
(Source: City of Galveston Finance Department)

Description	Tax Revenue ($000s)	Percent Change
FY 2023 Estimated Tax Roll Total	$43,002.3	
FY 2024 Budgeted Tax Roll Total	$46,471.7	
Increase over Last Year	**$3,469.4**	**8.07%**
Allowable Growth in Value over 2023 (3.5%)	$934.8	2.17%
New Construction in 2023 ($329.8M)	$1,348.4	3.14%
Freeze Account net payments to grow	$406.8	0.95%
Growth in TIRZ 13 Tax Increment Value	$43.2	0.10%
Taxes Refunded for Prior Years	$148.7	0.35%
Change in Sales Tax Adjustment	$587.5	1.37%
Total	**$3,469.4**	**8.07%**

New construction is not counted as a part of the allowable 3.5% growth rate for tax revenue under State law and provides a steady source of natural growth in this regard. But the impact of new construction in Galveston is not as great as in growing cities. This year, it is slightly over three percent, and that doesn't go very far when spread around the way our tax roll is shared with eighteen city departments, the City's bondholders, TIRZ 13, MUD 30, and the Rosenberg Library. When viewed in its many pieces, the 15.3 percent increase in taxable value is clearly not impacting taxpayers the way they might have thought.

Fully one-fourth of sales tax revenue (0.5% of every purchase) goes to offset increases in taxable value, and our strong sales tax collections reduce the amount of the value taxed by reducing the rate. Also, taxable value of properties owned by resident homeowners over 65 increases but without an impact on tax revenue because their payments are capped. The growth in TIRZ value guarantees an amount of existing taxes to pay off infrastructure that was built many years ago and is unavailable to be used for city services.

The city is proposing to use a tax rate that is less than the Voter Approval Rate, so why isn't the Budgeted revenue increase equal to the 3.5% maximum plus new construction? This would add up to a 6.6% increase in total revenue. Instead, the collection rate difference and the shrinkage in the revenue lost to the tax freeze have led to offsetting revenue loss in the current year.

There is no doubt that some taxpayers will pay more this year than last year. This includes commercial property owners and owners of second homes or short-term rental properties. However, the system of exemptions for homeowners who live in their own home in Galveston is helping the shrinking group of homesteaders in FY 2024. The number of homesteaders on the FY2024 tax roll is reported by GCAD to be 9,735. Last year's homesteader count is 10,122. Given the rapid increase in short-term rental property registrations reported by the Park Board, this further reinforces the need to provide tax relief as this budget does for Galveston's resident homeowners.

CITY OF GALVESTON
PROPERTY TAX EXEMPTIONS FOR TAX YEAR 2023 AND FISCAL YEAR 2024

Description	Tax Exemption Basis	Tax Exemption Description	Number of Exemptions from Tax Year 2023 Certified Roll	Value Exempted from Tax Year 2023 Certified Roll	Estimated Tax Break at $0.4089 Rate	Estimated Tax Break per Exemption
Homestead	Minimum of $60,000 of Assessed Value	COG minimum amount can be increased.	9,735	$739,647,519	$3,024,049	$311
Over 65 Exemption	$15,000 off Assessed Value	COG at minimum; can be increased	5,012	$73,767,266	$301,597	$60
Disabled Exemption	$10,000 off Assessed Value	COG at minimum; can be increased	476	$4,361,734	$17,833	$37
Veteran's Exemption	$5,000 (10%-30%), $7,500 (30%-50%), $10,000 (50%-70%), or $12,000 (70% and over) off Assessed Value based on Disability Rating percentages noted above	COG at what's allowed by State law; no local option to increase exempted amounts	218	$2,439,500	$9,974	$46
Veteran's Survivors Exemption	100% Exempt	State Mandated	146	$42,253,363	$172,753	$1,183
Over 65 Freeze	N/A	Taxes paid frozen at amount paid at age 65	4,492	$261,955,703	$1,071,006	$238
Disabled Freeze	N/A	Taxes paid frozen at amount paid once disabled	450	$20,757,917	$84,869	$189
			20,529	**$1,145,183,002**	**$4,682,081**	**$228**

Early in FY 2022, the Rosenberg Library and the City reached an agreement memorialized in an amendment to their Memorandum of Understanding which ensured that the Library would receive the same increase in overall tax revenue as the City. The MOU provided for an annual true-up that would ensure that actual and planned revenue results would bear out this principle in a sense of fairness to both entities. The effect of this provision in this budget is shown below.

ROSENBERG LIBRARY CITY SUPPORT ($000S)

	City Support per MOU	Charter Required	Library Contribution
FY21 Actual	$3,441.9	$3,441.9	$0.0
FY22 Actual Growth	4.87%	17.63%	
FY22 Actual Revenue Increase	$167.6	$606.8	
FY22 Actual	$3,609.5	$4,048.7	$439.2
Est FY23 Increase	5.94%	20.94%	
Est FY23 Amount Increase	$214.4	$847.6	
Est FY23 Net Amount	$3,823.9	$4,810.2	$986.3
Est FY24 Increase	8.07%	17.6%	
Est FY24 Amount Increase	$308.6	$846.1	
Est FY24 Net Amount	$4,132.5	$5,656.3	$1,523.8

The Library contribution in the table is budgeted as “Other Revenue” and is reported in the General Fund as such. The City Support for the Library shown in the column entitled “City Support per MOU” is reported in the Rosenberg Library Special Revenue Fund. In FY 2023, the City and Library property tax revenue shares are estimated to have increased 5.9 percent over FY 2022. Likewise, both agencies will receive a 8.07 percent increase in FY 2024 according to current estimates.

Water and Wastewater Charges

Water and wastewater (sewer) customer charges are expected to total $41.1 million in FY 2023 and increase to $41.3 million in FY 2024. This Proposed Budget proposes no rate increase in as of yet in FY 2024; however, a rate study will be conducted after the current Automated Metering System (AMI) project is complete. Sewer rates were last adjusted in 2015 while the last water rate increase came in 2019. The city's water rates are based on a tier structure that assigns higher rates for non-residential and sprinkler systems, thereby protecting smaller users.

WATER REVENUE THROUGH JUNE 2023
BASED ON MONTH OF CONSUMPTION

PERIOD	Consumption Month	FY19	FY20	FY21	FY22	FY23	FY23 Over/(Under) FY22 for Month	Monthly Budget FY 2023	FY23 Projected (Using Pct Below)
1	October	1,736,241	1,991,366	2,013,923	1,838,157	2,250,460	22.4%	1,894,900	26,960,100
2	November	1,664,169	1,657,825	1,881,610	1,729,755	1,838,594	6.3%	1,744,300	25,506,200
3	December	1,327,839	1,584,778	1,649,955	1,602,631	1,754,640	9.5%	1,628,400	25,182,600
4	January	1,281,167	1,566,263	1,576,750	1,651,189	1,661,385	0.6%	1,587,800	24,851,300
5	February	1,390,858	1,533,680	1,359,931	1,498,363	1,482,205	-1.1%	1,507,800	24,394,100
6	March	1,476,295	1,584,655	1,570,104	1,621,786	1,613,507	-0.5%	1,641,600	24,052,400
7	April	1,612,466	1,651,458	1,717,990	1,857,832	1,754,214	-5.6%	1,839,900	23,678,100
8	May	1,727,472	1,871,688	1,887,489	1,975,629	1,808,986	-8.4%	1,970,100	23,273,900
9	June	2,031,123	2,161,847	2,054,545	2,356,092	2,027,483	-13.9%	2,223,400	22,917,000
10	July	2,204,460	2,179,945	2,079,022	2,655,834			2,284,300	
11	August	2,359,064	2,169,939	2,191,444	2,564,393			2,381,100	
12	September	2,355,926	2,325,458	2,036,038	1,963,688			1,996,400	
	FY TOTALS	**21,167,080**	**22,278,902**	**22,018,801**	**23,315,349**			**22,700,000**	

WASTEWATER REVENUE THROUGH JUNE 2023
BASED ON MONTH OF CONSUMPTION

PERIOD	Consumption Month	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY23 Over/(Under) FY22 for Month	Monthly Budget FY 2023	FY23 Projected (Using Pct Below)
1	October	1,163,205	1,251,166	1,269,338	1,266,908	1,272,006	1,241,494	1,370,212	10.4%	1,254,400	16,603,000
2	November	1,159,339	1,189,764	1,233,452	1,147,249	1,195,763	1,175,561	1,221,749	3.9%	1,170,400	15,151,000
3	December	1,206,249	1,086,712	1,058,534	1,107,323	1,145,725	1,118,657	1,270,410	13.6%	1,140,000	15,076,000
4	January	1,102,726	1,161,656	1,053,540	1,129,113	1,158,620	1,155,845	1,272,354	10.1%	1,134,400	15,175,000
5	February	1,011,493	1,031,977	1,075,580	1,109,584	1,042,438	1,086,463	1,143,001	5.2%	1,071,200	15,220,000
6	March	1,205,061	1,136,495	1,108,460	1,151,658	1,170,636	1,156,574	1,218,211	5.3%	1,147,200	15,237,000
7	April	1,093,401	1,220,685	1,142,842	1,105,008	1,206,566	1,257,814	1,258,593	0.1%	1,197,600	15,345,000
8	May	1,194,918	1,248,638	1,207,573	1,242,306	1,305,775	1,292,824	1,254,523	-3.0%	1,322,400	15,277,000
9	June	1,374,260	1,500,147	1,357,042	1,447,644	1,368,329	1,450,135	1,354,979	-6.6%	1,396,000	15,343,000
10	July	1,279,550	1,481,918	1,454,716	1,414,313	1,431,605	1,552,222			1,545,600	
11	August	1,496,221	1,520,080	1,432,234	1,392,471	1,453,425	1,556,395			1,530,400	
12	September	1,267,306	1,270,028	1,427,995	1,417,165	1,326,408	1,320,408			1,290,400	
	FY TOTALS	**14,553,730**	**15,099,266**	**14,821,307**	**14,930,743**	**15,077,295**	**15,364,391**			**15,200,000**	

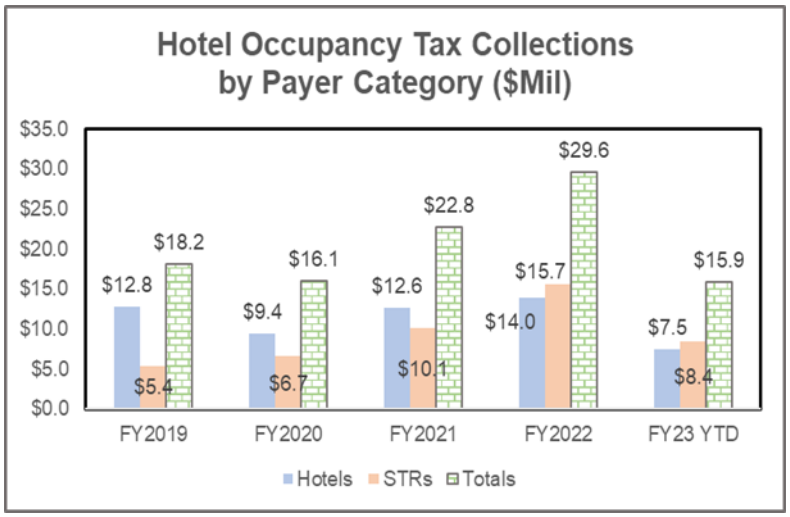
The Proposed FY 2024 Budget for water customers is $23.3 million and wastewater customers is $15.3 million for a total of $38.6 million in the Combined Utility System fund. Other system revenue adds an additional $2.7 million, bringing the FY 2024 Proposed Budget total to $37.3 million.

Hotel Occupancy Tax

For over twenty years, the City of Galveston has levied a nine percent Hotel Occupancy Tax (HOT) on rentals of short-term hotel, condo and single-family structure space occupied for less than 28 days. The State of Texas also levies a six percent tax on such rentals, returning two percent to the City of Galveston. HOT revenues are allocated to activities that support and further tourism in the City as shown below.

Purpose/City Fund Name	HOT Local Allocation (Nine Pennies)	State HOT Allocation (Two Pennies)	Totals
Beach Cleaning/Maintenance	0.500		0.500
State HOT Beach Cleaning/Maint		0.760	0.760
Subtotal Beach Cleaning/Maint	0.500	0.760	1.260
Beach Patrol	0.500		0.500
State HOT - Beach Patrol		0.670	0.670
Subtotal Beach Patrol	0.500	0.670	1.170
State HOT - Beach Renourishment		0.570	0.570
Advertising/Tourism (CVB)	3.000		3.000
Arts (Cultural Events)	0.750		0.750
Convention Center Operations	0.125		0.125
Debt Service (Local HOT)	2.000		2.000
Venue HOT (Brimer Bill) - Debt Service	2.000		2.000
	8.875	2.000	10.875
Arts (Historical Preservation)	0.125		0.125
Local Tax	9.000		2.000
State Tax		2.000	10.875
Total Tax	9.000	2.000	11.000

Beginning in FY 2015, the Park Board was delegated the responsibility for collection of HOT revenues from island hoteliers and STR owners. At that time, STRs inside the City numbered around 700. Partly as a result of the COVID pandemic, the STR industry began to boom nationally, affecting Galveston in a profound way. The number of STRs registered with the Park Board at that time was 2,500 but the actual number was thought to be significantly more.



In response to the growth in STRs, the City Council passed an ordinance in 2021 requiring all STR owners to register with the Park Board and to collect local and State HOT tax. The response to this ordinance requirement was overwhelming, generating a ninety percent jump in HOT collections from the FY 2019, pre-pandemic level (see previous chart). Today, STRs are paying more total HOT revenue to the City than are hotels, marking a significant point in the level of compliance with the HOT ordinance and State law.

The City has reviewed its ordinance requirements for STRs, including those that speak to City codes that need to be followed by STR owners. These codes are being evaluated to ensure that neighborhoods retain their residential quality. Consequently, technological support for collections and tracking unregistered STRs has been upgraded by the Park Board with concurrence from the City Council.

The City also reviewed State law as it pertains to taxes levied by a municipality and determined that the manner in which the Park Board collecting all Local HOT and retaining unspent HOT proceeds was out of compliance with State law. In December of 2022, City Council passed an ordinance that required the City to begin retaining unspent HOT tax revenues and subsequently reimbursing the Park Board for its spending on HOT eligible activities. The City collected approximately $14.2 million from the Park Board while leaving it reserves equivalent to 120 days of operation. The City then began to report and budget for all HOT collections to comply with its own financial reporting and budgeting policies and procedures. This included cash deposit of HOT revenue received by the Park Board in the City's bank account, investment of all HOT proceeds in the City's pooled investments portfolio and budgets to guide the payments made to the Park Board. This included the $14.2 million amount reported here as a part of FY 2023 HOT revenue. The balance of the totals for FY 2023 and 2024 HOT revenue is based on an estimate of $3.3 million for each percent or penny of HOT tax received by the City. All HOT proceeds are tracked in special revenue funds as required by GAAP and GASB to ensure compliance with the allocations mapped out in the chart on the previous page.

Sales Tax

This is now the fourth largest city revenue source, and is highly sensitive to regional and local economic trends. Estimates are derived through trend analysis and statistical modeling, both of which utilize data that goes back to FY 1992. The City's total two percent tax includes three components. The basic city sales tax is one percent. A second component is a half percent tax for property tax reduction purposes. The third component goes to the Industrial Development Corporation for purposes of economic development defined by the voters in 2009. While the revenue received from the State Comptroller's office includes the full two percent, the estimates provided here remove the IDC sales tax portion to present the General Fund's share of the total. The IDC portion will be exactly one-third of the General Fund's total and the General Fund estimates provided can be considered as a baseline by the IDC.

CITY OF GALVESTON SALES TAX SUMMARY

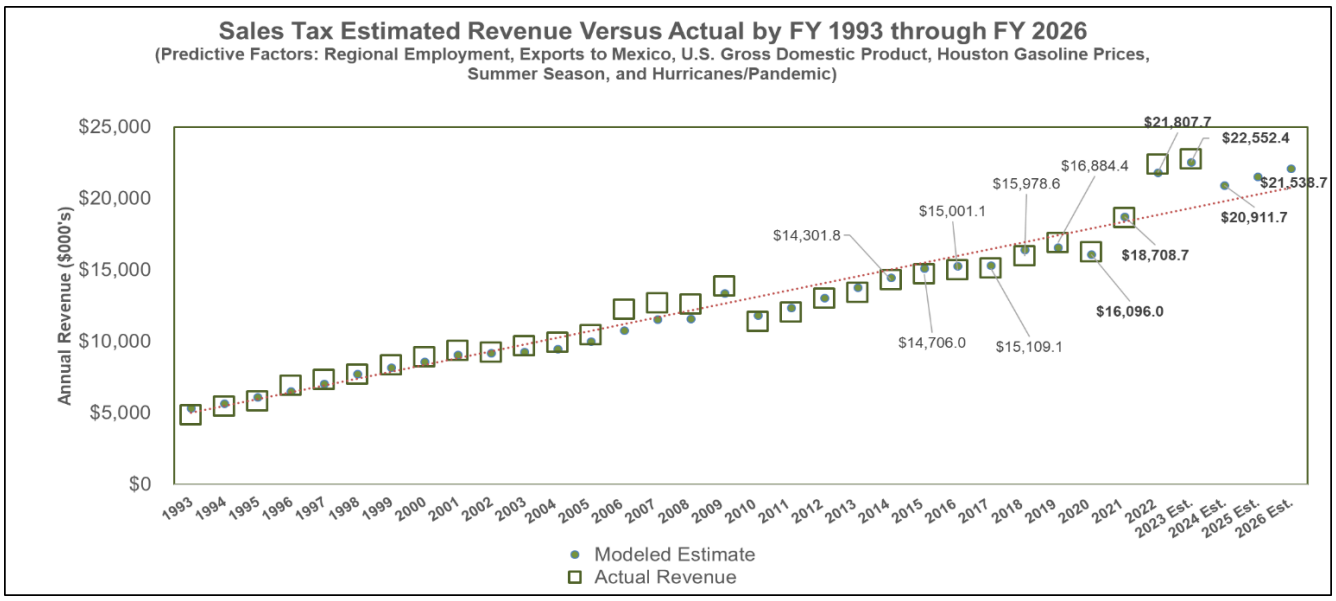
MONTH TAX COLLECTED BY RETAILER	2019 (Full 2% Receipts)	2020 (Full 2% Receipts)	2021 (Full 2% Receipts)	2022 (Full 2% Receipts)	2023 (Full 2% Receipts)	Pct Over Same Mo FY22	General Fund Share (75% of Total Receipts
October	1,618,015.12	1,634,553.31	1,732,065.87	2,052,652.85	2,180,414.29	6.22%	1,635,310.72
November	1,549,058.16	1,531,731.60	1,637,150.25	2,122,601.25	2,030,875.62	-4.32%	1,523,156.72
December	1,904,785.84	2,144,281.50	1,989,862.73	2,689,691.78	2,968,503.79	10.37%	2,226,377.84
January	1,483,226.85	1,597,010.15	1,501,095.68	2,003,826.63	2,202,323.41	9.91%	1,651,742.56
February	1,494,810.37	1,507,781.44	1,346,457.38	1,901,786.57	2,197,193.56	15.53%	1,647,895.17
March	2,039,770.58	1,808,268.53	2,534,437.12	2,816,084.95	2,827,343.57	0.40%	2,120,507.68
April	1,871,434.34	1,393,457.90	2,074,311.05	2,290,140.47	2,268,442.48	-0.95%	1,701,331.86
May	1,777,842.73	1,887,222.74	2,024,717.32	2,472,075.66	2,542,936.63	2.87%	1,907,202.47
June	2,373,395.72	2,434,783.43	2,771,117.12	3,252,058.43			
July	2,272,459.96	1,894,070.23	2,662,668.50	3,101,614.48			
August	2,029,978.03	1,817,909.07	2,163,117.95	2,504,089.97			
September	2,097,694.19	2,038,643.14	2,424,694.44	2,645,322.19			
	22,512,471.89	21,689,713.04	24,861,695.41	29,851,945.23			

The pandemic had an effect on sales tax revenue in FY 2020 as total sales tax dropped 3.7 percent from the prior year. However, the sales tax had a three year-long resurgence for the FY 2021-2023 period. The combined effect of the national and local recovery, pent up demand for entertainment and tourism, as well as the numerous government stimulus programs put in place through March of 2022 are responsible.

Year to date sales tax revenue has been 4.74% ahead of last year. If the last four months of FY 2023 sales tax adhere to historical patterns, the General Fund total for FY 2022 will be $23.8 million (see highlighted area in chart). The FY 2024 Proposed amount for General Fund is $23.7 million in anticipation of a slight slowdown and leveling out of sales tax growth in FY 2024.

The sales tax model developed by the City employs a statistical method of analyzing and projecting Sales Tax revenue using simple historic data. Revenue trends combined with local, regional and national economic indicators are analyzed on a quarterly basis to explain the history of sales tax revenue. These same economic and local factors are then projected forward and modelled to produce sales tax for future periods.

In FY 2023, the model is being utilized to measure the combined effects of growth in regional employment, the changes in Houston area gasoline prices, U.S. Gross Domestic Product and the derived effect of the stimulus packages. Employment alone could not have produced the revenue results we are seeing because area job counts have just regained their pre-pandemic level. In recognition of this persistent trend, the Proposed Budget bases its FY 2024 estimate on the assumption that the current trend reflects a leveling out of monthly receipts. Accordingly, the FY 2023 estimate is set at $23.8 million. This is to compensate for concern regarding what still is regarded as a general economic downturn. Such an economic turn of events will come eventually, and the General Fund's strong fund balance position is positioned as a hedge against slowed growth in sales tax revenue.



The model uses the employment forecast for future years provided by Dr. Bill Gilmer of the University of Houston Institute for Regional Forecasting and GDP projections from the Congressional Budget Office (CBO).

Two collection peculiarities are important in understanding the sales tax. First, taxes are received on a 40-day delay. They are collected by merchants one month, paid into the State Comptroller the next month, and forwarded to the City the second week of the month after that. Year to date revenue received by the City through July includes May sales. Second, the city collects the combined 8.25 percent in sales taxes on its garbage service and parking fees as required by State sales tax law. Seawall parking is excluded from taxation because it is considered to be a beach user fee under State law. The City reports the total sales tax collected directly by the City, and then remits the 6.25 percent State portion collected locally to the State. The City is allowed to retain the local two percent share for efficiency after including it in its report.

The sales tax model is a tool that currently explains over 95 percent of the change in Galveston's quarterly sales tax revenue. The following variables as described are tested singly and in combination in the model for applicability to the time period involved.

- Houston Metro Area Employment – This is the total jobs for the area as reported by the Bureau of Labor Statistics (BLS) and adjusted by Dr. Ron Welch for local municipalities. The model utilizes the current quarter of this data series. Approximately 88 percent of the variation in quarterly sales tax revenue is explained by this single economic variable. Regional employment has been found to have an immediate impact on consumer behavior so this data series is not lagged in the model.
- Houston Metro Area Gasoline Price Index – This statistical series is also maintained by the BLS as a component of the Consumer Price Index for the Houston metro area. It is lagged one quarter in the statistical model and it drives sales tax revenue higher with higher gasoline prices.
- U.S. Exports to Mexico – This is the value of exports as reported by the Federal Reserve Bank of St. Louis, and lagged by one quarter. The previous quarter's export values are used to explain sales tax revenues in the model. This variable is assumed to decrease slightly with time.

- U.S. Real Gross Domestic Product – Also provided through the Federal Reserve Bank of St. Louis, this series is lagged one quarter. The Source of the forward-looking forecast for this variable is the Congressional Budget Office.
- Summer Season Adjustment Variable – Based on historical observation, this series applies weighted factors to the third (April to June) and fourth (July through September) fiscal quarters to explain the increased revenue during tourist season. Houston area inflation is used to adjust the series over time.
- Galveston Storm/Pandemic "Dummy" Variable – Based on historical observation, this series applies weighted factors to isolate the effect of disasters like Hurricane Ike and the COVID-19 pandemic on sales tax revenues immediately prior and following each disaster event.
- Galveston Inflation – In the last eighteen months, this variable has been used to identify whether the change in prices is contributing in a material way to the amount of sales tax received.

The model is updated as new economic data is published monthly and quarterly. Actual revenue trends are compared with forward looking quarterly forecasts from the model and judgment is exercised in arriving at budgeted estimates. When the modeled results and actual trends agree, there is a valid basis for using the combined results going forward. The caveat is whether the particular set of current conditions will persist through the forecast period. Trends inform the use of the model and help in the recalibration each quarter.

City Service Fees

Fees charged by the City for services comprise the fifth largest category of city revenue that is estimated to provide $19 million in FY 2023, or $1 million more than budgeted. This is the direct result of $685,000 million in revenue from new long-term parking fees put in place in late FY 2023. These fees are estimated to bring $1.3 million in FY 2024. Also, a passenger movement fee for cruise ships is conservatively estimated to bring in $300,000 in FY 2023 and $538,000 in FY 2024.

City service fees include a variety of fees charged by the City for users of specific services including:

1. Monthly sanitation and drainage fees billed and collected through each water bill;
2. Building permits and business licenses deposited in the General Fund;
3. Airport rentals and services for aviation clientele;
4. Water and sewer special service charges, including connection fees, liquid waste haulers and late payment penalties; and
5. Dedicated fees deposited and budgeted in Special Revenue funds, including downtown parking fees, alarm permits and pool fees (no growth).

Franchise and Other Taxes

This next largest category of revenues includes electricity, telephone, cable television, natural gas, solid waste hauler franchise tax revenues as well as the mixed beverage tax. Revenue in this category is estimated to remain at its reduced level. The 2019 Texas legislative session exempted companies like Comcast and AT&T from paying franchise fees on the lesser of their services, including cable television or telecommunications. This has restricted any revenue growth in this category.

Grants

This budgeted revenue category is predominantly comprised of transit system grants, with all but $313,300 of FY 2024's grant revenue being provided for the City's Island Transit system. Like other

public transit systems in smaller cities, the Island Transit system has been primarily supported with grant revenue throughout its history. In FY 2020, the passage of the Corona Virus Relief Act included a $4.675 million grant for the Island Transit system that was used to cover all costs normally funded with federal and state operating grants. This grant was fully utilized in FY 2022, allowing the City to temporarily reduce its General Fund subsidy for Island Transit. The $2.7 million CARES Act grant to the city was used in 2020 to address the City's needs to answer the COVID-19 challenge. This grant was fully expended as required and the City has received full reimbursement.

FY 2020-2021 OPERATING GRANTS TO ADDRESS CHALLENGES PRESENTED BY AND DURING THE PANDEMIC

GRANT	Amount of Grant	Eligible Costs/ Activities	Our Focus	Impact/Issues
Coronavirus Relief Fund (CARES Act) Federal Transit Grant	$4,675,000	Any normally eligble FTA program cost; regular annual grant will continue to be received and can be banked for use when cares grant runs out.	Pick up all but $73,000 of this year's General Fund Island Transit subsidy and all but $31,000 next fiscal year; minimize the Convention Center	General Fund subsidy can be phased back in as federal grant funds are exhausted. Renewal of City's urban system status beyond 2020 requires Congressional intervention or regular grant drops significantly.
CARES Act TxDOT Alrport Grant	$30,000	Can be used for any operating cost as long as Airport continues to emply 90% of its workforce.	Maintain the Airport staff. Little to no COVID-19 impact being felt.	Minor impact on $1 million per year in revenue and cost but it helps
Moody Foundation Grant	$150,000	Technology for first responders	Purchase technology equipment (routers) and licenses for every patrol car.	Will be matched with %75,000 in existing City funds to equip entire Police patrol fleet
Moody Endowment Grant	$100,000	Personal protective equipment (PPE - masks, gloves, sanitizer)	Procure 30 day supply that we will maintain.	
CARES Act	$2,730,090	Operating costs from March 1 through December 31, 2020 that are necessary due to the public health emergency including personal protective equipment (PPE), personnel cost for public health response and related operating costs that were not a part of the budget plan in effect on March 27th 2020; WIde variety of expenses are eligible but grant cannot be used for revenue replacement.	Public health and public safety, FY 2020 costs through June 3 of $602,000.	75% spent on mitigation preparation including virtual environment, protective furnishings for employees that deal directly with the public. Funds must be expended by December 31 2020.
CARES Act DOJ grant	$54,000	Police response to COVID-19.		
CARES Act CDBG-CV	$714,670	COVID-19 prevention and response activities that meet CDBG public service criteria to serve low and moderate income (LMI) persons.	Testing for COVID-19 for LMI workers who come in direct contact with tourists to Galveston ($442,934); balance for eligible CDBG activities that meet the COVID-19 purpose.	CDBG program requirements require funds be spent in expeditious manner.
TOTAL	**$8,453,760**			

Other Revenue and Sources

This category includes payments in lieu of taxes from the Park Board ($300,000), the Port ($158,000), and the Housing Authority ($75,000). Also included is the payment from the Rosenberg Library so to net out their property tax growth to be equal to that of the City.

Court Fines

Court fines include Class "C" misdemeanor fines and fees paid through the City's Municipal Court operation. Also included are parking fines collected for infractions that are ticketed across the city. The City retains approximately 70 percent of court fines collected, paying the balance over to the State of Texas. This category is budgeted at $1.6 million in FY 2024, the same as this year's projected amount.

Investment Earnings

The City's operating and capital fund cash is invested in pools governed by an investment policy approved by City Council. Investment earnings have risen considerably in FY 2023 as the direct result of increases in the prime lending rate by the Federal Reserve Board. The Federal Reserve Board is increasing rates in order to combat inflation and this year's actual interest income should exceed the budgeted amount significantly.

CITY OF GALVESTON
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FY 2024 PROPOSED BUDGET
CITYWIDE EXPENDITURE SUMMARY

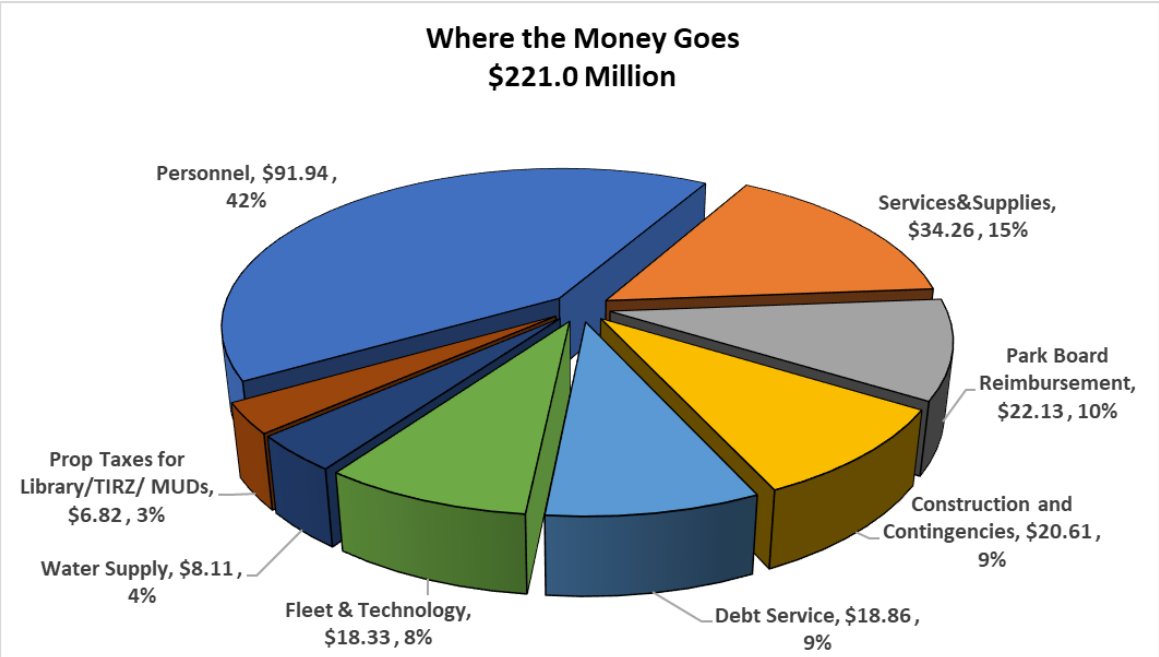
Overview

The City Budget is structured to provide for revenue collected by and expended through each of a number of funds. This presentation is intended to present the city's operating expenditures as though there was only one fund. This is accomplished by leaving out budgeted transfers from one fund to another.

CITYWIDE EXPENDITURES BY CATEGORY ($000's)

Cost Category	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Estimated	FY 2024 Proposed	FY24 +/- FY23 Est	Pct Diff
Personnel	$67,412	$68,639	$73,036	$83,222	$82,965	$91,936	$8,971	10.8%
Reimburse Park Board	$0	$0	$0	$15,289	$20,934	$22,127	$1,193	7.8%
Debt Service	$15,007	$14,456	$13,543	$19,168	$18,371	$18,855	$484	2.5%
Water Supply	$11,123	$10,862	$7,644	$7,523	$7,523	$8,111	$588	7.8%
Fleet & Technology	$2,726	$2,786	$6,407	$21,383	$13,879	$18,330	$4,451	20.8%
Capital Reserves and Projects	$3,687	$17	$6	$12,741	$26	$20,605	$20,579	161.5%
Property Taxes forwarded to Rosenberg Library	$3,046	$3,442	$4,049	$4,892	$4,810	$5,656	$846	17.3%
Property Taxes paid to TIRZ 13 and MUD 30	$2,153	$598	$1,081	$1,087	$1,073	$1,159	$86	7.9%
Contractual Services	$10,272	$195	$14,742	$18,981	$18,613	$18,948	$334	1.8%
Supplies	$5,724	$6,035	$7,107	$10,020	$8,943	$9,774	$831	8.3%
Utilities	$2,715	$2,583	$2,628	$2,736	$2,645	$2,805	$160	5.8%
Insurance/Claims	$2,218	$2,303	$2,349	$2,484	$2,536	$2,732	$196	7.9%
Settlements	$0	$0	$0	$0	$0	$0	$0	0.0%
Total Expenses	**$126,084**	**$111,917**	**$132,592**	**$199,526**	**$182,319**	**$221,039**	**$38,720**	**19.4%**

A close review of this table and the Citywide Revenue chart reveals a difference of approximately $28.8 million more expense than revenue in FY 2024. The difference is entirely comprised of $36.6 million in carryover balances from Special Funds and Enterprise Funds that are proposed for spending in FY 2024. The entire balance of special funds is typically budgeted as some form of capital reserve (as shown above in the $20.6 million proposed for capital reserves and projects) so it is available during the year.



Personnel Cost

Personnel cost is almost half of the FY 2024 Adopted Budget and our highest priority. Personnel costs are budgeted at a level $9.0 million higher than our FY 2023 Estimate for personnel spending. Civil Service employees are receiving market-based adjustments agreed to through the collective bargaining process, and compensation and pension adjustments are being funded for the civilian staff.

FY 2024 ADOPTED BUDGET PERSONNEL COSTS
VARIATION FROM FY 2023 EXPLAINED

Personnel Budget Categories	FY 2024 +/- FY 2023 Est.
Police Compensation (plus estimated CBA)	1,356,495
Fire Compensation (plus estimated CBA)	951,493
Police Pension Contribution	8,779
Fire Pension Contribution	71,656
Police Vacancies	189,250
Police and Fire Personnel Subtotal	**2,577,673**
Civilian Compensation	4,028,498
Civilian Pension	580,665
Health Benefits All Employees	1,342,037
Subtotal Other Compensation & Benefits	**5,951,201**
Vacancies Citywide (outside of Police)	441,633
Total	**8,970,507**

The FY 2024 Adopted Budget includes a total of 895 positions, five positions more than in FY 2023, all position increases are in Enterprise Funds.

Debt Service

In FY 2023 the City issued Water and Sewer Certificates of Obligation with $65 million available for water and wastewater projects. This issuance added $4 million in annual debt service payments to the City budget. This and a CO sale conducted in 2022 for solid waste hauling and park development serves to bring annual debt service to $18.9 million. This is relatively flat over FY 2023 and it results in a total annual debt service obligation making up approximately 9.0% percent of the city-wide budget.

The FY 2024 Adopted Budget provides for payment of $9.6 million in principal and $9.2 million in interest on outstanding bonds from all funding sources. (See the Debt Service Fund for complete information on the City's outstanding long-term debt that is required to be included in the Budget by State law.)

CITY OF GALVESTON BUDGETED POSITIONS
FY 2020 - FY 2024

FUND/DEPARTMENT	2020	2021	2022	2023	2024	FY24 vs FY23
General Fund						
City Secretary	4.00	4.00	4.00	4.00	4.00	0.00
Municipal Court	10.00	10.00	9.00	9.00	9.00	0.00
City Manager	3.00	3.00	3.00	3.00	3.00	0.00
City Auditor	2.00	2.00	3.00	3.00	3.00	0.00
City Attorney	7.00	6.00	6.00	6.00	6.00	0.00
Human resources	5.30	5.30	5.30	5.20	5.20	(0.00)
Finance	15.00	14.00	18.00	19.00	18.00	(1.00)
Police (Unclassified)	41.00	41.00	42.00	43.50	43.50	0.00
Police (Classified)	168.00	168.00	168.00	168.00	168.00	0.00
Fire (Unclassified)	4.00	4.00	4.00	6.00	6.00	0.00
Fire (Classified)	115.00	115.00	116.00	116.00	116.00	0.00
Emergency Management	1.00	1.00	1.50	1.50	1.50	0.00
City Marshal	7.85	8.65	9.15	9.15	9.15	0.00
Streets & Traffic	60.25	56.35	56.60	56.84	56.84	0.00
Parks and Recreation	46.60	45.20	46.35	46.35	46.25	(0.10)
Developmental Services	19.50	14.00	14.00	15.00	15.00	0.00
Total General Fund	**509.50**	**497.50**	**505.90**	**511.54**	**510.44**	**(1.10)**
Waterworks Fund	49.96	49.31	51.81	51.69	54.24	2.55
Sanitary Sewer System Fund	86.96	88.06	89.81	89.69	92.24	2.55
Drainage Utility*	36.23	35.24	34.58	33.18	34.18	1.00
Sanitation Fund*	59.60	59.45	59.45	60.10	60.10	0.00
Municipal Airport	7.00	7.00	8.00	8.00	8.00	0.00
Total Enterprise Funds	**239.74**	**239.05**	**243.65**	**242.65**	**248.76**	**6.10**
Central Service Fund	26.00	27.00	28.75	30.75	32.75	2.00
Central Garage Fund	24.00	24.00	24.00	23.00	23.00	0.00
Municipal Insurance Fund	1.70	1.70	1.20	1.30	1.30	0.00
CIP Project Management	16.00	14.00	15.00	15.00	13.00	(2.00)
Total Internal Service Funds	**67.70**	**66.70**	**68.95**	**70.05**	**70.05**	**0.00**
Island Transit	32.25	45.00	50.00	44.00	44.00	0.00
Parking Management	4.50	4.50	5.00	5.00	5.00	0.00
Lasker Park Pool	4.10	4.10	4.00	3.80	2.90	(0.90)
Alarm Permit	0.75	0.75	0.75	0.75	0.75	0.00
Revenue Producing Parks	0.30	0.30	0.40	1.20	2.10	0.90
Total Special Revenue Funds	**41.90**	**54.65**	**60.15**	**54.75**	**54.75**	**0.00**
Total All Budgeted positions	**859.00**	**858.00**	**879.00**	**879.00**	**884.00**	**5.00**
GRANT FUNDED POSITIONS						
Recurring Grant Funded Positions	**2020**	**2021**	**2022**	**2023**	**2024**	**FY24 vs FY23**
CDBG - Code Enforcement	3.00	3.00	2.80	3.10	3.10	0.00
CDBG - Program Management	2.55	2.55	2.55	2.55	2.55	0.00
CDBG - Housing Rehab Administration	0.45	0.45	0.45	0.45	0.45	0.00
IDC - Coastal Resources	2.00	2.00	2.00	2.00	2.00	0.00
IDC - Economic Development Coordinator	1.00	1.00	1.00	1.00	1.00	0.00
IDC - Technology Services	1.00	1.00	1.00	1.00	1.00	0.00
Moody Grant	1.00	1.00	1.00	0.50	0.50	0.00
Total Recurring Grant Positions	**11.00**	**11.00**	**10.80**	**10.60**	**10.60**	**0.00**
TOTAL BUDGETED AND GRANT FUNDED POSITIONS	**870.00**	**869.00**	**890.00**	**890.00**	**895.00**	**5.00**

Water Supply
The City of Galveston gets its potable water from the Gulf Coast Water Authority under a contract that covers operation of water purification facilities, maintenance of water supply and transmission lines, as well as water system projects that are constructed by GCWA and financed through the GCWA in the name of the City. The budget for the City's payments to GCWA is increasing $0.6 million due to increased operational costs.

Fleet and Technology
The FY 2024 Adopted Budget includes $18.3 million for this category of need. Of this total, $5.6 million will be used for fleet replacement, including a new tower truck for the Fire Department and heavy equipment for Public Works. Large technology projects in FY 2024 include the City's 30 years old financial management system and the Police Department's resource management system. Technology improvements are planned through the Technology Improvements Special Fund utilizing funds programmed but unspent for the Information Technology operating budget to address the city's high priority customer service and operational capabilities. This includes citywide network and enterprise software systems as well as department systems critical to line operating departments.

Capital Reserves and Projects
Included in this category are funds set aside in the Infrastructure and Debt Service fund, and in special funds. These funds cannot be used for anything but legally limited purposes. If the funds are unspent at the end of each, the remaining balance stays in the fund and rolls into the following year. The FY 2024 Adopted Budget of $20.6 million includes one hundred percent of these balances in the event that the City Council desires to fund improvements as provided by State and local law.

Property Tax Revenue Passed Through to Others
Property taxes collected by the City as a part of its adopted $0.408850 per $100 of taxable value include a total of $5,656,000 for the Rosenberg Library ($0.05 per $100 value). This is a 17.3% increase over the current year. In accordance with the MOU between the Library and the City, the Library contributes back a portion of their $0.05 revenue to limit revenue growth to mirror the City's at an 8.07 percent property tax revenue increase. Tax Increment Reinvestment Zone 13 and MUD 30 will receive an additional $0.9 million combined.

Supplies
The Supplies category is increasing by $0.8 million predominantly because of inflation-related cost increases. This includes fuel and lubricants as well as concrete and aggregate; both categories are budgeted $0.5 million higher than the FY 2023 Estimate. Equipment parts, motor vehicle parts, electrical hardware, and clothing (a combined $0.4 million higher) are all budgeted to enable city personnel to continue to provide service in the face of rising prices. Decreases in various lines totaling $0.7 million offset some of these needed increases.

The box below containing selected expenditures is provided in compliance with section 140.0045 of the Local Government Code.

Legislative Outreach Reporting	FY2022 Actual	FY2023 Budget	FY2023 Estimated	FY2024 Proposed
Legislative Outreach Reporting	$117,452	$141,172	$144,660	$145,884
Travel Expenses	3,211	20,000	11,982	20,000
Advertising	56,210	72,500	51,507	74,700
Total	$176,873	$161,172	$208,148	$240,584

FY 2024 PROPOSED BUDGET
FINANCIAL AND BUDGET POLICY OVERVIEW

Overview

The City of Galveston's budget and financial management is subject to several authoritative sources that govern the preparation, submission, review, adoption and administration of the Budget. The City Charter, Budget Ordinance, the State Budget Law and the State Property Tax Code comprise a significant body of financial and budgetary requirements, the most significant of which are summarized here.

Budget Preparation Process and Criteria

1. The City Manager is the city's budget officer (Chapter 102.001, Texas Local Government Code). The City Manager requires that information be provided by City officials, departments and boards for use in preparing the budget. (Chapter 102.004, Texas Local Government Code).
2. The proposed budget must include a complete financial statement of the municipality that includes outstanding obligations, cash on hand, all sources of anticipated revenue as well as all expenditures for the prior, current and future year (Chapter 102.005, Texas Local Government Code).
3. The proposed budget must include a one-year Capital Budget and a five-year Capital Improvement Plan with expenditure estimates for each project and a plan for their financing (City Charter, Article VII Section 6).
4. The General Fund must have a fund balance budgeted to equal at least one hundred twenty days of operating cost as of the end of the fiscal year (City Ordinance).
5. The General Fund budget must also include an annual transfer of up to eight percent as defined in the Charter to the Infrastructure and Debt Service Fund for purposes of funding projects at least $100,000 in amount (City Charter, Article VII Section 20).
6. The property tax rate is capped at $0.70 per $100 of taxable value less the adjustment made each tax and fiscal year for the effect of the half cent sales tax that is dedicated to property tax reduction. For FY 2024, this adjustment is $0.072443, making the FY 2024 rate cap $0.499436 per $100 of taxable value (City Charter, Article VIII, Section 2(b)).
7. No general obligation debt limitation is imposed on the City under current State law or the city's Home Rule Charter; however, State law and the City's Charter limit the City's ad valorem tax rate as described above (Tax Code, Chapter 26)

Budget Submission and Review

1. The Manager submits the proposed budget to the City Council at least forty-five days prior to the start of the fiscal year on October 1 (City Charter, Article VII Section 6).
2. The Council shall not approve a budget that is more than seven percent greater than the prior year's budget, excluding unspent funds already considered in a prior year (Article VII Section 19).
3. The Council shall call a public hearing on the budget to occur at least fifteen days after the budget is submitted and publicize the meeting with a newspaper advertisement that

appears at least ten days before the date of the hearing (Chapter 102.005 and 102.0065, Texas Local Government Code).
4. The front page of the budget and the newspaper advertisement publicizing the public hearing required for the budget will have language describing and explaining in specific terms how any increase in property taxes is allocated between increased appraisal values provided by the Galveston County Appraisal District and the added value of new construction (Chapter 102.0065 and 102.007, Texas Local Government Code).

Budget Adoption

1. The City Council shall adopt the budget no later than the second or last meeting in September or it will take effect in its then current proposed form (City Charter, Article VII Section 8).
2. The budget is adopted before the property tax rate is adopted by City Council to ensure that the tax levy is in accordance with the budget (Chapter 102.009, Texas Local Government Code).
3. Once adopted, the budget can be amended with approval of the City Council to move funds from one department to another (City Charter, Article VII Section 9) to meet either general municipal purposes (Chapter 102.010, Texas Local Government Code) or unforeseen emergencies (Chapter 102.009, Texas Local Government Code).

Budget Administration

1. No funds shall be expended, nor any obligation be incurred unless funds are available in the budget (City Charter, Article VII, Section 9).
2. Any unencumbered balance of budgeted or appropriated funds reverts to and remains in the fund from which it is appropriated (City Charter, Article VII, Section 9).
3. Budgeted beginning operating and capital fund balances are replaced automatically by the actual ending fund balances reflected in the Comprehensive Annual Financial Report once they become known (Budget Ordinance Section 4).
4. The City Manager is authorized to approve budget transfers within each department and fund approved budget (Budget Ordinance Section 3(b)).
5. The Capital Budget is amended only to recognize the addition or deletion or rescheduling of projects to a later year (Budget Ordinance Section 5(c)).
6. The Finance Director is authorized to close capital funds with balances less than $15,000 by charging expenses in accordance with legally restricted uses of funds and prior Council approval of the project charges in question (Budget Ordinance Section 5(f)).
7. Quarterly reports are filed to provide the financial and general status of all projects in the adopted capital budget (Budget Ordinance Section 5(b)).
8. Quarterly reports are also filed with City Council for all operating funds in conjunction with the aforementioned project status reports to project year ending revenue, expenditure, and balance amounts (Financial Policy).
9. Only City Council can approve an allocation of the General Fund Contingency and then, only after first holding a public hearing on the proposed allocation.

CITY OF GALVESTON
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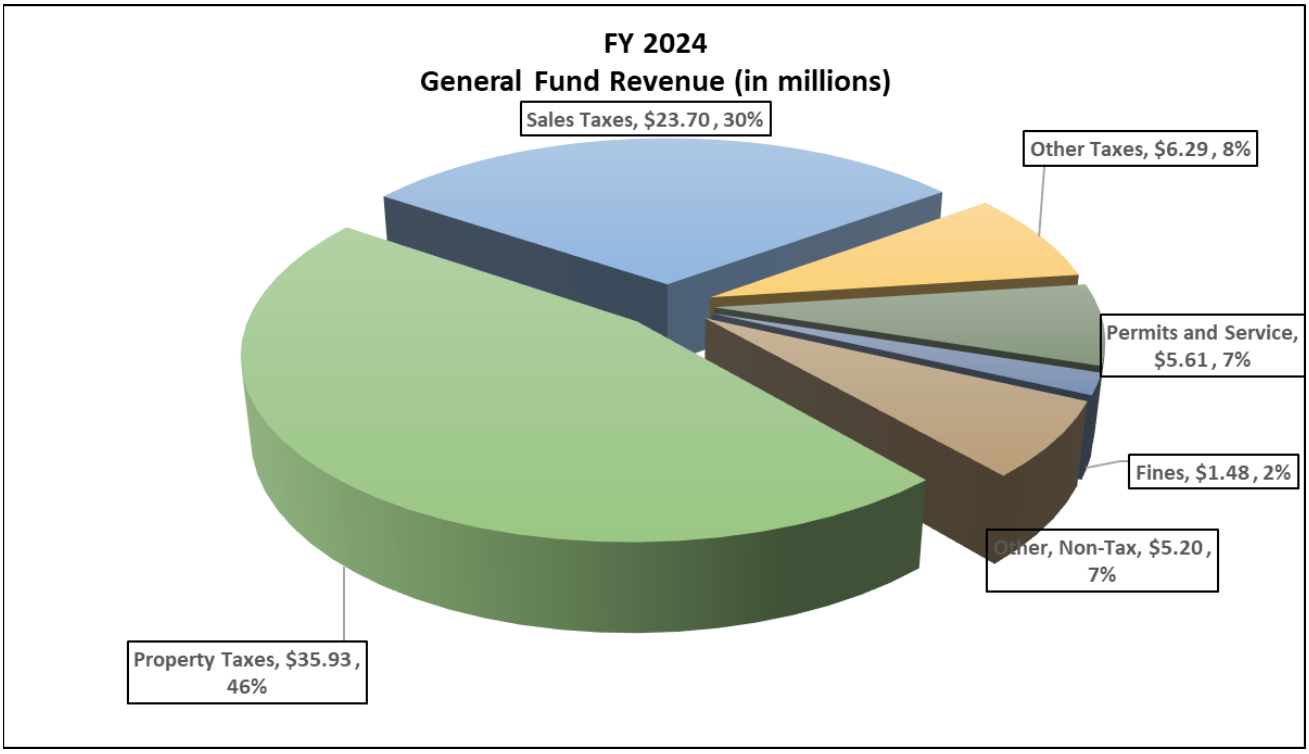
FY 2024 PROPOSED BUDGET
GENERAL FUND SUMMARY

General Fund Revenue Overview

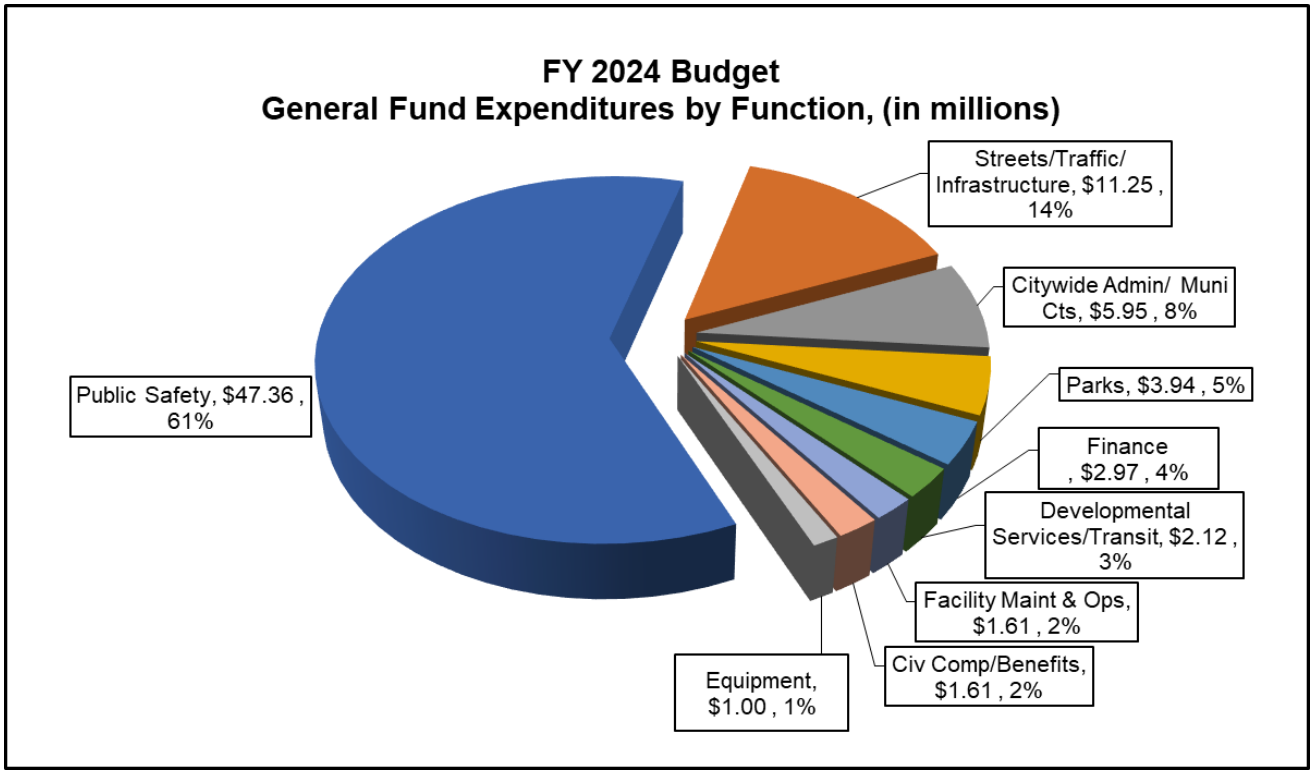
The General Fund is financed primarily with two of the City's major revenue resources, property and sales taxes. These revenues generate 76.3 percent of total revenue, $59.6 million in FY 2024. Property and Sales tax revenue are used to provide public safety services, street and traffic maintenance, and the major set aside for Infrastructure and Debt Service. The FY 2024 Adopted Budget includes $57.0 million for these important basic services. The remainder of General Fund includes budgets for departments and services that are financed with a variety of fees and payments. This includes City parks, building permits and code enforcement, and city's central administrative departments' budgets.

The $6.8 million cost of the administrative departments is shared with the City's four enterprise funds that pay $3.1 million of the total cost. These payments are reflected in the revenue summary as Interfund Transfers for Service. Total General Fund Revenue is projected to be up by $3.52 million over the FY 2023 final estimate. Noteworthy in this increase is the increase that is occurring in the Other Revenue category. Payments from the Library equalizing their increase in property taxes over FY 2023, the Port of Galveston for projected fees from cruise ship passengers, Long Term Parking fees, and higher interest earnings are driving this category over $5.2 million in FY 2024. (For more on General Fund revenue, see the Citywide Revenue Summary in the Budget Summary section of the Budget and the detail at the end of this General Fund Summary section.)



General Fund Expenditures

Just as General Fund revenue is dominated by property and sales tax revenue, General Fund expenditures are dominated by public safety costs. The chart below shows that the FY 2024 Proposed Budget includes $47.36 million for public safety including $28.74 million for the Police Department and $16.25 million for the Fire Department. Most of the Police and Fire increases are due to estimated compensation changes related to the collective bargaining agreements.



Changes in Expenditures

Major changes in FY 2024 expenditures are categorized in the following chart. Each department summary provides “Highlights” that capture these and many smaller changes from the FY 2023 Estimate to the FY 2024 Proposed amounts. Not included in this list are Garage Charges that reflect the total impact of gasoline and parts costs. A total of $165,200 is included in the comparison with FY 2023 Estimate as prices are expected to remain slightly higher on average in FY 2024 than in FY 2023.

MAJOR GENERAL FUND BUDGET CHANGES
FY 2024 ADOPTED vs FY 2023 ESTIMATE

Category	$000s	Note
Police & Fire CBA, Civilian Comp/Pension	$2,474.0	CBA , civilian compensation, & pension estimates
Annualized personnel costs	$728.4	cost of positions if filled for entire year
Technology	$671.0	network security; SaaS software subscriptions
Health Insurance	$618.8	10.2% increase system-wide
Xfr to I&D Fund	$560.4	increase based on 8% of total revenue
Traffic	$220.6	contracts, electricity, equipment
Garage	$165.2	increase in cost of fuel, supplies, and parts
Streets	$127.6	increased cost of supplies
Facilities Maintenance	$122.2	Liability Insurance & Facililties Maintenance increases
Price Increases	$105.6	increases in supplies across departments
EMS Contract	$63.9	operational increases at GAAA - 7%
Total Change	**$5,857.6**	

General Fund 90-Day Reserve Requirement

By city charter and by ordinance, the General Fund must retain an ending balance equal to ninety days of operating expenditures. The FY 2024 Adopted General Fund Budget includes an ending fund balance of $25.6 million which is 120 days of operating expenditures at the rate of $213,159 per day. Throughout the FY 2017-2023 period, the City has maintained compliance with this important policy requirement. This has allowed the City to accomplish and resolve some long-standing issues including pension funding as shown above.

In FY 2017, the City received $2.2 million as its share of cash on hand when TIRZ 15 was closed. At the City Manager's recommendation and with full City Council approval, this sum was set aside in a Pension Reform Special Fund. This special fund was then utilized to come to an agreement with the firefighters on changes that increased City and plan member contributions. This was a major step toward more financial health for the fire fighters pension fund. The City provided $1 million in cash from the Pension Reform Special Fund to help secure the agreement. That fund retains a $1 million balance today.

In 2019, the City and the police pension board secured state legislation that mandates funding steps that must be taken to ensure 100 percent funding of that plan by 2049. In FY 2023, the City and fire pension board agreed on a funding policy targeting a 30-year closed amortization period with the goals of adequate contributions, contribution stability, and intergenerational equity. This is now mandated by a new state law passed in the 2021 legislative session and will remain a priority of the legislature for the foreseeable future.

FY 2024 PROPOSED BUDGET
GENERAL FUND REVENUE

ACCOUNT	ACCOUNT TITLE	FY 2022 Actual	FY 2023 Budget	FY 2023 Estimated	FY 2024 Proposed
311100	Real Property Taxes	32,581,080	33,866,500	33,266,700	36,147,400
311106	Real Property Taxes - Due to MUD 29	2,133	0	0	0
311107	Real Property Taxes - Due to MUD 30	(452,994)	(406,400)	(406,400)	(469,400)
311110	Delinquent Property Taxes	305,243	500,000	500,000	500,000
311120	Property Tax Penalties and Interest	482,589	450,000	450,000	450,000
311280	Tax Increment Payable to TIRZ 13	(626,031)	(681,000)	(667,000)	(690,000)
	PROPERTY TAXES SUBTOTAL	**$32,292,020**	**$33,729,100**	**$33,143,300**	**$35,938,000**
313020	**Sales and Use Taxes**	**$22,572,772**	**$21,700,000**	**$23,800,000**	**$23,700,000**
314040	**Mixed Beverage Taxes**	**$1,146,597**	**$1,150,000**	**$1,263,000**	**$1,200,000**
314050	Bingo Tax	54	100	100	100
318211	Sightseeing Franchise	1,650	1,800	2,000	2,000
318250	Electricity Franchise	3,050,094	3,035,000	3,050,000	3,050,000
318260	Natural Gas Franchise	524,972	410,000	500,000	500,000
318270	Cable TV Franchise	790,431	780,000	750,000	735,000
318280	Telephone Franchise	246,893	250,000	250,000	250,000
318295	Other Franchise Fees	95	80	100	100
318300	Refuse Collection Franchise Fees	223,010	250,000	100,000	100,000
318301	Temporary Refuse Collection Franchise Fees	348,474	275,000	450,000	450,000
	FRANCHISE AND OTHER TAXES SUBTOTAL	**$5,185,672**	**$5,001,980**	**$5,102,200**	**$5,087,200**
	TOTAL TAXES	**$61,197,061**	**$61,581,080**	**$63,308,500**	**$65,925,200**
321101	Alcoholic Beverage Licenses	41,046	40,000	41,000	41,000
321110	Beer and Wine Licenses	20,950	20,000	20,000	20,000
321120	Late Hour Permits	637	7,000	0	0
321210	Cemetery Permits	200	550	500	500
321310	Fire Permits	240,698	175,000	200,000	200,000
321650	Plumbers' Licenses	100	225	225	225
321690	Hotel Inspection Fee	0	5,000	5,000	5,000
321720	Coin Operated Machine License	7,410	9,000	7,645	7,645
321760	Vending Permits	41,270	38,000	30,000	30,000
322105	Roofing Contractors' Registration Fees	47,000	45,000	45,000	45,000
322110	Building Permits	1,341,792	1,100,000	1,100,000	1,100,000
322120	Air Conditioning Permits	90,744	60,000	60,000	60,000
322125	Electrical Permits	243,812	175,000	175,000	175,000
322130	Plumbing Permits	205,954	150,000	200,000	200,000
322150	Site Inspections	98,399	105,000	100,000	100,000
322170	Sign Permits	21,630	15,000	21,000	21,000
322210	Parking Permits	900	2,500	1,000	1,000
322310	Taxi Cab Operators' Licenses	18,340	10,000	18,000	18,000
322610	Animal Permits	1,200	1,000	1,000	1,000
322700	Other Non-business Licenses	28,875	17,800	20,000	20,000
	LICENSES AND PERMITS SUBTOTAL	**$2,450,956**	**$1,976,075**	**$2,045,370**	**$2,045,370**
341610	Water Fund Administrative Services Fee	983,000	983,000	983,000	983,000
339040	Water System Payment in Lieu of Taxes	300,000	300,000	300,000	300,000
341620	Sanitary Sewer Fund Administrative Services Fee	713,000	713,000	713,000	713,000
339050	Sanitary Sewer System Payment in Lieu of Taxes	300,000	300,000	300,000	300,000
341625	Drainage Fund Administrative Services Fee	142,000	142,000	142,000	142,000
341630	Sanitation Fund Adminsitrative Services Fee	293,000	293,000	293,000	293,000
339060	Sanitation Fund Payment in Lieu of Taxes	300,000	300,000	300,000	300,000
341635	Pocket Park Admistrative Fee	4,700	10,525	10,520	10,520
341645	Seawall Parking Admistrative Fee	4,700	0	42,100	42,100
341665	Convention Center Administrative Service Fee	0	0	133,800	133,800
341680	Airport Administrative Services Fee	43,000	48,000	48,000	48,000
	INTERFUND TRANSFERS FOR SERVICE SUBTOTAL	**$3,083,400**	**$3,089,525**	**$3,265,420**	**$3,265,420**

FY 2024 PROPOSED BUDGET
GENERAL FUND REVENUE

ACCOUNT	ACCOUNT TITLE	FY 2022 Actual	FY 2023 Budget	FY 2023 Estimated	FY 2024 Proposed
341110	Court Cost Collection Fees	43,395	34,000	40,000	40,000
341320	Zoning Fees	158,129	135,000	150,000	160,000
341340	Certification Fees	50	1,000	100	100
342120	Police Offense Reports	2,596	6,000	3,000	3,000
342125	Golf Cart Registration	85,078	65,000	85,000	85,000
342130	Motor Carrier Weight Fee	0	500	0	0
342220	Fire Reports	0	200	0	0
347100	Recreation Fees	975	200	400	400
347300	Rentals (Parks & Rec.)	5,267	508	2,000	2,000
347325	Rental Deposits	1,500	0	2,500	2,500
347350	Cleanup Deposits	500	0	0	0
347400	Concessions	6,000	1,200	1,200	1,200
348320	Other Revenue	17,730	2,000	2,000	2,000
348565	Sale of Equipment	0	20,000	0	0
348650	Miscellaneous	0	25,000	0	0
	CHARGES FOR SERVICES SUBTOTAL	**$321,219**	**$290,608**	**$286,200**	**$296,200**
351110	Parking Fines	580,500	600,000	575,000	575,000
351130	Class "C" Misdemeanors' Fines	901,327	925,000	875,000	875,000
351150	Arrest Fees/Local Court Fees	28,650	25,000	25,000	25,000
351178	Time Payment Fee	10,020	8,000	8,000	8,000
351185	Court Time/Payment Fee	1,573	2,500	1,500	1,500
351190	Court Subpoena Fee	90	15	30	30
351195	Police Overtime Fee	85	0	0	0
	FINES AND FORFEITS SUBTOTAL	**$1,522,246**	**$1,560,515**	**$1,484,530**	**$1,484,530**
361110	Interest Earned - Operating Account	150,266	25,000	1,200,000	700,000
	INVESTMENT EARNINGS SUBTOTAL	**$150,266**	**$25,000**	**$1,200,000**	**$700,000**
339020	Galveston Wharves Payment in Lieu of Taxes	157,500	157,500	157,500	157,500
339030	Galveston Housing Authority Payment in Lieu	76,918	50,000	75,000	75,000
363140	Mineral and Gas Royalties	36	36	114	114
363200	Miscellaneous	276,156	50,000	170,000	170,000
363220	Grant Reimbursement	574,803	76,500	130,351	130,351
339070	Moody Gardens Payment in Lieu of Taxes	100,000	100,000	100,000	100,000
339080	Park Board Profit Sharing	300,000	300,000	300,000	300,000
363209	Landry's	100,000	100,000	100,000	100,000
339075	Library Contribution	439,194	956,500	986,300	1,523,800
363160	Long-Term Parking Revenue	0	500,000	685,000	1,307,370
363214	Cruise Passenger Charges from Port	0	300,000	300,000	537,710
378000	Sale of General Fixed Assets	114,713	50,800	50,000	50,000
	OTHER REVENUES SUBTOTAL	**$2,139,320**	**$2,641,336**	**$3,054,265**	**$4,451,845**
379000	Operating Transfers - In	50,000	50,000	50,000	50,000
	OTHER FINANCING SOURCES SUBTOTAL	**$50,000**	**$50,000**	**$50,000**	**$50,000**
	TOTAL - ALL REVENUE	**$70,914,468**	**$71,214,139**	**$74,694,285**	**$78,218,565**

FY 2024 Indirect Cost Allocation
Assumptions:

1. After adjustments made in this year's budget, administrative departments' General Fund budgets for FY 2024 equal roughly 3.37 percent of estimated spending for FY 2024, including the General Fund, Debt Service Fund, Special Funds and Enterprise funds.
2. Allocating the administrative costs using the FY 2024 Budget to all departments is an equitable, efficient way to allocate that cost.
3. The Payment In Lieu of Taxes (PILOT) made by the Water, Wastewater, and Sanitation Funds was $200,000 since prior to 1995 when the city's current financial system was implemented. This PILOT payment recognizes the basic cost to the City for the three major enterprise funds to operate as franchises. These three operations use the City's rights of way to perform their service function, which entails wear and tear on City streets as well as off street easements. As such, the PILOT amount was increased in FY 2022 from $200,000 to $300,000.

INDIRECT COST RATE CALCULATED FOR FY 2024

CITY OPERATIONS	FY 2024 Proposed
Administrative Departments	
City Council/City Secretary	$662,807
City Manager	$764,395
Legal	$1,023,098
City Auditor	$489,277
Finance Department	$2,608,147
Human Resources	$668,098
Community Outreach/Public Info	$348,324
Elections	$70,000
Governmental Expenses	$100,000
City Hall Maintenance and Utilities	$155,048
Administration Subtotal	**$6,889,194**
Percent of Operating Budget	**3.37%**
Operating Departments	
General Fund	
Public Safety	$45,748,718
Municipal Courts	$843,472
Public Works/Streets & Traffic	$4,993,971
Parks and Recreation	$3,940,415
Planning and Community Development	$2,117,465
Non-Departmental	$12,549,907
Transfer to Island Transit	$975,000
General Operations Subtotal	**$71,168,948**
Debt Service Fund	**$4,679,958**
Special Funds (FY24 Estimate) no HOT	$30,670,083
HOT Funds	$37,163,000
Special Funds Subtotal	**$67,833,083**
Enterprise Funds	**FY 2024**
Waterworks Fund	$27,050,149
Wastewater Fund	$19,551,833
Sanitation Fund	$9,300,957
Drainage Fund	$3,647,709
Airport Fund	$1,304,254
Enterprise Funds Total	**$60,854,902**
Operating Budget Total	**$204,536,891**

INDIRECT COST RATE APPLIED TO ENTERPRISE FUNDS

Enterprise Funds	FY 2024 Budget	FY24 Proposed Indirect Cost	FY24 PILOT	FY24 Total
Waterworks Fund	$27,050,149	$983,000	$300,000	$1,283,000
Wastewater Fund	$19,551,833	$713,000	$300,000	$1,013,000
Sanitation Fund	$9,300,957	$293,000	$300,000	$593,000
Drainage Fund	$3,647,709	$142,000	$0	$142,000
Airport Fund	$1,304,254	$48,000	$0	$48,000
Enterprise Funds Total	**$60,854,902**	**$2,179,000**	**$900,000**	**$3,079,000**

FY2024 PROPOSED BUDGET
GENERAL FUND SUMMARY

	FY2022 ACTUAL	FY2023 ADOPTED BUDGET	FY2023 AMENDED BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Beginning Fund Balance	**$21,838,261**	**$24,055,525**	**$24,055,525**	**$24,055,525**	**$25,173,679**
Revenues					
Property Taxes	$32,292,020	$33,729,100	$33,729,100	$33,143,300	$35,938,000
Sales Taxes	22,572,772	21,700,000	21,700,000	23,800,000	23,700,000
Mixed Beverage Taxes	1,146,597	1,150,000	1,150,000	1,263,000	1,200,000
Franchise Taxes	5,185,673	5,001,980	5,001,980	5,102,200	5,087,200
Licenses and Permits	2,450,956	1,976,075	1,976,075	2,045,370	2,045,370
Interfund Transfers for Service	3,078,700	3,089,525	3,089,525	3,265,420	3,265,420
Charges for Services	321,219	290,608	290,608	286,200	296,200
Fines and Forfeits	1,522,246	1,560,515	1,560,515	1,484,530	1,484,530
Investment Earnings	150,266	25,000	25,000	1,200,000	700,000
Other Revenues	2,139,320	2,641,336	2,641,336	3,054,265	4,451,845
Other Financing Sources	50,000	50,000	50,000	50,000	50,000
Total Revenues	**$70,909,769**	**$71,214,139**	**$71,214,139**	**$74,694,285**	**$78,218,565**
Expenditures					
Public Safety					
Police	$24,053,616	$25,966,277	$27,022,215	$27,532,233	$27,826,637
Fire	13,833,626	14,961,671	15,001,281	15,080,653	15,543,833
Emergency Management	286,116	297,272	297,272	265,162	301,135
Emergency Medical Service	824,448	883,509	883,509	848,448	947,450
Civilian Services/City Marshal	886,055	1,013,691	1,027,954	1,010,641	1,129,664
	$39,883,861	**$43,122,420**	**$44,232,231**	**$44,737,137**	**$45,748,718**
Public Works					
Streets	$1,677,443	$1,721,726	$1,772,754	$1,753,643	$2,046,635
Traffic	2,270,645	2,383,791	2,616,109	2,614,824	2,947,336
	$3,948,088	**$4,105,517**	**$4,388,863**	**$4,368,466**	**$4,993,971**
Parks and Recreation					
Recreation Programs	$897,823	$1,020,244	$1,146,554	$1,198,587	$1,213,822
Parks and Parkways	2,354,556	2,456,606	2,500,020	2,418,330	2,726,593
	$3,252,380	**$3,476,850**	**$3,646,574**	**$3,616,917**	**$3,940,415**
Developmental Services					
Building Inspection	763,150	1,059,677	874,075	849,866	935,090
Planning	936,802	863,094	1,116,916	1,086,540	1,182,376
	$1,699,953	**$1,922,771**	**$1,990,991**	**$1,936,406**	**$2,117,465**
General Government					
City Secretary	$587,167	$609,409	$629,440	$625,380	$662,807
Elections	23,865	70,000	70,000	70,000	70,000
Municipal Court	733,738	777,794	809,785	778,982	843,472
City Manager	616,087	749,373	749,373	745,482	764,395
City Auditor	404,760	427,925	457,687	429,990	489,277
City Attorney	868,286	947,271	1,013,233	956,875	1,023,098
Human Resources	567,485	630,190	640,205	627,915	668,098
Transportation	250,000	975,000	975,000	975,000	975,000
	$4,051,388	**$5,186,962**	**$5,344,723**	**$5,209,624**	**$5,496,147**

FY2024 PROPOSED BUDGET
GENERAL FUND SUMMARY

	FY2022 ACTUAL	FY2023 ADOPTED BUDGET	FY2023 AMENDED BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Finance					
Administration	$519,446	$592,694	$692,007	$693,711	$681,376
Accounting	996,553	1,007,395	1,102,564	1,083,801	1,168,594
Purchasing	319,478	331,160	357,324	348,318	373,006
Budget	264,616	351,798	301,798	318,234	385,171
	$2,100,094	**$2,283,047**	**$2,453,693**	**$2,444,064**	**$2,608,147**
Non-Departmental					
Taxation	$349,777	$360,218	$360,218	$364,436	$360,450
Facility Maintenance	1,284,828	1,485,774	1,485,774	1,485,774	1,607,952
Civilian Pension/Comp Adjustments	0	1,045,193	61,944	0	686,000
Pension and Fringe Benefits	0	400,000	400,000	0	172,000
COVID 19 Expenses	569	0	0	0	0
General Fund Contingency	10,900	0	0	0	1,716,020
Group Health Insurance Reserve	200,000	40,886	40,886	0	0
Recievable Adjustments	(141,201)	0	0	(252)	0
Community Outreach/Public Info	316,757	337,370	337,370	337,370	348,324
Surplus Transfer Out	4,600,000	0	0	0	0
Transfer to Infrastructure Fund	5,158,348	5,697,131	5,697,131	5,697,131	6,257,485
Transfer to Separation Pay Fund	960,000	750,000	750,000	750,000	750,000
Vehicle Purchases	807,191	1,000,000	1,000,000	998,435	1,000,000
	$13,547,169	**$11,116,572**	**$10,133,323**	**$9,632,893**	**$12,898,231**
Total Expenditures	**$68,482,932**	**$71,214,139**	**$72,190,397**	**$71,945,507**	**$77,803,094**
Revenues Over/(Under) Expenditures	**$2,426,837**	**$0**	**($976,258)**	**$2,748,779**	**$415,472**
Prior Year Adjustment	**($191,922)**	**$0**	**$0**	**$0**	**$0**
Ending Fund Balance	**$24,073,176**	**$24,055,525**	**$23,079,267**	**$26,804,304**	**$25,589,151**
Less: Appropriation of Fund Balance					
FY2023 Carryover Capital Outlay	$0	$0	$1,380,625	$1,380,625	$0
Comprehensive Plan	0	0	250,000	250,000	0
Salary Compensation Study	17,651	0	0	0	0
	$17,651	**$0**	**$1,630,625**	**$1,630,625**	**$0**
Ending Fund Balance	**$24,055,525**	**$24,055,525**	**$21,448,642**	**$25,173,679**	**$25,589,151**
120 Day Reserve Requirement	**$22,514,937**	**$23,412,868**	**$23,733,830**	**$23,653,317**	**$25,579,099**
Fund Balance Over/(Under) 120 Day Reserve Requirement	**$1,540,589**	**$642,658**	**($2,285,188)**	**$1,520,361**	**$10,052**
Total General Fund Appropriation	**$68,500,583**	**$71,214,139**	**$73,821,022**	**$73,576,132**	**$77,803,094**

FY2024 PROPOSED BUDGET
GENERAL FUND EXPENDITURE SUMMARY

Expenditure Summaries by Department

DEPARTMENT	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 ADOPTED
Public Safety	$39,883,861	$44,232,231	$44,737,137	$45,748,718
Public Works	3,948,088	4,388,863	4,368,466	4,993,971
Parks and Recreation	3,252,380	3,646,574	3,616,917	3,940,415
Developmental Services	1,699,953	1,990,991	1,936,406	2,117,465
General Government	4,051,388	5,344,723	5,209,624	5,496,147
Finance	2,100,094	2,453,693	2,444,064	2,608,147
Non-Departmental	13,564,820	11,763,948	11,263,518	12,898,231
General Fund Appropriation Total	**$68,500,583**	**$73,821,022**	**$73,576,132**	**$77,803,094**

Expenditures Summaries by Category

CATEGORY	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 ADOPTED
Personnel Services	$43,945,137	$49,530,679	$49,514,386	$52,672,492
Materials and Supplies	2,452,393	2,750,135	2,572,860	2,731,599
Contractual Services	8,986,569	10,397,233	10,285,446	11,155,571
Other Charges and Services	182,855	384,744	495,224	675,476
Operating Transfers	11,301,848	6,531,131	6,531,131	7,091,485
Capital Outlay	850,461	3,356,883	3,355,318	1,000,000
Special Events and Programs	781,319	870,218	821,768	2,476,470
General Fund Appropriation Total	**$68,500,583**	**$73,821,022**	**$73,576,132**	**$77,803,094**

See the following pages for detailed discussions of each budget.

FY2024 PROPOSED BUDGET
PUBLIC SAFETY OPERATIONS

DEPARTMENT	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Police	$24,053,616	$27,022,215	$27,532,233	$27,826,637
Fire	13,833,626	15,001,281	15,080,653	15,543,833
Emergency Management	286,116	297,272	265,162	301,135
Emergency Medical Services	824,448	883,509	848,448	947,450
City Marshal	886,055	1,027,954	1,010,641	1,129,664
Public Safety Operations Total	**$39,883,861**	**$44,232,231**	**$44,737,137**	**$45,748,718**

CATEGORY	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$33,099,290	$36,578,097	$37,165,022	$38,507,294
Materials and Supplies	600,732	698,900	680,911	685,204
Contractual Services	5,571,607	5,877,976	5,859,170	6,463,819
Other Charges and Services	(379,384)	(393,000)	(459,354)	(391,600)
Operating Transfers	583,500	84,000	84,000	84,000
Special Programs and Events	408,116	410,000	431,131	400,000
Public Safety Operations Total	**$39,883,861**	**$44,232,231**	**$44,737,137**	**$45,748,718**

HIGHLIGHTS (FY2024 Proposed Over/Under FY2023 Estimated)

Personnel Services - Net increases (+$1,347,169) includes the annualized cost (+$675,991) of personnel, the addition of a Assistant Fire Marshal (+$109,547), addition of two civilian paramedics (+$155,740) for the for the MDRT program with reimbursements (-$85,914) and a 10.2% increase in Group Health (+$486,908).

Materials and Supplies - Net increases (+$4,294) to maintain current level of funding in materials and supplies.

Contractual Services - Net increases (+$604,650) includes increases computer charges (+$477,846), increase of (+$99,002) to increase the level of funding requested by the Galveston County Health District and miscellaneous increases (+$27,802) in various Public Safety contractual line items.

Other Charges and Services - Net increase (+$67,754) expected for since reimbursements are down for FY2024.

Capital Outlay - Net decrease (-$976,258) includes carryover from FY2023 vacancies to purchase 15 Police Vehicles.

Special Programs and Events - Net increases (-$31,131) to maintain current level of funding for Mardi gras celebrations in FY2024.

Galveston Police Department

Mission Statement

It is the mission of the Galveston Police Department to uphold the values as embodied in the Constitution and dedicate ourselves to safeguarding the lives and property of the residents, business owners, and visitors of Galveston. We shall strive to improve the quality of island life by working in partnership with the community to protect the people, preserve peace, reduce fear, maintain order, and enforce the law.

Accomplishments

- Through collaboration with the Department of Justice, the police department hosted a Strengthening Police and Community Partnerships (SPCP) meeting with community stakeholders resulting in an SPCP Council that meets regularly to discuss and enhance police/community relationships.
- The department implemented a new proactive traffic enforcement unit that works in conjunction with the motorcycle unit, collectively the unit is referred to as the Traffic Safety Unit (TSU). Additional resources have been allocated to TSU, increasing personnel from 4 officers to a total of 11 officers. In addition, the department has focused heavily on impaired driving enforcement resulting in 579 arrests (to date) for impaired driving-related offenses. The department would like to expand the unit to a total of 16 sworn during the next budget cycle.
- The department implemented a multidisciplinary response team in conjunction with the fire department and the Gulf Coast Center. The team, known as Galveston C.O.A.S.T. (Compassionate Open Access to Services & Treatment) Team, will serve those suffering from mental illness thereby strengthening police-community trust and serving a group of the island's most vulnerable population.
- The police department worked to reduce the departmental vacancies from 32 to 15.
- Applied for and received the Galveston Community Impact Grant for the purchase of a firearms simulator. The simulator will enhance officer skills with minimal impact on the budget as training can be accomplished during regular duty hours without needing travel and ammunition.

Goals

- Continue to enhance efficiency through further civilianization of positions. By replacing sworn officers with civilian crime scene technicians.
- Multiply forces through technology including license plate recognition at ingress and egress points on the island and portable pole cameras for events and hotspots.
- Replacement of in-car video & body-worn cameras. We currently have two systems working simultaneously. The systems require on-premises server storage that is running at capacity.
- Increase the efficiency of officers in the department and steadily decrease the number of police officer vacancies.

FY2024 PROPOSED BUDGET
POLICE

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$19,667,623	$22,017,912	$22,492,728	$23,411,272
Materials and Supplies	303,072	354,100	350,200	346,368
Contractual Services	3,490,608	3,583,445	3,631,238	3,988,097
Other Charges and Services	(5,940)	(3,500)	(2,935)	(3,100)
Operating Transfers	583,500	84,000	84,000	84,000
Capital Outlay	0	976,258	976,258	0
Special Programs and Events	14,753	10,000	744	0
TOTAL	**$24,053,616**	**$27,022,215**	**$27,532,233**	**$27,826,637**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increases (+$918,544) include annualized cost of personnel ($533,104), addition of a Police Media Relations Specialist in FY23 (+$91,095) and increase in Group Health (+$294,345).

Materials and Supplies - Net decreases (-$3.832) for Departmental materials and supplies.

Contractual Services - Net increases (+$358,859) includes increases in computer charges (+$347,914) and minor increases (+$8,945) throughout miscellaneous contractual line items.

Other Charges and Services - Includes a decrease (-$165) in the expected amount of reimbursements expected in FY2024.

Capital Outlay - Net decrease (-$976,258) includes carryover from FY2023 vacancies to purchase 15 Police Vehicles.

Special Programs and Events - Net decrease (-$744) for funding for anticipated for Mardi gras LE expenses in FY2024.

PERFORMANCE INDICATORS

INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 PROPOSED
Calls for Service	69,069	70,722	73,000	75,000
Arrests	5,232	4,672	5,300	5,400
Motor Vehicle Accidents	3,573	3,614	3,500	3,500
Avg. Response Time - Priority 1 Calls	6:54	8:03	6:45	6:30
Meetings with Community Groups	58	44	60	60
Training or Presentations to Citizens	27	31	30	35

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Chief of Police	1.00	1.00	1.00	1.00
Assistant Chief of Police	1.00	1.00	1.00	1.00
Police Captain	3.00	3.00	3.00	3.00
Police Lieutenant	7.00	7.00	7.00	7.00
Police Sergeant	29.00	29.00	29.00	29.00
Police Officer	127.00	127.00	127.00	127.00
Police Media Relations Specialist	0.00	0.00	1.00	1.00
Police Asset Coordinator	1.00	1.00	1.00	1.00
Records Manager	1.00	1.00	1.00	1.00
Police Administrative Specialist	1.00	1.00	1.00	1.00
Public Safety Communications Manager	1.00	1.00	1.00	1.00
Communication Shift Leaders	4.00	4.00	4.00	4.00
Telecommunicators	17.00	17.00	17.00	17.00
Telecommunications Call-Takers	2.00	2.00	2.00	2.00
Property Room Supervisor	1.00	1.00	1.00	1.00
Evidence Technician	2.00	2.00	1.00	1.00
Crime Scene Technician	2.00	2.00	1.00	1.00
Crimes Analyst	1.00	1.00	1.00	1.00
AFIS/Latent Print Technician	1.00	1.00	1.00	1.00
Animal Services Supervisor	1.00	1.00	1.00	1.00
Animal Control Officer	2.00	2.00	2.00	2.00
Police Chaplain	0.00	0.50	0.50	0.50
Senior Administrative Assistant	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Office Specialist	5.00	5.00	5.00	5.00
TOTAL	**212.00**	**212.50**	**211.50**	**211.50**

LINE ITEM DETAIL

		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services					
511001	Regular Payroll	$11,944,592	$13,811,773	$14,079,302	$14,889,760
511005	Longevity	86,841	115,414	86,147	97,091
511006	Differential Pay	112,599	96,037	109,357	111,128
511007	Vehicle/Motor Allowance	36,960	42,162	50,400	50,594
511008	Dog Handler Allowance	15,674	14,456	14,400	14,456
511009	Overtime	1,485,842	1,271,000	2,012,783	1,586,000
511011	Mounted Patrol Allowance	15,161	14,455	10,758	10,841
511021	Part-Time Payroll	8,021	25,000	20,035	35,000
511026	Ferry Landing Overtime	94,666	120,000	99,729	100,000
511039	Tactical Details - Overtime	9,314	60,000	9,471	10,000
511110	Incentive Pay	328,176	341,126	313,575	316,108
511125	Residency Pay	93,708	90,242	78,891	77,795
511143	Crisis Negotiation Team	4,362	5,422	3,587	3,614
511145	SWAT Pay	13,716	13,554	15,243	15,361
511147	Dive Team Pay	12,311	14,458	10,777	11,747
511148	SRG Team Pay	11,490	12,650	14,205	16,264
511150	Uniform Allowance	103,500	126,000	94,500	126,000
511510	Group Health Insurance - Employer's	2,259,708	2,502,000	2,502,531	2,796,876
511515	Worker's Compensation	128,275	128,005	131,173	134,405
511520	Group Life Insurance	35,747	60,765	66,656	76,130
511530	Social Security - Employer's	859,478	1,002,773	1,037,444	1,083,250

LINE ITEM DETAIL		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
511535	Medicare - Employer's	201,253	234,520	242,671	253,341
511542	City Employee Retirement	160,275	196,785	235,620	327,500
511544	Police Retirement	2,649,219	2,744,066	2,727,912	2,736,690
511650	Salary Reimbursements	(998,004)	(1,024,751)	(1,477,777)	(1,468,681)
511655	Salary Reimbursements-Grants	(5,262)	0	3,337	0
Total Personnel Services		**$19,667,623**	**$22,017,912**	**$22,492,728**	**$23,411,272**
Materials and Supplies					
521065	Office Supplies	31,172	29,200	32,969	33,200
521067	Minor Office Equipment	21,802	9,300	45,874	15,500
521068	Laptop Refresh Only	58,392	70,000	33,884	70,000
521088	Training Materials	30,884	40,000	40,000	30,000
522011	Chemicals	681	500	500	1,000
522013	Clothing	38,671	60,000	51,657	55,000
522055	Minor Tools	27,929	30,000	29,390	32,000
522056	Minor Equipment	60,151	85,000	79,724	80,000
522059	Motor Vehicle Parts	13,115	10,000	15,000	10,000
522099	Other Supplies	7,598	7,700	9,661	7,500
525031	Electricity	11,273	11,000	9,800	10,368
525032	Natural Gas	1,405	1,400	1,741	1,800
Total Materials and Supplies		**$303,072**	**$354,100**	**$350,200**	**$346,368**
Contractual Services					
531004	Consultant Services	5,400	5,400	5,400	5,400
531005	Other Services	245,817	240,000	240,000	240,000
531008	Laboratory Testing	6,466	15,000	4,826	10,000
531025	Memberships	1,458	3,000	1,848	2,000
531124	Towing Payments	7,573	7,000	10,175	10,500
531125	Other Contracts	0	0	1,939	10,000
531230	Equipment Repairs	7,773	4,500	3,340	6,500
531240	Maintenance Contracts	276,605	286,000	278,556	280,000
531325	Vehicle Rental	32,643	29,500	40,000	29,500
531340	Justice Center - Lease	318,147	320,000	320,000	320,000
531343	Justice Center - Utilities	197,837	216,000	216,000	216,000
531345	Justice Center - Jail	157,745	195,000	195,000	195,000
531350	Garage Charges	1,197,935	1,213,716	1,267,821	1,260,478
531360	Computer Charges	750,803	762,946	762,946	1,110,860
532062	Postage	5,170	6,000	4,642	5,000
532065	Printing, Duplication	20,177	20,000	20,421	20,000
532084	Cellular Service	21,876	25,000	27,950	28,000
532086	Other Communications	16,481	17,000	16,686	17,000
532087	Aircard Service	37,719	40,075	39,333	40,075
533083	Travel Expenses	49,442	40,000	39,991	40,000
533085	Travel/Training	95,102	85,000	83,999	85,000
533100	Advertising	250	0	0	0
534030	Surety Bond & Notary Fees	354	500	375	400

LINE ITEM DETAIL		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
534036	Dental Insurance	33,192	47,808	45,976	48,384
535250	GPD K-9 Unit Expenditures	4,642	4,000	4,015	8,000
Total Contractual Services		**$3,490,608**	**$3,583,445**	**$3,631,238**	**$3,988,097**
Other Charges and Services					
544027	Court Costs And Judgments	300	500	250	500
544032	Meeting Expenditures	4,652	4,000	2,000	4,000
544036	Grants & Awards	622	1,000	750	1,000
544087	Expense Reimbursement	(12,400)	(10,000)	(7,200)	(10,000)
544105	Bank Service Charges	886	1,000	1,265	1,400
Total Other Charges and Services		**($5,940)**	**($3,500)**	**($2,935)**	**($3,100)**
Operating Transfers					
553013	Transfer To Special Revenue Funds	83,500	84,000	84,000	84,000
553025	Operating Transfer Out	500,000	0	0	0
Total Operating Transfers		**$583,500**	**$84,000**	**$84,000**	**$84,000**
Capital Outlay					
564003	Vehicle Capital Outlay	0	976,258	976,258	0
Total Capital Outlay		**$0**	**$976,258**	**$976,258**	**$0**
Special Events and Programs					
591031	Special Event Expenditures	14,753	10,000	744	0
Total Special Events and Programs		**$14,753**	**$10,000**	**$744**	**$0**
Total Expenses		**$24,053,616**	**$27,022,215**	**$27,532,233**	**$27,826,637**

CITY OF GALVESTON
1839
TEXAS

Fire Department

Mission Statement

The mission of the Galveston Fire Department is to provide the highest level of public safety services for the community. We will protect lives and property through:
Fire Prevention, Public Education, and Firefighter Safety, Fire & Rescue Operations, and Emergency Medical First response.

Accomplishments

- Fire Department finances successfully operated within budget guidelines.
- Maintained streamlined department for created maximum operational efficiency.
- Prepare and present reports as requested.
- Coordinated all personnel to adapt and work to improve service we provide.
- Coordinate and direct operational plans and procedures for the department.
- Work with the Texas Commission on Fire Protection to ensure State compliance.
- Coordinate and direct purchase and bid specifications for the Fire department.
- Work with the City Risk Management to reduce loss of time due to injuries.
- Provided COVID supplies and test for all city employees.
- Worked with Emergency Management to update City plans.
- Maintained our Inter-local Agreement to support Coast Guard based water rescue.
- Maximized Galveston Marine Response team for all water rescues and events.
- Maintained streamlined garage procedures for fleet management.
- Participated in several TIFMAS deployments across the State in response to Wild land fires.

Goals

- Continue to operate within budgetary constraints.
- Seek out grants and local matches for base fire department needs.
- Continue to treat others with respect and maintain our professionalism.
- Continue to monitor progress with new training programs.
- Continue technological advancement of department.
- Work with the Garage to order appropriate apparatus replacement to ensure higher level of emergency preparedness.
- Improve Quality Assurance programs.
- Continue to provide for the general safety of all staff.
- Continue to work with other City of Galveston departments in the spirit of cooperation in the best interest of the taxpayers.
- Work with Medical Director and Galveston EMS to upgrade the protocols to improve our medical first response service to the community.

FY2024 PROPOSED BUDGET
FIRE

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$12,570,540	$13,600,602	$13,714,124	$14,073,025
Materials and Supplies	281,828	322,000	309,176	315,936
Contractual Services	980,329	1,072,179	1,060,233	1,146,372
Other Charges and Services	928	6,500	(2,880)	8,500
TOTAL	**$13,833,626**	**$15,001,281**	**$15,080,653**	**$15,543,833**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increases (+$358,901) includes the addition of a Assistant Fire Marshal (+$109,547), addition of two civilian paramedics (+$155,740) for the for the MDRT program with reimbursements (-$85,914) and a 10.2% increase (+$179,528) in Group Health Insurance.

Materials and Supplies - Net increases (+$6,760) for materials and supplies needed in FY2024.

Contractual Services - Net increases (+$86,139) includes increase in computer charges (+$89,414) and miscellaneous decreases (-$3,275) in various contractual line items.

Other Charges and Services - Net increase (+$11,380) to maintain funding for FY2024.

PERFORMANCE INDICATORS

INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 PROPOSED
Total Responses	8,200	7,292	7,500	7,500
Structure Fires	110	99	100	100
Scheduled Fire Inspections	2,400	2,100	2,135	2,100
Completed Fire Inspections	2,400	2,073	2,135	2,200
Permit Fees Collected	$75,000	$179,475	$125,000	$125,000
Required Firefighter Training	40,000	34,800	34,800	34,800
Training Accomplished	45,000	35,325	45,000	40,000
Response Times	4:30	6:11	4:35	4:30

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Fire Chief	1.00	1.00	1.00	1.00
Assistant Fire Chief	2.00	2.00	2.00	2.00
Fire Marshal	1.00	1.00	1.00	1.00
Deputy Fire Marshal	0.00	2.00	2.00	2.00
Assistant Fire Marshal	0.00	1.00	1.00	1.00
Battalion Chief	6.00	6.00	6.00	6.00
Captain	24.00	24.00	24.00	24.00
Driver	24.00	24.00	24.00	24.00
Firefighter	57.00	57.00	57.00	57.00
Fire Inspectors	2.00	0.00	0.00	0.00
Civilian Paramedics	0.00	0.00	2.00	2.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
TOTAL	**119.00**	**120.00**	**122.00**	**122.00**

LINE ITEM DETAIL

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services				
511001 Regular Payroll	$8,332,706	$8,826,980	$8,957,035	$9,177,394
511005 Longevity	91,110	97,014	92,326	99,574
511006 Differential Pay	150,842	206,031	158,359	160,904
511009 Overtime	560,806	478,000	510,329	520,329
511110 Incentive Pay	396,105	380,475	414,888	418,431
511125 Residency Pay	80,420	91,796	73,103	72,776
511510 Group Health Insurance - Employer's	1,260,924	1,428,000	1,433,800	1,613,328
511515 Worker's Compensation	70,277	70,277	70,277	75,183
511520 Group Life Insurance	25,156	35,886	42,951	46,776
511530 Social Security - Employer's	15,322	21,547	13,962	17,314
511535 Medicare - Employer's	128,785	146,165	144,466	151,516
511542 City Employee Retirement	17,396	22,975	30,753	38,954
511543 Firemen's Retirement	1,617,886	1,990,456	1,963,264	2,034,920
511650 Salary Reimbursements	0	0	(1,554)	0
511655 Salary Reimbursements-Grants	(177,195)	(195,000)	(189,835)	(354,375)
Total Personnel Services	**$12,570,540**	**$13,600,602**	**$13,714,124**	**$14,073,025**
Materials and Supplies				
521065 Office Supplies	11,478	14,000	14,000	14,000
521067 Minor Office Equipment	11,724	3,000	3,000	3,000
521073 Printed Materials	4,988	5,000	5,000	5,000
522010 Disposable Medical Supplies	0	6,000	6,000	6,000
522013 Clothing	68,707	75,000	73,176	75,000
522014 Protective Gear	80,453	110,000	100,000	100,000
522037 Janitorial Supplies	10,846	15,000	15,000	15,000
522055 Minor Tools	42,410	46,000	46,000	46,000
525031 Electricity	45,164	42,000	40,000	44,436
525032 Natural Gas	6,058	6,000	7,000	7,500
Total Materials and Supplies	**$281,828**	**$322,000**	**$309,176**	**$315,936**
Contractual Services				
531025 Memberships	1,956	2,500	2,000	2,000
531027 Certification & Permit Fees	12,264	16,000	16,000	16,000
531028 Software Licenses	25,000	51,000	51,000	48,000
531116 Hazardous Waste Disposal & Supplies	1,160	3,000	3,000	3,000
531230 Equipment Repairs	4,976	5,000	5,500	10,000
531245 Compliance Maintenance	20,467	30,000	30,000	30,000
531343 Justice Center - Utilities	59,722	62,400	62,400	62,400
531350 Garage Charges	444,247	490,930	494,707	485,729
531360 Computer Charges	298,528	278,349	278,349	367,763
532062 Postage	1,028	1,000	825	1,000
532065 Printing, Duplication	4,803	5,000	5,000	5,000
532083 Telephone Service	3,175	6,000	2,000	2,000
532084 Cellular Service	2,895	3,000	3,564	4,000
532086 Other Communications	18,523	26,000	20,000	26,000
532087 Aircard Service	15,762	22,000	15,949	13,480

LINE ITEM DETAIL		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
533085	Travel/Training	65,823	70,000	69,939	70,000
Total Contractual Services		**$980,329**	**$1,072,179**	**$1,060,233**	**$1,146,372**
Other Charges and Services					
544027	Court Costs And Judgments	0	500	0	500
544087	Expense Reimbursement	(4,014)	0	(8,880)	(4,000)
544099	Miscellaneous Expense	4,875	6,000	6,000	12,000
544105	Bank Service Charges	67	0	0	0
Total Other Charges and Services		**$928**	**$6,500**	**($2,880)**	**$8,500**
Total Expenses		**$13,833,626**	**$15,001,281**	**$15,080,653**	**$15,543,833**

Emergency Management

Mission Statement

The mission of the Emergency Management Division is to provide a comprehensive all-hazard emergency management program in partnership with City departments, staff, administration, neighboring jurisdictions, and non-governmental organizations in order to save lives, protect property, and safeguard the environment.

Accomplishments

- Updated emergency management plans at the Advanced Preparedness Level as recognized by the Texas Division of Emergency Management (TDEM) to ensure Emergency Management Performance Grant (EMPG) eligibility.
- Facilitated discussion- and operations- based exercises for City staff, volunteers, and other emergency responders.
- Updated, and pursued pre-disaster contracts and interlocal agreements in accordance with the City Charter, State, and Federal procurement laws and policies.
- Reviewed and updated the emergency preparedness planning documents within the five-year cycle as mandated per TDEM and FEMA guidelines.
- Developed and identified priorities for a multi-year preparedness and training plan to address threat risk in our City.

Goals

- Develop and implement a system that will enhance responses to all hazards by making the emergency operations center portable.
- Develop and plan for responding to Catastrophic Emergencies and continue to enhance the overall efficiency of Emergency Management Operations.
- Conducted National Incident Management System (NIMS) and Incident Command System (ICS) training for City staff, volunteers, and other emergency responders.
- Continue to develop community outreach to the homeless population and STEAR subscribed residents.

FY2024 PROPOSED BUDGET
EMERGENCY MANAGEMENT

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$195,762	$216,867	$190,716	$215,310
Materials and Supplies	2,816	3,500	2,096	3,000
Contractual Services	75,927	76,905	72,350	82,825
Other Charges and Services	11,611	0	0	0
TOTAL	**$286,116**	**$297,272**	**$265,162**	**$301,135**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increase (+24,594) includes annualized cost of personnel (+$22,758) and a 10.2% increase (+$1,836) in Group Health insurance.

Materials and Supplies - Net increase (+$904) to maintain funding level in FY2024.

Contractual Services - Net increase (+$10,474) for increases in computer charges (+$7,619) and increases (+$2,855) for training and public awareness programs.

PERFORMANCE INDICATORS

INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 PROPOSED
Number of City Employees that received ICS/NIMS Training	90	100	112	115
Number of Emergency Management Exercises with participation by EM Staff	10	12	15	18
Number of Hazard Awareness and Preparedness Activities delivered to Citizens	8	15	15	15
Number of Trainings for EM Staff	10	20	25	25

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Executive Director	0.50	0.50	0.50	0.50
Battalion Chief - Emergency Mgmt.	1.00	0.00	0.00	0.00
Emergency Management Coordinator	0.00	1.00	1.00	1.00
TOTAL	**1.50**	**1.50**	**1.50**	**1.50**

FY2023 PROPOSED BUDGET
EMERGENCY MANAGEMENT

LINE ITEM DETAIL

		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services					
511001	Regular Payroll	$149,070	$157,120	$141,272	$158,940
511005	Longevity	2,052	2,268	383	455
511009	Overtime	0	2,000	2,794	3,000
511110	Incentive Pay	3,600	3,915	0	0
511510	Group Health Insurance - Employer's	15,589	18,000	18,000	19,836
511515	Worker's Compensation	141	141	141	148
511520	Group Life Insurance	380	643	668	777
511530	Social Security - Employer's	(2,177)	3,728	8,862	10,068
511535	Medicare - Employer's	2,120	2,397	2,073	2,355
511542	City Employee Retirement	5,126	5,412	16,524	19,731
511543	Firemen's Retirement	823	21,245	0	0
511655	Salary Reimbursements-Grants	19,036	0	0	0
Total Personnel Services		**$195,762**	**$216,867**	**$190,716**	**$215,310**
Materials and Supplies					
521065	Office Supplies	1,892	1,500	1,125	1,500
522013	Clothing	371	1,000	221	500
522056	Minor Equipment	553	1,000	750	1,000
Total Materials and Supplies		**$2,816**	**$3,500**	**$2,096**	**$3,000**
Contractual Services					
531025	Memberships	250	250	0	250
531350	Garage Charges	6,606	6,278	6,278	5,529
531360	Computer Charges	52,571	48,627	48,627	56,246
532084	Cellular Service	2,859	3,000	1,704	1,800
532086	Other Communications	11,564	12,000	12,741	13,000
532087	Aircard Service	1	750	0	0
533085	Travel/Training	1,944	3,000	1,500	3,000
533090	Public Education	132	3,000	1,500	3,000
Total Contractual Services		**$75,927**	**$76,905**	**$72,350**	**$82,825**
Other Charges and Services					
544094	Expense Reimbursement-Grants	11,611	0	0	0
Total Other Charges and Services		**$11,611**	**$0**	**$0**	**$0**
Total Expenses		**$286,116**	**$297,272**	**$265,162**	**$301,135**

FY2024 PROPOSED BUDGET
EMERGENCY MEDICAL SERVICES

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Contractual Services	$824,448	$883,509	$848,448	$947,450
TOTAL	**$824,448**	**$883,509**	**$848,448**	**$947,450**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Contractual Services - Increase of (+$99,002) to increase the level of funding requested by the Galveston County Health District.

LINE ITEM DETAIL

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Contractual Services				
531125 Other Contracts	$824,448	$883,509	$848,448	$947,450
Total Contractual Services	**$824,448**	**$883,509**	**$848,448**	**$947,450**
Total Expenses	**$824,448**	**$883,509**	**$848,448**	**$947,450**

City Marshal

Mission Statement

The City Marshal 's Office and Code Enforcement Division are dedicated to improving the overall appearance of neighborhoods and quality of life for the Citizens of Galveston, by ensuring compliance with federal, state and local laws and ordinances.

Accomplishments

- Assisted legal in modifying the Golf Cart Ordinance / Vehicle for Hire Ordinance and IPMC.
- Worked with IT to continue to get all our applications posted online for more efficient permitting and easier access to the public. Updated the applications as needed.
- Three code enforcement inspectors attended required continuing education training.
- LE Deputies completed over 140 hours of continuing education.
- Three LE Deputies completed the Code Enforcement program.
- Increased the approved golf cart inspections sites to 10.
- Replaced 4 older vehicles with new Toyota pickups.

Goals

- Cross train employees to have more knowledge and coverage in all areas of the Marshals Office.
- Implement more training for deputies related to our duties.
- Continue to work with GPD on arresting violator for outstanding municipal warrants.
- Continue our efforts to get people with out-standing warrants to pay.
- Work with Muni court to implement a program utilizing QR codes to encourage payment of outstanding warrants using credit / debit cards
- Reduce complaints with more pro-active enforcement.
- Continue to work with IT and GPD in getting RMS up and fully working for the Marshals Office.
- Implement issuing citations from the lap top.
- Redesign decals for units to better identify Code Enforcement Investigators

FY2024 PROPOSED BUDGET
CITY MARSHAL

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$665,365	$742,716	$767,454	$807,688
Materials and Supplies	13,016	19,300	19,439	19,900
Contractual Services	200,295	261,938	246,900	299,076
Other Charges and Services	7,380	4,000	(23,152)	3,000
TOTAL	**$886,055**	**$1,027,954**	**$1,010,641**	**$1,129,664**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increases (+$40,234) include annualized cost of personnel (+$29,035) and increases (+$11,199) for Group Health Insurance.

Materials and Supplies - Net increases (+$461) to maintain current level of funding.

Contractual Services - Net increases (+$52,176) includes increase for computer charges (+$32,899), increase in garage charges (+$23,014), with decreases (-$3.737) for various contractual accounts.

Other Charges and Services - Net increase (+$26,152) anticipated less reimbursements from lien holders in FY2024.

PERFORMANCE INDICATORS

INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 PROPOSED
Demolitions by the City	2	1	5	9
Structures Secured	9	7	10	12
Public Nuisances Cleaned	232	153	300	175
Municipal Court Cases	586	337	450	1,000
Housing Abatement Cases/Court of Record	38	5	15	100
Self Initiated Cases	6,837	2,892	4,000	4,500
Total Investigations	14,656	8,832	12,000	9,000
Vehicles Towed	351	204	250	200
Vehicles Red Tagged	1,545	1,121	1,200	1,000
Muni Warrants Cleared	207	24	150	500
Beach Rentals	Planning process			

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
City Marshal	0.50	0.50	0.50	0.50
Deputy City Marshal	0.50	0.50	0.50	0.50
Sergeant City Marshal	0.70	0.70	0.70	0.70
Deputy Marshal	4.00	4.00	5.00	5.00
Code Enforcement Officer	2.20	2.20	1.20	1.20
Administrative Service Manager	0.00	0.00	1.00	1.00
Senior Administrative Assistant	1.00	1.00	0.25	0.25
Administrative Assistant	0.25	0.25	0.00	0.00
TOTAL	**9.15**	**9.15**	**9.15**	**9.15**

FY2024 PROPOSED BUDGET
CITY MARSHAL

LINE ITEM DETAIL

	FY2022 ACTUAL	FY2024 BUDGET	FY2024 ESTIMATED	FY2024 PROPOSED
Personnel Services				
511001 Regular Payroll	$476,223	$518,724	$528,985	$554,543
511005 Longevity	2,957	3,346	2,481	2,920
511006 Differential Pay	1,137	1,129	1,121	1,130
511009 Overtime	5,931	10,000	20,190	10,000
511510 Incentive Pay	11,628	12,769	13,121	13,372
511125 Residency Pay	9,334	9,411	7,473	9,511
511510 Group Health Insurance	82,531	109,800	109,800	121,000
511515 Worker's Compensation	390	390	390	410
511520 Group Life Insurance	1,625	2,079	2,473	2,692
511530 Social Security - Employment	30,951	34,433	35,008	36,671
511535 Medicare - Employer's	7,239	8,053	8,187	8,576
511542 City Employee Retirement	45,833	52,582	63,898	71,864
511650 Salary Reimbursements	(25,826)	(20,000)	(25,674)	(25,000)
511655 Salary Reimbursements-Grants	15,412	0	0	0
Total Personnel Services	**$665,365**	**$742,716**	**$767,454**	**$807,688**
Materials and Supplies				
521065 Office Supplies	4,398	6,500	9,651	7,400
521067 Minor Office Equipment	0	4,500	3,375	4,000
522013 Clothing	4,851	6,000	4,720	6,000
522037 Janitorial Supplies	1,209	0	0	0
522055 Minor Tools	299	300	498	500
522056 Minor Equipment	2,259	2,000	1,194	2,000
Total Materials and Supplies	**$13,016**	**$19,300**	**$19,439**	**$19,900**
Contractual Services				
531025 Memberships	200	400	400	400
531027 Certification & Permit Fees	4,710	150	1,162	1,000
531028 Software Licenses	14,000	14,000	14,000	14,000
531120 Lot Maintenance	25,666	35,000	34,263	35,000
531121 Lot Demolition	6,876	25,000	14,000	15,000
531125 Other Contracts	0	5,880	2,940	3,000
531129 Graffiti Removal	0	300	150	150
531240 Maintenance Contracts	0	1,200	3,465	3,500
531350 Garage Charges	77,728	70,380	72,095	95,109
531360 Computer Charges	46,000	65,228	74,618	107,517
531400 Water Service	1,874	2,000	1,979	2,000
532062 Postage	4,164	8,000	5,711	6,000
532065 Printing, Duplication	3,387	10,000	8,679	1,500
532083 Telephone Service	1,474	3,000	902	1,500
532084 Cellular Service	6,761	7,000	3,831	4,000
532086 Other Communications	1,620	1,700	1,620	1,700
532087 Aircard Service	456	5,500	456	500
533085 Travel/Training	3,369	5,000	4,875	5,000
533088 Training Expense	1,497	1,200	1,070	1,200
533100 Advertising	512	1,000	682	1,000
Total Contractual Services	200,295	261,938	246,900	299,076

FY2024 PROPOSED BUDGET
CITY MARSHAL

LINE ITEM DETAIL

	FY2022 ACTUAL	FY2024 BUDGET	FY2024 ESTIMATED	FY2024 PROPOSED
Other Charges and Services				
543033 Filing and Releasing Fees	15,000	32,000	20,500	20,000
544087 Expense Reimbursement	(9,911)	(32,000)	(45,794)	(20,000)
544105 Bank Service Fees	2,291	4,000	2,142	3,000
Total Other Charges and Services	**$7,380**	**$4,000**	**($23,152)**	**$3,000**
Total Expenses	**$886,055**	**$1,027,954**	**$1,010,641**	**$1,129,664**

FY2024 PROPOSED BUDGET
SPECIAL EVENTS

LINE ITEM DETAIL

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Other Charges and Services				
544087 Expense Reimbursements	(393,363)	(400,000)	(430,387)	(400,000)
Total Other Charges and Services	**($393,363)**	**($400,000)**	**($430,387)**	**($400,000)**
Special Events and Programs				
591031 Mardi Gras Expenses	393,363	400,000	430,387	400,000
Total Special Events and Programs	**$393,363**	**$400,000**	**$430,387**	**$400,000**
Total Expenses	**$0**	**$0**	**$0**	**$0**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

This organization budget unit serves as a cost center for City wide operating department's costs for special events (i.e. Mardi Gras) that are reimbursed from another funding source.

FY2024 PROPOSED BUDGET
PUBLIC WORKS OPERATIONS

DEPARTMENT	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Streets	$1,677,443	$1,772,754	$1,753,643	$2,046,635
Traffic	2,270,645	2,616,109	2,614,824	2,947,336
Public Works Operations Total	**$3,948,088**	**$4,388,863**	**$4,368,466**	**$4,993,971**

CATEGORY	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$2,484,340	$2,864,582	$2,863,382	$3,143,452
Materials and Supplies	1,253,665	1,542,285	1,405,445	1,533,040
Contractual Services	1,197,246	1,105,996	1,057,320	1,281,479
Other Charges and Services	(1,030,432)	(1,124,000)	(957,681)	(964,000)
Capital Outlay	43,270	0	0	0
Public Works Operations Total	**$3,948,088**	**$4,388,863**	**$4,368,466**	**$4,993,971**

HIGHLIGHTS (FY2024 Proposed Over/Under FY2023 Estimated)

Personnel Services - Net increase (+$280,069) includes the annualized cost (+$143,273) for personnel in the Streets Department and the Traffic Division's annualized cost (+$46,224) for adding One Crewleader and One Traffic Sign Maintenance Technician added in FY23 and a 10.2% increase (+$90,572) in Group Health Insurance for both Divisions.

Materials and Supplies - Net increase (+$127,595) includes funding (+$79,385) in electrical hardware for replacements BBU, Schools clocks, PED's, Illuminated signs, signal lights and traffic cabinets, an increase in electrical costs (+$27,619) and increases (+$20,591) for various material and supply line items.

Contractual Services - Net increase (+$224,159) includes increases (+$81,908) in garage charges, increases in computer charges (+$49,291) and a net increase of (+$92,960) in various contractual line items.

Other Charges and Supply - Overall decreases (-$6.319) for reimbursements anticipated in FY2024.

Capital Outlay - Overall net decrease (-$43,270) for Capital Outlay in FY2024.

Streets Division

Mission Statement

The Street Maintenance & Operations Division provides a team to beautify, safeguard and repair roadway infrastructure for the residents of the City of Galveston.

Accomplishments

- Teams repaved approximately six miles of street. Streets repaved include:
  - 26th (Ave J- Market)
  - Lucia
  - 39th (Ave Q - Ave R)
  - 16th (Ave K – Ave L)
  - 24th @ Strand
  - All streets in Gulf Village subdivision
  - Bay Harbor (1st - 4th), Port Trinidad, Galceran Dr.
  - 49th (Ave O – Ave O ½)
  - Spanish Wells
  - Tradewinds Dr.
  - 7618 Sky Master

- Re-graded 34 alleys at various locations throughout the city.
- Crack sealed over 3400ft of city streets or approx. 10 blocks
- Sidewalk & Curb repair program (IDC) poured 129 cubic yards of concrete
- Swept 612 city blocks throughout the city.

Goals

- Repair potholes within 24hrs of service request.
- Mill and overlay approximately three miles (48 blocks) of streets using 7,680 tons of hot mix asphalt.
- Crack seal – 130 blocks annually.
- Grade 75 alleyways annually.
- Utility cuts to be completed within a 30-day average.
- Sidewalk & Curb repair program (IDC) to complete work orders within a 30-day average.
- Sweep 750 blocks of city streets annually

FY2024 PROPOSED BUDGET
STREETS

EXPENDITURE SUMMARY

	FY20 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$1,360,887	$1,501,231	$1,467,316	$1,655,537
Materials and Supplies	373,298	586,185	430,209	450,800
Contractual Services	904,349	775,338	810,113	900,298
Other Charges and Services	(1,004,362)	(1,090,000)	(953,995)	(960,000)
Capital Outlay	43,270	0	0	0
TOTAL	**$1,677,443**	**$1,772,754**	**$1,753,643**	**$2,046,635**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increase (+$176,143) includes increases ($90,270) for annualized positions, a estimated decrease (+$53,004) in salary reimbursements and a 10.2% increase (+$44,948) for Group Health Insurance.

Materials and Supplies - Net increases (+$20,591) to maintain current level of funding for Department.

Contractual Services - Net increase (+$90,185) includes increase (+$26,891) in computer charges, increases (+$53,264) in garage charges for added equipment and increases (+$10,031) for miscellaneous contractual line items.

Other Charges and Supply - Overall decreases (-$6,005) for reimbursable from equipment and material usage anticipated in FY2024.

PERFORMANCE INDICATORS

INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY202 ESTIMATED	FY2024 PROPOSED
Potholes Patched - Ending	2,020	2,020	1,147	N/A
Crack Sealed Pavement, LF Ending	2,400	2,400	21,853	N/A
Mill & Overlay Program - Ending	4	4	1.25	N/A
Utility Cuts Repaired - Ending	337	337	135	N/A
Potholes Patched - Service Request Completed within 24 hour Average - New	N/A	N/A	N/A	24 hr/avg
Crack Sealed Pavement, Blocks - New	N/A	N/A	N/A	130 Blocks
Street Paving - Measured in tons, (~48 blocks)	N/A	N/A	N/A	7,680 Tons
IDC Work Orders Completed in 30 Day Average - New	N/A	N/A	N/A	30 day/avg
Utility Cuts Completed in 30 Day Average - New	N/A	N/A	N/A	30 day/avg
Alley Grading (number of alleyways) - New	N/A	N/A	N/A	75 ea.

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Director of Public Works	0.25	0.12	0.12	0.12
Public Works Superintendent	0.50	0.50	0.50	0.50
Public Works Supervisor	2.00	2.00	2.00	2.00
Engineering Technician	1.00	1.00	1.00	1.00
Warehouse Manager	0.10	0.10	0.10	0.10
Senior Crew Leader	3.00	3.00	4.00	4.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00
Administrative Service Specialist	0.00	0.00	0.00	0.00
Crew Leader	1.00	1.00	1.00	1.00
Sr. Heavy Equipment Operator	5.00	5.00	5.00	5.00
Heavy Equipment Operator	8.00	8.00	6.00	6.00
Parts & Supply Coordinator	1.00	1.00	1.00	1.00
Equipment Operator	5.00	5.00	6.00	6.00
Laborer	9.00	9.00	9.00	9.00
TOTAL	**36.85**	**36.72**	**36.72**	**36.72**

LINE ITEM DETAIL

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services				
511001 Regular Payroll	$1,353,783	$1,509,901	$1,472,090	$1,562,061
511005 Longevity	13,225	15,125	12,787	14,550
511006 Differential Pay	1,807	904	1,793	904
511009 Overtime	61,726	90,000	182,286	150,000
511125 Residency Pay	46,825	47,681	40,681	40,152
511510 Group Health Insurance	406,357	440,668	440,668	485,616
511515 Worker's Compensation	43,054	43,054	43,054	45,207
511520 Group Life Insurance	4,874	6,028	6,685	7,050
511530 Social Security - Employment	87,713	103,143	103,731	109,595
511535 Medicare - Employer's	20,514	24,123	24,260	25,631
511542 City Employee Retirement	130,309	182,604	192,285	214,772
511650 Salary Reimbursements	(699,646)	(962,000)	(1,053,004)	(1,000,000)
511655 Salary Reimbursements-Grants	(109,653)	0	0	0
Total Personnel Services	**$1,360,887**	**$1,501,231**	**$1,467,316**	**$1,655,537**
Materials and Supplies				
521065 Office Supplies	919	2,500	1,552	2,500
521073 Printed Materials	0	85	0	0
522011 Chemicals	0	1,500	23	0
522013 Clothing	25,272	25,000	25,328	25,500
522015 Concrete And Aggregate	283,337	438,000	287,534	300,000
522037 Janitorial Supplies	2,402	1,600	1,625	1,800
522038 Safety Supplies	7,676	5,000	5,994	10,000
522055 Minor Tools	15,777	15,000	15,821	16,000
522056 Minor Equipment	3,687	3,500	3,179	3,500
522065 Paint And Lumber	321	5,000	2,360	2,500
522085 Equipment Parts	2,229	4,000	3,757	4,000
522098 Other Materials	31,659	85,000	81,556	85,000
522099 Other Supplies	19	0	1,480	0
Total Materials and Supplies	**$373,298**	**$586,185**	**$430,209**	**$450,800**
Contractual Services				
531005 Other Services	83	0	0	0
531025 Memberships	564	150	0	0
531115 Refuse Disposal	1,270	900	1,441	1,500
531124 Towing Payments	0	750	0	0
531230 Equipment Repairs	10,128	15,000	14,028	15,000
531310 Rental Of Land & Buildings	69,505	69,505	69,505	73,024
531320 Equipment Rental	28,566	30,000	70,410	75,000
531350 Garage Charges	687,877	542,352	546,888	600,152
531360 Computer Charges	95,003	95,531	95,531	122,422
532065 Printing, Duplication	100	1,500	100	100
532066 Print Shop Charges	24	0	0	0
532083 Telephone Service	367	800	278	400
532084 Cellular Service	5,483	5,000	6,197	6,500
532086 Other Communications	3,444	2,650	3,403	3,500
532087 Aircard Service	937	1,200	956	1,200
533085 Travel/Training	1,000	10,000	1,375	1,500
Total Contractual Services	**$904,349**	**$775,338**	**$810,113**	**$900,298**

LINE ITEM DETAIL

		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Other Charges and Services					
543099	Project Management Costs	45,696	0	26,462	45,000
544087	Expense Reimbursement	(495,021)	(700,000)	(411,677)	(450,000)
544096	Expense Reimbursement-Project Mgmt.	(431,157)	(350,000)	(477,899)	(475,000)
544097	Expense Reimb - Other	(61,881)	(40,000)	(90,880)	(80,000)
544098	Reimbursable from Insurance Claims	(62,000)	0	0	0
Total Other Charges and Services		**($1,004,362)**	**($1,090,000)**	**($953,995)**	**($960,000)**
Capital Outlay					
564005	Capital Outlay - Improvements	43,270	0	0	0
Total Capital Outlay		**$43,270**	**$0**	**$0**	**$0**
Total Expenses		**$1,677,442**	**$1,772,754**	**$1,753,643**	**$2,046,635**

Traffic Division

Mission Statement

The Traffic Maintenance & Operations Division will ensure that all vehicles, pedestrians, and bicycles are able to traverse safely throughout the city by implementing proper traffic controls and synchronization of signals. Thus, ensuring residents and visitors alike can safely participate in commerce.

Accomplishments

- Installed 900 missing/faded regulatory, street ID, warning and beach access signage throughout the city.
- Provided traffic control for various special events including Iron Man, Mardi Gras, July 4th Celebration, etc.
- Painted/Installed 100 crosswalks in FY 23
- Painted/Installed 450 stop bars and the word "STOP" (arrows added where needed).
- Painted/Re-painted 15,000 linear feet of red curb (No Parking).
- Painted/Re-painted 70,000 linear feet (13.3 miles) of striping (yellow/white).
- All staff members currently involved in traffic signal operations received their IMSA Level 1 Certification (Signal).
- Ground testing and MMU testing of all traffic cabinets and poles in the city was completed (102 cabinets)
- Installed UPS's two-thirds (2/3) of signal cabinets.

Goals

- Create and install 20 signs per week.
- Paint 100 crosswalks in FY24.
- Paint/Install 450 stop bars and the word "Stop" (arrows added where needed).
- Paint/Re-paint 15,000 feet of red curb (No Parking).
- Paint/Re-paint 70,000 linear feet (eight miles) of striping (yellow/white).
- Ground and MMU Testing all traffic cabinets and poles in the city by the end of FY24
- Install UPS's in remaining one-third (1/3) of traffic cabinets by the end of FY24

FY2024 PROPOSED BUDGET
TRAFFIC

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$1,123,453	$1,363,351	$1,396,067	$1,487,915
Materials and Supplies	880,366	956,100	975,236	1,082,240
Contractual Services	292,896	330,658	247,208	381,181
Other Charges and Services	(26,070)	(34,000)	(3,686)	(4,000)
TOTAL	**$2,270,645**	**$2,616,109**	**$2,614,824**	**$2,947,336**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increase (+$91,848) includes the annualized cost (+$46,224) for adding One Crewleader and One Traffic Sign Maintenance Technician added in FY23 and a 10.2% increase (+$45,624) in Group Health Insurance.

Materials and Supplies - Net increase (+$107,004) includes funding (+$79,385) in electrical hardware for replacements BBU, Schools clocks, PED's, Illuminated signs, signal lights and traffic cabinets, an increase in electrical costs (+$27,619).

Contractual Services - Net increase (+$133,973) includes increases in computer charges (+$86,186), garage charges (+$139,045) and a net decrease of (-$91,258) in various contractual line items.

Other Charges and Supply - Overall increases (-$314) to maintain estimated reimbursements for special events anticipated in FY2024.

PERFORMANCE INDICATORS

INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 PROPOSED
Signal Lights Repaired - Ending	601	678	NA	NA
Signs Erected - Ending	2,353	673	NA	NA
Special Events - Ending	11	50	NA	NA
Street Striping (ft.)	19,700	138,316	42,240 ft	70,000lf
Create & Install 50 Signs / Week - New	NA	NA	50	50
Paint Red Curb - New	NA	NA	10,000 ft	15000ft
Paint Crosswalks - New	192	225	400 ea	100 ea
Paint/Install Stop Bars - New	144	296	600 ea	450 ea
Install UPS's in Traffic Cabinets - New	NA	NA	2/3	1/3
Ground and MMU Testing Traffic Cabinets and Poles - New	NA	NA	1	100%

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Director of Public Works	0.12	0.12	0.12	0.12
Public Works Superintendent	1.00	1.00	1.00	1.00
Public Works Supervisor	2.00	2.00	2.00	2.00
Senior Traffic Maint. Tech/ASE Field Coord.	1.00	1.00	0.00	0.00
Senior Traffic Signal Technician	3.00	3.00	4.00	4.00
Crewleader	3.00	3.00	4.00	4.00
Traffic Sign Maintenance Tech	1.00	1.00	2.00	2.00
Traffic Signal Maintenance Tech	2.00	2.00	2.00	2.00
Laborer	5.00	5.00	5.00	5.00
TOTAL	**18.12**	**18.12**	**20.12**	**20.12**

FY2023 PROPOSED BUDGET
TRAFFIC

LINE ITEM DETAIL

		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services					
511001	Regular Payroll	$724,937	$806,710	$859,922	$893,890
511005	Longevity	4,859	5,679	5,520	6,480
511009	Overtime	96,581	120,000	207,772	180,000
511125	Residency Pay	14,884	15,057	13,413	12,548
511510	Group Health Insurance	193,377	217,468	220,473	266,097
511515	Worker's Compensation	7,665	7,665	7,665	8,048
511520	Group Life Insurance	2,535	3,160	4,280	4,453
511530	Social Security - Employment	48,958	58,742	65,656	67,761
511535	Medicare - Employer's	11,463	13,738	15,355	15,847
511542	City Employee Retirement	75,714	103,132	120,889	132,790
511650	Salary Reimbursements	(56,343)	12,000	(124,878)	(100,000)
511655	Salary Reimbursements-Grants	(1,177)	0	0	0
Total Personnel Services		**$1,123,453**	**$1,363,351**	**$1,396,067**	**$1,487,915**
Materials and Supplies					
521065	Office Supplies	3,292	3,000	7,179	4,500
521073	Printed Materials	3,459	300	1,356	0
522011	Chemicals	293	1,000	135	500
522013	Clothing	13,954	20,000	19,934	20,000
522015	Concrete and Aggregate	188	0	0	0
522017	Sign Materials	90,205	105,000	102,970	105,000
522025	Fuel and Lubricants	784	0	0	0
522037	Janitorial Supplies	12,303	15,000	4,210	2,000
522038	Safety Supplies	7,968	15,000	9,087	18,000
522045	Electrical Hardware	80,850	90,000	108,440	188,000
522055	Minor Tools	16,318	18,000	25,514	25,000
522056	Minor Equipment	9,483	10,000	54,690	50,000
522065	Paint And Lumber	52,020	90,000	45,013	45,000
522085	Equipment Parts	535	0	2,665	3,000
522098	Other Materials	1,047	0	0	0
522099	Other Supplies	5,819	6,000	5,520	5,000
525031	Electricity	579,604	580,000	586,021	613,640
525032	Natural Gas	2,246	2,800	2,501	2,600
Total Materials and Supplies		**$880,366**	**$956,100**	**$975,236**	**$1,082,240**
Contractual Services					
531025	Memberships	2,923	1,800	150	150
531027	Certification & Permit Fees	150	0	0	0
531115	Refuse Disposal	4,455	10,000	4,464	5,000
531125	Other Contracts	46,616	43,000	30,000	103,000
531220	Building Repairs	6	0	0	0
531240	Maintenance Contracts	853	10,000	6,387	8,000
531320	Equipment Rental	40,113	40,000	5,428	7,500
531350	Garage Charges	119,084	110,372	110,401	139,045
531360	Computer Charges	53,510	63,786	63,786	86,186
532065	Printing, Duplication	100	500	250	0
532066	Print Shop Charges	48	0	0	0
532083	Telephone Service	340	700	208	300
532084	Cellular Service	7,001	16,000	4,066	5,000
532086	Other Communications	8,165	8,500	11,207	11,500
532087	Aircard Services	501	1,000	456	500
533085	Travel/Training	9,031	25,000	10,405	15,000
Total Contractual Services		**$292,896**	**$330,658**	**$247,208**	**$381,181**

LINE ITEM DETAIL

		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Other Charges and Services					
544087	Expense Reimbursement	(18,437)	(4,000)	(3,686)	(4,000)
544096	Expense Reimb.-Equipment	(3,972)	(30,000)	0	0
544098	Reimbursable From Insurance Claims	(3,661)	0	0	0
Total Other Charges and Services		**($26,070)**	**($34,000)**	**($3,686)**	**($4,000)**
Total Expenses		**$2,270,646**	**$2,616,109**	**$2,614,824**	**$2,947,336**

CITY OF GALVESTON
1839
TEXAS

FY2024 PROPOSED BUDGET
PARKS AND RECREATION OPERATIONS

DEPARTMENT	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Recreation and Administration	$897,823	$1,146,554	$1,198,587	$1,213,822
Parks and Parkways	2,354,556	2,500,020	2,418,330	2,726,593
Parks and Recreation Operations Total	**$3,252,380**	**$3,646,574**	**$3,616,917**	**$3,940,415**

CATEGORY	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$2,080,124	$2,541,905	$2,429,418	$2,694,844
Materials and Supplies	479,415	378,500	376,780	393,570
Contractual Services	685,698	772,169	808,585	862,501
Other Charges and Services	7,142	(46,000)	2,134	(10,500)
Parks and Recreation Operations Total	**$3,252,380**	**$3,646,574**	**$3,616,917**	**$3,940,415**

HIGHLIGHTS (FY2024 Proposed Over/Under FY2023 Estimated)

Personnel Services - Net increase (+$265,426) includes annualized cost ($208,694) for personnel and a 10.2% increase ($56,732) for Group Health Insurance.

Materials and Supplies - Net Increase (+$16,790) throughout the department for various materials and supplies to meet requested target budget.

Contractual Services - Net increase (+$53,915) includes increases for computer charges (+$24,695), Garage charges (+$8,750) and increases (+$19,929) to miscellaneous contractual accounts.

Other Charges and Services - Net decreases (-$12,634) for meeting expenditures, bank service fees and decrease in reimbursable expenditures.

Recreation and Administration

Mission Statement

The mission of the Parks and Recreation Department is to create, promote, administer, and maintain exceptional recreational programs, facilities, and parks to the best of our ability. The Parks and Recreation Department strives to enhance the quality of life by continuing improvements in each of these areas, accomplishing our objectives by seeking community input and available resources, while also maintaining fiscal responsibility, often searching for additional funding through grants and donations.

Accomplishments

- Memberships for Wright Cuney and McGuire Dent Recreation Centers total 4,679 Adults, 1,564 Seniors, 2,205 Youth, 415 Military, 1,025 Day Passes, and 113 City Employees.
- Renovated front lobbies at McGuire-Dent and Wright Cuney Recreation Centers.
- Major renovations for Hooper Field (IDC Parks Package #4) are underway and should be completed no later than FY24.
- Construction phase for Sandhill Crane Soccer Complex should begin before the end of FY23.
- Hosted two "Summer Band Concert Series" – one with the Galveston Beach Band, and one called "Save the Locals" and featuring different musicians weekly in the summer. Both were held weekly from June-early August and were free to the public.
- Summer Youth Programs averaged pre-COVID numbers.
- Created new adult and senior programming at McGuire-Dent, including Zumba, Tight N Toned, and Senior Fitness.
- Continued rentals and tours of the Historic Water & Electric Light Community Center for public and private functions.

Goals

- Continue to Work in Accordance with the Parks, Recreation, and Open Space Master Plan, and Update the Master Plan as Projects are accomplished.
- Complete Remaining IDC Parks Package #3 and Parks Package #4 Improvement Projects
- Implement new Adult fitness programs for Members at Both Recreation Centers and Increase Participation in Various Initiatives within Established Budgets.
- Continue Working with Various Advisory Boards and Committees to Ensure Community Needs are met.
- Complete Construction on Renovations to Sandhill Crane Soccer Complex
- Increase revenue opportunities on Recreation Side and improve services to patrons.
- Replace flooring at McGuire-Dent Recreation Center in the Multi-purpose room and Computer Lab after relocation of computers and game room.

FY2024 PROPOSED BUDGET
RECREATION AND ADMINISTRATION

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$485,831	$701,541	$739,898	$716,353
Materials and Supplies	234,805	210,500	208,780	209,170
Contractual Services	169,808	245,513	244,775	289,799
Other Charges and Services	7,380	(11,000)	5,134	(1,500)
TOTAL	**$897,823**	**$1,146,554**	**$1,198,587**	**$1,213,822**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net decrease (-$23,545) includes not carrying forward CDBG (part-time employees) deficit from prior years, annualized cost (+$2,581) for personnel and increase (+$8,874) for Group Health Insurance.

Materials and Supplies - Net increase (+$390) for materials and supplies.

Contractual Services - Net increase (+$45,024) includes funding for increases in computer charges (+$25,195), building and equipment repairs (+$12,000) and increases (+$7.829) for miscellaneous contractual items needed in FY2024.

Other Charges and Services - Net decrease (-$6,634) for meeting expenditures, bank service fees and decrease in reimbursable expenditures.

PERFORMANCE INDICATORS

INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 PROPOSED
Annual Passes (Youth)	892	2,121	2,700	3,300
Annual Passes (Adult)	3,139	4,284	5,600	6,500
Annual Passes (Senior)	881	1,218	1,600	2,000
Military Pass	229	319	475	560
Daily Pass (Adult / Senior)	418	1,044	1,100	1,300
City Employee Passes	N/A	50	130	200
Recreation Center(s)	2	2	2	2

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Rec. Events & Project Administrator	0.50	0.50	0.50	0.50
Sr. Admin Assist./Events Coordinator	0.75	0.75	0.75	0.75
Recreation Manager	2.00	2.00	2.00	2.00
Recreation Coordinator	4.00	4.00	4.00	4.00
TOTAL	**7.25**	**7.25**	**7.25**	**7.25**

FY2024 PROPOSED BUDGET
RECREATION AND ADMINISTRATION

LINE ITEM DETAIL	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services				
511001 Regular Payroll	$278,050	$412,131	$398,128	$396,166
511005 Longevity	2,521	2,708	2,870	3,218
511006 Differential Pay	904	904	897	904
511009 Overtime	448	2,000	1,613	2,000
511021 Part-Time Payroll	45,343	98,000	120,000	120,000
511125 Residency Pay	5,646	5,646	5,625	5,646
511510 Group Health Insurance	68,874	87,000	87,000	95,874
511515 Worker's Compensation	638	638	638	670
511520 Group Life Insurance	1,008	1,483	1,890	1,924
511530 Social Security - Employment	20,410	28,916	32,655	32,732
511535 Medicare - Employer's	4,773	6,764	7,637	7,655
511542 City Employee Retirement	25,881	55,351	45,945	49,564
511650 Salary Reimbursements	31,336	0	35,000	0
Total Personnel Services	**$485,831**	**$701,541**	**$739,898**	**$716,353**
Materials and Supplies				
521065 Office Supplies	45,004	35,500	30,000	25,500
522013 Clothing	2,535	3,000	2,000	3,500
522037 Janitorial Supplies	43,059	33,000	40,000	33,000
522038 Safety Supplies	266	500	0	500
522040 Recreation Supplies	23,292	18,000	17,968	19,000
522056 Minor Equipment	4,347	4,000	2,000	4,000
522065 Paint and Lumber	135	0	340	0
525031 Electricity	114,386	115,000	114,772	121,670
525032 Natural Gas	1,780	1,500	1,700	2,000
Total Materials and Supplies	**$234,805**	**$210,500**	**$208,780**	**$209,170**
Contractual Services				
531014 Building Security	5,891	5,000	7,000	8,000
531025 Memberships	3,023	1,500	2,000	2,000
531028 Software Licenses	2,250	2,700	2,700	2,700
531220 Building Repairs	20,615	25,000	17,000	25,000
531230 Equipment Repairs	1,536	10,000	10,000	10,000
531240 Maintenance Contracts	6,237	5,000	3,000	7,000
531320 Equipment Rental	944	4,000	4,232	4,000
531360 Computer Charges	103,470	153,763	168,854	194,049
532062 Postage	20	50	50	50
532065 Printing, Duplication	677	1,000	500	1,000
532083 Telephone Service	4,145	5,000	4,100	4,000
532084 Cellular Service	322	1,000	500	500
532086 Other Communications	12,981	13,500	13,445	13,500
532087 Aircard Service	1,394	1,500	1,394	1,500
533085 Travel/Training	5,600	15,500	9,000	15,500
533100 Advertising	700	1,000	1,000	1,000
Total Contractual Services	**$169,808**	**$245,513**	**$244,775**	**$289,799**
Other Charges and Services				
544032 Meeting Expenditures	133	500	835	1,000
544087 Expense Reimbursement	(50)	(15,500)	0	(7,500)
544105 Bank Service Fees	7,297	4,000	4,299	5,000
Total Other Charges and Services	**$7,380**	**($11,000)**	**$5,134**	**($1,500)**
Total Expenses	**$897,823**	**$1,146,554**	**$1,198,587**	**$1,213,822**

CITY OF GALVESTON
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Parks and Parkways

Mission Statement

The mission of the Parks and Recreation Department is to create, promote, administer, and maintain exceptional recreational programs, facilities, and parks to the best of our ability. The Parks and Recreation Department strives to enhance the quality of life by continuing improvements in each of these areas, accomplishing our objectives by seeking community input and available resources, while also maintaining fiscal responsibility, often searching for additional funding through grants and donations.

Accomplishments

- Continued Increased Mowing and Landscaping Initiatives with the Broadway Beautification Project by Trimming Trees and Replacing Plants to Improve Appearance; Continued to Repair/Replace Irrigation on Broadway and Coordinated Outsourced Vendors to Maintain the End Circles on the Medians.
- Maintained the I-45 Right-of-Ways, Causeway, and the 27th Street, 45th Street and 53rd Street Corridor, as well as West Market and a portion of Harborside Drive.
- Downtown Parks Cleaning Crew has a new dump trailer to utilize for removing trash
- Installed landscape lighting at Crockett Park.
- Installed new Playground Equipment and Surfacing at Adoue Park.
- Purchased new work truck and trailer for Parks Crew
- Hosted approximately 8 baseball and softball tournaments featuring over 200 teams
- Marked ball field approximately 500+ times for practices and games for 30+ Little League Teams, 14+ Lassie League Teams, and several soccer teams.
- Placed American flags on Broadway, 61st Street, and 25th Street for Veterans Day, Memorial Day, 4th of July, and Labor Day.
- Staff participated in training to become Certified Pool Operator (CPO) and Certified Playground Safety Inspector (CPSI)
- Installed irrigation for new palm trees and oak trees at Menard Park.

Goals

- Continued implementation of the Parks Keeper Program Resulting in Improvements to Maintenance Programs and Further Support to Employee Ownership, Recognition and Accountability.
- Continue to Seek Additional Training and Development Opportunities for Departmental Staff.
- Continued Improvement to Operational Standards and Efficiencies in Maintaining Park Grounds and Facilities, Major Thoroughfares and City Right-of-Ways.
- Continue working with Vision Galveston on future renovations of Jones Park and Shield Park.
- Partner with Better Parks for Galveston on new Shaded Picnic Tables at Picnic Tables.

FY2024 PROPOSED BUDGET
PARKS AND PARKWAYS

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$1,594,293	$1,840,364	$1,689,520	$1,978,491
Materials and Supplies	244,611	168,000	168,000	184,400
Contractual Services	515,890	526,656	563,810	572,702
Other Charges and Services	(238)	(35,000)	(3,000)	(9,000)
TOTAL	**$2,354,556**	**$2,500,020**	**$2,418,330**	**$2,726,593**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increase (+$288,972) includes the annualized cost (+$241,114) of all vacant positions throughout the fiscal year and increases (+$47,858) for Group Health Insurance.

Materials and Supplies - Net increase (+$16,400) to maintain current level of funding for the department.

Contractual Services - Net increase (+$8,892) to maintain current level of funding for the department.

Other Charges and Services - Net decrease (-$6,000) for Expense reimbursement for FY2024.

PERFORMANCE INDICATORS

INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 PROPOSED
Parks Mowed and Maintained Acreage	49.2	49.2	49.2	49.2
Sports Fields Moved and Maintained Acreage	89.9	89.9	89.9	89.9
Highways Mowed and Maintained Acreage	97.1	97.1	97.1	97.1
Buildings, Parking Lots, other Fields Mowed and Maintained Acreage	27.8	27.8	27.8	27.8
Streets, Roads & Roadways Mowed and Maintained Acreage	294.0	294.0	294.0	294.0
Cemeteries Mowed and Maintained Acreage	22.8	22.8	22.8	22.8
Overall Total Maintained Acreage	580.8	580.8	580.8	580.8

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Assistant Director of Park Operations	0.00	0.00	0.00	0.00
Parks Superintendent	1.00	1.00	1.00	1.00
Special Project Manager	1.00	1.00	1.00	1.00
Parks Supervisor	1.00	1.00	1.00	1.00
Inventory Specialist	0.10	0.10	0.10	0.10
Parks Crew Leader	5.00	5.00	5.00	5.00
Parks Crew Leader (Downtown)	1.00	1.00	1.00	1.00
Parks Maintenance Technician	1.00	1.00	1.00	1.00
Senior Parks Maintenance Worker	6.00	6.00	6.00	6.00
Senior Parks Maintenance Worker (Downtown)	1.00	1.00	1.00	1.00
Park Maintenance Worker	19.00	19.00	19.00	19.00
Park Maintenance Worker (Downtown)	3.00	3.00	3.00	3.00
TOTAL	**39.10**	**39.10**	**39.10**	**39.10**

LINE ITEM DETAIL

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services				
511001 Regular Payroll	$1,118,125	$1,444,222	$1,308,759	$1,484,952
511005 Longevity	8,669	10,362	9,710	11,587
511006 Differential Pay	1,807	1,807	1,793	1,807
511009 Overtime	73,713	75,000	115,082	115,000
511125 Residency Pay	32,624	32,624	32,374	32,624
511510 Group Health Insurance - Employer's	353,605	469,200	469,200	517,058
511515 Worker's Compensation	11,403	11,403	11,403	11,973
511520 Group Life Insurance	3,955	6,006	6,101	7,588
511530 Social Security - Employer's	73,956	100,379	89,495	102,050
511535 Medicare - Employer's	17,296	23,477	20,930	23,867
511542 City Employee Retirement	111,145	177,791	165,271	199,985
511650 Salary Reimbursements	(212,005)	(511,907)	(540,601)	(530,000)
Total Personnel Services	**$1,594,293**	**$1,840,364**	**$1,689,520**	**$1,978,491**
Materials and Supplies				
521065 Office Supplies	4,474	2,000	5,000	4,400
522003 Agriculture Supplies	80,566	36,000	27,000	36,000
522012 Park Equipment and Supplies	99,832	65,000	65,000	68,000
522013 Clothing	24,088	22,000	21,500	22,000
522037 Janitorial Supplies	15,349	15,000	23,000	24,000
522038 Safety Supplies	384	0	0	0
522040 Recreation Supplies	3,178	10,000	8,000	9,000
522045 Electrical Hardware	3,888	5,000	4,000	5,000
522055 Minor Tools	5,627	5,000	4,000	5,000
522056 Minor Equipment	1,305	0	3,700	3,000
522065 Paint and Lumber	600	0	0	0
525031 Electricity	5,321	8,000	6,800	8,000
Total Materials and Supplies	**$244,611**	**$168,000**	**$168,000**	**$184,400**
Contractual Services				
531025 Memberships	595	1,000	600	700
531115 Refuse Disposal	1,698	1,800	1,500	1,500
531119 Landscaping Services	209,735	170,000	230,000	230,000
531220 Building Repairs	322	6,000	3,000	5,000
531230 Equipment Repairs	36,419	60,000	30,000	25,000
531320 Equipment Rental	394	7,000	3,000	4,000
531350 Garage Charges	259,261	267,856	286,652	295,402
532065 Printing and Duplication	96	0	58	100
532084 Cellular Service	5,830	7,000	6,000	5,500
533085 Travel and Training	1,538	6,000	3,000	5,500
Total Contractual Services	**$515,890**	**$526,656**	**$563,810**	**$572,702**
Other Charges and Services				
544087 Expense Reimbursement	(238)	(35,000)	(3,000)	(9,000)
Total Other Charges and Services	**($238)**	**($35,000)**	**($3,000)**	**($9,000)**
Total Expenses	**$2,354,556**	**$2,500,020**	**$2,418,330**	**$2,726,593**

FY2024 PROPOSED BUDGET
DEVELOPMENTAL SERVICES OPERATIONS

DEPARTMENT	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Building Inspection	763,150	874,075	849,866	935,090
Planning	936,802	1,116,916	1,086,540	1,182,376
Developmental Services Total	**$1,699,953**	**$1,990,991**	**$1,936,406**	**$2,117,465**

CATEGORY	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$1,395,724	$1,601,714	$1,591,093	$1,732,764
Materials and Supplies	8,280	29,300	18,188	17,900
Contractual Services	253,718	321,477	293,723	331,801
Other Charges and Services	42,230	38,500	33,402	35,000
Developmental Services Total	**$1,699,953**	**$1,990,991**	**$1,936,406**	**$2,117,465**

HIGHLIGHTS (FY2024 Proposed Over/Under FY2023 Estimated)

Personnel Services - Net increase (+$141,671) includes annualized cost of personnel (+$74,524), addition of part-time payroll (+$45,116) and a 10.2% increase (+$22,032) in Group Health Insurance.
Materials and Supplies - Net decrease (-$288) for materials and supplies throughout departments.

Contractual Services - Net increase (+$38,078) includes increases in technology charges (+$27,192) and increases (+$10,886) to miscellaneous contractual items.

Other Charges and Services - Slight increase in bank service charges (+$1,598).

Building Inspection

Mission Statement

The mission of the Building Department is to ensure that all structures are built to specific standards in order to protect the health, safety, and welfare of the public and those utilizing the structure. The Building Department reviews all plans and inspects all structures that are to be built or remodeled to ensure compliance with all codes and ordinances adopted by the City of Galveston. Building Department strives to investigate complaints concerning violations of regulations and of illegal and unsafe construction practices in a timely manner. In the event of an emergency or disaster, the Building Department makes every effort to perform damage assessments of all structures in a timely manner.

Accomplishments

- Adopted 2021 International Codes.
- Updated City ordinance amendments for building, electrical, plumbing and mechanical to reflect changes in State laws and concurrent International code update.
- Trained two Commercial Combination Inspectors, five Residential Combination Inspectors, three State Plumbing Inspectors, and three Backflow Prevention Assembly Testers.
- Upgraded Tokay backflow navigator software, which tracks approximately 8000 backflow devices within the city.

Goals

- Reduce Commercial review time to two weeks, Residential Review time to one week
- Train two Commercial Combination Inspectors, two State Plumbing Inspectors, one Accessibility Specialist, one Floodplain manager
- Upgrade current permit software or replace.
- Continue additional training for inspectors and administrative staff to acquire proficiency in their respective fields by attending classes through the Building Professional Institute & Construction Exam Center.
- Equip field inspectors with laptops to increase field & office performance.

FY2024 PROPOSED BUDGET
BUILDING INSPECTION

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$657,934	$777,762	$757,733	$830,240
Materials and Supplies	4,199	3,900	3,993	3,900
Contractual Services	101,017	92,413	88,140	100,950
TOTAL	**$763,150**	**$874,075**	**$849,866**	**$935,090**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increase (+$72,507) includes annualized cost for personnel (+$61,491) and a 10.2% increase in Group Health Insurance (+$11,016).

Materials and Supplies - Net decrease (-$93) for materials and supplies.

Contractual Services - Net increase (+$12,810) includes allocation of computer charges (+$10,434) and increases (+$2,376) for miscellaneous contractual accounts .

PERFORMANCE INDICATORS

INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 PROPOSED
Total Permits Issued	5,628	7,805	8,000	8,000
Total Inspections	7,151	8,746	9,000	9,000
Inspections per day per FTE	5	6	6	6
Average days from application to permit issuance	11	6	5	5

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Assistant Director of Developmental Services	1.00	1.00	1.00	1.00
Chief Building Official	1.00	1.00	1.00	1.00
Combo Building Inspector	3.00	3.00	3.00	3.00
Plans Examiner/Combo Inspector	1.00	1.00	1.00	1.00
Permit Technician	3.00	3.00	3.00	3.00
TOTAL	**9.00**	**9.00**	**9.00**	**9.00**

FY2024 PROPOSED BUDGET
BUILDING INSPECTION

LINE ITEM DETAIL

		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services					
511001	Regular Payroll	$481,325	$554,686	$540,788	$586,980
511005	Longevity	4,437	4,944	3,586	4,018
511006	Differential Pay	782	904	0	0
511009	Overtime	218	0	0	0
511125	Residency Pay	4,308	5,019	0	0
511510	Group Health Insurance	84,768	108,000	108,000	119,016
511515	Worker's Compensation	341	341	256	358
511520	Group Life Insurance	1,491	2,224	2,489	2,850
511530	Social Security - Employment	29,231	35,064	33,091	36,642
511535	Medicare - Employer's	6,836	8,200	7,739	8,569
511542	City Employee Retirement	44,196	58,380	61,785	71,806
Total Personnel Services		**$657,934**	**$777,762**	**$757,733**	**$830,240**
Materials and Supplies					
521065	Office Supplies	3,607	3,200	2,907	3,200
521073	Printed Materials	495	500	250	500
522013	Clothing	97	200	100	200
Total Materials and Supplies		**$4,199**	**$3,900**	**$3,993**	**$3,900**
Contractual Services					
531004	Consultant Services	12,997	12,000	8,609	12,000
531025	Memberships	692	385	1,280	1,300
531027	Certification & Permit Fees	130	110	100	110
531350	Garage Charges	28,229	26,912	26,912	22,300
531360	Computer Charges	30,041	28,506	28,506	38,940
532065	Printing, Duplication	3,708	3,000	3,771	4,000
532083	Telephone Service	794	1,500	486	500
532087	Aircard Service	0	0	1,772	1,800
533085	Travel/Training	24,427	20,000	16,703	20,000
Total Contractual Services		**$101,017**	**$92,413**	**$88,140**	**$100,950**
Total Expenses		**$763,150**	**$874,075**	**$849,866**	**$935,090**

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Planning and Development

Mission Statement

The mission for the City of Galveston Development Services Department is to provide the general public and city with information and guidance, in order to lead to effective and responsible future land development and economic growth, through coastal management, disaster mitigation and recovery, economic development, historic preservation, neighborhood revitalization, as well as long range and comprehensive planning.

Accomplishments

- Continued to implement the Land Development Regulations (LDR).
- Hosted 25 Pre-Development Meetings
- Participated in the Texas Chapter of the American Planning Association annual conference, National Park Service webinars, National Alliance of Preservation Commission webinars, National Trust for Historic Preservation webinars, Houston/Galveston Area Council's Fall Planning Workshop, and Preservation Texas quarterly meetings
- Hosted a workshops with the Landmark Commission to discuss education, outreach efforts, and the use of alternative materials for porch floors
- Hosted workshops with the Planning Commission to discuss the City's Development process and Beachfront Construction/Dune Protection Permit process and wetland regulations
- Held training sessions for newly appointed Landmark Commissioners, Planning Commissioners, and Zoning Board of Adjustment members
- Received a grant from the University of North Texas Library's the 2022 Rescuing Texas History program to scan slides associated with the designation of the Lost Bayou Historic District
- The 2022 Planning & Design Awards were presented at City Council.
- Successfully processed the following cases and administrative approvals:
    - Landmark Commission – 42, Planning Commission - 68, and Zoning Board of Adjustment – 11
    - Administrative Plats - 28, Beachfront Construction and Dune Protection Permits - 43, Certificates of Zoning Compliance - 16, Licenses to Use – 8, Sign Permits – 104, Zoning Verification Letters – 20

Goals

- Seek funding from the Texas Historic Commission Certified Local Government Grant program for historic survey work for sites of importance to African-American heritage
- Perform a five-year update of the Comprehensive Plan based upon Visioning Plan results when budget allows
- Continue to enhance and expand the Historic Preservation Program

FY2024 PROPOSED BUDGET
PLANNING

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$737,791	$823,952	$833,360	$902,524
Materials and Supplies	4,080	25,400	14,195	14,000
Contractual Services	152,701	229,064	205,583	230,851
Other Charges and Services	42,230	38,500	33,402	35,000
TOTAL	**$936,802**	**$1,116,916**	**$1,086,540**	**$1,182,376**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increase (+$69,164) includes annualized cost of personnel (+$13,033), addition of part-time payroll (+$45,116) and a 10.2% increase (+11,016) in Group Health Insurance.

Materials and Supplies - Net decrease (-$195) for materials and supplies.

Contractual Services - Net increase (+$25,268) includes increase of technology charges (+$16,758) and increases (+$8,510) to miscellaneous contractual items.

Other Charges and Services - Slight increase in bank service charges (+$1,598).

PERFORMANCE INDICATORS

INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 PROPOSED
Percentage of Landmark Commission cases completed within 60 days	94%	99%	95%	95%
Percentage of Planning Commission cases completed within 90 days	95%	96%	95%	95%
Percentage of Zoning Board of Adjustment cases completed within 60 days	91%	100%	100%	95%
Percentage of Administrative License-to-Use reviewed within 15 days	100%	100%	100%	100%
Number of cases for the Financial Incentives for Historic Properties Program	4	4	7	10

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Executive Director	1.00	1.00	1.00	1.00
Assistant Director of Dev. Services	1.00	1.00	1.00	1.00
Coastal Resource Manger	1.00	1.00	1.00	1.00
Assistant Coastal Resource Manager	1.00	1.00	1.00	1.00
Economic Development Coordinator	1.00	1.00	1.00	1.00
Senior Project Planning Manager	1.00	1.00	1.00	1.00
Senior Project Manager	1.00	1.00	1.00	1.00
Planner	1.00	1.00	1.00	1.00
Planning Technician	1.00	1.00	1.00	1.00
TOTAL	**9.00**	**9.00**	**9.00**	**9.00**

LINE ITEM DETAIL

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services				
511001 Regular Payroll	$724,140	$775,662	$763,485	$819,170
511005 Longevity	2,459	2,831	2,801	3,233
511006 Differential Pay	904	904	1,499	1,807
511009 Overtime	221	0	48	0
511021 Part-time Payroll	6,728	0	18,490	60,400
511125 Residency Pay	7,529	7,529	6,116	7,529
511510 Group Health Insurance	95,364	108,000	108,000	119,016
511515 Worker's Compensation	427	427	427	448
511520 Group Life Insurance	2,031	1,774	3,713	3,978
511530 Social Security - Employment	44,685	48,789	48,636	55,313
511535 Medicare - Employer's	10,451	11,409	11,375	12,936
511542 City Employee Retirement	66,173	81,233	87,760	101,056
511650 Salary Reimbursements	(223,320)	(214,606)	(218,991)	(282,362)
Total Personnel Services	**$737,791**	**$823,952**	**$833,360**	**$902,524**
Materials and Supplies				
521065 Office Supplies	3,252	4,000	4,195	4,000
521067 Minor Office Equipment	607	21,400	10,000	10,000
522038 Safety Supplies	122	0	0	0
522055 Minor Tools	100	0	0	0
Total Materials and Supplies	**$4,080**	**$25,400**	**$14,195**	**$14,000**
Contractual Services				
531025 Memberships	1,155	2,100	1,221	1,500
531028 Software Licenses	70,264	120,485	102,479	102,479
531350 Garage Charges	137	1,355	0	4,460
531360 Computer Charges	35,674	50,304	50,304	67,062
531400 Water Service	0	600	300	300
532062 Postage	5,978	7,000	9,096	10,000
532065 Printing, Duplication	17,904	20,000	21,279	22,000
532083 Telephone Service	1,474	2,700	902	1,000
532084 Cellular Service	3,998	4,000	4,372	4,500
532086 Other Communications	216	220	238	250
532087 Aircard Service	138	300	0	300
533085 Travel/Training	5,202	5,000	4,352	5,000
533100 Advertising	10,561	15,000	11,040	12,000
Total Contractual Services	**$152,701**	**$229,064**	**$205,583**	**$230,851**
Other Charges and Services				
544105 Bank Service Charges	42,230	38,500	33,402	35,000
Total Other Charges and Services	**$42,230**	**$38,500**	**$33,402**	**$35,000**
Total Expenses	**$936,802**	**$1,116,916**	**$1,086,540**	**$1,182,376**

FY2024 PROPOSED BUDGET
GENERAL GOVERNMENT OPERATIONS

DEPARTMENT	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
City Secretary	$587,167	$629,440	$625,380	$662,807
Elections	23,865	70,000	70,000	70,000
Municipal Court	733,738	809,785	778,982	843,472
City Manager	616,087	749,373	745,482	764,395
City Auditor	404,760	457,687	429,990	489,277
City Attorney	868,286	1,013,233	956,875	1,023,098
Human Resources	567,485	640,205	627,915	668,098
Island Transit - Local Match	250,000	975,000	975,000	975,000
General Government Operations Total	**$4,051,388**	**$5,344,723**	**$5,209,624**	**$5,496,147**

CATEGORY	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$3,072,322	$3,459,130	$3,469,360	$3,640,660
Materials and Supplies	82,144	74,450	70,873	74,385
Contractual Services	830,153	1,647,143	1,612,131	1,754,401
Other Charges and Services	60,993	64,000	31,058	26,700
Special Programs and Events	5,775	100,000	26,201	0
General Government Operations Total	**$4,051,388**	**$5,344,723**	**$5,209,624**	**$5,496,147**

HIGHLIGHTS (FY2024 Proposed Over/Under FY2023 Estimated)

Personnel Services - Net increase (+$171,300) includes annualized cost of personnel (+$134,338) and a 10.2% increase in Group Health Insurance.

Materials and Supplies - Net increase (+$3,512) for miscellaneous materials and supplies.

Contractual Services - Includes a increase (+$142,271) which includes an increase to computer charges (+$49,497) and increases (+ $92,774) to various contractual line items.

Other Charges and Services - Net decreases (-$4,358) include a reimbursement (-$18,000) from the Park Board for auditing services related to Short Term Rentals, and increases (+$13,642) in General Government Other Charges and Services.

Special Programs and Events - Move contingency funds under Governmental Expenditures (-$26,201).

City Secretary

Mission Statement

It is the mission of the City Secretary's Office to manage and preserve the official records of the City; to ensure transparency in government by assisting the public in accessing public documents and information; and to provide support services to the City Council, City Staff, and the public in a manner that values honesty, integrity, and trust.

Accomplishments

- The Assistant City Secretary received her recertification certificate as a Texas Registered Municipal Clerk
- Conducted a training session for newly elected City Council Members.
- Coordinated with Galveston County and the City's Legal Department to conduct a special election to fill a vacancy on City Council and to extend the IDC.
- Worked with the IT Department and the Laserfiche vendor to troubleshoot, improve, and expand the digital contract signing process using Laserfiche and Docusign.
- Provided support services to the City Council, City Staff, and the public to access City documents and information.
- Successfully hired a new Senior Administrative Assistant.

Goals

- Continue the effort of digitizing City records, focusing on those that are considered permanent by statute with the goal of increasing transparency and efficiency when searching for older documents.
- Continue working with the Sister Cities Program Committee to build relationships with the active Sister Cities.
- The City Secretary and Assistant City Secretary will continue working on recertification as Texas Registered Municipal Clerks.
- Provide continued training and professional development for the new Senior Administrative Assistant.

FY2024 PROPOSED BUDGET
CITY SECRETARY

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$428,514	$455,555	$463,654	$473,981
Materials and Supplies	7,385	9,100	7,835	9,500
Contractual Services	128,215	137,785	130,242	150,826
Other Charges and Services	23,054	27,000	23,649	28,500
TOTAL	**$587,167**	**$629,440**	**$625,380**	**$662,807**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increase (+$10,327) includes funding ($5,431) for annualized positions and a 10.2% increase in Group Health Insurance (+$4,896).
Materials and Supplies - Maintain current funding level (+$1,665) for material and supplies.

Contractual Services - Net increase (+$20,584) includes an increase (+$12,886) in computer charges and maintaining current spending levels (+$7,698) for various contractual accounts.

Other Charges and Services - Net increase (+$4,851) includes increase in Sister Cities expenses (+$3,000) and slight increases (+$1,851) for miscellaneous other accounts.

PERFORMANCE INDICATORS

INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 PROPOSED
Ordinances Processed	71	76	88	75
Resolutions Processed	39	44	41	40
Claims	112	134	128	120
Subpoenas	11	40	14	15
TABC	29	50	36	50
Boards & Committee Agendas	279	299	297	300
City Council Agendas Prepared and Posted	32	46	33	45
City Council Minutes	32	46	33	45
Proclamations	55	94	92	90
Contracts	308	307	268	275
Public Information Requests	1,389	1,615	2,500	2,500

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
City Secretary	1.00	1.00	1.00	1.00
Assist. City Secretary/Records Mgmt. Coord.	1.00	1.00	1.00	1.00
Records Management Specialist	1.00	1.00	1.00	1.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00
TOTAL	**4.00**	**4.00**	**4.00**	**4.00**

FY2024 PROPOSED BUDGET
CITY SECRETARY

LINE ITEM DETAIL		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services					
511001	Regular Payroll	$320,069	$330,948	$338,136	$338,718
511005	Longevity	2,594	2,753	2,692	2,884
511006	Differential Pay	1,807	1,807	1,793	1,807
511009	Overtime	657	1,500	769	1,500
511125	Residency Pay	5,019	5,019	4,981	5,019
511510	Group Health Insurance	42,818	48,000	48,000	52,896
511515	Worker's Compensation	211	211	211	222
511520	Group Life Insurance	871	1,304	1,504	1,649
511530	Social Security - Employment	20,062	21,206	21,393	21,696
511535	Medicare - Employer's	4,692	4,959	5,003	5,074
511542	City Employee Retirement	29,713	37,848	39,172	42,516
Total Personnel Services		**$428,514**	**$455,555**	**$463,654**	**$473,981**
Materials and Supplies					
521065	Office Supplies	6,815	6,000	6,160	6,500
521067	Minor Office Equipment	208	2,500	1,250	2,500
521073	Printed Materials	362	600	425	500
Total Materials and Supplies		**$7,385**	**$9,100**	**$7,835**	**$9,500**
Contractual Services					
531012	Records Management	22,388	30,000	21,974	25,000
531020	Codification Charges	10,433	10,000	16,856	15,000
531025	Memberships	20,708	21,000	20,092	21,000
531360	Computer Charges	43,183	36,890	36,890	49,756
532062	Postage	742	800	468	800
532065	Printing, Duplication	11,302	12,000	11,503	12,000
532083	Telephone Service	1,021	2,000	625	650
532084	Cellular Service	4,750	8,000	4,234	4,300
532086	Other Communications	540	550	567	575
532087	Aircard Service	2,283	2,500	2,163	2,200
533084	Council Members Travel/Training	1,627	3,000	4,783	6,000
533085	Travel/Training	2,994	4,000	3,979	5,000
533100	Advertising	6,244	7,000	6,063	8,500
534030	Surety Bond & Notary Fees	0	45	45	45
Total Contractual Services		**$128,215**	**$137,785**	**$130,242**	**$150,826**
Other Charges and Services					
544032	Meeting Expenditures	16,288	18,000	16,317	16,500
544034	Commemoration	704	500	500	500
544035	Protocol	5,985	6,500	5,832	7,500
544037	Sister City Expenditures	77	2,000	1,000	4,000
Total Other Charges and Services		**$23,054**	**$27,000**	**$23,649**	**$28,500**
Total Expenses		**$587,167**	**$629,440**	**$625,380**	**$662,807**

FY2024 PROPOSED BUDGET
ELECTIONS

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Contractual Services	23,865	70,000	70,000	70,000
TOTAL	**$23,865**	**$70,000**	**$70,000**	**$70,000**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Contractual Services - Maintain current level of funding for City elections.

FY2024 PROPOSED BUDGET
ELECTIONS

LINE ITEM DETAIL

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Contractual Services				
531125 Other Contracts	$23,865	$70,000	$70,000	$70,000
Total Contractual Services	**$23,865**	**$70,000**	**$70,000**	**$70,000**
Other Charges and Services				
544035 Protocol	0	0	0	0
Total Other Charges and Services	**$0**	**$0**	**$0**	**$0**
Total Expenses	**$23,865**	**$70,000**	**$70,000**	**$70,000**

Municipal Court

Mission Statement

The mission of the Municipal Court Division is to provide those we serve with high quality customer service that is effective, efficient and delivered in a professional environment, while accomplishing the duties incumbent upon it by the Galveston City Charter and the laws of the State of Texas, thereby earning and maintaining the public's respect, confidence, and satisfaction.

Accomplishments

- Encouraged defendants to use online services to submit payments and alternate disposition requests resulting in the disposition of 9,062 cases from October 2022 through June 2023, while minimizing lobby traffic;
- Increased team performance by cross-training Deputy Clerks;
- Continued promoting the "Walk-in Docket" to increase compliance in matters involving outstanding warrants without the fear of arrest; and
- Court Clerk attended the Legislative Update which covered new legislation enacted by the 88th Texas Legislature that is most relevant to court personnel and the community we serve.

Goals

- Promote staff development by participating in established training programs;
- Develop a plan to reduce the backlog of cases awaiting jury trials that was created as a result of the pandemic;
- Review all cases with outstanding fines, reimbursement fees, or costs that have been unpaid for at least 15 years and designate same as uncollectible;
- Develop a plan for disposing unadjudicated cases that have been outstanding for at least 10 years, if no state witness is available to testify, thereby clearing cases that cannot be prosecuted; and
- Administer justice impartially in a transparent and efficient manner that fosters public trust and confidence in the justice system.

FY2024 PROPOSED BUDGET
MUNICIPAL COURT

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$493,702	$572,039	$538,942	$585,466
Materials and Supplies	4,879	8,500	8,500	7,250
Contractual Services	210,051	206,246	208,540	227,756
Other Charges and Services	25,106	23,000	23,000	23,000
TOTAL	**$733,738**	**$809,785**	**$778,982**	**$843,472**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increase (+$46,524) for annualized positions (+$35,508) and a 10.2% increase (+$11,016) Group Health Insurance.

Materials and Supplies - Net decrease (+$1,250) for minor office equipment in FY2024.

Contractual Services - Increase in computer charges (+$11,190) with various increases (+$8,026) throughout the contractual services account.

PERFORMANCE INDICATORS

INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 PROPOSED
Criminal Cases				
Number of Citations/Arrests Filed	14,656	15,119	15,067	15,368
$ Value of Citations/Arrests Filed	$3,858,117	$3,945,171	$3,934,801	$4,013,497
Number of Citations/Arrests Disposed	11,247	13,019	10,892	11,219
Total Collected on Criminal Cases	$1,850,737	$1,856,664	$1,719,995	$1,754,395
Civil Cases				
Number of Parking Citations Filed	32,087	30,412	33,622	34,294
$ Value of Parking Citations Filed	$1,278,224	$1,362,976	$1,305,262	$1,331,367
Number of Parking Citations Paid	18,669	13,607	13,390	13,792
Total Collected for Parking Citations	$738,466	$580,747	$526,856	$537,393
Warrants				
Number of Warrants Issued	14,613	14,393	13,110	13,372
Number of Warrants Cleared	8,952	11,159	10,623	10,835
Number of Payments/Credits Applied	6,190	6,399	5,683	5,797
$ Value of Payments/Credits Applied	$1,793,587	$1,782,116	$1,603,872	$1,635,949
Statistics				
$ Value of Citations Issued	$5,136,341	$5,308,147	$5,240,063	$5,344,864
$ Amount of Citations Paid	$2,589,203	$2,437,411	$2,246,851	$2,291,788
Percent $ Amount of Citations Paid	50%	46%	43%	43%

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Clerk of Municipal Court	1.00	1.00	1.00	1.00
Chief Deputy Court Clerk	1.00	1.00	1.00	1.00
Deputy Court Clerk	7.00	7.00	7.00	7.00
TOTAL	**9.00**	**9.00**	**9.00**	**9.00**

FY2024 PROPOSED BUDGET
MUNICIPAL COURT

LINE ITEM DETAIL

		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services					
511001	Regular Payroll	$333,541	$375,191	$360,865	$388,200
511005	Longevity	4,114	4,400	4,287	4,719
511006	Differential Pay	1,475	1,807	1,793	1,807
511009	Overtime	789	2,000	2,000	2,000
511125	Residency Pay	7,529	7,529	7,471	5,000
511510	Group Health Insurance	105,960	108,000	108,000	119,016
511515	Worker's Compensation	565	565	565	593
511520	Group Life Insurance	1,192	1,444	1,689	1,895
511530	Social Security - Employment	19,652	24,238	22,453	25,064
511535	Medicare - Employer's	4,596	5,669	5,251	5,862
511542	City Employee Retirement	31,270	41,196	42,241	48,810
511650	Salary Reimbursements	(16,981)	0	(17,673)	(17,500)
Total Personnel Services		**$493,702**	**$572,039**	**$538,942**	**$585,466**
Materials and Supplies					
521065	Office Supplies	4,879	6,000	6,000	6,000
521067	Minor Office Equipment	0	2,500	2,500	1,250
Total Materials and Supplies		**$4,879**	**$8,500**	**$8,500**	**$7,250**
Contractual Services					
531018	Contractual Labor	68,875	70,725	69,825	70,725
531025	Memberships	0	55	0	55
531125	Other Contracts	1,245	1,500	1,245	1,500
531240	Maintenance Contracts	23,400	23,400	23,400	27,220
531360	Computer Charges	45,061	38,566	38,566	49,756
532062	Postage	21,499	16,000	20,159	21,000
532065	Printing, Duplication	10,650	13,000	13,000	13,000
532086	Other Communications	39,021	41,500	40,845	41,500
533085	Travel/Training	300	1,500	1,500	3,000
Total Contractual Services		**$210,051**	**$206,246**	**$208,540**	**$227,756**
Other Charges and Services					
544105	Bank Service Charges	25,106	23,000	23,000	23,000
Total Other Charges and Services		**$25,106**	**$23,000**	**$23,000**	**$23,000**
Total Expenses		**$733,738**	**$809,785**	**$778,982**	**$843,472**

CITY OF GALVESTON
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TEXAS

City Manager

Department Mission

The mission of the City Manager's Department is to provide policy direction and executive leadership over all City operations. The department provides advice and guidance to the Mayor and City Council on legislative and political issues and serves as a liaison to the public and private sectors in fostering partnerships and initiatives to better the entire city.

Accomplishments

- Fully implemented the City's Internal Economic Development program;
- Completed demolition of 4th floor, relocated existing staff and began renovations;
- Transitioned IT staff from the west island facility back to city hall;
- Completed civilian compensation study and implemented new pay ranges and grades;
- Enhanced the retirement factor for civilian employees;
- Established new protocols related to HOT management and distribution;
- Implemented new parking and passenger movement fees;
- Procured new fleet of police patrol & CID vehicles;
- Directed the police Chief to establish and staff a traffic enforcement unit following a number of DWI accidents and fatalities;
- Achieved financial cash reserves of 120 days;
- Closed the majority of Ike projects moving the remaining to the audit phase; resulting in a payable to the City;
- Secured earmark funding for the causeway waterline and 59th street water storage tank;
- Launched the replacement of all residential water meters which allows for automated functionality and reading; and
- Maintained robust spending controls resulting in budget savings.

Goals

- Review and assess the City's existing fee structure to ensure fee levels are appropriate and properly administered;
- Improve and enhance the water supply system by further reducing water loss and advancing the use of additional automation;
- Further enhance the civilian pension to ensure retirees have a reasonable benefit;
- Work with new Park Board leadership to develop appropriate guidelines for operational management of specific City assets;
- Establish a fee schedule and revenue projections for any entity managing City assets;
- Identify additional fees and other revenue sources on tourist related activities that can be used to offset associated operational and public safety costs;
- Procure an analysis that will identify the costs of tourism to the City and its taxpayers;
- Actively manage the City budget and make additional expense reductions if revenue estimates fall below projections.

FY2024 PROPOSED BUDGET
CITY MANAGER

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$552,385	$588,005	$664,793	$696,424
Materials and Supplies	6,129	5,000	4,953	5,000
Contractual Services	29,713	35,368	30,041	41,971
Other Charges and Services	22,084	21,000	19,493	21,000
Special Programs and Events	5,775	100,000	26,201	0
TOTAL	**$616,087**	**$749,373**	**$745,482**	**$764,395**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increases (+$31,631) includes funding for annualized positions (+$27,959), and a 10.2% increase for Group Health Insurance (+$3,672).

Materials and Supplies - Net increase (+$47) for office supplies.

Contractual Services - Net increase (+$11,930) including slight increase in computer charges and maintaining current levels of funding.

Other Charges and Services - Net increase (+$1,507) to maintain current speeding level.

Special Programs and Events - Net decrease (-$26,201) by moving General Fund Contingency to Governmental Expenditures.

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
City Manager	1.00	1.00	1.00	1.00
Deputy City Manager	1.00	1.00	1.00	1.00
Executive Assistant to City Manager	1.00	1.00	1.00	1.00
TOTAL	**3.00**	**3.00**	**3.00**	**3.00**

FY2024 PROPOSED BUDGET
CITY MANAGER

LINE ITEM DETAIL		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services					
511001	Regular Payroll	$485,899	$491,937	$547,953	$562,111
511005	Longevity	994	1,118	1,135	1,279
511006	Differential Pay	467	904	897	904
511007	Vehicle/Motor Allowance	9,035	15,035	20,835	18,000
511125	Residency Pay	3,808	5,019	3,827	5,019
511510	Group Health Insurance	31,788	36,000	36,000	39,672
511515	Worker's Compensation	398	398	398	418
511520	Group Life Insurance	966	2,003	2,179	2,733
511530	Social Security - Employment	21,127	31,869	28,819	36,413
511535	Medicare - Employer's	7,105	7,452	8,209	8,516
511542	City Employee Retirement	45,018	46,270	64,540	71,359
511650	Salary Reimbursements	(54,220)	(50,000)	(50,000)	(50,000)
Total Personnel Services		**$552,385**	**$588,005**	**$664,793**	**$696,424**
Materials and Supplies					
521065	Office Supplies	6,129	5,000	4,953	5,000
Total Materials and Supplies		**$6,129**	**$5,000**	**$4,953**	**$5,000**
Contractual Services					
531025	Memberships	3,002	3,800	3,000	3,800
531360	Computer Charges	15,020	16,768	16,768	23,796
532062	Postage	100	200	141	150
532065	Printing, Duplication	3,379	3,000	3,357	3,500
532083	Telephone Service	1,021	0	0	0
532084	Cellular Service	2,596	1,900	625	1,000
532086	Other Communications	670	3,000	2,418	3,000
532087	Aircard Service	745	700	703	725
533085	Travel/Training	154	1,000	904	1,000
533100	Advertising	3,026	5,000	2,124	5,000
Total Contractual Services		**$29,713**	**$35,368**	**$30,041**	**$41,971**
Other Charges and Services					
544032	Meeting Expenditures	1,474	1,000	663	1,000
544038	Employee Appreciation	20,610	20,000	18,831	20,000
Total Other Charges and Services		**$22,084**	**$21,000**	**$19,493**	**$21,000**
Special Events and Programs					
592001	General Fund Contingency	5,775	100,000	26,201	0
Total Special Events and Programs		**$5,775**	**$100,000**	**$26,201**	**$0**
Total Expenses		**$616,087**	**$749,373**	**$745,482**	**$764,395**

CITY OF GALVESTON
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TEXAS

City Auditor

Mission Statement

The mission of the City Auditor's office is to assist the Mayor and City Council by providing independent, objective, and consulting services designed to add value and improve efficiency and effectiveness for the City of Galveston, Port of Galveston, and Park Board.

Accomplishments

- The City Auditor's Office created a Compliance Management System (CMS). CMS consists of a three-phase project. The first phase helps discover revenue-generating ideas by conducting objective operations assessments and sharing ideas for best practices that will benefit the City. The second phase is the testing phase to ensure all policies, procedures, best practices, and controls have been identified. The third phase will have the City Auditor's Office test the written procedures and controls created by the departments to ensure implementation. The City Auditor's Office completed two discovery revenue-generating ideas for the Public Works Department on Work Orders and Municipal Court on Cash Management Fines and Fees.
- The City Auditor's Office worked with the Public Works Department on better transparency in hiring Engineering Firms for construction projects.
- The City Auditor's Office Financial and Compliance Policy Guides (F&CPG) program collects all available department training, procedures, and best practices. F&CPG was used with the Public Works Department on an Environmental Stormwater Discharge Associated with Construction Audit.
- The City Auditor's Office sent best practices to the Finance Department on Bank Reconciliations and Fixed Assets.
- Two Follow-Up Audits were conducted on M&O Transit Terminal and the City Procurement. The City Departments followed the City Auditor's Office's suggestions on previous audits.
- The City Auditor's Office conducted eighty (80) Short Term Rentals and seven (7) Hotel Occupancy Tax audits. This brought in an additional $840,000 in revenue. The total includes revenue from the tax due, penalties, interest, and reimbursements from the Park Board for conducting the audits.
- The City Auditor's Office brought in $25,000 in Sales Tax revenue to the City.
- The City Auditor's Office paid for their Department's FY2023 Budget and added an additional $90,000 for the General Fund and $300,000 for the HOT Fund.

Goals

- Implementation by management on at least 95% of recommendations.
- Increase Sales Tax Revenues by $300,000 annually.
- Increase Hotel Occupancy Tax by $350,000 by auditing Short-Term Rentals (STR) not reporting to the Park Board of Trustees and Hotels taking incorrect deductions.
- Continue working on F&CPG, CMS and making recommendations on administrative, accounting, and financial reporting of internal controls for the Park Board of Trustees, Port of Galveston, and the City of Galveston.
- Continue to increase staff knowledge and efficiency.
- Provide counsel for improving controls, processes and procedures, performance, and risk management while suggesting ways to reduce costs and enhance revenues.

FY2024 PROPOSED BUDGET
CITY AUDITOR

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$374,788	$433,498	$430,454	$442,202
Materials and Supplies	7,832	3,150	3,210	3,385
Contractual Services	34,140	41,039	38,326	103,690
Other Charges and Services	(12,000)	(20,000)	(42,000)	(60,000)
TOTAL	**$404,760**	**$457,687**	**$429,990**	**$489,277**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increase (+$11,748) includes increases annualized cost for personnel (+$8,076) and a 10.2% increase in Group Health Insurance (+$3,672).

Materials and Supplies - Net increase (+$174) to maintain current spending levels.

Contractual Services - Net increase (+$65,364) includes increase (+$60,000) for temporary employee services to assist with outside auditing, an in computer charges (+$3,405).

Other Charges and Services - Net increase (-$18,000) from the Galveston Park Board for audit work for short term rentals.

PERFORMANCE INDICATORS

INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 PROPOSED
Percent of Output (Work Compiled vs. Planned)	95%	95%	95%	95%
Percent of Audit Plan approved by City Council	100%	100%	100%	100%
Percent of recommendations implemented	95%	95%	95%	90%
Revenue generated from HOT Audits	$100,000	$200,000	$840,000	$1,200,000
Revenue generated from Sales Tax Revenue	$200,000	$500,000	$25,000	$500,000
Revenue generated from Compliance Audits	$10,000,000	$12,000,000	$8,000,000	$7,500,000
Revenue generated from Operational Audits	$600,000	$1,000,000	$1,000,000	$10,000,000
F&CPG Manual of Best Practices in Accounting	4	5	2	3
F&CPG Accounting Practices Implemented in Departments	1	7	3	4
CMS Contracts Implemented in Departments	1	6	1	3
Standard Operating Procedures with implantation City	1	4	1	4

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
City Auditor	1.00	1.00	1.00	1.00
Assistant City Auditor	1.00	1.00	1.00	1.00
Auditor I	1.00	1.00	1.00	1.00
TOTAL	**3.00**	**3.00**	**3.00**	**3.00**

FY2024 PROPOSED BUDGET
CITY AUDITOR

LINE ITEM DETAIL	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services				
511001 Regular Payroll	$295,219	$332,454	$329,900	$333,246
511005 Longevity	1,027	1,152	1,136	1,280
511510 Group Health Insurance	29,024	36,000	36,000	39,672
511515 Worker's Compensation	141	141	141	148
511520 Group Life Insurance	748	1,020	1,593	1,620
511530 Social Security - Employment	17,803	20,684	19,734	20,741
511535 Medicare - Employer's	4,164	4,837	4,731	4,851
511542 City Employee Retirement	26,662	37,210	37,219	40,645
Total Personnel Services	**$374,788**	**$433,498**	**$430,454**	**$442,202**
Materials and Supplies				
521065 Office Supplies	2,656	2,400	2,568	2,600
521067 Minor Office Equipment	4,382	0	0	0
525031 Electricity	638	600	530	635
525032 Natural Gas	155	150	113	150
Total Materials and Supplies	**$7,832**	**$3,150**	**$3,210**	**$3,385**
Contractual Services				
531015 Temporary Employee Services	0	0	0	60,000
531310 Rental Of Land & Buildings	14,790	20,526	20,528	21,554
531360 Computer Charges	14,082	11,738	11,738	15,143
532062 Postage	0	25	13	25
532065 Printing, Duplication	1,293	1,300	1,299	1,300
532066 Print Shop Charges	253	450	208	208
532083 Telephone Service	152	0	456	460
533085 Travel/Training	3,569	7,000	4,084	5,000
Total Contractual Services	**$34,140**	**$41,039**	**$38,326**	**$103,690**
Other Charges and Services				
544087 Expense Reimbursement	(12,000)	(20,000)	(42,000)	(60,000)
Total Other Charges and Services	**($12,000)**	**($20,000)**	**($42,000)**	**($60,000)**
Total Expenses	**$404,760**	**$457,687**	**$429,990**	**$489,277**

CITY OF GALVESTON
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City Attorney

Mission Statement

The mission of the City Attorney's office is to ensure the City Council, its appointees and city departments are provided superior professional legal services and representation while ensuring compliance with all state, federal, and local laws.

Accomplishments

- Lent significant assistance to outside counsel to resolve on terms acceptable to the City in case No. 20-CV-0249 Cornelius vs. City of Galveston.
- Municipal Housing Abatement cases. 2 Original Petitions were filed. There are 5 cases in pending status. Provided legal services in approximately 345 Code Enforcement cases.
- Participated with outside council in the case No. 20-CV-1171, City of Galveston et al v. Dannebaum Engineering and LJA to recover for the City $976,000 in settlement with Dannenbaum; case against LJA continues.
- Expended significant effort resolving issues with the Park Board of Trustees related to Hotel Occupancy Taxes resulting in a contract for the award of HOT to the Park Board in compliance with the Tax Code.
- Expended significant effort to protect the public park status of Stewart Beach and discourage development of a proposed resort using HOT in violation of the contract for the development and management of the convention center.
- Expended significant effort to issue brief to the Attorney General in response to a request for opinion related to the Park Board filed by Senator Brandon Creighton.
- City Attorney's Office assumed primary representation of the Galveston Island Redevelopment Authority and has assisted in the disconnection of it from Housing Authority and Property Finance Authority.
- Participation in the collective bargaining agreements with the City Fire and Police.
- Negotiated easements and construction access agreements with Port of Galveston for the 14th Street flood control pump station.
- Begin eminent domain proceedings for acquisition of real property for flood control purposes.

Goals

- Enhance strategic support including professional development, training, and modernization of document management systems.
- Expand staff expertise through additional training not confined to Texas Municipal League (TML) sponsored courses, to increase the amount of civil litigation handled in house.
- Expand staff expertise in area of beach issue and city fiscal operations,
- Continue the Comprehensive Code Review and continue with amendments to the LDR as needed.

FY2024 PROPOSED BUDGET
CITY ATTORNEY

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2024 BUDGET	FY2024 ESTIMATED	FY2024 PROPOSED
Personnel Services	$789,791	$908,505	$858,594	$910,372
Materials and Supplies	14,696	16,800	16,800	17,100
Contractual Services	63,391	77,428	76,293	85,126
Other Charges and Services	409	10,500	5,188	10,500
TOTAL	**$868,286**	**$1,013,233**	**$956,875**	**$1,023,098**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increase (+$51,778) includes annualized cost of City Attorney staff (+$44,434) and a 10.2% increase in Group Health Insurance (+$7,344).

Materials and Supplies - Maintain current level of funding.

Contractual Services - Net increase (+$8,833) includes increase to computer charges.

Other Charges and Services - Net increase (+$5,313) to maintain current level of funding. If any additional funds are needed they will come out of the Settlement and Capital Reserve Fund.

PERFORMANCE INDICATORS

INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2024 ESTIMATED	FY2024 PROPOSED
Ordinances	84	68	90	91
Resolutions	39	45	41	42
Consent Items	265	288	281	282
Action Items	49	34	50	51
Civil Service Grievances	6	1 EST	3	4
Housing Abatement	33	15	20	21
Code Enforcement	587	550	516	517
Pre-Trial	6,661	6,623	6,447	6,448
Bench Trials	74	45	42	43
Jury Trials	0	1	1	2
Bonds	6,198	6,598	6,287	6,288
Public Information Act (PIA) Requests	42	69	66	67
Public Information Act Briefs	42	71	66	67
Permit & Wrecker Operating Authority	62	108	87	88
Internal Civil Cases	3	2	6	7
HOT Tax Cases	0	0	3	4
HOT Tax Collections	$0	$0	$5,000	$6,000
Subpoenas	15	17 EST	60 EST	61 EST
Civil Service Meetings	2	2	2	3
Code Enforcement Litigation	1	1	1	2
Commission Meetings	98	44	57	58
Commission Hearings	193	142	178	179
Administrative Appeals for Police and Fire	4	1	5	6

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
City Attorney	1.00	1.00	1.00	1.00
Sr. Assistant City Attorney	1.00	1.00	1.00	1.00
Assistant City Attorney	3.00	3.00	3.00	3.00
Executive Assistant to City Attorney	1.00	1.00	1.00	1.00
TOTAL	**6.00**	**6.00**	**6.00**	**6.00**

LINE ITEM DETAIL

		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services					
511001	Regular Payroll	$664,473	$738,437	$693,263	$728,640
511005	Longevity	1,640	1,867	1,867	1,982
511006	Differential Pay	904	900	900	904
511009	Overtime	0	500	500	500
511510	Group Health Insurance	63,576	72,000	72,000	79,344
511515	Worker's Compensation	495	495	495	520
511520	Group Life Insurance	1,618	2,774	3,423	3,542
511530	Social Security - Employment	39,251	45,985	40,821	45,386
511535	Medicare - Employer's	9,480	10,755	10,027	10,614
511542	City Employee Retirement	44,242	69,396	66,754	63,987
511547	ICMA-401A Governmental Money Plan	15,789	15,396	18,544	24,954
511650	Salary Reimbursements	(51,677)	(50,000)	(50,000)	(50,000)
Total Personnel Services		**$789,791**	**$908,505**	**$858,594**	**$910,372**
Materials and Supplies					
521065	Office Supplies	1,437	3,000	3,000	3,000
521067	Minor Office Equipment	2,784	3,000	3,000	3,000
521073	Printed Materials	10,474	10,800	10,800	11,100
Total Materials and Supplies		**$14,696**	**$16,800**	**$16,800**	**$17,100**
Contractual Services					
531006	Attorney's Fees	24,894	25,000	25,000	25,000
531025	Memberships	1,455	3,000	3,000	3,000
531360	Computer Charges	28,163	28,506	28,506	36,776
532062	Postage	1,218	2,000	1,567	2,000
532065	Printing, Duplication	1,420	1,500	1,420	1,500
532083	Telephone Service	794	1,400	500	600
532084	Cellular Service	483	500	500	500
532087	Aircard Service	456	522	800	750
533085	Travel/Training	4,508	15,000	15,000	15,000
Total Contractual Services		**$63,391**	**$77,428**	**$76,293**	**$85,126**
Other Charges and Services					
544027	Court Costs And Judgment	409	10,000	5,000	10,000
544032	Meeting Expenditures	0	500	188	500
Total Other Charges and Services		**$409**	**$10,500**	**$5,188**	**$10,500**
Total Expenses		**$868,286**	**$1,013,233**	**$956,875**	**$1,023,098**

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Human Resources

Mission Statement

The mission of the Human Resources Department is to deliver the highest quality customer service and expertise in all personnel matters to our employees, City Officials, affiliate governmental entities and the community, while building partnerships, supporting diverse perspectives and promoting equal opportunities for professional growth.

Accomplishments

- Held annual Open Enrollment for all City Employees with partner Blue Cross Blue Shield of Texas and the City's Supplemental Benefits Vendors.
- Completed the Classification and Compensation Study in partnership with Evergreen Solutions, Inc. for all City personnel resulting in market increases for all employees.
- Participated in five hiring events throughout Galveston County as part of the recruitment initiative to fill all City job vacancies.
- Hosted and coordinated a day-long experience about City operations for the Galveston Reginal Chamber of Commerce "Leadership Galveston Program".
- In Partnership with Galveston College Held a Three Course Leadership Class for City Supervisors, Department Heads and employees interested in management.
- Held two promotional and four entrance exams for civil service departments.
- Offered Lateral Police Officer exams twice monthly.
- Continued involvement in processing employee new hires, promotions, salary changes, and civil service activities.
- Administered Bilingual Testing successfully passed by several City Employees for qualification to assist citizens and employees and receive incentive pay for these services.
- Assisted Island Transit and Auditors with the City's Triennial Audit by the Federal Transit Administration.
- Assisted City Management in Collective Bargaining Negotiations with Police and Fire Associations.
- Conducted EEO Training for the Fire Department and Parks and Recreation Department.

Goals

- Review, update and monitor policies and procedures consistent with the direction of the Manager's office to meet business needs and adapt in a changing environment.
- Identify methods to improve recruitment of diverse candidates and retain valued personnel.
- Partner with City Management on Collective Bargaining matters and ensure successful implementation of contract changes.
- Host and Conduct training courses for all employees on the following topics:
    - Drug & Alcohol Testing
    - Discrimination, Harassment and Hostile Work Environment
    - Diversity & Inclusion
- Timekeeping
- Prioritize diversity, equity, and inclusion for all City personnel.
- Increase employee engagement across the organization.
- Complete Leadership Training Program in coordination with Galveston College.
- Launch internal Newsletter and Quarterly Surveys to keep Employees informed and measure Workplace Sentiment.
- Conduct Health Fair to provide the opportunity for City Employees to complete their HRA Assessments and speak with healthcare vendors concerning City benefits for themselves and their families.

FY2024 PROPOSED BUDGET
HUMAN RESOURCES

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$433,142	$501,528	$512,923	$532,216
Materials and Supplies	41,224	31,900	29,574	32,150
Contractual Services	90,779	104,277	83,689	100,032
Other Charges and Services	2,340	2,500	1,728	3,700
TOTAL	**$567,485**	**$640,205**	**$627,915**	**$668,098**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increase (+$19,293) includes annualized personnel (+$12,931) and a 10.2% increase (+$6,382) in Group Health Insurance.

Materials and Supplies - Net increase (+$2,576) includes maintaining current level of funding in office supplies.

Contractual Services - Net increases of (+$16,343) include increases for computer charges (+$6,738) and additional funding (+$11,881) for GAC Leadership classes and minor decreases (-$2,276) throughout various contractual line items.

Other Charges and Services - Net increase (+$1,972) to maintain current funding level for employee appreciation and meeting expenses.

PERFORMANCE INDICATORS

INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 PROPOSED
Processed Applications (on-line)	3,711	5,474	7,000	6,789
New Hires	165	194	220	170
Turnover rate	20.0%	14.0%	15.0%	15.8%
Civil Service Exams	3	5	5	5

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Human Resources Director	1.00	1.00	1.00	1.00
Human Resources Specialist	2.798	2.798	2.798	2.798
Payroll Specialist	1.00	1.00	1.00	1.00
Senior Administrative Assistant	0.40	0.40	0.40	0.40
TOTAL	**5.198**	**5.198**	**5.198**	**5.198**

FY2024 PROPOSED BUDGET
HUMAN RESOURCES

LINE ITEM DETAIL

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services				
511001 Regular Payroll	$320,735	$364,225	$370,667	$378,220
511005 Longevity	1,332	1,733	1,102	1,351
511006 Differential Pay	1,579	900	1,793	1,807
511009 Overtime	1,628	100	2,003	1,500
511125 Residency Pay	3,657	3,262	2,241	2,259
511510 Group Health Insurance	56,148	62,376	62,376	68,738
511515 Worker's Compensation	232	232	232	244
511520 Group Life Insurance	962	1,471	1,793	1,839
511530 Social Security - Employment	19,474	22,953	22,815	23,879
511535 Medicare - Employer's	4,554	5,368	5,336	5,584
511542 City Employee Retirement	22,841	38,908	42,565	46,794
Total Personnel Services	**$433,142**	**$501,528**	**$512,923**	**$532,216**
Materials and Supplies				
521065 Office Supplies	5,218	6,000	3,875	6,000
521067 Minor Office Equipment	271	100	200	650
521073 Printed Materials	2,800	300	0	0
521088 Training Materials	32,935	25,000	25,000	25,000
522013 Clothing	0	500	500	500
Total Materials and Supplies	**$41,224**	**$31,900**	**$29,574**	**$32,150**
Contractual Services				
531015 Temporary Employee Services	26,209	0	0	0
531025 Memberships	1,446	2,000	1,451	1,500
531125 Other Contracts	7,983	39,450	35,152	21,567
531360 Computer Charges	25,531	23,977	23,977	30,715
532062 Postage	1,168	2,000	575	1,500
532065 Printing, Duplication	5,426	5,500	5,234	5,500
532083 Telephone Service	794	1,500	486	750
532084 Cellular Service	483	600	606	1,250
532086 Other Communications	216	250	227	250
532087 Aircard Service	912	1,000	912	1,000
533085 Travel/Training	1,226	8,000	4,119	16,000
533100 Advertising	19,386	20,000	10,950	20,000
Total Contractual Services	**$90,779**	**$104,277**	**$83,689**	**$100,032**
Other Charges and Services				
544032 Meeting Expenditures	655	500	728	700
544038 Employee Appreciation	1,685	2,000	1,000	3,000
Total Other Charges and Services	**$2,340**	**$2,500**	**$1,728**	**$3,700**
Total Expenses	**$567,485**	**$640,205**	**$627,915**	**$668,098**

FY2024 PROPOSED BUDGET
ISLAND TRANSIT - LOCAL MATCH

LINE ITEM DETAIL

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Contractual Services				
531030 Transit Operation	$250,000	$975,000	$975,000	$975,000
Total Contractual Services	**$250,000**	**$975,000**	**$975,000**	**$975,000**
Total Expenses	**$250,000**	**$975,000**	**$975,000**	**$975,000**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

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FY2024 PROPOSED BUDGET
FINANCE OPERATIONS

DEPARTMENT	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Administration	$519,446	$692,007	$693,711	$681,376
Accounting	996,553	1,102,564	1,083,801	1,168,594
Purchasing	319,478	357,324	348,318	373,006
Budget	264,616	301,798	318,234	385,171
Finance Operations Total	**$2,100,094**	**$2,453,693**	**$2,444,064**	**$2,608,147**

CATEGORY	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$1,613,336	$1,982,421	$1,996,110	$2,095,478
Materials and Supplies	27,588	26,700	20,663	27,500
Contractual Services	437,247	422,472	404,517	461,569
Other Charges and Services	21,923	22,100	22,774	23,600
Finance Operations Total	**$2,100,094**	**$2,453,693**	**$2,444,064**	**$2,608,147**

HIGHLIGHTS (FY2024 Proposed Over/Under FY2023 Estimated)

Personnel Services - Net increase (+$99,368) includes annualized cost of filled positions (+$86,675) and a 10.2% increase in Group Health Insurance (+$12,693).

Materials and Supplies - Net changes throughout finance (+$6,837).

Contractual Services - Includes increase (+$57,052) for computer charges (+$26,922) and increases (+$30,131) to miscellaneous contractual line items.

Other Services and Charges - Net increase (+$826) in bank service fees and maintain funding for GFOA Budget Award submission fee.

Finance Administration

Mission Statement

The mission of the Finance Department is to supply timely, accurate and transparent financial information to key stakeholders, while ensuring the City Council, its appointees and established departments are provided excellent financial support in compliance with local, state, and federal laws. This includes providing leadership and coordination necessary to apply for, receive, implement and complete major grants for projects and programs important to the City.

Accomplishments

- Provided technical support to staff and city management in the completion of the FY 2022 Annual Comprehensive Financial Report (ACFR) which is expected to receive the GFOA Certificate of Achievement for Excellence as did the FY 2021 Annual Comprehensive Financial Report.
- Led the financial planning cycle, including the Annual Budget, the five-year Capital Improvement Plan (CIP), the Long-Range Financial Forecast, the Quarterly Budget Status Report, and associated models that track and provide explanations for major revenues, and provide capital financing forecasts in support of the CIP.
- Advocated and secured passage of Short-Term Rental registration and collection process resulting in STR-generate HOT revenue exceeding 50% of total HOT revenue.
- Completed state audit requests for 99 of the last 100 Hurricane Ike closeout documents and initiated the final closeout audits by FEMA of same.
- Completed financial audit with TDEM and received full reimbursement under the 2020 CARES ACT funding during FY 2021.
- Completed final TDEM audits for final closeout of Tropical Storm Laura and the Winter Storm event.
- Developed and submitted application for the 59th Street Water Tank 10 million earmark.
- Developed and submitted application for the Causeway Waterline 10 million earmark.
- Completed CDBG-MIT Regional application for 15.7 million for the 59th Street Water Tank.
- Completed closeout of the NEA Cultural Arts Master Plan grant.
- Completed closeout of the Port Security Boat grant.
- Continued work with FEMA for the grant funding for the Airport Control Tower Generator.
- Continued work with FEMA for the grant funding for the 30th Street Generator.

Goals

- Review all Finance Department policies and procedures for efficiency and improved internal controls.
- In conjunction with Technology Services and Human Resources, begin the implementation of the new Enterprise Resource Planning software system.
- Direct the development and submittal of viable grant applications that fit the City's long-range planning efforts.
- Coordinate and manage all disaster related FEMA recovery efforts to maximize federal reimbursement opportunities.
- Coordinate the continuing design of the South Shore Drainage CDBG-MIT project.
- Continue to finalize construction grant funding for the 404 HMGP 14th Street Drainage Project (Phase 2).
- Facilitate the movement for the design for the 59th Street Water Tank.
- Facilitate the final design and bidding for the construction of the Causeway Waterline.

FY2024 PROPOSED BUDGET
FINANCE ADMINISTRATION

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$361,365	$512,826	$525,940	$488,350
Contractual Services	158,082	179,181	167,771	193,026
TOTAL	**$519,446**	**$692,007**	**$693,711**	**$681,376**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net decrease (-$37,590) includes adding a Executive Director in FY23 with plans for the Assistant City Manager to go to part-time in FY24.

Contractual Services - Net increase of (+$25,255) includes maintaining funding in consultant services (+$14,155), computer charges (+$7,245) and miscellaneous contractual accounts (+$3,855).

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Assistant City Manager	1.00	1.00	1.00	0.00
Executive Director of Finance	0.00	0.00	1.00	1.00
Director of Grants and Recovery	1.00	1.00	1.00	1.00
Grants and Recovery Specialist	1.00	1.00	1.00	1.00
TOTAL	**3.00**	**3.00**	**4.00**	**3.00**

LINE ITEM DETAIL

		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services					
511001	Regular Payroll	$287,972	$408,938	$403,731	$322,201
511005	Longevity	571	706	656	848
511009	Overtime	206	0	41	200
511021	Part-time Payroll	0	0	0	52,000
511125	Residency Pay	2,510	2,510	2,490	2,510
511510	Group Health Insurance	25,320	36,000	41,339	39,672
511515	Worker's Compensation	70	70	70	74
511520	Group Life Insurance	612	1,299	1,324	2,368
511530	Social Security - Employment	16,784	20,903	23,993	23,421
511535	Medicare - Employer's	4,177	4,889	5,899	5,477
511542	City Employee Retirement	26,213	37,511	46,397	39,580
511650	Salary Reimbursements	(3,070)	0	0	0
Total Personnel Services		**$361,365**	**$512,826**	**$525,940**	**$488,350**
Contractual Services					
531004	Consultant Services	0	20,000	5,846	20,000
531025	Memberships	70	395	395	395
531125	Other Contracts	152,997	146,500	150,375	153,000
531360	Computer Charges	3,756	10,061	10,061	17,306
532083	Telephone Service	227	425	139	225
532087	Aircard Service	532	1,300	456	600
533085	Travel/Training	500	500	500	1,500
Total Contractual Services		**$158,082**	**$179,181**	**$167,771**	**$193,026**
Total Expenses		**$519,446**	**$692,007**	**$693,711**	**$681,376**

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Accounting Division

Mission Statement

The mission of the Accounting Division is to provide timely, accurate, and transparent financial information to departments and the community while managing and analyzing data in the City's financial accounting systems, including payroll, accounts payable and receivable, and grants.

Accomplishments

- Submitted an application for the Certificate of Achievement for Excellence in Financial Reporting award for the fiscal year 2022 ACFR.
- Provided support role in Texas Dept. of Emergency Management audits of FEMA project worksheets that have been submitted for closeout.
- Completed the implementation of GASB 96 – Subscription Based Information Technology Arrangements.
- Implemented debt management tool utilized in the annual financial report software application.

Goals

- Obtain the Certificate of Achievement for Excellence in Financial Reporting for the CAFR for fiscal year ended September 30, 2023.
- Obtain the Texas Comptroller Leadership Circle Award for Texas transparency.
- Continue to assist in finalizing the closeout of FEMA funded project worksheets for submission to TDEM for audit.

FY2024 PROPOSED BUDGET
FINANCE ACCOUNTING

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$721,041	$871,724	$856,208	$921,851
Materials and Supplies	15,106	20,700	16,068	22,000
Contractual Services	239,059	188,640	188,752	201,743
Other Charges and Services	21,348	21,500	22,774	23,000
TOTAL	**$996,553**	**$1,102,564**	**$1,083,801**	**$1,168,594**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increase (+$65,643) includes the annualized cost (+$54,627) of personnel and a 10.2% increase in Group Health Insurance (+$11,016).

Materials and Supplies - Net increase (+$5,932) for office supplies and a new check folding machine.

Contractual Services - Net increase (+$12,991) includes increases in computer charges (+$10,703) and increases (+$2,288) in miscellaneous contractual accounts.

Other Services and Charges - Increase (+$225) in bank service fees.

PERFORMANCE INDICATORS

INDICATORS	FY 2021 Actual	FY 2022 Actual	FY 2023 Estimated	FY 2024 Proposed
Number of vendor payments completed	5,926	5,039	5,100	5,200
Number of checks as percent of total vendor payments	75.41%	74.94%	74.51%	73.08%
Number of funds managed	124	126	128	130
Investment Portfolio (Millions)	$147	$142	$210	$225
Interest Earned (Thousands)	$85	$805	$5,000	$5,500
Average Rate of Interest earned on Investments	0.001%	1.50%	5.00%	5.10%
FEMA Ike PW's closed out (%)	64%	15%	7%	5%
FEMA Harvey PW's closed out (%)	20%	5%	0%	0%
Number of bank accounts reconciled	34	34	35	35

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Executive Director	1.00	1.00	1.00	1.00
Accounting Manager	1.00	1.00	1.00	1.00
Sr. Accountant	2.00	2.00	2.00	2.00
Accountant	1.00	1.00	1.00	1.00
Accounting Specialist	4.00	4.00	4.00	4.00
TOTAL	**9.00**	**9.00**	**9.00**	**9.00**

LINE ITEM DETAIL

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services				
511001 Regular Payroll	$579,572	$670,881	$663,593	$702,474
511005 Longevity	877	1,357	1,068	1,500
511006 Differential Pay	526	904	0	0
511009 Overtime	1,525	3,000	1,501	1,800
511125 Residency Pay	2,510	2,510	2,490	2,510
511510 Group Health Insurance	95,364	108,000	108,000	119,016
511515 Worker's Compensation	847	847	847	889
511520 Group Life Insurance	1,693	1,473	3,197	3,423
511530 Social Security - Employment	34,902	43,626	40,749	43,914
511535 Medicare - Employer's	8,163	10,202	9,530	10,270
511542 City Employee Retirement	52,613	78,924	75,233	86,056
511650 Salary Reimbursements	(57,550)	(50,000)	(50,000)	(50,000)
Total Personnel Services	**$721,041**	**$871,724**	**$856,208**	**$921,851**
Materials and Supplies				
521065 Office Supplies	12,369	16,000	12,218	15,000
521067 Minor Office Equipment	283	2,000	2,500	5,000
521073 Printed Materials	1,836	2,700	1,350	2,000
522013 Clothing	618	0	0	0
Total Materials and Supplies	**$15,106**	**$20,700**	**$16,068**	**$22,000**
Contractual Services				
531004 Consultant Services	105,655	100,000	103,500	105,000
531015 Temporary Employee Services	46,512	0	816	0
531025 Memberships	4,339	3,000	1,350	3,000
531360 Computer Charges	41,306	36,890	36,890	47,593
532062 Postage	7,471	7,500	8,680	7,500
532065 Printing, Duplication	24,116	23,000	25,996	26,000
532083 Telephone Service	1,727	2,000	1,111	2,000
532084 Cellular Service	483	3,500	483	500
532086 Other Communications	130	150	136	150
532087 Aircard Service	1,445	1,600	1,824	2,000
533085 Travel/Training	5,875	11,000	7,967	8,000
Total Contractual Services	**$239,059**	**$188,640**	**$188,752**	**$201,743**
Other Charges and Services				
544099 Miscellaneous Expense	339	0	0	0
544105 Bank Service Charges	21,009	21,500	22,774	23,000
Total Other Charges and Services	**$21,348**	**$21,500**	**$22,774**	**$23,000**
Total Expenses	**$996,553**	**$1,102,564**	**$1,083,801**	**$1,168,594**

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Purchasing Division

Mission Statement

The mission of the Purchasing Division is to comply with the City Charter, State and Federal Purchasing laws. We are dedicated to providing and managing the city departments with the most efficient procurement processes and procedures. Our focus is to provide for the best possible quality goods and services, at the best value, to the citizens of the city of Galveston while providing qualified suppliers with open and fair competition for the city of Galveston business.

Accomplishments

- Assisted user departments in effectively utilizing existing City contracts for supplies and services, to provide best value and cost savings to the City of Galveston and the taxpayers.
- Updated the Purchasing policy to reflect changes in state law and internal processes.
- Updated the process and procedure guide for solicitations and quick step guides for purchasing, including contract management.
- Drafted and executed a Contract Management Handbook.
- Conducted monthly Purchasing, P-Card and Contract management training.
- Updated contract and RFP/RFQ boiler plate documents.
- Conducted two Galveston University 101 classes for the Osher Life Long Institute.

Goals

- Update and implement a purchasing course/class to educate city employees.
- Work with business groups to increase local, historically underutilized business and disadvantaged/small/minority business enterprise participation in the procurement process.
- Recertify Purchasing Managers CTCD certification.
- Apply for Buyers position certification.

FY2024 PROPOSED BUDGET
FINANCE PURCHASING

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$284,683	$319,011	$317,115	$325,636
Materials and Supplies	9,905	2,500	1,641	2,000
Contractual Services	24,891	35,813	29,561	45,370
TOTAL	**$319,478**	**$357,324**	**$348,318**	**$373,006**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increase (+$8,520) includes annualized cost of personnel (+$4,848) and a 10.2% increase (+$3,672) for Group Health Insurance.

Materials and Supplies - Net increase (+$359) to maintain current level of funding.

Contractual Services - Net increase (+$15,809) includes an increase in computer charges (+$7,732) and increases (+$8,077) for miscellaneous contractual line items.

PERFORMANCE INDICATORS

INDICATORS	FY 2021 Actual	FY 2022 Actual	FY 2023 Estimated	FY 2024 Proposed
Purchase Orders Issued	1,757	1,692	1,750	1,700
Purchase Order Expenditures	$51,927,088	$91,726,711	$60,000,000	$60,000,000
Seal Bids/RFP Solicited	40	34	40	60

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Purchasing Supervisor	1.00	1.00	1.00	1.00
Purchasing Specialist	1.00	1.00	1.00	1.00
Contract Administrator	1.00	1.00	1.00	1.00
TOTAL	**3.00**	**3.00**	**3.00**	**3.00**

LINE ITEM DETAIL

		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services					
511001	Regular Payroll	$216,003	$236,833	$235,017	$236,980
511005	Longevity	335	432	428	572
511510	Group Health Insurance	31,788	36,000	36,000	39,672
511515	Worker's Compensation	212	212	212	223
511520	Group Life Insurance	655	906	1,136	1,155
511530	Social Security - Employment	13,145	14,710	14,475	14,728
511535	Medicare - Employer's	3,074	3,441	3,385	3,444
511542	City Employee Retirement	19,470	26,477	26,462	28,862
Total Personnel Services		**$284,683**	**$319,011**	**$317,115**	**$325,636**
Materials and Supplies					
521065	Office Supplies	868	1,500	1,000	1,000
521067	Minor Office Equipment	9,037	1,000	641	1,000
Total Materials and Supplies		**$9,905**	**$2,500**	**$1,641**	**$2,000**
Contractual Services					
531025	Memberships	850	1,000	840	850
531360	Computer Charges	7,510	11,738	11,738	19,470
532062	Postage	19	50	41	50
532083	Telephone Service	340	625	208	350
532084	Cellular Service	644	900	483	650
533085	Travel/Training	900	2,000	1,251	4,000
533100	Advertising	14,629	19,500	15,000	20,000
Total Contractual Services		**$24,891**	**$35,813**	**$29,561**	**$45,370**
Total Expenses		**$319,478**	**$357,324**	**$348,318**	**$373,006**

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Budget Division

Mission Statement

The mission of the Budget Division is to provide assistance and technical expertise to the City Council, City Manager and departments on the allocation of resources through and established budget process, resulting in an accurate and transparent budget document that accomplishes the goals and objectives of the City.

Accomplishments

- Produced the Annual Budget for the fiscal year 2022-2023.
- Assisted with the Long-Range Financial Forecast for the City including the General Fund, Debt Service Fund, Water Fund, Sewer Fund, Island Transit, Hotel Occupancy Tax and Convention Center Surplus Fund.
- Produced Quarterly Budget Reports including fiscal year end projections of expenditures and revenues for all budgeted funds.
- Produced the Five-Year Capital Improvement Plan for FY2023-FY2027.
- Assisted the Accounting Division and Finance Director with year-end close.

Goals

- Improve technical aspect of the budgeting document to improve efficiency.
- Obtain Traditional Finance Transparency Star from the Texas Comptroller's Office.
- Ensure all financial documents are placed onto the City's Financial Transparency web page in a timely manner to encourage citizen feedback.
- Obtain the Certificate for Excellence in Budgeting for FY2024.

FY2024 PROPOSED BUDGET
FINANCE BUDGET

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$246,247	$278,860	$296,847	$359,641
Materials and Supplies	2,577	3,500	2,954	3,500
Contractual Services	15,216	18,838	18,433	21,430
Other Charges and Services	575	600	0	600
TOTAL	**$264,616**	**$301,798**	**$318,234**	**$385,171**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increase (+$62,794) includes keeping funding for an additional Senior Budget Analyst position.

Materials and Supplies - Net increase (+$546) to maintain current level funding.

Contractual Services - Net increase (+$2,997) includes increase in computer charges (+$1,242) and increases (+$1,755) to various contractual line items.

Other Services and Charges - Net increase (+$600) to maintain funding for GFOA Budget Award submission fee.

PERFORMANCE INDICATORS

INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 PROPOSED
Department and Fund Budgets Reviewed	166	168	175	175
Percent of General Fund Revenue Over/(Under)	8.2%	10.0%	3.0%	0.1%
Percent of General Fund Expenses Over/(Under)	-0.4%	-2.0%	-0.7%	-0.1%
Budget Transfers	251	204	200	200
Requisitions Approved	1,708	1,862	1,870	1,850

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Budget Manager	1.00	1.00	1.00	1.00
Sr. Budget Analyst	1.00	2.00	1.00	2.00
TOTAL	**2.00**	**3.00**	**2.00**	**3.00**

LINE ITEM DETAIL

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services				
511001 Regular Payroll	$178,094	$194,649	$208,068	$260,390
511005 Longevity	2,787	2,920	2,862	3,006
511125 Residency Pay	2,510	2,510	2,490	2,510
511510 Group Health Insurance	31,788	36,000	40,000	39,672
511515 Worker's Compensation	145	145	145	145
511520 Group Life Insurance	483	998	1,025	1,269
511530 Social Security - Employment	11,294	15,505	13,232	16,486
511535 Medicare - Employer's	2,641	3,626	3,095	3,856
511542 City Employee Retirement	16,505	22,507	25,930	32,308
Total Personnel Services	**$246,247**	**$278,860**	**$296,847**	**$359,641**
Materials and Supplies				
521065 Office Supplies	2,402	2,000	1,454	2,000
521067 Minor Office Equipment	0	1,500	1,500	1,500
522013 Clothing	176	0	0	0
Total Materials and Supplies	**$2,577**	**$3,500**	**$2,954**	**$3,500**
Contractual Services				
531025 Memberships	224	400	400	400
531360 Computer Charges	9,388	11,738	11,738	12,980
532065 Printing, Duplication	3,051	3,600	3,600	3,800
532083 Telephone Service	227	400	139	250
532087 Aircard Service	525	1,500	750	2,000
533085 Travel/Training	1,345	700	1,350	1,500
Total Contractual Services	**$15,216**	**$18,838**	**$18,433**	**$21,430**
Other Charges and Services				
544036 Grants & Awards	575	600	0	600
Total Other Charges and Services	**$575**	**$600**	**$0**	**$600**
Total Expenses	**$264,616**	**$301,798**	**$318,234**	**$385,171**

FY2024 PROPOSED BUDGET
GOVERNMENTAL EXPENDITURES

DEPARTMENT	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Taxation	$349,777	$360,218	$364,436	$360,450
Facilities	1,284,828	1,485,774	1,485,774	1,607,952
Non-Departmental	11,930,215	9,917,956	9,413,308	10,929,829
Governmental Expenditures Total	**$13,564,820**	**$11,763,948**	**$11,263,518**	**$12,898,231**

CATEGORY	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$200,000	$502,830	$0	$858,000
Materials and Supplies	569	0	0	0
Contractual Services	10,900	250,000	250,000	0
Other Charges and Services	1,460,384	1,823,144	1,822,892	1,956,276
Operating Transfers	10,718,348	6,447,131	6,447,131	7,007,485
Capital Outlay	807,191	2,380,625	2,379,060	1,000,000
Special Programs and Events	367,428	360,218	364,436	2,076,470
Governmental Expenditures Total	**$13,564,820**	**$11,763,948**	**$11,263,518**	**$12,898,231**

HIGHLIGHTS (FY2024 Proposed Over/Under FY2023 Estimated)

Personnel Services - Net increase (+$858,000) includes funding for civilian pay increases (+$686,000) and funding ($172,000) for civilian pension enhancement.

Contractual Services - Net decreases (-$250,000) includes funding related to Comprehensive Plan.

Other Charges and Services - Net increase (+$133,384) includes a increase in the General Fund portion of Insurance polices (+$66,086) and an increase of (+$56,092) for the General Fund portion of Facilities maintenance, General Fund portion for Community Outreach and Public Information (+10,954) and Receivable adjustments for FY2023 (+$252).

Operating Transfers - Includes an increase (+$560,354) for Charter mandated transfer to infrastructure/debt service fund.

Capital Outlay - Net Decrease (-$1,379,060) includes vehicles ordered in FY2022 but anticipated to arrive in FY2023 due to supply chain issues.

Special Programs and Events - Net increase (+$1,712,034) includes funding (+$1,716,020) for Police and Fire Collective Bargaining contracts and for Contingency that was moved from the City Manager's Department to Governmental Expenditures. and a decrease (-$3,986) based on information provided by the Tax Collection Fee and Galveston Central Appraisal District.

FY2024 PROPOSED BUDGET
TAXATION

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Special Programs and Events	$349,777	$360,218	$364,436	$360,450
TOTAL	**$349,777**	**$360,218**	**$364,436**	**$360,450**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Special Programs and Events - Net decrease (-$3,986) based on information provided by the Tax Collection Fee and Galveston Central Appraisal District.

FY2024 PROPOSED BUDGET
TAXATION

LINE ITEM DETAIL

		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Special Events and Programs					
591004	Tax Collection Fee	$7,366	$8,000	$7,338	$8,000
591005	Central Appraisal District	342,411	352,218	357,098	352,450
Total Special Events and Programs		**$349,777**	**$360,218**	**$364,436**	**$360,450**
Total Expenses		**$349,777**	**$360,218**	**$364,436**	**$360,450**

FY2024 PROPOSED BUDGET
FACILITIES MAINTENANCE SERVICES

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Other Charges and Services	1,284,828	1,485,774	1,485,774	1,607,952
TOTAL	**$1,284,828**	**$1,485,774**	**$1,485,774**	**$1,607,952**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Other Charges and Services - Includes a increase in the General Fund portion of Insurance polices (+$66,086) and an increase of (+$56,092) for the General Fund portion of Facilities maintenance.

LINE ITEM DETAIL

		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Other Charges and Services					
547070	Insurance Expense	572,725	616,061	616,061	682,147
547075	Facilities Maintenance	712,103	869,713	869,713	925,805
Total Other Charges and Services		**$1,284,828**	**$1,485,774**	**$1,485,774**	**$1,607,952**
Total Expenses		**$1,284,828**	**$1,485,774**	**$1,485,774**	**$1,607,952**

FY2024 PROPOSED BUDGET
NON-DEPARTMENTAL EXPENDITURES

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$200,000	$502,830	$0	$858,000
Materials and Supplies	569	0	0	0
Contractual Services	10,900	250,000	250,000	0
Other Charges and Services	175,556	337,370	337,118	348,324
Operating Transfers	10,718,348	6,447,131	6,447,131	7,007,485
Capital Outlay	807,191	2,380,625	2,379,060	1,000,000
Special Programs and Events	17,651	0	0	1,716,020
TOTAL	**$11,930,215**	**$9,917,956**	**$9,413,308**	**$10,929,829**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increase (+$858,000) includes funding for civilian pay increases (+$686,000) and funding ($172,000) for civilian pension enhancement.

Contractual Services - Net decreases (-$250,000) includes funding related to Comprehensive Plan.

Other Charges and Services - Net increase (+$11,206) for General Fund portion for Community Outreach and Public Information (+10,954) and Receivable adjustments for FY2023 (+$252).

Operating Transfers - Includes an increase (+$560,354) for Charter mandated transfer to infrastructure/debt service fund.

Capital Outlay - Net Decrease (-$1,379,060) includes vehicles ordered in FY2022 but anticipated to arrive in FY2023 due to supply chain issues.

Special Programs and Events - Net increase (+$1,716,020) funding for Police and Fire Collective Bargaining and fund for Contingency was moved from the City Manager's Department to Governmental Expenditures.

FY2024 PROPOSED BUDGET
NON-DEPARTMENTAL EXPENDITURES

LINE ITEM DETAIL

		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services					
511002	Civilian Comp Study Adjustments	$0	$61,944	$0	$686,000
511512	Group Health Insurance Reserve	200,000	40,886	0	0
511545	Pension and Fringe Benefits	0	400,000	0	172,000
Total Personnel Services		**$200,000**	**$502,830**	**$0**	**$858,000**
Materials and Supplies					
522038	Safety Supplies	569	0	0	0
Total Materials and Supplies		**$569**	**$0**	**$0**	**$0**
Contractual Services					
531004	Consultant Services	(2,117)	0	0	0
531015	Temporary Employee Services	699	0	0	0
531125	Other Contracts	12,318	250,000	250,000	0
Total Contractual Services		**$10,900**	**$250,000**	**$250,000**	**$0**
Other Charges and Services					
544075	Receivable Adjustments	(141,201)	0	(252)	0
544095	Community Outreach/Public Info	316,757	337,370	337,370	348,324
Total Other Charges and Services		**$175,556**	**$337,370**	**$337,118**	**$348,324**
Operating Transfers					
553021	Surplus Transfer Out	4,600,000	0	0	0
553030	Transfer to Infrastructure Fund	5,158,348	5,697,131	5,697,131	6,257,485
553035	Transfer to Separation Pay Fund	960,000	750,000	750,000	750,000
Total Operating Transfers		**$10,718,348**	**$6,447,131**	**$6,447,131**	**$7,007,485**
Capital Outlay					
564003	Vehicle Capital Outlay	782,159	2,380,625	2,379,060	1,000,000
564117	Machinery and Equipment	25,032	0	0	0
Total Capital Outlay		**$807,191**	**$2,380,625**	**$2,379,060**	**$1,000,000**
Special Events and Programs					
591024	Salary Compensation Study	17,651	0	0	0
592001	General Fund Contingency	0	0	0	1,716,020
Total Special Events and Programs		**$17,651**	**$0**	**$0**	**$1,716,020**
Total Expenses		**$11,930,215**	**$9,917,956**	**$9,413,308**	**$10,929,829**

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SPECIAL REVENUE FUNDS
Summary Schedule of Revenues and Expenditures

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Beginning Fund Balance				
Rosenberg Library	$0	$0	$0	$0
Seawall Parking	2,474,001	3,317,342	3,317,342	2,622,062
Convention Center Surplus	4,820,523	8,071,493	8,071,493	7,983,969
Council Projects and Initiatives Program	4,717	6,624	6,624	6,624
Infrastructure Fund	4,539,267	5,288,829	5,288,829	4,861,329
Separation Pay Fund	321,398	124,113	124,113	96,150
Public Access Channel Fund	1,320,666	1,484,708	1,484,708	1,627,496
Parking Management Fund	636,925	942,922	942,922	888,129
Lasker Pool Fund	384,848	201,166	201,166	42,133
Pension Reform Fund	1,066,699	1,029,390	1,029,390	996,626
Revenue Producing Parks	656,080	846,223	846,223	973,778
Asset Forfeiture Fund	583,265	471,743	471,743	165,688
Police Special Revenue Fund	213,336	248,023	248,023	245,529
Police Quartermaster Fund	105,939	128,179	128,179	68,339
Alarm Permit Fund	136,759	133,737	133,737	115,412
Fire Special Revenue Fund	140,852	197,572	197,572	268,512
Municipal Court Building Security Fund	18,711	17,262	17,262	7,910
Municipal Court Technology Fund	60,740	59,013	59,013	52,840
Local Truancy and Diversion Fund	190,266	203,794	203,794	220,039
Recovery and Capital Reserve Fund	512,689	630,773	630,773	620,773
Technology Improvement Fund	2,374,282	3,354,414	3,354,414	3,272,531
Hurricane Harvey	24,194	24,194	24,194	0
Island Transit	36,425	12,410	12,410	11,231
HOT Fund Summary	1,792,314	2,244,213	2,244,213	16,624,443
Total	**$22,414,895**	**$29,038,135**	**$29,038,135**	**$41,771,540**
Revenues				
Rosenberg Library	$4,048,694	$4,891,900	$4,810,200	$5,656,300
Seawall Parking	876,082	944,700	933,634	935,000
Convention Center Surplus	5,093,143	3,000,000	5,315,507	5,257,000
Council Projects and Initiatives Program	(1)	0	0	0
Infrastructure Fund	5,197,722	5,712,131	5,810,917	6,368,485
Separation Pay Fund	1,167,570	875,570	875,570	875,570
Public Access Channel Fund	172,967	170,500	183,056	186,000
Parking Management Fund	1,255,472	925,500	1,385,891	1,425,000
Lasker Pool Fund	525,862	509,300	562,236	666,500
Pension Reform Fund	5,467	2,000	19,945	20,000
Revenue Producing Parks	268,766	247,645	271,680	271,725
Asset Forfeiture Fund	2,879	1,059	243,362	10,000
Police Special Revenue Fund	123,645	108,000	77,505	78,600
Police Quartermaster Fund	84,235	84,288	87,417	87,500
Alarm Permit Fund	55,654	40,163	48,500	48,500
Fire Special Revenue Fund	128,177	81,530	90,430	58,191
Municipal Court Building Security Fund	29,226	25,050	27,366	25,500
Municipal Court Technology Fund	25,581	24,060	24,087	24,200
Local Truancy and Diversion Fund	30,510	26,235	31,749	31,300
Recovery and Capital Reserve Fund	127,012	0	0	0
Technology Improvement Fund	1,512,022	3,004,000	66,398	3,867,000
Hurricane Harvey	105,184	0	1,387	0
Island Transit	3,661,459	4,557,772	3,860,460	4,777,711
HOT Fund Summary	14,155,701	47,973,935	51,378,119	37,163,000
Total	**$38,653,030**	**$73,205,338**	**$76,105,414**	**$67,833,083**

SPECIAL REVENUE FUNDS
Summary Schedule of Revenues and Expenditures

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Expenditures				
Rosenberg Library	$4,048,694	$4,891,900	$4,810,200	$5,656,300
Seawall Parking	32,741	3,862,753	1,628,914	3,557,062
Convention Center Surplus	1,968,015	10,009,453	5,403,031	13,240,969
Council Projects and Initiatives Program	(1,908)	0	0	0
Infrastructure Fund	4,448,159	8,839,984	6,238,417	11,229,815
Separation Pay Fund	1,364,855	855,000	903,533	855,000
Public Access Channel Fund	8,926	1,651,263	40,267	1,813,496
Parking Management Fund	949,474	1,547,412	1,440,684	2,313,129
Lasker Pool Fund	709,544	865,307	721,269	708,633
Pension Reform Fund	42,776	1,018,907	52,709	1,016,626
Revenue Producing Parks	78,624	1,061,062	144,125	1,245,503
Asset Forfeiture Fund	114,401	506,686	549,417	175,689
Police Special Revenue Fund	88,958	352,858	80,000	324,129
Police Quartermaster Fund	61,995	212,419	147,257	155,839
Alarm Permit Fund	58,676	180,207	66,825	163,912
Fire Special Revenue Fund	71,457	260,343	19,489	326,703
Municipal Court Building Security Fund	30,676	36,132	36,718	33,410
Municipal Court Technology Fund	27,309	81,003	30,260	77,040
Local Truancy and Diversion Fund	16,981	229,563	15,504	251,339
Recovery and Capital Reserve Fund	8,928	580,110	10,000	620,773
Technology Improvement Fund	531,890	5,442,632	148,281	7,139,531
Hurricane Harvey	105,184	0	25,580	0
Island Transit	3,663,446	4,613,207	3,861,640	4,769,824
HOT Fund Summary	13,768,404	32,910,024	36,997,890	39,553,191
Total	**$32,198,206**	**$80,008,225**	**$63,372,009**	**$95,227,910**
Prior Year Adjustment				
Island Transit	(22,028)	0	0	0
Convention Center Surplus	125,841	0	0	0
HOT Fund Summary	64,603	0	0	0
Total	**$168,416**	**$0**	**$0**	**$0**
Ending Balances				
Rosenberg Library	$0	$0	$0	$0
Seawall Parking	3,317,342	399,289	2,622,062	0
Convention Center Surplus	8,071,493	1,062,040	7,983,969	0
Council Projects and Initiatives Program	6,624	6,624	6,624	6,624
Infrastructure Fund	5,288,829	2,160,976	4,861,329	0
Separation Pay Fund	124,113	144,683	96,150	116,720
Public Access Channel Fund	1,484,708	3,945	1,627,496	0
Parking Management Fund	942,922	321,010	888,129	0
Lasker Pool Fund	201,166	(154,841)	42,133	0
Pension Reform Fund	1,029,390	12,483	996,626	0
Revenue Producing Parks	846,223	32,806	973,778	0
Asset Forfeiture Fund	471,743	(33,884)	165,688	0
Police Special Revenue Fund	248,023	3,165	245,529	0
Police Quartermaster Fund	128,179	48	68,339	0
Alarm Permit Fund	133,737	(6,307)	115,412	0
Fire Special Revenue Fund	197,572	18,759	268,512	0
Municipal Court Building Security Fund	17,262	6,180	7,910	0
Municipal Court Technology Fund	59,013	2,070	52,840	0
Local Truancy and Diversion Fund	203,794	467	220,039	0
Recovery and Capital Reserve Fund	630,773	50,663	620,773	0
Technology Improvement Fund	3,354,414	915,782	3,272,531	0
Hurricane Harvey	24,194	24,194	0	0
Island Transit	12,410	(43,025)	11,231	19,118
HOT Fund Summary	2,244,213	17,308,125	16,624,443	14,234,252
Total	**$29,038,135**	**$22,235,249**	**$41,771,540**	**$14,376,717**

FY2024 PROPOSED BUDGET
EXPENDITURE OVERVIEW

Expenditure Summary

DEPARTMENT	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Rosenberg Library	$4,048,694	$4,891,900	$4,810,200	$5,656,300
Seawall Parking	32,741	3,862,753	1,628,914	3,557,062
Convention Center Surplus	1,968,015	10,009,453	5,403,031	13,240,969
Council Projects and Initiatives Prograr	(1,908)	0	0	0
Infrastructure Fund	4,448,159	8,839,984	6,238,417	11,229,815
Separation Pay Fund	1,364,855	855,000	903,533	855,000
Public Access Channel Fund	8,926	1,651,263	40,267	1,813,496
Parking Management Fund	949,474	1,547,412	1,440,684	2,313,129
Lasker Pool Fund	709,544	865,307	721,269	708,633
Pension Reform Fund	42,776	1,018,907	52,709	1,016,626
Revenue Producing Parks	78,624	1,061,062	144,125	1,245,503
Asset Forfeiture Fund	114,401	506,686	549,417	175,689
Police Special Revenue Fund	88,958	352,858	80,000	324,129
Police Quartermaster Fund	61,995	212,419	147,257	155,839
Alarm Permit Fund	58,676	180,207	66,825	163,912
Fire Special Revenue Fund	71,457	260,343	19,489	326,703
Municipal Court Building Security Fund	30,676	36,132	36,718	33,410
Municipal Court Technology Fund	27,309	81,003	30,260	77,040
Local Truancy and Diversion Fund	16,981	229,563	15,504	251,339
Recovery and Capital Reserve Fund	8,928	580,110	10,000	620,773
Technology Improvement Fund	531,890	5,442,632	148,281	7,139,531
Hurricane Harvey	105,184	0	25,580	0
Island Transit	3,663,446	4,613,207	3,861,640	4,769,824
HOT Fund Summary	13,768,404	32,910,024	36,997,890	39,553,191
TOTAL	**$32,198,206**	**$80,008,225**	**$63,372,009**	**$95,227,910**

CATEGORY	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$5,935,532	$6,397,891	$6,072,887	$7,361,747
Materials and Supplies	617,855	2,396,322	2,247,680	2,028,102
Contractual Services	3,480,215	5,787,745	5,244,722	4,837,836
Other Charges and Services	15,005,734	37,862,395	37,737,749	47,108,702
Operating Transfers	2,238,349	2,835,937	1,090,356	3,906,111
Capital Outlay	3,038,686	17,306,519	9,067,253	15,643,345
Debt Service	1,881,841	1,911,363	1,911,363	1,942,588
Special Programs and Events	(7)	5,510,053	0	12,399,479
TOTAL	**$32,198,206**	**$80,008,225**	**$63,372,009**	**$95,227,910**

Personnel Services

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Parking Management	3.00	3.00	3.00	3.00
Lasker Pool	4.00	3.80	3.80	2.90
Alarm Permit Fund	0.00	0.75	0.75	0.75
Island Transit Fund	44.00	44.00	44.00	44.00
TOTAL	**51.00**	**51.55**	**51.55**	**50.65**

FY2024 PROPOSED BUDGET
SPECIAL REVENUE FUND - ROSENBERG LIBRARY

SUMMARY

REVENUES	FY2022 ACTUAL CITY SUPPORT	CITY SUPPORT FY2023 BUDGET	FY2023 ESTIMATED CITY SUPPORT	PROPOSED CITY SUPPORT FY2024 BUDGET
311100 Real Property	$4,027,721	$4,851,900	4,770,200	5,616,300
311110 Real Property - Delinquent	20,973	40,000	40,000	40,000
TOTAL REVENUES	**$4,048,694**	**$4,891,900**	**$4,810,200**	**$5,656,300**
EXPENDITURES				
Other Charges and Services				
544028 Contributions	4,048,694	4,891,900	4,810,200	5,656,300
Total Other Charges and Services	**$4,048,694**	**$4,891,900**	**$4,810,200**	**$5,656,300**
TOTAL EXPENDITURES	**$4,048,694**	**$4,891,900**	**$4,810,200**	**$5,656,300**
REVENUES OVER/(UNDER) EXPENDITURES	**$0**	**$0**	**$0**	**$0**
BEGINNING FUND BALANCE-RESTRICTED	**$0**	**$0**	**$0**	**$0**
ENDING FUND BALANCE-RESTRICTED	**$0**	**$0**	**$0**	**$0**

FUND HIGHLIGHTS

Rosenberg Library Fund (1040) - To account for ad valorem taxes collected and transferred to the library, to be used for library purposes, as authorized by City Charter.

Highlights - Includes an increase of additional $328,400 based on .05 cents of the property tax collections and paid monthly to the Rosenberg Library per the City Charter.

Property tax amounts are based on $0.05 per $100 of taxable value which does not change when the City's rate overall increases or decreases.

Library Contribution to City - Does not reflect a contribution by the Rosenberg Library to the City as provided in the amended Memorandum of Understanding between the Library and the City. This FY 2024 contribution is reflected as part of "Other Revenue" in the General Fund totaling $1,523,800, which ensures that the Library and the City will each have an 8.07 percent increase in tax revenue in FY 2024. The FY 2023 contribution is estimated to be 5.94 percent for purposes of a year end true up that will be calculated once all taxes have been recorded for FY 2023.

FY2024 PROPOSED BUDGET

SPECIAL REVENUE FUND - ROSENBERG LIBRARY

SPECIAL FUND REVENUE	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
311100 Real Property		$3,885,400		
311110 Real Property - Delinquent		50,000		
TOTAL REVENUES	**$0**	**$3,935,400**	**$0**	**$0**
EXPENDITURES				
Other Charges and Services				
544028 Contributions		3,935,400		0
Total Other Charges and Services	**$0**	**$3,935,400**	**$0**	**$0**

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
REVENUE, GAINS, AND OTHER SUPPORT				
Contributions and grants				
City of Galveston Property Taxes	0	3,935,400	0	0
Other Galveston County Governments				
Net Interest and Other Income				
Income with Expiring Time Restrictions				
Income with Restrictions Satisfied by Pmts.				
Total Revenue, Gains and Other Support	**$0**	**$3,935,400**	**$0**	**$0**
EXPENDITURES				
Salaries & Wages		2,170,000		
Fringe Benefits		782,400		
Staff Development		0		
Personnel Subtotal	**$0**	**$2,952,400**	**$0**	**$0**
Programs & Promotions		180,000		
Cons. Aquis. & Exhibits		0		
Supplies		48,000		
Direct Program Expense Subtotal	**$0**	**$228,000**	**$0**	**$0**
Book/EBook Purchases		40,000		
Memorial Donations		0		
Materials & Periodicals		105,000		
Interest Expense		0		
Books and Periodicals Subtotal	**$0**	**$145,000**	**$0**	**$0**
Professional Fees		65,000		
Administrative		0		
Service and Professional Fees Subtotal	**$0**	**$65,000**	**$0**	**$0**
Building System Maintenance, Security and Equipment		100,000		
Computer Maintenance		165,000		
Utilities		140,000		
Facility Insurance		140,000		
Office and Occupancy Subtotal	**$0**	**$545,000**	**$0**	**$0**
Total Functional Expenses	**$0**	**$3,935,400**	**$0**	**$0**
Beginning Unrestricted Funds Balance				
Revenue Over/(Under) Expenditures	**$0**	**$0**	**$0**	**$0**

Pending

FY2024 PROPOSED BUDGET
SPECIAL REVENUE FUND - SEAWALL PARKING FUND

SUMMARY

REVENUES	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
348230 Seawall Parking-Transient Fees	$862,594	$940,000	$875,000	$875,000
361110 Interest Earned-Operating	13,488	4,700	58,634	60,000
TOTAL REVENUES	**$876,082**	**$944,700**	**$933,634**	**$935,000**
EXPENDITURES				
Materials and Supplies				
522017 Sign Materials	18,345	50,000	0	0
Total Materials and Supplies	**$18,345**	**$50,000**	**$0**	**$0**
Contractual Services				
531220 Building Repairs	2,896	0	0	0
531130 Improvement Expenditure	0	0	0	0
Total Contractual Services	**$2,896**	**$0**	**$0**	**$0**
Other Charges and Services				
544105 Bank Service Charges	0	0	0	0
544125 Capital Reserve	0	2,170,089	0	2,917,948
547040 Administrative Service Charge	0	42,134	42,134	42,134
Total Other Charges and Services	**$0**	**$2,212,223**	**$42,134**	**$2,960,082**
Capital Outlay				
564005 Capital Outlay-Improvements	11,500	1,586,780	1,586,780	596,980
565506 Engineering Services	0	13,750	0	0
Total Capital Outlay	**$11,500**	**$1,600,530**	**$1,586,780**	**$596,980**
TOTAL EXPENDITURES	**$32,741**	**$3,862,753**	**$1,628,914**	**$3,557,062**
REVENUES OVER/(UNDER) EXPENDITURES	**$843,341**	**($2,918,053)**	**($695,280)**	**($2,622,062)**
BEGINNING FUND BALANCE-RESTRICTED	**$2,474,001**	**$3,317,342**	**$3,317,342**	**$2,622,062**
ENDING FUND BALANCE-RESTRICTED	**$3,317,342**	**$399,289**	**$2,622,062**	**$0**

FUND HIGHLIGHTS

Seawall Parking Fund (1095) - To account for receipts of Seawall Parking revenue and expenditures related to the operation and capital improvement of the Seawall. Effective January 2016 this program is turned over to the Galveston Park Board for operations.

Highlights - The Park Board remits on a quarterly basis to the City 15% of gross revenue to be held in reserves for the replacement of capital improvements.

FY2024 PROPOSED BUDGET
SPECIAL REVENUE FUND - CONVENTION CENTER SURPLUS

SUMMARY

REVENUES:	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Convention Center Surplus	$5,062,637	$3,000,000	$5,106,000	$5,048,000
Other Revenue	0	0	43,959	44,000
Interest	30,506	0	165,548	165,000
TOTAL REVENUES	**$5,093,143**	**$3,000,000**	**$5,315,507**	**$5,257,000**
EXPENDITURES:				
Special Events (City)				
Special Events (General Fund costs)	$50,000	$50,000	$50,000	$50,000
Public Safety/Tourism Reserve	0	0	0	500,000
Summer Band Concert	32,120	32,120	32,120	32,120
Christmas Decorations	0	168,750	177,450	0
25th Street Lighting	0	190,332	0	0
Fireworks Displays	0	48,600	48,600	49,500
Mardi Gras	200,155	200,000	237,282	200,000
Subtotal Special Events (City)	**$282,275**	**$689,802**	**$545,452**	**$831,620**
Seawall and Related Activities (City)				
Seawall Police Services (GPD)	650,785	650,000	650,000	700,000
Light Towers	3,608	15,000	15,000	15,000
Restrooms (Operations & Maintenance)	2,036	3,000	3,000	3,000
Subtotal Seawall (City)	**$656,429**	**$668,000**	**$668,000**	**$718,000**
Park Board				
East End Lagoon	50,000	50,000	50,000	50,000
Seawall Litter Detail	200,000	200,000	200,000	200,000
Subtotal Park Board	**$250,000**	**$250,000**	**$250,000**	**$250,000**
Island Transit				
Bus Trolley Operations	360,375	392,273	319,940	511,818
Rail Trolley Operations	418,936	656,038	495,790	394,293
Trolley Cars/ Buses	0	2,909,822	2,987,549	0
Trolley System Reserve	0	176,000	0	0
Subtotal Island Transit	**$779,311**	**$4,134,133**	**$3,803,279**	**$906,111**
Administration/Tourism Reserve				
Administrative Service Charge	0	133,800	133,800	133,800
Land Surverying	0	2,500	2,500	0
Tourism Reserve	0	4,131,218	0	10,401,438
Subtotal Administration/Tourism	**$0**	**$4,267,518**	**$136,300**	**$10,535,238**
TOTAL EXPENDITURES	**$1,968,015**	**$10,009,453**	**$5,403,031**	**$13,240,969**
REVENUES OVER/(UNDER) EXPENDITURES	**$3,125,129**	**($7,009,453)**	**($87,524)**	**($7,983,969)**
BEGINNING FUND BALANCE-RESTRICTED	**$4,820,523**	**$8,071,493**	**$8,071,493**	**$7,983,969**
PRIOR YEAR ADJUSTMENT	**$125,841**	**$0**	**$0**	**$0**
ENDING FUND BALANCE-RESTRICTED	**$8,071,493**	**$1,062,040**	**$7,983,969**	**$0**

FY2024 PROPOSED BUDGET
SPECIAL REVENUE FUND - CONVENTION CENTER SURPLUS

SUMMARY

REVENUES	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
314060 Hotel Occupancy Tax	$5,062,637	$3,000,000	$5,106,000	$5,048,000
361110 Interest Earned-Operating	30,506	0	43,959	44,000
363200 Other Revenues	0	0	165,548	165,000
TOTAL REVENUES	**$5,093,143**	**$3,000,000**	**$5,315,507**	**$5,257,000**
EXPENDITURES				
Personnel Services				
511650 Salary Reimbursements	650,785	650,000	650,000	1,200,000
Total Personnel Services	**$650,785**	**$650,000**	**$650,000**	**$1,200,000**
Materials and Supplies				
522099 Other Supplies	0	359,082	177,450	0
Total Materials and Supplies	**$0**	**$359,082**	**$177,450**	**$0**
Contractual Services				
531005 Other Services	0	2,500	2,500	0
531016 Professional Services	0	48,600	48,600	49,500
531125 Other Contracts	282,120	282,120	282,120	282,120
531320 Equipment Rental	5,644	18,000	18,000	18,000
Total Contractual Services	**287,764**	**351,220**	**$351,220**	**$349,620**
Other Charges and Services				
544125 Trolley Reserve	0	176,000	0	0
547040 Administrative Service Charge	0	133,800	133,800	133,800
548010 Special Events	250,155	250,000	287,282	250,000
Total Other Charges and Services	**$250,155**	**$559,800**	**$421,082**	**$383,800**
Operating Transfers				
553550 HOT Tax Transfer Out	779,311	1,048,311	815,730	906,111
Total Operating Transfers	**$779,311**	**$1,048,311**	**$815,730**	**$906,111**
Capital Outlay				
564003 Vehicle Capital Outlay	0	2,909,822	2,987,549	0
Total Capital Outlay	**$0**	**$2,909,822**	**$2,987,549**	**$0**
Special Events and Programs				
592004 Tourism Reserve	0	4,131,218	0	10,401,438
Total Special Events and Programs	**$0**	**$4,131,218**	**$0**	**$10,401,438**
TOTAL EXPENDITURES	**$1,968,015**	**$10,009,453**	**$5,403,031**	**$13,240,969**
REVENUES OVER/(UNDER) EXPENDITURES	**$3,125,128**	**($7,009,453)**	**($87,524)**	**($7,983,969)**
BEGINNING FUND BALANCE-RESTRICTED	**$4,820,523**	**$8,071,493**	**$8,071,493**	**$7,983,969**
PRIOR YEAR ADJUSTMENT	**$125,841**	**$0**	**$0**	**$0**
ENDING FUND BALANCE-RESTRICTED	**$8,071,493**	**$1,062,040**	**$7,983,969**	**$0**

FUND HIGHLIGHTS

Convention Center Surplus Fund (1090) – To account for local hotel occupancy tax, to be used to enhance and promote tourism and the convention and hotel industry.

Highlights - Includes funding for Seawall District Police Services, Mardi Gras, Summer Band Concerts, maintenance of restrooms on the Seawall, Seawall Litter Pickup, and funding for the Rail and Trolley Cars.

Mardi Gras Budget and Expense

	FY22 ACTUAL	FY23 BUDGET	FY23 ACTUAL	FY24 PROPOSED
General Fund				
Police	$152,333	$153,000	$172,803	$155,000
Fire	15,560	16,000	15,791	16,000
Public Works (1)	61,930	63,000	57,053	60,000
City Marshal	6,526	7,000	9,847	10,000
Parks	13,334	14,000	13,675	14,000
Emergency Management	1,979	2,000	0	1,500
Contract Public Safety (2)	70,255	70,000	75,317	75,000
Subtotal General Fund	**$321,918**	**$325,000**	**$344,486**	**$331,500**
Other Funds				
Water - Public Works	$3,180	$4,000	$1,479	$1,500
Sewer - Public Works	2,755	3,000	7,224	3,000
Sanitation - Public Works (1)	38,340	40,000	52,000	40,000
Drainage - Public Works	20,591	21,000	17,144	18,000
Garage	0	0	0	0
Construction	6,580	7,000	5,393	6,000
Airport	0	0	0	0
Facilities	0	0	2,718	0
Subtotal Other Funds	**$71,446**	**$75,000**	**$85,958**	**$68,500**
Total Expense	**$393,364**	**$400,000**	**$430,444**	**$400,000**
Expense Reimbursement				
Fees Received ($1 per participant)	$93,208	$95,000	$93,162	$95,000
Reimbursement from Event Promoter	100,000	105,000	100,000	105,000
Expense Reimbursement Total	**$193,208**	**$200,000**	**$193,162**	**$200,000**
Total	**$200,155**	**$200,000**	**$237,282**	**$200,000**

NOTES:
(1) Totals for General Fund Public Works and Sanitation Public Works include labor and equipment costs.
(2) Contract Public Safety totals include outside agencies' police security, equipment rentals, and EMS.

FY2024 PROPOSED BUDGET
SPECIAL REVENUE FUND - INFRASTRUCTURE AND DEBT FUND

SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
REVENUES				
361110 Interest Earned-Operating	39,374	15,000	110,834	111,000
363200 Other Revenues	0	0	2,952	0
379000 Operating Transfer In	5,158,348	5,697,131	5,697,131	6,257,485
TOTAL REVENUES	**$5,197,722**	**$5,712,131**	**$5,810,917**	**$6,368,485**
EXPENDITURES				
Personnel Services				
511650 Salary Reimbursements	48,514	265,780	336,872	208,080
Total Personnel Services	**$48,514**	**$265,780**	**$336,872**	**$208,080**
Materials and Supplies				
522015 Concrete and Aggregate	0	876,321	854,817	1,250,000
522017 Sign Materials	0	50,000	49,995	0
Total Materials and Supplies	**$0**	**$926,321**	**$904,812**	**$1,250,000**
Contractual Services				
531004 Consultant Services	417,020	695,543	695,543	0
531028 Software Licenses	0	48,546	48,546	0
531111 Asbestos Testing	4,773	0	0	0
531320 Equipment Rental	0	28,006	28,006	0
Total Contractual Services	**$421,792**	**$772,095**	**$772,095**	**$0**
Other Charges and Services				
543099 Project Management Cost	319,509	233,953	312,907	144,646
544097 Expense Reimbursement - Other	44,467	259,845	199,142	250,000
Total Other Charges and Services	**$363,977**	**$493,798**	**$512,049**	**$394,646**
Operating Transfers				
553033 Transfer to Debt Service Fund	959,038	237,128	237,128	0
553022 Transfer to Technology Improvement	500,000	1,500,000	0	3,000,000
553025 Operating Transfer Out	0	37,498	37,498	0
Total Operating Transfers	**$1,459,038**	**$1,774,626**	**$274,626**	**$3,000,000**
Capital Outlay				
564003 Vehicle Capital Outlay	125,183	576,139	1,096,075	2,125,350
564005 Capital Outlay - Improvements	1,176,288	2,196,333	516,997	1,975,500
564117 Machinery & Equipment	291,763	36,198	36,198	593,129
565506 Engineering Services	561,606	1,798,694	1,788,694	1,183,110
Total Capital Outlay	**$2,154,839**	**$4,607,364**	**$3,437,964**	**$5,877,089**
Special Events and Programs				
592002 Construction Contingency	0	0	0	500,000
Total Special Events and Programs	**$0**	**$0**	**$0**	**$500,000**
TOTAL EXPENDITURES	**$4,448,159**	**$8,839,984**	**$6,238,417**	**$11,229,815**
REVENUES OVER/(UNDER) EXPENDITURES	**$749,562**	**($3,127,853)**	**($427,500)**	**($4,861,329)**
BEGINNING FUND BALANCE-RESTRICTED	**$4,539,267**	**$5,288,829**	**$5,288,829**	**$4,861,329**
ENDING FUND BALANCE-RESTRICTED	**$5,288,829**	**$2,160,976**	**$4,861,329**	**$0**

FUND HIGHLIGHTS

Infrastructure Fund (3199) - To account for funds for capital improvement and/or debt service allocating 1% of the General Fund Operating Budget beginning in FY 2013 and an additional 1% in each successive fiscal year thereafter until the cumulative annual allocation reaches a minimum of 8% of the total General Fund Operating Budget.

Highlights - Streets mill and overlay rehabilitation performed by city crews to bring less than satisfactory streets up to standard after annual street assessment. Funding is being provided for a new citywide Enerprise Resouce Planning system including a comprehensive, complete review of all of its business process (finance, purchasing and Human Resources). The budget includes a $2 million allowance for a firefighting apparatus (Tower Truck). The cumulative annual allocation is 8% of the total General Fund Operating Budget.

FY2024 PROPOSED BUDGET
SPECIAL REVENUE FUND - COUNCIL PROJECTS AND INITIATIVES PROGRAM

SUMMARY

REVENUES	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
361110 Interest Earned-Operating	($1)	$0	$0	$0
TOTAL REVENUES	**($1)**	**$0**	**$0**	**$0**
EXPENDITURES				
Capital Outlay				
564005 Capital Outlay - Improvements	(1,908)	0	0	
Total Capital Outlay	**($1,908)**	**$0**	**$0**	**$0**
TOTAL EXPENDITURES	**($1,908)**	**$0**	**$0**	**$0**
REVENUES OVER/(UNDER) EXPENDITURES	**$1,907**	**$0**	**$0**	**$0**
BEGINNING FUND BALANCE-ASSIGNED	**$4,717**	**$6,624**	**$6,624**	**$6,624**
ENDING FUND BALANCE-ASSIGNED	**$6,624**	**$6,624**	**$6,624**	**$6,624**

FUND HIGHLIGHTS

City Council Projects & Initiatives Program Fund (1098) - To account for funds to enhance neighborhood resources, economic development, public services, and the quality of life for residents.

Highlights - Districts within the City have made several improvements such as shade structures and playground equipment, neighborhood entry signs, and improved lighting. Contributions were made to the costs of overtime for code enforcement; as well as to the in house streets mill and overlay projects. Any additional improvements are now to be considered during the adoption of the annual Capital Improvement Program.

FY2024 PROPOSED BUDGET
SPECIAL REVENUE FUND - SEPARATION PAY FUND

SUMMARY

REVENUES		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
379100	Waterworks - Transfer In	36,440	22,440	22,440	22,440
379200	Sewer System - Transfer In	62,800	40,800	40,800	40,800
379300	Sanitation Transfer In	81,700	35,700	35,700	35,700
379325	Drainage Transfers - In	20,000	20,000	20,000	20,000
379400	General Fund	960,000	750,000	750,000	750,000
379700	Airport - Transfer In	6,630	6,630	6,630	6,630
TOTAL REVENUES		**$1,167,570**	**$875,570**	**$875,570**	**$875,570**
EXPENDITURES					
Personnel Services					
511410	Separation Vacation	$493,489	$400,000	$340,280	$400,000
511420	Separation Sick Pay	577,319	425,000	524,386	425,000
511430	Separation Compensatory Time	46,150	30,000	38,867	30,000
511530	Social Security - Employer's	69,357	0	0	0
511535	Medicare - Employer's	16,221	0	0	0
511542	City Employee Retirement	36,332	0	0	0
511543	Firemen's Retirement	35,960	0	0	0
511544	Police Retirement	90,027	0	0	0
Total Personnel Services		**$1,364,855**	**$855,000**	**$903,533**	**$855,000**
TOTAL EXPENDITURES		**$1,364,855**	**$855,000**	**$903,533**	**$855,000**
REVENUES OVER/(UNDER) EXPENDITURES		**($197,285)**	**$20,570**	**($27,963)**	**$20,570**
BEGINNING FUND BALANCE-ASSIGNED		**$321,398**	**$124,113**	**$124,113**	**$96,150**
ENDING FUND BALANCE-ASSIGNED		**$124,113**	**$144,683**	**$96,150**	**$116,720**

FUND HIGHLIGHTS

Separation Pay Fund (1099) - To account for funds from the General, Waterworks, Sewer System, Sanitation, Drainage and Airport for accrued benefits paid to an employee who terminates employment from the City.

Highlights - Maintain current level of funding for separation from service with the City.

FY2024 PROPOSED BUDGET
SPECIAL REVENUE FUND - PUBLIC ACCESS CHANNEL FUND

SUMMARY

REVENUES	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
342420 P.E.G. Fees	165,485	168,000	152,214	155,000
361110 Interest Earned - Operating	7,482	2,500	30,842	31,000
TOTAL REVENUES	**$172,967**	**$170,500**	**$183,056**	**$186,000**
EXPENDITURES				
Materials and Supplies				
522056 Minor Equipment	0	10,000	95	0
Total Materials and Supplies	**$0**	**$10,000**	**$95**	**$0**
Capital Outlay				
564005 Capital Outlay - Improvements	8,926	1,641,263	40,172	1,813,496
Total Capital Outlay	**$8,926**	**$1,641,263**	**$40,172**	**$1,813,496**
TOTAL EXPENDITURES	**$8,926**	**$1,651,263**	**$40,267**	**$1,813,496**
REVENUES OVER/(UNDER) EXPENDITURES	**$164,041**	**($1,480,763)**	**$142,788**	**($1,627,496)**
BEGINNING FUND BALANCE-RESTRICTED	**$1,320,666**	**$1,484,708**	**$1,484,708**	**$1,627,496**
ENDING FUND BALANCE-RESTRICTED	**$1,484,708**	**$3,945**	**$1,627,496**	**$0**

FUND HIGHLIGHTS

Public Access Channel Fund (1092) – To account for funds used for improvements and equipment related to the City's public access channel. The revenues from this fund come from Comcast. It is a legal requirement that the funds be spent to improve the public access channel.

Highlights - The Public Information Office would lkie to build an in-house studio was after obtaining a cost analysis. The goal is to improve quality for videos and information shared on our local access channel.

Parking Management

The City of Galveston Marshal's Office serves as a unified enforcement division dedicated to enhancing the lives of Galvestonians through fair and impartial enforcement of city ordinances and parking regulations.

Accomplishments

- Repurposed 2 regular cab pickups from Code Enforcement to Parking Enforcement to replace two 2011 Crown Vics.
- Redesigned the graphics for the Parking Enforcement vehicles for better identification.
- Relocated 2 pay stations in the downtown area to accommodate downtown renovations and make easier access for the public.
- Replaced faded Pay to Park Signs
- Implemented 7 days a week pay to park in the downtown area.
- Upgraded the outdated printers in all 4 Parking Enforcement vehicles.

Goals

- Replace 3 older units.
- Implement the Ticket by Mail procedure.
- Incorporate neighborhood permits and decals into the ALPR system.
- Continue to replace all faded or missing signs replaced for parking regulations.
- Continue to have red zones, loading zones and handicap spaces repainted.

FY2024 PROPOSED BUDGET
SPECIAL REVENUE FUND - PARKING MANAGEMENT FUND

SUMMARY

REVENUES	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
342510 Parking Meter Fees	$1,250,216	$925,000	$1,360,950	$1,400,000
361110 Interest Earned-Operating	4,879	500	23,563	25,000
363200 Other Revenue	377	0	1,378	0
TOTAL REVENUES	**$1,255,472**	**$925,500**	**$1,385,891**	**$1,425,000**
EXPENDITURES				
Personnel Services				
511001 Regular Payroll	$244,805	$242,868	$258,509	$260,492
511002 Civilian Comp Adjustment	0	12,143	0	12,000
511005 Longevity	1,161	1,341	1,337	1,577
511009 Overtime	6,407	10,000	10,701	11,000
511110 Incentive Pay	1,204	1,205	1,194	1,205
511125 Residency Pay	6,275	6,274	6,227	6,274
511510 Group Health Insurance	52,980	60,000	58,564	66,120
511515 Worker's Compensation	1,161	1,106	1,106	1,161
511520 Group Life Insurance	807	991	1,249	1,272
511530 Social Security - Employment	15,805	16,978	17,234	17,394
511535 Medicare - Employer's	3,696	3,971	4,031	4,068
511542 City Employee Retirement	23,387	24,645	33,773	34,087
511545 Pension and Fringe Benefits	0	0	0	3,000
511650 Salary Reimbursements	213,688	436,056	459,205	500,000
Total Personnel Services	**$571,374**	**$817,578**	**$853,130**	**$919,649**
Materials and Supplies				
521065 Office Supplies	0	1,500	1,480	1,500
521067 Minor Office Equipment	13,433	20,000	13,444	15,000
522013 Clothing	856	1,000	1,000	1,500
522037 Janitorial Supplies	7,388	6,000	4,500	6,000
522085 Equipment Parts	740	30,000	12,900	15,000
525032 Natural Gas	15,844	13,200	16,165	17,000
Total Materials and Supplies	**$38,260**	**$71,700**	**$49,489**	**$56,000**
Contractual Services				
531026 Transaction Fees	156,842	120,000	169,121	170,000
531028 Software Licenses	7,000	43,600	39,167	43,600
531119 Landscaping Services	37,425	0	6,500	0
531125 Other Contracts	0	2,352	0	2,400
531240 Maintenance Contracts	53,291	60,000	58,244	60,000
531350 Garage Charges	56,222	52,693	52,693	58,695
531360 Computer Charges	16,898	25,152	25,152	32,450
531400 Water Service	491	0	0	0
532084 Cellular Service	2,425	2,500	2,451	2,500
532087 Aircard Service	2,127	2,500	1,824	2,500
Total Contractual Services	**$332,722**	**$308,797**	**$355,152**	**$372,145**
Other Charges and Services				
544125 Capital Reserve	0	169,337	0	965,336
544098 Reimbursable from Insurance	(3,984)	0	0	0
544099 Miscellaneous Expense	0	0	2,912	0
Total Other Charges and Services	**($3,984)**	**$169,337**	**$2,912**	**$965,336**
Capital Outlay				
564003 Vehicle Capital Outlay	11,101	180,000	180,000	0
Total Capital Outlay	**$11,101**	**$180,000**	**$180,000**	**$0**
TOTAL EXPENDITURES	**$949,474**	**$1,547,412**	**$1,440,684**	**$2,313,129**

FY2024 PROPOSED BUDGET
SPECIAL REVENUE FUND - PARKING MANAGEMENT FUND

SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
REVENUES OVER/(UNDER) EXPENDITURES	$305,997	($621,912)	($54,793)	($888,129)
BEGINNING FUND BALANCE-RESTRICTED	$636,925	$942,922	$942,922	$888,129
ENDING FUND BALANCE-RESTRICTED	$942,922	$321,010	$888,129	$0

FUND HIGHLIGHTS

Parking Management Fund (1096) - To account for collection of parking revenue and fees around the downtown area.

Personnel Services - Net Increases (+$66,519) includes full year reimbursement ($40,795) to Parks Department and to the Police Department for employees working Downtown, funding (+$12,000) for civilian pay increases, a 10.2% increase in Group Health Insurance (+$7,556), funding (+$3,000) for civilian pension benefit adjustments and annualized cost (+$3,168) for personnel.

Materials and Supplies - Net increases of (+$6,511) for office supplies, minor office equipment and equipment parts.

Contractual Services - Net increases (+$16,993) in increases in garage charges (+$6,002), computer charges (+$7,298) and increases (+$3,693) in various contractual line items.

Other Charges and Services - Net increases (+$980,336) for Capital Reserve if needed in FY24.

Capital Outlay - Net decrease (-$108,000) for vehicles purchased in FY23.

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
City Marshal	0.50	0.50	0.50	0.50
Deputy City Marshal	0.00	0.50	0.50	0.50
Parking Enforcement Supervisor	1.00	1.00	1.00	1.00
Parking Enforcement Officer	3.00	3.00	3.00	3.00
TOTAL	4.50	5.00	5.00	5.00

CITY OF GALVESTON
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Community Pool

Mission Statement

The mission of the Parks and Recreation Department is to create, promote, administer, and maintain exceptional recreational programs, facilities, and parks to the best of our ability. The Parks and Recreation Department strives to enhance the quality of life by continuing improvements in each of these areas, accomplishing our objectives by seeking community input and available resources, while also maintaining fiscal responsibility, often searching for additional funding through grants and donations.

Accomplishments

- Hired thirty-five (35) Lifeguards for summer season.
- Trained additional employees to be Water Safety Instructors, Lifeguard Instructors, ad CPR Instructors.
- Increased swim lessons by 25% compared to 2022.
- Awarded "2023 Member City of the Year" for our population category by the Texas Public Pool Council.
- Lasker Pool Memberships include 178 Youth, 532 Adult, 281 Senior passes. Average Daily attendance from April 8- June15 is 100 patrons.
- Offered Babysitters Training Class, including CPR certification, to the community.
- Offered Approximately 60 water fitness classes each month since May.
- Staff participated in recruited at four (4) community events.
- Offered a morning swim time for daycares and youth groups to participate before open swim.
- Worked with multiple local agencies such as Galveston Police, Galveston Fire, Port of Galveston Police, and National Oceanic and Atmospheric Association.
- Offered junior lifeguard class from July to August for 11-14 year old's
- New Shade Structure for Lasker Pool Deck was completed in June 2023, thanks for a donation from Better Parks for Galveston.
- Partnered with local dive shops to develop a plan for hosting a portion of SCUBA certification classes.
- Formed the new Summer Rec League Swim team the "Sea Turtles" for Ages 5 & Up
- Offered City Departments and Members of the Community an opportunity for CPR and first aid certification.

Goals

- Offer Swim clinics for Swim Team and off-season lifeguard courses for staff.
- Develop a lifeguard team to participate in 2024 Regional and State Lifeguard Competitions.
- Provide a safe place for police, fire, and lifeguards to train and develop.
- Create an outreach program to teach children and adults about water safety.
- Offer additional classes to the public on basic first aid, CPR, and babysitting.
- Write and submit / apply for at least two (2) grants, pertaining to the Learn-to-Swim program (goggles, equipment, and sponsorship).
- Replace Concrete pool deck with Cool-Deck to help with the hot decking.
- Send one staff member to obtain the American Red Cross WSIT Certification and CPRP and Water Fitness
- Partner with schools and local colleges to provide the American Red Cross Lifeguarding course as part of their curriculum to help with acquiring future staff.

FY2024 PROPOSED BUDGET
SPECIAL REVENUE FUND - LASKER PARK POOL FUND

SUMMARY

REVENUES	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
347100 Recreation Fees	$12,530	$5,000	$35,000	$35,000
347200 Memberships/Admissions	92,957	90,000	100,000	105,000
347300 Rentals	5,910	7,000	7,000	7,000
347400 Concessions	12,546	6,000	12,000	12,500
347420 Training/Education	0	1,000	2,000	1,000
361110 Interest Earned - Operating	1,920	300	6,236	6,000
363220 Grant Reimbursement	0	0	0	0
379660 I.D.C. Transfer In	400,000	400,000	400,000	500,000
TOTAL REVENUES	**$525,862**	**$509,300**	**$562,236**	**$666,500**
EXPENDITURES				
Personnel Services				
511001 Regular Payroll	158,598	174,522	188,012	140,070
511002 Civilian Comp Adjustment	0	10,431	0	7,000
511005 Longevity	114	293	196	335
511006 Differential Pay	0	0	199	361
511009 Overtime	995	2,000	2,000	2,000
511021 Part-time Payroll	224,561	110,000	200,000	200,000
511125 Residency Pay	837	7,500	0	0
511410 Separation Vacation	1,157	0	0	0
511420 Separation Sick Pay	1,391	0	0	0
511430 Separation Compensatory Time	128	0	0	0
511510 Group Health Insurance	44,329	45,600	45,600	38,350
511515 Workers' Compensation	81	77	77	81
511520 Group Life Insurance	566	714	914	682
511530 Social Security - Employment	23,679	18,894	24,205	21,252
511535 Medicare - Employer's	5,538	4,419	5,661	4,970
511542 City Employee Retirement	14,646	17,527	23,134	17,346
511545 Pension and Fringe Benefits	0	0	0	2,000
Total Personnel Services	**$476,619**	**$391,977**	**$489,998**	**$434,447**
Materials and Supplies				
521065 Office Supplies	5,393	4,500	4,300	5,000
522011 Chemicals	38,648	50,000	45,000	45,000
522013 Clothing	687	4,000	2,800	4,000
522037 Janitorial Supplies	2,587	4,000	1,800	6,000
522038 Safety Supplies	1,958	5,000	2,000	4,000
522040 Recreation Supplies	1,667	5,000	4,300	5,000
522055 Minor Tools	345	2,000	1,000	0
522056 Minor Equipment	3,096	2,000	1,000	3,000
525031 Electricity	20,772	25,000	20,750	22,000
525032 Natural Gas	16,323	25,000	16,952	17,000
Total Materials and Supplies	**$91,474**	**$126,500**	**$99,902**	**$111,000**
Contractual Services				
531012 Records Management	475	1,000	700	1,200
531014 Building Security	1,290	1,000	1,800	1,500
531025 Memberships	1,302	1,500	1,300	1,500
531028 Software Licenses	2,724	3,000	2,800	3,000
531119 Landscaping Services	3,538	10,000	8,000	15,000
531220 Building Repairs	5,141	0	1,200	1,200
531240 Maintenance Contracts	13,445	5,000	1,500	2,000

FY2024 PROPOSED BUDGET
SPECIAL REVENUE FUND - LASKER PARK POOL FUND

SUMMARY

		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
531360	Computer Charges	28,009	21,798	21,798	23,580
532065	Printing, Duplication	154	500	300	200
532083	Telephone Service	340	1,500	207	250
532084	Cellular Service	483	2,250	482	2,000
532086	Other Communications	7,725	9,000	8,200	9,000
533085	Travel/Training	5,024	5,000	5,000	5,000
533100	Advertising	1,042	800	2,000	1,700
533200	Food Services	8,323	5,000	8,300	8,500
Total Contractual Services		**$79,015**	**$67,348**	**$63,587**	**$75,630**
Other Charges and Services					
544087	Expense Reimbursement	(113)	0	(326)	0
544099	Miscellaneous Expense	248	0	0	0
544105	Bank Service Fees	149	150	172	200
547070	Insurance Expenses	42,752	44,242	44,242	49,480
547075	Over/Short	0	0	0	0
547075	Facilities Maintenance	19,400	23,694	23,694	0
Total Other Charges and Services		**$62,436**	**$68,086**	**$67,782**	**$49,680**
Special Events and Programs					
592002	Contingency Reserve	0	211,396	0	37,876
Total Special Events and Programs		**$0**	**$211,396**	**$0**	**$37,876**
TOTAL EXPENDITURES		**$709,544**	**$865,307**	**$721,269**	**$708,633**
REVENUES OVER/(UNDER) EXPENDITURES		**($183,682)**	**($356,007)**	**($159,033)**	**($42,133)**
BEGINNING FUND BALANCE-ASSIGNED		**$384,848**	**$201,166**	**$201,166**	**$42,133**
ENDING FUND BALANCE-ASSIGNED		**$201,166**	**($154,841)**	**$42,133**	**$0**

FUND HIGHLIGHTS

Lasker Pool Fund (1094) - To account for funds received through donations, grants and IDC funding to be used for the first community pool in the City of Galveston.

Highlights - Completed construction of the first community pool which opened in August 2017. Plans to maintain and promote a safe and healthy environment for families visiting the pool facility. Also to offer swimming lessons, host swimming competitions, and water aerobics classes.

Personnel Services - Net decreases (-$55,551) includes funding (+$7,000) for civilian pay increases, funding (+$2,000) for civilian pension benefits adjustments and a decrease (-$64,551) in the annualized cost for personnel by reallocation of correct funding to the Revenue Producing Parks Fund.

Materials and Supplies - Net increases (+$11,098) includes safety supplies, recreation supplies and maintain funding for electricity and natural gas.

Contractual Services - Net increase (+$12,043) to maintain current level of funding.

Other Charges and Services - Net decreases (-$18,428) for insurance liability for community pool and facilities maintenance.

Special Events and Programs - Set aside (+$37,876) of Capital Reserve for contingency.

FY2024 PROPOSED BUDGET
SPECIAL REVENUE FUND - LASKER PARK POOL FUND

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Aquatics Manager	1.00	1.00	1.00	0.50
Assistant Aquatics Manager	1.00	1.00	1.00	0.80
Pool Maintenance Technician	0.00	1.00	1.00	1.00
Recreation Coordinator	0.00	0.00	0.80	0.60
Gate Attendant/Cashier	0.00	0.80	0.00	0.00
Swim Lesson Coordinator	1.00	0.00	0.00	0.00
Senior Lifeguard	1.00	0.00	0.00	0.00
TOTAL	**4.00**	**3.80**	**3.80**	**2.90**

FY2024 PROPOSED BUDGET
SPECIAL REVENUE FUND - PENSION REFORM FUND

SUMMARY

REVENUES	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
361110 Interest Earned-Operating	5,467	2,000	19,945	20,000
TOTAL REVENUES	**$5,467**	**$2,000**	**$19,945**	**$20,000**
EXPENDITURES				
Personnel Services				
511542 City Employee Retirement	0	0	24,794	0
Total Personnel Services	**$0**	**$0**	**$24,794**	**$0**
Contractual Services				
531004 Consultant Services	42,776	0	27,916	0
Total Contractual Services	**$42,776**	**$0**	**$27,916**	**$0**
Special Events and Programs				
592000 Contingency Reserve	0	1,018,907	0	1,016,626
Total Special Events and Programs	**$0**	**$1,018,907**	**$0**	**$1,016,626**
TOTAL EXPENDITURES	**$42,776**	**$1,018,907**	**$52,709**	**$1,016,626**
REVENUES OVER/(UNDER) EXPENDITURES	**($37,309)**	**($1,016,907)**	**($32,764)**	**($996,626)**
BEGINNING FUND BALANCE-ASSIGNED	**$1,066,699**	**$1,029,390**	**$1,029,390**	**$996,626**
ENDING FUND BALANCE-ASSIGNED	**$1,029,390**	**$12,483**	**$996,626**	**$0**

FUND HIGHLIGHTS

Pension Reform Fund (1020) – To account for funds set aside to be used for reforming the City of Galveston Police, Fire and Civilian Pension Plan.

Highlights - Funds are spent based on the recommendations of the City Manager and as approved by City Council. An Actuary was hired by the City as recommended and approved by City Council.

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FY2024 PROPOSED BUDGET
SPECIAL REVENUE FUND - REVENUE PRODUCING PARKS

SUMMARY

REVENUES	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
347150 Beach User Fees	$187,330	$196,000	$196,000	$196,000
347152 Season Pass	3,545	5,470	10,000	10,000
347154 Vendor/Concessions	73,625	44,775	44,775	44,775
347156 Pavilion Rental/Weddings	0	1,000	0	0
347300 Rentals (Parks & Rec.)	0	0	450	450
361110 Interest Earned - Operating	4,266	400	20,455	20,500
TOTAL REVENUES	**$268,766**	**$247,645**	**$271,680**	**$271,725**
EXPENDITURES				
Personnel Services				
511001 Regular Payroll	26,763	49,688	59,577	110,464
511002 Civilian Comp Study Adjustment	0	2,484	0	0
511005 Longevity	10	18	0	67
511006 Differential Pay	0	0	299	542
511009 Overtime	818	500	624	800
511021 Part-time Payroll	20,586	25,000	25,000	25,000
511410 Separation Vacation	232	0	0	0
511420 Separation Sick Pay	259	0	0	0
511510 Group Health Insurance	4,259	7,200	7,200	18,514
511515 Workers' Compensation	0	120	120	126
511520 Group Life Insurance	96	204	288	538
511530 Social Security - Employment	2,993	4,817	5,301	8,486
511535 Medicare - Employer's	700	1,127	1,240	1,985
511542 City Employee Retirement	2,483	4,742	7,351	13,593
Total Personnel Services	**$59,199**	**$95,900**	**$107,000**	**$180,115**
Materials and Supplies				
521065 Office Supplies	0	0	1,607	1,800
521073 Printed Materials	320	2,400	1,212	2,400
522013 Clothing	448	500	787	800
522017 Sign Materials	687	1,000	280	1,000
522056 Minor Equipment	754	1,000	117	1,000
525031 Electricity	196	100	192	203
Total Materials and Supplies	**$2,404**	**$5,000**	**$4,195**	**$7,203**
Contractual Services				
531130 Improvement Expenditure	0	25,710	0	25,710
531220 Building Repairs	607	1,000	600	1,000
531320 Equipment Rental	11,257	10,000	13,041	15,000
532084 Cellular Service	456	500	456	500
533083 Travel Expenses	0	60	108	200
Total Contractual Services	**$12,320**	**$37,270**	**$14,205**	**$42,410**

FY2024 PROPOSED BUDGET
SPECIAL REVENUE FUND - REVENUE PRODUCING PARKS

SUMMARY

Other Charges and Services				
544125 Capital Reserve	0	828,590	0	921,047
547040 Administrative Service Charge	4,700	10,525	10,525	10,950
Total Other Charges and Services	**$4,700**	**$839,115**	**$10,525**	**$931,997**
Capital Outlay				
564005 Capital Outlay - Improvements	0	83,777	8,200	83,777
Total Capital Outlay	**$0**	**$83,777**	**$8,200**	**$83,777**
TOTAL EXPENDITURES	**$78,624**	**$1,061,062**	**$144,125**	**$1,245,503**
REVENUES OVER/(UNDER) EXPENDITURES	**$190,142**	**($813,417)**	**$127,555**	**($973,778)**
BEGINNING FUND BALANCE-RESTRICTED	**$656,080**	**$846,223**	**$846,223**	**$973,778**
ENDING FUND BALANCE-RESTRICTED	**$846,223**	**$32,806**	**$973,778**	**$0**

FUND HIGHLIGHTS

Revenue Producing Parks (1031) – To account for the collections of fees at Beach Pocket Parks, Seawall/Fort Crockett Park, McAllis Point and Ostermayer Bayou.

Highlights - Beginning January 1, 2018 and ending ten (10) years after commencement date the County shall charge no rent to the City for operations of the above named Parks. Public recreational uses include but are not limited to recreation, special events, an RV Park, overnight camping and specialty parks such as dog parks.

Personnel Services - Net increase (+$69,93) include a 10.2% increase (+$11,314) in Group Health Insurance and an increase (+$58,618) for the annualized cost of personnel..

Materials and Supplies - Net increase (+$2,816) for minor equipment needed in FY2024.

Contracted Services - Net increase ([illegible]) for funding ([illegible]) services from FY2024 improvements to the Dog Park and miscellaneous increases (+$1,495) for building security, landscaping services and equipment rental.

Other Charges and Services - Net increase (+922,472) set aside as needed for capital reserve.

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Assistant Director of Parks	0.40	0.00	0.00	0.00
Aquatics Manager	0.00	0.00	0.50	0.50
Assistant Aquatics Manager	0.00	0.00	0.20	0.20
Recreation Coordinator	0.00	1.20	0.00	1.40
TOTAL	**0.40**	**1.20**	**0.70**	**2.10**

FY2024 PROPOSED BUDGET
SPECIAL REVENUE FUND - ASSET FORFEITURE FUND

SUMMARY

REVENUES	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
332110 Drug Enforcement Agency	$0	$0	$233,802	$0
361110 Interest Earned-Operating	2,879	1,059	9,560	10,000
TOTAL REVENUES	**$2,879**	**$1,059**	**$243,362**	**$10,000**
EXPENDITURES				
Materials and Supplies				
522056 Minor Equipment	93,120	200,000	528,355	50,000
Total Materials and Supplies	**$93,120**	**$200,000**	**$528,355**	**$50,000**
Contractual Services				
531325 Vehicle Rental	19,747	20,000	20,000	20,000
533085 Travel/Training	1,534	25,000	1,062	5,000
Total Contractual Services	**$21,281**	**$65,000**	**$21,062**	**$25,000**
Other Charges and Services				
544125 Capital Reserve	0	221,686	0	100,689
Total Other Charges and Services	**$0**	**$221,686**	**$0**	**$100,689**
Capital Outlay				
563015 Technology Improvements	0	20,000	0	0
Total Capital Outlay	**$0**	**$20,000**	**$0**	**$0**
TOTAL EXPENDITURES	**$114,401**	**$506,686**	**$549,417**	**$175,689**
REVENUES OVER/(UNDER) EXPENDITURES	**($111,522)**	**($505,627)**	**($306,055)**	**($165,689)**
BEGINNING FUND BALANCE-RESTRICTED	**$583,265**	**$471,743**	**$471,743**	**$165,688**
ENDING FUND BALANCE-RESTRICTED	**$471,743**	**($33,884)**	**$165,688**	**$0**

FUND HIGHLIGHTS

Asset Forfeiture Funds (1811) – To account for the equitable sharing of assets received from federal and state agencies to be used for law enforcement purposes. Funds are used to enhance and supplement, not supplant or replace the Police Department's appropriated budget.

Highlights - Includes funding for potential 9mm transition, Marine radar unit, funding for specialized training, UTV rentals for special events. and Police Storage Building pending real estate sale monies.

FY2024 PROPOSED BUDGET
SPECIAL REVENUE FUND - POLICE SPECIAL REVENUE FUND

SUMMARY

REVENUES	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
334030 TX Dept. of Public Safety	$7,483	$7,500	$7,600	$7,600
335005 Local Forfeiture Receipts	38,198	25,000	51,501	50,000
361110 Interest Earned-Operating	1,297	500	5,966	6,000
363250 Donations	0	0	0	0
363270 Towed/Abandoned Vehicles	76,301	75,000	12,181	15,000
378000 Sale of Gen Fixed Assets	365	0	258	0
TOTAL REVENUES	**$123,645**	**$108,000**	**$77,505**	**$78,600**
EXPENDITURES				
Materials and Supplies				
521095 Petty Cash	11,074	8,000	10,000	15,000
522025 Fuel and Lubricants	0	3,000	0	0
522056 Minor Equipment	57,542	80,000	50,000	60,000
522099 Other Supplies	1,265	0	0	10,000
Total Materials and Supplies	**$69,881**	**$91,000**	**$60,000**	**$85,000**
Contractual Services				
533085 Travel/Training	19,078	17,000	20,000	20,000
Total Contractual Services	**$19,078**	**$17,000**	**$20,000**	**$20,000**
Other Charges and Services				
544036 Grants & Awards	0	0	0	5,000
544125 Capital Reserve	0	244,858	0	214,129
Total Other Charges and Services	**$0**	**$244,858**	**$0**	**$219,129**
TOTAL EXPENDITURES	**$88,958**	**$352,858**	**$80,000**	**$324,129**
REVENUES OVER/(UNDER) EXPENDITURES	**$34,687**	**($244,858)**	**($2,495)**	**($245,529)**
BEGINNING FUND BALANCE-RESTRICTED	**$213,336**	**$248,023**	**$248,023**	**$245,529**
ENDING FUND BALANCE-RESTRICTED	**$248,023**	**$3,165**	**$245,529**	**$0**

FUND HIGHLIGHTS

Police Special Revenue Fund (1812) – To account for funds donated from the community to be used for Police Department needs.

Highlights - Funds used for buy money for Narcotic officers, purchase of pole and mobile cameras, equipment needs of Dive Team, SWAT Team, and SRG Team and training expenses as needed.

FY2024 PROPOSED BUDGET
SPECIAL REVENUE FUND - POLICE QUARTERMASTER FUND

SUMMARY

REVENUES	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
361110 Interest Earned-Operating	$735	$288	$3,417	$3,500
379000 Operating Transfer In	83,500	84,000	84,000	84,000
TOTAL REVENUES	**$84,235**	**$84,288**	**$87,417**	**$87,500**
EXPENDITURES				
Materials and Supplies				
522013 Clothing	61,995	199,419	147,257	155,839
Total Materials and Supplies	**$61,995**	**$199,419**	**$147,257**	**$155,839**
Operating Transfers				
553025 Operating Transfers Out	0	13,000	0	0
Total Operating Transfers	**$0**	**$13,000**	**$0**	**$0**
TOTAL EXPENDITURES	**$61,995**	**$212,419**	**$147,257**	**$155,839**
REVENUES OVER/(UNDER) EXPENDITURES	**$22,240**	**($128,131)**	**($59,840)**	**($68,339)**
BEGINNING FUND BALANCE-RESTRICTED	**$105,939**	**$128,179**	**$128,179**	**$68,339**
ENDING FUND BALANCE-RESTRICTED	**$128,179**	**$48**	**$68,339**	**$0**

FUND HIGHLIGHTS

Police Quartermaster Fund (1813) – To account for funds to maintain and purchase clothing and equipment as determined by the Police Administration for all full time paid police officers

Highlights - Funding of $750 per Officer annually transferred from the Police Department.

FY2024 PROPOSED BUDGET
SPECIAL REVENUE FUND - ALARM PERMIT FUND

SUMMARY

REVENUES	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
321325 Alarm Permit	$54,925	$40,000	$45,000	$45,000
361110 Interest Earned-Operating	729	163	3,500	3,500
TOTAL REVENUES	**$55,654**	**$40,163**	**$48,500**	**$48,500**
EXPENDITURES				
Personnel Services				
511001 Regular Payroll	$30,256	$29,148	$34,676	$34,831
511002 Benefit Increases	0	1,457	0	0
511005 Longevity	188	116	315	363
511006 Differential Pay	636	467	675	703
511009 Overtime	170	170	74	100
511125 Residency Pay	1,765	1,298	1,874	1,882
511510 Group Health Insurance	7,463	9,000	8,822	9,918
511520 Group Life Insurance	117	89	169	171
511530 Social Security - Employment	1,911	1,959	2,332	2,273
511535 Medicare - Employer's	447	474	545	549
511542 City Employee Retirement	2,971	2,939	4,570	4,602
511650 Salary Reimbursements	0	16,000	0	16,000
Total Personnel Services	**$45,925**	**$63,117**	**$54,052**	**$71,393**
Materials and Supplies				
521065 Office Supplies	1,027	1,000	500	1,000
Total Materials and Supplies	**$1,027**	**$1,000**	**$500**	**$1,000**
Contractual Services				
531028 Software Licenses	8,040	10,000	9,299	10,000
532062 Postage	2,671	3,000	2,974	3,000
532065 Printing, Duplication	1,012	2,000	0	2,000
Total Contractual Services	**$11,724**	**$15,000**	**$12,273**	**$15,000**
Other Charges and Services				
544125 Capital Reserve	0	101,090	0	76,520
Total Other Charges and Services	**$0**	**$101,090**	**$0**	**$76,520**
TOTAL EXPENDITURES	**$58,676**	**$180,207**	**$66,825**	**$163,912**
REVENUES OVER/(UNDER) EXPENDITURES	**($3,022)**	**($140,044)**	**($18,325)**	**($115,412)**
BEGINNING FUND BALANCE-RESTRICTED	**$136,759**	**$133,737**	**$133,737**	**$115,412**
ENDING FUND BALANCE-RESTRICTED	**$133,737**	**($6,307)**	**$115,412**	**$0**

FUND HIGHLIGHTS

Alarm Permit Fund (1814) – To account for fees paid by permit holders for annual alarm system permits issued by the city. Fees shall be used for the general administration and enforcement of the city alarm systems program as required by Local Government Code, Section 214.194.

Highlights - Funds are used to cover 75% of personnel costs for alarm permits.

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Administrative Assistant	0.00	0.75	0.75	0.75
TOTAL	**0.00**	**0.75**	**0.75**	**0.75**

FY2024 PROPOSED BUDGET
SPECIAL REVENUE FUND - FIRE SPECIAL REVENUE FUND

SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
REVENUES				
334030 TX Dept. of Public Safety	$683	$680	$691	$691
361110 Interest Earned-Operating	954	350	4,988	5,000
363200 Other Revenues	126,540	80,500	84,751	52,500
TOTAL REVENUES	**$128,177**	**$81,530**	**$90,430**	**$58,191**
EXPENDITURES				
Contractual Services				
533088 Training Expenses	0	680	0	691
Total Contractual Services	**$0**	**$680**	**$0**	**$691**
Other Charges and Services				
544087 Expense Reimbursement	0	0	(3,292)	0
Total Other Charges and Services	**$0**	**$0**	**($3,292)**	**$0**
Capital Outlay				
564117 Machinery and Equipment	71,457	259,663	22,782	326,012
Total Capital Outlay	**$71,457**	**$259,663**	**$22,782**	**$326,012**
TOTAL EXPENDITURES	**$71,457**	**$260,343**	**$19,489**	**$326,703**
REVENUES OVER/(UNDER) EXPENDITURES	**$56,720**	**($178,813)**	**$70,940**	**($268,512)**
BEGINNING FUND BALANCE-RESTRICTED	**$140,852**	**$197,572**	**$197,572**	**$268,512**
ENDING FUND BALANCE-RESTRICTED	**$197,572**	**$18,759**	**$268,512**	**$0**

FUND HIGHLIGHTS

Fire Special Revenue Fund (1816) - To account for funds donated from the community to be used for Fire Department needs.
Highlights - Funds used to purchase safety equipment for the Fire Department.

FY2024 PROPOSED BUDGET
SPECIAL REVENUE FUND - MUNICIPAL COURT BUILDING SECURITY FUND

SUMMARY

REVENUES	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
351170 Building Security Funding Fee	$29,131	$25,000	$26,885	$25,000
361110 Interest Earned-Operating	95	50	481	500
TOTAL REVENUES	**$29,226**	**$25,050**	**$27,366**	**$25,500**
EXPENDITURES				
Personnel Services				
511650 Salary Reimbursements	21,345	25,000	25,000	21,410
Total Personnel Services	**$21,345**	**$25,000**	**$25,000**	**$21,410**
Contractual Services				
531007 Security Service	9,331	11,132	11,718	12,000
Total Contractual Services	**$9,331**	**$11,132**	**$11,718**	**$12,000**
TOTAL EXPENDITURES	**$30,676**	**$36,132**	**$36,718**	**$33,410**
REVENUES OVER/(UNDER) EXPENDITURES	**($1,450)**	**($11,082)**	**($9,352)**	**($7,910)**
BEGINNING FUND BALANCE-ASSIGNED	**$18,711**	**$17,262**	**$17,262**	**$7,910**
ENDING FUND BALANCE-ASSIGNED	**$17,262**	**$6,180**	**$7,910**	**$0**

FUND HIGHLIGHTS

Municipal Court Building Security Fund (1821) – To account for a fee of $3.00 per misdemeanor conviction and is collected for future improvements to the security of the court facilities.

Highlights - Reimburse salaries for bailiff, armored truck services and minor equipment replacement as needed.

FY2024 PROPOSED BUDGET
SPECIAL REVENUE FUND - MUNICIPAL COURT TECHNOLOGY FUND

SUMMARY

REVENUES	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
351172 Municipal Court Technology Fee	$25,310	$24,000	$22,906	$23,000
361110 Interest Earned-Operating	271	60	1,181	1,200
TOTAL REVENUES	**$25,581**	**$24,060**	**$24,087**	**$24,200**
EXPENDITURES				
Materials and Supplies				
521067 Minor Office Equipment	0	0	0	0
Total Materials and Supplies	**$0**	**$0**	**$0**	**$0**
Contractual Services				
531028 Software Licenses	0	0	0	0
531240 Maintenance Contracts	27,309	30,260	30,260	30,000
Total Contractual Services	**$27,309**	**$30,260**	**$30,260**	**$30,000**
Other Charges and Services				
544125 Capital Reserve	0	50,743	0	47,040
Total Other Charges and Services	**$0**	**$50,743**	**$0**	**$47,040**
TOTAL EXPENDITURES	**$27,309**	**$81,003**	**$30,260**	**$77,040**
REVENUES OVER/(UNDER) EXPENDITURES	**($1,728)**	**($56,943)**	**($6,173)**	**($52,840)**
BEGINNING FUND BALANCE-ASSIGNED	**$60,740**	**$59,013**	**$59,013**	**$52,840**
ENDING FUND BALANCE-ASSIGNED	**$59,013**	**$2,070**	**$52,840**	**$0**

FUND HIGHLIGHTS

Municipal Court Technology Fund (1822) – To account for a fee of $4.00 per misdemeanor conviction and is collected for future improvements to technology of the court facilities.

FY2024 PROPOSED BUDGET
SPECIAL REVENUE FUND - LOCAL TRUANCY PREVENTION & DIVERSION FUND

SUMMARY

REVENUES	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
351176 Juvenile Case Manager Fees	$29,441	$26,000	$27,427	$27,000
361110 Interest Earned-Operating	1,069	235	4,322	4,300
TOTAL REVENUES	**$30,510**	**$26,235**	**$31,749**	**$31,300**
EXPENDITURES				
Personnel Services				
511650 Salary Reimbursements	16,981	17,500	15,504	20,000
Total Personnel Services	**$16,981**	**$17,500**	**$15,504**	**$20,000**
Other Charges and Services				
544125 Capital Reserve	0	212,063	0	231,339
Total Other Charges and Services	**$0**	**$212,063**	**$0**	**$231,339**
TOTAL EXPENDITURES	**$16,981**	**$229,563**	**$15,504**	**$251,339**
REVENUES OVER/(UNDER) EXPENDITURES	**$13,529**	**($203,328)**	**$16,245**	**($220,039)**
BEGINNING FUND BALANCE-ASSIGNED	**$190,266**	**$203,794**	**$203,794**	**$220,039**
ENDING FUND BALANCE-ASSIGNED	**$203,794**	**$466**	**$220,039**	**$0**

FUND HIGHLIGHTS

Local Truancy and Diversion Fund (1823) – To account for a fee of $6.00 per misdemeanor conviction (90% State, 10% City) to promote the efficient operation of the court and the investigation, prosecution, and enforcement of the offenses within the court's jurisdiction.

FY2024 PROPOSED BUDGET
SPECIAL REVENUE FUND - RECOVERY AND CAPITAL RESERVE FUND

SUMMARY

REVENUES	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
363200 Other Revenues	127,012	0	0	0
TOTAL REVENUES	**$127,012**	**$0**	**$0**	**$0**
EXPENDITURES				
Contractual Services				
531006 Attorney's Fees	848	200,000	10,000	200,000
Total Contractual Services	**$848**	**$200,000**	**$10,000**	**$200,000**
Other Charges and Services				
544027 Court Costs and Judgements	0	10,000	0	10,000
544125 Capital Reserve	0	370,110	0	410,773
Total Other Charges and Services	**$0**	**$380,110**	**$0**	**$420,773**
Capital Outlay				
564005 Capital Outlay - Improvements	8,088	0	0	0
Total Capital Outlay	**$8,088**	**$0**	**$0**	**$0**
Special Events and Programs				
591035 Litigation/Damage Claims	(7)	0	0	0
Total Special Events and Programs	**($7)**	**$0**	**$0**	**$0**
TOTAL EXPENDITURES	**$8,928**	**$580,110**	**$10,000**	**$620,773**
REVENUES OVER/(UNDER) EXPENDITURES	**$118,084**	**($580,110)**	**($10,000)**	**($620,773)**
BEGINNING FUND BALANCE-COMMITTED	**$512,689**	**$630,773**	**$630,773**	**$620,773**
ENDING FUND BALANCE-COMMITTED	**$630,773**	**$50,663**	**$620,773**	**$0**

FUND HIGHLIGHTS

Recovery and Capital Reserve Fund (3050) - To account for funds collected through the legal department.

Highlights - Includes funding $210,000 for attorney fees and court cost and judgements.

FY2024 PROPOSED BUDGET
SPECIAL REVENUE FUND - TECHNOLOGY IMPROVEMENT FUND

SUMMARY

REVENUES	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Central Service Fund	$500,000	$0	$0	$300,000
General Fund - Police Department	500,000	500,000	0	500,000
General Fund - Excess Sales Tax	0	1,000,000	0	0
Infrastructure Transfer In	500,000	1,500,000	0	3,000,000
Interest Earned	12,022	4,000	66,398	67,000
TOTAL REVENUES	**$1,512,022**	**$3,004,000**	**$66,398**	**$3,867,000**
EXPENDITURES				
Capital Outlay				
Technology Projects:				
Accela Software Upgrade	0	0	0	125,000
Technology Infrastructure Upgrade	361,241	0	0	0
Telephone System Upgrade	100,589	0	0	0
Fin.\HR System Replacement (Needs)	0	94,600	94,600	0
Technology Acquisition Reserve	0	148,532	0	443,538
Citrix Upgrade	0	37,000	0	37,000
Patch Management Software	0	40,000	31,181	0
Security System Upgrade (Security Cameras)	6,136	100,000	0	500,000
Fire Department Software Upgrade	23,370	0	0	0
Enterprise Resource Planning System	40,555	0	0	0
Fin.\HR System Implementation	0	3,000,000	0	4,438,992
CAD/RMS System Replacement	0	1,800,000	0	1,100,000
Sanitation Management System	0	160,000	0	0
Data Center Compute Power (2 Servers)	0	40,000	0	0
UPS Project (Network Closets)	0	22,500	22,500	0
Back Up and Recovery Expansion Project	0	0	0	105,000
GIS Environment Expansion	0	0	0	150,000
Switch Replacement Projects (10 Years)	0	0	0	240,000
Total Capital Outlay	**$531,890**	**$5,442,632**	**$148,281**	**$7,139,530**
TOTAL EXPENDITURES	**$531,890**	**$5,442,632**	**$148,281**	**$7,139,530**
REVENUES OVER/(UNDER) EXPENDITURES	**$980,132**	**($2,438,632)**	**($81,883)**	**($3,272,530)**
BEGINNING FUND BALANCE-ASSIGNED	**$2,374,282**	**$3,354,414**	**$3,354,414**	**$3,272,530**
ENDING FUND BALANCE-ASSIGNED	**$3,354,414**	**$915,782**	**$3,272,530**	**$0**

FUND HIGHLIGHTS

Technology Improvement Fund (1097) - To account for projects that emphasize basic city services and improving efficiency and accountability. To include permitting and inspections, business licensing, infrastructure maintenance, drainage fee collections, document imaging, inventory and fixed asset management and control.

Highlights - Major projects planned for FY2024 include implementation of a new Financial/HR System and a CAD/RMS system replacement for public safety.

FY2024 PROPOSED BUDGET
SPECIAL REVENUE FUND - TECHNOLOGY IMPROVEMENT FUND

SUMMARY

REVENUES	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
379400 General Fund	$500,000	$1,500,000	$0	$500,000
379820 Central Services - Transfer In	500,000	0	0	300,000
379825 Infrastructure/Debt-Transfer In	500,000	1,500,000	0	3,000,000
361110 Interest Earned-Operating	12,022	4,000	66,398	67,000
TOTAL REVENUES	**$1,512,022**	**$3,004,000**	**$66,398**	**$3,867,000**
EXPENDITURES				
Contractual Services				
531004 Consultant Services	40,555	0	44,755	0
531028 Software Licenses	83,288	40,000	0	0
Total Contractual Services	**$123,842**	**$40,000**	**$44,755**	**$0**
Capital Outlay				
563015 Technology Improvements	317,021	5,159,500	22,500	6,695,992
564008 Data Processing Equipment	0	0	31,181	0
564012 Professional Services (Projects)	91,027	94,600	49,845	0
Total Capital Outlay	**$408,048**	**$5,254,100**	**$103,526**	**$6,695,992**
Special Events and Programs				
592000 Contingency Reserve	0	148,532	0	443,538
Total Special Events and Programs	**$0**	**$148,532**	**$0**	**$443,538**
TOTAL EXPENDITURES	**$531,890**	**$5,442,632**	**$148,281**	**$7,139,530**
REVENUES OVER/(UNDER) EXPENDITURES	**$980,132**	**($2,438,632)**	**($81,883)**	**($3,272,530)**
BEGINNING FUND BALANCE-ASSIGNED	**$2,374,282**	**$3,354,414**	**$3,354,414**	**$3,272,530**
ENDING FUND BALANCE-ASSIGNED	**$3,354,414**	**$915,782**	**$3,272,530**	**$0**

FUND HIGHLIGHTS

Technology Improvement Fund (1097) - To account for projects that emphasize basic city services and improving efficiency and accountability. To include permitting and inspections, business licensing, infrastructure maintenance, drainage fee collections, document imaging, inventory and fixed asset management and control.

Highlights - Major projects planned for FY2024 include implementation of a new Financial/HR System and a CAD/RMS system replacement for public safety.

FY2024 PROPOSED BUDGET
SPECIAL REVENUE FUND - HURRICANE HARVEY

SUMMARY

REVENUES		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
	Transfer In (Reimbursable at 90%)				
379400	General Fund	$105,184	$0	$1,387	$0
379625	Island Transit	0	0	0	0
379700	Airport	0	0	0	0
379800	Central Garage	0	0	0	0
	Reimbursable Subtotal	**$105,184**	**$0**	**$1,387**	**$0**
	Transfer In (Local Match 10%)				
379700	Airport	0	0	0	0
	Local Match Subtotal	**$0**	**$0**	**$0**	**$0**
	Insurance Proceeds/Donations				
348645	General Fund	0	0	0	0
TOTAL REVENUES		**$105,184**	**$0**	**$1,387**	**$0**
EXPENDITURES					
Other Charges and Services					
564005	General Fund				
	Disaster Consulting	$0	$0	$0	$0
	Streets	0	0	0	0
	Traffic	0	0	0	0
	Parks	0	0	0	0
	Subtotal - General Fund	**$0**	**$0**	**$0**	**$0**
564005	Island Transit	0	0	0	0
564005	Central Garage	0	0	0	0
564005	Airport	0	0	0	0
564005	Facilities (City Hall)	105,184	0	25,580	0
	Subtotal - Other Funds	**$105,184**	**$0**	**$25,580**	**$0**
TOTAL EXPENDITURES		**$105,184**	**$0**	**$25,580**	**$0**

SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
REVENUES OVER/(UNDER) EXPENDITURES	**$0**	**$0**	**($24,193)**	**$0**
BEGINNING FUND BALANCE-COMMITTED	**$24,194**	**$24,194**	**$24,194**	**$0**
ENDING FUND BALANCE-COMMITTED	**$24,194**	**$24,194**	**$0**	**$0**

FUND HIGHLIGHTS

Hurricane Harvey Fund – A Major Disaster Declaration for the State of Texas (FEMA-4332-DR) was issued August 25, 2017 for Hurricane Harvey, qualifying all Harvey eligible expenses for reimbursement with federal funds. The City worked with FEMA to identify $3,818,564 in the cost of response and repair to damages from the event. The Hurricane Harvey Fund is funded with 100% local funds in recognition of the fact that the City is required to fund each project first and then seek reimbursement. Each affected fund that contributes to repair of its own facilities or the cost of its own force account labor and equipment will receive reimbursement for whatever portion of its own costs originally expended.

Island Transit

Mission Statement

The mission of Island Transit is to build, establish and operate a safe, efficient and effective transportation system that provides mobility for residents and visitors and improving the quality of life in Galveston.

Accomplishments

- Successful completed of TxDOT/SSO required ISR (Internal Safety Review) for first year rail operations.
- Secured 5307 small urban designation and split-letter for federal formula funding for FY 24.
- Increased ridership projected to be 215,000, 5% increase from previous fiscal year.

Goals

- Completion of TxDOT/SSO triennial review without any findings.
- Successful completion of FTA Triennial Review.
- Procurement of dispatching/scheduling software.

FY2024 PROPOSED BUDGET
ISLAND TRANSIT SPECIAL FUND SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Beginning Fund Balance	$36,425	$12,410	$12,410	$11,231
Revenues:				
FTA-Operating Grant	$1,126,045	$1,652,897	$1,100,000	$1,970,000
FTA-ARP Act Funding	263,050	0	0	0
FTA-Cares Act Grant	336,132	0	0	0
FTA E & D Grant	151,642	165,000	316,500	279,600
State DOT Grants	396,564	394,564	456,450	450,000
Fare Box Revenues	119,739	100,000	92,700	95,000
UTMB Shuttles	22,480	22,000	22,480	22,000
Charter Revenue	8,500	0	18,000	18,000
Other Revenue	207,996	200,000	63,600	62,000
HOT Transfer In	779,311	1,048,311	815,730	906,111
General Fund	250,000	975,000	975,000	975,000
Total Revenues	$3,661,459	$4,557,772	$3,860,460	$4,777,711
Expenditures:				
Administration	$256,998	$261,337	$275,990	$337,579
Transit System	1,702,064	2,074,087	1,820,790	2,236,912
FTA Maintenance	894,694	1,229,472	949,130	1,289,221
Bus Trolley System	377,018	392,273	319,940	511,818
Rail Trolley System	432,672	656,038	495,790	394,293
Total Expenditures	$3,663,446	$4,613,207	$3,861,640	$4,769,824
Excess (deficiency) of revenues over (under) expenditures	($1,987)	($55,435)	($1,180)	$7,888
Prior Year Adjustment	($22,028)	$0	$0	$0
Ending Fund Balance - Committed	$12,410	($43,025)	$11,231	$19,118

Personnel summary	2022 Actual	2023 Budget	2024 Budget	Salary Costs
Administration	1.75	1.75	2.35	$251,709
Transit System	22.00	22.00	21.40	1,598,902
FTA Maintenance	12.00	12.00	12.60	944,981
Bus Trolley System	2.75	2.75	5.25	410,898
Rail Trolley System	5.50	5.50	2.40	245,163
Totals	44.00	44.00	44.00	$2,795,592

FY2024 PROPOSED BUDGET
ISLAND TRANSIT FUND
EXPENDITURE SUMMARY

DEPARTMENT	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Administration	256,998	261,337	275,990	337,579
Transit System	1,702,064	2,074,087	1,820,790	2,236,912
FTA Maintenance	894,694	1,229,472	949,130	1,289,221
Bus Trolley System	377,018	392,273	319,940	511,818
Rail Trolley System	432,672	656,038	495,790	394,293
TOTAL	**$3,663,446**	**$4,613,207**	**$3,861,640**	**$4,769,824**

CATEGORY	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$2,679,935	$3,216,039	$2,613,005	$3,451,654
Materials and Supplies	241,348	356,300	275,625	312,060
Contractual Services	687,682	911,943	844,390	880,340
Other Charges and Services	54,481	128,925	128,620	125,770
TOTAL	**$3,663,446**	**$4,613,207**	**$3,861,640**	**$4,769,824**

HIGHLIGHTS (FY2024 Adopted Over/Under FY2023 Estimated)

Personnel Services - Net increases (+$838,649) includes a 10.2% increase in Group Health Insurance (+$182,286), funding (+$98,000) for civilian pay increases, funding (+$25,000) for civilian pension adjustments and the annualized cost (+533,363) of personnel.

Materials and Supplies - Net increase (+$36,435) for motor vehicle parts (+$15,880) and miscellaneous supplies items (+$20,555).

Contractual Services - Net increase (+$35,950) includes decrease in Harris County Rides Program (-$36,900), increases (+$59,723) for Harris County Rides Program and increases ($+35,560) for garage charges, computer charges (+$35,760) and increases(+$1,530) to various contractual accounts.

Other Charges and Services - Net decrease (-$2,850) includes a decrease (-$3,460) in Island Transit's portion of Casualty and Liability and a increase (+610) for bank service fees.

FY2024 PROPOSED BUDGET
ADMINISTRATION

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$161,444	$186,311	$200,020	$251,709
Materials and Supplies	5,746	7,300	4,520	5,600
Contractual Services	88,641	66,826	70,860	79,070
Other Charges and Services	1,167	900	590	1,200
TOTAL	**$256,998**	**$261,337**	**$275,990**	**$337,579**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increases (+$51,689) includes a 10.2% increase in Group Health Insurance (+$10,076), funding for a civilian pay increase (+$8,000), funding (+$2,000) for civilian pension adjustments and the annualized cost (+$31,613) of personnel.

Materials and Supplies - Net increase (+$1,080) in miscellaneous material and supply line items.

Contractual Services - Net increase of (+$8,210) includes increases (+$4940) in computer charges reduction and increases (+$3,270) to other contractual line items.

Other Charges and Services - Increase in bank service fees (+$610).

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Public Transportation General Manager	1.00	1.00	1.00	1.00
ADA Coordinator	0.00	0.00	0.40	0.40
Training Coordinator	0.00	0.00	0.20	0.20
Senior Administrative Assistant	0.75	0.75	0.75	0.75
TOTAL	**1.75**	**1.75**	**2.35**	**2.35**

FY2024 PROPOSED BUDGET
ADMINISTRATION

LINE ITEM DETAIL

		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services					
511001	Regular Payroll	$122,433	$133,501	$135,940	$172,760
511002	Civilian Pension/Comp Adjust.	0	6,675	0	8,000
511005	Longevity	795	850	790	930
511009	Overtime	255	0	1,150	1,200
511430	Separation Compensatory Time	32	0	0	0
511510	Group Health Insurance	17,336	21,000	21,000	31,076
511515	Worker's Compensation	259	259	14,560	272
511520	Group Life Insurance	356	545	640	843
511530	Social Security - Employment	7,182	8,744	8,100	10,843
511535	Medicare - Employer's	1,680	2,045	1,990	2,536
511542	City Employee Retirement	11,116	12,692	15,850	21,249
511545	Pension and Benefits Adjustment	0	0	0	2,000
Total Personnel Services		**$161,444**	**$186,311**	**$200,020**	**$251,709**
Materials and Supplies					
521065	Office Supplies	216	1,200	670	1,000
522037	Janitorial Supplies	3,020	5,000	2,500	3,000
522099	Other Supplies	1,725	1,100	700	800
525031	Electricity	785	0	650	800
Total Materials and Supplies		**$5,746**	**$7,300**	**$4,520**	**$5,600**
Contractual Services					
531004	Consultant Services	505	0	0	0
531007	Security Service	10,538	8,500	12,730	13,000
531025	Memberships	640	650	640	650
531125	Other Contracts	55,201	30,000	28,220	30,000
531220	Building Repairs	0	0	200	0
531360	Computer Charges	9,423	12,576	12,580	17,520
532062	Postage	634	600	440	600
532065	Printing, Duplication	4,490	4,200	5,130	5,200
532083	Telephone Service	1,841	4,000	1,180	2,000
532084	Cellular Service	1,977	2,000	2,860	3,000
532086	Other Communications	1,601	1,800	1,480	1,600
533085	Travel/Training	1,792	2,500	5,400	5,500
Total Contractual Services		**$88,641**	**$66,826**	**$70,860**	**$79,070**
Other Charges and Services					
544105	Bank Service Charges	1,167	900	590	1,200
Total Other Charges and Services		**$1,167**	**$900**	**$590**	**$1,200**
Total Expenses		**$256,998**	**$261,337**	**$275,990**	**$337,579**

CITY OF GALVESTON
1839
TEXAS

FY2024 PROPOSED BUDGET
TRANSIT SYSTEM

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$1,183,739	$1,384,902	$1,180,255	$1,598,902
Materials and Supplies	27,470	27,500	28,715	31,360
Contractual Services	422,493	582,035	532,170	536,470
Other Charges and Services	68,361	79,650	79,650	70,180
TOTAL	**$1,702,064**	**$2,074,087**	**$1,820,790**	**$2,236,912**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increases (+$418,647) includes a 10.2% increase in Group Health Insurance (+$102,184), funding (+$44,000) for civilian pay increases, funding (+$11,000) for civilian pension adjustments and the annualized cost (+$261,464) of personnel.

Materials and Supplies - Net increase (+$2,645) for office supplies and minor equipment.

Contractual Services - Net increase (+$4,300) includes decrease in Harris County Rides Program (-$36,900), increases (+$59,723) for Harris County Rides Program and increases ($+26,250) for garage charges, computer charges (+$14,290) and increases(+$660) to various contractual accounts.

Other Charges and Services - Includes a decrease (-$9,470) in Island Transit's portion of Casualty and Liability.

PERFORMANCE INDICATORS

INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 PROPOSED
Ridership	148,083	201,262	170,000	180,000

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Assistant General Manager	0.50	0.50	0.50	0.50
Public Transportation Supervisors	2.50	2.50	3.00	3.00
Public Transportation Dispatcher	2.00	2.00	2.00	2.00
Bus & Rail Safety Officer	0.50	0.50	0.50	0.50
ADA Coordinator	1.00	1.00	0.60	0.60
Training Coordinator	0.50	0.50	0.80	0.80
Transit Operators	15.00	15.00	14.00	14.00
TOTAL	**22.00**	**22.00**	**21.40**	**21.40**

FY2024 PROPOSED BUDGET
TRANSIT SYSTEM

LINE ITEM DETAIL

		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services					
511001	Regular Payroll	$672,847	$772,762	$702,910	$921,650
511002	Civilian Pension/Comp Adjust.	0	38,638	0	44,000
511005	Longevity	6,375	8,500	5,510	6,720
511006	Differential Pay	396	700	0	0
511009	Overtime	50,351	50,000	82,050	85,000
511021	Part-time Payroll	3,526	45,000	0	0
511125	Residency Pay	17,744	19,500	14,880	13,200
511410	Separation Vacation	10,814	0	9,600	0
511420	Separation Sick Pay	16,962	0	4,370	0
511430	Separation Compensatory Time	1,142	0	0	0
511510	Group Health Insurance	248,676	264,000	180,810	282,994
511515	Workers' Compensation	27,792	26,469	26,470	27,792
511520	Group Life Insurance	2,421	3,639	3,375	4,889
511530	Social Security - Employment	46,432	57,976	49,860	63,647
511535	Medicare - Employer's	10,859	13,559	11,660	14,885
511542	City Employee Retirement	67,403	84,159	88,760	123,124
511545	Pension and Benefits Adjustment	0	0	0	11,000
Total Personnel Services		**$1,183,739**	**$1,384,902**	**$1,180,255**	**$1,598,902**
Materials and Supplies					
521065	Office Supplies	3,801	3,500	3,490	3,500
521067	Minor Office Equipment	1,100	1,000	1,765	1,000
525031	Electricity	18,949	20,000	15,500	19,360
525032	Natural Gas	3,620	3,000	7,960	7,500
Total Materials and Supplies		**$27,470**	**$27,500**	**$28,715**	**$31,360**
Contractual Services					
530025	Harris County Rides Program	187,655	278,500	316,500	279,600
531025	Memberships	300	1,000	500	500
531125	Other Contracts	117	0	0	0
531220	Building Repairs	2,817	5,000	3,280	3,000
531350	Garage Charges	170,719	240,000	154,390	180,640
531360	Computer Charges	48,811	44,435	44,440	58,730
532065	Printing, Duplication	526	500	1,060	1,000
532084	Cellular Service	249	600	0	0
533085	Travel/Training	1,694	2,000	2,000	3,000
533301	Cleaning Service	9,606	10,000	10,000	10,000
Total Contractual Services		**$422,493**	**$582,035**	**$532,170**	**$536,470**
Other Charges and Services					
547070	Insurance Expense	68,361	79,650	79,650	70,180
Total Other Charges and Services		**$68,361**	**$79,650**	**$79,650**	**$70,180**
Total Expenses		**$1,702,064**	**$2,074,087**	**$1,820,790**	**$2,236,912**

FY2024 PROPOSED BUDGET
FTA MAINTENANCE

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$694,953	$849,290	$638,330	$944,981
Materials and Supplies	119,381	236,000	139,690	169,000
Contractual Services	96,283	144,182	171,110	175,240
Other Charges and Services	(15,924)	0	0	0
TOTAL	**$894,694**	**$1,229,472**	**$949,130**	**$1,289,221**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increases (+$306,651) includes a 10.2% increase in Group Health Insurance (+$67,862), funding (+$27,000) for civilian pay increases, funding (+$7,000) for civilian pension adjustments and the annualized cost (+$204,789) of personnel.

Materials and Supplies - Net increase (+$29,310) for motor vehicle parts (+$15,770) and miscellaneous supplies items (+$13,540).

Contractual Services - Net increase (+4,130) includes increases in various contractual line items.

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Fleet Maintenance Supervisor	1.00	1.00	0.00	0.00
Fleet Maintenance Manager	0.00	0.00	0.60	0.60
Automotive Mechanic	6.00	6.00	5.00	5.00
Apprentice Mechanic	0.00	0.00	1.00	1.00
Automotive Parts Technician	1.00	1.00	2.00	2.00
Bus Service Attendant	4.00	4.00	4.00	4.00
TOTAL	**12.00**	**12.00**	**12.60**	**12.60**

FY2024 PROPOSED BUDGET
FTA MAINTENANCE

LINE ITEM DETAIL	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services				
511001 Regular Payroll	$418,077	$517,713	$406,670	$571,980
511002 Civilian Pension/Comp Adjust.	0	25,886	0	27,000
511005 Longevity	6,113	7,542	4,850	5,000
511009 Overtime	24,801	30,000	23,330	25,000
511125 Residency Pay	8,068	9,400	5,210	4,490
511410 Separation Vacation	7,710	0	3,480	0
511420 Separation Sick Pay	15,545	0	3,770	0
511430 Separation Compensatory Pay	12	0	0	0
511510 Group Health Insurance	121,635	144,000	98,760	166,622
511515 Worker's Compensation	15,018	14,303	1,200	15,018
511520 Group Life Insurance	1,500	2,120	2,030	2,789
511530 Social Security - Employment	28,420	36,614	29,080	37,601
511535 Medicare - Employer's	6,646	8,563	6,800	8,794
511542 City Employee Retirement	41,408	53,149	53,150	73,686
511545 Pension and Benefits Adjustment	0	0	0	7,000
Total Personnel Services	**$694,953**	**$849,290**	**$638,330**	**$944,981**
Materials and Supplies				
521065 Office Supplies	0	0	2,020	1,500
522011 Chemicals	785	1,000	0	1,000
522025 Fuel And Lubricants	(21,003)	0	0	0
522037 Janitorial Supplies	0	2,500	5,700	3,000
522050 Anti-Freeze	4,980	10,000	7,940	6,000
522055 Minor Tools	5,025	7,500	1,250	2,500
522059 Motor Vehicle Parts	121,797	200,000	119,230	135,000
522099 Other Supplies	7,798	15,000	3,550	20,000
Total Materials and Supplies	**$119,381**	**$236,000**	**$139,690**	**$169,000**
Contractual Services				
531125 Other Contracts	24,524	28,500	21,320	25,000
531220 Building Repairs	19,787	15,000	11,610	15,000
531250 Vehicle Repairs	11,871	60,000	98,240	85,000
531360 Computer Charges	30,203	30,182	30,180	40,240
533085 Travel/Training	0	0	140	0
533301 Cleaning Service	9,898	10,500	9,620	10,000
Total Contractual Services	**$96,283**	**$144,182**	**$171,110**	**$175,240**
Other Charges and Services				
544098 Reimbursable From Insurance Claims	(15,924)	0	0	0
Total Other Charges and Services	**($15,924)**	**$0**	**$0**	**$0**
Total Expenses	**$894,694**	**$1,229,472**	**$949,130**	**$1,289,221**

FY2024 PROPOSED BUDGET
BUS TROLLEY SYSTEM

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$290,897	$302,060	$234,700	$410,898
Materials and Supplies	21,164	10,500	36,180	45,000
Contractual Services	64,957	79,713	49,060	55,920
TOTAL	**$377,018**	**$392,273**	**$319,940**	**$511,818**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increases (+$176,198) includes a 10.2% increase in Group Health Insurance (+$36,426), funding (+$12,000) for civilian pay increases, funding (+$3,000) for civilian pension adjustments and the annualized cost (+$124,772) of personnel.

Materials and Supplies - Net increase (+$8,820) for motor vehicle parts.

Contractual Services - Net increase (+$6,860) includes increases in vehicle repairs (+$1,030), garage charges (+$3,800) and computer charges (+$2,030).

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Public Transportation Supervisors	0.50	0.50	1.00	1.00
Senior Administrative Assistant	0.25	0.25	0.25	0.25
Transit Operators	2.00	2.00	4.00	4.00
TOTAL	**2.75**	**2.75**	**5.25**	**5.25**

FY2024 PROPOSED BUDGET
BUS TROLLEY SYSTEM

LINE ITEM DETAIL

		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services					
511001	Regular Payroll	$145,939	$200,000	$143,240	$245,960
511002	Civilian Pension/Comp Adjust.	0	10,000	0	12,000
511005	Longevity	1,136	1,500	710	970
511006	Differential Pay	169	400	0	0
511009	Overtime	19,984	18,000	21,320	22,000
511125	Residency Pay	2,723	2,000	1,880	1,530
511410	Separation Vacation	3,997	0	0	0
511420	Separation Sick Pay	7,615	0	0	0
511430	Separation Compensatory Time	338	0	0	0
511510	Group Health Insurance	78,928	33,000	33,000	69,426
511515	Workers' Compensation	1,260	1,260	1,260	1,260
511520	Group Life Insurance	504	500	830	1,201
511530	Social Security - Employment	10,640	14,000	10,490	16,769
511535	Medicare - Employer's	2,488	5,400	2,450	3,922
511542	City Employee Retirement	15,173	16,000	19,520	32,861
511545	Pension and Benefits Adjustment	0	0	0	3,000
Total Personnel Services		**$290,897**	**$302,060**	**$234,700**	**$410,898**
Materials and Supplies					
522059	Motor Vehicle Parts	21,164	10,500	36,180	45,000
Total Materials and Supplies		**$21,164**	**$10,500**	**$36,180**	**$45,000**
Contractual Services					
531250	Vehicle Repairs	6,792	7,000	5,970	7,000
531350	Garage Charges	44,784	65,000	35,380	39,180
531360	Computer Charges	13,381	7,713	7,710	9,740
Total Contractual Services		**$64,957**	**$79,713**	**$49,060**	**$55,920**
Total Expenses		**$377,018**	**$392,273**	**$319,940**	**$511,818**

FY2024 PROPOSED BUDGET
RAIL TROLLEY SYSTEM

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$348,902	$493,476	$359,700	$245,163
Materials and Supplies	67,587	75,000	66,520	61,100
Contractual Services	15,307	39,187	21,190	33,640
Other Charges and Services	877	48,375	48,380	54,390
TOTAL	**$432,672**	**$656,038**	**$495,790**	**$394,293**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net decrease (-$114,537) for annualized cost of personnel attributed to a full year operation for rail trolley system.

Materials and Supplies - Net decrease (-5,420) for cost of fuel and lubricants (+3,000) and a decrease in funding (-$8,420) for vehicle parts and supplies.

Contractual Services - Net increase (+$12,450 includes increases (+$5,510) for garage charges, computer charges (+$4,440) and increases (+$2,500) in miscellaneous contractual accounts.

Other Charges and Services - Net increase (+$6,010) for Casualty and Liability Insurance

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Public Transportation Manager	0.50	0.50	0.50	0.50
Fleet Maintenance Manager	0.00	0.00	0.40	0.40
Training Coordinator	0.50	0.50	0.00	0.00
Transit Operators	4.00	4.00	1.00	1.00
Bus & Rail Safety Officer	0.50	0.50	0.50	0.50
TOTAL	**5.50**	**5.50**	**2.40**	**2.40**

RAIL TROLLEY SYSTEM

LINE ITEM DETAIL		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services					
511001	Regular Payroll	$224,996	$315,500	$212,460	$140,806
511002	Civilian Pension/Comp Adjust.	0	15,775	0	7,000
511005	Longevity	2,046	2,603	1,750	2,385
511006	Differential Pay	117	0	0	0
511009	Overtime	19,102	20,000	19,030	20,000
511021	Part-time Payroll	0	4,000	0	0
511125	Residency Pay	5,541	6,725	5,950	5,822
511410	Separation Vacation	0	0	0	0
511420	Separation Sick Pay	0	0	0	0
511510	Group Health Insurance	54,060	66,000	66,000	31,738
511515	Workers' Compensation	1,260	1,200	0	1,260
511520	Group Life Insurance	803	967	920	687
511530	Social Security - Employment	14,818	22,605	17,300	10,479
511535	Medicare - Employer's	3,466	5,287	4,050	2,451
511542	City Employee Retirement	22,693	32,814	32,240	20,535
511545	Pension and Benefits Adjustment	0	0	0	2,000
Total Personnel Services		**$348,902**	**$493,476**	**$359,700**	**$245,163**
Materials and Supplies					
522025	Fuel And Lubricants	45,166	60,000	42,000	45,000
522059	Motor Vehicle Parts	8,560	7,500	16,310	7,600
522099	Other Supplies	13,860	7,500	8,210	8,500
Total Materials and Supplies		**$67,587**	**$75,000**	**$66,520**	**$61,100**
Contractual Services					
531120	Lot Maintenance	0	7,000	0	3,000
531125	Other Contracts	1,503	0	1,500	1,000
531220	Building Repairs	2,496	0	2,500	2,500
531350	Garage Charges	0	15,000	0	5,510
531360	Computer Charges	11,308	17,187	17,190	21,630
Total Contractual Services		**$15,307**	**$39,187**	**$21,190**	**$33,640**
Other Charges and Services					
543099	Project Mgmt Costs (Capital)	877	0	0	0
544070	Insurance Expense	0	48,375	48,380	54,390
544099	Miscellaneous Expense	0	0	0	0
Total Other Charges and Services		**$877**	**$48,375**	**$48,380**	**$54,390**
Total Expenses		**$432,672**	**$656,038**	**$495,790**	**$394,293**

FY2024 PROPOSED BUDGET
SPECIAL REVENUE FUND - HOTEL OCCUPANCY TAX FUNDS SUMMARY

SUMMARY

REVENUES	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Transfer from PB Local HOT	$0	$9,658,004	$9,658,004	$0
Transfer from PB State HOT	0	4,537,039	4,537,039	0
Subtotal	**$0**	**$14,195,043**	**$14,195,043**	**$0**
Local Hotel Occupancy Tax	$13,636,882	$27,375,759	$29,700,000	$29,700,000
Transfer In - State HOT	486,984	5,714,738	6,600,000	6,600,000
Interest Earned-Operating	31,834	688,395	883,076	863,000
Subtotal	**$14,155,701**	**$33,778,892**	**$37,183,076**	**$37,163,000**
TOTAL REVENUES	**$14,155,701**	**$47,973,935**	**$51,378,119**	**$37,163,000**
EXPENDITURES				
Reimburse Park Board Operating Budget Expenses	$0	$15,288,839	$20,933,800	$22,127,200
City of Galveston HOT Expenditures (Arts/Historic)	35,295	2,187,885	924,700	2,220,991
Cultural Arts Payments	0	1,500,000	1,400,091	1,515,000
Convention Center Operations	1,625,994	1,710,000	1,516,000	1,550,000
HOT Bonds Debt Service	1,881,841	1,911,363	1,911,363	1,942,588
Subtotal	**$3,543,130**	**$22,598,087**	**$26,685,953**	**$29,355,779**
Surplus Payments to Convention Center Operator	**$5,162,637**	**$5,205,968**	**$5,205,968**	**$5,148,706**
Surplus Payments to the City	**$5,062,637**	**$5,105,968**	**$5,105,968**	**$5,048,706**
Subtotal	**$10,225,274**	**$10,311,937**	**$10,311,937**	**$10,197,412**
TOTAL EXPENDITURES	**$13,768,404**	**$32,910,024**	**$36,997,890**	**$39,553,191**
REVENUES OVER/(UNDER) EXPENDITURES	**$387,297**	**$15,063,911**	**$14,380,229**	**($2,390,191)**
BEGINNING FUND BALANCE-ASSIGNED	**$1,792,314**	**$2,244,213**	**$2,244,213**	**$16,624,443**
PRIOR YEAR ADJUSTMENT	**$64,603**	**$0**	**$0**	**$0**
ENDING FUND BALANCE-ASSIGNED	**$2,244,213**	**$17,308,125**	**$16,624,443**	**$14,234,252**

FUND HIGHLIGHTS

Included in the totals are separate special funds for Beach Maintenance, Beach Patrol, Beach Renourishment, Advertising/Tourism (CVB), HOT Debt Service, Convention Center Operations, Arts (Cultural Events) and Arts (Historic Preservation, held previously by the City). Convention Center Surplus Fund is not included

Amounts transferred from the Park Board to the City on March 8, 2022 in order to comply with ordinances 22-03 and 22-074. These transfers were to ensure that HOT revenues first were deposited in the City's HOT bank account and that the Park Board was left with sufficient HOT funds to operate.

Amounts shown in the FY 2023 Estimate and FY 2024 Proposed columns are based on an estimate of $3.3 million per penny of tax collected over twelve months time, including proportional amounts for each of the purposes and categories shown in the table below and presented in the separate special funds listed above.

The Proposed FY 2024 budget for Reimbursement for Park Board is equal to the proposed amounts submitted to City Council as of July 28, 2023 for operations only. Special projects and Contingencies will be considered separately by City Council and the Park Board.

ALLOCATION OF HOTEL OCCUPANCY TAX REVENUE ACCORDING TO STATE LAW, CITY CHARTER AND BOND COVENANTS

City Fund Number	Purpose/City Fund Name	HOT Local Allocation (Nine Pennies)	State HOT Allocation (Two Pennies)	Totals
1082	Beach Cleaning/Maintenance	0.500		0.500
1085	State HOT Beach Cleaning/Maint		0.760	0.760
	Subtotal Beach Cleaning/Maint	0.500	0.760	1.260
1083	Beach Patrol	0.500		0.500
1086	State HOT - Beach Patrol		0.670	0.670
	Subtotal Beach Patrol	0.500	0.670	1.170
1087	State HOT - Beach Renourishment		0.570	0.570
1081	Advertising/Tourism (CVB)	3.000		3.000
1084	Arts (Cultural Events)	0.750		0.750
1080	Convention Center Operations	0.125		0.125
2015	Debt Service (Local HOT)	2.000		2.000
2015	Venue HOT (Brimer Bill) - Debt Service	2.000		2.000
		8.875	2.000	10.875
1093	Arts (Historical Preservation)	0.125		0.125
ALL	Local Tax	9.000		2.000
	State Tax		2.000	10.875
	Total Tax	9.000	2.000	11.000

FY2024 PROPOSED BUDGET
SPECIAL REVENUE FUND - HOT BEACH CLEANING MAINTENANCE

SUMMARY

REVENUES	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
314080 Transfer from PB Local HOT	$0	$813,049	$813,049	$0
314081 Transfer from PB State HOT	0	1,235,834	1,235,834	0
Subtotal	**$0**	**$2,048,883**	**$2,048,883**	**$0**
314060 Hotel Occupancy Tax	$0	$1,403,144	$1,650,000	$1,650,000
379551 Transfer In - State HOT	0	2,171,601	2,508,000	2,508,000
361110 Interest Earned-Operating	0	81,955	82,000	80,000
Subtotal	**$0**	**$3,656,700**	**$4,240,000**	**$4,238,000**
TOTAL REVENUES	**$0**	**$5,705,583**	**$6,288,883**	**$4,238,000**
EXPENDITURES				
Other Charges and Services				
544101 Reimburse Park Board	0	3,334,131	4,529,900	4,508,000
Total Other Charges and Services	**$0**	**$3,334,131**	**$4,529,900**	**$4,508,000**
TOTAL EXPENDITURES	**$0**	**$3,334,131**	**$4,529,900**	**$4,508,000**
REVENUES OVER/(UNDER) EXPENDITURES	**$0**	**$2,371,452**	**$1,758,983**	**($270,000)**
BEGINNING FUND BALANCE-ASSIGNED	**$0**	**$0**	**$0**	**$1,758,983**
ENDING FUND BALANCE-ASSIGNED	**$0**	**$2,371,452**	**$1,758,983**	**$1,488,983**

FUND HIGHLIGHTS

Beach Cleaning Maintenance Fund (1082) - Revenue includes Local HOT ($.005) and State HOT ($.0057), and interest income on City cash balance.

FY2024 PROPOSED BUDGET
SPECIAL REVENUE FUND - HOT BEACH PATROL

SUMMARY

REVENUES	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
314080 Transfer from PB Local HOT	$0	$904,481	$904,481	$0
314081 Transfer from PB State HOT	0	1,212,004	1,212,004	0
Subtotal	**$0**	**$2,116,485**	**$2,116,485**	**$0**
314060 Hotel Occupancy Tax	$0	$1,414,444	$1,650,000	$1,650,000
379551 Transfer In - State HOT	0	1,914,437	2,211,000	2,211,000
361110 Interest Earned-Operating	0	84,659	84,700	80,000
Subtotal	**$0**	**$3,413,540**	**$3,945,700**	**$3,941,000**
TOTAL REVENUES	**$0**	**$5,530,025**	**$6,062,185**	**$3,941,000**
EXPENDITURES				
Other Charges and Services				
544101 Reimburse Park Board	0	2,647,100	3,667,000	3,619,300
Total Other Charges and Services	**$0**	**$2,647,100**	**$3,667,000**	**$3,619,300**
TOTAL EXPENDITURES	**$0**	**$2,647,100**	**$3,667,000**	**$3,619,300**
REVENUES OVER/(UNDER) EXPENDITURES	**$0**	**$2,882,925**	**$2,395,185**	**$321,700**
BEGINNING FUND BALANCE-ASSIGNED	**$0**	**$0**	**$0**	**$2,395,185**
ENDING FUND BALANCE-ASSIGNED	**$0**	**$2,882,925**	**$2,395,185**	**$2,716,885**

FUND HIGHLIGHTS

Beach Patrol Fund (1083) - Revenue includes Local HOT ($.005) and State HOT ($.0067), and interest income on City cash balance only.

FY2024 PROPOSED BUDGET
SPECIAL REVENUE FUND - HOT BEACH RENOURISHMENT

SUMMARY

REVENUES	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
314081 Transfer from PB State HOT	$0	$2,089,201	$2,089,201	$0
Subtotal	**$0**	**$2,089,201**	**$2,089,201**	**$0**
379551 Transfer In - State HOT	0	1,628,700	1,881,000	1,881,000
361110 Interest Earned-Operating	0	83,568	83,600	80,000
Subtotal	**$0**	**$1,712,268**	**$1,964,600**	**$1,961,000**
TOTAL REVENUES	**$0**	**$3,801,469**	**$4,053,801**	**$1,961,000**
EXPENDITURES				
Other Charges and Services				
544101 Reimburse Park Board	0	1,386,948	1,338,900	1,447,000
Total Other Charges and Services	**$0**	**$1,386,948**	**$1,338,900**	**$1,447,000**
TOTAL EXPENDITURES	**$0**	**$1,386,948**	**$1,338,900**	**$1,447,000**
REVENUES OVER/(UNDER) EXPENDITURES	**$0**	**$2,414,521**	**$2,714,901**	**$514,000**
BEGINNING FUND BALANCE-ASSIGNED	**$0**	**$0**	**$0**	**$2,714,901**
ENDING FUND BALANCE-ASSIGNED	**$0**	**$2,414,521**	**$2,714,901**	**$3,228,901**

FUND HIGHLIGHTS

Beach Renourishment Fund (1087) - Revenue includes State HOT ($.0067), and interest income on City cash balance only.

FY2024 PROPOSED BUDGET
SPECIAL REVENUE FUND - HOT ADVERTISING/TOURISM (CVB)

SUMMARY

REVENUES	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
314080 Transfer from PB Local HOT	$0	$6,895,915	$6,895,915	$0
Subtotal	**$0**	**$6,895,915**	**$6,895,915**	**$0**
314060 Hotel Occupancy Tax	$0	$8,486,520	$9,900,000	$9,900,000
361110 Interest Earned-Operating	0	275,837	275,837	275,000
Subtotal	**$0**	**$8,762,357**	**$10,175,837**	**$10,175,000**
TOTAL REVENUES	**$0**	**$15,658,272**	**$17,071,752**	**$10,175,000**
EXPENDITURES				
Other Charges and Services				
544101 Reimburse Park Board	0	7,920,660	11,398,000	12,552,900
Total Other Charges and Services	**$0**	**$7,920,660**	**$11,398,000**	**$12,552,900**
TOTAL EXPENDITURES	**$0**	**$7,920,660**	**$11,398,000**	**$12,552,900**
REVENUES OVER/(UNDER) EXPENDITURES	**$0**	**$7,737,612**	**$5,673,752**	**($2,377,900)**
BEGINNING FUND BALANCE-ASSIGNED	**$0**	**$0**	**$0**	**$5,673,752**
ENDING FUND BALANCE-ASSIGNED	**$0**	**$7,737,612**	**$5,673,752**	**$3,295,852**

FUND HIGHLIGHTS

Advertising/Tourism (CVB) Fund (1081) - Revenue includes 3 percent of Local HOT and interest income on City cash balance only.

FY2024 PROPOSED BUDGET
SPECIAL REVENUE FUND - HOT ARTS (CULTURAL EVENTS)

SUMMARY

REVENUES	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
314080 Transfer from PB Local HOT	$0	$1,044,559	$1,044,559	$0
Subtotal	**$0**	**$1,044,559**	**$1,044,559**	**$0**
314060 Hotel Occupancy Tax	$0	$2,121,651	$2,475,000	$2,475,000
361110 Interest Earned-Operating	0	41,782	41,800	40,000
Subtotal	**$0**	**$2,163,433**	**$2,516,800**	**$2,515,000**
TOTAL REVENUES	**$0**	**$3,207,992**	**$3,561,359**	**$2,515,000**
EXPENDITURES				
Contractual Services				
531032 Preservation Contracts	0	1,485,000	1,385,091	1,500,000
531033 Cultural Arts Contracts	0	15,000	15,000	15,000
Total Contractual Services	**$0**	**$1,500,000**	**$1,400,091**	**$1,515,000**
TOTAL EXPENDITURES	**$0**	**$1,500,000**	**$1,400,091**	**$1,515,000**
REVENUES OVER/(UNDER) EXPENDITURES	**$0**	**$1,707,992**	**$2,161,268**	**$1,000,000**
BEGINNING FUND BALANCE-ASSIGNED	**$0**	**$0**	**$0**	**$2,161,268**
ENDING FUND BALANCE-ASSIGNED	**$0**	**$1,707,992**	**$2,161,268**	**$3,161,268**

FUND HIGHLIGHTS

Arts (Cultural Events) Fund (1084) - Revenue includes Local HOT ($0.75) and interest income on City cash balance only.

FY2024 PROPOSED BUDGET
SPECIAL REVENUE FUND - HOT ARTS (HISTORIC PRESERVATION)

SUMMARY

REVENUES	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
314080 Transfer from PB Local HOT	$0	$0	$0	$0
314081 Transfer from PB State HOT	$0	$0	$0	$0
Subtotal	**$0**	**$0**	**$0**	**$0**
314060 Hotel Occupancy Tax	$411,608	$337,500	$412,500	$412,500
361110 Interest Earned-Operating	10,889	0	38,573	38,000
Subtotal	**$422,497**	**$337,500**	**$451,073**	**$450,500**
TOTAL REVENUES	**$422,497**	**$337,500**	**$451,073**	**$450,500**
EXPENDITURES				
Other Charges and Services				
544087 Preservation Contracts	0	0	500,000	0
544101 Reimburse Park Board	0	0	0	0
544125 Capital Reserve	0	1,687,885	0	2,220,991
Total Other Charges and Services	**$0**	**$1,687,885**	**$500,000**	**$2,220,991**
Operating Transfers				
553550 HOT Tax Transfer Out	0	0	0	0
Total Operating Transfers	**$0**	**$0**	**$0**	**$0**
Capital Outlay				
564005 Capital Outlay - Improvements	35,295	500,000	424,700	0
Total Capital Outlay	**$35,295**	**$500,000**	**$424,700**	**$0**
TOTAL EXPENDITURES	**$35,295**	**$2,187,885**	**$924,700**	**$2,220,991**
REVENUES OVER/(UNDER) EXPENDITURES	**$387,202**	**($1,850,385)**	**($473,627)**	**($1,770,491)**
BEGINNING FUND BALANCE-ASSIGNED	**$1,792,314**	**$2,244,118**	**$2,244,118**	**$1,770,491**
PRIOR YEAR ADJUSTMENT	**$64,603**	**$0**	**$0**	**$0**
ENDING FUND BALANCE-ASSIGNED	**$2,244,118**	**$393,733**	**$1,770,491**	**$0**

FUND HIGHLIGHTS

Arts (Historic Preservation) Fund (1093) - Includes 0.75 percent of Local HOT Tax and has been received directly by the City for some time.

FY2024 PROPOSED BUDGET
SPECIAL REVENUE FUND - HOT DEBT SERVICE (LOCAL)

SUMMARY

REVENUES	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
314080 Transfer from PB Local HOT	$0	$0	$0	$0
314081 Transfer from PB State HOT	$0	$0	$0	
Subtotal	**$0**	**$0**	**$0**	**$0**
314060 Local Hotel Occupancy Tax	$13,225,274	$13,200,000	$13,200,000	$13,200,000
379551 Transfer In - State HOT	$486,984	$0	$0	$0
(Credited to Convention Center)	(1,623,747)	(1,750,000)	(1,271,915)	(1,300,000)
Prior Year Adjustment	0	45,914	45,914	0
361110 Interest Earned-Operating	18,694	105,448	249,300	240,000
Subtotal	**$12,107,205**	**$11,601,362**	**$12,223,299**	**$12,140,000**
TOTAL REVENUES	**$12,107,205**	**$11,601,362**	**$12,223,299**	**$12,140,000**
EXPENDITURES				
Debt Service				
571010 Interest Expenditure	696,841	641,363	641,363	592,588
571050 Principal Expenditure	1,185,000	1,270,000	1,270,000	1,350,000
Total Debt Service	**$1,881,841**	**$1,911,363**	**$1,911,363**	**$1,942,588**
TOTAL EXPENDITURES	**$1,881,841**	**$1,911,363**	**$1,911,363**	**$1,942,588**
REVENUES OVER/(UNDER) EXPENDITURES	**$10,225,364**	**$9,689,999**	**$10,311,937**	**$10,197,412**
City of Galveston Allocation	**$5,062,637**	**$5,105,968**	**$5,105,968**	**$5,048,706**
Landry's Allocation	**$5,162,637**	**$5,205,968**	**$5,205,968**	**$5,148,706**
	$10,225,274	**$10,311,937**	**$10,311,937**	**$10,197,412**
REVENUES OVER/(UNDER) EXPENDITURES AFTER ALLOCATION	**$90**	**($621,938)**	**$0**	**$0**
BEGINNING FUND BALANCE-ASSIGNED	**$0**	**$90**	**$90**	**$90**
ENDING FUND BALANCE-ASSIGNED	**$90**	**($621,848)**	**$90**	**$90**

FUND HIGHLIGHTS

Debt Service Local HOT Fund (2015) - Four cents ($0.04) of Local HOT (including the Brimer Bill 2 cents) is dedicated to retire the Convention Center bonds, subsidize the operations of the Convention Center such that the operator (Landry's) is made whole and does not lose any money.

FY2024 PROPOSED BUDGET
SPECIAL REVENUE FUND - CONVENTION CENTER OPERATIONS

SUMMARY

REVENUES	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
314080 Transfer from PB Local HOT	$0	$0	$0	$0
314081 Transfer from PB State HOT	$0	$0	$0	$0
Subtotal	**$0**	**$0**	**$0**	**$0**
314060 Hotel Occupancy Tax	$0	$412,500	$412,500	$412,500
(Credited to Convention Center)	1,623,747	1,750,000	1,271,915	1,300,000
Prior Year Adjustment	0	(45,914)	(45,914)	0
361110 Interest Earned-Operating	2,252	15,146	27,266	30,000
Subtotal	**$1,625,999**	**$2,131,732**	**$1,665,767**	**$1,742,500**
TOTAL REVENUES	**$1,625,999**	**$2,131,732**	**$1,665,767**	**$1,742,500**
EXPENDITURES				
Contractual Services				
531125 Convention Center Operations	899,837	960,000	866,000	900,000
531133 CC Operator & Developer Fees	500,000	500,000	400,000	400,000
Total Contractual Services	**$1,399,837**	**$1,460,000**	**$1,266,000**	**$1,300,000**
Capital Outlay				
564005 Capital Outlay - Improvements	226,156	250,000	250,000	250,000
Total Capital Outlay	**$226,156**	**$250,000**	**$250,000**	**$250,000**
TOTAL EXPENDITURES	**$1,625,994**	**$1,710,000**	**$1,516,000**	**$1,550,000**
REVENUES OVER/(UNDER) EXPENDITURES	**$5**	**$421,732**	**$149,767**	**$192,500**
BEGINNING FUND BALANCE-ASSIGNED	**$0**	**$5**	**$5**	**$149,772**
ENDING FUND BALANCE-ASSIGNED	**$5**	**$421,737**	**$149,772**	**$342,272**

FUND HIGHLIGHTS

Convention Center Operations Fund (1080) - Includes all transactions setting aside funds to cover Convention Center Operations including funds required to cover operating deficits and capital improvements to Convention Center facilities and parking garage.

CITY OF GALVESTON
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FY2024 PROPOSED BUDGET
DEBT SERVICE FUND

Overview

The Debt Service fund is used to record debt service payable with the annual debt levy that is a part of the property tax. This includes (1) General Obligation bonds approved by the voters and payable with property tax revenue as well as (2) General Obligation Refunding bonds issued under state law and the city charter to reduce interest costs on outstanding bonds of all types. All of the $62 million in property tax supported bonds approved by the voters in May 2017 were issued in 2017 and 2019, and no sale of new property tax supported debt or general obligation refunding bonds is anticipated during FY 2024.

In spite of the name, the Debt Service Fund does not include tax-supported revenue bonds payable with revenue streams from other sources. This debt, primarily issued to design and construct water and sewer projects is paid from the Combined Utility System Fund. Those payments are budgeted in the Waterworks and Sewer sub funds, respectively. Refer to the Capital Improvements section for a detailed discussion of tax supported and revenue bond debt service. Other self-supporting City debt is budgeted and paid with revenue from the Hotel Occupancy Tax or Wharves Authority.

In order to comply with State law regarding disclosure of all debt service of the City of Galveston, all of the City's various debt is reflected in the table below.

OUTSTANDING DEBT AS OF OCTOBER 1, 2023			
Debt and Funding Source	**Principal**	**Interest**	**Total**
Debt Service Fund (Property Taxes)			
General Obligation Bonds	$46,470,000	$17,436,950	$63,906,950
General Obligation Refunding Bonds	$1,827,900	$450,117	$2,278,017
Subtotal Property Tax Supported Debt Service	**$48,297,900**	**$17,887,067**	**$66,184,967**
Hotel Occupancy Tax Revenue Bonds*	$17,015,000	$3,577,544	$20,592,544
Wharves Authority Revenue Bonds*	$11,238,674	$183,591	$11,422,265
Certificates of Obligation for Park Improvements (Paid by IDC)*	$4,770,000	$379,212	$5,149,212
Certificates of Obligation for Sanitation Fleet (paid by Sanitation Fund)*	$4,450,000	$250,875	$4,700,875
Subtotal Self Supporting Revenue Bonds/Certificates of Obligation	**$37,473,674**	**$4,391,222**	**$41,864,896**
Consolidated Utility System Fund Debt Service (Water Portion)			
Certificate of Obligations	$77,962,852	$59,497,447	$137,460,299
GO Refunding Bonds	$9,116,450	$1,326,899	$10,443,349
Subtotal Water Fund Debt Service	**$87,079,302**	**$60,824,346**	**$147,903,648**
Consolidated Utility System Fund Debt Service (Sewer Portion)			
Certificate of Obligations	$43,607,148	$35,909,309	$79,516,457
GO Refunding Bonds	$8,740,650	$1,303,936	$10,044,586
Subtotal Sewer Fund Debt Service	**$52,347,798**	**$37,213,245**	**$89,561,043**
Total Outstanding Debt	**$225,198,674**	**$120,315,880**	**$345,514,554**
Less Self Supporting Debt	**($37,473,674)**	**($4,391,222)**	**($41,864,896)**
Total Outstanding Debt to be Paid with City Funds	**$187,725,000**	**$115,924,658**	**$303,649,658**

*Self supporting debt

As of October 1, 2022, the City of Galveston (including the Port and the Convention Center) will have total outstanding bonded indebtedness of $345.5 million, including $225.2 in principal and

$120.3 million in interest. This total includes $37.5 million in principal for self-supporting Hotel Occupancy Tax, Wharves Board revenue bonds and IDC and Sanitation fund bonds. Property taxes support payments for $66.2 million of this total, including $48.3 million in principal and $17.9 million in interest.

FY 2024 Debt Service Payments

The City of Galveston retires its outstanding debt with a moderately conservative approach to paying principal and interest. As provided in its Debt Management Policy, every bond issue adopts a level payment approach, level principal structure or a combination of the two. This results in steady retirement of principal amounts outstanding as shown below for FY 2024. The long-term payment schedule for City debt supported by its own revenue and used for its major programs – streets and drainage supported by GO debt and water and sewer bonds supported by utility revenue – is structured to decline over time. (See graphs on next page.)

FY 2024 DEBT SERVICE PAYMENTS			
Debt and Funding Source	**Principal**	**Interest**	**Total**
Debt Service Fund (Property Taxes)			
General Obligation Bonds	$2,365,000	$2,083,500	$4,448,500
General Obligation Refunding Bonds	$147,600	$81,108	$228,708
Subtotal Property Tax Supported Debt Service	**$2,512,600**	**$2,164,608**	**$4,677,208**
Hotel Occupancy Tax Revenue Bonds*	$1,350,000	$592,587	$1,942,587
Wharves Authority Revenue Refunding Bonds*	$4,607,196	$118,758	$4,725,954
Certificates of Obligation for Park Improvements (Paid by IDC)*	$750,000	$106,371	$856,371
Certificates of Obligation for Sanitation Fleet (paid by Sanitation Fund)*	$1,075,000	$99,235	$1,174,235
Subtotal Self Supporting Revenue Bonds Certificates of Obligation	**$7,782,196**	**$916,951**	**$8,699,147**
Consolidated Utility System Fund Debt Service (Water Portion)			
Certificates of Obligation	$1,560,958	$3,651,351	$5,212,309
GO Refunding Bonds	$1,079,700	$251,703	$1,331,403
Subtotal Water Fund Debt Service	**$2,640,658**	**$3,903,054**	**$6,543,712**
Consolidated Utility System Fund Debt Service (Sewer Portion)			
Certificates of Obligation	$799,042	$2,100,474	$2,899,516
GO Refunding Bonds	$1,027,700	$246,808	$1,274,508
Subtotal Sewer Fund Debt Service	**$1,826,742**	**$2,347,282**	**$4,174,024**
FY 2023 Payments on All City Debt	**$14,762,196**	**$9,331,895**	**$24,094,091**
Less Self Supporting Debt Payments	**($7,782,196)**	**($916,951)**	**($8,699,147)**
FY 2023 Budget: City Debt Service Payments	**$6,980,000**	**$8,414,944**	**$15,394,944**

*Self supporting revenue bonds.

Debt Limitation

The City's Debt Management Policy provides for a limit on total general obligation debt payable from ad valorem taxes of 1.5 percent of total taxable assessed valuation except in the event of an emergency requiring the use of an Emergency Note. The actual debt limit enforced by the State Attorney General in its review of all Texas municipal bond sales is that annual debt service on tax supported bonds – (GOs, GO Refunding and Cos included) shall not exceed 0.5 percent of total taxable value.

STATE ATTORNEY GENERAL'S ANNUAL DEBT SERVICE LIMIT ANALYSIS			
Debt and Funding Source	**Principal**	**Interest**	**Total**
Actual FY 2022 Total Debt Service for GO's, CO's and GO Refunding Bonds	**$8,805,000**	**$8,620,550**	**$17,425,550**
FY 2023 Net Taxable Value (estimated)			**$10,601,722,153**
0.5% of Total ($0.50 Tax Rate Maximum for GO Debt			**$53,000,000**
FY 2023 Total (Over)/Under Annual Debt Maximum			**$35,574,450**

Recent Bond Sales

Since 2014, the City has conducted eight bond sales, shown in the table on the next page. This includes three General Obligation Refunding bond sales (GO's) that refinanced existing debt at lower interest rates but using the same payoff period in years as the preexisting bonds being refunded. The City has also held six bond sales for new projects, including two GO bond sales held for street and drainage projects authorized in the May 2017 bond election, three new money CO sales to provide financing for water and wastewater projects, and a joint sale to provide financing for park improvements and sanitation fleet vehicles. The only sales that are being retired through the Debt Service Fund are the 2017 and 2019 GOs and a small portion of the 2016 GO refunding bonds. The rest are being retired with non-property tax revenue as shown in the chart.

All of these sales have been conducted according to the City's Debt Management Policy. The City issued all but the final sale during what was the lowest interest rate environment in a generation. The projects financed were identified through the City's long-term Capital Improvement Planning process. The Wharves Board, a component unit of the City, also issues bonds with City Council approval as a utility of the City. Their 2021 refunding revenue bonds are not shown in the chart but are reflected in the tables on the previous page.

Debt Management

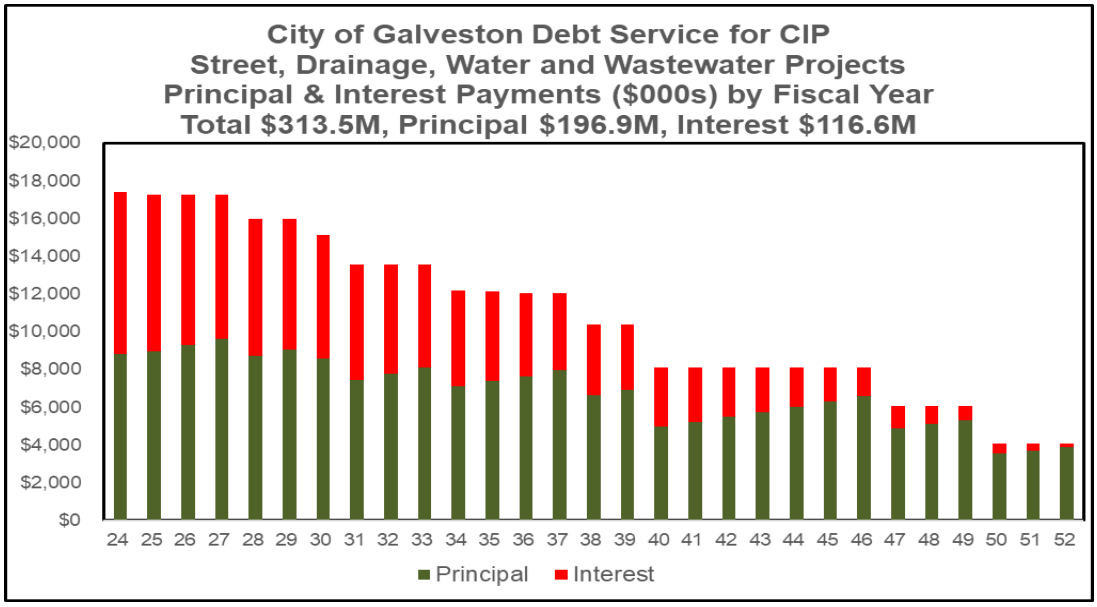
In April of 2019, the City adopted a Debt Management Policy that is designed to guide decisions which affect debt (see appendix). This policy provides parameters, including repayment strategies, designed to ensure that debt is affordable, responsibly planned, and responsibly structured. The City has adopted strategies that make the City's debt more efficient to manage.

For instance, the five bond sales for new projects have been structured so that the City's debt service schedule is predictable with no "balloon notes" and no lengthy times of interest-only payments. Debt payments for each sale are flat (water and sewer debt) and slightly declining (GO debt). Also, the City has opted to sell Tax and Revenue Certificates of Obligation (COs) instead of selling pure revenue bonds for water and sewer projects. The City uses water and sewer revenue to make these debt service payments regardless of the form of bonds used. In any event, bond sales are based on specific projects that require long-term financing.

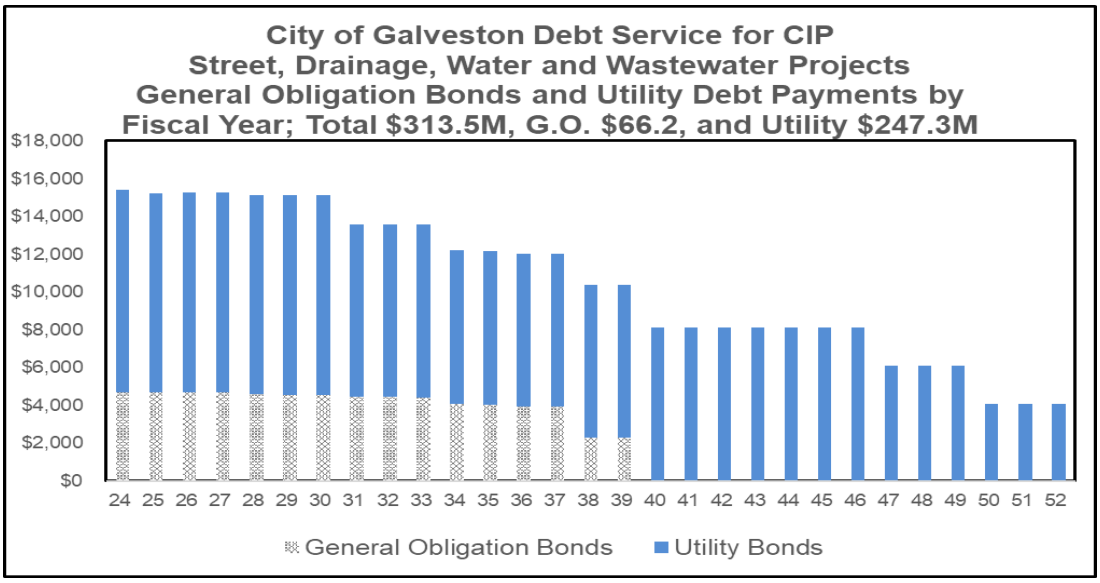
BOND SALES CONDUCTED FROM 2014 TO 2023

Type and Title of Sale	Purpose of Issue	Size of Issue	Savings / Benefits	Repayment Period	Total Interest Cost in Percentage terms	Pledged Revenues	Debt Service Paid With
2014 General Obligation Refunding Bonds	Refunding primarily Water and Sewer Debt	$ 5,900,000	Net Present Value Savings of $416,866 or 6.43% of refunded bonds	Same ending date as Refunded bonds - 2024	2.334%	Property taxes (61%) / Water and Sewer (39%)	Taxes and Water and Sewer Revenue
2016 General Obligation Refunding Bonds	Refunding primarily Water and Sewer Debt and defeasing GO debt from 2005	$ 17,365,000	Net Present Value Savings of $2,063,141 or 10.53% of refunded bonds	Same ending date as Refunded bonds - 2033	2.830%	Property taxes (10%) / Water and Sewer (90%)	Taxes and Water and Sewer Revenue
2017 Certificates of Obligation	Water and Sewer projects	$ 33,300,000	Netted $35 million for Construction Fund	30 Years	3.890%	Water and Sewer revenue supported by property taxes	Water and Sewer Revenue
2017 General Obligation Bonds	Streets, Drainage and directly related or required improvements	$ 20,550,000	Netted $25 million for Construction Fund	20 Years	3.060%	Property Taxes	Property Taxes
2019 Certificates of Obligation	Water and Sewer projects	$ 32,750,000	Netted $35 million for Construction Fund	30 Years	3.895%	Water and Sewer revenue supported by property taxes	Water and Sewer Revenue
2019 General Obligation Bonds	Streets, Drainage and directly related or required improvements	$ 31,205,000	Netted $37 million for Construction Fund	20 Years	2.572%	Property Taxes	Property Taxes
2021 General Obligation Taxable Refunding Bonds	Refunding remaining Water and Sewer Revenue Bond debt	$ 14,895,000	Net Present Value Savings of $574,776 or 3.85% of refunded bonds	Same ending date as Refunded bonds - 2030	1.697%	Water and Sewer revenue supported by property taxes	Water and Sewer Revenue
2022 Certificates of Obligation	Park Improvements / Garbage Trucks	$ 11,000,000	Netted $11 million for Project Fund	7 Years	2.493%	Property Taxes	Property Taxes
2022A Certificates of Obligation	Water and Sewer projects	$ 62,635,000	Netted $65 million for Project Fund	30 Years	4.662%	Water and Sewer revenue supported by property taxes	Water and Sewer Revenue

The use of COs for water and sewer projects allows the City to avoid the cost of setting aside significant amounts of cash for the full length of a revenue bond debt issue (in this case thirty years). Such reserves are normally required to back up a revenue only (non-property tax) pledge of repayment by a City. The City provides an underlying pledge of property taxes to back up the water and sewer revenue pledge which gets a better interest rate at the time of sale and avoids the reserve requirement. This is accomplished through the annual budgetary planning and financial reporting cycle to ensure that water and sewer debt service is paid as planned using water and sewer funds, thereby does not become a burden for the property taxpayer.



The previous graph illustrates the city's overall approach to retiring its two primary types of bonded indebtedness, including those retired with property taxes and those retired with water and wastewater system customer rate payments. Annual principal payments (see the green shaded bars) steadily pay down the City's debt.



This graph shows the different time periods used to retire General Obligation bonds issued for street and drainage projects (20 years) and Water and Wastewater revenue bonds and certificates of obligation (30 years). As previously stated, the longer amortization period used for water and wastewater projects reflects the larger dollar amount of the capital programs underway to restore the island's water and wastewater infrastructure. Spreading the cost of those two programs over thirty years makes it easier for the city's water and wastewater rate payers to gradually absorb the cost of the effort and require that future system users pay to enjoy the benefits of the system.

FY2024 PROPOSED BUDGET
DEBT SERVICE FUND BY LINE ITEM

CATEGORY	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
REVENUES				
311100 Property Taxes - Current	$4,229,307	$5,094,400	$5,008,800	$4,837,400
311110 Property Taxes - Delinquent	22,378	40,000	40,000	40,000
361110 Interest Earned-Operating	9,855	5,700	102,000	100,000
379825 Infrastructure/Debt - Transfer In	959,038	237,128	237,128	0
TOTAL REVENUES	**$5,220,579**	**$5,377,228**	**$5,387,928**	**$4,977,400**
DEBT SERVICE PAYMENTS				
571010 Interest Expenditure	2,423,888	2,299,078	2,299,078	2,164,608
571040 Agent Fees	1,750	2,750	2,750	2,750
571050 Principal Expenditure	2,848,200	3,075,400	3,075,400	2,512,600
571070 Other Expenditures	0	0	0	0
Total Debt Service	**$5,273,838**	**$5,377,228**	**$5,377,228**	**$4,679,958**
TOTAL EXPENDITURES	**$5,273,838**	**$5,377,228**	**$5,377,228**	**$4,679,958**
REVENUES OVER/(UNDER) EXPENDITURES	**($53,259)**	**$0**	**$10,700**	**$297,442**
BEGINNING FUND BALANCE-RESTRICTED	**$1,667,626**	**$1,614,367**	**$1,614,367**	**$1,625,067**
ENDING FUND BALANCE-RESTRICTED	**$1,614,367**	**$1,614,367**	**$1,625,067**	**$1,922,509**

HIGHLIGHTS

Property Tax Rate - This year's proposed debt service property tax rate is $0.043066 per $100 of taxable value, a $0.09434 reduction in last year's $0.0525 debt service rate. This rate is derived from the debt service payments included in the tax rate calculaiton provided by the Tax Assessor-Collector's office. The rate reduction is attributable to the almost $700,000 reduction in debt service required for FY 2024. For additional information, please refer to the Revenue Summary section for property revenues.

Infrastructure and Debt Service Fund Transfer In - In prior years,this transfer has been used to provide sufficient revenue to make debt service paments and maintain a $0.0525 debt service tax rate. No transfer is necessary this year because the rate provided by the tax rate calculation is more than sufficient without additional funds from the Infrastructure and Debt Service fund. All of the $62M in tax supported bonds approved by voters in May 2017 have been issued and debt service payments are included in the FY 2024 schedule.

FY 2024 PROPOSED BUDGET
ENTERPRISE FUNDS SUMMARY

Overview

The City maintains four funds as enterprise funds, which is to say they are each operated like a business enterprise. The funds in this section are accounted for on a full accrual basis and budgeted on a modified accrual basis. The difference is to recognize that the purpose of the budget is to adequately plan, manage and control the use of enterprise fund cash. Further, the role of the City Council in approving a modified accrual budget is to control how enterprise fund cash is used during the course of the fiscal year. The Budget also includes an increase in overall personnel costs of $2.4 million for 248 city employees to provide for cost-of-living compensation adjustments and a 10.2 percent increase in contributions to the City's self-insured health insurance program. This is a three percent increase over FY 2023 for Enterprise Funds.

FY 2024 Enterprise Fund Highlights

The **Combined Utility System Fund (**including the Waterworks and Sewer system funds) is primarily funded through customer charges that are tied to water usage. The Combined Utility System Fund Proposed Budget includes $46.6 million in operating expenditures, which is only a $5.3 million increase from the FY 2023 Estimate. The Combined Utility issued $65 million Water and Wastewater System Tax and Revenue Certificate of Obligation in FY 2022. Cash proceeds and debt service payments for these new bonds are divided equally between water and wastewater projects, many of which are shovel ready. No water and sewer rate increases are projected as a result of this sale. However, a rate study will be conducted during FY 2024 to ensure that adequate funding is considered for the newer programs being undertaken to manage and maintain the water and wastewater systems.

The **Sanitation Fund** provides funding through fees charged to customers for the City's garbage collection and disposal services as well as its recycling center operation. This budget reflects continuing goal of upgrading the fleet of everyday use garbage and trash trucks. Financing to upgrade the fleet was secured in FY 2022 through rate increases for trash and recycling coupled with a Tax and Revenue Certificates of Obligation (COs) sale in the fall of 2022. Additional efficiency and logistics improvements include Tablet Based Routes for bulk waste collection and cart inventory management via the Rubicon Platform.

The **Drainage Fund** is financed through fees charged through the water bill specifically for drainage. Drainage fund personnel perform maintenance on the City's storm sewer and open ditch drainage system. The FY 2024 Proposed Budget is presented at a time that the drainage master plan is being updated along with plans to improve maintenance and operations with more emphasis on areas having impervious surfaces.

The **Airport Fund** is funded through income from Scholes Airport tenants and customers. The Airport proposes to continue increasing its revenue production potential through improved facilities and business practices in FY 2024. The Airport Fund is expected to end FY 2024 with a fund balance of $1.4 million which is 394 days of operating cost.

Additional information on Enterprise Fund revenue can be found in the Citywide Revenue Summary. Detailed explanations of every Enterprise Fund budget, including the associated line item detail can be found in the appropriate portion of this Enterprise fund section for that budget.

ENTERPRISE FUNDS
Summary Schedule of Revenues and Expenditures

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Beginning Fund Balance				
Combined Utility System Fund	$14,442,402	$18,925,613	$18,925,613	$17,920,104
Sanitation Fund	1,476,333	2,483,491	2,483,491	1,749,748
Drainage Utility Fund	1,506,338	1,512,239	1,512,239	1,181,435
Scholes Airport Fund	1,022,725	1,311,393	1,311,393	1,391,502
Total	**$18,447,798**	**$24,232,737**	**$24,232,737**	**$22,242,789**
Revenues				
Combined Utility System Fund	$42,310,524	$40,309,000	$41,715,002	$41,606,100
Sanitation Fund	9,039,347	8,042,300	8,231,726	8,105,500
Drainage Utility Fund	3,002,240	2,897,300	2,957,154	3,670,000
Scholes Airport Fund	1,430,901	1,354,674	1,455,886	1,431,576
	55,783,014	**52,603,274**	**$54,359,768**	**$54,813,176**
Expenditures				
Combined Utility System Fund	$34,643,194	$41,274,948	$40,266,444	$46,601,982
Sanitation Fund	8,017,264	9,045,057	8,965,470	9,300,957
Drainage Utility Fund	2,834,563	3,228,655	3,059,463	3,647,709
Scholes Airport Fund	1,141,102	1,205,575	1,179,056	1,304,254
Total	**$46,636,123**	**$54,754,235**	**$53,470,433**	**$60,854,902**
Revenues over/(under) Expenditures				
Combined Utility System Fund	$7,667,331	($965,948)	$1,448,559	($4,995,882)
Sanitation Fund	1,022,084	(1,002,757)	(733,744)	(1,195,457)
Drainage Utility Fund	167,677	(331,355)	(102,309)	22,291
Scholes Airport Fund	289,799	149,099	276,829	127,322
Total	**$9,146,891**	**($2,150,962)**	**$889,335**	**($6,041,726)**
Transfer to improvement account/Capital outlay				
Combined Utility System Fund	$3,184,119	$2,459,343	$2,454,068	$2,593,395
Sanitation Fund	14,925	0	0	0
Drainage Utility Fund	161,777	231,510	228,494	516,693
Scholes Airport Fund	1,131	167,500	196,721	110,000
Total	**$3,361,952**	**$2,858,353**	**$2,879,283**	**$3,220,088**
Appropriation of Fund Balance				
Combined Utility System Fund	$4,483,211	($3,425,291)	($1,005,510)	($7,589,277)
Sanitation Fund	1,007,158	(1,002,757)	0	(1,195,457)
Drainage Utility Fund	5,901	0	(330,804)	(494,402)
Scholes Airport Fund	288,669	0	80,109	17,322
Total	**$5,784,939**	**($4,428,048)**	**($1,256,205)**	**($9,261,814)**
Ending Fund Balances				
Combined Utility System Fund	$18,925,613	$15,500,323	$17,920,104	$10,330,826
Sanitation Fund	2,483,491	1,480,734	1,749,748	554,290
Drainage Utility Fund	1,512,239	949,373	1,181,435	687,033
Scholes Airport Fund	1,311,393	1,292,992	1,391,502	1,408,825
Total	**$24,232,737**	**$19,223,422**	**$22,242,789**	**$12,980,975**

FY2024 PROPOSED BUDGET
ENTERPRISE FUNDS EXPENDITURE OVERVIEW

Expenditure Summaries by Fund

DEPARTMENT	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Combined Utility System Fund	37,827,313	43,734,291	42,720,512	49,195,377
Sanitation	8,032,189	9,045,057	8,965,470	9,300,957
Drainage Utility	2,996,340	3,460,165	3,287,957	4,164,402
Airport	1,142,233	1,373,075	1,375,777	1,414,254
Enterprise Fund Total	**$49,998,074**	**$57,612,588**	**$56,349,716**	**$64,074,990**

Expenditure Summaries by Category

CATEGORY	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$16,738,903	$19,195,880	$19,245,454	$21,625,832
Materials and Supplies	2,746,005	2,997,150	2,974,340	3,392,913
Contractual Services	7,361,695	7,258,918	6,932,339	7,911,543
Other Charges and Services	13,381,747	13,297,261	13,104,746	14,098,372
Operating Transfers	1,396,485	275,762	274,762	1,893,765
Capital Outlay	2,173,037	2,708,161	2,730,091	2,920,088
Debt Service	6,182,561	11,879,457	11,082,884	12,232,477
Special Programs and Events	17,641	0	5,100	0
Enterprise Fund Total	**$49,998,074**	**$57,612,588**	**$56,349,716**	**$64,074,990**

See the following pages for detailed discussions of each budget.

Water/Wastewater Combined Utility

Mission Statement

The mission of the combined utility is to provide our customers with reliable and resilient, services using innovative technologies and best maintenance practices, while remaining fiscally responsible. As good stewards of our resources and environment, the goal of the Utility is to provide our citizens and visitors with safe drinking water, and harmless removal of wastewater in compliance the TCEQ and EPA.

Goals

- Reinforce the execution of the sanitary sewer maintenance program aimed at reducing sanitary sewer overflow and reducing inflow and infiltration and exfiltration. The program will use new reporting methods to effectively identify trouble areas and emerging issues, in a manner that will allow the COG to plan for maintenance and CIP projects. The program use new technologies such as:
  - Sewer Line Rapid Assessment Tool – The data collected will determine which parts of the system will be line cleaned, televised and replaced based on actual need.
  - Improve televising records by incorporating NASSCO Pipe Assessment Certification Program (PACP) standards, Manhole Assessment Certification Program (MACP) standards. The goal of PACP and MACP is to have the COG collection system division create a comprehensive database to properly identify, plan, prioritize, manage and renovate the system based on condition evaluation.
  - The addition of Sewer Artificial Intelligence will be incorporated to improve the speed, efficiency and accuracy of our sewer televising trucks.
  - Enhance the Pretreatment program following TCEQ guidelines.
    - Maintain 100% Compliance with Grease Trap Ordinance.
    - Develop and begin a monitoring, televising and sampling program.
    - Develop an educational outreach program
- Upgrade the Water/Wastewater SCADA system to the latest versions, true up the programming, renew the communication components of the system and connect the water elevated storage tanks and sewer lift stations to the SCADA system. This will increase employee efficiency by allowing staff to control and monitor sites remotely, while allowing staff to make data driven decisions and focus on system improvements.
- Enhance the COG GIS system to improve construction efforts, reduce change orders caused by system inaccuracies, improve valve isolation times during main breaks, and allow COG to integrate data and begin using the analytic capabilities of the GIS system. As part of this effort the City will complete the following activities:
  - GPS 100% of sanitary sewer manholes, collect manhole attributes and import the data into GIS
  - Correct water/wastewater pipe attributes
  - Begin the AWWA fire hydrant maintenance program which will include the capturing of static & residual pressure, true hydrant flows, and painting the bonnets to match the AWWA flow color codes.
  - Exercise and GPS 100% of the distribution valves, collect valve attributes.
- Develop a water maintenance program aimed at reducing water loss, improving water flow, volumes and pressure. This will be accomplished by:
  - Complete the installation of the Sustainable Interactive Customer Connections (SICC) program, which includes new meters that provide real-time analytics, a meter data management system, a customer facing portal and integrating these systems to each other and existing software platform.

FY2024 PROPOSED BUDGET
COMBINED UTILITY SYSTEM FUND SUMMARY

CATEGORY	FY2022 ACTUAL	FY2024 BUDGET	FY2024 ESTIMATED	FY2024 PROPOSED
Beginning Fund Balance	**14,442,402**	**18,925,613**	**18,925,613**	**17,920,104**
Revenues:				
Metered customers	$39,243,122	$37,900,000	$38,500,200	$38,600,000
Service connections	2,250,554	1,945,000	1,978,653	2,043,300
Waste hauler fees	71,290	75,000	117,420	120,000
Interest earned	77,194	16,000	380,930	382,800
Penalties on account	393,731	358,000	431,183	435,000
Other revenues	257,972	15,000	228,162	25,000
Other Financing sources	16,661	0	78,454	1,468,195
Total revenues	**$42,310,524**	**$40,309,000**	**$41,715,002**	**$43,074,295**
Expenses:				
Management services	$1,131,826	$1,569,927	$1,404,515	$1,553,159
Utility Billing	1,214,998	1,475,619	1,402,039	1,540,745
Supply	1,922,837	2,241,837	2,290,015	2,855,977
Distribution	3,551,617	3,831,420	3,830,703	4,437,598
Industrial Pretreatment	376,295	361,683	354,639	399,483
Collection	4,260,082	4,786,406	4,784,762	5,280,930
Wastewater Treatment Plant	4,770,970	5,077,278	5,070,684	5,657,961
Cost of Water	7,644,013	7,522,983	7,522,983	8,111,190
Debt Service	6,182,561	10,702,718	9,906,146	11,058,242
Other Expenses	3,587,995	3,705,078	3,699,958	5,706,698
Total expenses	**$34,643,194**	**$41,274,948**	**$40,266,444**	**$46,601,982**
Net income (loss)	$7,667,331	($965,948)	$1,448,559	($3,527,687)
Transfer to improvement funds/Capital Outlay	**3,184,119**	**2,459,343**	**2,454,068**	**2,593,395**
Ending balance	**$18,925,613**	**$13,040,980**	**$17,920,104**	**$11,799,021**
90 Day Reserve	*$8,542,157*	*$10,177,384*	*$9,928,712*	*$11,490,900*
120 Day Reserve	*$11,389,543*	*$13,569,846*	*$13,238,283*	*$15,321,200*

Personnel summary	FY2022 ACTUAL	FY2023 BUDGET	FY2024 BUDGET	FY2024 ADOPTED
Management Services	8.66	7.66	7.66	$846,157
Utility Billing	10.75	11.50	11.50	861,687
Supply	11.88	11.88	13.88	1,250,246
Distribution	30.23	30.23	30.78	2,816,227
Industrial Pretreatment	4.00	4.00	4.00	305,200
Collections	43.23	42.23	43.28	4,000,154
Wastewater Treatment Plant	32.88	33.88	35.38	3,137,196
Totals	141.62	141.37	146.47	$13,216,867

BUDGET HIGHLIGHTS

• In 2022, $65 million Tax and Revenue Certificates of Obligation were issued. This sale was not expected to result in rate increases because of $3.2 million in reduced payments in the Cost of Water charged by the Gulf Coast Water Authority (CWA). These savings were realized in FY 2022 when the City paid its final outstanding debt service payments to GCWA. Also contributing to debt savings was a GO Refunding conducted in the spring of 2021 reducing payments for all outstanding water and sewer revenue bonds.

• Overall debt service costs experienced in FY 2023 are projected to increase in FY 2024. These costs will be sustained into the future due to the 30-year term of the 2022 COs.

• Increases in water and wastewater tap fees (see Service Connections under Revenues shown above) were approved by the City Council in FY2022. A general rate study will be conducted in FY 2024 after the completion of the grant-funded AMI meter installation project. This study will consider increasing water and wastewater service charges needed for new water and wastewater maintenance and operations programs.

• The spend down of fund balance in FY 2024 is predominantly designated for investments in capital outlay to improve the efficiency and resiliency of the utility system and its maintenance.

FY2024 PROPOSED BUDGET

WATERWORKS FUND SUMMARY

CATEGORY	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Beginning Fund Balance	**5,983,072**	**10,431,802**	**10,431,802**	**11,347,737**
Revenues:				
Metered customers	$23,749,873	$22,700,000	$23,273,200	$23,300,000
Service connections	1,341,899	1,045,000	1,319,913	1,343,300
Interest earned	43,056	11,000	239,850	240,800
Penalties on account	217,486	193,000	237,942	240,000
Other revenues	176,449	10,000	110,543	10,000
Other funding sources	9,486	0	17,165	0
Total revenues	**$25,538,249**	**$23,959,000**	**$25,198,614**	**$25,134,100**
Expenses:				
Management services	$569,668	$784,964	$706,027	$776,580
Utility Billing	608,333	737,809	701,527	770,373
Supply	1,922,837	2,241,837	2,290,015	2,855,977
Distribution	3,551,617	3,831,420	3,830,703	4,437,598
Cost of Water	7,644,013	7,522,983	7,522,983	8,111,190
Debt Service	2,970,679	6,097,453	5,579,042	6,546,212
Other Expenses	1,807,610	1,880,437	1,877,877	3,552,220
Total expenses	**$19,074,756**	**$23,096,902**	**$22,508,175**	**$27,050,149**
Net income (loss)	$6,463,494	$862,098	$2,690,439	($1,916,049)
Transfer to improvement account/Capital Outlay	**2,014,764**	**1,777,386**	**1,774,505**	**975,200**
Ending balance	**$10,431,802**	**$9,516,514**	**$11,347,737**	**$8,456,488**
90 Day Reserve	*$4,703,364*	*$5,695,127*	*$5,549,961*	*$6,669,900*
120 Day Reserve	*$6,271,153*	*$7,593,502*	*$7,399,948*	*$8,893,200*

Personnel summary	2022 Actual	2023 Budget	2024 Budget	Salary Costs
Water - Management Services	4.330	3.830	3.830	$423,079
Water - Utility Billing	5.375	5.750	5.750	430,844
Water - Supply	11.88	11.88	13.88	1,250,246
Water - Distribution	30.23	30.23	30.78	2,816,227
Totals	**51.810**	**51.685**	**54.235**	**$4,920,395**

BUDGET HIGHLIGHTS

• Through FY 2021, the Cost of Water paid to the Gulf Coast Water Authority (GCWA) comprised about one-third of the water system's total costs. A portion of this cost has gone to pay debt service on contract revenue bonds issued by GCWA for major capital projects providing benefit to the City of Galveston. Final scheduled payments were made on those bonds in FY 2022, resulting in savings of over $3 million per year. This made funds available for the water system share of new debt service resulting from the $65 million Water and Wastewater Tax and Revenue Certificate of Obligation sale in FY 2022.

• The FY 2022 debt issuance resulted in an increase in debt service payments in FY 2023 that are sustained in FY 2024. The 30-year term of this debt will impact debt service expenses into future years.

• An operating transfer to the Sewer Department is designating nearly $1.5 million for capital outlay for equipment and vehicles.

• FY 2024 will see the continuation of the rate evaluation after the installation of the grant-funded AMI water meters. This rate evaluation will determine appropriate funding levels for the necessary maintenance and operations of the water system.

• Increases in the Cost of Water for FY 2024 are expected to increase nearly 8%.

WATERWORKS FUND
EXPENDITURE SUMMARY

DEPARTMENT	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Management Services	$619,668	$784,964	$706,027	$776,580
Utility Billing	608,333	737,809	701,527	770,373
Supply	1,959,456	2,421,921	2,471,099	2,936,977
Distribution	4,117,256	4,257,626	4,255,440	5,181,798
Cost of Water	7,644,013	7,522,983	7,522,983	8,111,190
Debt Service	2,970,679	6,097,453	5,579,042	6,546,212
Other expenses	2,231,200	2,975,937	2,971,965	3,552,220
Subtotal	**20,150,604**	**24,798,692**	**24,208,083**	**27,875,349**
Transfer to Improvement Fund	938,915	75,596	74,596	150,000
Waterworks Fund Total	**$21,089,519**	**$24,874,288**	**$24,282,679**	**$28,025,349**

CATEGORY	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$3,747,337	$4,410,150	$4,460,997	$5,078,395
Materials and Supplies	896,888	1,042,900	1,085,954	1,326,603
Contractual Services	1,383,028	1,667,829	1,631,392	2,088,379
Other Charges and Services	10,031,563	9,856,130	9,725,800	10,519,925
Operating Transfers	975,355	98,036	97,036	1,640,635
Capital Outlay	1,075,849	1,701,790	1,699,909	825,200
Debt Service	2,970,679	6,097,453	5,579,042	6,546,212
Special Programs and Events	8,821	0	2,550	0
Waterworks Fund Total	**$21,089,519**	**$24,874,288**	**$24,282,679**	**$28,025,349**

HIGHLIGHTS (FY2024 Proposed Over/Under FY2023 Estimated)

Personnel services - Net increase (+$617,398) includes annualized cost of personnel (+$171,373), adding a Water Treatment Compliance Manager @ 50% (+$56,905),adding one Water Plant Operator (+$52,594), transitioning Meter Readers to new responsibilities in Supply and Distribution (+$86,880), adding funding (+$126,00 for civilian pay increases, funding (+$32,000) for civilian pension benefits adjustments and a 10.2% increase (+$90,985) in Group Health Insurance.

Materials and Supplies - Net increase (+$240,649) includes funding (+$217,990) for New Meter install for FY24 that are not part of the current AMI project and increases (+$22,659) for miscellaneous materials and supplies.

Contractual Services - Net increases (+$402,673) include increases for software licenses (+$208,800), increases for Other Services (+45,170), increases to garage charges (+$78,222), computer charges (+$83,712), maintenance contracts (+$24,245) and increases (+$51,228) to miscellaneous contractual accounts.

Other Charges and Services - Net increase (+$794,125) includes maintaining current level of reimbursements for Project Management cost (+$101,874), increased payments to GCWA (+$588,207), increases (+$45,588) in city related services including Insurance, Facilities, and Community Outreach and a slight increase in bank service charges (+$1,887) for online credit cards and phone payments.

Operating Transfers - Net increase (+$1,543,599) includes increase in Supply (+$75,404) for funding to the Water Improvement Fund and (+$1,468,195) in Other Expense for funds for Vehicle and Equipment needs shared by the Sewer Fund.

Capital Outlay - Net decrease (-$874,709) for capital funding placed in Supply and Distribution divisions.

Debt Service - Includes a net increase (+$967,170) for debt service payments.

Special Programs and Events - Remove funding (-$2,550) for Compensation Study that took place in FY2022.

Management Services Division
(Waterworks Share)

Mission Statement

The mission of the Management Services/Administration Division is to provide outstanding customer service to our community and fellow employees through effective communication, teamwork and knowledge.

Accomplishments

- Implementation of inventory management system for Collections, Distribution, Streets and Drainage department.
- Received 28,066 calls for service and created 12,564 work orders. Incoming calls were answered at a rate of 93.58% with an average of 9 Voice mails per day and answered within an average of 6.07 seconds.
- Completed 372 purchase orders totaling $11,357,706.57.
- Processed a total of $621,893.99 credit card transactions.
- Promoted 3 administrative assistants to Senior Administrative Assistants. Promoted 1 Customer Service Agent to and Administrative Assistant
- Began discussion with vendor to implement Resident and Customer Satisfaction Assessment
- Tracked and processed payments on a total of 93 Capital Improvement Projects

Goals

- Implementation of a customer/resident satisfaction assessment to benchmark the level of service from our Customer Service Agents and develop a training program to improve overall level of service.
- Expand training of inventory management system to Public Works Supervisors and crew leaders
- To train all staff members on VueWorks, to answer calls, and complete work orders efficiently.
- Monthly reconciliations of both operating budgets and capital improvements budgets
- Complete monthly budget updates and open encumbrance reports for Department Superintendents
- Reimbursements of street projects (IHST, SLINE and utility cuts) submitted within 30 days of completion.
- Implement controls for PCard purchases of assets and ensure they are added into inventory management system monthly.

FY2024 PROPOSED BUDGET
MANAGEMENT SERVICES (WATERWORKS SHARE)

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$355,349	$423,744	$411,830	$423,079
Materials and Supplies	19,011	19,800	19,116	20,206
Contractual Services	115,128	191,420	181,651	183,295
Other Charges and Services	80,180	150,000	93,431	150,000
Capital Outlay	50,000	0	0	0
TOTAL	**$619,668**	**$784,964**	**$706,027**	**$776,580**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increase (+$11,249) includes annualized cost for personnel (+$9.744) and maintaining funding for part-time personnel (+$1,505).

Materials and Supplies - Net increase (+$1,090) includes increase in electricity (+$513) and maintaining current spending levels (+$576) for miscellaneous supply accounts.

Contractual Services - Net increase (+$1,644) for increases in miscellaneous contractual line items.

Other Charges and Services - Net increase (+$56,570) to maintain current level funding for Project Management costs not chargeable to the Capital Improvement Program.

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Assistant City Manager	0.33	0.33	0.33	0.33
Chief Surveyor	0.50	0.50	0.50	0.50
Survey Party Chief	0.50	0.50	0.50	0.50
Safety Officer	0.50	0.50	0.50	0.50
Administrative Assistant	0.50	0.50	0.50	0.50
Shift Leader	0.50	0.50	0.00	0.00
Customer & Admin. Service Supervisor	0.00	0.00	0.50	0.50
Customer Service Agent	1.50	1.50	1.00	1.00
TOTAL	**4.33**	**4.33**	**3.83**	**3.83**

FY2024 PROPOSED BUDGET
MANAGEMENT SERVICES (WATERWORKS SHARE)

LINE ITEM DETAIL

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services				
511001 Regular Payroll	$187,183	$239,038	$209,945	$217,495
511005 Longevity	867	1,000	986	1,170
511006 Differential Pay	902	904	1,097	1,000
511009 Overtime	1,400	1,000	4,455	4,500
511021 Part-time Payroll	6,206	19,100	7,495	9,000
511125 Residency Pay	1,385	828	2,067	1,500
511510 Group Health Insurance	39,416	51,960	51,960	50,648
511515 Worker's Compensation	437	226	226	237
511520 Group Life Insurance	580	922	1,012	1,065
511530 Social Security - Employment	11,702	16,236	13,665	14,549
511535 Medicare - Employer's	2,800	3,796	3,228	3,403
511542 City Employee Retirement	17,256	28,734	25,549	28,512
511650 Salary Reimbursements	85,214	60,000	90,146	90,000
Total Personnel Services	**$355,349**	**$423,744**	**$411,830**	**$423,079**
Materials and Supplies				
521065 Office Supplies	9,251	10,000	9,671	10,000
522013 Clothing	623	1,200	1,109	1,200
522037 Janitorial Supplies	37	0	0	0
522038 Safety Supplies	762	750	682	750
522055 Minor Tools	1,276	850	762	850
525031 Electricity	7,063	7,000	6,893	7,406
Total Materials and Supplies	**$19,011**	**$19,800**	**$19,116**	**$20,206**
Contractual Services				
531005 Other Services	956	700	438	700
531006 Attorney's Fees	37,489	50,000	46,250	50,000
531025 Memberships	5,308	5,000	4,680	5,000
531027 Certificate & Permit Fees	150	50	0	50
531028 Software Licenses	4,376	42,695	42,148	43,000
531115 Refuse Disposal	0	0	500	500
531230 Equipment Repairs	340	0	0	0
531240 Maintenance Contracts	8	4,500	6,557	7,000
531350 Garage Charges	25,026	33,000	23,223	16,689
531360 Computer Charges	7,811	28,875	28,875	24,856
532062 Postage	464	1,000	1,605	1,600
532065 Printing, Duplication	7,352	7,500	8,154	8,200
532066 Print Shop Charges	48	0	0	0
532083 Telephone Service	1,454	2,500	1,076	1,200
532084 Cellular Service	2,568	2,600	3,334	3,500
532086 Other Communications	8,772	9,500	11,471	12,000
532087 Air card Service	2,509	2,000	1,862	2,000
533085 Travel/Training	10,497	1,500	1,479	7,000
Total Contractual Services	**$115,128**	**$191,420**	**$181,651**	**$183,295**
Other Charges and Services				
543099 Project Mgmt. Costs (Capital)	80,149	150,000	93,431	150,000
544105 Bank Service Charges	31	0	0	0
Total Other Charges and Services	**$80,180**	**$150,000**	**$93,431**	**$150,000**
Capital Outlay				
564099 Other Capital Purchases	50,000	0	0	0
Total Capital Outlay	**$50,000**	**$0**	**$0**	**$0**
Total Expenses	**$619,668**	**$784,964**	**$706,027**	**$776,580**

CITY OF GALVESTON
1839
TEXAS

Utility Billing Division
(Waterworks Share)

Mission Statement

The mission of the Utility Billing Division is to ensure accuracy and efficiency in the billing and collection of utility services, while providing excellent customer service to new and existing customers, responding to inquiries, and promptly posting payments.

Accomplishments

- Activated over 2,500 new customer accounts
- Answered 90% of all customer's calls on their first attempt
- Increased number of customers paying by ACH by one percent
- Increased electronic communication with customers

Goals

- Train all staff to effectively educate customers on how to use the new and upcoming Beacon customer portal
- Update Customer Service Utility Billing procedure manual
- Convert verbal payment plan arrangements to electronic payment plan arrangements in the utility billing software application
- Develop a system to track portable meters more efficiently
- Continue to investigate vacant usage accounts
- Increase number of electronically paying customers and increase the number of customers receiving E-bill statements
- Reduce the number of customer account receivable balances over 90-days by ten percent (10%).

FY2024 PROPOSED BUDGET
UTILITY BILLING (WATERWORKS SHARE)

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$309,079	$430,272	$365,437	$430,844
Materials and Supplies	3,979	21,800	11,860	7,800
Contractual Services	140,253	145,737	156,117	161,729
Other Charges and Services	155,021	140,000	168,113	170,000
TOTAL	**$608,333**	**$737,809**	**$701,527**	**$770,373**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

*Utility Billing office operations allocation is 37.5% Water, 37.5% Sewer, 15% Sanitation, 10% Drainage. The Meter Service Group allocation is 50% Water and 50% Sewer.

Personnel Services - Net increases (+$65,407) includes the annualized cost of personnel (+$58,369) and a increase (+$7,038) in Group Health Insurance.

Materials and Supplies - Net decrease (-$4,060) for minor equipment needs in FY24.

Contractual Services - Net increase (+$5,612) to maintain current level of funding.

Other Charges and Supply - Slight increase in bank service charges (+$1,887) for online credit cards and phone payments.

PERFORMANCE INDICATORS

INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 PROPOSED
Number of Customers	21,606	23,709	23,967	24,267
Number of service orders	19,568	19,110	21,303	23,314
Number of water meters not transmitting	321	720	957	1,500
Number of delinquent customers over 90 days	1,297	1,261	1,300	1,350
Over 90 day balances for active customers	$484,584	$486,912	$472,579	$438,221
Number of customers paying by auto payment	8,070	9,279	9,962	10,855
Number of e-bill customers	5,452	6,195	7,290	7,738

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Utility Customer Service Manager	0.375	0.375	0.375	0.375
Utility Billing Supervisor	0.375	0.375	0.375	0.375
Customer Service Supervisor	0.375	0.375	0.375	0.375
City Cashier Supervisor	0.000	0.000	0.375	0.375
Sr. Utility Customer Service Specialist	1.125	1.125	0.750	0.750
Utility Customer Service Specialist	2.625	3.000	3.000	3.000
Accountant	0.500	0.500	0.500	0.500
TOTAL	**5.375**	**5.750**	**5.750**	**5.750**

FY2024 PROPOSED BUDGET
UTILITY BILLING (WATERWORKS SHARE)

LINE ITEM DETAIL

		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services					
511001	Regular Payroll	$197,093	$257,639	$230,103	$274,754
511005	Longevity	1,516	1,825	1,274	1,550
511006	Differential Pay	867	1,030	606	1,030
511009	Overtime	5,896	33,000	5,783	6,000
511021	Part-time Payroll	6,161	8,000	7,622	8,000
511110	Incentive Pay	35	0	0	0
511125	Residency Pay	2,158	4,718	946	954
511510	Group Health Insurance	56,954	69,000	69,000	76,038
511515	Worker's Compensation	3,295	3,138	3,138	3,295
511520	Group Life Insurance	724	938	1,052	1,350
511530	Social Security - Employment	12,654	18,985	14,994	18,122
511535	Medicare - Employer's	2,959	4,440	3,507	4,238
511542	City Employee Retirement	18,767	27,559	27,410	35,513
Total Personnel Services		**$309,079**	**$430,272**	**$365,437**	**$430,844**
Materials and Supplies					
521065	Office Supplies	3,102	5,000	4,074	5,000
521067	Minor Office Equipment	596	3,500	419	500
521073	Printed Materials	371	2,000	1,579	2,000
522013	Clothing	(63)	0	0	0
522037	Janitorial supplies	0	300	289	300
522055	Minor Tools	(28)	0	0	0
522056	Minor Equipment	0	11,000	5,500	0
Total Materials and Supplies		**$3,979**	**$21,800**	**$11,860**	**$7,800**
Contractual Services					
531007	Security Service	4,825	3,500	5,359	5,500
531015	Temporary Employee Services	18,315	3,000	14,870	10,000
531028	Software Licenses	8,948	8,000	8,000	8,000
531125	Other Contracts	9,244	10,000	17,788	20,000
531240	Maintenance Contracts	11,898	14,000	11,484	12,000
531360	Computer Charges	30,201	40,537	40,537	40,129
532062	Postage	48,473	55,000	48,098	55,000
532065	Printing, Duplication	1,465	1,500	1,465	1,500
532083	Telephone Service	707	1,300	486	500
532084	Cellular Service	3,730	4,000	4,742	5,000
532086	Other Communications	1,197	2,000	2,053	2,100
532087	Aircard Services	996	1,400	485	500
533085	Travel/Training	253	1,500	750	1,500
Total Contractual Services		**$140,253**	**$145,737**	**$156,117**	**$161,729**
Other Charges and Services					
544105	Bank Service Charges	155,021	140,000	168,113	170,000
Total Other Charges and Services		**$155,021**	**$140,000**	**$168,113**	**$170,000**
Total Expenses		**$608,333**	**$737,809**	**$701,527**	**$770,373**

CITY OF GALVESTON
1839
TEXAS

Supply Division

Mission Statement

The Supply Division is to provide the community with superior water quality for everyday use by adhering to all drinking water standards.

Accomplishments

- Implemented new operational procedures allowing the Water Supply division to operate 30th Street, 59th Street and Airport Pump Stations simultaneously, greatly improving system resiliency and stabilizing system pressure throughout the city.
- Expanded distribution system dead-end flushing program to 162 fire hydrants, which will lead to improved water quality throughout the identified designated areas.
- Created Standard Operating Procedures (SOP) on how to operate the water supply facilities more efficiently and effectively by utilizing new industry technology.
- Installed water quality analyzers throughout the distribution system to monitor the water quality in selected areas of the city
- Installed new safety showers/eyewash stations at water supply facilities (30th and 59th Streets).
- Acquired a new water analyzer and established communications with Supervisory Control and Data Acquisition (SCADA) at UTMB.
- During the Christmas winter freeze while in emergency operations mode we improvised normal operating procedures in an attempt to maintain system pressure and sustain tank levels while the distribution division managed several leaks.
- Teams repainted the 36" transmission main located on the old causeway
- Identified new areas to improve water quality.
- Created a Lead Operator position.
- Acquired new UHF radios for improved use during emergency situations.
- Implemented a new proactive emergency procedure for generator usage to avoid power disruptions and interruption of water service to residents due to inclement weather. This procedure has been implemented at each water pump station.

Goals

- Identify and improve water quality in troubled areas throughout the city.
- Reduce water quality customer complaints in FY24. The new goal is to reduce it a 25 percent reduction.
- The average residual for FY23 was 2.28 mg/L. Staff will work to raise and maintain an average of 2.50 mg/L to ensure a better quality of water.
- Have our staff work to achieve "zero" failed Bac-T samples every year.
- Utilize computerized maintenance management system to create work orders and complete assigned tasks.

FY2024 PROPOSED BUDGET
SUPPLY

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$898,402	$1,022,328	$1,079,429	$1,250,246
Materials and Supplies	459,060	524,000	598,528	591,000
Contractual Services	565,374	695,509	612,058	1,014,731
Operating Transfers	550,000	75,596	74,596	150,000
Capital Outlay	36,620	180,084	181,084	81,000
TOTAL	**$2,509,456**	**$2,497,517**	**$2,545,695**	**$3,086,977**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increases (+$170,817) includes adding one additional Water Plant Operators and moved one Meter Service Technician from Distribution to transition over (+$95,863), annualized cost of personnel (+$33.967) and increases (+$40,987) in Group Health Insurance.

Materials and Supplies - Net decrease (-$7,528) includes increases in electricity (+$12,325), decreases in Minor tools and equipment (-$11,000), decreases (-$8,134) in Other Supplies as well as miscellaneous decreases (-$721) in all materials and supply line items.

Contractual Services - Net increases (+$402,673) include increases for software licenses (+$208,800), increases for Other Services (+45,170), increases to garage charges (+$77,098), computer charges (+$18,337), maintenance contracts (+$28,785) and increases (+$24,483) to miscellaneous contractual accounts.

Operating Transfers - Increase (+$75,404) in funding to the Water Improvement Fund.

Capital Outlay - Net decrease (-$100,084) for Vehicles and equipment purchased in FY23 (-$181,084) and adding (+$81,000) ten Auto Flushers and two Chloramine Analyzers.

PERFORMANCE INDICATORS

INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 PROPOSED
Purchased from GCWA, MG - ending	3,844	4,593	NA	NA
Reduce Number of Water Complaints -New	N/A	NA	150	150
Reduce Average Disinfection Residual per Year - New	N/A	NA	2.4	2.5
Operator At Fault Failed Bac-T Samples - New	N/A	NA	1	0
Benchmark Equipment Mean Time Between Failures - New	N/A	NA	0.8	0.85
Benchmark Equipment Life Cycle Costs - New	N/A	NA	0.55	0.65
Benchmark Number of System Failures - New	N/A	NA	0.2	0.15
Develop a Lubrication Storage and Maintenance Plan -New	N/A	NA	1	N/A

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Director of Public Works & Utilities	0.13	0.13	0.13	0.13
Deputy Director of PW & MU	0.25	0.25	0.25	0.25
Electrical & Instrumentation Superintendent	0.00	0.00	0.50	0.50
Water/Wastewater Superintendent	0.50	0.50	1.00	1.00
Water Supply Superintendent	1.00	1.00	1.00	1.00
Water Plant Lead Operator	1.00	1.00	1.00	1.00
Water Plant Operator	8.00	8.00	8.00	10.00
Laborer	1.00	1.00	0.00	0.00
TOTAL	**11.88**	**11.88**	**11.88**	**13.88**

FY2024 PROPOSED BUDGET
SUPPLY

LINE ITEM DETAIL

		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services					
511001	Regular Payroll	$565,356	$648,441	$625,992	$741,893
511005	Longevity	6,110	6,537	6,446	7,112
511009	Overtime	56,598	50,000	96,842	90,000
511110	Incentive Pay	24,130	24,000	48,892	39,753
511125	Residency Pay	5,019	5,019	3,086	2,510
511510	Group Health Insurance	124,503	142,532	142,532	183,519
511515	Worker's Compensation	7,358	7,008	7,008	7,358
511520	Group Life Insurance	1,907	2,452	3,073	3,610
511530	Social Security - Employment	39,123	45,508	47,554	54,639
511535	Medicare - Employer's	9,150	10,642	11,121	12,778
511542	City Employee Retirement	59,149	80,189	86,883	107,074
Total Personnel Services		**$898,402**	**$1,022,328**	**$1,079,429**	**$1,250,246**
Materials and Supplies					
521065	Office Supplies	4,152	5,000	7,000	7,000
522011	Chemicals	41,321	47,000	60,534	61,000
522013	Clothing	7,289	21,000	21,000	22,000
522025	Fuel and Lubricants	6,016	20,000	21,535	25,000
522037	Janitorial Supplies	2,447	4,500	4,500	4,500
522038	Safety Supplies	5,101	10,000	14,000	15,000
522055	Minor Tools	7,385	11,500	18,000	11,500
522056	Minor Equipment	15,015	14,000	25,000	14,000
522065	Paint And Lumber	928	2,500	2,500	2,500
522075	Pipe and Plumbing Supplies	1,395	4,000	4,000	4,000
522085	Equipment Parts	3,015	52,000	52,000	52,000
522098	Other Materials	0	0	152	0
522099	Other Supplies	537	2,500	10,634	2,500
525031	Electricity	364,461	330,000	357,674	370,000
Total Materials and Supplies		**$459,060**	**$524,000**	**$598,528**	**$591,000**
Contractual Services					
531003	Engineering Services	0	25,000	25,000	25,000
531005	Other Services	96,530	130,000	84,830	130,000
531008	Laboratory Testing	23,861	44,000	28,000	44,000
531025	Memberships	1,452	1,800	420	2,500
531027	Certification & Permit Fees	69,466	70,000	110,341	70,000
531028	Software Licenses	0	0	0	208,800
531120	Lot Maintenance	49,945	55,000	33,465	55,000
531125	Other Contracts	1,950	2,000	5,850	2,000
531220	Building Repairs	841	0	2,686	0
531230	Equipment Repairs	123,403	50,000	32,306	50,000
531240	Maintenance Contracts	84,970	150,000	121,215	150,000
531320	Equipment Rental	0	0	793	0
531350	Garage Charges	60,194	88,849	98,136	175,234
531360	Computer Charges	43,183	56,860	56,860	75,197

FY2024 PROPOSED BUDGET
SUPPLY
LINE ITEM DETAIL

		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
532065	Printing, Duplication	100	1,500	0	1,500
532083	Telephone Service	4,716	5,000	5,331	5,000
532084	Cellular Service	2,549	3,000	2,483	3,000
532086	Other Communications	818	1,500	1,367	1,500
532087	Aircard Service	34	1,000	135	1,000
533085	Travel/Training	1,364	10,000	2,842	15,000
Total Contractual Services		**$565,374**	**$695,509**	**$612,058**	**$1,014,731**
Operating Transfers					
553010	Waterworks - Transfer Out	550,000	75,596	74,596	150,000
Total Operating Transfers		**$550,000**	**$75,596**	**$74,596**	**$150,000**
Capital Outlay					
564003	Vehicle Capital Outlay	32,740	140,084	141,084	0
564117	Machinery & Equipment	3,880	40,000	40,000	81,000
Total Capital Outlay		**$36,620**	**$180,084**	**$181,084**	**$81,000**
Total Expenses		**$2,509,456**	**$2,497,517**	**$2,545,695**	**$3,086,977**

Water Distribution Division

Mission Statement

The Water Distribution Division is to provide quality distribution systems and infrastructure by maintaining and renewing utility lines, while also providing 24-hour emergency response service in a safe and efficient manner.

Accomplishments

- The Distribution team took over fire hydrant maintenance and implemented the American Water Works Association compliant program to ensure each hydrant is in good working order. Our team is projected to complete 85% of the fire hydrants across the island (approximately 2,610 hydrants total).
- The Distribution team implemented the American Water Works Association standard program for preventative maintenance on water valves. This crew is on track to complete 25% (2,150 valves) of the water valves in our system this fiscal year. The effectiveness of this program will be seen with faster isolations of main breaks and quicker repair times.
- The Distribution tap installation teams have been focusing on faster turnaround time for water tap installations. The team is projected to finish the fiscal year with a 35-day average down from the previous average of 72 days.
- Our Distribution division installed 1,000 linear feet of water pipe down Sycamore Street. The division is projected to complete the installation of water pipe down 28th street, and 32nd street to complete the looping of two systems and resolve water quality issues.

Goals

- Complete water taps in a 30-day average
- Fix water leaks and upgrade service lines on a 30-day average
- Service each fire hydrant on the island during the fiscal year
- Service the next 20% of valves on the island
- Replace out of service hydrant within a 30-day period

FY2024 PROPOSED BUDGET
DISTRIBUTION

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$2,184,507	$2,533,806	$2,604,302	$2,816,227
Materials and Supplies	414,838	477,300	456,449	707,597
Contractual Services	557,749	570,314	621,826	663,774
Other Charges and Services	394,524	250,000	148,126	250,000
Operating Transfers	388,915	0	0	0
Capital Outlay	565,639	426,206	424,737	744,200
TOTAL	**$4,506,171**	**$4,257,626**	**$4,255,440**	**$5,181,798**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increase (+$211,925) includes adding a Water Treatment Compliance Manger @ 50% (+56,905), transitioning over an additional 50% of Meter Service Technician to 100% D/C Technician (+$21,635), increases in Group Health Insurance (+$44,272) and increases (+$89,113) for annualized cost of personnel.

Materials and Supplies - Net increase (+$251,148) includes funding (+$217,990) for New Meter install for FY24 that are not part of the current AMI project and increases (+$33,158) for miscellaneous materials and supplies.

Contractual Services - Net increase (+$41,948) includes increases for garage charges (+$7,658), increases in computer charges (+$35,412), and miscellaneous decreases (-$1,122) for contractual line items.

Other Charges and Services - Maintain current level of funding for Expense Reimbursements (+$101,874).

Capital Outlay - Net increase (+$319,463) for capital needs in FY2024.

PERFORMANCE INDICATORS

INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 PROPOSED
Mains Installed & Replaced (LF)- Ending	378	1,473	NA	NA
Fire Hydrants Repaired - Ending	64	50	NA	NA
Line Repairs Made - Ending	571	518	NA	NA
Taps Installed - Ending	286	374	NA	NA
Distribution System Leak Detection (%) - Ending	2	NA	NA	NA
Unsurfaced Water Leaks Repaired - Ending	48	NA	NA	NA
Replace Out of Service Hydrants within 30 Day Average - New	N/A	NA	200 day/avg	30 day/avg
Water Taps 30 Day Average - New	N/A	NA	33 day/avg	30 day/avg
Valves Exercising 10% per year (~800) - New	N/A	NA	0	20%
AWWA Hydrant Maintenance Program - New	N/A	1,400	1,300	2,600
Fix Water Leaks Within 30 Day Average - New	N/A	NA	50 day/avg	30 day/avg

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Director of Public Works & Utilities	0.13	0.13	0.13	0.13
Deputy Director of PW & MU	0.25	0.25	0.25	0.25
Water Treatment Compliance Manager	0.00	0.00	0.00	0.50
Combo Building Inspectors	1.50	1.50	0.50	0.50
Residential/Commercial Combo Bldg. Inspectors	0.00	0.00	0.50	0.50
Backflow & Floodplain Administrator	0.00	0.00	0.50	0.50
Backflow/Irrigation Inspector	0.50	0.50	0.50	0.50
Meter Services Supervisor	0.50	0.50	0.50	0.50
GIS Technician	1.00	1.00	1.00	1.00
Warehouse Manager	0.35	0.35	0.35	0.40
D/C Senior Crewleader	7.00	7.00	7.00	7.00
D/C Technician II	1.00	1.00	1.00	1.00
D/C Technician	5.00	5.00	5.00	6.00
D/C Technician Trainee	7.00	7.00	7.00	7.00
Senior Meter Service Technician	0.50	0.50	0.50	0.50
Meter Services Technician	3.50	3.50	3.50	2.50
Concrete Finisher	1.00	1.00	1.00	1.00
Parts and Supply Coordinator	1.00	1.00	1.00	1.00
Laborer	0.00	0.00	0.00	0.00
TOTAL	**30.23**	**30.23**	**30.23**	**30.78**

FY2024 PROPOSED BUDGET
DISTRIBUTION

LINE ITEM DETAIL		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services					
511001	Regular Payroll	$1,099,443	$1,464,628	$1,304,325	$1,414,054
511005	Longevity	3,411	4,690	4,101	5,552
511006	Differential Pay	4,717	4,970	5,199	5,421
511009	Overtime	234,162	200,000	283,808	290,000
511110	Incentive Pay	13,733	23,492	37,042	44,573
511125	Residency Pay	21,603	20,076	18,920	18,821
511510	Group Health Insurance	318,940	362,732	362,732	407,004
511515	Worker's Compensation	12,531	13,827	13,827	14,518
511520	Group Life Insurance	3,855	5,239	5,824	6,865
511530	Social Security - Employment	81,593	95,347	100,543	110,262
511535	Medicare - Employer's	19,082	22,299	23,514	25,787
511542	City Employee Retirement	123,911	166,506	186,111	213,370
511650	Salary Reimbursements	247,526	150,000	258,354	260,000
Total Personnel Services		**$2,184,507**	**$2,533,806**	**$2,604,302**	**$2,816,227**
Materials and Supplies					
521065	Office Supplies	11,854	7,750	8,681	8,047
522011	Chemicals	642	0	383	500
522013	Clothing	21,805	24,000	23,983	24,000
522015	Concrete And Aggregate	31,919	55,000	32,500	55,000
522025	Fuel and Lubricants	163	200	0	0
522037	Janitorial Supplies	3,458	2,400	3,546	5,000
522038	Safety Supplies	21,967	16,750	16,685	16,750
522055	Minor Tools	54,724	35,000	32,126	40,000
522056	Minor Equipment	109,696	121,000	117,776	121,000
522065	Paint And Lumber	4,127	4,000	3,821	4,000
522075	Pipe And Plumbing Supplies	135,089	195,000	197,930	200,000
522085	Equipment Parts	10,070	9,000	8,110	226,100
522099	Other Supplies	8,027	6,000	9,841	6,000
525031	Electricity	1,296	1,200	1,067	1,200
Total Materials and Supplies		**$414,838**	**$477,300**	**$456,449**	**$707,597**
Contractual Services					
531004	Consultant Services	0	0	14,750	0
531005	Other Services	333	0	0	0
531025	Memberships	5,500	0	3,422	4,000
531027	Certification & Permit Fees	19,406	13,000	7,808	10,000
531028	Software Licenses	8,025	0	2,000	0
531115	Refuse Disposal	1,270	500	1,441	1,500
531125	Other Contracts	5,459	0	0	0
531220	Building Repairs	0	0	0	7,000
531230	Equipment Repairs	6,477	7,000	8,640	10,000
531240	Maintenance Contracts	9,181	10,000	12,500	7,000
531320	Equipment Rental	6,155	2,000	4,792	5,000
531350	Garage Charges	351,805	399,820	426,410	434,068

FY2024 PROPOSED BUDGET
DISTRIBUTION

LINE ITEM DETAIL		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
531360	Computer Charges	109,028	98,194	98,194	133,606
532062	Postage	47	100	50	0
532065	Printing, Duplication	1,795	1,700	1,713	1,300
532066	Print Shop Charges	24	50	0	0
532083	Telephone Service	354	650	243	300
532084	Cellular Service	8,693	7,200	10,946	10,000
532086	Other Communications	2,138	5,000	6,344	7,000
532087	Aircard Service	254	100	2,275	3,000
533085	Travel/Training	21,805	25,000	20,297	30,000
Total Contractual Services		**$557,749**	**$570,314**	**$621,826**	**$663,774**
Other Charges and Services					
543099	Project Mgmt Costs (Capital)	2,433	0	902	0
544087	Expense Reimbursement	392,091	250,000	147,224	250,000
Total Other Charges and Services		**$394,524**	**$250,000**	**$148,126**	**$250,000**
Operating Transfers					
553010	Waterworks - Transfer Out	388,915	0	0	0
Total Operating Transfers		**$388,915**	**$0**	**$0**	**$0**
Capital Outlay					
564003	Vehicle Capital Outlay	391,778	301,206	299,737	684,200
564117	Machinery & Equipment	173,861	125,000	125,000	60,000
Total Capital Outlay		**$565,639**	**$426,206**	**$424,737**	**$744,200**
Total Expenses		**$4,506,171**	**$4,257,626**	**$4,255,440**	**$5,181,798**

FY2024 PROPOSED BUDGET
OTHER EXPENSES

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$0	$0	$0	$158,000
Contractual Services	4,524	64,850	59,740	64,850
Other Charges and Services	9,401,838	9,316,130	9,316,130	9,949,925
Operating Transfers	36,440	22,440	22,440	1,490,635
Capital Outlay	423,590	1,095,500	1,094,088	0
Debt Service	2,970,679	6,097,453	5,579,042	6,546,212
Special Programs and Events	8,821	0	2,550	0
TOTAL	**$12,845,891**	**$16,596,373**	**$16,073,990**	**$18,209,622**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increase (+$158,000) includes funding ($126,000) for civilian pay increases and funding (+$32,000) for civilian pension benefit adjustments.

Contractual Services - Net increase (+$5,110) to maintain current level of funding for rate consultant.

Other Charges and Services - Net increase (+$633,795) includes a in crease in payments (+$588,207) to GCWA, increases (+$45,588) in city related services including Insurance, Facilities, and Community Outreach.

Operating Transfers - Net increase (+$1,468,195) for funds for Vehicle and Equipment needs in the Sewer Fund.

Capital Outlay - Net decrease (-$1,094,088) for capital funding placed in Supply and Distribution divisions.

Debt Service - Includes a net increase (+$967,170) for debt service payments.

Special Programs and Events - Remove funding (-$2,550) for Compensation Study that took place in FY2022.

FY2024 PROPOSED BUDGET
OTHER EXPENSES

LINE ITEM DETAIL

		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services					
511002	Civilian Comp Adjustments	$0	$0	$0	$126,000
511545	Pension and Benefit Adjustments	0	0	0	32,000
Total Personnel Services		**$0**	**$0**	**$0**	**$158,000**
Contractual Services					
531004	Consultant Services	4,524	30,000	24,890	30,000
531310	Rental Of Land & Buildings	0	34,850	34,850	34,850
Total Contractual Services		**$4,524**	**$64,850**	**$59,740**	**$64,850**
Other Charges and Services					
547011	Surface Water Purchase	2,516,592	2,516,524	2,516,524	2,535,000
547012	Debt Service - Surface Water	218,583	0	0	0
547013	Surface Water - Capital	1,642,413	1,863,718	1,863,718	1,220,920
547014	Surface Water - Main. & Operations	3,266,425	3,142,741	3,142,741	4,355,270
547040	Administrative Service Charge	983,000	983,000	983,000	983,000
547050	Payment In Lieu Of Taxes	300,000	300,000	300,000	300,000
547070	Insurance Expense	280,125	300,805	300,805	339,257
547075	City Hall Maintenance	73,036	89,201	89,201	92,436
547095	Community Outreach/Public Info	121,664	120,141	120,141	124,042
Total Other Charges and Services		**$9,401,838**	**$9,316,130**	**$9,316,130**	**$9,949,925**
Operating Transfers					
553010	Waterworks - Transfer Out	0	0	0	1,468,195
553035	Transfer To Separation Pay Fund	36,440	22,440	22,440	22,440
Total Operating Transfers		**$36,440**	**$22,440**	**$22,440**	**$1,490,635**
Capital Outlay					
564003	Vehicle Capital Outlay	0	935,500	933,985	0
564005	Capital Outlay - Improvements	423,590	0	0	0
564099	Other Capital Purchases	0	160,000	160,102	0
Total Capital Outlay		**$423,590**	**$1,095,500**	**$1,094,088**	**$0**
Debt Service					
571010	Interest Expense	1,561,688	3,085,064	3,085,064	3,903,054
571040	Agent Fees	1,375	2,500	1,625	2,500
571050	Principal Expenditure	1,407,616	2,492,353	2,492,353	2,640,658
571090	New Debt Service	0	517,536	0	0
Total Debt Service		**$2,970,679**	**$6,097,453**	**$5,579,042**	**$6,546,212**
591024	Salary Compensation Study	8,821	0	2,550	0
Total Special Events and Programs		**$8,821**	**$0**	**$2,550**	**$0**
Total Expenses		**$12,845,891**	**$16,596,373**	**$16,073,990**	**$18,209,622**

FY2024 PROPOSED BUDGET
SEWER SYSTEM FUND

CATEGORY	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Beginning Fund Balance	**8,459,330**	**8,493,812**	**8,493,812**	**6,572,367**
Revenues:				
Metered customers	$15,493,249	$15,200,000	$15,227,000	$15,300,000
Service connections	908,655	900,000	658,740	700,000
Waste hauler fees	71,290	75,000	117,420	120,000
Penalties on account	176,245	165,000	193,241	195,000
Interest earned	34,139	5,000	141,080	142,000
Other revenues	81,522	5,000	117,619	15,000
Other Financing sources	7,175	0	61,289	1,468,195
Total revenues	**$16,772,275**	**$16,350,000**	**$16,516,388**	**$17,940,195**
Expenses:				
Management services	$562,158	$784,964	$698,488	$776,580
Utility Billing	606,666	737,809	700,512	770,373
Industrial Pretreatment	376,295	361,683	354,639	399,483
Collection	4,260,082	4,786,406	4,784,762	5,280,930
Wastewater Treatment Plant	4,770,970	5,077,278	5,070,684	5,657,961
Debt Service	3,211,882	4,605,265	4,327,104	4,512,030
Other Expenses	1,780,386	1,824,641	1,822,081	2,154,478
Total expenses	**$15,568,438**	**$18,178,046**	**$17,758,269**	**$19,551,833**
Net income/(loss)	$1,203,837	($1,828,046)	($1,241,881)	($1,611,638)
Transfer to improvement account/Capital Outlay	**1,169,355**	**681,957**	**679,564**	**1,618,195**
Ending balance	**$8,493,812**	**5,983,809**	**$6,572,367**	**$3,342,534**
90 Day Reserve	*$3,838,793*	*$4,482,258*	*$4,378,751*	*$4,821,000*
120 Day Reserve	*$5,118,391*	*$5,976,344*	*$5,838,335*	*$6,428,000*

Personnel summary	FY2022 ACTUAL	FY2023 BUDGET	FY2024 BUDGET	FY2024 PROPOSED
Sewer - Management Services	4.33	3.83	3.83	$423,079
Sewer - Utility Billing	5.375	5.750	5.750	430,844
Sewer - Industrial Pretreatment	4.00	4.00	4.00	305,200
Sewer - Collections	43.23	42.23	43.28	4,000,154
Sewer - Wastewater Treatment Plant	32.88	33.88	35.38	3,137,196
Totals	**89.81**	**89.69**	**92.24**	**$8,296,472**

BUDGET HIGHLIGHTS

• Sanitary Sewer System projects received an important boost from the $65 million Water and Sewer Tax and Revenue Certificates of Obligation sale in 2022. This sale did not result in a general sewer rate increase in FY 2023. However, new programs tied to maintaining and upgrading the City's aging sewer system will be an important component in the rate study being conducted in FY 2024.

• Debt service payments increased in FY 2023 and this trend will be sustained in FY 2024 due to the issuance in 2022.

• FY 2024 will see the continuation of the rate evaluation after the installation of the grant-funded AMI water meters. This rate evaluation will determine appropriate funding levels for the necessary maintenance and operations of the sanitary sewer system.

• Increases in Capital Outlay expenses continue to support programs with the goal to improve overall efficiency and reliability in the system. The spend down of fund balance to achieve these program improvements is designed to ensure a proactive approach to maintenance and operations.

SANITARY SEWER SYSTEM FUND
EXPENDITURE SUMMARY

DEPARTMENT	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Management Services	$612,158	$784,964	$698,488	$776,580
Utility Billing	606,666	737,809	700,512	770,373
Industrial Pretreatment	376,295	361,683	354,639	399,483
Collection	4,985,081	4,911,087	4,907,050	6,399,125
Wastewater Treatment Plant	5,015,326	5,559,958	5,553,364	6,007,961
Debt Service	3,211,882	4,605,265	4,327,104	4,512,030
Other Expenses	1,780,386	1,824,641	1,822,081	2,154,478
Subtotal	**16,587,794**	**18,785,407**	**18,363,237**	**21,020,028**
Transfer to Improvement account	150,000	74,596	74,596	150,000
Sewer System Fund Total	**$16,737,794**	**$18,860,003**	**$18,437,833**	**$21,170,028**

CATEGORY	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$6,432,210	$7,438,194	$7,581,784	$8,571,472
Materials and Supplies	1,573,689	1,620,000	1,568,964	1,701,746
Contractual Services	2,298,779	2,432,296	2,273,980	2,625,395
Other Charges and Services	1,980,258	2,041,491	1,963,087	2,100,391
Operating Transfers	212,800	115,396	115,396	190,800
Capital Outlay	1,019,355	607,361	604,968	1,468,195
Debt Service	3,211,882	4,605,265	4,327,104	4,512,030
Special Programs and Events	8,821	0	2,550	0
Sewer System Fund Total	**$16,737,794**	**$18,860,003**	**$18,437,833**	**$21,170,028**

HIGHLIGHTS (FY2024 Proposed Over/Under FY2023 Estimated)

Personnel Services - Net increase (+$989,688) includes adding a Water Treatment Compliance Manager @ 50% (+$56,905), adding two new D/C Technicians (+$106,511), adding one WWTP Chief Operator (+$92,595), a 10.2% increase (+$137,498) in Group Health Insurance, funding (+$220,000) for civilian pay increases, funding (+$55,000) for civilian pension benefit adjustments and the annualized cost (+$257,112) of personnel.

Materials and Supplies - Overall increases of (+$132,781) includes additional funding for minor equipment, pipe and plumbing supplies and miscellaneous materials and supplies.

Contractual Services - Net increase (+$351,415) for Sludge removal (+$24,735), Garage charges (+$55,101), Computer charges (+$120,068), Equipment repairs (+$49,152), Travel and Training (+$22,498) and miscellaneous increases (+$79,861) for contractual line items.

Other Charges and Services - Net increase (+$137,304) for Project Management costs not chargeable to the Capital Improvement Program (+$83,404) and increases (+$53,900) for city related services including Insurance, Facilities, and Community Outreach. .

Operating Transfers - Net increase (+75,404) for transfer to Sewer Improvement Fund.

Capital Outlay - Net increase (+$863,227) overall increase for Capital purchases for FY2024.

Debt Service - Net increase (+$184,926) for debt payments for FY2024.

Special Programs and Events - Remove funding (-$2,550) for Compensation Study that took place in FY2022.

Management Services Division
(Sanitary Sewer Share)

Mission Statement

The mission of the Management Services/Administration Division is to provide outstanding customer service to our community and fellow employees through effective communication, teamwork and knowledge.

Accomplishments

- Implementation of inventory management system for Collections, Distribution, Streets and Drainage department.
- Received 28,066 calls for service and created 12,564 work orders. Incoming calls were answered at a rate of 93.58% with an average of 9 Voice mails per day and answered within an average of 6.07 seconds.
- Completed 372 purchase orders totaling $11,357,706.57.
- Processed a total of $621,893.99 credit card transactions.
- Promoted 3 administrative assistants to Senior Administrative Assistants. Promoted 1 Customer Service Agent to and Administrative Assistant
- Began discussion with vendor to implement Resident and Customer Satisfaction Assessment
- Tracked and processed payments on a total of 93 Capital Improvement Projects

Goals

- Implementation of a customer/resident satisfaction assessment to benchmark the level of service from our Customer Service Agents and develop a training program to improve overall level of service.
- Expand training of inventory management system to Public Works Supervisors and crew leaders
- To train all staff members on VueWorks, to answer calls, and complete work orders efficiently.
- Monthly reconciliations of both operating budgets and capital improvements budgets
- Complete monthly budget updates and open encumbrance reports for Department Superintendents
- Reimbursements of street projects (IHST, SLINE and utility cuts) submitted within 30 days of completion.
- Implement controls for PCard purchases of assets and ensure they are added into inventory management system monthly.

FY2024 PROPOSED BUDGET
MANAGEMENT SERVICES (SEWER SHARE)

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$355,347	$423,744	$411,839	$423,079
Materials and Supplies	20,464	19,800	19,036	20,206
Contractual Services	106,663	191,420	174,183	183,295
Other Charges and Services	79,685	150,000	93,430	150,000
Capital Outlay	50,000	0	0	0
TOTAL	**$612,158**	**$784,964**	**$698,488**	**$776,580**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increase (+$11,240) includes annualized cost for personnel (+$9.734) and maintaining funding for part-time personnel (+$1,505).

Materials and Supplies - Net increase (+$1,070) includes increase in electricity (+$513) and maintaining current spending levels (+$657) for miscellaneous supply accounts.

Contractual Services - Net increase (+$9,112) for increases in miscellaneous contractual line items.

Other Charges and Services - Net increase (+$56,570) to maintain current level funding for Project Management costs not chargeable to the Capital Improvement Program.

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Assistant City Manager	0.33	0.33	0.33	0.33
Chief Surveyor	0.50	0.50	0.50	0.50
Survey Party Chief	0.50	0.50	0.50	0.50
Safety Officer	0.50	0.50	0.50	0.50
Administrative Assistant	0.50	0.50	0.50	0.50
Shift Leader	0.50	0.00	0.00	0.00
Customer & Admin. Service Supervisor	0.00	0.50	0.50	0.50
Customer Service Agent	1.50	1.00	1.00	1.00
TOTAL	**4.33**	**3.83**	**3.83**	**3.83**

FY2024 PROPOSED BUDGET
MANAGEMENT SERVICES (SEWER SHARE)

LINE ITEM DETAIL	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services				
511001 Regular Payroll	$187,184	$239,038	$209,946	$217,495
511005 Longevity	867	1,000	986	1,170
511006 Differential Pay	902	904	1,095	1,000
511009 Overtime	1,403	1,000	4,462	4,500
511021 Part-time Payroll	6,206	19,100	7,495	9,000
511125 Residency Pay	1,379	828	2,069	1,500
511510 Group Health Insurance	39,416	51,960	51,960	50,648
511515 Worker's Compensation	437	226	226	237
511520 Group Life Insurance	580	922	1,012	1,065
511530 Social Security - Employment	11,703	16,236	13,666	14,549
511535 Medicare - Employer's	2,800	3,796	3,228	3,403
511542 City Employee Retirement	17,256	28,734	25,550	28,512
511650 Salary Reimbursements	85,215	60,000	90,146	90,000
511655 Salary Reimbursements-Grants	0	0	0	0
Total Personnel Services	**$355,347**	**$423,744**	**$411,839**	**$423,079**
Materials and Supplies				
521065 Office Supplies	11,243	10,000	9,671	10,000
522013 Clothing	623	1,200	1,076	1,200
522037 Janitorial Services	37	0	0	0
522038 Safety Supplies	715	750	682	750
522055 Minor Tools	782	850	715	850
525031 Electricity	7,063	7,000	6,893	7,406
Total Materials and Supplies	**$20,464**	**$19,800**	**$19,036**	**$20,206**
Contractual Services				
531005 Other Services	831	700	438	700
531006 Attorney's Fees	34,144	50,000	46,250	50,000
531025 Memberships	5,308	5,000	4,680	5,000
531027 Certification & Permit Fees	150	50	0	50
531028 Software Licenses	4,376	42,695	40,148	43,000
531125 Refuse Disposal	0	0	500	500
531230 Equipment Repairs	340	0	0	0
531240 Maintenance Contracts	8	4,500	6,557	7,000
531350 Garage Charges	25,026	33,000	23,223	16,689
531360 Computer Charges	7,811	28,875	28,875	24,856
532062 Postage	464	1,000	936	1,600
532065 Printing, Duplication	7,468	7,500	7,542	8,200
532066 Print Shop Charges	48	0	0	0
532083 Telephone Service	1,454	2,500	1,076	1,200
532084 Cellular Service	53	2,600	721	3,500
532086 Other Communications	8,772	9,500	11,303	12,000
532087 Aircard Service	191	2,000	456	2,000
533085 Travel/Training	10,219	1,500	1,479	7,000
Total Contractual Services	**$106,663**	**$191,420**	**$174,183**	**$183,295**
Other Charges and Services				
543099 Project Management Cost	79,595	150,000	93,430	150,000
544105 Bank Service Charges	89	0	0	0
Total Other Charges and Services	**$79,685**	**$150,000**	**$93,430**	**$150,000**
Capital Outlay				
564099 Other Capital Purchases	50,000	0	0	0
Total Capital Outlay	**$50,000**	**$0**	**$0**	**$0**
Total Expenses	**$612,158**	**$784,964**	**$698,488**	**$776,580**

CITY OF GALVESTON
1839
TEXAS

Utility Billing Division
(Sanitary Sewer Share)

Mission Statement

The mission of the Utility Billing Division is to ensure accuracy and efficiency in the billing and collection of utility services, while providing excellent customer service to new and existing customers, responding to inquiries, and promptly posting payments.

Accomplishments

- Processed over 6,500-meter change outs in CUSI
- Activated 3,424 new customer accounts
- Answered 90% of all customer's calls on their first attempt
- Increased number of customers paying by ACH by one percent
- Increased number of e-bill customers by twelve percent
- Trained staff on the new Beacon software, to effectively educate customers on their usage.

Goals

- Update Customer Service Utility Billing procedure manual
- Continue to investigate vacant usage accounts
- Increase number of electronically paying customers and increase the number of customers receiving E-bill statements
- Reduce the number of customer account receivable balances over 90-days by ten percent (10%).
- Reduce notification time on alerting customers of high usage

FY2024 PROPOSED BUDGET
UTILITY BILLING (SEWER SHARE)

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$308,369	$430,272	$365,514	$430,844
Materials and Supplies	3,947	21,800	15,483	7,800
Contractual Services	136,707	145,737	149,008	161,729
Other Charges and Services	157,642	140,000	170,507	170,000
TOTAL	**$606,666**	**$737,809**	**$700,512**	**$770,373**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

*Utility Billing office operations allocation is 37.5% Water, 37.5% Sewer, 15% Sanitation, 10% Drainage. The Meter Service Group allocation is 50% Water and 50% Sewer.

Personnel Services - Net increases (+$65,329) includes the annualized cost of personnel (+$58,292) and a increase (+$7,038) in Group Health Insurance.

Materials and Supplies - Net decrease (-$7,683) for minor equipment needs in FY24.

Contractual Services - Net increase (+$12,721) to maintain current level of funding.

Other Charges and Supply - Slight decrease in bank service charges (-$507) for online credit cards and phone payments.

PERFORMANCE INDICATORS

INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 PROPOSED
Number of Customers	21,606	23,709	23,967	24,267
Number of service orders	19,568	19,110	21,303	23,314
Number of water meters not transmitting	321	720	957	1,500
Number of delinquent customers over 90 days	1,297	1,261	1,300	1,350
Over 90 day balances for active customers	$484,584	$486,912	$472,579	$438,221
Number of customers paying by auto payment	8,070	9,279	9,962	10,855
Number of e-bill customers	5,452	6,195	7,290	7,738

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Utility Customer Service Manager	0.375	0.375	0.375	0.375
Utility Billing Supervisor	0.375	0.375	0.375	0.375
Customer Service Supervisor	0.375	0.375	0.375	0.375
City Cashier Supervisor	0.000	0.000	0.375	0.375
Sr. Utility Customer Service Specialist	1.125	1.125	0.750	0.750
Utility Customer Service Specialist	2.625	3.000	3.000	3.000
Accountant	0.500	0.500	0.500	0.500
TOTAL	**5.375**	**5.750**	**5.750**	**5.750**

FY2024 PROPOSED BUDGET
UTILITY BILLING (SEWER SHARE)

LINE ITEM DETAIL		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services					
511001	Regular Payroll	$197,093	$257,639	$230,103	$274,754
511005	Longevity	1,516	1,825	1,274	1,550
511006	Differential Pay	796	1,030	699	1,030
511009	Overtime	5,899	33,000	5,786	6,000
511021	Part-time Payroll	6,161	8,000	7,622	8,000
511110	Incentive Pay	35	0	0	0
511125	Residency Pay	2,051	4,718	945	954
511510	Group Health Insurance	56,954	69,000	69,000	76,038
511515	Worker's Compensation	3,295	3,138	3,138	3,295
511520	Group Life Insurance	698	938	1,015	1,350
511530	Social Security - Employment	12,474	18,985	15,001	18,122
511535	Medicare - Employer's	2,917	4,440	3,508	4,238
511542	City Employee Retirement	18,480	27,559	27,422	35,513
Total Personnel Services		**$308,369**	**$430,272**	**$365,514**	**$430,844**
Materials and Supplies					
521065	Office Supplies	3,072	5,000	4,900	5,000
521067	Minor Office Equipment	594	3,500	419	500
521073	Printed Materials	371	2,000	1,625	2,000
522013	Clothing	(63)	0	0	0
522037	Janitorial Supplies	0	300	289	300
522055	Minor Tools	(28)	0	0	0
522056	Minor Equipment	0	11,000	8,250	0
Total Materials and Supplies		**$3,947**	**$21,800**	**$15,483**	**$7,800**
Contractual Services					
531007	Security Service	4,825	3,500	5,359	5,500
531015	Temporary Employee Services	18,315	3,000	14,870	10,000
531028	Software Licenses	8,948	8,000	11,282	8,000
531125	Other Contracts	9,245	10,000	10,999	20,000
531240	Maintenance Contracts	11,898	14,000	11,436	12,000
531360	Computer Charges	30,277	40,537	40,537	40,129
532062	Postage	48,473	55,000	48,799	55,000
532065	Printing, Duplication	1,465	1,500	1,832	1,500
532083	Telephone Service	707	1,300	486	500
532084	Cellular Service	161	4,000	241	5,000
532086	Other Communications	1,144	2,000	2,162	2,100
532087	Aircard Service	996	1,400	256	500
533085	Travel/Training	253	1,500	750	1,500
Total Contractual Services		**$136,707**	**$145,737**	**$149,008**	**$161,729**
Other Charges and Services					
544105	Bank Service Charges	157,642	140,000	170,507	170,000
Total Other Charges and Services		**$157,642**	**$140,000**	**$170,507**	**$170,000**
Total Expenses		**$606,666**	**$737,809**	**$700,512**	**$770,373**

CITY OF GALVESTON
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TEXAS

Industrial Pretreatment Division

Mission Statement

The purpose of the Pretreatment Division is to protect the public and environment by monitoring, and preventing harmful pollutants from being introduced into the collection system and treatment process

Accomplishments

- 70% (or 211) of all 301 commercial and industrial facilities located within the City of Galveston are complying with City of Galveston's ordinance § 36-401 Grease traps and holding tanks.
- 2,247 inspections conducted in FY23. All 301 commercial and industrial facilities must be inspected daily.
- Collected 14 effluent samples to be analyzed by our contract laboratory for Biochemical Oxygen Demand (BOD), potential hydrogen (PH), Chemical Oxygen Demand (COD), Total suspended Solids (TSS), and oils/greases. Collecting and analyzing these samples from various commercial and industrial facilities throughout the City helps indicate which chemicals are being introduced into our wastewater collection system.
- Inspect all 301 grease interceptors monthly. We conduct maintenance inspections on all 301 grease interceptors throughout the City of Galveston. Maintenance inspections are required to ensure that all facilities are complying with the City of Galveston's ordinance § 36-401 3a stating, "Inspections, cleaning, and other necessary maintenance of such facilities shall be conducted as often as needed to assure the discharge is in compliance with the provisions of this or other applicable ordinance, but not less than once per ninety (90) days."
- Initiated the startup of the pretreatment public awareness program by distributing door hangers and hosting a public seminar informing the public of the importance of F.R.O.G. (fats, rags, oils, and grease) prevention.
- Initiated the State mandated revision of the Pretreatment ordinance.

Goals

- Track and maintain 80% compliance rate of all commercial and industrial facilities throughout the City using our compliance tracking system (LINKO)
- Conduct inspections of all 301 commercial/industrial facilities throughout the City of Galveston monthly (1 hospital, 292 restaurants, 7 car wash facilities, and 1 industrial facility) for a total of 3612 inspections annually.
- Staff will inspect and collect an average of 28 samples annually
- Inspect all grease traps monthly

FY2024 PROPOSED BUDGET
INDUSTRIAL PRETREATMENT

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$270,235	$284,258	$292,332	$305,200
Materials and Supplies	7,489	15,300	13,195	17,000
Contractual Services	98,571	62,125	49,112	77,283
TOTAL	**$376,295**	**$361,683**	**$354,639**	**$399,483**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increase (+$12,867) includes increases in Group Health Insurance (+$4,896) and cost (+$7,971) of annualized positions.

Materials & Supplies - Net increase (+$3,805) for minor equipment and supplies.

Contractual Services - Net increase (+$28,171) includes with increases in garage charges (+$15,979), computer charges (+$10,869) and small increases to other service accounts totaling (+$1,323).

PERFORMANCE INDICATORS

INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 PROPOSED
Food establishments inspected	2,207	2,500	2,508	2,600
Inspections performed (Industrial & waster haulers)	720	710	710	710
Waster haulers gallons received	1,396,145	2,125,788	1,045,733	1,500,000

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Pretreatment Coordinator	1.00	1.00	1.00	1.00
Pretreatment Technician	2.00	2.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00
TOTAL	**4.00**	**4.00**	**4.00**	**4.00**

FY2024 PROPOSED BUDGET
INDUSTRIAL PRETREATMENT

LINE ITEM DETAIL	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services				
511001 Regular Payroll	$170,303	$175,538	$183,734	$186,849
511005 Longevity	1,717	2,086	974	1,166
511009 Overtime	20,034	20,000	18,924	20,000
511125 Residency Pay	1,211	2,510	0	0
511510 Group Health Insurance	43,248	48,000	48,000	52,896
511515 Worker's Compensation	2,086	2,086	2,086	2,190
511520 Group Life Insurance	611	716	884	911
511530 Social Security - Employment	10,985	12,408	12,080	12,897
511535 Medicare - Employer's	2,569	2,902	2,825	3,016
511542 City Employee Retirement	17,471	18,012	22,826	25,274
511650 Salary Reimbursements	0	0	0	0
Total Personnel Services	**$270,235**	**$284,258**	**$292,332**	**$305,200**
Materials and Supplies				
521065 Office Supplies	2,414	5,000	2,267	3,000
522011 Chemicals	275	500	0	300
522013 Clothing	1,936	2,000	2,370	2,000
522037 Janitorial Supplies	0	500	375	400
522038 Safety Supplies	301	1,500	1,750	1,500
522055 Minor Tools	749	300	915	300
522056 Minor Equipment	1,017	5,500	3,242	5,500
522099 Other Supplies	798	0	2,276	4,000
Total Materials and Supplies	**$7,489**	**$15,300**	**$13,195**	**$17,000**
Contractual Services				
531006 Attorney's Fees	57,475	0	0	0
531025 Memberships	125	125	125	125
531027 Certification & Permit Fees	200	100	243	250
531028 Software Licenses	0	8,000	2,000	2,000
531350 Garage Charges	26,485	32,309	25,744	41,723
531360 Computer Charges	11,265	15,091	15,091	25,960
532062 Postage	0	0	0	0
532065 Printing, Duplication	0	1,500	260	275
532083 Telephone Service	965	400	1,699	1,700
532084 Cellular Service	232	1,100	456	500
533085 Travel/Training	1,390	2,000	2,500	2,500
533100 Advertising	207	1,500	750	2,000
Total Contractual Services	**$98,571**	**$62,125**	**$49,112**	**$77,283**
Total Expenses	**$376,295**	**$361,683**	**$354,639**	**$399,483**

CITY OF GALVESTON
1839
TEXAS

Wastewater Collection Division

Mission Statement

The Wastewater Collection System Maintenance & Operations Division will provide quality and reliable collection infrastructure by maintaining and renewing wastewater lines, while also providing 24-hour emergency response service in a safe and efficient manner.

Accomplishments

- The Collection team has had a large focus on inflow and infiltration challenges within the Terramar sewer shed causing the wastewater treatment plant to be overcapacity. Through replacing traditional cast iron manhole lids with four vent holes to solid traffic grade composite manhole lids, the team has been able to reduce the I&I. Additional efforts taken have been the use of pipe patches on identified trouble spots within the collection system throughout the sewer shed, pipe bursting the wastewater main on Gulf Drive, complete manhole rehabilitation in various areas, proactive manhole inspections, smoke testing and utilizing the sewer line rapid assessment tool, all have helped the wastewater plant to remain in compliance with TCEQ rules and regulations. In addition, these efforts helped the City to save $23 million in the planning and construction costs of a new wastewater treatment plant.
- Proactive measures across the island are spread to various teams including main line cleaning trucks, sewer line televising trucks as well as a team dedicated to smoke testing, manhole inspections and utilizing the sewer line rapid assessment tool. All their efforts will have assessed 45% of the sanitary system throughout the island.
- The Collection division has established a sewer construction team that is dedicated to replacing heavily deteriorated gravity sewer pipe, and repairing debilitated manholes throughout the island. The team is working quickly to minimize customer inconvenience by averaging 350-linear ft sewer main projects within two weeks.

Goals

- Repair cave ins in a 30-day average
- Complete tap installations in a 30-day average.
- Continue our proactive maintenance efforts including mainline cleaning, televising, smoke testing, and manhole inspections and utilizing the sewer line rapid assessment tool. By doing this we will be able to minimize customer service interruptions and complete repairs prior to them becoming an emergency.

FY2024 PROPOSED BUDGET
COLLECTION

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$3,121,000	$3,609,932	$3,689,179	$4,000,154
Materials and Supplies	478,175	546,100	519,200	557,870
Contractual Services	523,369	535,374	534,660	652,907
Other Charges and Services	137,538	95,000	41,723	70,000
Capital Outlay	724,999	124,681	122,288	1,118,195
TOTAL	**$4,985,081**	**$4,911,087**	**$4,907,050**	**$6,399,125**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increase (+$310,975) includes adding two new D/C Technicians (+$106,511), an increase to incentive pay (+$13,875), increases Group Health Insurance (+$27,125) and the annualized cost (+$163,465) of personnel.

Materials and Supplies - Net increase (+$38,670) for increases in clothing (+$12,500), minor tools (+$2,006), safety supplies (+$7,316), minor tools and equipment (+$12,806) and increases (+$6,048) for miscellaneous materials and supplies.

Contractual Services - Net increase (+$118,246) include increases in garage charges (+$31,163), computer charges (+$70,924), increases (+$16,147) for Travel and Training and minor increases (+$12) for miscellaneous contractual line items.

Other Charges and Services - Net increase (+$28,277) for anticipated reimbursable expenses.

Capital Outlay - Includes increase of (+$995,907) for heavy equipment and replacement vehicles..

PERFORMANCE INDICATORS

INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 PROPOSED
Mains installed/replaced (ft) - Ending	1,494	318	NA	NA
Stoppages cleared - Ending	1,078	723	NA	NA
Taps installed - Ending	236	270	NA	NA
Manholes Restored / Repaired / Replaced - Ending	38	110	NA	NA
Point repairs made - Ending	143	13	NA	NA
Sewer Line Inspected (%)	0	22%	18%	20%
Sewer Taps 30 Day Average - New	NA	NA	77 day/avg	30 day/avg
Sewer Proactive Telelvising (ft) - New	NA	NA	7,000 ft/month	7,000 ft/month
Sewer Proactive Line Clean (ft) - New	18,208	117,576	12,000 ft/month	25,000 ft/month
Repair Cave-Ins 30 Day Average - New	NA	NA	35 day/avg	30 day/avg

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Director of Public Works & Utilities	0.13	0.13	0.13	0.13
Deputy Director of PW & MU	0.25	0.25	0.25	0.25
Superintendent-Distribution and Collection	1.00	1.00	1.00	1.00
Admin & Customer Service Manager	1.00	1.00	1.00	1.00
Utility Supervisor	3.00	3.00	3.00	3.00
Program and Maintenance Supervisor	1.00	1.00	1.00	1.00
Meter Service Supervisor	0.50	0.50	0.50	0.50
Backflow & Floodplain Administrator	0.00	0.00	0.50	0.50
Combo Building Inspector	1.50	1.50	0.50	0.50
Residential/Commercial Combo Bldg. Inspector	0.00	0.00	0.50	0.50
Senior Meter Service Technician	0.50	0.50	0.50	0.50
Meter Service Technicians	3.50	3.50	3.00	2.00
D/C Senior Crewleader	4.00	4.00	4.00	4.00
Backflow/Irrigation Inspector	0.50	0.50	0.00	0.00
D/C Technician II	9.00	9.00	9.00	9.00
D/C Technician I	3.00	3.00	5.00	5.00
Sr. CCTV Truck Operator	2.00	2.00	2.00	2.00
Sr. Administrative Assistant	1.00	1.00	2.00	2.00
Administrative Assistant	1.00	1.00	0.00	0.00
Customer Service Agent	1.00	1.00	1.00	1.00
D/C Technician Trainee	8.00	8.00	6.00	8.00
Warehouse Manager	0.35	0.35	0.35	0.40
GIS Technician	1.00	1.00	1.00	1.00
TOTAL	**43.23**	**43.23**	**42.23**	**43.28**

FY2024 PROPOSED BUDGET
COLLECTION

LINE ITEM DETAIL

		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services					
511001	Regular Payroll	$1,688,152	$2,206,940	$1,966,965	$2,136,864
511005	Longevity	7,111	9,048	7,846	9,923
511006	Differential Pay	1,795	1,355	1,611	1,807
511009	Overtime	416,404	300,000	473,428	475,000
511110	Incentive Pay	26,202	25,144	69,246	83,121
511125	Residency Pay	27,270	26,350	23,655	23,841
511510	Group Health Insurance	479,512	518,732	518,732	572,304
511515	Worker's Compensation	20,200	20,200	20,200	21,210
511520	Group Life Insurance	5,802	8,113	9,306	10,433
511530	Social Security - Employment	129,671	140,667	155,132	169,294
511535	Medicare - Employer's	30,327	32,897	36,281	39,593
511542	City Employee Retirement	194,840	245,486	283,649	331,763
511650	Salary Reimbursements	93,714	75,000	123,128	125,000
511655	Salary Reimbursements-Grants	0	0	0	0
Total Personnel Services		**$3,121,000**	**$3,609,932**	**$3,689,179**	**$4,000,154**
Materials and Supplies					
521065	Office Supplies	11,086	6,500	8,713	9,000
522005	Lab Equipment & Supplies	124	0	0	0
522011	Chemicals	642	500	383	500
522013	Clothing	21,804	23,000	22,983	26,000
522015	Concrete And Aggregate	31,919	45,000	32,500	45,000
522025	Fuel and Lubricants	163	1,400	500	500
522037	Janitorial Supplies	3,458	2,500	3,541	3,600
522038	Safety Supplies	22,014	20,000	12,684	20,000
522055	Minor Tools	77,703	40,000	35,641	40,000
522056	Minor Equipment	120,687	141,000	132,554	141,000
522065	Paint And Lumber	12,654	500	321	500
522075	Pipe And Plumbing Supplies	155,224	250,000	247,480	250,000
522085	Equipment Parts	10,070	10,000	10,993	13,000
522098	Other Materials	1,683	0	0	0
522099	Other Supplies	7,648	4,500	9,841	7,500
525031	Electricity	1,296	1,200	1,067	1,270
Total Materials and Supplies		**$478,175**	**$546,100**	**$519,200**	**$557,870**
Contractual Services					
513004	Consultant Services	0	0	16,048	0
531005	Other Services	208	0	0	0
531025	Memberships	5,500	4,000	3,422	4,000
531027	Certification & Permit Fees	18,917	8,000	3,738	8,000
531028	Software Licenses	25	13,000	8,130	10,000
531115	Refuse Disposal	1,270	1,000	1,441	1,200
531125	Other Contracts	6,221	5,000	4,946	5,000
531220	Building Repairs	0	1,000	750	7,000
531230	Equipment Repairs	7,268	10,000	10,390	15,000
531240	Maintenance Contracts	9,181	10,000	10,000	8,000
531310	Rental Of Land & Buildings	6,905	12,000	7,494	12,000
531320	Equipment Rental	15,727	15,000	17,892	18,000
531350	Garage Charges	317,676	310,971	311,116	342,280
531360	Computer Charges	101,856	108,003	108,003	178,927
532062	Postage	47	0	0	0
532065	Printing, Duplication	1,795	1,600	1,713	1,700
532066	Print Shop Charges	24	0	0	0
532083	Telephone Service	353	800	243	300
532084	Cellular Service	4,692	5,000	6,712	5,000

FY2024 PROPOSED BUDGET
COLLECTION

LINE ITEM DETAIL		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
532086	Other Communications	1,660	2,000	5,226	3,500
532087	Aircard Service	2,240	3,000	3,543	3,000
533085	Travel/Training	21,805	25,000	13,854	30,000
Total Contractual Services		**$523,369**	**$535,374**	**$534,660**	**$652,907**
Other Charges and Services					
544087	Expense Reimbursement	137,888	95,000	41,723	70,000
544096	Expense Reimbursement-Equipment	(350)	0	0	0
Total Other Charges and Services		**$137,538**	**$95,000**	**$41,723**	**$70,000**
Capital Outlay					
564003	Vehicle Capital Outlay	722,999	124,681	122,288	914,200
564005	Capital Outlay - Improvements	2,000	0	0	28,995
564117	Machinery & Equipment	0	0	0	175,000
Total Capital Outlay		**$724,999**	**$124,681**	**$122,288**	**$1,118,195**
Total Expenses		**$4,985,081**	**$4,911,087**	**$4,907,050**	**$6,399,125**

Wastewater Treatment Division

Mission Statement

The Wastewater Treatment Operations Division will safeguard the environment by delivering superior wastewater treatment.

Accomplishments

- Operators completed the building of a new platform to assist with changing valves and other operational devices throughout the wastewater treatment plant.
- Operators completed the painting of the exterior of the facility at the Main Wastewater Treatment Plant.
- Completed the rebuild of sludge valves at Main Wastewater Treatment Plant.

Goals

- Benchmark plant regulatory compliance using the following formula:
  - Reg Com-wastewater (%) = total number of compliance events per City's permit – number of events of compliance.
- Keep all facilities and piping painted, cleaned and TCEQ inspection ready at all times.
- Benchmark wastewater treatment costs using the following formula:
  - Treatment O&M cost of wastewater (S/MG) = treatment O&M costs divided by average daily production x 365 days

FY2024 PROPOSED BUDGET
WASTEWATER TREATMENT PLANT

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$2,377,259	$2,689,987	$2,822,920	$3,137,196
Materials and Supplies	1,063,614	1,017,000	1,002,051	1,098,870
Contractual Services	1,331,595	1,370,291	1,244,777	1,421,895
Other Charges and Services	(1,498)	0	935	0
Operating Transfers	150,000	74,596	74,596	150,000
Capital Outlay	244,356	482,680	482,680	350,000
TOTAL	**$5,165,326**	**$5,634,554**	**$5,627,960**	**$6,157,961**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increase (+$314,276) includes adding a Water Treatment Compliance Manager @ 50% (+$56,905), adding one WWTP Chief Operator (+$92,595), increase in Group Health Insurance (+$60,079) and a increase (+$104,697) for the annualized cost for personnel.

Materials and supplies - Net increase (+$95,819) includes increases for electricity (+$41,274), equipment parts (+$40,636) and increases (+$14,909) for miscellaneous materials and supplies.

Contractual Services - Net increase (+$177,118) for Sludge removal (+$24,735), Garage charges (+$14,492), Computer charges (+$42,702), Equipment repairs (+$44,542) and miscellaneous increases (+$50,646) for contractual line items.

Other Charges and Services - Net decrease (-$935) for reimbursable expenses.

Operating Transfers - Net increase (+75,404) for transfer to Sewer Improvement Fund.

Capital Outlay - Net decrease (-$132,680) for capital items requested for FY24.

PERFORMANCE INDICATORS

INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 PROPOSED
Main WWTP, million gallons treated - Ending	1,494	318	NA	NA
Airport WWTP, millon gallons treated - Ending	1,078	723	NA	NA
Terramar Beach WWTP, millon gallons treated - Ending	236	270	NA	NA
Pirates Beach WWTP, millon gallons treated - Ending	38	110	NA	NA
Regulatory Compliance - New	143	13	NA	NA
Wastewater Treatment Costs - New	0.22	0.22	0.18	0
Benchmark Equipment Mean Time Between Failures - New	NA	NA	77 day/avg	30 day/avg
Benchmark Equipment Life Cycle Costs - New	NA	NA	7,000 ft/month	7,000 ft/month
Benchmark Number of System Failures - New	18208	117576	12,000 ft/month	25,000 ft/month
Develop a Lubrication Storage and Maintenance Plan -New	NA	NA	35 day/avg	30 day/avg

PERSONNEL

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Director of Public Works & Utilities	0.13	0.13	0.13	0.13
Deputy Director of PW & MU	0.25	0.25	0.25	0.25
Water Treatment Compliance Manager	0.00	0.00	0.00	0.50
Electrical & Instrumentation Superintendent	0.00	0.00	0.50	0.50
W/W Maintenance Superintendent	0.50	0.50	0.00	0.00
Superintendent-WWTP	2.00	2.00	1.00	1.00
WWTP Chief Operator	0.00	0.00	1.00	2.00
Journeyman Electrician	2.00	2.00	2.00	2.00
Lead WW Plant Mechanic	0.00	0.00	1.00	1.00
Wastewater Plant Mechanic	4.00	4.00	4.00	3.00
WWTP Operator	20.00	20.00	20.00	20.00
Customer Service Agent	1.00	1.00	1.00	2.00
Sr. Heavy Equipment Operator	2.00	2.00	2.00	2.00
Parts & Supply Coordinator	1.00	1.00	1.00	1.00
TOTAL	**32.88**	**32.88**	**33.88**	**35.38**

FY2024 PROPOSED BUDGET
WASTEWATER TREATMENT PLANT

LINE ITEM DETAIL		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services					
511001	Regular Payroll	$1,433,308	$1,657,808	$1,691,848	$1,864,427
511005	Longevity	9,597	11,382	8,852	10,478
511006	Differential Pay	159	904	0	0
511009	Overtime	211,313	200,000	241,341	250,000
511021	Part-time Pay	390	0	863	0
511110	Incentive Pay	43,859	43,880	66,525	66,857
511125	Residency Pay	24,134	25,095	18,461	17,567
511510	Group Health Insurance	356,796	394,532	394,532	467,835
511515	Worker's Compensation	13,311	13,311	13,311	13,977
511520	Group Life Insurance	4,938	6,273	8,141	8,609
511530	Social Security - Employment	101,590	112,782	123,258	136,978
511535	Medicare - Employer's	23,759	26,375	28,827	32,035
511542	City Employee Retirement	153,449	197,645	226,560	268,433
511650	Salary Reimbursements	657	0	402	0
Total Personnel Services		**$2,377,259**	**$2,689,987**	**$2,822,920**	**$3,137,196**
Materials and Supplies					
521065	Office Supplies	4,114	6,000	5,659	6,000
522011	Chemicals	120,268	110,000	110,118	110,000
522013	Clothing	23,479	23,000	22,808	23,000
522025	Fuel and Lubricants	0	10,000	1,073	5,000
522037	Janitorial Supplies	8,828	9,000	10,590	10,500
522038	Safety Supplies	4,403	1,000	10,086	5,000
522055	Minor Tools	7,543	2,000	5,608	6,000
522056	Minor Equipment	66,308	60,000	53,131	60,000
522065	Paint And Lumber	5,771	5,500	2,750	6,000
522075	Pipe And Plumbing Supplies	5,065	7,500	917	6,000
522085	Equipment Parts	155,116	110,000	109,364	150,000
522098	Other Materials	0	0	76	0
522099	Other Supplies	5,008	3,500	5,922	6,000
525031	Electricity	655,901	665,000	662,296	703,570
525032	Natural Gas	1,810	4,500	1,654	1,800
Total Materials and Supplies		**$1,063,614**	**$1,017,000**	**$1,002,051**	**$1,098,870**
Contractual Services					
531005	Other Services	2,608	30,000	13,222	15,000
531008	Laboratory Testing	64,665	83,000	75,600	83,000
531010	Inspection Fees	60	0	0	0
531025	Memberships	2,457	4,000	59	2,000
531027	Certification & Permit Fees	104,724	122,000	115,380	120,000
531110	Sludge Removal	378,929	375,000	375,265	400,000
531120	Lot Maintenance	30,581	29,000	25,000	25,000
531125	Other Contracts	110,581	80,000	79,749	95,000
531220	Building Repairs	1,491	500	1,241	1,500
531230	Equipment Repairs	122,844	110,000	105,458	150,000
531240	Maintenance Contracts	62,066	40,000	28,238	40,000
531320	Equipment Rental	12,039	25,000	20,640	25,000
531350	Garage Charges	278,460	265,216	185,776	200,268
531360	Computer Charges	88,016	130,925	130,925	173,627
532065	Printing, Duplication	346	1,500	0	1,500

FY2024 PROPOSED BUDGET
WASTEWATER TREATMENT PLANT

LINE ITEM DETAIL				
	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
532066 Print Shop Charges	58	0	0	0
532083 Telephone Service	44,307	45,000	51,749	52,000
532084 Cellular Service	8,574	8,500	9,656	10,000
532086 Other Communications	11,560	12,000	15,828	16,000
532087 Aircard Service	2,132	1,150	1,824	2,000
533085 Travel/Training	5,099	5,000	9,169	10,000
533100 Advertising	0	2,500	0	0
Total Contractual Services	**$1,331,595**	**$1,370,291**	**$1,244,777**	**$1,421,895**
Other Charges and Services				
544087 Expense Reimbursement	(1,498)	0	935	0
Total Other Charges and Services	**($1,498)**	**$0**	**$935**	**$0**
Operating Transfers				
553011 Sewer - Transfer Out	150,000	74,596	74,596	150,000
Total Operating Transfers	**$150,000**	**$74,596**	**$74,596**	**$150,000**
Capital Outlay				
564003 Vehicle Capital Outlay	56,771	482,680	482,680	290,000
564005 Capital Outlay - Improvements	38,500	0	0	60,000
564117 Machinery & Equipment	149,085	0	0	0
Total Capital Outlay	**$244,356**	**$482,680**	**$482,680**	**$350,000**
Total Expenses	**$5,165,326**	**$5,634,554**	**$5,627,960**	**$6,157,961**

FY2024 PROPOSED BUDGET
OTHER EXPENSES

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$0	$0	$0	$275,000
Materials and Supplies	0	0	0	0
Contractual Services	101,874	127,350	122,240	128,287
Other Charges and Services	1,606,891	1,656,491	1,656,491	1,710,391
Operating Transfers	62,800	40,800	40,800	40,800
Debt Service	3,211,882	4,605,265	4,327,104	4,512,030
Special Programs and Events	8,821	0	2,550	0
TOTAL	**$4,992,268**	**$6,429,906**	**$6,149,185**	**$6,666,508**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increase (+$275,000) includes funding (+$220,000) for civilian pay increases and funding (+$55,000) for civilian pension benefit adjustments.

Contractual Services - Net increase (+$6,047) maintain current funding level for rate consultant.

Other Charges and Services - Net increases (+$53,900) for city related services including Insurance, Facilities, and Community Outreach.

Debt Service - Net increase (+$184,926) for debt payments for FY2024.

Special Programs and Events - Remove funding (-$2,550) for Compensation Study that took place in FY2022.

FY2024 PROPOSED BUDGET
OTHER EXPENSES

LINE ITEM DETAIL		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services					
511002	Civilian Pension/Comp Adjustments	$0	$0	$0	$220,000
511545	Pension and Fringe Benefits	0	0	0	55,000
Total Personnel Services		**$0**	**$0**	**$0**	**$275,000**
Contractual Services					
531004	Consultant Services	4,524	30,000	24,890	30,000
531310	Rental Of Land & Buildings	97,350	97,350	97,350	98,287
Total Contractual Services		**$101,874**	**$127,350**	**$122,240**	**$128,287**
Other Charges and Services					
547040	Administrative Service Charge	713,000	713,000	713,000	713,000
547050	Payment In Lieu Of Taxes	300,000	300,000	300,000	300,000
547070	Insurance Expense	321,459	325,288	325,288	367,979
547075	City Hall Maintenance	189,438	231,366	231,366	239,756
547095	Community Outreach/Public Info	82,994	86,837	86,837	89,656
Total Other Charges and Services		**$1,606,891**	**$1,656,491**	**$1,656,491**	**$1,710,391**
Operating Transfer					
553035	Transfer To Separation Pay Fund	62,800	40,800	40,800	40,800
Total Operating Transfers		**$62,800**	**$40,800**	**$40,800**	**$40,800**
Debt Service					
571010	Interest Expense	1,182,910	1,772,982	1,772,982	2,457,283
571040	Agent Fees	1,875	2,500	1,875	2,500
571050	Principal Expenditure	2,027,097	2,552,247	2,552,247	2,052,247
571090	New Debt Service	0	277,536	0	0
Total Debt Service		**$3,211,882**	**$4,605,265**	**$4,327,104**	**$4,512,030**
591024	Salary Compensation Study	8,821	0	2,550	0
Total Special Events and Programs		**$8,821**	**$0**	**$2,550**	**$0**
Total Expenses		**$4,992,268**	**$6,429,906**	**$6,149,185**	**$6,666,508**

FY2024 PROPOSED BUDGET
MUNICIPAL SANITATION SUMMARY

CATEGORY	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Beginning Fund Balance	**1,476,333**	**2,483,491**	**2,483,491**	**1,749,748**
Revenues:				
Collection fees	$7,412,474	$7,000,000	$7,085,910	$7,086,000
Dumpster fees	38,583	40,000	20,541	20,500
Trash pick-up	1,863	2,800	1,500	2,000
Recycling fees	748,703	748,700	754,330	755,000
Penalties on account	114,558	105,000	122,894	123,000
Sale of Equipment	0	40,000	0	0
Other revenue	263,442	100,800	190,748	114,000
Other funding sources	459,725	5,000	55,804	5,000
Total revenues	**$9,039,347**	**$8,042,300**	**$8,231,726**	**$8,105,500**
Expenses:				
Refuse Collection	$5,955,992	$5,694,676	$5,644,229	$5,834,444
Recycling	972,181	1,111,866	1,097,518	1,074,454
Utility Billing	221,489	264,112	249,321	249,923
Other expenses	867,602	1,974,403	1,974,402	2,142,136
Total expenses	**$8,017,264**	**$9,045,057**	**$8,965,470**	**$9,300,957**
Net income (loss)	**$1,022,084**	**($1,002,757)**	**($733,744)**	**($1,195,457)**
Capital Outlay	**$14,925**	**$0**	**$0**	**$0**
Ending balance	**$2,483,491**	**$1,480,734**	**$1,749,748**	**$554,290**
90 Day Reserve	*$1,976,860*	*$2,230,288*	*$2,210,664*	*$2,293,387*
120 Day Reserve	*$2,635,813*	*$2,973,717*	*$2,947,552*	*$3,057,849*

Personnel summary	FY2022 ACTUAL	FY2023 BUDGET	FY2023 BUDGET	FY2024 PROPOSED
Municipal Sanitation - Refuse	47.00	47.00	47.00	$3,712,082
Municipal Sanitation - Recycling	11.00	11.00	11.00	799,301
Municipal Sanitation - Utility billing	1.95	2.10	2.10	125,437
Totals	59.95	60.10	60.10	$4,636,820

BUDGET HIGHLIGHTS

• The revenue estimates for FY 2024 do not include higher rates; however the budget year is anticipated to have a review of commercial services with the expectation that there will be some alignment with market pricing.

• An increase in the Recycling fee to produce sufficient revenue to support the Recycling program was approved by City Council beginning in FY 2023. This revenue increase is sustained in FY 2024.

• The FY 2024 Proposed Budget for the Sanitation fund includes $1,174,235 in principal and interest payments capital outlay to purchase Automated and Rear Loader trucks, which will deplete the fund balance unless additional revenue is made available.

MUNICIPAL SANITATION FUND
EXPENDITURE SUMMARY

DEPARTMENT	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Refuse Collection	$5,955,992	$5,694,676	$5,644,229	$5,834,444
Recycling	972,181	1,111,866	1,097,518	1,074,454
Utility Billing	221,489	264,112	249,321	249,923
Other expenses	867,602	1,974,403	1,974,402	2,142,136
Subtotal	**8,017,264**	**9,045,057**	**8,965,470**	**9,300,957**
Capital Outlay	14,925	0	0	0
Sanitation Fund Total	**$8,032,189**	**$9,045,057**	**$8,965,470**	**$9,300,957**

CATEGORY	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$4,062,378	$4,562,158	$4,508,869	$4,795,820
Materials and Supplies	113,016	96,000	102,039	102,673
Contractual Services	2,924,231	2,358,408	2,320,829	2,354,329
Other Charges and Services	835,939	816,052	821,295	838,201
Operating Transfers	81,700	35,700	35,700	35,700
Capital Outlay	14,925	0	0	0
Debt Service	0	1,176,739	1,176,738	1,174,235
Sanitation Fund Total	**$8,032,189**	**$9,045,057**	**$8,965,470**	**$9,300,957**

HIGHLIGHTS (FY2024 Proposed Over/Under FY2023 Estimated)

Personnel Services - Net increase (+$286,951) includes funding (+$127,000) for civilian pay increases, the annualized cost of personnel (+$34,596), maintaining the current level of overtime (+$19,794) and a 10.2% increase (+$73,561) in Group Health Insurance and funding ($32,000) for civilian pension benefit adjustments.

Materials and Supplies - Net increase (+$634) in to maintain current level of spending.

Contractual Services - Net increase (+$33,500) includes a reduction (-$34,000) for garbage truck rentals needed due to wear and tear on existing trucks, increase (+$21,666) for garage charges, increase in computer charges (+$96,852), decrease (-$103,400) for FY23 purchase of Route Management software, and increases (+$52,381) in miscellaneous contractual line items.

Other Charges and Services - Net increases (+$16,906) for Interfund transfers (+$11,237) for Insurance, Facilities and Community Outreach, bank service fees (+$1,827) and loss (+$3,842) of expense reimbursement.

Debt Service - Decrease for principal and interest payments to purchase new garbage trucks.

Sanitation Department

Mission Statement

The purpose of the Sanitation Department is to create a safe and beautiful environment for our customers, visitors and businesses by providing outstanding customers service and dedicated hard work.

Accomplishments

- Provided A City-Wide Cleanup in the Spring of 2023.
- Deployed Route Management Software and Camera System across the fleet.
- Stop by stop routing is now developed and utilized by all automated refuse routes.
- Received and commissioned new automated trucks for alley and street work.

Goals

- Develop Tablet Based Routes for bulk waste collection.
- Move cart inventory management to the Rubicon Platform
- Refine and Optimize routes for maximum efficiency and future route growth.

FY2024 PROPOSED BUDGET
REFUSE COLLECTION

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$3,250,353	$3,603,477	$3,584,826	$3,712,082
Materials and Supplies	76,976	66,100	68,621	70,273
Contractual Services	2,640,352	2,031,511	1,999,624	2,057,090
Other Charges and Services	(11,689)	(6,412)	(8,842)	(5,000)
TOTAL	**$5,955,992**	**$5,694,676**	**$5,644,229**	**$5,834,444**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increase (+$174,256) includes the annualized cost of personnel (+$49,933), maintaining the current level of overtime (+$19,794) and a increase (+$57,528) in Group Health Insurance.

Materials and Supplies - Net increase (+$1,652) in to maintain current level of spending.

Contractual Services - Net increase (+$57,466) includes a reduction (-$34,000) for garbage truck rentals needed due to wear and tear on existing trucks, increase (+$52,716) for garage charges, increase in computer charges (+$98,008), decrease (-$103,400) for FY23 purchase of Route Management software, and increases (+$44,142) in miscellaneous contractual line items.

Other Charges and Services - Net increase (+$3,842) in expense reimbursement for FY24.

PERFORMANCE INDICATORS

INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 PROPOSED
Tons Garbage/Trash collected	35,886.29	30,406.81	31,294.00	32,250.00
Tons received at Transfer Station	109,165.45	111,129.10	104,090.00	107,213.00

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Director of Solid Waste	1.00	1.00	1.00	1.00
Sanitation Superintendent	1.00	1.00	1.00	1.00
Supervisor of Sanitation	2.00	2.00	2.00	2.00
Sanitation Compliance Officer	1.00	1.00	1.00	1.00
Senior Crew Leader	12.00	12.00	12.00	12.00
Crew leader	1.00	1.00	1.00	1.00
Automated Truck Driver	8.00	8.00	8.00	8.00
Office Assistant	0.00	0.00	0.00	0.00
Customer Service Agent	1.00	1.00	1.00	1.00
Sanitation Cart Technician	2.00	2.00	2.00	2.00
Solid Waste Collectors	18.00	18.00	18.00	18.00
TOTAL	**47.00**	**47.00**	**47.00**	**47.00**

FY2024 PROPOSED BUDGET
REFUSE COLLECTION

LINE ITEM DETAIL

		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services					
511001	Regular Payroll	$1,955,715	$2,153,027	$2,152,394	$2,168,602
511005	Longevity	18,095	20,202	18,625	18,625
511009	Overtime	333,144	350,000	333,478	350,000
511125	Residency Pay	34,922	35,133	29,641	30,114
511510	Group Health Insurance	492,714	564,000	564,000	621,528
511515	Worker's Compensation	51,764	51,764	51,764	54,352
511520	Group Life Insurance	6,925	7,108	10,188	10,526
511530	Social Security - Employment	138,573	158,619	154,183	159,175
511535	Medicare - Employer's	32,408	37,096	36,059	37,226
511542	City Employee Retirement	209,603	276,528	284,494	311,932
511650	Salary Reimbursements	(23,511)	(50,000)	(50,000)	(50,000)
Total Personnel Services		**$3,250,353**	**$3,603,477**	**$3,584,826**	**$3,712,082**
Materials and Supplies					
521065	Office Supplies	3,062	3,600	3,071	3,500
522011	Chemicals	2,762	1,500	2,321	2,300
522013	Clothing	33,229	30,000	29,992	30,000
522037	Janitorial Supplies	8,590	6,000	9,937	10,000
522038	Safety Supplies	7,444	11,000	8,903	9,000
522055	Minor Tools	2,418	1,500	1,466	1,500
522056	Minor Equipment	4,785	1,500	1,481	1,500
522065	Paint And Lumber	78	0	0	0
522085	Equipment Parts	877	500	443	500
522099	Other Supplies	7,691	6,500	6,404	7,000
525031	Electricity	6,039	4,000	4,603	4,973
Total Materials and Supplies		**$76,976**	**$66,100**	**$68,621**	**$70,273**
Contractual Services					
531025	Memberships	247	250	245	250
531027	Certification & Permit Fees	0	0	0	0
531028	Software Licenses	0	109,400	109,400	6,000
531115	Refuse Disposal	943,166	810,000	810,428	840,000
531125	Other Contracts	180,543	175,000	166,526	175,000
531220	Building Repairs	23,301	2,500	1,250	2,500
531230	Equipment Repairs	5,787	5,000	1,402	5,000
531240	Maintenance Contracts	14,733	18,000	15,000	15,000
531320	Equipment Rentals	146	0	0	0
531325	Vehicle Rental	189,211	0	34,000	0
531350	Garage Charges	1,163,655	772,443	720,748	773,464
531360	Computer Charges	103,264	121,568	121,568	219,576
532062	Postage	1,727	1,500	1,123	1,500
532065	Printing, Duplication	1,661	2,000	2,928	3,000
532066	Print Shop Charges	0	0	0	0
532083	Telephone Service	454	850	278	300
532084	Cellular Service	4,292	5,000	4,344	5,000
532086	Other Communications	8,165	8,000	10,384	10,500
Total Contractual Services		**$2,640,352**	**$2,031,511**	**$1,999,624**	**$2,057,090**
Other Charges and Services					
544087	Expense Reimbursement	(11,689)	(6,412)	(8,842)	(5,000)
Total Other Charges and Services		**($11,689)**	**($6,412)**	**($8,842)**	**($5,000)**
Total Expenses		**$5,955,992**	**$5,694,676**	**$5,644,229**	**$5,834,444**

CITY OF GALVESTON
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Recycling Division

Mission Statement

The mission of the Recycling division is to reduce the landfill waste stream by providing opportunities for citizens to participate in educational programs and recycling targeted wastes through the Recycling Facility.

Accomplishments

- Increased residential participation at the recycling center and through curbside services.
- Improved accessibility and user-friendliness for community members and businesses visiting the recycling facility.
- Improved facility layout to accommodate more storage of staged materials awaiting transportation to vendor.
- Improved social media participation.
- Released (4) recycling educational videos and recycling promotional materials.
- Improved Recycling Division website content.
- Hosted (2) shred days, and (4) targeted city wide clean up events at the center.
- Improved waste value stream to manage commodities and organics.
- Administer supplier quality audits at vendor facilities to uphold final disposition notices.
- Identified data trends and improved monthly reporting to City Management.
- Since September of 2020, commodity sales have improved by an estimated 968.784%.
- Since September of 2020, Tonnage totals have also increased by 34.64%.
- Since September of 2020, visitor usage to the recycling center has increased by 45.2971%.
- 80% of the recycling division staff are now forklift operator certified.
- The recycling coordinator completed (48) hours of MSW A/B training and now holds an MSW-B operators license.

Goals

- Increase in recycling center participation by 10% next fiscal year.
- Continue excellent customer service while educating citizens on matters specific to the Recycling Division, regulations and services offered by the City.
- Continue staff development through established training programs and other educational seminars.
- Continue to expand commercial recycling program.
- Provide recycling education at schools and participate in community events.
- Host recycling facility tours.
- Continue to deliver on our established educational goals, objectives, and benchmarks.
- Continue to improve recycling diversion rate.
- Continue to improve onsite safety
- Continue to provide training and recycling education to onsite staff.

FY2024 PROPOSED BUDGET
RECYCLING

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$705,363	$815,395	$800,522	$799,301
Materials and Supplies	34,520	25,100	30,280	29,200
Contractual Services	231,367	270,871	266,716	245,953
Other Charges and Services	931	500	0	0
Capital Outlay	14,925	0	0	0
TOTAL	**$987,106**	**$1,111,866**	**$1,097,518**	**$1,074,454**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net decrease (-$1,220) includes annualized cost (-$14,684) of vacant positions with increase (+$13,464) in Group Health Insurance.

Materials and Supplies - Net decrease (-1,080) in office supplies and minor equipment.

Contractual Services - Net decrease (-20,763) includes a decrease in garage charges (-$31,050), and increases in computer charges (+$13,464) and to miscellaneous line items (+$2,503).

PERFORMANCE INDICATORS

INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 PROPOSED
Tonnage Totals	1,259	1,350	1,500	1,600
Commodity Sales	$75,017	$125,204	$140,000	$140,000
Diversion Rate (Avg.)	4%	5%	7%	8%
Recycling Center Usage	159,094	192,737	200,000	210,000
Curbside Users	197	202	217	225

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Recycling Coordinator	1.00	1.00	1.00	1.00
Crewleader	2.00	2.00	2.00	2.00
Laborer	8.00	8.00	8.00	8.00
TOTAL	**11.00**	**11.00**	**11.00**	**11.00**

FY2024 PROPOSED BUDGET
RECYCLING

LINE ITEM DETAIL		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services					
511001	Regular Payroll	$407,358	$506,918	$407,530	$423,498
511005	Longevity	2,068	2,530	2,451	2,979
511009	Overtime	80,814	60,000	136,424	100,000
511125	Residency Pay	7,529	7,529	9,259	7,529
511510	Group Health Insurance	117,125	132,000	132,000	145,464
511515	Worker's Compensation	11,469	11,469	11,469	12,042
511520	Group Life Insurance	1,455	1,451	1,915	2,056
511530	Social Security - Employment	29,399	31,310	33,738	33,108
511535	Medicare - Employer's	6,876	7,323	7,890	7,743
511542	City Employee Retirement	44,799	54,865	62,145	64,882
511650	Salary Reimbursements	(3,529)	0	(4,300)	0
Total Personnel Services		**$705,363**	**$815,395**	**$800,522**	**$799,301**
Materials and Supplies					
521065	Office Supplies	3,908	1,500	2,917	3,000
522011	Chemicals	293	0	7	0
522013	Clothing	8,130	10,000	9,334	9,500
522037	Janitorial Supplies	1,501	1,500	1,500	1,500
522038	Safety Supplies	5,834	1,500	3,297	4,000
522055	Minor Tools	1,873	1,500	1,576	1,500
522056	Minor Equipment	843	2,500	4,000	4,000
522056	Paint and Lumber	295	600	300	300
522085	Equipment Parts	5,060	1,000	2,707	300
522099	Other Supplies	5,860	4,000	3,880	4,000
525031	Electricity	923	1,000	762	1,100
Total Materials and Supplies		**$34,520**	**$25,100**	**$30,280**	**$29,200**
Contractual Services					
531005	Other Services	2,000	2,000	980	1,000
531025	Memberships	0	0	220	0
531027	Certification & Permit Fees	739	0	105	0
531125	Other Contracts	15,478	15,000	14,416	15,000
531220	Building Repairs	947	0	615	0
531230	Equipment Repairs	10,821	4,000	1,647	4,000
531320	Equipment Rental	11,793	5,000	5,871	6,000
531350	Garage Charges	158,298	210,042	208,640	177,590
531360	Computer Charges	24,408	26,829	26,829	34,613
532065	Printing, Duplication	17	300	150	150
532083	Telephone Service	113	200	69	100
532084	Cellular Service	1,448	1,500	1,448	1,500
532086	Other Communications	5,305	6,000	5,646	6,000
Total Contractual Services		**$231,367**	**$270,871**	**$266,716**	**$245,953**
Other Charges and Services					
544087	Expense Reimbursement	931	500	0	0
Total Other Charges and Services		**$931**	**$500**	**$0**	**$0**
Capital Outlay					
564003	Vehicle Capital Outlay	14,925	0	0	0
Total Capital Outlay		**$14,925**	**$0**	**$0**	**$0**
Total Expenses		**$987,106**	**$1,111,866**	**$1,097,518**	**$1,074,454**

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Utility Billing Division
(Sanitation Share)

Mission Statement

The mission of the Utility Billing Division is to ensure accuracy and efficiency in the billing and collection of utility services, while providing excellent customer service to new and existing customers, responding to inquiries, and promptly posting payments.

Accomplishments

- Processed over 6,500-meter change outs in CUSI
- Activated 3,424 new customer accounts
- Answered 90% of all customer's calls on their first attempt
- Increased number of customers paying by ACH by one percent
- Increased number of e-bill customers by twelve percent
- Trained staff on the new Beacon software, to effectively educate customers on their usage.

Goals

- Update Customer Service Utility Billing procedure manual
- Continue to investigate vacant usage accounts
- Increase number of electronically paying customers and increase the number of customers receiving E-bill statements
- Reduce the number of customer account receivable balances over 90-days by ten percent (10%).
- Reduce notification time on alerting customers of high usage

FY2024 PROPOSED BUDGET
UTILITY BILLING (SANITATION SHARE)

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$106,662	$143,286	$123,521	$125,437
Materials and Supplies	1,520	4,800	3,138	3,200
Contractual Services	50,250	56,026	54,489	51,286
Other Charges and Services	63,057	60,000	68,173	70,000
TOTAL	**$221,489**	**$264,112**	**$249,321**	**$249,923**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

*Utility Billing office cost allocation is 37.5% Water, 37.5% Sewer, 15% Sanitation, 10% Drainage.

Personnel Services - Net increases (+$1,916) includes a increase in Group Health (+$2,569) and a decrease (-$654) in the annualized cost of personnel.

Materials and Supplies - Net increase (+$62) for office supplies and printed materials.

Contractual Services - Net decrease (-$3,203) for maintenance charges and postage.

Other Charges and Services - Increase in bank service charges (+$1,827).

PERFORMANCE INDICATORS

INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 PROPOSED
Number of Customers	21,606	23,709	23,967	24,267
Number of service orders	19,568	19,110	21,303	23,314
Number of water meters not transmitting	321	720	957	1,500
Number of delinquent customers over 90 days	1,297	1,261	1,300	1,350
Over 90 day balances for active customers	$484,584	$486,912	$472,579	$438,221
Number of customers paying by auto payment	8,070	9,279	9,962	10,855
Number of e-bill customers	5,452	6,195	7,290	7,738

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Utility Customer Service Manager	0.150	0.150	0.150	0.150
Utility Billing Supervisor	0.150	0.150	0.150	0.150
Customer Service Supervisor	0.150	0.150	0.150	0.150
City Cashier Supervisor	0.000	0.000	0.150	0.150
Sr. Utility Customer Service Specialist	0.300	0.450	0.300	0.300
Utility Customer Service Specialist	1.200	1.200	1.200	1.200
TOTAL	**1.950**	**2.100**	**2.100**	**2.100**

FY2024 PROPOSED BUDGET
UTILITY BILLING (SANITATION SHARE)

LINE ITEM DETAIL		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services					
511001	Regular Payroll	$67,088	$92,486	$76,236	$73,880
511005	Longevity	590	718	494	595
511006	Differential Pay	362	434	256	145
511009	Overtime	2,106	3,000	2,129	3,000
511021	Part-time Payroll	2,464	3,000	3,049	3,100
511125	Residency Pay	838	1,204	352	401
511510	Group Health Insurance	21,083	25,200	25,201	27,770
511515	Worker's Compensation	117	117	117	123
511520	Group Life Insurance	238	337	349	361
511530	Social Security - Employment	4,338	6,252	5,012	5,030
511535	Medicare - Employer's	1,015	1,462	1,172	1,176
511542	City Employee Retirement	6,423	9,076	9,155	9,856
Total Personnel Services		**$106,662**	**$143,286**	**$123,521**	**$125,437**
Materials and Supplies					
521065	Office Supplies	1,193	1,400	1,560	1,600
521067	Minor Office Equipment	178	1,100	1,037	1,100
521073	Printed Materials	149	1,800	541	500
522056	Minor Equipment	0	500	0	0
Total Materials and Supplies		**$1,520**	**$4,800**	**$3,138**	**$3,200**
Contractual Services					
531007	Security Service	1,930	1,000	2,144	2,200
531015	Temporary Employee Services	7,326	1,000	5,948	6,000
531028	Software Licenses	3,579	1,800	1,200	1,800
531125	Other Contracts	3,698	4,000	4,035	4,000
531240	Maintenance Contracts	5,674	6,000	5,264	6,000
531360	Computer Charges	7,889	18,026	18,026	9,086
532062	Postage	19,389	23,000	17,239	21,000
532065	Printing, Duplication	586	600	586	600
532086	Other Communications	77	100	47	100
533085	Travel/Training	101	500	0	500
Total Contractual Services		**$50,250**	**$56,026**	**$54,489**	**$51,286**
Other Charges and Services					
544105	Bank Service Charges	63,057	60,000	68,173	70,000
Total Other Charges and Services		**$63,057**	**$60,000**	**$68,173**	**$70,000**
Total Expenses		**$221,489**	**$264,112**	**$249,321**	**$249,923**

FY2024 PROPOSED BUDGET
OTHER EXPENSES

EXPENDITURE SUMMARY

	FY2021 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$0	$0	$0	$159,000
Contractual Services	2,262	0	0	0
Other Charges and Services	783,640	761,964	761,964	773,201
Operating Transfers	81,700	35,700	35,700	35,700
Capital Outlay	0	0	0	0
Debt Service	0	1,176,739	1,176,738	1,174,235
TOTAL	**$867,602**	**$1,974,403**	**$1,974,402**	**$2,142,136**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increase (+$159,000) includes funding (+$127,000) for civilian pay increases and funding (+$32,000) for funding for civilian pension benefit adjustments.

Other Charges and Services - Net increases (+$11,237) for Interfund transfers for Insurance, Facilities and Community Outreach.

Debt Service - Decrease for principal and interest payments to purchase new garbage trucks.

FY2024 PROPOSED BUDGET
OTHER EXPENSES

LINE ITEM DETAIL				
	FY2021 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services				
511002 Civilian Pension/Comp Adjustments	$0	$0	$0	$127,000
511545 Pension and Benefits Adjustment	0	0	0	32,000
Total Personnel Services	**$0**	**$0**	**$0**	**$159,000**
Contractual Services				
531004 Consulting Services	2,262	0	0	0
Total Contractual Services	**$2,262**	**$0**	**$0**	**$0**
Other Charges and Services				
544085 Bond Issuance Costs	45,250	0	0	0
547040 Administrative Service Charge	293,000	293,000	293,000	293,000
547050 Payment In Lieu Of Taxes	300,000	300,000	300,000	300,000
547070 Insurance Expense	74,959	79,799	79,799	87,982
547075 Facilities Maintenance	34,236	41,813	41,813	43,329
547095 Community Outreach/Public Info	36,195	47,352	47,352	48,890
Total Other Charges and Services	**$783,640**	**$761,964**	**$761,964**	**$773,201**
Operating Transfers				
553035 Transfer To Separation Pay Fund	81,700	35,700	35,700	35,700
Total Operating Transfers	**$81,700**	**$35,700**	**$35,700**	**$35,700**
Debt Service				
571010 Interest Expenditure	0	126,739	126,738	99,235
571050 Principal Expenditure	0	1,050,000	1,050,000	1,075,000
Total Debt Service	**$0**	**$1,176,739**	**$1,176,738**	**$1,174,235**
Total Expenses	**$867,602**	**$1,974,403**	**$1,974,402**	**$2,142,136**

CITY OF GALVESTON
1839
TEXAS

FY2024 PROPOSED BUDGET
MUNICIPAL DRAINAGE UTILITY FUND

CATEGORY	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Beginning Fund Balance	**1,506,338**	**1,512,239**	**1,512,239**	**1,181,435**
Revenues:				
Drainage District Charge	$2,898,663	$2,860,000	$2,886,722	$3,600,000
Penalties on account	35,974	35,000	40,102	40,000
Interest earned	6,471	2,300	30,009	30,000
Other revenue	61,133	0	321	0
Total revenues	**$3,002,240**	**$2,897,300**	**$2,957,154**	**$3,670,000**
Expenses:				
Municipal Drainage Utility	$2,685,743	$3,061,271	$2,888,198	$3,456,680
Utility billing	148,820	167,384	171,265	191,029
Total expenses	**$2,834,563**	**$3,228,655**	**$3,059,463**	**$3,647,709**
Operating income (loss)	$167,677	($331,355)	($102,309)	$22,291
Capital outlay/Transfer to Improvement Fund	**$161,777**	**$231,510**	**$228,494**	**$516,693**
Ending balance	**$1,512,239**	**$949,373**	**$1,181,435**	**$687,033**
90 Day Reserve	*$698,933*	*$796,107*	*$754,388*	*$899,435*
120 Day Reserve	*$931,911*	*$1,061,476*	*$1,005,851*	*$1,199,247*

Personnel summary	FY2022 ACTUAL	FY2023 BUDGET	FY2023 BUDGET	FY2024 PROPOSED
Municipal Drainage Utility	34.68	33.18	34.18	$2,479,279
Utility Billing	1.30	1.40	1.40	100,922
Totals	35.98	34.58	35.58	$2,580,201

BUDGET HIGHLIGHTS

• FY 2024 revenues are budgeted to increase approximately 24 percent or $713,278. This increase is driven by a review of the existing drainage plan. Various components of the existing drainage plan will be re-launched where implementation gaps have been discovered. Due to software and data improvements, rate categories have been re-configured per the original rate design and these changes are anticipated to provide increases in revenue.

MUNICIPAL DRAINAGE UTILITY FUND
EXPENDITURE SUMMARY

DEPARTMENT	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Drainage Utility & Inspection	$2,685,743	$3,061,271	$2,888,198	$3,456,680
Utility Billing	148,820	167,384	171,265	191,029
Subtotal	**2,834,563**	**3,228,655**	**3,059,463**	**3,647,709**
Transfer to Improvement Account	100,000	0	0	0
Capital Outlay	61,777	231,510	228,494	516,693
Drainage Utility Total	**$2,996,340**	**$3,460,165**	**$3,287,957**	**$4,164,402**

CATEGORY	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$1,936,548	$2,212,203	$2,132,662	$2,580,201
Materials and Supplies	88,370	156,000	133,389	164,482
Contractual Services	521,355	570,978	493,910	592,365
Other Charges and Services	268,290	269,474	279,502	290,661
Operating Transfers	120,000	20,000	20,000	20,000
Capital Outlay	61,777	231,510	228,494	516,693
Drainage Utility Total	**$2,996,340**	**$3,460,165**	**$3,287,957**	**$4,164,402**

HIGHLIGHTS (FY2024 Proposed Over/Under FY2023 Estimated)

Personnel Services - Net increase (+$477,539) includes adding a Drainage Superintendent (+$93,081), decrease in overtime (-$62,364), funding (+$77,000) for civilian pay increases, funding (+$18,000) for civilian pension benefits adjustments, Group Health Insurance increases (+$53,842) and increase (+$266,266) for annualized cost of personnel.

Materials and Supplies - Net increase (+$31,093) for safety supplies, minor equipment and pipe and plumbing supplies.

Contractual Services - Net increase (+$98,455) includes increase garage charges (+$42,507), to computer charges (+$20,611), maintain current level of funding (+$23,250) in Other Contracts, increase to Travel and Training (+$7,811) for newly developed career progression path and increases (+$4,276) for miscellaneous contractual accounts.

Other Charges and Services - Net increase (+$11,159) includes increases (+$6,385) for city related services including Insurance, Facilities, and Community Outreach and in bank service charges (+$4,774).

Capital Outlay - Net increase (+$288,199) for Capital Outlay needs in FY2024.

Municipal Drainage Utility Division

Mission Statement

The Drainage Maintenance & Operations Division work together as a team to beautify, safeguard and repair drainage infrastructure for the residents of the City of Galveston.

Accomplishments

- Line cleaned 81,753ft of our drainage system throughout the city.
- Mowed and ditch cut 303,670ft throughout the city.
- Implemented new storm main and inlet line cleaning practices throughout the city.
- Improved mowing schedule for R.O.W.'s throughout the city.

Goals

- Install culverts within 10-day average of receiving the work order.
- Line clean 100,000 feet of storm water infrastructure
- Clean and de-silt 5,000 feet of open ditches

FY2024 PROPOSED BUDGET
DRAINAGE UTILITY & INSPECTION

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$1,864,381	$2,117,479	$2,043,049	$2,479,279
Materials and Supplies	87,445	153,300	131,574	162,532
Contractual Services	487,665	541,018	459,299	554,208
Other Charges and Services	226,252	229,474	234,276	240,661
Operating Transfers	120,000	20,000	20,000	20,000
Capital Outlay	61,777	231,510	228,494	516,693
TOTAL	**$2,847,520**	**$3,292,781**	**$3,116,692**	**$3,973,373**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increase (+$359,230) includes adding a Drainage Superintendent (+$93,081), decrease in overtime (-$62,364), funding (+$18,000) for civilian pension benefits adjustments, Group Health Insurance increases (+$53,842) and increase (+$256,671) for annualized cost of personnel.

Materials and Supplies - Net increase (+$30,959) for safety supplies, minor equipment and pipe and plumbing supplies.

Contractual Services - Net increase (+$94,908) includes increase in garage charges (+$42,507), to computer charges (+$18,914), maintain current level of funding (+$23,250) in Other Contracts, increase to Travel and Training (+$7,811) for newly developed career progression path and increases (+$2,426) for miscellaneous contractual accounts.

Other Charges and Services - Net increase (+$6,385) includes for city related services including Insurance, Facilities, and Community Outreach.

Capital Outlay - Net increase (+$288,199) for Capital Outlay needs in FY2024.

PERFORMANCE INDICATORS

INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 PROPOSED
Drainage Ditches Maintenance per Linear Feet (L.F.) - Ending	47,976	38,072	NA	NA
Installation of Drainage Culverts per Linear Feet (L.F.) - Ending	2,775	3,145	NA	NA
Maintenance and Cleaning of Gutter pan per Linear Feet (L.F.) - Ending	543,640	164,931	NA	NA
Vacuum Truck Cleaning of Storm Sewer System (Each) - Ending	46,210	22,891	NA	NA
Storm Sewer System Repairs (Each) - Ending	2	1	NA	NA
Street Sweeping - Percentage of City - Benchmark - New	N/A	NA	621blks	750/blks
Ditch Cleaning and Mowing - Percentage of City - Benchmark - New	N/A	NA	303,670'	350000'
Inlet Cleaning and Inspection - Percentage of City - Benchmark - New	N/A	NA	1	20000%
Line Cleaning and Manhole Inspection - Percentage of City - Benchmark - New	N/A	NA	81,753'	100000'
Culvert installations completed within 10 day average - New	N/A	NA	? day/avg (84 complet	30 day/avg

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Assistant City Manager	0.34	0.34	0.34	0.34
Director of Public Works & Utilities	0.24	0.24	0.24	0.24
Public Works Superintendent	2.00	0.50	0.50	1.50
Public Works Supervisors	2.00	2.00	2.00	2.00
Inventory Specialist	0.10	0.10	0.10	0.10
GIS Field Technician	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
S/D Senior Crew Leader	2.00	2.00	2.00	2.00
Sr. Heavy Equipment Operators	0.00	0.00	7.00	7.00
Heavy Equipment Operators	0.00	0.00	7.00	7.00
S/D Technician II	14.00	14.00	0.00	0.00
Equipment Operators	0.00	0.00	2.00	2.00
S/D Technician I	2.00	2.00	0.00	0.00
Labors	0.00	0.00	10.00	10.00
S/D Tech Trainee	10.00	10.00	0.00	0.00
TOTAL	**34.68**	**33.18**	**33.18**	**34.18**

FY2024 PROPOSED BUDGET
DRAINAGE UTILITY & INSPECTION

LINE ITEM DETAIL

		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services					
511001	Regular Payroll	$1,172,079	$1,348,891	$1,274,093	$1,542,694
511002	Civilian Pension/Comp Adjustments	0	36,349	0	77,000
511005	Longevity	6,920	8,691	6,019	6,019
511006	Differential Pay	1,160	1,807	897	904
511009	Overtime	68,601	50,000	127,057	75,000
511125	Residency Pay	19,188	15,910	11,742	10,891
511510	Group Health Insurance - Employer's	396,691	398,215	398,215	452,057
511512	Group Health Insurance Reserve	0	0	0	0
511515	Worker's Compensation	14,375	14,375	14,375	15,094
511520	Group Life Insurance	4,040	5,800	5,887	7,790
511530	Social Security - Employer's	74,387	96,278	86,134	101,401
511535	Medicare - Employer's	17,462	22,517	20,177	23,715
511542	City Employee Retirement	112,314	168,646	159,075	198,714
511545	Pension and Benefit Adjustments	0	0	0	18,000
511650	Salary Reimbursements	(22,835)	(50,000)	(60,623)	(50,000)
Total Personnel Services		**$1,864,381**	**$2,117,479**	**$2,043,049**	**$2,479,279**
Materials and Supplies					
521065	Office Supplies	3,029	5,000	3,659	5,000
522011	Chemicals	227	2,000	1,000	500
522013	Clothing	19,425	30,000	29,807	32,000
522015	Concrete And Aggregate	26,521	45,000	25,802	45,000
522017	Sign Materials	260	300	150	300
522037	Janitorial Supplies	2,554	2,000	1,358	2,000
522038	Safety Supplies	9,911	10,000	9,127	11,500
522055	Minor Tools	(31,620)	15,000	18,672	20,000
522056	Minor Equipment	19,869	15,000	11,886	15,000
522065	Paint And Lumber	2,048	2,000	171	1,500
522075	Pipe And Plumbing Supplies	6,523	10,000	10,274	10,000
522085	Equipment Parts	11,372	4,000	779	4,000
522098	Other Materials	3,835	1,000	3,225	3,500
522099	Other Supplies	9,081	8,000	11,732	8,000
525031	Electricity	4,028	4,000	3,931	4,232
525032	Natural Gas	381	0	0	0
Total Materials and Supplies		**$87,445**	**$153,300**	**$131,574**	**$162,532**
Contractual Services					
531004	Consultant Services	(2,822)	0	10,637	0
531005	Other Services	90	0	0	0
531025	Memberships	0	350	527	600
531027	Certification & Permit Fees	241	3,000	1,550	3,000
531028	Software Licenses	0	0	2,000	0
531115	Refuse Disposal	1,270	900	1,441	1,500
531125	Other Contracts	42,732	50,000	26,750	50,000
531220	Building Repairs	2,109	0	0	7,000
531230	Equipment Repairs	2,114	5,000	4,028	5,000
531240	Maintenance Contracts	5,000	5,000	5,000	5,000
531320	Equipment Rental	14,593	30,000	25,115	30,000
531350	Garage Charges	330,095	319,475	267,894	310,401

FY2024 PROPOSED BUDGET
DRAINAGE UTILITY & INSPECTION

LINE ITEM DETAIL		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
531360	Computer Charges	78,150	98,143	98,143	117,057
532065	Printing, Duplication	100	0	0	0
532066	Print Shop Charges	24	0	0	0
532084	Cellular Service	10,008	10,000	10,745	11,000
532086	Other Communications	2,275	2,500	2,888	3,000
532087	Aircard Service	73	150	0	150
533085	Travel/Training	1,614	16,000	2,189	10,000
533100	Advertising	0	500	392	500
Total Contractual Services		**$487,665**	**$541,018**	**$459,299**	**$554,208**
Other Charges and Services					
543099	Project Management Costs	14,103	10,000	6,911	10,000
544087	Expense Reimbursement	1,874	3,000	891	0
544096	Expense Reimbursement (Equip.)	(7,382)	(10,000)	0	0
547040	Administrative Service Charge	142,000	142,000	142,000	142,000
547070	Insurance Expense	35,761	38,051	38,051	40,619
547075	City Hall Maintenance	23,965	29,269	29,269	30,331
547095	Community Outreach/Public Info	15,931	17,154	17,154	17,711
Total Other Charges and Services		**$226,252**	**$229,474**	**$234,276**	**$240,661**
Operating Transfers					
553012	Municipal Drainage - Transfer Out	100,000	0	0	0
553035	Transfer To Separation Pay Fund	20,000	20,000	20,000	20,000
Total Operating Transfers		**$120,000**	**$20,000**	**$20,000**	**$20,000**
Capital Outlay					
564003	Vehicle Capital Outlay	0	62,781	128,494	456,693
564006	Land Acquisition	5,604	0	0	0
564117	Machinery And Equipment	56,172	168,729	100,000	60,000
Total Capital Outlay		**$61,777**	**$231,510**	**$228,494**	**$516,693**
Total Expenses		**$2,847,520**	**$3,292,781**	**$3,116,692**	**$3,973,373**

Utility Billing Division
(Drainage Utility Share)

Mission Statement

The mission of the Utility Billing Division is to ensure accuracy and efficiency in the billing and collection of utility services, while providing excellent customer service to new and existing customers, responding to inquiries, and promptly posting payments.

Accomplishments

- Processed over 6,500-meter change outs in CUSI
- Activated 3,424 new customer accounts
- Answered 90% of all customer's calls on their first attempt
- Increased number of customers paying by ACH by one percent
- Increased number of e-bill customers by twelve percent
- Trained staff on the new Beacon software, to effectively educate customers on their usage.

Goals

- Update Customer Service Utility Billing procedure manual
- Continue to investigate vacant usage accounts
- Increase number of electronically paying customers and increase the number of customers receiving E-bill statements
- Reduce the number of customer account receivable balances over 90-days by ten percent (10%).
- Reduce notification time on alerting customers of high usage

FY2024 PROPOSED BUDGET
UTILITY BILLING (DRAINAGE UTILITY SHARE)

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$72,167	$94,724	$89,613	$100,922
Materials and Supplies	925	2,700	1,816	1,950
Contractual Services	33,690	29,960	34,611	38,157
Other Charges and Services	42,038	40,000	45,226	50,000
TOTAL	**$148,820**	**$167,384**	**$171,265**	**$191,029**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

*Utility Billing allocation is 37.5% Water, 37.5% Sewer, 15% Sanitation, 10% Drainage.

Personnel Services - Net increases (+$11,309) includes a increase in Group Health (+$1,714) and annualized cost (+$9,595).of personnel.

Materials and Supplies - Net increase (+$135) for office supplies and printed materials.

Contractual Services - Net increases (+$3,546) includes increases for computer charges (+$1,697) and increases (+$1,849) for maintenance charges and postage.

Other Charges and Services - Increase in bank service charges (+$4,774).

PERFORMANCE INDICATORS

INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 PROPOSED
Number of Customers	21,606	23,709	23,967	24,267
Number of service orders	19,568	19,110	21,303	23,314
Number of water meters not transmitting	321	720	957	1,500
Number of delinquent customers over 90 days	1,297	1,261	1,300	1,350
Over 90 day balances for active customers	$484,584	$486,912	$472,579	$438,221
Number of customers paying by auto payment	8,070	9,279	9,962	10,855
Number of e-bill customers	5,452	6,195	7,290	7,738

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Utility Customer Service Manager	0.10	0.10	0.10	0.10
Utility Billing Supervisor	0.10	0.10	0.10	0.10
Customer Service Supervisor	0.10	0.10	0.10	0.10
City Cashier Supervisor	0.00	0.00	0.10	0.10
Sr. Utility Customer Service Specialist	0.20	0.30	0.20	0.20
Utility Customer Service Specialist	0.80	0.80	0.80	0.80
TOTAL	**1.30**	**1.40**	**1.40**	**1.40**

FY2024 PROPOSED BUDGET
UTILITY BILLING (DRAINAGE UTILITY SHARE)

LINE ITEM DETAIL

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services				
511001 Regular Payroll	$44,725	$61,657	$56,988	$64,162
511005 Longevity	393	479	330	398
511006 Differential Pay	249	198	123	99
511009 Overtime	1,410	2,000	1,424	1,500
511021 Part-time Payroll	1,643	2,000	2,033	2,100
511125 Residency Pay	520	201	177	201
511510 Group Health Insurance	15,335	16,800	16,800	18,514
511515 Worker's Compensation	78	78	78	82
511520 Group Life Insurance	159	233	232	312
511530 Social Security - Employment	2,827	4,125	3,718	4,244
511535 Medicare - Employer's	661	965	869	993
511542 City Employee Retirement	4,167	5,988	6,841	8,318
Total Personnel Services	**$72,167**	**$94,724**	**$89,613**	**$100,922**
Materials and Supplies				
521065 Office Supplies	784	1,500	1,430	1,500
521067 Minor Office Equipment	41	400	25	50
521073 Printed Materials	99	800	361	400
Total Materials and Supplies	**$925**	**$2,700**	**$1,816**	**$1,950**
Contractual Services				
531007 Security Service	1,287	500	1,429	1,500
531015 Temporary Employee Services	4,884	1,000	3,965	4,000
531028 Software Licenses	2,386	1,200	800	1,200
533125 Other Contracts	2,465	3,000	2,690	3,000
531240 Maintenance Contracts	3,783	3,500	5,867	6,000
531360 Computer Charges	5,449	4,360	4,360	6,057
532062 Postage	12,926	15,000	14,946	15,000
532065 Printing, Duplication	391	400	391	400
532086 Other Communications	52	500	162	500
533085 Travel/Training	68	500	0	500
Total Contractual Services	**$33,690**	**$29,960**	**$34,611**	**$38,157**
Other Charges and Services				
544105 Bank Service Charges	42,038	40,000	45,226	50,000
Total Other Charges and Services	**$42,038**	**$40,000**	**$45,226**	**$50,000**
Total Expenses	**$148,820**	**$167,384**	**$171,265**	**$191,029**

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FY2024 PROPOSED BUDGET
SCHOLES INTERNATIONAL AIRPORT AT GALVESTON

CATEGORY	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Beginning Fund Balance	**1,022,725**	**1,311,393**	**1,311,393**	**1,391,502**
Revenues:				
TXDOT grant	$50,000	$50,000	$50,000	$50,000
Building rentals	42,200	43,708	43,708	44,801
Hangar rentals	89,988	89,268	88,262	91,279
Terminal space rental	53,717	55,534	69,000	76,587
Land rentals	787,729	796,495	800,656	811,303
Municipal Utilities	97,350	88,636	88,636	90,852
Golf Course	96,087	99,078	100,401	104,646
General Fund Rental	69,505	71,243	71,243	73,024
Fuel flowage fees	45,244	50,000	43,464	43,464
Tiedown Revenue	1,250	1,200	1,200	1,200
Airport Parking Revenue	7,470	7,420	27,000	9,420
Interest earned	6,734	2,092	38,823	35,000
Other revenue	24,627	0	338	0
Other Funding Sources	59,000	0	33,154	0
Total revenues	**$1,430,901**	**$1,354,674**	**$1,455,886**	**$1,431,576**
Expenses:				
Airport Operations	$923,411	$976,953	$950,434	$1,047,206
Insurance	174,691	185,622	185,622	214,048
Administrative Service	43,000	43,000	43,000	43,000
Total expenses	**$1,141,102**	**$1,205,575**	**$1,179,056**	**$1,304,254**
Operating income (loss)	$289,799	$149,099	$276,829	$127,322
Capital outlay/Transfer to Improvement Fund	**$1,131**	**$167,500**	**$196,721**	**$110,000**
Ending balance	**$1,311,393**	**$1,292,992**	**$1,391,502**	**$1,408,825**
90 Day Reserve	*$281,368*	*$297,265*	*$290,726*	*$321,597*
120 Day Reserve	*$375,157*	*$396,353*	*$387,635*	*$428,796*

Personnel summary	FY2021 ACTUAL	FY2023 BUDGET	FY2024 BUDGET	FY2024 PROPOSED
Scholes International Airport	8.00	8.00	8.00	$599,945

AIRPORT FUND
EXPENDITURE SUMMARY

DEPARTMENT	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Airport Operations	$923,411	$976,953	$950,434	$1,047,206
Insurance	174,691	185,622	185,622	214,048
Administrative Service Charge	43,000	43,000	43,000	43,000
Subtotal	**1,141,102**	**1,205,575**	**1,179,056**	**1,304,254**
Transfer to improvement account	0	0	0	0
Capital Outlay	1,131	167,500	196,721	110,000
Airport Total	**$1,142,233**	**$1,373,075**	**$1,375,777**	**$1,414,254**

CATEGORY	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$560,430	$573,175	$561,142	$599,945
Materials and Supplies	74,043	82,250	83,993	97,410
Contractual Services	234,302	229,406	212,228	251,075
Other Charges and Services	265,697	314,114	315,063	349,194
Operating Transfers	6,630	6,630	6,630	6,630
Capital Outlay	1,131	167,500	196,721	110,000
Airport Total	**$1,142,233**	**$1,373,075**	**$1,375,777**	**$1,414,254**

HIGHLIGHTS (FY2024 Proposed Over/Under FY2023 Estimated)

Personnel Services - Net increase (+$38,803) includes funding (+$18,000) for civilian pay increases, Group Health Insurance increase (+$9,792), funding (+$5,000) for civilian pension benefit adjustments and annualized cost (+$6,011) of personnel.

Materials and Supplies - Net increase (+$13,417) for increases in electricity (+$2,678), electrical hardware (+$5,000), and increases (+$5,741) for minor equipment.

Contractual Services - Net increase (+$38,847) includes increases (+$12,052) for computer charges, to building repairs (+5,000), equipment repairs (+$5,000), maintenance contracts (+$5,000) and miscellaneous increases (+$11,795) to various contractual line items.

Other Charges and Services - Net increase (+$34,131) is for administrative service charge, facility maintenance, and community outreach charges.

Capital Outlay - Net decrease (-$86,721) for machinery & equipment to replace aged units.

Scholes International Airport

Department Mission

The mission of the Scholes International Airport is to provide the City of Galveston with outstanding general aviation services while operating the airport safely and efficiently. The airport will function as a vital community and regional asset and economic development engine, helping promote Galveston Island as a destination.

Accomplishments

- Completed the South Apron and South Ramp Repairs.
- Completed the installation of a silicone roofing system on Hangar 28.
- Started the engineering & design of Runway 14 Runway Safety Area (RSA) Improvements.
- Received a $5.8 Million grant to move, reconfigure, and reconstruct Taxiway E, drainage improvements, and to build three aircraft pad sites capable of supporting aircraft up to 580,000 pounds.
- Received a $600,000 grant to replace 13 existing windows and steel frames with marine-grade stainless steel frames at the Air Traffic Control Tower (ATCT).
- Received a $200,000 grant to replace the elevator at the ATCT.
- Received an $85,000 grant to replace the Airfield Lighting Control & Monitoring System (ALCMS) at the ATCT and electrical vault.
- Continued to increase public awareness of the Airport by hosting various aviation-related events open to the public, including hosting Galveston University, and Leadership Galveston, participated on a panel at the Galveston Economic Development Summit, and assisted in hosting the Moody Gardens' first Air, Car, & Boat Show.
- Airport, FBO, and pavement contractor's staff completed annual airfield safety training.

Goals

- Complete the Runway Safety Improvement for Runway 14.
- Complete the design and engineering to move, reconfigure, and reconstruct Taxiway E, drainage, and apron improvements and start construction.
- Maintain economic self-sufficiency.
- Increase development and revenues for the Airport to match Federal and State grants and cover airport-related expenses.
- Continue to work with partners to promote and attract new aviation-related businesses to the Airport.
- Continue to identify needed airfield improvements and secure funding to complete the projects.
- Complete various capital improvement projects within established budgets.
- Provide adequate facilities to support a wide variety of general aviation users.
- Continue staff development through established training programs, educational seminars, and conferences specific to aviation.
- Continue to maintain compliance with State and Federal regulations and standards.

FY2024 PROPOSED BUDGET
AIRPORT OPERATIONS

EXPENDITURE SUMMARY

	FY2021 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$560,430	$573,175	$561,142	$599,945
Materials and Supplies	74,043	82,250	83,993	97,410
Contractual Services	234,302	229,406	212,228	251,075
Other Charges and Services	265,697	314,114	315,063	349,194
Operating Transfers	6,630	6,630	6,630	6,630
Capital Outlay	1,131	167,500	196,721	110,000
TOTAL	**$1,142,233**	**$1,373,075**	**$1,375,777**	**$1,414,254**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increase (+$38,803) includes funding (+$18,000) for civilian pay increases, Group Health Insurance increase (+$9,792), funding (+$5,000) for civilian pension benefit adjustments and annualized cost (+$6,011) of personnel.

Materials and Supplies - Net increase (+$13,417) for increases in electricity (+$2,678), electrical hardware (+$5,000), and increases (+$5,741) for minor equipment.

Contractual Services - Net increase (+$38,847) includes increases (+$12,052) for computer charges, to building repairs (+5,000), equipment repairs (+$5,000), maintenance contracts (+$5,000) and miscellaneous increases (+$11,795) to various contractual line items.

Other Charges and Services - Net increase (+$34,131) is for administrative service charge, facility maintenance, and community outreach charges.

Capital Outlay - Net decrease (-$86,721) for machinery & equipment to replace aged units.

PERFORMANCE INDICATORS

INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 PROPOSED
Take offs and landings	35,974	49,275	50,000	50,000
Fuel Flowage (gallons)	1,106,153	1,049,447	1,049,000	1,049,000

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Director of Airport	1.00	1.00	1.00	1.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00
Airport Maintenance Crew Leader	1.00	1.00	1.00	1.00
Office Specialist	1.00	1.00	1.00	1.00
Airport Maintenance Technician	4.00	4.00	4.00	4.00
TOTAL	**8.00**	**8.00**	**8.00**	**8.00**

LINE ITEM DETAIL

		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services					
511001	Regular Payroll	$345,991	$361,500	$380,484	$381,184
511002	Civilian Pension/Comp Adjustments	0	39,487	0	18,000
511005	Longevity	2,104	2,433	2,006	2,006
511009	Overtime	58	500	53	2,000
511125	Residency Pay	7,529	7,500	5,990	5,000
511510	Group Health Insurance - Employer's	84,768	96,000	96,000	105,792
511515	Worker's Compensation	1,775	1,775	1,775	1,864
511520	Group Life Insurance	1,139	1,475	1,813	1,842
511530	Social Security - Employer's	21,117	23,062	23,709	24,192
511535	Medicare - Employer's	4,939	5,966	5,545	5,658
511542	City Employee Retirement	32,011	33,477	43,767	47,408
511545	Pension and Benefit Adjustments	0	0	0	5,000
511650	Salary Reimbursements	59,000	0	0	0
Total Personnel Services		**$560,430**	**$573,175**	**$561,142**	**$599,945**
Materials and Supplies					
521065	Office Supplies	1,369	1,500	1,500	1,750
522003	Agriculture Supplies	3,685	3,500	3,500	4,500
522013	Clothing	2,556	2,750	3,500	3,500
522037	Janitorial Supplies	4,188	4,500	4,500	4,750
522045	Electrical Hardware	7,588	15,000	15,000	20,000
522055	Minor Tools	2,563	1,700	1,789	2,000
522056	Minor Equipment	3,742	1,500	2,470	6,500
522065	Paint And Lumber	444	800	800	800
522099	Other Supplies	5,993	6,000	6,000	6,000
525031	Electricity	41,914	45,000	44,934	47,610
Total Materials and Supplies		**$74,043**	**$82,250**	**$83,993**	**$97,410**
Contractual Services					
531025	Memberships	3,265	3,300	3,771	3,800
531027	Certifications and Permit Fess	446	225	20	225
531125	Other Contracts	28,240	30,000	30,000	35,000
531220	Building Repairs	20,718	40,000	39,947	45,000
531230	Equipment Repairs	25,229	20,000	20,000	25,000
531240	Maintenance Contracts	7,144	20,000	20,000	25,000
531320	Equipment Rental	140	0	0	0
531350	Garage Charges	71,771	53,306	62,503	62,503
531360	Computer Charges	18,775	18,775	18,775	30,827
532062	Postage	156	200	300	500
532065	Printing, Duplication	96	100	266	300
532066	Print shop Charges	0	100	0	0
532083	Telephone Service	45,730	30,000	3,909	4,000
532084	Cellular Service	965	1,200	965	1,200
532086	Other Communications	5,945	6,200	7,016	7,600
532087	Aircard Service	157	0	0	620
533085	Travel/Training	3,663	4,000	2,951	5,500
533100	Advertising	1,861	2,000	1,805	4,000
Total Contractual Services		**$234,302**	**$229,406**	**$212,228**	**$251,075**

LINE ITEM DETAIL

		FY2021 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Other Charges and Services					
544032	Meeting Expenditures	1,276	1,250	1,196	1,500
544098	Reimbursable from Insurance Claims	(24,254)	0	0	0
544099	Miscellaneous Expense	2,257	1,000	0	2,500
544105	Bank Service Charges	9	0	2,003	2,000
547040	Administrative Service Charge	43,000	43,000	43,000	43,000
547070	Insurance Expense	174,691	185,622	185,622	214,048
547075	Facilities Maintenance	62,766	76,657	76,657	79,347
547095	Community Outreach/Public Info	5,952	6,585	6,585	6,799
Total Other Charges and Services		**$265,697**	**$314,114**	**$315,063**	**$349,194**
Operating Transfers					
553035	Transfer To Separation Pay Fund	6,630	6,630	6,630	6,630
Total Operating Transfers		**$6,630**	**$6,630**	**$6,630**	**$6,630**
Capital Outlay					
564005	Capital Outlay - Improvements	(7,805)	20,000	43,500	0
564117	Machinery & Equipment	8,936	147,500	153,221	110,000
Total Capital Outlay		**$1,131**	**$167,500**	**$196,721**	**$110,000**
Total Expenses		**$1,142,233**	**$1,373,075**	**$1,375,777**	**$1,414,254**

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INTERNAL SERVICE FUNDS
Summary Schedule of Revenues and Expenditures

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Beginning Fund Balance				
Central Services Fund	$1,471,982	$1,522,562	$1,522,562	$1,622,624
Central Garage Fund	1,371,838	1,192,436	1,192,436	1,195,492
Casualty & Liability Insurance Fund	1,016,552	1,050,750	1,050,750	1,001,659
Workers' Compensation Fund	194,152	215,349	215,349	274,580
Health & Life Insurance Fund	3,073,849	7,153,765	7,153,765	7,936,112
Project Management Fund	51,976	53,427	53,427	58,690
Total	**$7,180,348**	**$11,188,288**	**$11,188,288**	**$12,089,157**
Revenues				
Central Services Fund	$4,495,770	$5,128,913	$5,076,423	$6,287,238
Central Garage Fund	6,965,163	6,882,948	6,614,098	7,034,887
Casualty & Liability Insurance Fund	2,289,274	2,416,783	2,418,301	2,649,952
Workers' Compensation Fund	474,135	535,075	477,187	501,459
Health & Life Insurance Fund	17,611,420	14,424,500	14,715,076	15,780,000
Project Management Fund	1,451	0	5,263	0
Total	**$31,837,212**	**$29,388,219**	**$29,306,348**	**$32,253,536**
Expenditures				
Central Services Fund	$4,445,190	$5,123,913	$4,976,360	$6,266,238
Central Garage Fund	6,995,864	7,001,382	6,611,042	7,034,886
Casualty & Liability Insurance Fund	2,242,792	2,416,435	2,467,392	2,647,952
Workers' Compensation Fund	452,938	535,000	417,955	518,218
Health & Life Insurance Fund	13,531,503	13,676,022	13,932,730	15,445,500
Project Management Fund	0	0	0	0
Total	**$27,668,288**	**$28,752,753**	**$28,405,480**	**$31,912,795**
Ending Fund Balances				
Central Services Fund	$1,522,562	$1,527,562	$1,622,624	$1,643,624
Central Garage Fund	1,341,136	1,074,002	1,195,492	1,195,493
Casualty & Liability Insurance Fund	1,050,750	1,051,097	1,001,659	1,003,659
Workers' Compensation Fund	215,349	215,424	274,580	257,821
Health & Life Insurance Fund	7,153,765	7,902,243	7,936,112	8,270,612
Project Management Fund	53,427	53,426	58,690	58,690
Total	**$11,336,988**	**$11,823,754**	**$12,089,157**	**$12,429,899**

OVERVIEW

The six Internal Service Funds provide a means of sharing the cost of specific support costs and services across the city through a series of direct charges throughout the year. While they operate like enterprise funds and are considered similar, the services provided can actually be considered an extension of the City's General Fund.

FY2024 PROPOSED BUDGET
INTERNAL SERVICE FUNDS EXPENDITURE OVERVIEW

Expenditure Summaries by Fund

DEPARTMENT	FY202 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Central Service	$4,445,190	$5,123,913	$4,976,360	$6,266,238
Central Garage	6,995,864	7,001,382	6,611,042	7,034,886
Casualty & Liability	2,242,792	2,416,435	2,467,392	2,647,952
Workers' Compensation	452,938	535,000	417,955	518,218
Health & Life Insurance	13,531,503	13,676,022	13,932,730	15,445,500
Internal Service Fund Total	**$27,668,288**	**$28,752,752**	**$28,405,479**	**$31,912,794**

Expenditure Summaries by Category

CATEGORY	FY202 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$4,959,462	$6,391,649	$6,002,564	$6,708,838
Materials and Supplies	3,351,205	3,958,503	3,207,316	3,832,723
Contractual Services	18,546,276	19,217,120	19,718,292	22,287,606
Other Charges and Services	(742,053)	(1,202,342)	(1,037,424)	(1,065,873)
Operating Transfers	500,000	0	0	0
Capital Outlay	914,637	387,822	514,731	149,500
Debt Service	138,761	0	0	0
Internal Service Fund Total	**$27,668,287**	**$28,752,752**	**$28,405,480**	**$31,912,794**

BUDGET HIGHLIGHTS

Personnel Services - Net increases (+$706,274) include funding (+$624,442) for annualized personnel costs from unfilled vacant positions in FY23 and a 10.2% increase (+$81,832) in Group Health Insurance.

Materials and Supplies - Net increase (+$625,407) includes funding ($109,564) for desktop computers and other technology equipment needs, funding for fuel and lubricants (+$473,269), motor vehicle parts (+$26,465) and miscellaneous supply line items (+$16.109).

Contractual Services - Net increases (+$2,569,314) include increases (+$566,954) in software maintenance contracts, increases (+$26,465) in vehicle repair costs and increases (+$158,963) in various Casualty and Liability Insurance Policies, increases (+$1,512,770) in various costs related to Group Health claims and increases (+$304,162) for various miscellaneous contractual items in all the Central Service Funds.

Other Charges and Services - Net decrease (-$28,450) in miscellaneous accounts. (See each fund expenditure summary for details).

Capital Outlay - Net decrease (-$365,231) for one vehicle purchased ($63,689) in FY23 for the Facilities Department in the Central Service Fund and it also includes funding in the Central Garage Fund for two F150 Chevy Tahoe's (-$152,904) carried over from FY22 and three Dodge Chargers ($168,806) for the Police Department purchased and received in FY23. They are also requesting an additional $15,000 for a New service side by side.

See the following pages for detailed discussions of each budget.

FY2024 PROPOSED BUDGET
CENTRAL SERVICE FUND SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Beginning Fund Balance	$1,471,982	$1,522,562	$1,522,562	$1,622,624
Revenues:				
Sales to Departments				
Technology charges	$2,695,324	$2,980,756	$2,977,736	$4,057,526
Central mail charges	55,833	126,846	57,602	128,979
Facilities charges	1,141,191	1,400,873	1,393,770	1,444,313
Communications and Engagement	579,493	615,438	615,439	635,421
Other revenue	23,929	5,000	31,527	21,000
Total revenues	$4,495,770	$5,128,913	$5,076,423	$6,287,238
Expenses:				
Mail	$115,257	$126,846	$126,588	$128,979
Information technology	2,717,191	2,980,756	2,881,305	4,057,526
Facilities Department	1,079,626	1,295,955	1,290,277	1,444,313
Community Outreach	533,115	615,438	614,502	635,421
Total expenses	$4,445,190	$5,018,995	$4,912,671	$6,266,238
Net income (loss)	$50,580	$109,918	$163,752	$21,000
Capital Outlay	$0	$104,918	$63,689	$0
Ending Fund Balance	$1,522,562	$1,527,562	$1,622,624	$1,643,624

Personnel summary	2022 Actual	2023 Budget	2024 Budget	Salary Costs
Mail	1.00	1.00	1.00	$67,789
Technology Services	13.00	18.00	19.00	2,054,285
Facilities Department	6.00	8.00	8.00	718,881
Community Outreach	4.75	4.75	5.75	484,679
Totals	24.75	31.75	33.75	$3,325,635

FY2024 PROPOSED BUDGET
CENTRAL SERVICE FUND
EXPENDITURE SUMMARY

DEPARTMENT	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Technology Services	$2,717,191	$2,980,756	$2,881,305	$4,057,526
Facilities	1,079,626	1,400,873	1,353,966	1,444,313
Community Outreach	533,115	615,438	614,502	635,421
Mail	115,257	126,846	126,588	128,979
Central Service Fund Total	**$4,445,190**	**$5,123,913**	**$4,976,360**	**$6,266,238**

CATEGORY	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$2,184,073	$3,053,390	$2,741,183	$3,325,635
Materials and Supplies	214,881	299,253	275,616	385,180
Contractual Services	1,382,090	1,626,565	1,866,440	2,510,949
Other Charges and Services	25,385	39,787	29,432	44,475
Operating Transfers	500,000	0	0	0
Capital Outlay	0	104,918	63,689	0
Debt Service	138,761	0	0	0
Central Service Fund Total	**$4,445,190**	**$5,123,913**	**$4,976,360**	**$6,266,238**

HIGHLIGHTS (FY2024 Proposed Over/Under FY2023 Estimated)

Personnel Services - Net increases (+$584,452) include funding (+$532,365) for annualized personnel costs from unfilled vacant positions in FY23 and a 10.2% increase (+$52,086) in Group Health Insurance.

Materials and Supplies - Net increase (+$109,564) for desktop computers and other equipment replacement.

Contractual Services - Net increases (+$644,508) include increases in software maintenance contracts (+$566,954) and increases (+$77,554) in various contractual line items.

Other Charges and Service - Increase (+$15,043) in insurance premiums.

Capital Outlay - Net decrease (-$63,689) for one vehicle purchased in FY23 for the Facilities Department.

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Information Technology

Mission Statement

The mission of the Information Technology Department is to increase the availability of usable information and technology to the parties that need it, when they need it; creating efficiency of operations, allowing more to be done with less. Major responsibilities of the department include the planning and maintenance of network, servers, personal computers and laptops, the City's telephone system and all major enterprise software solutions. The department provides technology tools and services to the Citizens of Galveston and City staff. Core to the mission of the department is maintaining technology infrastructure to maximize uptime, reduces system redundancy, and speed disaster recovery.

Accomplishments

- Completed the Firehouse system replacement project.
- Completed the needs assessment and selection process for the ERP software system.
- Completed the needs assessment and selection process for the Police camera project.
- Completed the needs assessment and received preliminary quotes for the upgrade of the city's security cameras system. (multiyear project)
- Completed the upgrade of switches that serve the Police Department facility.
- Implemented dual factor authentication.
- Completed the annual equipment refresh
- Completed the upgrade of Netmotion
- Completed a needs assessment to automate cemetery management records and provided findings
- Refresh two physical servers in the primary data center and move two older physical servers to DR. Decommission two physical servers at DR for surplus

Goals

- VUEWorks Software Upgrade
- AMI Project
- Lift Stations conversion from POTS to another communications source.
- ESRI System Upgrade
- Desktop Replacement
- WatchGuard Migration Project for PD – Migrations to replacement solution
- Implement new camera security system at various facilities.
- Begin implementation of the new ERP software solution (multiyear project)
- Complete upgrade and migration of various switches around the city (multiyear project)
- Cemetery Management system project
- CAD/RMS system Replacement

FY2024 PROPOSED BUDGET
TECHNOLOGY SERVICES

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$1,248,236	$1,866,781	$1,514,458	$2,054,285
Materials and Supplies	99,096	129,200	140,750	216,000
Contractual Services	852,690	966,057	1,207,355	1,766,349
Other Charges and Services	17,169	18,718	18,742	20,892
Operating Transfers	500,000	0	0	0
TOTAL	**$2,717,191**	**$2,980,756**	**$2,881,305**	**$4,057,526**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increases (+$539,827) include funding (+$517,795) for annualized personnel costs from unfilled vacant positions in FY23 and a 10.2% increase (+$22,032) in Group Health Insurance.

Materials and Supplies - Net increase (+$75,250) for desktop computers and other equipment replacement.

Contractual Services - Net increases (+$558,994) include increases in software maintenance contracts (+$566,954) and decreases (-$7,960) in various contractual line items.

Other Charges and Services - Net increase (+$2,150) for insurance premium increases and bank service fees.

PERFORMANCE INDICATORS

INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 PROPOSED
Service tickets closed	5,845	5,629	5,363	5,200
Major projects	10	7	9	9
Other projects	22	15	7	5

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Executive Director	1.00	1.00	1.00	1.00
Assistant Director of Technology Services	0.00	1.00	0.00	1.00
Enterprise Architect	0.00	0.00	0.00	1.00
Public Safety IT Manager	0.00	1.00	0.00	1.00
Sr. System Administrator	0.00	1.00	0.00	1.00
Enterprise Application Manager	1.00	1.00	1.00	1.00
Infrastructure Manager	1.00	1.00	1.00	1.00
Developer/Reporting Specialist	1.00	1.00	1.00	1.00
Business Systems Analyst	1.00	2.00	1.00	1.00
GIS Supervisor	1.00	1.00	1.00	1.00
IT Support Services Manager	1.00	1.00	1.00	1.00
Network Administrator	1.00	1.00	1.00	1.00
GIS Manager	0.00	0.00	0.00	1.00
GIS Analyst	1.00	1.00	1.00	1.00
Public Safety System Administrator	1.00	1.00	1.00	1.00
Applications Analyst	0.00	1.00	1.00	1.00
Desktop Support Specialist	2.00	2.00	2.00	2.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00
TOTAL	**13.00**	**18.00**	**14.00**	**19.00**

FY2024 PROPOSED BUDGET
TECHNOLOGY SERVICES

LINE ITEM DETAIL

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services				
511001 Regular Payroll	$919,661	$1,335,610	$1,088,380	$1,513,959
511002 Civilian Comp Adjustments	0	66,781	0	0
511005 Longevity	6,031	6,692	6,228	7,092
511006 Differential Pay	0	0	499	904
511009 Overtime	17,122	20,000	18,438	20,000
511021 Part Time Payroll	24,003	42,270	37,448	45,000
511125 Residency Pay	2,760	2,510	1,625	0
511410 Separation Vacation	2,546	0	0	0
511420 Separation Sick Pay	2,558	0	0	0
511430 Separation Compensatory Time	517	0	0	0
511510 Group Health Insurance	187,008	216,000	216,000	238,032
511515 Worker's Compensation	605	605	605	635
511520 Group Life Insurance	2,702	5,706	5,129	7,374
511530 Social Security - Employment	58,281	91,379	70,378	98,391
511535 Medicare - Employer's	13,630	21,371	16,459	23,011
511542 City Employee Retirement	85,608	132,652	128,064	187,347
511650 Salary Reimbursements	(74,795)	(74,795)	(74,795)	(87,460)
Total Personnel Services	**$1,248,236**	**$1,866,781**	**$1,514,458**	**$2,054,285**
Materials and Supplies				
521065 Office Supplies	2,420	2,500	4,000	3,500
521067 Minor Office Equipment	95,279	125,000	134,750	210,000
522013 Clothing	1,396	1,700	2,000	2,500
Total Materials and Supplies	**$99,096**	**$129,200**	**$140,750**	**$216,000**
Contractual Services				
530019 Networking & Cabling	494	10,000	2,500	7,500
531004 Consultant Services	60,627	100,000	191,770	200,000
531007 Security Service	600	600	600	600
531015 Temporary Employee Services	67,560	0	0	0
531025 Memberships	599	500	500	500
531028 Software Licenses	7,829	15,000	70,000	15,000
531029 Software Maintenance Contracts	319,092	350,000	467,715	1,034,669
531230 Equipment Repairs	1,377	1,500	1,500	1,500
531240 Maintenance Contracts	293,236	350,000	369,941	381,877
531350 Garage Charges	7,581	6,246	6,246	4,653
531400 Water Service	39	0	0	0
532062 Postage	2	0	0	0
532065 Printing, Duplication	48	50	50	50
532083 Telephone Service	11,855	6,161	2,236	3,000
532084 Cellular Service	5,250	8,000	5,635	6,000
532086 Other Communications	68,994	82,000	73,549	75,000
532087 Aircard Service	5,723	6,000	5,578	6,000
533083 Travel Expenses	683	30,000	8,000	0
533085 Travel/Training	1,102	0	1,535	30,000
Total Contractual Services	**$852,690**	**$966,057**	**$1,207,355**	**$1,766,349**
Other Charges and Services				
511425 Bank Service Charges	0	0	24	0
547070 Insurance Charges	17,169	18,718	18,718	20,892
Total Other Charges and Services	**$17,169**	**$18,718**	**$18,742**	**$20,892**

LINE ITEM DETAIL

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Operating Transfers				
553022 Transfer to Tech Impvt Fund	500,000	0	0	0
Total Operating Transfers	**$500,000**	**$0**	**$0**	**$0**
Total Expenses	**$2,717,192**	**$2,980,756**	**$2,881,305**	**$4,057,526**

FY2024 PROPOSED BUDGET
TECHNOLOGY SERVICES
ALLOCATION OF COSTS TO DEPARTMENTS

Fund	Division	People Plus Computing Devices	FY2023 Allocation	FY2024 Allocation
General Fund				
	City Secretary	23.00	36,890	49,756
	Courts	23.00	38,566	49,756
	City Manager	11.00	16,768	23,796
	City Auditor	7.00	11,738	15,143
	Finance-Administration	8.00	10,061	17,306
	Finance-Accounting	22.00	36,890	47,593
	Finance-Purchasing	9.00	11,738	19,470
	Finance-Budget	6.00	11,738	12,980
	City Attorney	17.00	28,506	36,776
	Human Resources	14.20	23,977	30,715
	Police Department	513.50	762,946	1,110,860
	Fire Department	170.00	278,349	367,763
	Emergency Management	26.00	48,627	56,246
	Public Works-Streets	56.59	95,531	122,422
	Public Works-Traffic	39.84	63,786	86,186
	Parks Department	89.70	153,763	194,049
	Developmental Services	49.00	78,810	106,002
	City Marshal	44.10	65,228	95,402
Special Revenue Funds				
	Revenue Producing Parks	0.00	0	0
	Lasker Pool	10.90	21,798	23,580
	Parking Management	15.00	25,152	32,450
	Island Transit	27.15	44,435	58,734
	FTA Maintenance	18.60	30,182	40,238
	Island Transit Administration	8.10	12,576	17,523
	Seawall Transportation Route	4.50	7,713	9,735
	Rail Trolley System	10.00	17,187	21,633
	CDBG Program Management	0.00	1,677	0
	CDBG Housing Rehab Administration	0.00	0	0
	CDBG Code Enforcement Staff	5.60	9,390	12,115
	CDBG Demolition & Maint	0.00	0	0
	CDBG Youth Activities	0.00	15,091	0
Combined Utility System Fund: Waterworks Fund				
	Public Works- Administration	11.49	28,875	24,856
	Finance-Utility Billing	18.55	40,537	40,129
	Public Works - Supply	34.76	56,860	75,197
	Public Works-Distribution	61.76	98,194	133,606

FY2024 PROPOSED BUDGET
TECHNOLOGY SERVICES
ALLOCATION OF COSTS TO DEPARTMENTS

Fund	Division	People Plus Computing Devices	FY2023 Allocation	FY2024 Allocation
Combined Utility System Fund: Sanitary Sewer Fund				
	Public Works- Administration	11.49	28,875	24,856
	Finance-Utility Billing	18.55	40,537	40,129
	Public Works-Pretreatment	12.00	15,091	25,960
	Public Works-Collection	82.71	108,003	178,927
	Public Works Main - WWTP	80.26	130,925	173,627
Sanitation Fund				
	Public Works-Sanitation	90.50	121,568	195,780
	Public Works-Recycling	16.00	26,829	34,613
	Finance-Utility Billing	15.20	18,026	32,882
Drainage Utility Fund				
	Public Works-Drainage Utility	54.11	98,143	117,057
	Finance-Utility Billing	2.80	4,360	6,057
Airport Fund				
	Airport	14.25	21,798	30,827
Internal Service Funds				
	Information Technology	0.00	0	0
	Facilities	23.00	26,829	49,756
	Mailroom	3.00	3,354	6,490
	Community Outreach	18.00	21,379	38,940
	Garage Admin	5.00	8,384	10,817
	Garage Operations	31.00	53,658	67,063
	Insurance Admin (Risk Mgmt)	7.40	10,733	16,011
	Construction Management	35.00	58,688	75,716
TOTAL		1,876	2,980,756	4,057,526

Facilities Department

Mission Statement

The mission of the Facilities Department is to provide the highest quality services while managing resources effectively, efficiently and with accountability. We also strive to continually evaluate and improve our methods and processes in order to expedite services in a timely manner.

Accomplishments

- Completed repainting the Crockett Battery Park shade structure, tables and chairs.
- Completed the City Hall Window Project
- Completed Phase II of the Seawall Illuminated Bollard Project.
- Completed the termite damage repairs at the 30th Street Water Electric & Light Station and City Marshal's Office.
- Completed the interior painting in Fire Station #4.
- Completed the new landscaping at City Hall and Fire Station #1
- Completed the electrical bollards for the Rosenberg Tree Lighting Project.
- Completed the Rosenberg RGB/LED Tree Lighting Project.
- Completed the City Hall Chiller Coil Replacement Project.
- Completed the City Hall 4th Floor Demolition Project.
- Assisted Parks with the McGuire Dent and Wright Cuney Remodeling Project.
- Pressure washed the first-floor exterior at City Hall.
- Repainted the red curbs at City Hall and Fire Station #1
- Installed new doorway in Fire Station #2.
- Completed the standby emergency generator fuel testing and purification.
- Completed the annual service on the standby emergency generators.
- Refurbished the standby emergency generator elevated diesel fuel tanks at Fire Stations #7 & #8.
- Completed the annual Life Safety Inspections
- Assisted with the 23rd Street Streetscape Project
- Moved Information Services from the old MUD#1 building back to City Hall.
- Initiated and closed an estimated 6,000 work orders.

Goals

- Continue to expedite service calls and seek efficient, less costly methods of repairs.
- Continue to improve the completion of repair requests and assist City departments with lowering their maintenance costs.
- Implement a preventative maintenance program.

FY2024 PROPOSED BUDGET
FACILITIES DEPARTMENT

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$431,663	$644,564	$651,947	$718,881
Materials and Supplies	112,070	158,000	127,990	158,580
Contractual Services	397,170	483,085	500,035	553,436
Other Charges and Services	(37)	10,306	10,306	13,415
Debt Service	138,761	0	0	0
TOTAL	**$1,079,626**	**$1,400,873**	**$1,353,966**	**$1,444,313**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increase (+$66,934) includes annualized cost (+$57,142) of personnel and a 10.2% increase (+$9,792) in Group Health Insurance.

Materials and Supplies - Net increase (+$30,590) includes increases in electricity and gas (+$6,740), cost for fuel for generator (+$10,000) and increases (+$13,850) for miscellaneous contractual accounts.

Contractual Services - Includes a net increase (+$53,402) for building repairs, landscaping services and cleaning services for Public Works Facility, Island Transit, and the 30th Street Water & Electric Light Facility.

Other Charges and Service - Increase (+$3,109) in insurance premiums.

Capital Outlay - Net decrease (-$63,689) for one vehicle purchased in FY23.

PERFORMANCE INDICATORS

INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 PROPOSED
Work orders	6,156	4,806	4,663	6,000
Preventive maintenance	150	150	150	200

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Facilities Director	1.00	1.00	1.00	1.00
LEAD Facilities Maintenance Specialist	1.00	1.00	1.00	1.00
Senior Facilities Technician	1.00	1.00	1.00	1.00
Facilities Maintenance Specialist	0.00	1.00	1.00	1.00
Facilities Technician	2.00	3.00	3.00	3.00
Facilities Maintenance Worker	1.00	1.00	1.00	1.00
TOTAL	**6.00**	**8.00**	**8.00**	**8.00**

FY2024 PROPOSED BUDGET
FACILITIES DEPARTMENT

LINE ITEM DETAIL

		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services					
511001	Regular Payroll	$304,152	$416,535	$433,939	$466,688
511002	Civilian Comp Adjustments	0	24,992	0	0
511005	Longevity	2,762	2,683	3,139	3,523
511009	Overtime	8,674	15,000	19,112	30,000
511125	Residency Pay	5,019	5,019	4,981	5,019
511510	Group Health Insurance - Employer's	53,454	96,000	96,000	105,792
511515	Worker's Compensation	3,776	5,286	5,286	5,550
511520	Group Life Insurance	976	1,752	2,077	2,273
511530	Social Security - Employer's	19,449	28,782	28,368	31,324
511535	Medicare - Employer's	4,548	6,732	6,634	7,326
511542	City Employee Retirement	28,854	41,783	52,411	61,386
Total Personnel Services		**$431,663**	**$644,564**	**$651,947**	**$718,881**
Materials and Supplies					
521065	Office Supplies	554	500	250	550
521067	Minor Office Equipment	0	10,000	1,000	1,000
522013	Clothing	2,510	4,000	4,000	4,000
522014	Protective Gear	122	500	500	550
522025	Fuel And Lubricants	939	15,000	5,000	15,000
522037	Janitorial Supplies	14,685	22,000	22,000	25,000
522045	Electrical Hardware	4,055	10,000	8,000	8,000
522055	Minor Tools	2,264	5,000	3,000	5,000
522056	Minor Equipment	8,162	3,000	0	3,000
522075	Pipe And Plumbing Supplies	190	0	0	0
522099	Other Supplies	12,485	15,000	14,500	20,000
525031	Electricity	53,653	60,000	56,803	63,480
525032	Natural Gas	12,453	13,000	12,937	13,000
Total Materials and Supplies		**$112,070**	**$158,000**	**$127,990**	**$158,580**
Contractual Services					
531005	Other Services	8,229	7,000	5,696	8,000
531010	Inspection Fees	3,078	3,000	2,000	9,000
531014	Building Security	0	1,000	0	2,000
531115	Refuse Disposal	4,555	5,000	5,300	5,500
531119	Landscape Services	35,442	30,000	30,000	38,000
531220	Building Repairs	145,326	165,000	150,000	160,000
531230	Equipment Repairs	6,153	25,000	75,000	73,000
531240	Maintenance Contracts	57,263	70,000	60,000	60,000
531350	Garage Charges	21,613	38,556	38,557	36,080
531360	Computer Charges	20,653	26,829	26,829	49,756
532065	Printing, Duplication	2,074	2,500	2,167	2,500

FY2024 PROPOSED BUDGET
FACILITIES DEPARTMENT

LINE ITEM DETAIL

		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
532083	Telephone Service	3,141	3,200	3,267	3,500
532084	Cellular Service	2,413	4,000	3,647	4,000
532087	Aircard Service	3,172	6,000	6,000	6,000
532086	Other Communications	929	1,000	1,072	1,100
533301	Cleaning Service	83,130	95,000	90,500	95,000
Total Contractual Services		**$397,170**	**$483,085**	**$500,035**	**$553,436**
Other Charges and Services					
544098	Reimbursable From Insurance Claims	(8,950)	0	0	0
547070	Insurance Expense	8,913	10,306	10,306	13,415
Total Other Charges and Services		**($37)**	**$10,306**	**$10,306**	**$13,415**
Capital Outlay					
564003	Vehicle Capital Outlay	0	104,918	63,689	0
Total Capital Outlay		**$0**	**$104,918**	**$63,689**	**$0**
Debt Service					
571010	Interest Expenditure	4,200	0	0	0
571050	Principal Expenditure	134,560	0	0	0
Total Debt Service		**$138,761**	**$0**	**$0**	**$0**
Total Expenses		**$1,079,626**	**$1,400,873**	**$1,353,966**	**$1,444,313**

Community Outreach

Mission Statement

The mission of the Department of Community Outreach is to inform and educate the public of City operations, its initiatives, and to implement the community's vision for Galveston using a variety of traditional and contemporary outreach tools.

Accomplishments

- Received and responded to approximately 950 media requests and a similar or greater number of requests from the general public.
- Posted over 915 public posts on the City of Galveston's Social Media Pages
- Filmed & edited approx. 65+ videos including weekly videos & special features.
- Completed approximately 400 edits to the City's website.
- Compiled monthly City Manager's Report from all City Departments
- Received and processed numerous requests from City departments for communications and/or visual content, such as assisting with reports, filming training videos, designing logos or other graphic material for departments, and changing items on the website.
- Worked with local committees and boards on City-related educational campaigns.
- Attended over 300+ local, regional, and state community meetings.
- Issued 59 Special Event Permits and 121 Loudspeaker Permits.
- Hired a Media Specialist with an emphasis on Police Public Safety communications.
- Trained an intern during the summer to assist with all department functions.
- Worked with the Galveston Arts Center, Galveston Park Board, and Downtown Partnership on the completion of an Arts & Culture Arts Master Plan.
- Director of Policy and Governmental Relations attended the 2023 Legislative Sessions in Austin and provides weekly reports to City Council.

Goals

- Continue improvement of all communications with the public and civic organizations by establishing an ongoing dialogue via various communication outlets, as well as conducting surveys.
- Continue Engagement with the community and City Employees by working to help keep the public safe, informed, and engaged on events and happenings in the community.
- Increase the awareness of Special Events through communication & informational campaigns, and improve the Permitting Process for Applicants
- Create a studio environment through the renovation of current media resources and improvement of technological equipment related to the Public Access Channel.
- Work to implement the Arts & Culture Master Plan.

FY2024 PROPOSED BUDGET
COMMUNITY OUTREACH

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$443,103	$476,939	$509,163	$484,679
Materials and Supplies	3,716	12,053	6,876	10,600
Contractual Services	84,238	123,186	105,581	138,156
Other Charges and Services	2,058	3,260	(7,119)	1,986
TOTAL	**$533,115**	**$615,438**	**$614,502**	**$635,421**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services -Net decrease (-$24,484) includes increasing reimbursement (-$43,522) for full cost of Director of Policy and Government Relations, adding a Cultural Arts Specialist (+$89,850) with reimbursement from the Industrial Development Corporation and increases (+$19,038) for Group Health Insurance costs.

Materials and Supplies - Net increase (+$3,724) to maintain funding levels from FY2023.

Contractual Services - Net increase (+$32,575) for increases in computer charges (+$17,661), maintaining funding levels in travel and training (+$10,000) and miscellaneous increases (+$5,014) in contractual accounts.

Other Charges and Services - Net increase (+$9,105) includes less expense reimbursement expected in FY24 and a slight increase in insurance expenses.

PERFORMANCE INDICATORS

INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 PROPOSED
Videos Produced	104	68	60	60
Press Releases / Community News	146	129	130	150
Media / Public Inquiry Responses	1,170	950	950	950
Social Media Posts	815	918	960	1,000
Community Meeting Attendance	300	300	300	305
Special Event Permits	39	59	60	60
Loudspeaker Permits	97	121	115	115

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Executive Director of Community Outreach	1.00	1.00	1.00	1.00
Director of Policy & Government Relations	1.00	1.00	1.00	1.00
Rec, Events & Project Administrator	0.50	0.50	0.50	0.50
Public Information Officer	1.00	1.00	1.00	1.00
Communications Specialist	1.00	1.00	1.00	1.00
Cultural Arts Administrator	0.00	0.00	0.00	1.00
Sr. Admin Assistant/Events Coordinator	0.25	0.25	0.25	0.25
TOTAL	**4.75**	**4.75**	**4.75**	**5.75**

FY2024 PROPOSED BUDGET
COMMUNITY OUTREACH

LINE ITEM DETAIL

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services				
511001 Regular Payroll	$401,873	$401,523	$443,014	$521,284
511002 Civilian Comp Adjustments	0	20,076	0	0
511005 Longevity	2,005	2,186	2,189	2,417
511009 Overtime	55	5,000	2,163	5,000
511125 Residency Pay	6,902	6,901	6,849	6,901
511510 Group Health Insurance - Employer's	52,980	57,000	57,000	76,038
511515 Worker's Compensation	525	525	525	551
511520 Group Life Insurance	1,109	1,640	2,132	2,173
511530 Social Security - Employer's	25,231	27,013	28,078	33,207
511535 Medicare - Employer's	5,901	6,317	6,567	7,766
511542 City Employee Retirement	36,975	39,212	51,100	65,076
511650 Salary Reimbursement	(90,454)	(90,454)	(90,454)	(235,734)
Total Personnel Services	**$443,103**	**$476,939**	**$509,163**	**$484,679**
Materials and Supplies				
521065 Office Supplies	3,716	10,853	5,885	9,000
522013 Clothing	0	1,200	600	1,200
522038 Safety Supplies	0	0	391	400
Total Materials and Supplies	**$3,716**	**$12,053**	**$6,876**	**$10,600**
Contractual Services				
531013 Media Services	46,513	55,000	54,535	55,000
531025 Memberships	1,080	2,000	1,066	2,000
531028 Software Licenses	4,217	4,000	2,536	4,000
531320 Equipment Rental	5,571	6,000	8,441	9,000
531350 Garage Charges	2,058	2,707	2,617	2,216
531360 Computer Charges	18,775	21,379	21,379	38,940
532062 Postage	252	0	90	100
532065 Printing, Duplication	65	2,500	0	1,300
532083 Telephone Service	567	1,100	347	600
532084 Cellular Service	1,930	2,500	2,112	2,500
533085 Travel/Training	3,211	25,000	11,982	20,000
533100 Advertising	0	1,000	475	2,500
Total Contractual Services	**$84,238**	**$123,186**	**$105,581**	**$138,156**
Other Charges and Services				
544087 Expense Reimbursement	(5,571)	(6,000)	(16,023)	(9,000)
554105 Bank Service Charge	75	356	0	0
547070 Insurance Expense	7,554	8,904	8,904	10,986
Total Other Charges and Services	**$2,058**	**$3,260**	**($7,119)**	**$1,986**
Total Expenses	**$533,115**	**$615,438**	**$614,502**	**$635,421**

FY2024 PROPOSED BUDGET
MAIL SERVICES

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$61,071	$65,106	$65,615	$67,789
Contractual Services	47,992	54,237	53,469	53,008
Other Charges and Services	6,195	7,503	7,503	8,182
TOTAL	**$115,257**	**$126,846**	**$126,588**	**$128,979**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increase (+$32,174) includes a increase for Group Health Insurance ($1,224) and annualized cost (+$950) for personnel.

Contractual Services - Includes an decrease (-$462) for garage charges and postage.

Other Charges and Services - Increase to insurance expenses (+$679).

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Support Services	1.00	1.00	1.00	1.00
TOTAL	**1.00**	**1.00**	**1.00**	**1.00**

LINE ITEM DETAIL

		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services					
511001	Regular Payroll	$43,005	$43,005	$44,793	$45,155
511002	Civilian Comp Adjustments	0	2,580	0	0
511005	Longevity	5	48	48	96
511510	Group Health Insurance - Employer's	10,694	12,000	12,000	13,224
511512	Group Health Insurance Reserve	0	0	0	0
511515	Worker's Compensation	129	129	129	135
511520	Group Life Insurance	156	175	216	219
511530	Social Security - Employer's	2,603	2,669	2,748	2,806
511535	Medicare - Employer's	609	624	643	656
511542	City Employee Retirement	3,871	3,875	5,039	5,498
Total Personnel Services		**$61,071**	**$65,106**	**$65,615**	**$67,789**
Contractual Services					
531350	Garage Charges	4,608	10,677	10,677	6,443
531360	Computer Charges	3,755	3,354	3,354	6,490
532062	Postage	39,516	40,000	39,369	40,000
532083	Telephone Service	113	206	69	75
Total Contractual Services		**$47,992**	**$54,237**	**$53,469**	**$53,008**
Other Charges and Services					
547070	Insurance Expense	6,195	7,503	7,503	8,182
Total Other Charges and Services		**$6,195**	**$7,503**	**$7,503**	**$8,182**
Total Expenses		**$115,257**	**$126,846**	**$126,588**	**$128,979**

FY2024 PROPOSED BUDGET
CENTRAL GARAGE FUND SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Beginning Fund Balance	$1,371,838	$1,192,436	$1,192,436	$1,195,492
Revenues				
Motor vehicle charges	$5,921,267	$5,649,567	$5,553,873	$5,866,374
Outside agency revenue	707,256	1,016,181	750,000	856,067
Ferry Landing Vehicle Usage	0	0	54,267	54,267
Other revenue	271,097	201,000	154,356	156,380
Sale of equipment	63,012	15,000	65,799	65,799
Interest earned	2,531	1,200	35,803	36,000
Total revenues	$6,965,163	$6,882,948	$6,614,098	$7,034,887
Expenses				
Administration	$1,487,549	$1,096,688	$1,285,111	$1,012,367
Operations	4,885,679	5,751,790	5,004,221	6,007,519
Total expenses	$6,373,227	$6,848,478	$6,289,332	$7,019,886
Net income (loss)	$591,935	$34,470	$324,766	$15,000
Capital Outlay	$622,637	$152,904	$321,710	$15,000
Prior Year Adjustment	($148,700)	$0	$0	$0
Ending Fund Balance	$1,192,436	$1,074,002	$1,195,492	$1,195,493

Personnel summary	2022 Actual	2023 Budget	2024 Budget	Salary Costs
Garage Administration	2.00	2.00	2.00	$282,089
Garage Operations	21.00	21.00	21.00	1,506,500
Totals	23.00	23.00	23.00	$1,788,589

FY2024 PROPOSED BUDGET
CENTRAL GARAGE FUND
EXPENDITURE SUMMARY

DEPARTMENT	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Garage Administration	$1,487,549	$1,096,688	$1,285,111	$1,027,367
Garage Operations	5,508,316	5,904,694	5,325,931	6,007,519
Central Garage Fund Total	**$6,995,864**	**$7,001,382**	**$6,611,042**	**$7,034,886**

CATEGORY	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$1,519,740	$1,642,680	$1,730,046	$1,788,589
Materials and Supplies	3,124,396	3,642,500	2,918,220	3,430,793
Contractual Services	1,045,800	949,467	1,013,645	1,135,228
Other Charges and Services	683,292	613,831	627,421	665,276
Capital Outlay	622,637	152,904	321,710	15,000
Central Garage Fund Total	**$6,995,864**	**$7,001,382**	**$6,611,042**	**$7,034,886**

HIGHLIGHTS (FY2024 Proposed Over/Under FY2023 Estimated)

Personnel services - Net increase (+$58,543) includes annualized cost of personnel (+$30,391) and a 10.2% increase (+$28,152) in Group Health Insurance.

Materials and Supplies - Net increase (+$512,573) includes funding for fuel and lubricants (+$473,269), motor vehicle parts (+$26,465) and miscellaneous supply line items (+$12,839).

Contractual Services - Net increases (+$121,583) for vehicle repairs (+100,251) and increases (+$21,332) in other contractual accounts.

Other Charges and Services - Net increase (+$37,855) includes Garage portion of Auto and damage liability insurance (+$35,283), facilities maintenance charges (+$1,162) and a decrease (+$1,410) anticipated for Insurance reimbursements.

Capital Outlay - Net decrease (-$306,710) includes funds (-$152,904) for two F150 Chevy Tahoe's carried over from FY22 and three Dodge Chargers (-$168,806) for the Police Department purchased and received in FY23. The Department is requesting an additional $15,000 for a New service side by side.

Municipal Fleet Facilities

Mission Statement

The mission of the Municipal Garage Facilities is to meet city operational equipment needs by maintaining over five hundred city vehicles and equipment in a safe, operable condition and to assist in prolonging the equipment's life span.

Accomplishments

- Installation of improved preventative maintenance systems for fleet vehicles.
- Completed 3,105 general repairs, 1,200 Preventative Maintenance programs that resulted in 249 additional repairs from PM findings, and 712 road calls services.
- Increased auction sales revenue dramatically by utilizing on-line auction systems and improving procedures.

Goals

- To continue improving operations at the Municipal Garage Facility and in addition, work in harmony with user departments.
- To continue to improve training for the mechanics and the supporting staff.
- To continue to monitor the reduction of fleet downtime.
- Reduction of fuel usage.
- To continue to develop additional enhanced hierarchy preventative maintenance programs.
- To award annual bids on as many parts and supplies in the garage storeroom as practical.
- To continue to implement the Vehicle Replacement Program and to consider better fuel efficient and "greener" vehicles.
- To identify repair problem consistencies which will assist in decreasing scheduled repairs and unscheduled repairs.
- To rid the fleet of outdated and surplus equipment which will improve the fleet's overall appearance.
- To complete adding GPS to the entire fleet.

FY2024 PROPOSED BUDGET
GARAGE ADMINISTRATION

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$231,434	$245,344	$274,575	$282,089
Materials and Supplies	835	1,500	750	800
Contractual Services	16,932	33,109	24,245	29,202
Other Charges and Services	683,292	663,831	663,831	700,276
Capital Outlay	555,056	152,904	321,710	15,000
TOTAL	**$1,487,549**	**$1,096,688**	**$1,285,111**	**$1,027,367**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increase (+$7,514) includes annualized (+$5,066) cost for personnel and increases (+$2,448) to Group Health Insurance.

Materials and Supplies - Maintain current level of funding for materials and supplies (+$50).

Contractual Services - Net increase (+$4,957) includes increases (+$2,433) for computer charges and increases (+$2,524) in miscellaneous contractual line items.

Other Charges and Services - Net increase (+$36,445) includes Garage portion of Auto and damage liability insurance (+$35,283) and facilities maintenance charges (+$1,162).

Capital Outlay - Net decrease (-$306,710) includes funds (-$152,904) for two F150 Chevy Tahoe's carried over from FY22 and three Dodge Chargers (+$168,806) for the Police Department purchased and received in FY23. The Department is requesting an additional $15,000 for a New service side by side.

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Executive Director	1.00	1.00	1.00	1.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00
TOTAL	**2.00**	**2.00**	**2.00**	**2.00**

FY2024 PROPOSED BUDGET
GARAGE ADMINISTRATION

LINE ITEM DETAIL		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services					
511001	Regular Payroll	$175,139	$174,843	$202,701	$204,416
511002	Civilian Comp Adjustments	0	8,742	0	0
511005	Longevity	2,844	2,908	2,897	2,993
511009	Overtime	1,578	2,500	4,207	5,000
511510	Group Health Insurance - Employer's	21,381	24,000	24,000	26,448
511515	Worker's Compensation	181	172	172	181
511520	Group Life Insurance	465	712	975	994
511530	Social Security - Employer's	11,091	11,718	13,018	13,169
511535	Medicare - Employer's	2,594	2,740	3,045	3,080
511542	City Employee Retirement	16,161	17,009	23,560	25,808
Total Personnel Services		**$231,434**	**$245,344**	**$274,575**	**$282,089**
Materials and Supplies					
521065	Office Supplies	835	1,500	750	800
Total Materials and Supplies		**$835**	**$1,500**	**$750**	**$800**
Contractual Services					
531025	Memberships	499	600	500	600
531125	Other Contracts	0	1,000	500	1,000
531240	Maintenance Contracts	7,385	20,000	13,682	15,000
531360	Computer Charges	7,510	8,384	8,384	10,817
532062	Postage	14	25	57	60
532083	Telephone Service	227	600	139	225
532084	Cellular Service	599	1,500	483	500
533085	Travel/Training	698	1,000	500	1,000
Total Contractual Services		**$16,932**	**$33,109**	**$24,245**	**$29,202**
Other Charges and Services					
547070	Insurance Expense	657,045	631,774	631,774	667,057
547075	Facilities Maintenance	26,247	32,057	32,057	33,219
Total Other Charges and Services		**$683,292**	**$663,831**	**$663,831**	**$700,276**
Capital Outlay					
564003	Vehicle Capital Outlay	555,056	152,904	321,710	15,000
Total Capital Outlay		**$555,056**	**$152,904**	**$321,710**	**$15,000**
Total Expenses		**$1,487,549**	**$1,096,688**	**$1,285,111**	**$1,027,367**

FY2024 PROPOSED BUDGET
GARAGE OPERATIONS

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$1,288,307	$1,397,336	$1,455,471	$1,506,500
Materials and Supplies	3,123,560	3,641,000	2,917,470	3,429,993
Contractual Services	1,028,868	916,358	989,400	1,106,026
Other Charges and Services	0	(50,000)	(36,410)	(35,000)
Capital Outlay	67,581	0	0	0
TOTAL	**$5,508,316**	**$5,904,694**	**$5,325,931**	**$6,007,519**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel services - Net increase (+$51,029) includes annualized cost of personnel (+$25,325) and increases (+$25,704) in Group Health Insurance.

Materials and Supplies - Net increase (+$512,523) includes funding for fuel and lubricants (+$473,269), motor vehicle parts (+$26,465) and miscellaneous supply line items (+$12,789).

Contractual Services - Net increases (+$116,626) for vehicle repairs (+100,251) and increases (+$16,375) in other contractual accounts.

Other Charges and Services - Net decrease (-$1,410) for anticipated reimbursements from insurance claims for vehicles damaged in accidents.

PERFORMANCE INDICATORS

INDICATORS	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 PROPOSED
Fleet Availability	92.00%	89.62%	89.62%	89.00%
Number of work orders	2,105	2,332	2,410	2,100
Number of PM services	1,118	1,241	1,185	1,200

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Fleet Maintenance Supervisor	1.00	1.00	1.00	1.00
Automotive Mechanic	6.00	7.00	6.00	7.00
Automotive Parts Specialist	1.00	1.00	1.00	1.00
Fleet Service Technician	2.00	2.00	2.00	2.00
Automotive Tire Repairer	2.00	2.00	2.00	2.00
Fleet Service Technician/Station Attendant	1.00	1.00	1.00	1.00
Fleet Service Writer	1.00	1.00	1.00	1.00
Fleet Service Attendant	2.00	1.00	2.00	1.00
Parts Runner	1.00	1.00	1.00	1.00
Garage Security Attendant	3.00	3.00	3.00	3.00
Custodian	1.00	1.00	1.00	1.00
TOTAL	**21.00**	**21.00**	**21.00**	**21.00**

FY2024 PROPOSED BUDGET
GARAGE OPERATIONS

LINE ITEM DETAIL

		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services					
511001	Regular Payroll	$805,059	$834,676	$889,610	$896,210
511002	Civilian Comp Adjustments	0	41,734	0	0
511005	Longevity	9,702	10,698	10,603	11,644
511009	Overtime	63,567	55,000	70,868	75,000
511125	Residency Pay	32,047	30,114	32,374	32,624
511510	Group Health Insurance	217,798	252,000	252,000	277,704
511515	Worker's Compensation	7,683	7,683	7,683	8,067
511520	Group Life Insurance	2,876	3,556	4,170	4,190
511530	Social Security - Employment	54,820	60,278	61,228	62,960
511535	Medicare - Employer's	12,821	14,097	14,319	14,724
511542	City Employee Retirement	81,934	87,500	112,616	123,377
Total Personnel Services		**$1,288,307**	**$1,397,336**	**$1,455,471**	**$1,506,500**
Materials and Supplies					
521065	Office Supplies	4,059	3,000	2,534	3,000
521067	Minor Office Equipment	0	3,000	0	0
522013	Clothing	9,375	10,000	5,171	10,000
522025	Fuel And Lubricants	2,324,924	2,936,000	2,026,731	2,500,000
522037	Janitorial Supplies	3,821	5,000	2,719	5,000
522055	Minor Tools	13,358	20,000	17,366	20,000
522059	Motor Vehicle Parts	755,513	650,000	848,535	875,000
525031	Electricity	8,477	8,000	6,845	8,993
525032	Natural Gas	4,033	6,000	7,569	8,000
Total Materials and Supplies		**$3,123,560**	**$3,641,000**	**$2,917,470**	**$3,429,993**
Contractual Services					
531005	Other Services	349	0	100	350
531125	Other Contracts	208,834	215,000	215,663	216,000
531220	Building Repairs	0	1,000	0	1,000
531230	Equipment Repairs	2,431	0	0	0
531250	Vehicle Repairs	708,334	600,000	674,749	775,000
531350	Garage Charges	43,067	43,000	39,683	40,113
531360	Computer Charges	60,081	53,658	53,658	67,063
532065	Printing, Duplication	3,907	200	3,907	4,000
532083	Telephone Service	1,409	3,000	1,184	2,000
532087	Aircard Service	456	500	456	500
Total Contractual Services		**$1,028,868**	**$916,358**	**$989,400**	**$1,106,026**
Other Charges and Services					
544098	Reimbursable from Insurance	0	(50,000)	(36,410)	(35,000)
Total Other Charges and Services		**$0**	**($50,000)**	**($36,410)**	**($35,000)**
Capital Outlay					
564117	Machinery & Equipment	67,581	0	0	0
Total Capital Outlay		**$67,581**	**$0**	**$0**	**$0**
Total Expenses		**$5,508,316**	**$5,904,694**	**$5,325,931**	**$6,007,519**

FY2024 PROPOSED BUDGET
CASUALTY & LIABILITY INSURANCE FUND

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Beginning Fund Balance	$1,016,552	$1,050,750	$1,050,750	$1,001,659
Revenues:				
Charges for services				
Waterworks Fund	$280,125	$300,805	$300,805	$339,257
Sewer System Fund	321,459	325,288	325,288	367,979
Drainage Utility Fund	35,761	38,051	38,051	40,619
Sanitation Fund	74,959	79,799	79,799	87,982
Capital Projects Fund	19,455	21,335	21,335	21,338
Central Services	39,831	45,431	45,431	53,475
Central Garage	657,045	631,774	631,774	667,057
Airport Fund	174,691	185,622	185,622	214,048
Federal/state grants	68,361	128,025	128,025	124,571
Community Pool	42,752	44,242	44,242	49,480
General Fund	572,725	616,061	616,061	682,146
Other revenue	2,110	350	1,868	2,000
Total revenues	$2,289,274	$2,416,783	$2,418,301	$2,649,952
Expenses:				
Administration	$130,454	$162,537	$161,529	$174,952
Insurance polices	1,564,544	1,927,898	1,994,000	2,127,000
Other expenses	547,793	326,000	311,862	346,000
Total expenses	$2,242,792	$2,416,435	$2,467,392	$2,647,952
Net income (loss)	$46,482	$348	($49,091)	$2,000
Prior Year Adjustment	($12,284)	$0	$0	$0
Ending Fund Balance	$1,050,750	$1,051,098	$1,001,659	$1,003,659

Personnel summary	2022 Actual	2023 Budget	2024 Budget	Salary Costs
Insurance Fund - Administration	1.302	1.302	1.302	$138,428
Totals	1.302	1.302	1.302	$138,428

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FY2024 PROPOSED BUDGET
CASUALTY AND LIABILITY FUND
EXPENDITURE SUMMARY

DEPARTMENT	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Insurance Administration	$130,454	$162,537	$161,529	$174,952
Policies In Force	1,564,544	1,927,898	1,994,000	2,127,000
Other Operating Expenses	547,793	326,000	311,862	346,000
Casualty and Liability Total	**$2,242,792**	**$2,416,435**	**$2,467,392**	**$2,647,952**

CATEGORY	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$114,514	$134,775	$135,743	$138,428
Materials and Supplies	1,479	1,000	809	1,000
Contractual Services	2,027,771	2,313,540	2,379,561	2,538,524
Other Charges and Services	(192,972)	(32,880)	(48,722)	(30,000)
Operating Transfers	0	0	0	0
Capital Outlay	292,000	0	0	0
Casualty and Liability Total	**$2,242,792**	**$2,416,435**	**$2,467,392**	**$2,647,952**

HIGHLIGHTS (FY2024 Proposed Over/Under FY2023 Estimated)

Personnel Services - Net increase (+$2,684) includes a increase in Group Health (+$1,594) and annualized cost (+$1,091) of personnel.

Materials and Supplies - Net increase (+$191) to maintain current level of funding.

Contractual Services - Net increase (+$158,963) includes an increases in various Policies in Force (+$114,967) in Preventive Health Program (+$17,663), Uninsured Damage Claims (+$10,000), Uninsured Legal Claims (+$4,285) and maintaining (+$12,048) current level of budget in other contractual accounts.

Other Charges and Services - Decrease (+$18,032) in expense reimbursements anticipated for FY2024.

Municipal Insurance

Mission Statement

The City's insurance program is monitored by both the Risk Management and the Human Resource Departments, which coordinates and supervises the fringe benefit program for City employees. The Human Resource Director works with a third-party Benefit Consultant and Health Board of Trustees on the overall performance of the self-insured Health plan. The Risk Manager supervises the Worker's Compensation self-insurance plan. He also identifies risk areas and secures insurance coverage for the City's property and liability risk.

Accomplishments

- Submitted and managed multiple insurance claims related to auto incidents.
- Reviewed and updated insurance coverage for City owned vehicles and mobile equipment.
- Reviewed and updated building value and contents insurance limits for all City owned and leased properties.
- Monitor and assist employees with the City self-insured Workers Compensation plan including modified duty assignments and return to work issues. Participate in benefit review and appeal hearings with the TPA.
- Managed multiple workers compensation claims by ensuring reporting procedures were appropriate and adequate.
- Developed and organized all required documentation for the annual Workers Compensation audit.
- Briefed and trained employees and departments on Risk Management policies and procedures.
- Classified, evaluated and monitored multiple liability claims against the City from initial receipt, investigation and ultimate resolution.
- Entered into new three-year contract for employee healthcare and pharmacy benefits that maintains the current benefits without raising employee premiums.
- Negotiated supplemental employee benefits for vision and dental without increased employee premiums.

Goals

- Achieve a better understanding of risk with cost savings through better management of resources.
- Build and improve capabilities to respond effectively to low probability, catastrophic risks.
- Continue to Identify and assess risks. Review risk management efforts in risk control and financing measures.
- Closely monitor the worker's compensation insurance fund.
- Continue to review all city properties and personnel for safety compliance.
- Continue safety inspections and work site-specific courses for employees throughout the City operations.
- Working with the Health Board Trustees and City Benefit Consultant review and improve employee and retiree healthcare and pharmacy benefits.

FY2024 PROPOSED BUDGET
INSURANCE ADMINISTRATION

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$114,514	$134,775	$135,743	$138,428
Materials and Supplies	529	1,000	809	1,000
Contractual Services	14,561	25,642	24,976	35,524
Other Charges and Services	850	1,120	0	0
TOTAL	**$130,454**	**$162,537**	**$161,529**	**$174,952**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Personnel Services - Net increase (+$2,684) includes a increase in Group Health (+$1,594) and annualized cost (+$1,091) of personnel.

Materials and Supplies - Net increase (+$191) to maintain current level of funding.

Contractual Services - Net increase (+$10,548) for increase in garage charges (+$4,732), computer charges (+$5,325) and increases (+$490) in miscellaneous contractual line items.

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Executive Director	0.50	0.50	0.50	0.50
Human Resources Specialist	0.2020	0.2020	0.2020	0.2020
Senior Administrative Assistant	0.60	0.60	0.60	0.60
TOTAL	**1.3020**	**1.3020**	**1.3020**	**1.3020**

FY2024 PROPOSED BUDGET
INSURANCE ADMINISTRATION

LINE ITEM DETAIL

		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services					
511001	Regular Payroll	$85,353	$95,753	$99,061	$99,128
511002	Civilian Comp Adjustments	0	4,788	0	0
511005	Longevity	468	498	607	670
511009	Overtime	141	70	516	525
511125	Residency Pay	824	502	249	251
511510	Group Health Insurance - Employer's	12,726	15,624	15,624	17,218
511512	Group Health Insurance Reserve	0	0	0	0
511515	Worker's Compensation	240	229	229	240
511520	Group Life Insurance	240	394	474	482
511530	Social Security - Employer's	5,273	6,300	6,142	6,236
511535	Medicare - Employer's	1,233	1,473	1,436	1,458
511542	City Employee Retirement	8,015	9,145	11,406	12,220
Total Personnel Services		**$114,514**	**$134,775**	**$135,743**	**$138,428**
Materials and Supplies					
521065	Office Supplies	367	500	434	500
522055	Minor Tools	162	500	375	500
Total Materials and Supplies		**$529**	**$1,000**	**$809**	**$1,000**
Contractual Services					
531005	Other Services	540	500	540	500
531025	Memberships	120	250	240	250
531350	Garage Charges	4,933	10,184	10,184	14,916
531360	Computer Charges	6,010	10,733	10,733	16,058
532062	Postage	0	50	50	50
532083	Telephone Service	227	425	139	250
532084	Cellular Service	965	1,000	1,134	1,500
532087	Aircard Service	456	500	457	500
533085	Travel/Training	1,311	2,000	1,500	1,500
Total Contractual Services		**$14,561**	**$25,642**	**$24,976**	**$35,524**
Other Charges and Services					
547030	Compensated Absences	850	0	0	0
544029	Miscellaneous Expenses	0	1,120	0	0
Total Other Charges and Services		**$850**	**$1,120**	**$0**	**$0**
Total Expenses		**$130,454**	**$162,537**	**$161,529**	**$174,952**

FY2024 PROPOSED BUDGET
POLICIES IN FORCE

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Contractual Services	1,749,107	1,957,898	2,042,033	2,157,000
Other Charges and Services	(184,563)	(30,000)	(48,032)	(30,000)
TOTAL	**$1,564,544**	**$1,927,898**	**$1,994,000**	**$2,127,000**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Contractual Services - Net increases (+$114,967) in various policies.

Other Charges and Services - Decrease (+$18,032) in expense reimbursements anticipated for FY2024.

LINE ITEM DETAIL

		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Contractual Services					
534013	Automobile Physical Damage	$188,849	$202,344	$192,365	$212,000
534014	Windstorm	557,070	570,000	669,000	679,000
534015	Contractor's Equip & Val. Papers	51,858	91,153	90,737	95,000
534016	Flood	181,306	190,000	189,288	210,000
534017	Airport Liability	1,782	1,782	1,782	2,000
534018	Police Liability	147,943	156,251	156,249	165,000
534019	Public Official Liability	120,454	126,565	144,482	145,000
534021	Fire & Ext. Coverage	62,986	114,925	114,925	125,000
534026	Auto Liability	280,964	305,510	291,092	325,000
534027	General Liability	53,960	60,948	61,397	65,000
534028	Employee Blanket Bond	4,640	4,641	4,726	6,000
534029	Unemployment Insurance	62,870	94,000	92,170	93,000
534037	Vehicle - Catastrophic Insurance	20,386	19,779	19,778	20,000
534039	Pollution Control Policy	14,041	20,000	14,041	15,000
Total Contractual Services		**$1,749,107**	**$1,957,898**	**$2,042,033**	**$2,157,000**
Other Charges and Services					
544087	Expense Reimbursement	(184,563)	(30,000)	(48,032)	(30,000)
Total Other Charges and Services		**($184,563)**	**($30,000)**	**($48,032)**	**($30,000)**
Total Expenses		**$1,564,544**	**$1,927,898**	**$1,994,000**	**$2,127,000**

FY2024 PROPOSED BUDGET
OTHER OPERATING EXPENSES

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Contractual Services	264,102	330,000	312,552	346,000
Other Charges and Services	(9,259)	(4,000)	(690)	0
Capital Outlay	292,000	0	0	0
TOTAL	**$547,793**	**$326,000**	**$311,862**	**$346,000**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

Contractual Services - Increase in Preventive Health Program (+$17,663), Uninsured Damage Claims (+$10,000), Uninsured Legal Claims (+$4,285) and maintaining (+$1,530) current level of budget in other contractual accounts.

Other Charges and Services - Net decrease (+$690) anticipated for expense reimbursements in FY2024.

FY2024 PROPOSED BUDGET
OTHER OPERATING EXPENSES

LINE ITEM DETAIL	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Materials and Supplies				
522055 Minor Tools	$950	$0	$0	$0
Total Materials and Supplies	**$950**	**$0**	**$0**	**$0**
Contractual Services				
534032 Preventive Health Program	59,870	60,000	57,337	75,000
534033 Uninsured Damage Claims	134,773	160,000	150,000	160,000
534034 Uninsured Legal Fees	59,379	100,000	95,715	100,000
534035 Employee Assistance Program	10,080	10,000	9,500	11,000
Total Contractual Services	**$264,102**	**$330,000**	**$312,552**	**$346,000**
Other Charges and Services				
544087 Expense Reimbursement	(9,259)	(4,000)	(690)	0
Total Other Charges and Services	**($9,259)**	**($4,000)**	**($690)**	**$0**
Capital Outlay				
564099 Other Capital Purchases	292,000	0	0	0
Total Capital Outlay	**$292,000**	**$0**	**$0**	**$0**
Total Expenses	**$547,793**	**$326,000**	**$311,862**	**$346,000**

FY2024 PROPOSED BUDGET
WORKERS' COMPENSATION FUND

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Beginning Fund Balance	$194,152	$215,349	$215,349	$274,580
Revenues:				
Charges for services				
Workers' compensation	$473,015	$535,000	$472,818	$496,459
Interest	1,120	75	4,369	5,000
Total revenues	$474,135	$535,075	$477,187	$501,459
Expenses:				
Insurance polices	$452,938	$535,000	$417,955	$518,218
Total expenses	$452,938	$535,000	$417,955	$518,218
Net income (loss)	$21,197	$75	$59,232	($16,759)
Ending Fund Balance	$215,349	$215,424	$274,580	$257,821

FY2024 PROPOSED BUDGET
WORKERS' COMPENSATION FUND
EXPENDITURE SUMMARY

DEPARTMENT	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Policies in Force	$452,938	$535,000	$417,955	$518,218
Workers' Compensation Total	**$452,938**	**$535,000**	**$417,955**	**$518,218**

CATEGORY	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Contractual Services	452,938	535,000	417,955	518,218
Workers' Compensation Total	**$452,938**	**$535,000**	**$417,955**	**$518,218**

HIGHLIGHTS (FY2024 Proposed Over/Under FY2023 Estimated)

Contractual Services - Net increase (+$100,263) in Worker's Compensation policies and administrative stop loss payments.

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Contractual Services	452,938	535,000	417,955	518,218
TOTAL	**$452,938**	**$535,000**	**$417,955**	**$518,218**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2022 ESTIMATED)

Contractual Services - Net increase (+$100,263) in Worker's Compensation policies and administrative stop loss payments.

LINE ITEM DETAIL

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Contractual Services				
534023 Workers' Compensation	$356,613	$385,000	$267,707	$350,000
534054 Administrative & Stop Loss	96,325	150,000	150,249	168,218
Total Contractual Services	**$452,938**	**$535,000**	**$417,955**	**$518,218**
Total Expenses	**$452,938**	**$535,000**	**$417,955**	**$518,218**

FY2024 PROPOSED BUDGET
HEALTH AND LIFE INSURANCE FUND SUMMARY

OVERVIEW

The Health and Life Insurance Fund accounts for the City's self-insurance for health benefits for City employees, their dependents and retirees. The impact of rising health care across the nation has contributed to the rise of health care benefits locally.

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Beginning Fund Balance	$3,073,849	$7,153,765	$7,153,765	$7,936,112
Revenues:				
Medical Insurance-Retiree & Cobra	$220,868	$240,000	$216,510	$240,000
Medical Ins. Contributions-City	9,596,301	10,620,000	10,563,592	11,200,000
Medical Ins. Contributions-Park Board	571,521	750,000	984,426	1,083,500
Medical Ins. Contributions-Park Board EE'S	114,834	160,000	244,020	211,500
Medical Ins. Contributions-EE's	1,652,442	1,716,000	1,711,450	1,950,000
Medical Ins. Contributions-Wharves	(3,863)	0	0	0
Stop Loss Reimbursements	380,090	350,000	378,202	450,000
Life Insurance	142,320	180,000	219,046	245,000
Other Refunds and No Shows	320,676	404,000	320,676	325,000
Interest	16,232	4,500	77,154	75,000
Operating transfer in	4,600,000	0	0	0
Total revenues	$17,611,420	$14,424,500	$14,715,076	$15,780,000
Expenses:				
Consultant Services	$79,500	$79,500	$79,500	$79,500
Employee Life	277,066	180,000	259,821	260,000
Health Claims - City	8,751,518	8,500,000	8,585,917	9,132,000
Health Claims - Park Board	462,196	600,000	776,661	765,000
Health Claims - Port	725	0	0	0
Prescription - City	2,024,402	2,100,000	2,391,590	2,653,000
Prescription - Park Board	105,073	110,000	149,473	173,000
Administrative Costs	561,249	530,000	561,000	570,000
Stop Loss Premiums	1,269,775	1,576,522	1,128,767	1,813,000
Total expenses	$13,531,503	$13,676,022	$13,932,730	$15,445,500
Net income (loss)	$4,079,917	$748,478	$782,346	$334,500
Ending Fund Balance	$7,153,765	$7,902,243	$7,936,112	$8,270,612

Highlights (FY2024 Proposed Over/Under FY2023 Estimated)

Revenues - Include 10.2% increase from FY23 due to an additional contribution by the city for FY24 to combat the shortages from several years of high medical and prescription claims.

FY2024 PROPOSED BUDGET
PROJECT MANAGEMENT FUND SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Beginning Fund Balance	$51,976	$53,427	$53,427	$58,690
Revenues:				
Interest Earned-Operating	1,451	0	5,263	0
Total revenues	$1,451	$0	$5,263	$0
Expenses:				
Project Management	$0	$0	$0	$0
Total expenses	$0	$0	$0	$0
Net income (loss)	$1,451	$0	$5,263	$0
Net assets at end of year	$53,427	$53,427	$58,690	$58,690

Personnel summary	2022 Actual	2023 Budget	2024 Budget	Salary Costs
Project Management	15.00	15.00	13.00	$1,456,187
Totals	15.00	15.00	13.00	$1,456,187

FY2024 PROPOSED BUDGET
PROJECT MANAGEMENT FUND
EXPENDITURE SUMMARY

DEPARTMENT	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Project Management	$0	$0	$0	$0
Project Management Total	**$0**	**$0**	**$0**	**$0**

CATEGORY	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$1,141,135	$1,560,804	$1,395,592	$1,456,187
Materials and Supplies	10,449	15,750	12,671	15,750
Contractual Services	106,175	116,526	107,960	139,188
Other Charges and Services	(1,257,758)	(1,823,080)	(1,645,554)	(1,745,624)
Capital Outlay	0	130,000	129,332	134,500
Project Management Total	**$0**	**$0**	**$0**	**$0**

HIGHLIGHTS (FY2024 Proposed Over/Under FY2023 Estimated)

*These costs will be allocated per the Capital Improvement Plan FY2024.

Personnel Services - Net increases (+$60,595) for annualized cost of personnel.

Materials and Supplies - Includes increases (+$3,079) in miscellaneous supply line items.

Contractual Services - Net increase (+$31,228) includes an increase for computer charges (+$17,028), Certification and Permit fees (+$8,000) and increases (+$6,200) in various contractual accounts.

Other Charges and Services - Net increase (-$100,070) in expense reimbursement for Project Management Fees.

Capital Outlay - Net increase (+$5,169) for capital items for Construction Management.

Project Management

Mission Statement

The mission of the Engineering & Construction Management Division is to assist all City departments, as well as Private Developments, with design and construction related activities, and to ensure communication between City departments, design professionals and consultants, both during design/development phase and construction phase of projects while monitoring all City projects in the field for document conformance and quality.

Accomplishments

- Completed construction of approximately $29.3 million dollars of capital improvements, including the following:
  - City Hall 4th Floor & Attic Demolition
  - City Hall Window Replacement
  - 27th Street Improvements Phase III
  - Island Transit Trolley Barn Pump & Generator
  - Island Transit Trolley Barn Concrete Flood Wall
  - Airport Water Plant Expansion
  - 18th Street Storm Sewer System
  - Downtown Streetscape: 23rd Street – Church to Harborside
- Commencement of construction activities, including the following:
  - 35th Street Improvements: Postoffice to Broadway
  - Church Street Improvements: 33rd to 37th Streets
  - 37th Street Improvements: Broadway to Seawall
  - Avenue S Reconstruction: 53rd Street to Seawall (County Bond Project)
  - 23rd Street Reconstruction: Broadway to Seawall (County Bond Project)
  - Pirates Beach WWTP

Goals

- Develop and Implement: Computer Aided Drafting (CAD) & Engineering Standards Manuals
- Conduct an updated Street and Infrastructure assessment including development of a Pavement Composition Map (including: Type, Thickness, Age, Base Material, etc.)
- Update 20% of the City's Construction Specification Sections
- Average response time for Permit Reviews
  - Residential – 10 Business Days / Commercial – 20 Business Days
- Implement Construction Management Software (CMS) software
- Establish Monthly Coordination with Utility Companies
- Begin construction of the City's first ever Stormwater Pump Station.
- Have key staff obtain their Project Management Professional (PMP) Certification.
- Implement Construction Progress Tracking "SystemDetermine" training needed to enhance the construction teams' knowledge and implement training schedule.

FY2024 PROPOSED BUDGET
PROJECT MANAGEMENT

EXPENDITURE SUMMARY

	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services	$1,141,135	$1,560,804	$1,395,592	$1,456,187
Materials and Supplies	10,449	15,750	12,671	15,750
Contractual Services	106,175	116,526	107,960	139,188
Other Charges and Services	(1,257,758)	(1,823,080)	(1,645,554)	(1,745,624)
Capital Outlay	0	130,000	129,332	134,500
TOTAL	**($0)**	**($0)**	**$0**	**($0)**

BUDGET HIGHLIGHTS (FY2024 PROPOSED OVER/UNDER FY2023 ESTIMATED)

*These costs will be allocated per the Capital Improvement Plan FY2024.

Personnel Services - Net increases (+$60,595) for annualized cost of personnel.

Materials and Supplies - Includes increases (+$3,079) in miscellaneous supply line items.

Contractual Services - Net increase (+$31,228) includes an increase for computer charges (+$17,028), Certification and Permit fees (+$8,000) and increases (+$6,200) in various contractual accounts.

Other Charges and Services - Net increase (-$100,070) in expense reimbursement for Project Management Fees.

Capital Outlay - Net increase (+$5,169) for capital items for Construction Management.

PERSONNEL

POSITION	FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Director of Infrastructure & Engineering	1.00	1.00	1.00	1.00
Construction Supervisor	1.00	1.00	1.00	1.00
City Engineer	1.00	1.00	0.00	0.00
Architectural Project Manager	1.00	1.00	0.50	0.00
Senior Assistant City Engineer	1.00	1.00	1.00	1.00
Graduate Engineer	1.00	1.00	1.00	1.00
FEMA Public Asst. Program Mgr.	0.00	0.00	0.00	0.00
Assistant City Engineer	0.00	0.00	0.00	0.00
Construction Project Manager	1.00	1.00	1.00	1.00
Senior Construction Inspector	1.00	1.00	1.00	1.00
Construction Project Coordinator	1.00	1.00	1.00	1.00
Construction Inspector	4.00	4.00	4.00	4.00
Design Assistant	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
TOTAL	**15.00**	**15.00**	**13.50**	**13.00**

FY2024 PROPOSED BUDGET
PROJECT MANAGEMENT

LINE ITEM DETAIL

		FY2022 ACTUAL	FY2023 BUDGET	FY2023 ESTIMATED	FY2024 PROPOSED
Personnel Services					
511001	Regular Payroll	$935,516	$1,174,472	$1,087,488	$1,174,472
511002	Civilian Comp Adjustments	0	58,724	0	0
511005	Longevity	4,731	5,338	5,094	5,718
511006	Differential Pay	519	0	1,191	904
511009	Overtime	19,023	40,000	27,293	40,000
511125	Residency Pay	9,125	10,038	9,144	10,038
511410	Separation Vacation Pay	1,237	0	0	0
511420	Separation Sick Pay	6,775	0	0	0
511510	Group Health Insurance - Employer's	134,684	180,000	180,000	171,912
511515	Worker's Compensation	4,590	5,000	5,000	5,250
511520	Group Life Insurance	2,730	2,685	5,008	4,835
511530	Social Security - Employer's	59,061	79,891	69,216	64,442
511535	Medicare - Employer's	13,813	18,684	16,188	15,071
511542	City Employee Retirement	87,870	115,971	126,663	93,544
511650	Salary Reimbursements	(123,907)	(130,000)	(136,693)	(130,000)
511655	Salary Reimbursements-Grants	(14,633)	0	0	0
Total Personnel Services		**$1,141,135**	**$1,560,804**	**$1,395,592**	**$1,456,187**
Materials and Supplies					
521065	Office Supplies	4,020	6,000	5,981	6,000
522013	Clothing	2,917	6,000	4,000	6,000
522038	Safety Supplies	701	750	568	750
522055	Minor Tools	682	750	535	750
522065	Paint and Lumber	455	1,000	500	1,000
522099	Other Supplies	25	500	341	500
525031	Electricity	488	500	405	500
525032	Natural Gas	262	250	190	250
Total Materials and Supplies		**$10,449**	**$15,750**	**$12,671**	**$15,750**
Contractual Services					
531025	Memberships	2,238	2,500	6,020	6,500
531027	Certification and Permit Fees	0	8,000	0	8,000
531230	Equipment Repairs	0	0	1,585	0
531350	Garage Charges	36,978	33,638	33,638	34,272
531360	Computer Charges	56,326	58,688	58,688	75,716
532065	Printing, Duplication	1,559	1,000	992	1,000
532066	Print shop Charges	58	0	0	0
532083	Telephone Service	1,021	2,000	625	1,000
532084	Cellular Service	3,549	5,000	3,456	5,000
532087	Aircard Service	456	700	456	700
533085	Travel & Training	3,990	5,000	2,500	7,000
Total Contractual Services		**$106,175**	**$116,526**	**$107,960**	**$139,188**
Other Charges and Services					
543099	Project Mgmt. Costs (Capital)	(1,277,213)	(1,844,415)	(1,666,889)	(1,766,962)
547070	Insurance expense	19,455	21,335	21,335	21,338
Total Other Charges and Services		**($1,257,758)**	**($1,823,080)**	**($1,645,554)**	**($1,745,624)**
Capital Outlay					
564003	Vehicle Capital Outlay	0	105,000	104,332	105,000
564010	PC & Other Equipment	0	25,000	25,000	29,500
Total Capital Outlay		**$0**	**$130,000**	**$129,332**	**$134,500**
Total Expenses		**$0**	**$0**	**$0**	**$0**

City of Galveston

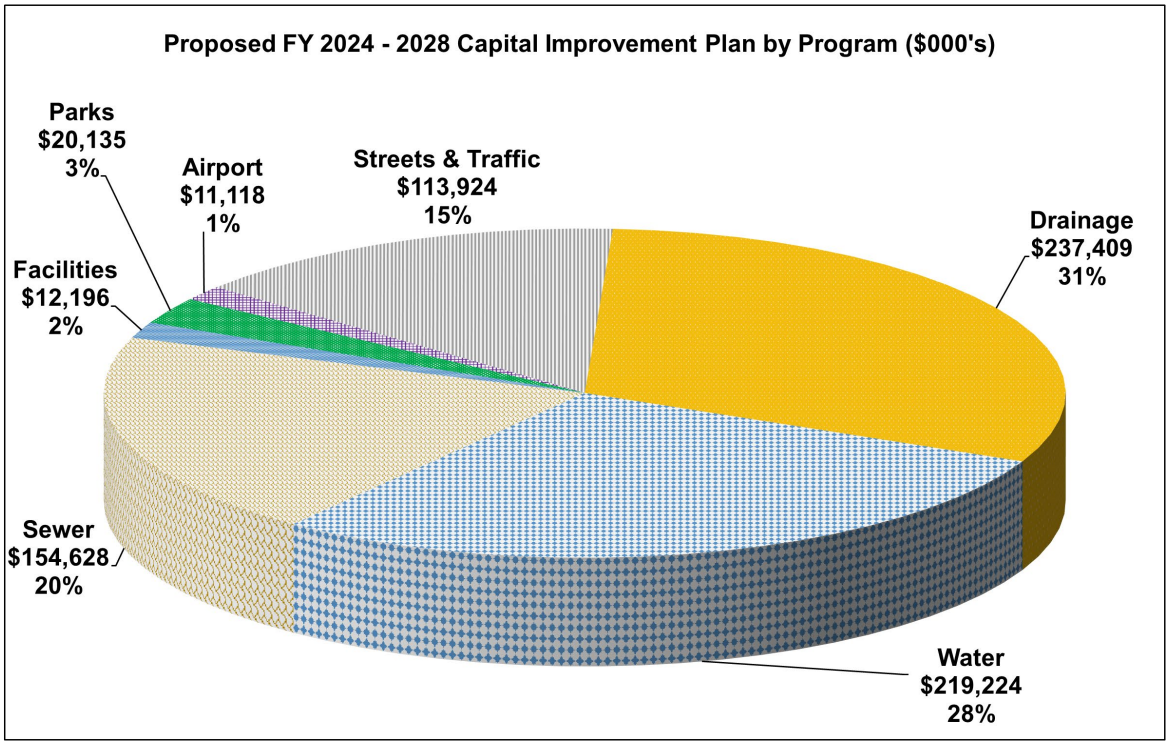
OFFICE OF THE CITY MANAGER

PO Box 779| Galveston, TX 77553-0779
www.citymanager@galvestontx.gov |409-797-3520

August 9, 2023

To: Honorable Mayor Craig Brown and Members of City Council
Subject: Proposed FY 2024-2028 Capital Improvement Plan

Attached please find the Proposed FY 2024-2028 Capital Improvement Plan (CIP) for the City of Galveston. The CIP will also be included in summary form in the Proposed FY 2024 Budget. The CIP provides project level detail for $768.6 million in projects in seven program areas (see below) over the period of the five-year CIP. The Water ($219.2 million), Streets ($113.9 million), Sewer ($154.6 million) and Drainage ($237.4 million) programs include 94 percent of the projects in the Proposed CIP.



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www.citymanager@galvestontx.gov |409-797-3520

CIP highlights include:

1. A major increase is the emphasis on drainage projects specifically related to stormwater pump systems. These projects rely heavily on federal and other grant funds because of the cost involved.
2. The City uses supplemental grants and/or GO bond financing to meet drainage and grant match requirements.
3. Continuing to repair streets prioritizing those that are in the most deteriorated condition based on the most recent street survey. The City continues to leverage the use of in-house crews and equipment in order to minimize costs and improve efficiency; and
4. Rehabilitation, renewal, and replacement programs for the aging sanitary sewer infrastructure citywide. These projects will continue to correct points of infiltration decreasing the burden on the sanitary sewer system plants and supporting infrastructure.

CITY OF GALVESTON

CAPITAL IMPROVEMENT PLAN

TOTALS BY PROGRAM AND FISCAL YEAR

FY 2024 - 2028

PROGRAM	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL
Streets and Traffic	$5,827,629	$5,701,574	$19,799,508	$79,612,664	$2,982,919	$113,924,294
Drainage	$46,333,930	$74,350,349	$35,055,000	$80,835,000	$835,000	$237,409,279
Water	$68,577,300	$23,236,488	$45,428,128	$2,900,000	$79,082,500	$219,224,416
Sewer	$41,690,993	$8,897,875	$63,239,463	$28,350,000	$12,450,000	$154,628,331
Facilities	$3,719,492	$1,215,000	$3,941,250	$275,000	$3,045,000	$12,195,742
IDC	$12,100,000	$2,500,000	$1,700,000	$2,000,000	$1,835,000	$20,135,000
Airport	$7,538,499	$1,800,000	$1,780,000	$0	$0	$11,118,499
TOTAL	**$185,787,843**	**$117,701,286**	**$170,943,349**	**$193,972,664**	**$100,230,419**	**$768,635,561**

Federally funded projects stemming from Hurricane Ike are nearing completion with 94.2 percent of the 519 projects in a closed status. We continue to focus on those needs that could not be addressed with federal funds including the replacement and improvement of aging infrastructure.

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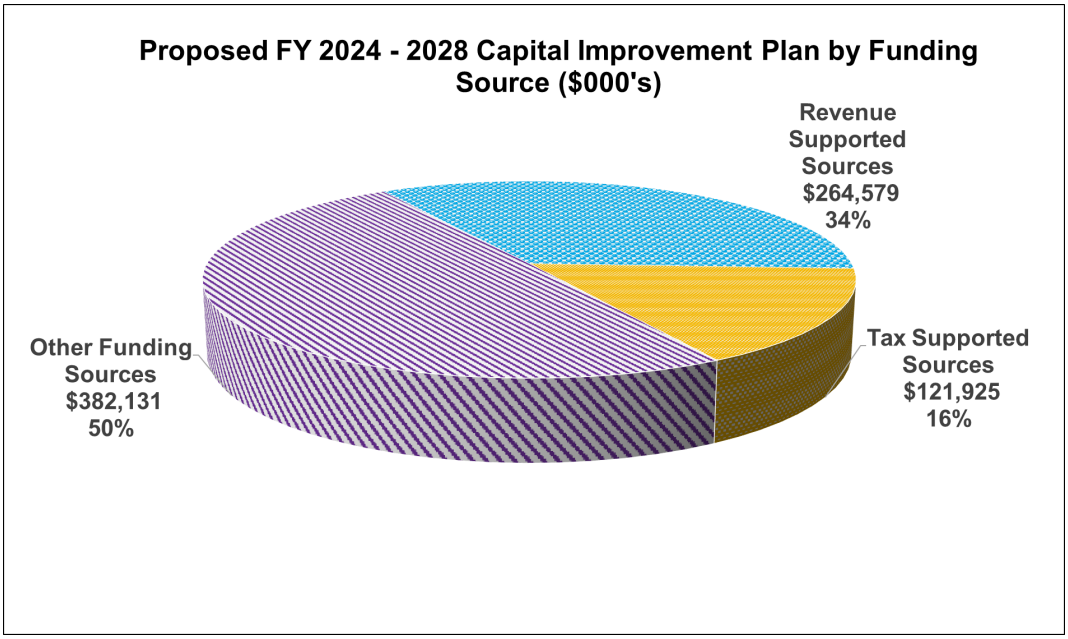

Revenue supported sources are related primarily to the enterprise funds and are limited to projects associated with the service that generates the revenue. Over 96 percent of this revenue is programmed for water and sewer infrastructure projects.

Tax supported sources include both property and sales tax related capital improvements. The City's goal is to dedicate the Industrial Development Sales Tax to projects benefitting the City, thereby decreasing the reliance on property taxes to fund 21 percent of the projects in this category.

The "Other" Funding Source category is almost strictly federal or state grants, with the lion's share of the $382 million going to drainage projects. These proposed drainage projects are to be funded with major grants and contingent on significant amounts of cash match from the City that cannot be matched with existing cash on hand. Therefore, either grants that can be used for matching purposes or proceeds from future bond sales will be required before these projects can proceed.

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CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
TOTALS BY SOURCE OF FUNDS
FY 2024 - 2028

FUNDING SOURCE	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL
TAX SUPPORTED FUNDS						
2017 G.O. BONDS (PROPERTY TAX SUPPORTED)	0	0	0	0	0	0
2019 G.O BONDS (PROPERTY TAX SUPPORTED)	4,699,375	0	0	0	0	4,699,375
SUBTOTAL PROPERTY TAX SUPPORTED BONDS	**$4,699,375**	**$0**	**$0**	**$0**	**$0**	**$4,699,375**
IDC - BEACH NOURISHMENT (SALES TAX)	5,750,000	2,500,000	750,000	2,000,000	665,000	11,665,000
IDC - ECONOMIC DEVELOPMENT (SALES TAX)	0	140,000	0	0	0	140,000
IDC - PARKS & RECREATION (SALES TAX)	6,350,000	0	950,000	0	1,170,000	8,470,000
IDC - INFRASTRUCTURE (SALES TAX)	1,880,870	532,296	404,065	2,316,187	428,673	5,562,091
BANK LOAN PROCEEDS	0	0	0	0	0	0
SUBTOTAL SALES TAX SUPPORTED FUNDS (INDUSTRIAL DEVELOPMENT CORPORATION)	**$13,980,870**	**$3,172,296**	**$2,104,065**	**$4,316,187**	**$2,263,673**	**$25,837,091**
INFRASTRUCTURE & DEBT SERVICE FUND	5,988,828	3,572,860	7,564,266	3,663,477	5,599,246	26,388,678
FUTURE TAX SUPPORTED BONDS	0	0	35,000,000	30,000,000	0	65,000,000
SUBTOTAL CASH FUNDED SOURCES	**$5,988,828**	**$3,572,860**	**$42,564,266**	**$33,663,477**	**$5,599,246**	**$91,388,678**
TOTAL TAX SUPPORTED PROJECT FUNDING	**$24,669,073**	**$6,745,156**	**$44,668,331**	**$37,979,664**	**$7,862,919**	**$121,925,143**
REVENUE SUPPORTED FUNDS						
2017 CERTIFICATES OF OBLIGATION WATER	0	0	0	0	0	0
2019 CERTIFICATES OF OBLIGATION WATER	1,169,300	0	0	0	0	1,169,300
2017 CERTIFICATES OF OBLIGATION SEWER	0	0	0	0	0	0
2019 CERTIFICATES OF OBLIGATION SEWER	939,493	500,000	500,000	500,000	500,000	2,939,493
2022 CERTIFICATES OF OBLIGATION WATER	32,408,000	2,000,000	0	0	0	34,408,000
2022 CERTIFICATES OF OBLIGATION SEWER	32,011,500	2,060,000	0	0	0	34,071,500
FUTURE REVENUE SUPPORTED BONDS	0	39,766,841	61,037,503	3,050,000	79,232,500	183,086,844
SUBTOTAL REVENUE SUPPORTED BONDS	**$66,528,293**	**$44,326,841**	**$61,537,503**	**$3,550,000**	**$79,732,500**	**$255,675,137**
WATER IMPROVEMENT FUND	0	900,000	900,000	2,227,000	900,000	4,927,000
SEWER IMPROVEMENT FUND	150,000	300,000	300,000	300,000	300,000	1,350,000
DRAINAGE IMPROVEMENT FUND	0	55,000	55,000	55,000	55,000	220,000
AIRPORT IMPROVEMENT FUND	668,896	0	178,000	0	0	846,896
DRAINAGE OPERATING BUDGET	0	0	0	780,000	780,000	1,560,000
FUTURE CASH: PROPERTY SALES	0	0	0	0	0	0
SUBTOTAL CASH FUNDED SOURCES	**$818,896**	**$1,255,000**	**$1,433,000**	**$3,362,000**	**$2,035,000**	**$8,903,896**
TOTAL REVENUE SUPPORTED FUNDS	**$67,347,189**	**$45,581,841**	**$62,970,503**	**$6,912,000**	**$81,767,500**	**$264,579,033**
OTHER FUNDING SOURCES						
FEMA	37,820,080	0	0	0	0	37,820,080
AMERICAN RESCUE PLAN	10,608,138	0	0	0	0	10,608,138
CDBG	15,850,000	54,295,349	0	0	0	70,145,349
TXDOT GRANTS	8,457,523	2,245,000	3,423,942	0	0	14,126,465
SEAWALL USER FEES	596,980	1,020,000	455,485	0	0	2,072,465
GALVESTON COUNTY	0	0	0	0	0	0
FUTURE GRANT - SS4A, RAISE, HGAC-TIP, UPWP	438,860	7,813,940	59,425,088	149,081,000	10,600,000	227,358,888
FUTURE FEDERALLY EARMARK	20,000,000	0	0	0	0	20,000,000
TOTAL OTHER FUNDING SOURCES	**$93,771,581**	**$65,374,289**	**$63,304,515**	**$149,081,000**	**$10,600,000**	**$382,131,385**
GRAND TOTAL - ALL SOURCE OF FUNDS	**$185,787,843**	**$117,701,286**	**$170,943,349**	**$193,972,664**	**$100,230,419**	**$768,635,561**

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CIP ADMINISTRATION

The CIP is required by City Charter to include all capital funds and projects for a five-year period. It is updated annually to show planned and actual allocations approved by City Council for each project phase, as well as, the specific funding source or sources used for each phase. If funds are not appropriated for a contract to implement design, construction or another project phase, those funds must be reallocated in the subsequent year's budget according to the City Charter.

Project status reports are provided quarterly for each project included in the current fiscal year's Budget (the first year of the five-year CIP). Also, every project fund is reported quarterly to show cash balances, allocations of cash by City Council, as well as planned and/or committed uses of available cash. The project status and cash status reports for the quarter ending June 30, 2023, are included as Appendices to this CIP. The three quarterly reports are provided in the first, second and fourth quarter Budget Status reports published each fiscal year.

CIP FINANCING PLAN: TAX SUPPORTED PROJECTS

Tax-Supported Project Financing

The Proposed FY 2024-2028 CIP includes three major local funding sources for tax-supported projects totalling $121.9 million:

1. The remaining $4.7 million balance of the $62 million in GO bonds authorized by the voters in May 2017, will be assigned to fund contracts in FY 2024.
2. $25.8 million in sales tax revenue reserved for projects that are sponsored by and through the Industrial Development Corporation, including $5.5 million that is funded with sales tax supported Tax and Revenue Certificate of Obligations issued in 2022; and
3. $26.4 million from the Infrastructure and Debt Service Fund for construction and $65 million in planned future GO bonds.

General Obligation Bond Funding Assumptions

The General Debt Service Fund is the depository for property tax revenue collected to make all payments of principal and interest for purely property tax supported bonds. The Fund also includes Charter mandated transfers from the Infrastructure and Debt Service Fund to be used for tax supported debt service payments. The Infrastructure and Debt Service Fund amounts incorporated in the five-year CIP financing Plan below are based on estimating a sufficient

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portion of each year's set aside to meet the goal of paying Debt Service for previous and planned GO bonds. In FY 2024, there is not a need for a Infrastructure and Debt Service Fund transfer to the Debt Service Fund due to a decrease in the annual debt service obligations. However, planned future bond sales result in renewed transfers to fund new debt obligations.

GENERAL DEBT SERVICE FUND FORECAST

	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
REVENUE	**Estimate**	**Estimate**	**Estimate**	**Estimate**	**Estimate**	**Estimate**
Property Taxes	$4,877	$4,880	$5,401	$5,494	$5,769	$6,057
Infrastructure & Debt Service Fund Transfer	$0	$0	$1,800	$3,900	$3,400	$3,100
Interest Income	$100	$10	$11	$10	$39	$36
TOTAL REVENUE	**$4,977**	**$4,890**	**$7,212**	**$9,404**	**$9,208**	**$9,193**
EXPENSE						
Current Debt Service						
Principal	$2,513	$2,624	$2,747	$2,885	$2,923	$3,062
Interest	$2,165	$2,048	$1,927	$1,790	$1,645	$1,499
Paying Agent Fees	$7	$7	$7	$7	$7	$7
Subtotal Current Debt Service	**$4,685**	**$4,679**	**$4,681**	**$4,682**	**$4,575**	**$4,568**
Projected Future Bonds Debt Service						
Principal	$0	$0	$1,526	$2,855	$2,894	$2,930
Interest	$0	$0	$1,072	$1,954	$1,886	$1,816
Subtotal Future Bonds Debt Service	**$0**	**$0**	**$2,598**	**$4,809**	**$4,780**	**$4,746**
TOTAL EXPENSE	**$4,685**	**$4,679**	**$7,279**	**$9,491**	**$9,355**	**$9,314**
Revenue Over/(Under) Expense	**$292**	**$211**	**($67)**	**($87)**	**($147)**	**($121)**
Beginning Fund Balance	**$1,614**	**$1,906**	**$2,117**	**$2,050**	**$1,963**	**$1,815**
Ending Fund Balance	**$1,906**	**$2,117**	**$2,050**	**$1,963**	**$1,815**	**$1,695**
	FY2024	**FY2025**	**FY2026**	**FY2027**	**FY2028**	**FY2029**
General Fund Transfer to Infrastructure & Debt Service Fund	**$6,257**	**$6,445**	**$6,639**	**$6,838**	**$7,043**	**$7,254**
Future Bond Issue ($000's) NOTE	**$0**	**$0**	**$35,000**	**$30,000**	**$0**	**$0**
Outstanding Principal ($000's) FY End	**$45,785**	**$43,161**	**$73,888**	**$98,148**	**$92,331**	**$86,339**
Overall Interest Rate	**4.00%**	**4.00%**	**4.09%**	**4.09%**	**3.83%**	**3.83%**
Interest Rate Change	**1.00%**	**1.00%**	**1.00%**	**1.00%**	**1.00%**	**1.00%**

The projections shown here are based on simplifying assumptions from historical trends and the general rule of reasonableness:

1. The property tax rate dedicated to the payment of debt service is assumed to remain at or below $0.0525 per $100 of taxable value throughout the forecast period;
2. The property tax roll is assumed to increase at 11 percent annually. This includes approximately 1 percent in value growth for new construction each year combined with an additional 10 percent value growth based on appraisal caps;

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3. Funds transferred from the Infrastructure and Debt Service Fund will make up the difference necessary to pay annual debt service and maintain the current fund balance;
4. The Debt Service Fund balance is used to identify the amount required from the Infrastructure and Debt Service Fund to ensure that the ending Debt Service Fund balance remains in the $1.6 million range; and
5. Based on this CIP, $65 million in new GO bonds would need to be approved by the voters and are shown as two similar-sized sales in FY 2026 and 2027. Depending on the timing of federal grants, one or both of these issues could be moved to an earlier election and issue date.

In the meantime, the five-year CIP and this financing plan will continue to be updated annually, allowing for adjustments that reflect economic circumstances and fiscal reality.

CIP FINANCING PLAN: REVENUE SUPPORTED PROJECTS

The Proposed CIP includes two major funding sources totalling $261.9 million for revenue supported water and sewer projects:

1. $255.7 million in revenue supported long-term water and sewer bonds that require City Council approval, including $183.1 million in new water and sewer debt and $72.6 million in balances left from the 2017, 2019, and 2022 Water and Sewer CO sales; and
2. $6.3 million in enterprise fund cash set aside for revenue supported projects.

The plan to finance necessary water and sewer system improvements is based on revenue collected from customers and applied to pay debt service on long-term bonds. On February 1, 2019, City Council approved a seven percent increase in water rates and held sewer rates at their current level. Since that time, the water loss mitigation program has identified several sources of additional water revenue that we are only beginning to tap. As a result of ARPA (American Rescue Plan Act) federal funding assistance available due to the COVID-19 pandemic, the City was able to allocate funding to a meter change-out project. Upon its completion, this project will see a total upgrade of all meters to new AMI (Advanced Metering Infrastructure) water meters that allow for digital and automated reading. This system will provide other additional metrics for evaluating the functioning of the entire distribution system. Once all the meters have been replaced, the City will complete a rate analysis inclusive of the new, more accurate consumption data.

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The City's annual payment to the Gulf Coast Water Authority for contract bond debt service came to a temporary end with the retirement of the remaining debt in early FY 2022. This left $3 million which was allocated toward the new obligation stemming from the Water and Sewer CO sale which occurred in late 2022.

In every CIP since FY 2016, we have emphasized that rates would be reviewed annually and increases would be implemented only if absolutely necessary. Accordingly, because of strong revenue performance, the GCWA contractual debt service savings, and $27.3 million from the American Rescue Plan. A general water and sewer rate increase was not necessary in FY 2023 but a rate analysis will be necessary in FY 2024.

The one factor that can come into play is if the GCWA approaches the City for additional bond financing to fund GCWA sponsored projects benefitting the City of Galveston. The City should consider changing the nature of this arrangement to contract with GCWA to provide funding in the form of proceeds from City sponsored and conducted Water and Sewer CO sales. In this manner, the City can retain control over its cash by providing only that which is specifically needed to complete each GCWA project.

Conclusion

The Proposed FY 2024-2028 Capital Improvement Plan is comprehensive, including all major programs. It addresses the city's major needs in continuing the improvement of its infrastructure, and it is fully funded. We look forward to a successful year of making progress with this Capital Improvement Plan.

Sincerely,

Brian Maxwell
City Manager

CITY OF GALVESTON
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City of Galveston
FY2024 – FY2028
Capital Improvement Plan
Streets & Traffic Program Overview

The Streets & Traffic Program includes projects totaling $115 million for various projects for the FY2024-2028 period, adding to the $63.3 million initiated in previous years. Streets identified for funding in the May 2017 bond election are completed or under construction to provide the results expected from the bond election.

The FY 2024-2028 street program is proposed to be funded with $11.4 million from the voter approved bonds, $12.1 million from the General Fund Infrastructure and Debt Service set aside, $6.7 million from sales tax revenue provided through the Industrial Development Corporation, $1.1 million from the Seawall Parking Fund, and $13.5 million from water and sewer revenue bonds to replace aged utility infrastructure along corresponding corridors.

In addition to the City funded projects, the City has entered into a partnership with Galveston County to provide pavement and infrastructure improvements for Avenue S from 53rd Street eastward to Seawall Boulevard, and 23rd Street from Broadway to Seawall, capitalizing on an $8.1 million contribution from the 2017 County bond election funds. Additionally, the City applied for three grants opportunities through TxDOT for a Pedestrian Safety project and Traffic Signal installation along Seawall Boulevard. If the City is awarded these competitive grants, TxDOT would contribute $3.9M to the City's Capital Improvement Fund for these three projects and an additional $1.6M to future grant projects. The City has identified several additional grant funding sources such as the Highway Safety Improvement Program (HSIP), Safe Roads for All (SR4A), RAISE, Huston-Galveston Area Council Transportation Improvement Program (HGAC-TIP), and the Unified Planning Work Program (UPWP) to name a few and will be seeking approximately $63 million in grant funding for projects identified in the CIP.

The City is currently working on performing an updated Streets Assessment to obtain data and evaluate the current condition of all roadway pavements within the City's network, and develop a new priority list of streets in need of repair or reconstruction. The City has conducted previous Streets Assessment in 2019, 2017 and 2012. The results from the 2019 Streets Assessment have been the basis of the current in-house mill & overlay crew's work efforts. These street assessments provided a scoring of the city streets based on the following scale:

Rating	Assessment
86-100	Good
71-85	Satisfactory
56-70	Fair
41-55	Poor
26-40	Very Poor
11-25	Serious

0-10 Failed

This information has been used as the basis for the adopted CIP starting in FY2016, and continuing in the FY2024-2028 Streets CIP plan. The streets identified as most in need of repair or replacement made up the Street list used to support the public improvement bond proposition approved by the voters in in May 2017. A recent study was performed with more advanced technology to assess the condition of the streets. Physical observation, customer feedback, drive-ability, and the 2017 and recent studies will be factors in future selection of roadway projects for reconstruction.

The objective of the Streets program is to correct all streets scoring below 70 (ranging from "Failed" to "Fair"). The initial effort was aimed at those streets without significant base failures or associated underground utility issues. Based on the 2019 assessment and repair records, City staff is continually evaluating and prioritizing projects requiring both surface reconstruction and utility replacement.

Street projects are being accomplished utilizing a combination of City crews and outside contractors. City crews have been performing work associated with milling and laying hot-mix asphaltic concrete (HMAC) utilizing existing equipment on existing HMAC surfaced streets. Crews have also been placing HMAC overlays as needed on existing concrete streets in order to extend the service life of these roadways.

Outside contractors are being utilized for total reconstruction projects since these projects include ADA improvements, landscaping, water, sewer, and drainage improvements, in addition to the street repaving. In FY 2022, these projects included:

1. 25th Street from Broadway to Seawall **– complete;**
2. 27th Street corridor project, **Phase II and Phase III – complete;**
3. 16th Street from Broadway to Avenue N ½ **- Included in the 14th Street Stormwater Pump Station Project;**
4. 35th Street from Post Office to Broadway – **under construction;**
5. Church Street from 37th to 33rd **– under construction;**
6. 29th Street from Church to Harborside **– complete;**
7. Downtown Streetscape Improvements **– complete;**
8. 49th Street from Avenue P to Avenue S ½ - **complete;**
9. 37th Street from Broadway to Seawall – **under construction;**
10. 23rd Street from Broadway to Seawall – **County Bond Project – under construction;**
11. Teichman Road from Blume to West End – **complete;**
12. Avenue S from 53rd Street o Seawall – **County Bond Project – under construction;**
13. Downtown Livable Communities Pedestrian and Transit Improvements – **complete; and**
14. Broadway Mill and Overlay **– complete;**

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
BUDGET SUMMARY BY FISCAL YEAR
FY2024 - FY2028

PROJECT NO.	PROJECT NAME	2024	2025	2026	2027	2028	TOTAL
ST1802	16th Street from Broadway to Ave N 1/2	-	-	-	-	-	-
IHST18-24	Streets Mill & Overlay Rehabilitation	1,708,080	1,812,242	2,816,486	1,970,816	1,975,232	10,282,857
IDCSCC	Sidewalk and Concrete Crew	380,870	392,296	404,065	416,187	428,673	2,022,091
ST2003	35th Street from Postoffice to Broadway	-	-	-	-	-	-
ST1807	Avenue S - 53rd to Seawall Blvd. (County)	-	-	-	-	-	-
ST1901, 1902	37th Street from Broadway to Ave P (ST1901) 37th Street from Ave P to Seawall (ST1902)	-	-	-	-	-	-
ST1806	23rd - Broadway to Seawall Blvd. (County)	-	-	-	-	-	-
IDCDOW	Downtown Streetscape Improvements	-	1,200,000	12,800,000	-	-	14,000,000
STCONT	Street Program Reserves	500,000	-	-	-	-	500,000
STPMC	Engineering/Project Management	254,419	259,508	264,698	269,992	275,392	1,324,009
ST2201	Seawall Blvd: Pedestrian Safety Improvements 61st to 103rd	1,984,900	-	-	-	-	1,984,900
ST2202	Seawall Blvd: Pedestrian Safety Improvements 12th to 61st	-	125,000	2,277,427	-	-	2,402,427
TR2102	Traffic Signal Cabinet/Controller Upgrades	399,360	286,110	291,832	297,669	303,622	1,578,593
TR2103	Seawall Blvd: Traffic Signal Installation @ 75th and 89th Streets	100,000	890,000	-	-	-	990,000
ST2301	Stewart Road - 61st to 75th Streets: Corridor Improvements	-	-	-	46,058,000	-	46,058,000
ST2302	Avenues O & P: 53rd to Seawall Corridor Safety Improvements	-	-	945,000	30,600,000	-	31,545,000
TR2301	Seawall Blvd.: Pedestrian Crossing Improvements 33rd St	100,000	450,000	-	-	-	550,000
ST2303	Bicycle Infrastructure Improvements	-	286,418	-	-	-	286,418
ST2401	Island Wide Action Safety Plan	400,000	-	-	-	-	400,000
	Total $'s by Year	**$ 5,827,629**	**$ 5,701,574**	**$ 19,799,508**	**$ 79,612,664**	**$ 2,982,919**	**$ 113,924,294**

FUND NO.	FUNDING SOURCE	2024	2024	2025	2026	2027	TOTAL
3199	Infrastructure & Debt Service	2,822,999	2,357,860	3,623,016	3,388,477	2,554,246	14,746,599
40102	Waterworks Improvement	-	-	-	1,327,000	-	1,327,000
42117	2017 C.O. Sewer	-	-	-	-	-	-
3219	2019 G.O. Bonds	-	-	-	-	-	-
1095	Seawall User Fee	596,980	1,020,000	455,485	-	-	2,072,465
3193	IDC - Infrastructure	380,870	532,296	404,065	2,316,187	428,673	4,062,091
Future	TXDOT Funding	1,587,920	445,000	1,821,942	-	-	3,854,862
Future	Galveston County	-	-	-	-	-	-
Future	Revenue Supported Bonds	0	0	0	0	0	0
Future	Grant - SS4A, RAISE, HGAC-TIP, UPWP	438,860	1,206,418	13,495,000	72,581,000	0	87,721,278
	Total $'s by Year	**$ 5,827,629**	**$ 5,701,574**	**$ 19,799,508**	**$ 79,612,664**	**$ 2,982,919**	**$ 113,924,294**

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City of Galveston
FY2024 – FY2028
Capital Improvement Plan
Drainage Program

The Drainage Program will involve constructing new facilities to increase capacity and repairing existing systems, with almost $330 million in projects scheduled for the FY 2024-2028 period. This money is in addition to the $45 Million that has already been invested in Drainage infrastructure since the $62 Million 2017 bond election. Since that election, the city has leveraged those voter-approved dollars to secure almost $100 Million of additional grant money for drainage infrastructure, and staff is actively gearing up for additional funding opportunities on the horizon to plug the hole between the need and currently available funds.

City crews will continue to advance the ditch regrading program to improve the roadside ditches that span the more rural areas of the Galveston community situated at the West End. The Texas Department of Transportation (TxDOT) has completed their planned improvements along FM 3005 and Broadway.

In addition to the City and Grant Agency funded projects, we will be partnering to utilize the 2017 County bond election funds for drainage improvements along Avenue S, from 53rd Street eastward to Seawall Boulevard, and 23rd Street from Broadway to Seawall. Construction of these two projects will continue through the 2023 calendar year into 2024.

We will also be continuing a program to remove the sediment and debris from the existing below ground drainage infrastructure which includes open channels, pipes and box culverts.

Future improvements to existing systems include:

1. Replacing and upsizing the storm drain in Church Street from 33rd to 37th Street in conjunction with 35th Street drainage improvements from Post Office (Avenue E) to Broadway. This project is nearing completion and is expected to be substantially complete by the end of the 2023 calendar year.
2. Improving the 15th Street Drainage Area from Ship Channel to Seawall in conjunction with Storm water Pump Stations to address high tidal events. The City has been awarded the first phase of the Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program (HMGP) funding to provide for the design of the drainage pump station on 15th Street to rapidly remove storm water from rain events at high flow even during most tidal events. The design is currently being reviewed by FEMA and the state for notice to proceed on the construction phase portion of the grant.
3. The City is currently proceeding with the design phase of storm drain improvements in the Saladia and 59th Street Drainage Basins in conjunction with the construction of a new $55M stormwater pump station on South Shore Drive. The City has been awarded a Community Development Block Grant Mitigation (CDBG-MIT) Grant through the Texas Department of Emergency Management

(TDEM). The design phase of this project is anticipated to be completed by July, 2024.

4. Recently completed construction in the drainage area centered on 18th Street including:
    a. replacing the failing storm main in 18th Street from Market Street to the Galveston Ship Channel,
    b. cross connecting the entire drainage area into a single large box culvert for storm water conveyance to the Galveston Bay along 18th Street,
    c. replacing the existing outfall at the ship channel and installing new sluice gates to minimize tidal backflow into the storm drain system, and
    d. performing storm water modeling to evaluate the feasibility of a mechanical pumping system to increase the drainage capacity during most high tidal events to provide a basis for advancement of this viable approach City-wide
5. Replacing inlets and undersized laterals in conjunction with street improvement projects.

In addition, the City is currently working with a consultant to conduct a new island wide Stormwater Master Plan (SMP) to research alternate green infrastructure technologies and recommend drainage improvements to be presented to the voters at a bond election in 2025. This project also includes an analysis of the City's existing Stormwater User Fee and a recommendation for establishing a new rate.

The City is continuing to pursue additional FEMA HMGP, CDBG-MIT program and other Federal Grants stemming from the Build Back Better Act for additional drainage improvement projects for the area of Broadway between 51st and 43rd Streets, the 37th Street Drainage Basin, the 20th Street Drainage Basin (downtown), and a newly identified pump station at the northeast corner of English Bayou at the end of the Avenue K storm drain outfall.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
DRAINAGE PROGRAM
BUDGET SUMMARY BY FISCAL YEAR
FY2024 - FY2027

PROJECT NO.	PROJECT NAME	2024	2025	2026	2027	2028	TOTAL
D1901	Pilot Storm Water Pump Station	42,220,712	10,000,000	-	390,000	390,000	53,000,712
D1602	18th Street Drainage Improvements	-	-	-	-	-	-
D1604	Church Street Drainage Improvements	281,357	-	-	-	-	281,357
D1701	Master Drainage Plan and Feasibility Study	591,337	-	-	-	-	591,337
D2101	South Shore Drive Stormwater Pump Station	3,185,524	64,295,349	-	390,000	390,000	68,260,873
D2202	Stormwater Pump Station	-	-	-	80,000,000	-	80,000,000
D2102	Broadway Drainage Project WL Offsets	-	-	-	-	-	-
D2201	Stormwater Modeling Software	55,000	55,000	55,000	55,000	55,000	275,000
D2203	Stormwater Master Plan - CIP Recommendations	-	-	35,000,000	-	-	35,000,000
	Total $'s by Year	**$ 46,333,930**	**$ 74,350,349**	**$ 35,055,000**	**$ 80,835,000**	**$ 835,000**	**$ 237,409,279**

FUND NO.	FUNDING SOURCE	2024	2025	2026	2027	2028	TOTAL
3199	Infrastructure & Debt Service	646,337	-	-	-	-	646,337
44102	Drainage Improvement	-	55,000	55,000	55,000	55,000	220,000
3217	2017 GO	-	-	-	-	-	-
3219	2019 GO	4,699,375	-	-	-	-	4,699,375
3191	IDC - Economic Development	-	-	-	-	-	-
3192	IDC - Parks	-	-	-	-	-	-
3193	IDC- Infrastructure	1,500,000	-	-	-	-	1,500,000
Future	IDC - Bank Loan Proceeds	-	-	-	-	-	-
1095	Convention Center Surplus	-	-	-	-	-	-
Future	TXDOT Funding	-	-	-	-	-	-
FEMA	FEMA Funding	37,470,080	-	-	-	-	37,470,080
Future	CDBG-MIT	-	54,295,349	-	-	-	54,295,349
Future	Grants	-	-	-	50,000,000	-	50,000,000
1218	ARRA Covid Relief	2,018,138	-	-	-	-	2,018,138
Future	Tax Supported Bonds	-	-	35,000,000	30,000,000	-	65,000,000
Future	Revenue Supported Bonds	-	20,000,000	-	-	-	20,000,000
Future	Future Bonds	-	-	-	-	-	0
4410	Drainage Operating Budget	-	-	-	780,000	780,000	1,560,000
	Total $'s by Year	**$ 46,333,930**	**$ 74,350,349**	**$ 35,055,000**	**$ 80,835,000**	**$ 835,000**	**$ 237,409,279**

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City of Galveston
FY2024 – FY2028
Capital Improvement Plan
Water Program

The Water Program includes projects totaling $219,224,416 in projects intended to improve the quality and quantity of drinking water provided to the citizens of Galveston. This includes rehabilitating existing infrastructure and constructing new facilities to increase capacity and stabilize pressure throughout the island. A total of $16.3 million in grant funding will be utilized to implement the Sustainable Interactive Customer Connections (SICC) initiative, and install a new dynamic metering network, which includes 100% replacement of water meters throughout the City of Galveston. A total of $38.2 million in projects have already been initiated to improve the water system with the reconstruction of the 10 Mile Road elevated storage tank, Airport Pump Station phase 2, and the reconstruction of a water tank at 59th Street Pump Station, all aimed at stabilizing pressure, and increasing water storage.

Rehabilitation and replacement projects for the FY2024–2028 period includes:

1. Replacing the original 1894 waterline with a new supply main on the causeway.
2. Continued Implementation of the new EPA Lead and Copper rule requirements.
3. Replacing sections of the main supply line on the island to our pump stations.
4. Water master plan and capacity model.
5. Completing the replacement of the water lines and infrastructure in conjunction with the County bond projects for Avenue S and 23rd Street.
6. Completing the replacement of water lines and infrastructure for 37th Street from Broadway to the Seawall.
7. Continued replacement of substandard fire hydrants throughout the city, and implementation of AWWA standards for painting hydrant bonnets to match flow color codes.
8. Upgrading the capacity and operations of the Airport Pump Station, to include the replacement of the existing ground storage tank #1.
9. Demolition and replacement of the old 10 Mile Road Elevated Storage Tank with a taller, higher capacity elevated storage tank.
10. Demolition and replacement of the old 59th Street Pump Station GST #’s 2,3, and 4 with one new larger Ground Storage Tank.

Future projects may include constructing a new elevated storage tank on the island to stabilize pressure from midtown to downtown, and a 20-inch waterline from 7-mile to 10-mile road. These projects will provide greater capacity and pressure to the throughout the island and the area located along the route of the new line.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM BUDGET
SUMMARY BY FISCAL YEAR FY2024 - FY2028

PROJECT NO.	PROJECT NAME	2024	2025	2026	2027	2028	TOTAL
WRENEW	Renewal and Replacement Program	150,000	300,000	300,000	300,000	300,000	1,350,000
W1702	20 Inch Water Line - TAMUG to Seawolf Parkway to Bradner Street	-	349,305	3,212,390	-	-	3,561,695
W1902	12 Inch Water Line - Seawall Boulveard, 81st Street to 97th Street	-	225,000	1,836,750	-	-	2,061,750
W1605	30 Inch Water Line Causeway	18,500,000	-	-	-	-	18,500,000
W1703	Airport Pump Station Pump and Control Upgrades	-	-	-	-	-	-
W1704	30 Inch Water Line Causeway	-	2,369,356	-	-	-	2,369,356
W1705	59th Street Pump Station Water Storage Tank	17,795,000	-	-	-	-	17,795,000
W1707	24" Water Line - 59th St Pump Station to Airport Pump Station	-	-	-	-	-	-
W1801	30 Inch Water Line - 71st Street to 59th Street Pump Station	-	529,000	4,574,000	-	-	5,103,000
W1903	20" Waterline - 7 Mile to 10 Mile Road	-	1,341,305	9,922,700	-	-	11,264,005
W1618	Water System Improvements and Water Valve Replacement Program	300,000	300,000	300,000	300,000	300,000	1,500,000
W2201	20th & 23rd Streets Waterline Offsets	594,300	-	-	-	-	594,300
W1601	10 Mile Road Elevated Storage Tank Replacement	14,850,000	-	-	-	-	14,850,000
FD-132	Fire Hydrant Replacement Program	300,000	300,000	300,000	300,000	300,000	1,500,000
W1904	12" WL Upgrade - I-45 Feeder Rd. - 65th to 77th	-	425,000	4,052,200	-	-	4,477,200
W2202	EPA Lead and Copper	225,000	4,857,522	19,430,088	500,000	500,000	25,512,610
W2101	Sustainable Interactive Customer Connections	-	-	-	-	-	-
WPMC	Project Management Costs	500,000	500,000	500,000	500,000	500,000	2,500,000
W2301	Alternate Water Source Development	-	-	-	-	76,182,500	76,182,500
W2303	Water Master Plan	-	-	-	-	-	-
W2304	Causeway Waterline Shared Maintenance Program	900,000	1,000,000	1,000,000	1,000,000	1,000,000	4,900,000
W2305	GCWA: Supply Pipeline Alignment Modifications along SH 3	5,643,000	-	-	-	-	5,643,000
W2306	GCWA: Water System Modifications along FM517	-	8,740,000	-	-	-	8,740,000
W2307	UTMB Water Storage Tank	1,820,000	-	-	-	-	1,820,000
W2308	Airport Water Storage Tanks	5,000,000	-	-	-	-	5,000,000
W2402	IH45 & 61st Street Flyover Water Improvements	1,000,000	-	-	-	-	1,000,000
W2403	GCWA: Shannon Pump Station	1,000,000	2,000,000	-	-	-	3,000,000
	Total $'s by Year	**$ 68,577,300**	**$ 23,236,488**	**$ 45,428,128**	**$ 2,900,000**	**$ 79,082,500**	**$ 219,224,416**

FUND NO.	FUNDING SOURCE	2024	2025	2026	2027	2028	TOTAL
40102	Waterworks Improvement	-	900,000	900,000	900,000	900,000	3,600,000
40119	2019 CO's Water	1,169,300	-	-	-	-	1,169,300
40122	2022 CO's Water	32,408,000	2,000,000	-	-	-	34,408,000
3217	2017 GO			-	-	-	-
3219	2019 GO	-	-	-	-	-	-
3190	IDC - Beach Nourishment	-	-	-	-	-	-
3191	IDC - Economic Development	-	-	-	-	-	-
3192	IDC - Parks	-	-	-	-	-	-
3193	IDC- Infrastructure	-	-	-	-	-	-
Future	IDC - Bank Loan Proceeds	-	-	-	-	-	-

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM BUDGET
SUMMARY BY FISCAL YEAR FY2024 - FY2028

PROJECT NO.	PROJECT NAME	2024	2025	2026	2027	2028	TOTAL
1095	Convention Center Surplus	-	-	-	-	-	-
Future	TXDOT Funding	-	-	-	-	-	-
FEMA	FEMA Funding	-	-	-	-	-	-
Future	Grants	-	-	-	-	-	-
1218	American Rescue Plan	-	-	-	-	-	-
1214	Hurricane Ike	-	-	-	-	-	-
Future	CDBG-MIT	15,000,000	-	-	-	-	15,000,000
Future	Federally Earmark	20,000,000	-	-	-	-	20,000,000
Future	Tax Supported Bonds	-	-	-	-	-	-
Future	TWDB DWSRF LSLR	-	4,857,522	19,430,088	-	-	24,287,610
Future	Revenue Supported Bonds	-	15,478,966	25,098,040	2,000,000	78,200,500	120,777,506
	Total $'s by Year	**$ 68,577,300**	**$ 23,236,488**	**$ 45,428,128**	**$ 2,900,000**	**$ 79,100,500**	**$ 219,242,416**

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City of Galveston
FY2024 – FY2028
Capital Improvement Plan
Sewer Program

The Sewer Program includes $154,628,331 million in projects that will improve existing system infrastructure, reduce inflow & infiltration (I & I), improve capacity and modernize wastewater treatment plants across the island.

The capital improvement plan (CIP) includes the rebuilding of the Pirates Beach water reclamation plant, rebuilding ten fully designed lift stations, and the continued installation of Supervisory Control and Data Acquisition (SCADA) at lift stations. The plan also includes aggressive manhole and mainline rehabilitation projects using trenchless technologies, which is primarily aimed at reducing water I&I, regaining capacity, enhancing system resiliency, and ultimately ensuring compliance with state regulations.

Included in the CIP is the ongoing effort of renewing existing sanitary sewer aging infrastructure. This includes:

1. Upgrading lift stations throughout the City to provide for resiliency.
2. Reconstructing and upgrading the Pirate's Beach Water Reclamation Plant.
3. Sanitary sewer master plan and capacity model.
4. Reducing inflow and infiltration (I & I) through the use of trenchless technologies (cured in place pipe, slip lining, polyurethane and epoxy coatings, etc.) on sewer manholes and sewer mains.
5. Replacing the aged sewer lines and infrastructure in conjunction with the County bond projects for Avenue S and 23rd Street, and 37th Street.
6. Installation of the Wastewater SCADA system at several lift stations and reclamation plants.
7. Design upgrades to the Terramar Water Reclamation Plant.
8. Construction of Harborside 25th to 29th sanitary sewer.

Future projects will include improving the City's ability to provide sanitary sewer to the east end, upgrading the Digester and Grit System at the Main WWTP, and strengthening engineering specifications and design requirements that will be applied to all internal and external sanitary sewer construction.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
SEWER PROGRAM
BUDGET SUMMARY BY FISCAL YEAR
FY2024 - FY2028

PROJECT NO.	PROJECT NAME	2024	2025	2026	2027	2028	TOTAL
S1610	Rehabilitation of Main WWTP Sludge Holding Tank	0	0	8,408,838	0	0	8,408,838
S1701	Lift Station Pump and Electrical Improvements	4,850,000	2,500,000	2,195,000	0	0	9,545,000
S1607, S1601	Reconstruction of Pirates Beach Wastewater Treatment Plant & Lift Station #35	23,390,000	0	0	0	0	23,390,000
S1903	Terramar Waste Water Treatement Plant Upgrade	1,250,000	0	16,650,000	0	0	17,900,000
S1902	Replace Pipe at Ferry & 1st	0	161,200	962,500	0	0	1,123,700
SLINEI,2,3,4	Sanitary Sewer Repair and Rehabilitation Program (Force Mains/Inflow/Infiltration)	800,000	1,050,000	1,050,000	1,050,000	1,050,000	5,000,000
S1901	Harborside - 25th to 29th	0	476,675	3,653,125	0	0	4,129,800
S2201	Belt Press / Solids Dewatering Building Main WWTP	440,000	2,060,000	2,500,000	0	0	5,000,000
S2102	Grit Dewatering System Main WWTP	0	100,000	520,000	0	0	620,000
SRENEW	Renewal and Replacement Program	150,000	300,000	300,000	300,000	300,000	1,350,000
SCADA	SCADA	439,493	0	0	0	0	439,493
S2101	Sewer Infiltration and Inflow	90,000	0	0	0	0	90,000
SPMC	Sewer Project Management/Admin Expenses	500,000	500,000	500,000	500,000	500,000	2,500,000
S2202	West End Sanitary Sewer Expansion/Conversion from Septic	0	1,750,000	26,500,000	26,500,000	10,600,000	65,350,000
S2203	Sanitary Sewer Master Plan	1,485,000	0	0	0	0	1,485,000
S2205	Stewart Road Sanitary Sewer Rehabilitation: 10 Mile Road to 8 Mile Road	6,000,000	0	0	0	0	6,000,000
S2401	Main WWTP Cooling Tower	764,000	0	0	0	0	764,000
S2402	Seawolf Park WWTP	532,500	0	0	0	0	532,500
S2403	IH45 & 61st Street Flyover Sewer Improvements	1,000,000	0	0	0	0	1,000,000
	Total $'s by Year	**$ 41,690,993**	**$ 8,897,875**	**$ 63,239,463**	**$ 28,350,000**	**$ 12,450,000**	**$ 154,628,331**

FUND NO.	FUNDING SOURCE	2024	2025	2026	2027	2028	TOTAL
42102	Sewer Improvement	150,000	300,000	300,000	300,000	300,000	1,350,000
	Pre 2017 CO Bonds	-	-	-	-	-	-
40117	2017 CO's Water	-	-	-	-	-	-
40119	2019 CO's Water	-	-	-	-	-	-
42117	2017 CO's Sewer	-	-	-	-	-	-
42119	2019 CO's Sewer	939,493	500,000	500,000	500,000	500,000	2,939,493

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
SEWER PROGRAM
BUDGET SUMMARY BY FISCAL YEAR
FY2024 - FY2028

PROJECT NO.	PROJECT NAME	2024	2025	2026	2027	2028	TOTAL
3217	2017 GO	-	-	-	-	-	-
3219	2019 GO	-	-	-	-	-	-
42122	2022 CO's Sewer	32,011,500	2,060,000	-	-	-	34,071,500
3190	IDC - Beach Nourishment	-	-	-	-	-	-
3191	IDC - Economic Development	-	-	-	-	-	-
3192	IDC - Parks	-	-	-	-	-	-
3193	IDC- Infrastructure	-	-	-	-	-	-
Future	IDC - Bank Loan Proceeds	-	-	-	-	-	-
1095	Convention Center Surplus	-	-	-	-	-	-
Future	TXDOT Funding	-	-	-	-	-	-
FEMA	FEMA Funding	-	-	-	-	-	-
1218	American Rescue Plan	8,590,000	-	-	-	-	8,590,000
Future	CDBG	-	-	-	-	-	-
Future	Tax Supported Bonds	-	-	-	-	-	-
Future	Revenue Supported Bonds	-	4,287,875	35,939,463	1,050,000	1,050,000	42,327,338
Future	Future Operating Cash	-	-	-	-	-	-
Future	Grant Funding	-	1,750,000	26,500,000	26,500,000	10,600,000	65,350,000
	Total $'s by Year	**$ 41,690,993**	**$ 8,897,875**	**$ 63,239,463**	**$ 28,350,000**	**$ 12,450,000**	**$ 154,628,331**

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City of Galveston
FY2024– FY2028
Capital Improvement Plan
Facilities Program

The ongoing Facilities Program includes projects that will remove blight, provide or foster neighborhood improvements, and upgrade facilities important to the provision of city services. No City bond funds are proposed for Facilities Program projects.

The following is the list of specific projects:

1. City Hall Remodeling - Window Repair CH1702 – this project provides repair to windows damaged during Hurricane Harvey that allow moisture to enter the exterior wall system of City Hall causing system deterioration. This project is funded by a FEMA grant and Texas Historic Commission Grant. Funded in 2021. This project was completed during FY23.

2. City Hall Remodeling - Entablature Repair CH1702 – this $160,000 project provides repair to the terracotta and masonry on the exterior walls of City Hall. Some of this damage resulted from moisture entering the wall system during tropical storms. Other damage is the result of age and a need to repoint and maintain the masonry wall. Should be funded in 2022

3. City Hall Remodeling - 4th Floor Demolition project CH1702 – this $200,000 project provides the removal of hazardous materials, non-rated partitions, and inaccessible restroom facilities on the 4th floor prior to remodeling of the 4th floor. This project was completed in FY23.

4. City Hall Remodeling - 4th Floor Remodeling CH1702 – this $2,000,000 project provides for upgrades to the life safety components on the 4th floor of City hall, accessible restrooms, a fire sprinkler system, and new office spaces necessary to consolidate city staff back to a central location.

5. Replacement of Recycle Building at Eco-Center SW-171 – this $383,380 project provides a replacement structure for the Recycle Center office damaged during Hurricane Ike. Funding is available from insurance. Funding for relocation and enhancements to the Recycle Center is anticipated from the potential sale of City property along 61st Street. (may be funded in 2022)

6. Parking Lot Improvements at the Sanitation Yard SA-1701 – this project provides improvements to the existing parking area at the Sanitation Yard by placing concrete pavement in areas of high traffic to protect City equipment and personnel. This will continue the enhancement of this facility after the recent replacement of the wind damaged equipment shelter. (Formerly funded by FEMA RE-102 with City funds of $95,000.)

7. Building Repairs at the Sanitation Offices – This $150,000 project will provide necessary rust removal and structural repairs to the gutter and downspout system, stair and ramp railings, and provision of a second exit from the building. No funding has been identified for this project. Should be funded as soon as possible due to life safety concerns.

8. Streets and Traffic Program - Downtown Streetscape IDCDOW – this $2,109,939 project provides accessible walkways, increased security lighting, rain and shade structures, and some planting on 23rd Street from Church to Harborside to enhance pedestrian movement from the Strand are to the Post Office area. Funding is from the IDC under Downtown Streetscape Improvements approved by Council April 2022. This project was completed in FY23.

9. Garage – East End Parking Lot –F1801 – Installation of concrete pavement for the East End Parking Lot, 502 32nd Street. ($847,724)

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
FACILITIES PROGRAM
BUDGET SUMMARY
FY2024 - FY2028

PROJECT NO.	PROJECT NAME	2024	2025	2026	2027	2028	TOTAL
F1801	East Parking Lot - Garage	0	55,000	875,000	0	0	930,000
SA1701	Parking Lot Improvements at Sanitation (RE-102)	0	0	0	0	0	0
SW-171	Replacement of Recycling Building at Eco-Center	0	0	0	0	0	0
CH1702	Renovate City Hall & Windows	2,469,492	260,000	3,066,250	275,000	3,045,000	9,115,742
F2101	Garage Storage Tank Replacement	50,000	900,000	0	0	0	950,000
F2201	Airport Control Tower Generator	150,000	0	0	0	0	150,000
F2202	30th Street Electric Station Generator	200,000	0	0	0	0	200,000
F2401	Old Municipal Incinerator Multiple Non-Lot E Affected Properties Offsite Response Action	850,000	0	0	0	0	850,000
	Total $'s by Year	**$ 3,719,492**	**$ 1,215,000**	**$ 3,941,250**	**$ 275,000**	**$ 3,045,000**	**$ 12,195,742**

FUND NO.	FUNDING SOURCE	2024	2025	2026	2027	2028	TOTAL
3199	Infrastructure & Debt Service	2,519,492	1,215,000	3,941,250	275,000	3,045,000	10,995,742
Future	FEMA	350,000	0	0	0	0	350,000
Future	CDBG Round 2.2	850,000	0	0	0	0	850,000
	Total $'s by Year	**$ 3,719,492**	**$ 1,215,000**	**$ 3,941,250**	**$ 275,000**	**$ 3,045,000**	**$ 12,195,742**

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City of Galveston
FY2024 – FY2028
Capital Improvement Plan
Parks and Recreation Program

The Parks and Recreation Program includes $21.3 million in projects that serve to implement the Parks, Recreation, and Open Space Master Plan. Sale tax revenue provided through the Industrial Development Corporation are proposed to provide $18 million for this program, while $3.3 million in grants and private donations provide the balance.

The highest priority in the Master Plan was to build a community pool. Construction of the Lasker Park Community Pool valued at $4.1 million was completed in 2017. Operating costs are funded from IDC sale tax revenues and pool operating revenue. Currently the pool generates ~$100,000 annually in user fees. IDC provides an additional $400,000 to support operating costs and maintain a capital replacement fund balance.

The Program also supported the construction of the Crockett Park Baseball Complex and improvements to the neighboring Burnett Elementary Football Field valued at $4.4 million which opened in April of 2019.

Parks Package #3 valued at $900,000 was recently approved to support the Repair and Rehabilitation of Existing Parks. Staff is currently soliciting bids for Parks Package #3 projects.

Sandhill Crane Soccer Complex reconstruction. This project will demolish the existing Sandhill Crane Soccer Complex and reconstruct the soccer fields, parking lots, include a new elevated restroom facility and other park amenities (e.g. walking trail, picnic tables, benches, shade canopies, etc.). The city has received bids from contractors and is currently negotiating pricing. This project is anticipated to begin construction late 2023/early 2024.

All of the projects involve plans that coincide with priority numbers two (2) Repair/ Rehabilitation of Existing Parks, three (3) Increased Shade Opportunities at Existing Parks, four (4) Continued Pursuit of a Comprehensive Trail and Bikeway Master Plan and six (6) Tournament Facilities in our Parks, Recreation, and Open Space Master Plan. Other priorities also include the acquisition of park acreage in areas of need, and public bay access for fishing and recreation.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
EXHIBIT B
PARKS & RECREATION PROGRAM
BUDGET SUMMARY
FY2024 - FY2028
(Page 5 of 8)

PROJECT NO.	PROJECT NAME	2024	2025	2026	2027	2028	TOTAL
IDCLLC	53rd Street Little League Complex & Park	-	-	-	-	-	-
IDCBBP	Beneficial Use of Dredged Material	2,500,000	-	-	-	-	2,500,000
IDCJON	Jones Park	-	-	-	-	-	-
IDCSUP	Seawall Urban Park Renourishment	700,000	-	-	-	-	700,000
IDCPP3, 4	Parks Improvement Package (PIP)	850,000	-	950,000	-	1,170,000	2,970,000
IDCSHC	Sandhill Crane Soccer Complex & Park	5,500,000	-	-	-	-	5,500,000
TBD	Beach Projects (CEPRA projects)	2,550,000	2,500,000	750,000	2,000,000	665,000	8,465,000
PIBRDG	Pelican Island Bridge	-	-	-	-	-	-
	Total $'s by Year	**$ 12,100,000**	**$ 2,500,000**	**$ 1,700,000**	**$ 2,000,000**	**$ 1,835,000**	**$ 20,135,000**

FUND NO.	FUNDING SOURCE	2023	2024	2025	2026	2027	TOTAL
3190	IDC - Beach Nourishment	5,750,000	2,500,000	750,000	2,000,000	665,000	11,665,000
3192	IDC - Parks	850,000	-	950,000	-	1,170,000	2,970,000
3193	IDC- Infrastructure	-	-	-	-	-	-
319201	IDC - CO 2022A	5,500,000	-	-	-	-	5,500,000
	Total $'s by Year	**$ 12,100,000**	**$ 2,500,000**	**$ 1,700,000**	**$ 2,000,000**	**$ 1,835,000**	**$ 20,135,000**

*** INCLUDES PROCEEDS FROM IDC BACKED SALES BANK LOAN PROCEEDS TOTALING $5.5M FOR PARKS.**

City of Galveston
FY2024 – FY2028
Capital Improvement Plan
Airport Program

The Airport Program includes approximately $9.49 Million to improve Scholes International Airport operations. Funding for all of these projects) uses Texas Department of Transportation (TxDOT) or Federal Aviation Administration (FAA) grants. The total required funding match for the seven projects is estimated at $820,000.

The Airport Capital Improvement Program includes airfield pavement rehabilitation and new construction, runway safety area improvements, drainage, facility repairs, and equipment replacement.

The following is the list of specific projects:

1. Engineering & Design Runway 14 Runway Safety Area Improvements: engineering & design for this project is currently underway. The total project cost is $200,000.

2. Replace 13 Windows and Frames in the Air Traffic Control Tower: This project replaces the existing windows and steel window frames with marine-grade stainless steel. The total estimated project cost is $633,200. This project bids the third quarter of FY 2023.

3. Replace the Airfield Lighting Control & Monitoring System (ALCMS): This project replaces the existing ALCMS installed in the electrical vault and the air traffic control tower. The total estimated project cost is $85,000. This project bids the third quarter of FY 2023.

4. Replace the Air Traffic Control Tower Elevator: This project replaces the existing elevator. The total estimated project cost is $200,000. This project bids the third quarter of FY 2023.

5. Phase One Taxiway E Realignment, Apron Reconstruction, and Drainage Improvements: This estimated $5,800,000 project includes the design, engineering, and construction of three combined projects. We expect this project to begin in the first quarter of FY 2024.
    a) Phase One Taxiway E Realignment consists of building a new taxiway from the North Apron to intersect the approach end of Runway 18 at a 90-degree angle.
    b) Apron Reconstruction consists of reconstructing sections of our existing ramp to support the static weight of three C-17 aircraft while parked. Each pad site will be 60’ x 180’ to support the landing gear of each aircraft.
    c) Drainage Improvements to the south side of the airfield are to reduce flooding and maintenance costs associated with Taxiways A, B, C, and Runway 14/32.

6. Runway 14 Runway Safety Area Improvements: This project includes filling and grading to provide a suitable surface area to meet FAA design standards. The total estimated project cost is $775,000. Funding for this project is expected in FY 2024.

7. Rehabilitate Taxiways A, B, C, D, and E: this $1,800,000 project consists of the design, engineering, and rehabilitation of sections of each taxiway that was removed from the 2018 pavement project 1812GLVSN. Funding for this project is expected in FY 2025.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
AIRPORT PROGRAM BUDGET
SUMMARY
FY2024 - FY2028

PROJECT NO.	PROJECT NAME	2024	2025	2026	2027	2028	TOTAL
A1701	Hangar Construction Project	0	0	0	0	0	0
H-AP1	Air Traffic Control Tower	0	0	0	0	0	0
A2001	Runway 14/32 Asphalt Repairs and North Apron Joint Seal Repairs	0	0	0	0	0	0
A2021	Airfield Pavement Improvements Runway 18/36	0	0	0	0	0	0
A2022	Airfield Pavement Improvements South Apron & South Ramp	0	0	0	0	0	0
A2204	Engineering & Design - Runway 14 Runway Safety Area Improvements	0	0	0	0	0	0
A2301	Taxiway E Realignment, Apron Reconstruction, & Drainage Improvements	5,800,000	0	0	0	0	5,800,000
A2302	Replace 13 ATCT Windows & Frames	666,400	0	0	0	0	666,400
A2303	Replace Airfield Lighting Control & Monitoring System	49,535	0	0	0	0	49,535
A2304	Replace ATCT Elevator	247,564	0	0	0	0	247,564
A2305	Runway 14 Safety Area Improvements	775,000	0	0	0	0	775,000
A2401	Phase 2 Taxiway E Realignment and Rehabilitation	0	0	1,780,000	0	0	1,780,000
A2402	Engineering, Design, and Construction - Taxiways A, B, C, and D	0	1,800,000	0	0	0	1,800,000
	Total $'s by Year	**$ 7,538,499**	**$ 1,800,000**	**$ 1,780,000**	**$ -**	**$ -**	**$ 11,118,499**

FUND NO.	FUNDING SOURCE	2024	2024	2025	2026	2027	TOTAL
43302	Airport Improvement	668,896	-	178,000	-	-	846,896
Future	TXDot Funding	6,869,603	1,800,000	1,602,000	-	-	10,271,603
	Total $'s by Year	**$ 7,538,499**	**$ 1,800,000**	**$ 1,780,000**	**$ -**	**$ -**	**$ 11,118,499**

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2023 - 3RD QUARTER - JUNE 30, 2023

SCHOLES INTERNATIONAL AIRPORT

PROJECT NO.	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2023 STATUS
A1701	HANGAR CONSTRUCTION PROJECT	Construction of three hangars, consisting of a 8-unit nested T-hangar and two, 60' x 60' box hangars.	$ 5,419	$ 5,419	On hold	On Hold
A2022	AIRFIELD PAVEMENT IMPROVEMENTS TO SOUTH APRON & SOUTH RAMP	Rehabilitation & Mark South Apron & South Ramp	$ 2,439,165.00	$ 238,920	Complete	Project completed in 3rd Quarter of FY 2023
A2201	HANGAR ROOF REPAIRS	Apply a silicone roof system to Hangar 28	$ 70,000.00	$ -	Complete	Project completed in 2nd Quarter of FY2023
A2203	FAA PART 139 FEASIBILITY STUDY	Feasibility Study to determine the airport's readiness to meet the requirements for commercial air service	$ 17,933.00	$ -	Study Phase	Project started 1st Quarter of FY 2023. Expect project completion 4th Quarter of FY 2023
A2204	ENGINEERING & DESIGN OF RUNWAY 14 RUNWAY SAFETY AREA (RSA)	Engineering and design services for improvements to the runway safety area for Runway 14	$ 200,000.00	$ 20,000	Active	Project started in 3rd Quarter of FY 2023, and expect final report in 4th Quarter of FY 2023.
A2302	TAXIWAY E REALIGNMENT, APRON RECONSTRUCTION, & DRAINAGE IMPROVEMENTS	Phase 1 of Taxiway E relocation and reconstruction, general aviation ramp reconstruction of three pad sites, and airfield drainage improvements	$ 6,380,000.00	$ -	Active	Council approved funding request in the 3rd Quarter of FY 2023. Expect engineering & design in 1st Quarter of FY 2024
A2302	REPLACE 13 ATCT WINDOWS & FRAMES	Replaces 13 window frames with marine grade stainless steel frames and replaces 13 windows	$ 633,200.00	$ -	Active	Council approved funding request in the 3rd Quarter of FY 2023. Expect project award in 4th Quarter of FY 2023
A2303	REPLACE AIRFIELD LIGHTING CONTROL & MONITORING SYSTEM	This project replaces the light control and monitoring system for the airfield lighting	$ 85,000.00	$ -	Active	Council approved funding request in the 3rd Quarter of FY 2023. Expect project award in 4th Quarter of FY 2023
A2304	REPLACE ATCT ELEVATOR	This project replaces the current elevator car that is no longer supported by the manufacturer	$ 200,000.00	$ -	Active	Council approved funding request in the 3rd Quarter of FY 2023. Expect project award in 4th Quarter of FY 2023
A2301	RUNWAY 14 RUNWAY SAFETY AREA IMPROVEMENTS	Grading improvements to the RSA at the approach end of Runway 14	$ 775,000.00	$ -	Pending Funding	Funding is expected in 1st Quarter of FY 2024

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2023- 3RD QUARTER - JUNE 30, 2023

DRAINAGE IMPROVEMENT PROGRAM

PROJECT NO.	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2023 STATUS
D1601	11 MILE ROAD DRAINAGE IMPROVEMENTS	To alleviate drainage concerns, culvert replacement and ditch regrading needed. Drainage improvement along FM 3005 will require coordination with TXDOT.	$ 38,209	$ 38,209	Design	Design is approximately 60% complete. Additional survey is needed a the connection poing to TXDOT along FM3005.
D1602	18TH STREET DRAINAGE IMPROVEMENTS	Replace and upgrade the existing vitrified clay storm sewer system per recommendations in the Master Drainage Study.	$ 18,562,198	$ 17,535,267	Construction	Construction 99% complete
D1604	CHURCH STREET DRAINAGE IMPROVEMENTS	Replace and upgrade the existing vitrified clay storm sewer system per recommendations in the Master Drainage Study.	$ 2,012,619	$ 1,741,856	Construction	Construction 99% complete
D1701	MASTER DRAINAGE PLAN and FEASIBILITY STUDY (aka STORMWATER MASTER PLAN)	Engineering study of current drainage system throughout City with recommendation as to the feasibility of various alternatives to improve drainage.	$ 1,553,559	$ 1,050,862	Scoping	LAN has developed the existing conditions model and the first of two public meetings has been held to solicit public feedback of the findings form teh existing modelling efforts. The second public meeting is scheduled for March 7, 2023. LAN is beginning to start looking at developing potential solutions to identified flooding issues that can be developed into future CIP projects.
D1901	14TH STREET STORM WATER PUMP STATION	Design and construction of a new pump station to work in conjunction with the storm sewer system.	$ 2,565,664	$ 2,563,297	Design	Awaiting funding from FEMA for Construction phase. Continuing to work with the Port of GIveston & Del Monte on sequencing of construction north of Harborside. Conducting regular coordination meetings with utility companies to coordinate relocations to clear conflicts from the propsoed work.
DSTORM	STORM WATER MANAGEMENT	Annual reporting and monitoring of Municipal Separate Storm Sewer System (MS4) Permit to TCEQ	$ 430,457	$ 430,457	Annual	Annual Recurring Project. In progress. March 2018 annual report for the City of Galveston Phase II MS4 has been approved by TCEQ on June 18, 2018. Being done in-house by the PW Director's Department.
D2101	SOUTH SHORE STORMWATER PUMP STATION	Design and construction of a new pump station to work in conjunction with the storm sewer system.	$ 5,144,840	$ 1,273,125	Design	The design of this project is ongoing and recently completed the 30% Design phase through the hosting of a design review workshop held on January 25, 2023. The engineering team is finalizing alternate routes for storm drain conveyance and identifying existing utility conflicts that may need to be relocated. The 60% Design submittal is scheduled to be submitted for review in August 2023.
D2102	BROADWAY DRAINAGE PROJECT WL OFFSETS	TxDOT Broadway Drainage project waterline offsets.	$ 172,392	$ 172,392	Construction	TxDOT's contractor has completed the waterline offsets. Placement of the final lift of asphaltic concrete is complete.
D1702	EVALUATION OF STORM SEWER OUTFALLS	Evaluation of the 42 storm sewer outfalls. Majority of these outfalls are submerged and their condition is unknown.	$ 248,861	$ 248,861	Field work completed. Some outfall locations could not be identified.	Engineering provided cost estimate for critical outfall repair. Evaluation and consideration of these recommendations will be incorporated into the Master Drainage Plan.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2023 - 3RD QUARTER - JUNE 30, 2023

FACILITIES

PROJECT NO.	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2023 STATUS
CH1702	CITY HALL REMODELING	Develop plans to remodel floors in City Hall.	$ 3,954,234	$ 1,776,206	Construction	City Hall Window project began 04/18/2022. Currently scheduled for completion 04/ 28/2023. 4th floor demolition project is completed. The 4th floor structure is visible and the design of 4th floor renovation has been finalized and the bid was received in the amount of $1,570,000 with $200,000 for furniture fixtures and equipment.
SA1701	PARKING LOT IMPROVEMENTS AT SANITATION	Improvement to existing parking area at the sanitation building by placing concrete pavement in areas of high traffic to protect City equipment and personnel. (FEMA project RE-102. City portion $95,000.)	$ 95,000	$ -	Design	Project is on hold
SW-171	REPLACEMENT OF RECYCLING BUILDING AT ECO-CENTER	Replacement of recycling building damaged by Ike. New office, employee facilities, covered operating area for recycling equipment. Fema funds and Insurance proceeds.	$ 519,190	$ 151,971	Design	RFP's received in 2022 were unacceptably high. The project is redesigned with complete windstorm engineering and will be available to bid in February 2023 with an estimate of $300,000. The anticipated bid period is 4 months and construction 6 months.
F1801	GARAGE - EAST END PARKING LOT	Installation of concrete for the East Parking Lot, 502 32nd Street, Galveston.	$ 4,408	$ 4,408	Design	Project is on hold
IT-104	Island Transit - Trolley Barn Flood Mitigation	Construction of a structural flood wall and deep foundations; construction of a deployable flood wall; installation of a stormwater pump, generator and fuel tank. FEMA funded.	$ 1,454,534	$ 1,454,020	Construction	Project is in the final stages of completion. Anticipate final completion in February 2023.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2023 - 3RD QUARTER - JUNE 30, 2023

IDC - BEACH NOURISHMENT, ECONOMIC DEVELOPMENT & INFRASTRUCTURE PROGRAM

PROJECT NO. (Beaches)	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2023 STATUS
IDCDEL	DELLANERA BEACH REMEDIATION	Complete rebuild of project with 118,000 cubic yards of material- FEMA Claim from Harvey	$ 372,000	$ 222,000	Planning, Pre-Construction	Construction in process
IDCBHA	BABES BEACH / HARVEY	Local match for FEMA funds for small BUDM beach construction to be placed between 61st to 75th streets.	$ -	$ -	Planning	The Park Board currently does not have a project schedule for this repair project.
IDCBBR	STEWART / BABES REMEDIATION	The project will fund BUDM to the Babe's Beach area, likely to begin west of 89th St, as part of a larger project for USACE with maintenance dredging of the federal navigation channel.	$ 239,875	$ 105,875	Construction	Partially complete
IDCSPK	Stewart Beach Mitigation Parking Elevation	Park Board project to distribute the seaweed stockpiles at Stewart Beach Park into the on-beach parking area.	$ 440,240	$ 416,864	Construction	Nearing Completion
IDC8MR	8 Mile Road- CEPRA 11	Develop a set of engineering and design documents to undertake a beach nourishment project between the area west of Dellanera RV Park to 8-Mile Road. Once completed, these design documents would be used to construct a beach nourishment project funded by the State.	$ 240,000	$ -	Planning	Planning Phase- Contract executed with GLO 6-2022
IDCBRE	Post-Hurricane Beach Remediation	Annual Set aside to allot for post-storm clean up (split 50% between Beach & Infrastructure Silo)	$ 406,023	$ 131,023	Planning	Procurement/Planning phase
IDCCEP	Beach Remediation Extension – 8-13 Mile Road Engineering & Design-CEPRA 12	After the storms of 2020, additional nourishment activities were identified as important on the west end of Galveston, therefore an additional CEPRA application was made to extend the engineering project to 13 Mile Road. This extended area includes multiple heavily populated subdivisions and public beach access points. Once completed, these design documents would be used to construct a beach nourishment project funded by the State.	$ 762,500	$ 562,500	Planning	Contract with design Engineer – in process at the GLO. Estimated project schedule: Surveying -- ~ 45 days and Engineering & design -- ~ 145 day
IDCPAS	PAS-Sediment Management Update	Provide local match for Planning Assistance to States Program through the USACE Galveston District for the update and enhancement of the City of Galveston's Sediment Management Strategies Plan and the establishment of the next phase in the regional sediment management for Galveston Island.	$ 150,000	$ -	Planning	Awaiting Authorization
IDCBRP	BEACH PERMIT AMENDMENTS - CEPRA 12	Amendment of two federal USACE permits held by the Park Board of Trustees of the City of Galveston that respectively authorize beach and dune restoration projects along the seawall and west of the seawall to the San Luis Pass inlet, not including the City of Jamaica Beach and the Galveston Island State Park.	$ 75,000	$ -	Planning	Awaiting Authorization

PROJECT NO. (EconDev)	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2022 STATUS
IDCLB	LAND BANK	Infill Redevelopment project	$ 250,000	$ -	Planning	On hold
PIBRDG	Pelican Island Bridge	City's portion of local match for construction of Pelican Island replacement bridge. (this is a split between Economic Development Silo and Infrastructure Silo)	$ 4,200,000	$ -	Planning	Planning Phase - awaiting AFA
PIBRDG	Pelican Island Bridge- Contingency	Contingency for overages for construction of Pelican Island replacement bridge	$ -	$ -	Planning	Planning Phase - only use if needed

PROJECT NO. (Infrastr.)	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2022 STATUS
IDCDOW	DOWNTOWN STREETSCAPE	Design is in progress for 23rd Street; Site visits and design adjustments for ADA access modifications are ongoing	$ 2,433,903	$ 1,684,433	Design Completed	Construction 60% complete
IDCSCC	SIDEWALK & CURB CREW	Improvements to Sidewalks/Curbs. Residents to pay for materials.	$ 2,983,800	$ 2,983,800	Construction	Recurring and Ongoing. Phase 3 has begun for In-house Construction.
PIBRDG	Pelican Island Bridge	City's portion of local match to be used for construction of Pelican Island replacement bridge (this is a split between Economic Development Silo and Infrastructure Silo)	$ 4,200,000	$ -	Planning	Planning Phase - awaiting final determination on Advanced Funding Agreement
PIBRDG	Pelican Island Bridge- Contingency	Contingency funds to be set aside for expense overages during the construction of Pelican Island replacement bridge	$ -	$ -	Planning	This is a set aside, only use if needed and original allotment is depleted.
IDCPED	Downtown Ped Imp 23rd Streetscape (Design)	Construction of the Downtown Pedestrian Improvements on 23rd Street	See IDCDOW		Construction	SEE Downtown Streetscape - projects falls under this activity code

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2023 - 3RD QUARTER - JUNE 30, 2023

SEWER PROGRAM

PROJECT CODE	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2023 STATUS
S1701	LIFT STATION PUMP and ELECTRICAL UPDGRADES	Upgrading the existing pumps and electrical systems for lift stations located throughout the City.	$ 5,484,090	$ 783,311	Design	Design Complete for Priority 1 & 2, LS upgrades and project is in the prebid phase.
S1604 SCADA	LIFT STATION SCADA	System to monitor control and collect data from lift stations city wide. ~48 liftstation, 3 water water elevated storage tanks, 1 pump station and 1 wastewater treatement plant	$ 1,188,420	$ 748,927	Project PO Issued	Phase 1, SCADA Network Connectivity and Platform upgrades in progress
S1610	SLUDGE and GRIT REMOVAL FROM MAIN WWTP SLUDGE HOLDING TANK	Remove approx. 6,700 cubic yards of wastewater sludge, grit and associated materials from Main WWTP	$ 674,524	$ 495,467	Design	100% Design for Digester Cleaning Received. Project deferred for the future
S1702	WEST END IMPROVEMENTS	Researching alternatives for the West End unserved areas.	$ 16,198	$ 16,198	ROI not available to proceed with project	Awaiting opportunities for doing under grant
SW-165 SSEAWO	SEAWOLF PARK WWTP Reconstruction & Expansion	Construction of wastewater package plant due to damage of existing plant by Hurricane Ike. FEMA, COG, Park Board.	$ 497,276	$ 432,950	Design	Package Plant Technology Selected and Final Design in Progress
S1601 S1607	PIRATES BEACH WWTP	Nearing its lifetime. Design and replace to be in compliance with TCEQ.	$ 23,952,145	$ 814,840	Design	Project has been re-advertised - RFP opening scheduled for 05/10/2023
S1603	REHABILITATION OF SANITARY SEWER FORCE MAINS	Rehabilitation of existing sanitary force mains	$ 784,119	$ 784,119	Construction	As needed, improvements are being made periodically on this project.
S1903	TERRAMAR WASTE WATER TREATMENT PLANT UPGRADE	Expansion of the waste water treatment plant at Terramar	$ 1,403,299	$ 153,299	Planning	Plant flows are below the threshold amount requiring the design of the plan expansion to progress. Flows are being monitored to determine if this project is still warranted.
S2201	BELT PRESS/SOLIDS DEWATERING BUILDING MAIN WWTP	Rebuild the dewatering building which houses the belt press	$ 275,000	$ -	Planning	Staff is looking for an engineer to perform design phase services.
S2205	STEWART ROAD SANITARY SEWER REHABILITATION - 10 MILE ROAD TO 8 MILE ROAD	Design and construct a sanitary sewer system to replace the existing sewer system	$ 6,000,000	$ 146,190	Construction	Ongoing evaluations. Improvements are being made periodically on this project.
SLINEI SLINE2 SLINE 3	SANITARY SEWER REHABILITATION INFLOW & INFILTRATION	Reduce inflow and infiltration to existing sanitary sewer system through rehab of collection system.	$ 8,561,259	$ 7,627,140	Construction	Ongoing evaluations. As needed, improvements are being made periodically on this project.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2023- 3RD QUARTER - JUNE 30, 2023

STREETS & TRAFFIC PROGRAM

PROJECT NO.	st1806	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2023 STATUS
ST1503	26TH - BROADWAY TO CHURCH (phase 2)	Replace approx. 1,282 feet milling and overlay and upgrading of the drainage system.	$ 512,133	$ 512,133	Project Awaiting Fire Station and City Hall Annex Demolition/Parking Lot Completion	Asphalt Mill & Overlay was completed by the in-house paving crews in 2022.
ST1802	16TH - BROADWAY TO AVE N 1/2	Approximately 1,945 feet to include milling and replacement of asphalt surface and replace of drainage inlets and laterals, replace and upsize old water and sewer utilities.	$ 181,824	$ 170,006	Design	Design is 100% Complete; Construction to be completed as part of the 15th Street Pilot Stormwater Pump Project
ST1901 ST1902	37TH - BROADWAY TO SEAWALL	Approximately 5,830 feet to include milling and replace asphalt surface, extension of storm sewer main to provide for future expansion of drainage system and replace and upsize old water and sewer utilities.	$ 8,363,731	$ 2,511,046	Construction	In Construction 17% complete
ST2003	35TH - POST OFFICE TO BROADWAY	Approximately 1,600 feet to include milling and replace asphalt surface, extension of storm sewer main to provide for future expansion of drainage system and replace and upsize old water and sewer utilities.	$ 3,793,739	$ 2,605,210	Construction	In Construction 80% complete
ST1604	29TH ST - CHURCH to HARBORSIDE	Replace storm sewer inlets and inlet leads. Mill and asphalt overlay 48 foot wide	$ 29,293	$ 29,293	Construction	Asphalt Mill & Overlay was completed by the in-house paving crews in 2022.
ST1806	23RD - BROADWAY TO SEAWALL	Complete roadway reconstruction with waterline replacement, sanitary sewer crossings and storm sewer improvements including main, laterals and inlets.	$ 10,737,859	$ 10,710,585	Construction	In Construction 15% complete
ST1807	AVE S - 53RD TO SEAWALL BLVD	Complete roadway reconstruction with waterline replacement, sanitary sewer crossings and localized storm driange improvements.	$ 3,822,755	$ 3,822,755	Construction	In Construction 50% complete
TR2102	TRAFFIC SIGNAL/SAFETY IMPROVEMENTS	Replace old traffic signal heads, cabinets and controllers. Install new guard rails and battery backups for traffic signals.	$ 625,000	$ 491,919	Planning	Developing priority plan for implementation of system improvements.
TR2103	SEAWALL BLVD TRAFFIC SIGNAL INSTALLATION 75TH TO 89TH STREETS	Installation of Traffic Signals at the intersections of 75th/Seawall and 89th/Seawall	$ -		Design	The proposed traffic signal at 89th & Seawall is currently being designed by TXDOT, with design underway. TXDOT is also reviewing information provided by the City to consider designing and intstalling a proposed traffic signal at the intersection of 75th & Seawall Blvd.
IDCDOW	DOWNTOWN STREETSCAPE IMPROVEMENTS	Streetscape improvements to the downtown area	$ 2,368,540	$ 1,689,270	Construction	In Construction 90% complete
ST2201	SEAWALL BLVD: PEDESTRIAN SAFETY IMPROVEMENTS & TRAFFIC CALMING 61ST TO 103RD STREETS	Add low linear barrier along the north side of Seawall Blvd between 61st & 103rd Streets. Add new traffic calming measures	$ -		Planning	These proposed improvements are being considered by TXDOT with review of information provided by the City being considered by the Agency.
ST2202	SEAWALL BLVD: PEDESTRIAN SAFETY IMPROVEMENTS & TRAFFIC CALMING 12TH TO 61ST STREETS	Add low linear barrier along the north side of Seawall Blvd between 12th & 61st Streets. Add new traffic calming measures	$ -		Planning	This project is being resubmitted to TXDOT for consideration of Grant Funding under the "2023 Transportation Alternatives" Call for Projects. Preliminary applications were submitted to TXDOT on 1/27/2023.
ST2303	BICYCLE INFRASTRUCTURE IMPROVEMENTS	New bicycle lanes along various roadway corridors within the city	$ -		Planning	Engineering staff is develoing plans for planned bicycle infrastructure projects.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
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STREETS & TRAFFIC PROGRAM

PROJECT NO.	st1806	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2023 STATUS
IHST19 IHST20 IHST21 IHST 22	STREETS & OVERLAY BY CITY FORCES (In House Streets FY2019)	Correcting streets identified as less than Satisfactory by 2013 Street Assessment by LJA Engineering.	$ 7,266,048	$ 6,480,139	Ongoing, Annual Mill & Overlay Contract executed for overflow	Ongoing

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2023 - 3RD QUARTER - JUNE 30, 2023

WATERWORKS PROGRAM

PROJECT NO.	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2023 STATUS
WWELLS	REHABILITATION OF WATER WELLS # 9 AND #11	To provide alternate source of drinking water for the City. City Council pre-qualified Consultant to evaluate cost of wells for potential sale	$ 538,742	$ 532,142	Consultant preparing scope for evaluating asset value and sale	Design complete but GCWA has concerns with main line that wells are tying into. They need to do condition assessment. Kickoff meeting for water wells appraisal expected in May and appraisal complete in August 2021
W1802	NON-REVENUE WATER MITIGATION PROGRAM	Mitigate the amount of water that is not sold at retail price. Areas such as leak detection, improvements, meter replacements.	$ 661,725	$ 634,803	Construction	In Construction
W1801	30" WATERLINE - 71ST STREET TO 59TH STREET PUMP STATION	Replace approx. 4,300 feet of 30" water line.	$ 2,032	$ 2,032	Delay until 59th Street Pump Station and Tank complete	Team suggested delaying this project until 59th Street PS and Tank plus the 24" Waterline to the Airport PS is complete.
W1702	20" WATERLINE - TAMUG TO SEAWOLF PARKWAY TO BRADNER STREET	Replace approx. 5,250 feet of existing 20" water line that serves a major portion of Pelican Island. Old bar wrapped concrete cylinder pipe with multiple failure points and expensive to repair.	$ 595	$ 595	Planning	Planning
W1902	12" WATERLINE - SEAWALL BLVD., 81ST TO 97TH STREET	Construction of approx. 3,650 ft. of 12" water line. To complete the loop providing water to the west end and improve the water qualify and pressure available to the properties located in this stretch of seawall.	$ -	$ -	Planning	Planning
W1707	24" WATERLINE - 59TH ST. PUMP STATION to AIRPORT PUMP STATION	Construction to provide redundancy of supply and pressure to potable water in the event of failure of either pump station.	$ 20,680,355	$ 20,680,355	Construction	Construction complete
W1704	30" WATERLINE - RAILROAD BRIDGE TO HARBORSIDE DR	Replace approx. 2,100 feet of waterline.	$ 256,123	$ 208,123	Delay until 59th Street Pump Station and Tank complete	Team suggested delaying this project until 59th Street PS and Tank plus the 24" waterline to the Airport PS is complete.
W1701	WELL DISINFECTION / FLUSHING (2A, 6A, 10, 12, 13, 16, 17)	Installation of a disinfection system and flush valve for each of the previously rehabilitated Alta Loma Wells. This allows for the use of these wells without contamination the water system.	$ 45,536	$ 45,536	Consultant preparing scope for evaluating asset value and sale	Design complete but GCWA has concerns with the main line that wells are tying into. They need to do condition assessment. Alternate approach to sell the wells being investigated with the hiring of consultant. Kickoff meeting for the well appraisal project expected in May with the appraisal report due in August 2021
W1605	30" CAUSEWAY WATERLINE	Construction of a 30" waterline along the causeway to provide additional redundancy for island water.	$ 1,754,740	$ 807,964	Design	Design is 95% complete. This project was submitted for a Federal earmark and construction is anticipated in late FY2023 or early FY2024. TXDOT Coordination ongoing due to structural stability concerns and Post Harvey cracks in the Causeway Structure being remedied by TXDOT. USACE Permit has been started.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2023 - 3RD QUARTER - JUNE 30, 2023

WATERWORKS PROGRAM

PROJECT NO.	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2023 STATUS
W1703	AIRPORT PUMP STATION / CONTROL UPGRADES	Expand controls building and upgrade electronics and controls, replace pumps. Preliminary to construction of new ground storage tanks at pump station.	$ 307,945	$ 299,285	Construction	Construction 98% complete
W1601	10 MILE ROAD ELEVATED STORAGE TANK REPLACEMENT	Rehab of EST is not the best solution for the water distribution system since the existing tank is about 40 feet short and provides less supply and pressure. Also the coating is severely degraded and the tank recoating may not provide longevity. Tank needs to be upgraded from "flow by" to "flow through" with separate fill and discharge lines to preserve water quality and provide the needed capacity and storage. Construction of a new 2.5 MG EST is the better solution for the long-term to maintain compliance with TCEQ findings on the condition of the tank.	$ 15,780,503	$ 967,608	Design	Design is 95% complete. Working with Centerpoint Energy to negotiate an expanded easement for construction of the new water storage tank. Projected is anticipated to released for bids in March/April 2023.
W1705	AIRPORT PUMP STATION TANK UPGRADES PHASE 1	Construction of a new 3 million gallon water ground storage tank (GST) at the Airport Pump Station. This is needed to protect water supply from risk of contamination from flood waters and ensure the proper water quality and pressure to the west end.	$ 18,472,850	$ 10,538,388	Construction	Construction Complete
	AIRPORT PUMP STATION TANK UPGRADES PHASE 2	Construction of 7 MG Tank	$ 9,500,000		Design	Design @ 95%
W2201	23RD STREET WATERLINE-SEALY-BALL	Offset critical waterline on 23rd Street between Sealy and Ball that is on conflict with other infrastructure.	$ 323,096	$ 30,035	Design	Project design is being conducted in-house and plans are currently underway.
W1618	WATER SYSTEM IMPROVEMENTS	Continued rehab of water distribution system through City.	$ 3,345,960	$ 3,044,484	Recurring Project	Recurring Project.
W2101	SUSTAINABLE INTERACTIVE CUSTOMER CONNECTIONS	The City's existing AMR system has reached its end of life. To rebuild the current system with an advanced system that is sustainable and will incorporate technologies used to enhance City capabilities, maximize response efficeincies and improve customer satisfaction. The new system will incorporate remote connect/disconnect capabilities, new data analytics, business process automation, and improved customer visibility. This project includes the replacement of 100% of the City's water meters.	$ 16,434,200	$ 5,292,977	Planning	Ongoing

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2023 - 3RD QUARTER - JUNE 30, 2023

WATERWORKS PROGRAM

PROJECT NO.	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2023 STATUS
FD-132	FIRE HYDRANTS REPLACEMENT PROGRAM	Continue to replacement or repair non or poorly functioning fire hydrants (Portion possible reimbursement from FEMA)	$ 8,030,766	$ 6,513,462	Recurring Project	Ongoing
FD-132 (WFIRHY)	FIRE HYDRANT REPLACEMENT PROGRAM (Hurricane Ike portion)	Continue to replacement or repair non or poorly functioning fire hydrants (FEMA reimbursement)	$ 4,812,784	$ 3,610,523	Ongoing	Ongoing
W2302	UTMB WATER TANK DISINFECTION IMPROVEMENTS	Install new disinfection system to existing elevated storage tank to enhance water quality	$ 470,000	$ 404	Scoping	Developing a project Scope & Fee for engineering design services.
W2303	WATER MASTER PLAN	Complete a new water master plan including development of a computerized water model capable of accepting multiple date sources	$ 1,355,000	$ 81	Scoping	Developing a project Scope & Fee for engineering services.
W2304	CAUSEWAY WATERLINE SHARED MAINTENANCE PROGRAM	Share in cost to maintain the old causeway bridge that carries the City's main water supply	$ 100,000	$ -	Planning	A planning meeting is schedueld for February 7, 2023 to discuss the proposed 2023 maintenance needs between the City, County, GCWA, Centerpoint and BNSF Railroad.
W2305	GCWA: SUPPLY PIPELINE ALIGNMENT MODIFICATION ALONG SH3	Construct relocation of the existing 42-inch water supply line to Galveston that is a conflict with construction by TXDOT	$ 5,643,000	$ -	Construction	This is the City's contribution to GCWA for off-island pipeline improvments as a result of TXDOT highway projects.
	Senate Bill 3 Water Utility "Emergency Preparedness Plan"	Develop an "Emergency Preparedness Plan" that complies with the updated requirments of the Texas Water Code Chapter 13 (Water Rates and Services) as amended by the passing of Senate Bill 3 (9/1/2021)	$ 28,400	$ -	Design	A DRAFT plan was submitted to TCEQ in March 2022. TCEQ provided comments in Late 2022 that were addressed by the consultant team. Waiting for a response and/or approval from TCEQ.
W2202	Lead & Copper Rule (EPA)	The EPA has placed new regulation requirements on data collection, testing, chemical optimization, and replacement of lead and copper lines.	$ 711,179	$ 76,829	Planning	Data Collection Phase underway

CITY OF GALVESTON
CASH RECONCILIATION REPORT
per ADOPTED BUDGET 2023
AS OF 06/30/23
(2 pages)

Department:	COUNCIL	IDC					STREETS / TRAFFIC	PUBLIC IMPROVEMENT		DRAINAGE
Fund Description:	PROJECTS & INITIATIVES PRG.	BEACHES	ECON DEV	PARKS	PARKS CO BOND	INFRASTRUCTURE	ISA & DS	2017 G.O. Bonds	2019 G.O. Bonds	Drainage Improve
Fund #:	1098	3190	3191	3192	319201	3193	3199	3217	3219	44102
Page #:	Page 3	Page 4	Page 5	Page 6	Page 7	Page 8	Page 9	Page 10	Page 11	Page 12
CASH RECONCILIATION										
Beginning Balance, Oct 1, 2022	$6,624	$5,367,918	$5,759,415	$2,915,188		$5,494,891	$ 5,312,776.37	$444,851	$ 17,728,604.37	$222,659
Add: Interest FY 2023	$0	$211,941	$226,245	$103,762		$184,112	$ 129,299.48	$2,433	$ 353,904.85	$5,180
Add: FY 2023 Transfers / Revenues / Other Sources	$0	$1,049,691	$1,049,691	$1,049,691		$1,049,691	$ 4,272,848.25	$0	$0	$0
CASH, TOTAL RESOURCES	$6,624	$6,629,549	$7,035,351	$4,068,641		$6,728,694	$9,714,924	$447,285	$18,082,509	$227,839
Less: YTD Expenditures	$0	($203,716)	($165,081)	($1,605,111)		($1,623,120)	$ (3,422,727.31)	($38,372)	$ (3,585,719.12)	($1,393)
Less: Payables, Due from	$0	$322,659	$322,259	$299,148		$185,606	$ (70,696.30)	$ (327,963.95)	$ (2,063,191.66)	$0
CASH, ENDING BALANCE	$6,624	$6,748,492	$7,192,529	$2,762,678		$5,291,180	$6,221,500	$80,949	$12,433,598	$226,446
BUDGET RECONCILIATION										
CASH, ENDING BALANCE	$6,624	$6,748,492	$7,192,529	$2,762,678	$ 5,655,483.42	$5,291,180	$6,221,500	$80,949	$ 12,433,598.44	$226,446
Add: FY 2023 Outstanding Estimated Revenue, Other Funding Sources, Transfers	$0	$0	$0	($14,017)	$0	($82,133)	$0	$0	$ (4,104.00)	$0
Less: Encumbered	$0	($160,181)	($2,805)	($780,396)	$0	($840,923)	$0	($23,653)	$ (9,457,909.13)	$0
Less: Unencumbered	$0	($3,591,439)	($3,814,086)	($314,167)	($5,500,000)	($912,454)	$0	($46,909)	$ (1,848,501.70)	($200,000)
AVAILABLE FY 2023	$6,624	$2,996,872	$3,375,638	$1,654,098	$155,483	$3,455,670	$6,221,500	$10,387	$1,123,084	$26,447

CITY OF GALVESTON
CASH RECONCILIATION REPORT
per ADOPTED BUDGET 2023
AS OF 06/30/23
(2 pages)

Department:	AIRPORT	WATER				SEWER				SANITATION		TOTAL
Fund Description:	Airport Improvement	Water Improve	2017 CO Bonds	2019 CO Bonds	2022 CO Bonds	Sewer Improve	2017 CO Bonds	2019 CO Bonds	2022 CO Bonds	2022 CO Bonds	American Rescue	
Fund #:	43302	40102	40117	40119	40122	42102	42117	42119	42122	43202	1218	ALL FUNDS
Page #:	Page 13	Page 14	Page 15	Page 16	Page 17	Page 18	Page 19	Page 20	Page 21	Page 22	Page 23	
CASH RECONCILIATION												
Beginning Balance, Oct 1, 2022	$913,622	$477,509	$165,554	$ 10,625,861.47	$ -	$518,626	$357,053	$ 1,417,080.07	$0	$4,846,811	$25,536,962	$113,648,965
Add: Interest FY 2023	$21,274	$11,862	$1,371	$ 161,416.36	$ 804,135.13	$9,217	$4,675	$ 93,296.89	$ 713,619.10	$ 91,977.40	$ 530,999.78	$4,191,721
Add: FY 2023 Transfers / Revenues / Other Sources	$0	$74,596	$0	$ (3,850,620.71)	$ 35,012,096.15	$74,596	$0	$ 3,850,620.71	$ 30,552,696.15	$0.00	$0.00	$74,185,596
CASH, TOTAL RESOURCES	$934,896	$563,967	$166,925	$6,936,657	$35,816,231	$602,439	$361,727	$5,360,998	$31,266,315	$4,938,788	$26,067,962	$192,026,281
Less: YTD Expenditures	($22,983)	($39,801)	($30,788)	($1,084,872)	($369,961)	$0	($14,801)	($1,645,191)	($428,586)	($1,603,648)	($4,648,820)	($25,183,512)
Less: Payables, Due from	$0	($8,179)	($102,784)	$ (391,743.27)	$ -	($35,056)	($148,687)	$ (51,407.50)	$0	$ (338,989.00)	($578,981)	($3,566,986)
CASH, ENDING BALANCE	$911,914	$515,987	$33,353	$5,460,041	$35,446,270	$567,383	$198,240	$3,664,399	$30,837,729	$2,996,151	$20,840,160	$163,275,783
												$0
BUDGET RECONCILIATION												$0
CASH, ENDING BALANCE	$911,914	$515,987	$33,353	$5,460,041	$35,446,270	$567,383	$198,240	$3,664,399	$ 30,837,729.17	$ 2,996,150.94	$ 20,840,160.19	$168,931,267
Add: FY 2023 Outstanding Estimated Revenue, Other Funding Sources, Transfers	$ -	$0	$0	$0	$0	$0	$0	($16,239)	$0	$0	$ (258,873.75)	($375,366)
Less: Encumbered	($15,217)	($405,327)	($20,218)	($2,903,660)	($1,371,996)	($242,167)	($186,559)	($1,592,013)	($100,000)	($695,418)	($10,709,708)	($40,217,859)
Less: Unencumbered	($893,200)	($41,158)	$664	($1,086,737)	($32,987,743)	($50,246)	($6,782)	($977,974)	($29,741,714)	($2,183,967)	($9,208,676)	($102,613,765)
AVAILABLE FY 2023	$3,496	$69,501	$13,798	$1,469,644	$1,086,531	$274,970	$4,899	$1,078,174	$996,015	$116,766	$ 662,902.49	$25,724,276

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
IDC BEACH NOURISHMENT FUND 3190
AS OF 06/30/23

Cash Reconciliation		
Cash, Beginning Balance Oct 1, 2022	$	**5,367,917.57**
FY 2023: Interest	$	211,940.75
FY 2023: 4B Sales Tax ($1,808,000)	$	1,049,690.74
Total Cash Resources	**$**	**6,629,549.06**
Less: Expenditures	$	(203,715.92)
Less: Accounts/Retain Payable 09/30/22, Due from Stat	$	322,659.34
CASH, ENDING BALANCE AS OF 6/30/2023	**$**	**6,748,492.48**

Budget Reconciliation			
Cash, Ending 6/30/23	$	6,748,492.48	
FY 2023: 4B Sales Tax	$	758,309.26	*(anticipated)*
FY 2023: Payables	$	-	
Total Cash/Budget	**$**	**7,506,801.74**	
Less: Encumbered	$	(160,181.25)	
Less: Unencumbered	$	(3,591,439.08)	
Available FY 2023		**3,755,181.41**	

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
OPERATING							
OPERATING EXPENDITURES	2023	OPEXP	508,585	154,341	2,805	157,146	351,439
PROJECTS							
8 Mile Road Beach Project	2020	IDC8MR	240,000	0	0	0	240,000
STEWART/BABES BEACH REMEDIATION	2020	IDCBBR	183,375	49,375	134,000	183,375	0
BABES BEACH - RENOURISHMENT.	2023	IDCBBP	2,500,000	0	0	0	2,500,000
BABES BEACH - HARVEY	2020	IDCBHA	75,000	0	0	0	75,000
BEACH RESTORATION PERMIT	2022	IDCBRP	75,000	0	0	0	75,000
BEACH REMEDIATION EXTENSION 8-13 MI RD.	2021	IDCCEP	200,000	0	0	0	200,000
STEWART BEACH PARKING ELEVATION	2020	IDCSPK	23,376	0	23,376	23,376	0
PAS-SEDIMENT MANAGEMENT UPDATE	2022	IDCPAS	150,000	0	0	0	150,000
TOTAL BUDGET (established)			**$3,955,336**	**$203,716**	**$160,181**	**$363,897**	**$3,591,439**

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
IDC ECONOMIC DEVELOPMENT FUND 3191
AS OF 06/30/23

Cash Reconciliation		
Cash, Beginning Balance Oct 1, 2022	$	**5,759,414.84**
FY 2023: Interest	$	226,244.99
FY 2023: 4B Sales Tax ($1,808,000)		1,049,690.74
Total Cash Resources	**$**	**7,035,350.57**
Less: Expenditures	$	(165,081.37)
Less: Accounts/Retain Payable 09/30/22, Due from State	$	322,259.34
CASH, ENDING BALANCE AS OF 6/30/2023	**$**	**7,192,528.54**

Budget Reconciliation		
Cash, Ending 6/30/23	$	7,192,528.54
FY 2022: 4B Sales Tax	$	758,309.26
FY 2023: Payables	$	-
Total Cash/Budget	**$**	**7,950,837.80**
Less: Encumbered		(2,805)
Less: Unencumbered	$	(3,814,085.63)
Available FY 2023		**4,133,947.17**

****RETAINAGE PAYABLE INCLUDED****

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
OPERATING							
OPERATING EXPENDITURES	2023	OPEXP	381,972	165,081	2,805	167,886	214,086
PROJECTS							
PELICAN ISLAND BRIDGE	2020	PIBRDG	3,600,000	0	0	0	3,600,000
TOTAL BUDGET (established)			**$3,981,972**	**$165,081**	**$2,805**	**$167,886**	**$3,814,086**

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
IDC PARKS & RECREATION FUND 3192
AS OF 06/30/23

Cash Reconciliation		
Cash, Beginning Balance Oct 1, 2022	$	**2,915,188.39**
FY 2023: Interest	$	103,761.82
FY 2023: 4B Sales Tax ($1,808,000)	$	1,049,690.74
Total Cash Resources	**$**	**4,068,640.95**
Less: Expenditures	$	(1,605,110.95)
Less: Accounts/Retain Payable 09/30/22, Due from State	$	299,147.96
CASH, ENDING BALANCE AS OF 6/30/2023	**$**	**2,762,677.96**

Budget Reconciliation		
Cash, Ending 6/30/23	$	2,762,677.96
FY 2023: 4B Sales Tax	$	758,309.26
FY 2023: Payables	$	(14,017.27)
Total Cash/Budget	**$**	**3,506,969.95**
Less: Encumbered	$	(780,395.69)
Less: Unencumbered	$	(314,167.17)
Available FY 2023		**2,412,407.09**

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
OPERATING							
OPERATING EXPENDITURES	2023	OPEXP	112,138	52,639	2,805	55,444	56,694
CERTIFICATES OF OBLIGATION, 2022	2022	2022CO	856,740	856,584	0	856,584	157
IDC PROJECTS (Parks Crew Maintenance) (1)	2022	IDCPCR	177,711	194,156	0	194,156	(16,445)
LASKER COMMUNITY POOL (2)	2022	LASKER	400,000	400,000	0	400,000	0
PROJECTS							
JONES PARK		IDCJON	100,000	0	0	0	100,000
PARKS PACKAGE #3	2022	IDCPP3	327,420	26,200	300,000	326,200	1,220
PARKS IMPRT/MAINTENANCE PACKAGE	2023	IDCPP4	600,000	38,077	387,044	425,121	174,879
SANDHILL CRANE PROJECT	2021	IDCSHC	139,682	51,474	90,546	142,020	(2,338)
			$2,713,691	**$1,619,128**	**$780,396**	**$2,399,524**	**$314,167**

(1) Reimburse General Fund for maintenance expenditures as incurred.
(2) Transfer of funds to the Lasker Pool fund.

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
PARKS CO BONDS 2022 FUND 319201
AS OF 06/30/23

Cash Reconciliation		
Cash, Beginning Balance Oct 1, 2022	$	**5,526,174.03**
FY 2023: Interest	$	129,309.39
FY 2023: Other Revenue	$	-
Total Cash Resources	**$**	**5,655,483.42**
Less: Expenditures		
Less: Accounts/Retain Payable 09/30/22, Due from State	$	-
CASH, ENDING BALANCE AS OF 6/30/2023	**$**	**5,655,483.42**

Budget Reconciliation		
Cash, Ending 6/30/23	$	5,655,483.42
FY 2023: Other	$	-
FY 2023: Payables	$	-
Total Cash/Budget	**$**	**5,655,483.42**
Less: Encumbered	$	-
Less: Unencumbered	$	(5,500,000.00)
Available FY 2023		**155,483.42**

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET		CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
PROJECTS								
PARKS PACKAGE #2								
SANDHILL CRANE PROJECT	April, 2021	IDCSHC	5,500,000		0	0	0	5,500,000
TOTAL BUDGET (established)			**$5,500,000**		**$0**	**$0**	**$0**	**$5,500,000**

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
IDC INFRASTRUCTURE FUND 3193
AS OF 06/30/23

Cash Reconciliation		
Cash, Beginning Balance Oct 1, 2022	$	**5,494,890.91**
FY 2023: Interest/Other Financing Source	$	184,112.10
FY 2023: 4B Sales Tax ($1,808,000)	$	1,049,690.74
Total Cash Resources	**$**	**6,728,693.75**
Less: Expenditures	$	(1,623,119.86)
Less: Accounts Payable 09/30/22, Due from State	$	185,605.71
CASH, ENDING BALANCE AS OF 6/30/2023	**$**	**5,291,179.60**

Budget Reconciliation		
Cash, Ending 6/30/23	$	5,291,179.60
FY 2023: 4B Sales Tax	$	758,309.26
FY 2023: Payables	$	(82,132.53)
Previous Year Retainage	$	(8,444.03)
Total Cash/Budget	**$**	**5,967,356.33**
Less: Encumbered	$	(840,923.24)
Less: Unencumbered	$	(912,453.73)
Available FY 2023		**4,213,979.36**

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	RETAINAGE	TOTAL	PLANNED COMMITMENT
OPERATING								
OPERATING EXPENDITURES	2021	OPEXP	112,138	52,639	2,805	0	55,444	56,694
PARKS MAINTANENCE CREW	10/1/2019	IDCPCR	100,000	79,327	0	0	79,327	20,673
SIDEWALK CURB CREW - salary reim	AUG 2015	IDCSCC	379,000	358,963	0	0	358,963	20,037
PROJECTS								
27TH CORRIDOR PHASE III	2020	IDC273	(1,991)	(2,014)	0	0	(2,014)	23
POST-HURRICANE BEACH REMEDIATION (	2021	IDCBRE	275,000	0	0	0	0	275,000
DOWNTOWN STREETSCAPE	12/1/2018	IDCDOW	2,002,927	1,283,498	838,118	(58,715)	2,121,616	(59,974)
PELICAN ISLAND BRIDGE	2020	PIBRDG	600,000	0	0	0	0	600,000
TOTAL BUDGET (established)			**$3,467,073**	**$1,772,412**	**$840,923**	**($58,715)**	**$2,613,335**	**$912,454**

CITY OF GALVESTON

CASH & BUDGET RECONCILIATION REPORT

INFRASTRUCTURE & DEBT SERVICE FUND 3199

AS OF 06/30/23

Cash Reconciliation		
Cash, Beginning Balance Oct 1, 2022	$	**5,312,776.37**
FY 2023: Interest	$	129,299.48
FY 2023: Other Revenue	$	2,952.45
FY 2023: Transfer from GF*	$	4,272,848.25
Total Cash Resources	**$**	**9,717,876.55**
Less: Expenditures	$	(3,422,727.31)
Less: Accounts/Retainage Payable as of 09/30/2022	$	(70,696.30)
CASH, ENDING BALANCE AS OF 6/30/2023	**$**	**6,224,452.94**

Budget Reconciliation			
Cash, Ending 6/30/23	$	6,224,452.94	
FY 2023: Transfer In GF*	$	1,424,282.75	*(to be transferred)*
FY 2023: Other	$	-	
FY 2023: Payables	$	-	
Total Cash/Budget	**$**	**7,648,735.69**	
Less: Encumbered	$	(2,379,783.69)	
Less: Unencumbered	$	(3,037,472.99)	
Available FY 2023		**2,231,479.01**	

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	RETAINAGE/ ADJUSTMENT	TOTAL	PLANNED COMMITMENT
Transfer to Technology Improvement Fund	FY 2023		1,500,000	178,656	576,139		754,795	745,205
Transfer to Debt Service	FY 2023		237,128	0	0		0	237,128
Available for Appropriations	FY 2023	AVAIL	0	0	0		0	0
DRAINAGE PROJECTS								
11 MILE RD DRAINAGE IMPROVEMENTS		D1601	802	802	0	0	802	0
18TH ST DRAINAGE IMPROVEMENTS	February, 2018	D1602	38,252	38,252	0		38,252	0
CHURCH ST DRAINAGE IMPROVEMENTS	September, 2020	D1604	30,804	30,804	0		30,804	0
MASTER DRAINAGE PLAN and FEASIBILITY STUDY		D1701	997,346	406,009	591,337		997,346	0
PILOT STORM WATER PUMP ST - 14TH ST	October, 2019	D1901	235	235	0		235	0
SOUTH SHORE PUMP STATION	January, 2022	D2101	1,215,314	358,518	847,059		1,205,577	9,737
SOUTH SHORE PUMP STATION-REIMBURSEMENT		D2101	(407,325)	0	0		0	(407,325)
STORMWATER MODELING SOFTWARE	February, 2022	D2201	85,000	56,200	0		56,200	28,800
STREET PROJECTS							0	0
							0	0
IN HOUSE STREETS - (labor+equip) 2023	October, 2022	IHST23	1,477,948	1,231,999	82,243		1,314,242	163,706
LEGAS DRIVE BULKHEAD	December, 2018	LEGAS	1,034	1,034	0		1,034	0
25TH - BROADWAY TO SEAWALL	May, 2019	ST1701	710	710	0		710	0
45TH ST - BROADWAY TO SEAWALL	December, 2018	ST1705	218	218	0		218	0
22ND ST - HARBORSIDE TO BROADWAY	November, 2018	ST1803	677	677	0	0	677	0
37TH ST - BROADWAY TO AVE P	October, 2021	ST1901	55,387	39,603	15,784		55,387	0
37TH ST - AVE P TO SEAWALL	October, 2021	ST1902	43,852	28,068	15,784		43,852	0
49TH ST - AVE P TO AVE S 1/2	March, 2021	ST2002	648	648	0		648	0
35TH ST - POST OFFICE TO BROADWAY	March, 2021	ST2003	15,235	15,235	0		15,235	0
PAVEMENT CONDITION ASSESSMENT	December, 2022	ST2304	288,218	153,152	135,066		288,218	0
TXDOT ON STREET BIKE NETWORK	July, 2018	BKLANE	85,052	15,887	69,165		85,052	0
STREETS CONTINGENCY	October, 2022	STCONT	26,316	26,316	0		26,316	0
OTHER PROJECTS								
STREETS - PROJECT MANAGEMENT	October, 2022	STPMC	17,006	0	0		0	17,006
TRAFFIC SIGNALS THROUGHOUT CITY	October, 2021	TR2102	275,000	200,167	31,587		231,753	43,247
GALVESTON STRAND STUDY - DRAINAGE	October, 2022	GSS23	37,498	0	0		0	37,498
CAPITAL OUTLAY - EQUIPMENT	MARCH, 2023	EQUIP	0	519,936	0		519,936	(519,936)
FIRE APPARATUS	FY2021	FA	576,139	0	0		0	576,139
CITY HALL RENOVATION	November, 2018	CH1702	2,241,492	119,927	15,621	(326)	135,223	2,106,269
TOTAL BUDGET (established)			**$8,839,984**	**$3,423,053**	**$2,379,784**	**($326)**	**$5,802,511**	**$3,037,473**

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
2017 GO BONDS FUND 3217
AS OF 06/30/23

Cash Reconciliation		
Cash, Beginning Balance Oct 1, 2022	$	**444,851.29**
FY 2023: Interest	$	2,433.36
FY 2023: Other	$	-
Total Cash Resources	**$**	**447,284.65**
Less: Expenditures	$	(38,372.10)
Less: Accounts/Retainage Payable as of 09/30/22	$	(327,963.95)
CASH, ENDING BALANCE AS OF 6/30/2023	**$**	**80,948.60**

Budget Reconciliation		
Cash, Ending 6/30/23	$	80,948.60
FY 2023: Transfers		
FY 2023: Payables	$	-
Total Cash/Budget	**$**	**80,948.60**
Less: Encumbered		($23,653)
Less: Unencumbered		($46,909)
Available FY 2023		**10,386.63**

FINAL, no funds available

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
DRAINAGE PROJECTS							
18TH ST DRAIN IMPROVEMENTS	FEB 2018	D1602	21,250	13,850	7,399	21,250	0
PILOT STORM WATER PUMP STATION	October, 2019	D1901	2,366	(5,973)	2,366	(3,607)	5,973
DCMC TASK ORDER 11 ROAD,WATER,SEWER	October, 2021	D22-11	2,018	2,018	0	2,018	0
STREET PROJECTS							
16TH - BROADWAY TO AVE N 1/2	October, 2018	ST1802	11,818	0	0	0	11,818
37TH - BROADWAY TO AVE P	October, 2021	ST1901	22,756	10,253	12,503	22,756	0
49TH - AVE P TO AVE S 1/2	March, 2021	ST2002	32,892	2,389	1,384	3,773	29,119
35TH - POST OFFICE TO BROADWAY	March, 2021	ST2003	15,834	15,835	0	15,835	(1)
TOTAL BUDGET (established)			**$108,934**	**$38,372**	**$23,653**	**$62,025**	**$46,909**

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
2019 GO BONDS FUND 3219
AS OF 06/30/23

Cash Reconciliation		
Cash, Beginning Balance Oct 1, 2022	$	**17,728,604.37**
FY 2023: Interest	$	353,904.85
FY 2023: Other	$	-
Total Cash Resources	**$**	**18,082,509.22**
Less: Expenditures	$	(3,585,719.12)
Less: Accounts/Retainage Payable as of 09/30/22	$	(2,063,191.66)
CASH, ENDING BALANCE AS OF 6/30/2023	**$**	**12,433,598.44**

Budget Reconciliation		
Cash, Ending 6/30/23	$	12,433,598.44
FY 2023: Transfers	$	-
FY 2023: Payables	$	(4,104.00)
Retainage	$	(558,902.50)
Total Cash/Budget	**$**	**11,870,591.94**
Less: Encumbered		($9,457,909)
Less: Unencumbered		($1,848,502)
Available FY 2023		**564,181.11**

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	RETAINAGE/ ADJUSTMENT	PLANNED COMMITMENT
DRAINAGE PROJECTS								
18TH ST DRAIN IMPROVEMENTS	JUNE, 2020	D1602	2,389,702	1,659,933	0	1,659,933	0	729,769
CHURCH STREET DRAINAGE IMPROVEMENT	SEPT, 2020	D1604	473,675	202,582	281,357	483,938	(10,263)	(0)
PILOT STORM WATER PUMP STATION 14TH ST	AUGUST, 2020	D1901	148,700	(42,290)	0	(42,290)	0	190,990
SOUTH SHORE PUMP STATION	JANUARY, 2022	D2101	3,503,301	462,575	2,191,838	2,654,413	0	848,888
STREET PROJECTS								0
45TH - BROADWAY TO SEAWALL	DECEMBER, 2018	ST1705	78,855	0	0	0	0	78,855
37TH ST - BROADWAY TO AVE P	OCTOBER, 2021	ST1901	4,177,121	988,834	3,237,687	4,226,520	(49,400)	0
37TH ST - AVE P TO SEAWALL	OCTOBER, 2021	ST1902	3,325,006	706,845	2,625,953	3,332,798	(7,792)	0
35TH ST - POSTOFFICE TO BROADWAY	DECEMBER, 2017	ST2003	1,438,504	249,975	1,200,802	1,450,777	(12,272)	(0)
TOTAL BUDGET (established)			**$15,534,863**	**$4,228,453**	**$9,537,636**	**$13,766,089**	**($79,727)**	**$1,848,502**

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
WATERWORKS IMPROVEMENT FUND 40102
AS OF 06/30/23

Cash Reconciliation		
Cash, Beginning Balance Oct 1, 2022	$	**477,508.53**
FY 2023: Interest	$	11,861.99
FY 2023: Transfers**	$	74,596.00
Total Cash Resources	**$**	**563,966.52**
Less: Expenditures	$	(39,801.30)
Less: Accounts Payable as of 09/30/22	$	(8,178.70)
CASH, ENDING BALANCE AS OF 6/30/2023	**$**	**515,986.52**

Budget Reconciliation		
Cash, Ending 6/30/23	$	515,986.52
FY 2023: Transfers	$	-
FY 2023: Payables	$	-
Total Cash/Budget	**$**	**515,986.52**
Less: Encumbered	$	(405,327.32)
Less: Unencumbered	$	(41,158.39)
Available FY 2023		**69,500.81**

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET		CASH PAID OUT	ENCUMBERED	TOTAL	RETAINAGE/ ADJUSTMENT	PLANNED COMMITMENT
PROJECTS									
AIRPORT PS AND CONTROLS UPGRADE	December, 2017	W1703	8,660		0	8,660	8,660	0	0
RENEWAL AND REPALCEMENT PROGRAM	October, 2022	WRENEW	477,627		46,600	396,668	443,268	(6,799)	41,158
	TOTAL BUDGET (established)		**$486,287**		**$46,600**	**$405,327**	**$451,927**	**-$6,799**	**$41,158**

(1) FEMA has approved expenditures for the improvement of the City's fire hydrants as FEMA eligible; however, it is not likely that FEMA will approve grant cash being drawn to cover the project until other FEMA funding issues are resolved. In the interim, local funds will have to be apropriated to fund this project in the amount shown.

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
SEWER IMPROVEMENT FUND 42102
AS OF 06/30/23

Cash Reconciliation		
Cash, Beginning Balance Oct 1, 2022	$	**518,625.64**
FY 2023: Interest	$	9,216.94
FY 2023: Transfer	$	74,596.00
Total Cash Resources	**$**	**602,438.58**
Less: Expenditures	$	-
Less: Accounts/Retainage Payable as of 09/30/22	$	(35,056.00)
CASH, ENDING BALANCE AS OF 6/30/2023	**$**	**567,382.58**

Budget Reconciliation			
Cash, Ending 6/30/23	$	567,382.58	
FY 2023: Transfers**	$	-	*(to be transferred)*
FY 2023: Payables	$	-	
Total Cash/Budget	**$**	**567,382.58**	
Less: Encumbered	$	(242,166.61)	
Less: Unencumbered	$	(50,246.12)	
Available FY 2023		**274,969.85**	

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET		CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
PROJECTS								
PIRATES BEACH WWTP	February, 2016	S1607	139,267		0	139,267	139,267	0
SEAWOLF WWTP RECON & EXPANSION	June, 2012	SSEAWO	50,246		0	0	0	50,246
RENEWAL AND REPLACEMENT PROGRAM	October, 2022	SRENEW	102,901		0	102,900	102,900	1
TOTAL BUDGET (established)			**$292,413**		**$0**	**$242,167**	**$242,167**	**$50,246**

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
AIRPORT IMPROVEMENT FUND 43302
AS OF 06/30/23

Cash Reconciliation		
Cash, Beginning Balance Oct 1, 2022	$	**913,622.09**
FY 2023: Interest	$	21,274.37
FY 2023: Received from TXDOT (less prepaid)	$	-
Total Cash Resources	**$**	**934,896.46**
Less: Expenditures	$	(22,982.71)
Less: Accounts Payable as of 09/30/22	$	-
CASH, ENDING BALANCE AS OF 6/30/2023	**$**	**911,913.75**

Budget Reconciliation		
Cash, Ending 6/30/23	$	911,913.75
FY 2023: Transfers	$	-
FY 2023: Payables	$	-
Total Cash/Budget	**$**	**911,913.75**
Less: Encumbered	$	(15,217.29)
Less: Unencumbered	$	(893,200.00)
Available FY 2023		**3,496.46**

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
PROJECTS							
AIRFIELD PAVEMENT IMP 18/36 (LOCAL MATCH)	September, 2020	A2021	21,000	0	0	0	21,000
AIRFIELD PAVEMENT IMP SO APRON/RAMP (LOCAL MAT	September, 2020	A2022	239,000	0	0	0	239,000
FAA PART 139 FEASIBILITY STUDY	July, 2022	A2203	8,200	2,983	5,217	8,200	0
RUNWAY 14 SAFETY IMPROVEMENTS	September, 2022	A2204	20,000	20,000	0	20,000	0
ATCT WINDOW REPLACEMENT	June, 2023	A2302	633,200	0	0	0	633,200
KOCUREK GROUND LEASE PURCHASE	June, 2023	A2306	10,000	0	10,000	10,000	0
TOTAL BUDGET (established)			**$931,400**	**$22,983**	**$15,217**	**$38,200**	**$893,200**

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
DRAINAGE IMPROVEMENT FUND 44102
AS OF 06/30/23

Cash Reconciliation		
Cash, Beginning Balance Oct 1, 2022	**$**	**222,659.19**
FY 2023: Interest	$	5,179.85
FY 2023: Transfers	$	-
Total Cash Resources	**$**	**227,839.04**
Less: Expenditures	$	(1,392.83)
	$	-
CASH, ENDING BALANCE AS OF 6/30/2023	**$**	**226,446.21**

Budget Reconciliation		
Cash, Ending 6/30/23	$	226,446.21
FY 2023: Transfers	$	-
FY 2023: Payables	$	-
Total Cash/Budget	**$**	**226,446.21**
Less: Encumbered	$	-
Less: Unencumbered	$	(199,999.52)
Available FY 2023		**26,446.69**

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
MASTER DRAIN PLAN&FEASIBILITY STUDY		D1701	1,392	1,393	0	1,393	(0)
STORM WATER MASTER PLAN	October, 2022	D2203	200,000	0	0	0	200,000
TOTAL BUDGET (established)			**$201,392**	**$1,393**	**$0**	**$1,393**	**$200,000**

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
WATERWORKS CO 2017 BONDS FUND 40117
AS OF 06/30/23

Cash Reconciliation		
Cash, Beginning Balance Oct 1, 2022	$	**165,553.82**
FY 2023: Interest	$	1,371.01
FY 2023: Reconciling entry 2022		
Total Cash Resources	**$**	**166,924.83**
Less: Expenditures		(30,788)
Less: Accounts/Retainage Payable as of 09/30/22	$	(102,783.85)
CASH, ENDING BALANCE AS OF 6/30/2023	**$**	**33,352.66**

Budget Reconciliation		
Cash, Ending 6/30/23	$	33,352.66
FY 2023: Transfers	$	-
FY 2023: Payables	$	-
Total Cash/Budget	**$**	**33,352.66**
Less: Encumbered	$	(20,218.38)
Less: Unencumbered	$	663.84
Available FY 2023		**13,798.12**

FINAL, no funds available

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET		CASH PAID OUT	ENCUMBERED	TOTAL	RETAINAGE/ ADJUSTMENT	PLANNED COMMITMENT
PROJECTS									
REHAB 30" 1890 WATERLINE	August, 2016	W1605	10,654		9,108	1,546	10,654	0	0
WATER SYSTEM IMPROVEMENTS / VALVES	January, 2018	W1618	1,476		0	1,476	1,476	0	0
AIRPORT PUMP STATION (TANK UPGRADE PH 1	December, 2017	W1705	12,857		0	12,194	12,194	0	663
37TH ST - BROADWAY TO AVE P	October, 2021	ST1901	12,255		7,252	5,003	12,255		0
RENEWAL AND REPLACEMENT PROGRAM	October, 2022	WRENEW	14,428		14,428	0	14,428		0
TOTAL BUDGET (established)			**$51,671**		**$30,788**	**$20,218**	**$51,007**	**$0**	**664**

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
WATERWORKS CO 2019 BONDS FUND 40119
AS OF 06/30/23

Cash Reconciliation	
Cash, Beginning Balance Oct 1, 2022	**$ 10,625,861.47**
FY 2023: Interest	$ 161,416.36
FY 2023:	$ (3,850,620.71)
Total Cash Resources	**$ 6,936,657.12**
Less: Expenditures	$ (1,084,872.39)
Less: Accounts/Retainage Payable as of 09/30/22	($391,743.27)
CASH, ENDING BALANCE AS OF 6/30/2023	**$ 5,460,041.46**

Budget Reconciliation	
Cash, Ending 6/30/23	$ 5,460,041.46
FY 2023: Transfers	
FY 2023: Payables	$ -
Previous Year Retainage	($7,101.77)
Total Cash/Budget	**$ 5,452,939.69**
Less: Encumbered	$ (2,903,660.25)
Less: Unencumbered	$ (1,086,737.44)
Available FY 2023	**1,462,542.00**

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	RETAINAGE/ ADJUSTMENT	TOTAL	PLANNED COMMITMENT
PROJECTS								
45TH ST - BROADWAY TO SEAWALL	December, 2018	ST1705	218	218	0	0	218	0
23RD ST - BROADWAY TO SEAWALL (COUNT	May, 2022	ST1806	41,940	41,940	0	0	41,940	0
AVE S - 53RD TO SEAWALL (COUNTY)	May, 2022	ST1807	43,702	43,702	0	0	43,702	0
37TH ST - BROADWAY TO AVE P	October, 2021	ST1901	1,144,064	296,548	860,694	(13,179)	1,157,242	(0)
37TH ST - AVE P TO SEAWALL	October, 2021	ST1902	1,150,740	304,208	860,724	(14,192)	1,164,932	(0)
49TH ST - AVE P TO AVE S 1/2	March, 2021	ST2002	648	(5,139)	0	0	(5,139)	5,787
35TH ST - POST OFFICE TO BROADWAY	March, 2021	ST2003	18,322	18,322	0		18,322	0
REHAB WELLS #9, #11	April, 2021	WWELLS	6,600	0	6,600	0	6,600	0
10 MILE RD ELEVATED STORAGE TANK	December, 2017	W1601	289,358	1,463	287,895	0	289,358	0
REHAB 30" 1890 WATERLINE	August, 2016	W1605	50,742	14,933	35,809	0	50,742	0
AP PS CONTROLS UPGRADES	December, 2017	W1705	264,098	3,286	22,336	0	25,622	238,476
WATER PROJECT MANAGEMENT	October, 2022	WPMC	336,774	0	0	0	0	336,774
24" WL - 59TH ST PS TO AIRPORT PUMP STAT	February, 2017	W1707	283	283	0	0	283	0
NON REVENUE WATER MITIGATION	March, 2019	W1802	61,107	38,479	22,628	0	61,107	0
AIRPORT PS GROUND STORAGE TANK PHAS	June, 2019	W1901	150,890	1,280	149,610	0	150,890	0
ADVANCED METERING INFRASTRUCTURE	February, 2022	W2101	434,200	192,545	241,655	0	434,200	0
23RD ST WL OFFSET	September, 2022	W2201	295,616	14,781	135	0	14,916	280,700
EPA LEAD AND COPPER	June, 2022	W2202	663,340	28,989	409,351	0	438,340	225,000
RENEWAL AND REPLACEMENT PROGRAM	October, 2022	WRENEW	150,000	116,406	33,594	0	150,000	0
TOTAL BUDGET (established)			**$5,102,640.72**	**$1,112,243.03**	**$2,931,030.89**	**($27,370.64)**	**##########**	**$1,086,737.44**

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
WATERWORKS CO 2022 BONDS FUND 40122
AS OF 06/30/23

Cash Reconciliation		Budget Reconciliation	
Cash, Beginning Balance Oct 1, 2022	$ -	Cash, Ending 6/30/23	$ 35,446,270.41
FY 2023: Interest	$ 804,135.13	FY 2023: Transfers	$ -
FY 2023: Other Sources	$ 35,012,096.15	FY 2023: Payables	$ -
Total Cash Resources	**$ 35,816,231.28**	**Total Cash/Budget**	**$ 35,446,270.41**
Less: Expenditures	$ (369,960.87)	Less: Encumbered	$ (1,371,996.00)
Less: Accounts/Retainage Payable as of 09/30/22	$ -	Less: Unencumbered	$ (32,987,743.13)
CASH, ENDING BALANCE AS OF 6/30/2023	**$ 35,446,270.41**	**Available FY 2023**	**1,086,531.28**

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
PROJECTS							
FIRE HYDRANTS (HURRICANE IKE)	February, 2013	FD-132	300,000	0	40,000	40,000	260,000
CERTIFICATES OF OBLIGATION, 2022A	December, 2022	2022AC	282,396	282,396	0	282,396	0
10 MILE RD ELEVATED STORAGE TANK	December, 2017	W1601	14,525,000	0	0	0	14,525,000
REHAB 30" 1890 WATERLINE	August, 2016	W1605	1,000,000	65,888	0	65,888	934,112
WATER SYSTEM IMPROVEMENTS / VALVES	July, 2019	W1618	300,000	0	0	0	300,000
AP PS CONTROLS UPGRADES	December, 2017	W1705	7,657,500	21,192	6,996	28,188	7,629,312
UTMB WATER TANK DISINFECTION IMPV.	October, 2022	W2302	470,000	404	0	404	469,596
WATER MASTER PLAN	October, 2022	W2303	1,355,000	81	1,325,000	1,325,081	29,919
CAUSEWAY WL SHARED MAINT. PROGRAM	October, 2022	W2304	100,000	0	0	0	100,000
GCWA SUPPLY PL MOD. SH3	October, 2022	W2305	5,643,000	0	0	0	5,643,000
CONTINGENCY RESERVE	October, 2022	AVAIL	3,096,804	0	0	0	3,096,804
TOTAL BUDGET (established)			**$34,729,700.00**	**$369,960.87**	**$1,371,996.00**	**$1,741,956.87**	**$32,987,743.13**

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
SEWER CO 2017 BONDS FUND 42117
AS OF 06/30/23

Cash Reconciliation		
Cash, Beginning Balance Oct 1, 2022	$	**357,052.81**
FY 2023: Interest	$	4,674.68
FY 2023: Other	$	-
Total Cash Resources	**$**	**359,509.51**
Less: Expenditures	$	(14,800.62)
Less: Accounts/Retainage Payable as of 09/30/22	$	(148,686.53)
CASH, ENDING BALANCE AS OF 6/30/2023	**$**	**197,897.96**

Budget Reconciliation		
Cash, Ending 6/30/23	$	197,897.96
FY 2023: Transfers		
FY 2023: Payables	$	-
Previous Yr Retainage	$	(3,471.11)
Total Cash/Budget	**$**	**-**
Less: Encumbered	$	(186,559.32)
Less: Unencumbered	$	(6,782.00)
Available FY 2023		**2,681.04**

FINAL, no funds available

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	RETAINAGE/ ADJUSTMENT	PLANNED COMMITMENT
PROJECTS								
WWTP - SLUDGE/GRIT REMOVAL	June, 2018	S1610	179,057	0	179,057	179,057		0
LIFT STATION PUMP/ELECTRIC IMPROVE		S1701	0	10,769	0	10,769		(10,769)
SEAWOLF WWTP RECONSTRUCTION	January, 2016	SSEAWO	14,080	0	0	0		14,080
AIRPORT P/S TANK UPGRADE PHASE I	December, 20177	W1705	0	(3,471)	0	(3,471)	0	3,471
37TH ST - BROADWAY TO SEAWALL	October, 2021	ST1901	15,005	7,502	7,503	15,005		0
TOTAL BUDGET (established)			**$208,142**	**$14,801**	**$186,559**	**$201,360**	**$0**	**$6,782**

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
SEWER CO 2019 BONDS FUND 42119
AS OF 06/30/23

Cash Reconciliation		
Cash, Beginning Balance Oct 1, 2022	$	**1,417,080.07**
FY 2023: Interest	$	93,296.89
FY 2023: Other	$	3,850,620.71
Total Cash Resources	**$**	**5,360,997.67**
Less: Expenditures	$	(1,645,191.11)
Less: Accounts/Retainage Payable as of 09/30/22	$	(51,407.50)
CASH, ENDING BALANCE AS OF 6/30/2023	**$**	**3,664,399.06**

Budget Reconciliation		
Cash, Ending 6/30/23	$	3,664,399.06
FY 2023: Transfers	$	-
FY 2023: Payables	$	(16,238.50)
Previous Year Retainage	$	(17,205.05)
Total Cash/Budget	**$**	**3,648,160.56**
Less: Encumbered		($1,592,013)
Less: Unencumbered	$	(977,973.75)
Available FY 2023		**1,078,174.23**

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	RETAINAGE/ ADJUSTMENT	TOTAL	PLANNED COMMITMENT
PROJECTS								
DCMC TASK ORDER 11 ROAD,WATER,SEWER	October, 2021	D22-11	2,018	2,018	0	0	2,018	0
PIRATES BEACH WWTP		S1601	2,101	2,101	0	0	2,101	0
PIRATES BEACH WWTP		S1607	898	898	0	0	898	0
LS PUMP /ELECTRIC IMPROVEMENTS	October, 2016	S1701	260,696	53,712	206,983	0	260,696	0
TERRAMAR WWTP UPGRADE		S1903	1,058	1,058	0	0	1,058	0
SEWER INFILTRATION % INFLOW		S2101	299	299	0	0	299	0
45TH ST - BROADWAY TO SEAWALL	December, 2018	ST1705	218	218	0	0	218	0
23RD - BROADWAY TO SEAWALL (COUNTY)	May, 2022	ST1806	41,940	41,940	0	0	41,940	0
AVE S - 53RD TO SEAWALL (COUNTY)	May, 2022	ST1807	43,702	43,702	0		43,702	0
37TH ST - BROADWAY TO SEAWALL	October, 2021	ST1901	975,332	337,297	653,251	(15,216)	990,548	0
37TH ST - AVE P TO SEAWALL	October, 2021	ST1902	930,675	210,256	729,912	(9,494)	940,169	0
49TH ST - AVE P TO AVE S 1/2	March, 2021	ST2002	648	648	0	0	648	0
35TH ST - POST OFFICE TO BROADWAY	March, 2021	ST2003	18,322	18,322	0	0	18,322	0
AIRPORT P/S TANK UPGRADE PHASE 1	December, 2017	W1705	132,202	141,297	0	(9,095)	141,297	0
SEWER LINE MAINT CONTRACT YR 20-21	October, 2022	SLINE3	979,995	796,702	1,539	0	798,241	181,754
SEWER LINE MAINT CONTRACT YR 21-22	October, 2022	SLINE4	13,417	13,090	327	0	13,417	0
SUPERVISORY CONTROL & DATA ACQUISITION	October, 2022	SCADA	471,168	31,675	0	0	31,675	439,493
SEWER PROJECT MANAGEMENT	October, 2022	SPMC	356,727	0	0	0	0	356,727
TOTAL BUDGET (established)			**$4,231,416**	**$1,695,235**	**$1,592,013**	**($33,805)**	**$3,287,248**	**$977,974**

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
SEWER CO 2022 BONDS FUND 42122
AS OF 06/30/23

Cash Reconciliation	
Cash, Beginning Balance Oct 1, 2022	$ -
FY 2023: Interest	$ 713,619.10
FY 2023: Other	$ 30,552,696.15
Total Cash Resources	**$ 31,266,315.25**
Less: Expenditures	$ (428,586.08)
Less: Accounts/Retainage Payable as of 09/30/22	$ -
CASH, ENDING BALANCE AS OF 6/30/2023	**$ 30,837,729.17**

Budget Reconciliation	
Cash, Ending 6/30/23	$ 30,837,729.17
FY 2023: Transfers	$ -
FY 2023: Payables	$ -
Total Cash/Budget	**$ 30,837,729.17**
Less: Encumbered	$ (100,000.00)
Less: Unencumbered	$ (29,741,713.92)
Available FY 2023	**$ 996,015.25**

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
PROJECTS							
11 MILE RD-SANITARY SEWER-PARK3	June, 2018	S1601	14,500,000	0	0	0	14,500,000
LS PUMP /ELECTRIC IMPROVEMENTS	October, 2016	S1701	4,500,000	0	0	0	4,500,000
TERRAMAR WWTP UPGRADE	November, 2020	S1903	1,250,000	0	0	0	1,250,000
BELT PRESS/SOLID DEWATERING WWTP	October, 2022	S2201	275,000	0	0	0	275,000
STEWART RD. SANITARY SEWER REHAB	October, 2022	S2205	6,000,000	146,190	0	146,190	5,853,810
SANITARY SEWER REHABILITATION PROGRAM	October, 2022	SLINE4	800,000	0	100,000	100,000	700,000
CERTIFICATE OF OBLIGATION, 2022A	December, 2022	2022AC	282,396	282,396	0	282,396	0
SEWER CONTINGENCY	October, 2022	AVAIL	2,662,904	0	0	0	2,662,904
TOTAL BUDGET (established)			**$30,270,300**	**$428,586**	**$100,000**	**$528,586**	**$29,741,714**

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
SANITATION CO 2022 BONDS FUND 43202
AS OF 06/30/23

Cash Reconciliation		
Cash, Beginning Balance Oct 1, 2022	$	**4,846,810.68**
FY 2023: Interest	$	91,977.40
FY 2023: Other	$	-
Total Cash Resources	**$**	**4,938,788.08**
Less: Expenditures	$	(1,603,648.14)
Less: Accounts/Retainage Payable as of 09/30/22	$	(338,989.00)
CASH, ENDING BALANCE AS OF 6/30/2023	**$**	**2,996,150.94**

Budget Reconciliation		
Cash, Ending 6/30/23	$	2,996,150.94
FY 2023: Transfers	$	-
FY 2023: Payables	$	-
Total Cash/Budget	**$**	**2,996,150.94**
Less: Encumbered	$	(695,418.00)
Less: Unencumbered	$	(2,183,966.86)
Available FY 2023	**$**	**116,766.08**

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET		CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
PROJECTS								
PURCHASE OF SANITATION VEHICLES	2022		4,483,033		1,603,648	695,418	2,299,066	2,183,967
TOTAL BUDGET (established)			**$4,483,033**		**$1,603,648**	**$695,418**	**$2,299,066**	**$2,183,967**

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
AMERICAN RESCUE PLAN - FUND 1218
AS OF 06/30/23

Cash Reconciliation		
Cash, Beginning Balance Oct 1, 2022	$	**25,536,961.76**
FY 2023: Interest/Intergovernmental Revenue	$	530,999.78
FY 2023: US Department of Treasury	$	-
Total Cash Resources	**$**	**26,067,961.54**
Less: Expenditures	$	(4,648,820.44)
Less: Accounts Payable as of 09/30/22	$	(578,980.91)
CASH, ENDING BALANCE AS OF 6/30/2023	**$**	**20,840,160.19**

Budget Reconciliation		
Cash, Ending 6/30/23	$	20,840,160.19
FY 2023: Accrue Rev	$	-
FY 2023: Payables	$	(258,873.75)
Total Cash/Budget	**$**	**20,581,286.44**
Less: Encumbered	$	(10,709,708.21)
Less: Unencumbered		($9,208,676)
Available FY 2023	**$**	**662,902.49**

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET		CASH PAID OUT	ENCUMBERED	TOTAL	RETAINAGE/ ADJUSTMENT	PLANNED COMMITMENT
SEWER INFILTRATION & INFLOW	July, 2021	S2101	862,596		736,831	116,611	853,442	(24,920)	34,074
ADVANCED METERING INFRASTRUCTURE	February, 2022	W2101	15,091,861		4,195,783	10,593,097	14,788,880	0	302,981
PROJECT MANAGEMENT AND INSPECTION	July, 2021	PMGNT	371,621		0	0	0	0	371,621
PIRATES BEACH WWTP	July, 2021	S1601	8,500,000		0	0	0	0	8,500,000
TOTAL BUDGET (established)			**$24,826,078**		**$4,932,614**	**$10,709,708**	**$15,642,322**	**($24,920)**	**$9,208,676**

CITY OF GALVESTON
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CITY OF GALVESTON CHARTER PROVISIONS
FINANCE AND TAXATION

ARTICLE VII. - FINANCE

Section 1. Department of Finance. There shall be a Department of Finance, the head of which shall be the Director of Finance, who shall be appointed by the city manager. The Director of Finance shall have knowledge of municipal accounting and finance and shall be otherwise qualified by experience or training for this position.

(Ord. No. 96-59, § 10, 6-16-96)

Section 2. Director of Finance. The Director of Finance shall supervise the Department of Finance and administer all the financial affairs of the City other than the assessment and collection of taxes. The Director of Finance shall be responsible for the receipt, disbursement and safe-keeping of all City funds, establish the accounting procedures to be used in all departments, and approve all expenditures to ensure that legal requirements have been met and the budget appropriations are not exceeded.

(Ord. No. 91-95, § 4(10), 11-14-91; Ord. No. 96-59, § 10, 6-16-96)

Section 3. Reserved.

Editor's note— Ord. No. 16-035, § 8, adopted May 17, 2016 , repealed § 3, in its entirety. Former § 3 pertained to " City Auditor," and was derived from Ord. No. 91-95, § 4(11), adopted November 14, 1991; Ord. No. 96-59, § 10, adopted June 16, 1996 and Ord. No. 98-33, § 18, adopted June 3, 1998.

Section 4. Accounting. Complete and accurate financial records and accounts shall be kept for every department, office and agency of the City and covering every receipt and expenditure of municipal funds. Such records and accounts shall be established and maintained according to standard and approved systems of accounting, and shall be designed to reflect as nearly as possible the cost of each service provided by the City, including the capital expenditures properly to be included therein.

(Ord. No. 96-59, § 10, 6-16-96)

Section 5. Fiscal Year. The fiscal year of the City shall begin on the first day of each October, and end on the last day of September in the succeeding calendar year.

(Ord. No. 96-59, § 10, 6-16-96)

Section 6. Preparation of the Budget. At least forty-five (45) days prior to the beginning of each fiscal year the City Manager shall submit to the Council a proposed budget, which shall include:

(1) The anticipated revenues and the proposed expenditures for the year, in detail;

(2) A statement of all capital projects proposed to be undertaken during the year, and the method of their financing;

(3) A statement of the capital projects planned for the next succeeding five (5) fiscal years, with estimates of their costs. The budget shall be accompanied by a report from the City Manager, with supporting schedules and exhibits, setting forth a complete financial plan for operation of the City during the coming fiscal year, with suitable explanation of any major changes in the cost of operation or the financial policy. (Ord. No. 89-17, § 3(8), 1-26-89; Ord. No. 96-59, § 10, 6-16-96)

Section 7. Public Hearings on Budget. When submitted to the Council the proposed budget and the budget message shall become a public record and sufficient copies shall be available for distribution to interested persons. A time and place for a public hearing on the budget shall be set by the Council and notice thereof shall be published in accordance with State law. The public hearing shall be held as required by State law. At such hearings, all interested persons shall be given the opportunity to be heard for or against any items of income or expenditure in the proposed budget, including the capital projects proposed to be undertaken.

(Ord. No. 89-17, § 3(9), 1-26-89; Ord. No. 96-59, § 10, 6-16-96; Ord. No. 98-33, § 19, 6-3-98; Ord. No. 98-66, § 6, 7-30-98)

Section 8. Approval of the Budget. After the public hearing thereon the Council shall approve and adopt the budget by the second regularly scheduled Council meeting in September, either in the same form as submitted by the City Manager or with such changes as the Council may find to be necessary or desirable. No budget shall be adopted or appropriation made unless the anticipated revenues for the fiscal year equal or exceed the authorized expenditures. The adoption of the budget shall require a favorable vote of at least a majority of all the members of the Council. In the event the budget has not been adopted by the beginning of the fiscal year, the latest budget proposed by the City Manager shall take and remain in effect until the budget is finally adopted by the Council.

(Ord. No. 89-17, § 3(9), 1-26-89; Ord. No. 96-59, § 10, 6-16-96; Ord. No. 16-035, § 8, 5-17-16)

Section 9. Appropriations. No funds of the City shall be expended nor shall any obligation for the expenditure of money be incurred unless there is an appropriation therefor in the budget as duly adopted. Expenditures appropriated in anticipation of revenues from sale of capital assets or legal settlements shall be made only after actual receipt of those revenues. At the close of each fiscal year any unencumbered balance of an appropriation shall revert to the fund from which appropriated and may be re-appropriated by the Council. During the fiscal year the Council shall have the power to transfer any unencumbered appropriation balance or portion thereof from one office, department, or agency to another, at any time, and the City Manager shall have authority, without Council approval, to transfer appropriation, balances from one expenditure account to another within a single office, department, or agency of the City.

(Ord. No. 96-59, § 10, 6-16-96)

Section 10. Emergency Appropriations. ;ol0; (1)\At any time in any fiscal year, the Council may, pursuant to this section, make emergency appropriations only in a case of grave public necessity to meet an unusual and unforeseen condition that could not have

been included in the original budget through the use of reasonably diligent thought and attention. Such appropriations shall be by ordinance adopted by the favorable vote of five members of the Council and shall be made only upon recommendation of the City Manager. The total amount of such emergency appropriations made in any fiscal year shall not exceed ten per centum of the tax levy for general purposes in that fiscal year. Should the unappropriated and unencumbered revenues, income and available funds of the City for such fiscal year be not sufficient to meet the expenditures under the appropriation authorized by this section, thereby creating a deficit, it shall be the duty of the Council to include the amount of such deficit in its budget and said deficit shall be paid off and discharged not later than thirty-six (36) months from the date the appropriation was made. If the Council amends the budget to meet an emergency, the Council shall file a copy of its ordinance in accordance with State law.

(2)
At any time in any fiscal year, where the City has experienced a natural or man-made disaster that results in the issuance of a Proclamation of Public Disaster by the President of the United States or Governor of the Great State of Texas, the Council may make emergency appropriations to alleviate the effects of the natural or man-made disaster, and the limitations on the total amount of emergency expenditures set out in the preceding section shall not apply.

(Ord. No. 96-59, § 10, 6-16-96; Ord. No. 98-33, § 20, 6-3-98; Ord. No. 02-033, § 2, 5-4-02; Ord. No. 04-028, § 2, 2-26-04; Ord. No. 16-035, § 8, 5-17-16)

Section 11. Borrowing to Meet Emergency Appropriations. In the absence of unappropriated available revenues or other funds to meet emergency appropriations under the provision of the next preceding section, the Council may by resolution authorize the borrowing of money to meet such deficit by the issuance of notes, secured by ad valorem taxes which the City is authorized to levy in payment thereof, each of which shall be designated "Emergency Note" and may be renewed from time to time, but all such notes and any renewals thereof shall mature and be payable not later than thirty-six (36) months after which the emergency appropriation's debt was incurred, as provided in the last preceding section.

(Ord. No. 96-59, § 10, 6-16-96; Ord. No. 04-028, § 2, 2-26-04)

Section 12. Borrowing in Anticipation of Taxes. Except for borrowing to meet emergency appropriations, no loan shall be authorized or made to pay any deficiency arising from a failure to realize sufficient income from taxation to meet the amounts provided for in the budget, but the Council, during any fiscal year, may borrow money for its use in anticipation of the receipt of taxes collected or to be collected during such fiscal year, and pledge, as security, the uncollected taxes for such fiscal year; provided, that any notes or other obligations issued hereunder shall mature and be payable not later than the end of the fiscal year in which issued.

(Ord. No. 96-59, § 10, 6-16-96; Ord. No. 04-028, § 2, 2-26-04)

Section 13. Depository and Withdrawals. All monies received by any person, department, or agency of the City for or in connection with affairs of the City shall be

deposited promptly in the City depository or depositories, which shall be designated by the Council in accordance with such regulations and subject to such requirements as to security for deposits and interest thereon as may be established by ordinance. All checks, vouchers or warrants for the withdrawal of money from the City depositories shall be signed by the Director of Finance and countersigned by the City Manager or their designees. Provided, that the Council, under such regulations and limitations as it may prescribe, may by ordinance authorize the use of machine-imprinted facsimile signatures of said Directors of Finance and City Manager on such checks, vouchers, or warrants.

(Ord. No. 91-95, § 4(12), 11-14-91; Ord. No. 96-59, § 10, 6-16-96)

Section 14. General Obligation Bonds. The City shall have the power to borrow money on the credit of the City and to issue general obligation bonds for permanent public improvements or for any other public purpose not prohibited by the Constitution and Laws of the State of Texas, and to issue refunding bonds to refund outstanding bonds of the City previously issued. All such bonds shall be authorized and issued in conformity with the Laws of the State of Texas.

(Ord. No. 96-59, § 10, 6-16-96)

Section 15. Revenue Bonds. The City shall have power to borrow money for the purpose of constructing, purchasing, improving, extending or repairing public utilities, recreational facilities or any other self-liquidating municipal function not prohibited by the Constitution and Laws of the State of Texas, and to issue revenue bonds to evidence the obligation created thereby. Such bonds shall be a charge upon and payable solely from the properties, or interest therein, pledged, or the income therefrom, or both, and shall never be a debt of the City. All such bonds shall be authorized and issued in conformity with the Laws of the State of Texas.

(Ord. No. 96-59, § 10, 6-16-96)

Section 15a. Limitation on Borrowing. The City shall not borrow, or issue general obligation bonds, or any other instrument, or series of instruments to evidence the obligation created thereby unless first submitted to all of the qualified voters in the City for their approval at an election duly called and held for such purposes. This section shall not apply to borrowing to meet a natural or man-made disaster resulting in the declaration of a Proclamation of Public Disaster by the President of the United States or the Governor of the Great State of Texas, emergency appropriations, borrowing in anticipation of taxes, or borrowing as otherwise provided by the City Charter. This section shall not apply to refunding bonds of the City previously issued, so long as the issuance of refunding bonds does not result in a higher total expenditure by the City. This section shall not apply to revenue bonds or certificates of obligation which shall be issued in accordance with State law. Six (6) or more members of the Council must approve the issuance of revenue bonds or certificates of obligation.

(Ord. No. 89-17, § 3(10), 1-26-89; Ord. No. 96-59, § 10, 6-16-96; Ord. No. 98-33, § 21, 6-3-98; Ord. No. 02-033, § 3, 5-4-02; Ord. No. 16-035, § 8, 5-17-16)

Editor's note— Section 15a was created by an amendment approved by the electorate on January 20, 1979. The election results were confirmed by Ord. No. 79-2, adopted January 22, 1979.

Section 16. Sale of Bonds. All bonds shall be sold in accordance with the laws of the State of Texas.

(Ord. No. 96-59, § 10, 6-16-96; Ord. No. 16-035, § 8, 5-17-16)

Section 17. Purchase Procedure.

(1) All purchases made by the City, and contracts executed which will require the expenditure of City funds, shall be made pursuant to a requisition from the head of the office or department whose appropriation will be charged. No order shall be given, nor contract made, and neither shall be binding upon the City, unless the Director of Finance, or designee, shall have certified that there is to the credit of the budget appropriation to be charged a sufficient unencumbered balance to pay therefor.

(2) It shall be the policy of the City to obtain written competitive bids on purchases or contracts involving the expenditure of City funds, and such bidding shall be required when the amount involved is more than One Thousand Dollars ($1,000.00). When bids are received the purchase or contract shall be awarded to the lowest and best bid excepting that the City shall reserve the right to reject any and all bids for cause stated.

(3) The Council may by ordinance confer upon the City Manager the power and authority to enter upon such purchases and contracts without further action of the Council where the expenditure is provided in the budget and does not exceed Fifteen Thousand Dollars ($15,000.00). All other expenditures must have the express approval of the Council, in advance. In the event of a declared local state of disaster or emergency, the City Manager shall have the authority to enter upon purchases and contracts in an amount not to exceed ten (10) percent of the City's current annual budget in accordance with state and federal procurement laws, provided a quorum of Council is unable to be present at a meeting.

(4) Contracts for supplies, equipment or contractual services to be furnished the City shall only be made upon competitive bidding and the period of such contracts may not exceed thirty-six (36) months unless a longer term, not to exceed 60 months, is approved by five members of City Council.

(5) The requirement of competitive bidding shall not extend to contracts for personal or professional services.

(6) The requirement of competitive bidding shall not apply to purchases made at publicly advertised auctions if the items purchased do not exceed Ten Thousand Dollars ($10,000.00) each, and items may be purchased at such auctions for amounts in excess of Ten Thousand Dollars ($10,000.00) with the prior approval of the Council.

(Ord. No. 89-17, § 3(11), 1-26-89; Ord. No. 96-59, § 10, 6-16-96; Ord. No. 98-33, §§ 22, 23, 6-3-98; Ord. No. 02-033, § 4, 5-4-02; Ord. No. 12-009, § 2, 2-23-12)

Section 18. Independent Audit. At the close of each fiscal year the Council shall cause an independent audit to be made of all accounts of the City by a Certified Public Accountant. Upon completion of this audit it shall be filed in the office of the City Secretary as a public record.

(Ord. No. 96-59, § 10, 6-16-96; Ord. No. 98-33, § 24, 6-3-98)

Section 19. Limitation on Expenditures. The Council shall not approve a budget that exceeds more than seven (7) per cent of the budget of the prior fiscal year as to total expenditures for any and all purposes excluding expenditures related to bond funded projects, grant funded programs, trust and agency funds, internal services fund expenditures, and any capital improvement funds appropriated in the previous fiscal year that have not been expended.

(Ord. No. 96-59, § 10, 6-16-96; Ord. No. 04-028, § 2, 2-26-04; Ord. No. 12-009, § 2, 2-23-12)

Editor's note— Section 19 was created by an amendment approved by the electorate on January 20, 1979. The election results were confirmed by Ord. No. 79-2, adopted January 22, 1979.

Section 20. Capital Improvement and/or Debt Service Account. The City shall create a "Capital Improvement and/or Debt Service Account" allocating an equivalent of 1% of the General Fund Operating Budget ("annual allocation") to such an account beginning in fiscal year 2013 and an additional 1% in each successive fiscal year thereafter until the cumulative annual allocation to the account reaches a minimum of 8% of the total General Fund Operating Budget, for either Capital Improvements or Debt Service in every year, and each year thereafter allocate at least 8% of the total General Fund Operating Budget to such account, subordinate to any deficiency in the emergency 90-day minimum reserve. For purposes of this section "Capital Improvements" shall be defined as projects above $100,000.00.

(Ord. No. 12-009, § 2, 2-23-12)

- **ARTICLE VIII. - TAXATION**

Section 1. Department of Taxation. There may be a department of taxation, the head of which shall be the City Collector of Taxes. The Collector of Taxes shall be appointed by the Council and shall be responsible for the collection of all taxes levied by the City of Galveston. In addition the Collector of Taxes may be made responsible for the assessment and collection of taxes levied by a School District, Navigation District, Water Control and Improvement District or other political subdivisions, if the Council has by contract with such other political subdivision so provided. Instead of creating a department of taxation and appointing a City Collector of Taxes, the City may contract to have another government entity or agency, who is qualified to perform either the collection and appraisal functions, assess or collect taxes hereunder in accordance with the requirements of the Texas Tax Code and other applicable laws.

(Ord. No. 89-17, § 3(12), 1-26-89; Ord. No. 91-95, § 4(13), 11-14-91; Ord. No. 96-59, § 11, 6-16-96)

Section 2. Powers of Taxation. In order to carry out its municipal purposes, the City shall have the power to levy, assess, and collect taxes of every character and type as now or hereafter authorized by the Constitution and Laws of the State of Texas. Provided, however, that until otherwise authorized by the amendment of this Charter the power of the City to levy an annual ad valorem tax upon taxable property situated within its corporate limits shall include only the following:

(1) A tax at a rate not to exceed Seventy Cents ($0.70) on each $100.00 of assessed valuation for general operating expenses; and for the City's contributions toward the retirement or disability pensions of City employees; and for payment on the interest on and provide for the sinking fund required by law for all outstanding general obligation bonds of the City; and at the discretion of City Council for the employment of a municipal band.

(2) Effective January 1, 1979, for the conduct, maintenance, improvement and extension of Rosenberg Library, a tax rate which will yield that amount which would be derived by the levy of a Five Cent ($0.05) tax, or at the discretion of the City Council, an additional amount up to a maximum total of an Eight Cent ($0.08) tax, per $100.00 of assessed valuation based upon a one hundred (100) per cent assessment ratio.

(Ord. No. 75-18, § 3, 4-10-75; Ord. No. 79-24, § 3, 4-9-79; Ord. No. 89-17, § 3(13), 1-26-89; Ord. No. 96-59, § 11, 6-16-96; Ord. No. 98-33, § 25, 6-3-98; Ord. No. 98-66, § 7, 7-30-98)

State Constitution reference— Tax rate limited, Const., art. 8, § 9, art. 11, § 5; license fees limited, Const., art. 8, § 1.

Editor's note— The property subject to taxation is now controlled by V.A.T.C., Property Tax Code, § 11.01.

State Law reference— Tax for airport purposes, Vernon's Ann. Civ. St. art. 46d-8.

Section 2(a) Tax on Occupants of Hotel Rooms. The City Council may impose on the occupants of hotels, as that term is defined by State law, a tax as permitted by State law on the amount paid for rooms; and may provide for the collection, on behalf of the City, of such tax by the operator of the hotel from the occupant of the room, and transmittal of the proceeds of the tax to the City. The proceeds of any such tax levied at the rate of 3%, after the expense of collection, shall be appropriated by the city for the use by the beach park board of trustees for the purpose of advertising and promoting the city's recreational advantages and advertising and promoting recreational facilities under the board's supervision and control; provided, however, that no portion of the tax levied at the rate of 3% for advertising and promoting the city's recreational advantages and advertising and promoting recreational facilities shall be used by the beach park board of trustees for capital improvements nor shall such proceeds ever be pledged as security for a bond issue.

(Ord. No. 96-59, § 11, 6-16-96; Ord. No. 98-33, § 26, 6-3-98; Ord. No. 98-66, § 8, 7-30-98)

Editor's note— Section 2(a) of Article VIII of the Charter was adopted at a regular city election held April 11, 1967. The election results were confirmed by Ord. No. 67-23, § 3, adopted April 20, 1967.

Section 2(b) Limitation on Taxation. The City Council shall not make, permit, or approve any increase in ad valorem taxes on any taxable property in the City in any one year exceeding five (5) per cent of the City's immediate prior year's ad valorem tax, subject, however, to the total tax limitation in the City Charter. Such five (5) per cent limitation shall not prevent increased market valuation and taxation of taxable property when subsequent improvements are made. Provided further; that the proceeds of the one-half of one per cent (½%) sales tax adopted by the City shall be used to reduce the ad valorem tax rate on the basis of one dollar for each dollar received from the additional sales tax based on the sales tax received by the City from the most recent twelve month period that ends on June 30 th to the extent required by Article VIII, Section I and Article VII, Section 19, of this Charter. This limitation shall not prevent increased market valuation and taxation of taxable property when subsequent improvements are made.

(Ord. No. 89-17, § 3(14), 1-26-89; Ord. No. 96-59, § 11, 6-16-96; Ord. No. 02-033, § 6, 5-4-02)

Editor's note— Section 2(b) was created by an amendment approved by the electorate on January 20, 1979. The election results were confirmed by Ord. No. 79-2, adopted January 22, 1979.

Section 3. Appraisal of Property for Tax Purposes. All property real, personal or mixed, having a situs within the corporate limits of the City of Galveston on January 1st of each year, not expressly exempted by law, shall be subject to taxation by the City of Galveston for such year. If the State requires appraisals of property, those appraisals will be made in accordance with State laws.

(Ord. No. 89-17, § 3(15), 1-26-89; Ord. No. 96-59, § 11, 6-16-96)

State Law reference— Tax assessment, Vernon's Ann. Civ. St., art. 7181a et seq.; listing of property for taxation, Vernon's Ann. Civ. St., art. 7151.

Section 4. Tax Payments. All taxes due the City of Galveston shall be payable at the office of the City Tax Collector in accordance with State law. The City shall assess penalties and interest in accordance with State law.

(Ord. No. 89-17, § 3(17), 1-26-89; Ord. No. 96-59, § 11, 6-16-96)

Section 5. Tax Liens and Liabilities. All property, real, personal and mixed, situated in the City of Galveston on the 1st day of January of each year shall stand charged with a special lien in favor of the City from said date for the taxes due thereon. The liens provided herein shall be superior to all other liens, excepting where otherwise provided by law, regardless of when such other liens were created. All persons purchasing any of said property after the 1st day of January of any year shall take the same subject to the

liens herein provided. In addition to the liens against property as herein provided, the owner on the 1st day of January of any year of property subject to taxation by the City shall be personally liable for taxes due thereon for such year. The City shall have the power to sue for and recover personal judgement for taxes without foreclosure, or to foreclosure its lien or liens, or to recover both personal judgement and foreclosure. In any such suit where it appears that the description of any property in the City tax rolls is insufficient to identify such property, the City shall have the right to plead a good description of the property intended to be assessed, to prove the same, and to have its judgement foreclosing the tax lien or for personal judgement against the owner for such taxes.

(Ord. No. 89-17, § 3(18), 1-26-89; Ord. No. 96-59, § 11, 6-16-96)

Sections 6 and 7. Reserved.

Editor's note— Former § 6, tax liens and liabilities, has been amended and renumbered as § 5. Former § 7, joint interest in property, has been repealed in its entirety. The aforesaid amendments were enacted by Ord. No. 89-17, § 3(18), (19), adopted January 26, 1989.

Section 8. Arrears of Taxes Offset to Debt Against City. The City shall be entitled to counterclaim and offset against any debt, claim, demand or account owed by the City to any person, firm or corporation that is in arrears to the City of Galveston for taxes, in the amount of taxes so in arrears, and no assignment or transfer of such debt, claim, demand or account after the said taxes are due, shall affect the right of the City to so offset the said taxes against the same.

(Ord. No. 96-59, § 11, 6-16-96)

Section 9. Disposition of Unappropriated Delinquent Taxes. The Council shall be authorized to appropriate all delinquent taxes against which no demands are outstanding, and after the purposes for which said taxes were levied have been fulfilled and satisfied, to any proper municipal purpose, and the Council shall be empowered at the end of the fiscal year to declare such residue of all said delinquent taxes a surplus fund, and to direct that the same when collected be carried as a surplus account subject to the further appropriation by said Council for proper municipal purposes.

(Ord. No. 96-59, § 11, 6-16-96)

DEBT MANAGEMENT POLICY
CITY OF GALVESTON
APRIL 2019

Overview

The City of Galveston is authorized by federal law, Texas law and City Charter to issue long-term debt to finance the cost of public improvements over a period not to exceed the life of each improvement. The process of issuing debt, making debt payments, and reporting results is heavily regulated by state and federal law. The management of debt proceeds, including investment, appropriation, and spending is also heavily regulated and must be addressed to ensure transparency to the public, responsiveness to oversight and reporting agencies, as well as compliance with internal controls, records requirements and security for cash proceeds.

Purpose

The purpose of the City's Debt Management Policy is to establish and maintain well-defined guidelines for issuing new debt, as well as managing outstanding debt. This Policy will ensure the City sustains a strong debt management program, achieves manageable borrowing costs, and maintains the greatest flexibility to meet the City's needs.

Definitions

Long-Term debt may be issued to finance major capital improvements: i.e. to purchase facility/venue sites, to finance infrastructure improvements, construction of new facilities, significant expansions of existing facilities, extensive remodeling of existing structures and the equipping thereof. Depending upon the location of the facilities, one or more of the following options may apply:

1. **Public Improvement Bonds** – Also known as General Obligation bonds or GO's; Used for the construction, acquisition, and equipping of buildings, and the purchase of necessary sites for buildings; Public Improvement bonds (GO's) are intended to provide long-term financing for facilities payable by the City's ad valorem taxes. GO bonds issued for refunding of existing bonds (see Debt Refunding below) do not require voter approval. Authority to issue GO bonds for new projects and repay the bonds using ad valorem (property) taxes must be approved by the voters prior to issuance.
2. **Certificates of Obligation –** Certificates of Obligation (CO's) may be used to fund projects where both property taxes and revenues are pledged repayment sources for the same projects as GO bonds as well as equipment, including vehicles, computers, radios and major equipment and machinery that is not a part of a facility rebuild project. The use of CO's may occur when a credit rating upgrade will be the result of the dual pledge of revenues. Certificates of Obligation may be approved by City Council after meeting special public notice requirements under State law regarding the sale.
3. **Revenue Bonds (Senior Lien and Junior Lien)** – Capital requirements for the construction, acquisition, and equipping of projects that are supported by revenues other than property tax revenues, such as Utility System, Wharves and Terminal Revenue Bonds, or Hotel Occupancy Taxes.
4. **Self-Supporting debt** – Bonds issued with an underlying property tax pledge that are planned and administered so as pay all debt service with reliable revenues streams other than property taxes, including sales taxes, water and sewer revenue, special district assessments, tax increment reinvestment zones (TIRZs).

4. **Debt Refunding** – The refinancing and/or restructuring of existing debt is used in order to take advantage of lower interest rates and/or provide debt relief. Refunding transactions are usually considered practical if they produce a minimum amount of savings to the City.
5. **Variable Rate Bonds** – Variable rate debt is a bond issue that includes provisions by which interest rates can be adjusted after the time of sale using an agreed upon market based index at regular periodic intervals.
6. **Private Placement Loans (Bank Notes/Loans)** – Private placements are sold directly to financial institutions. These may be short-, medium- or long-term, fixed or floating rate. Private placements may be used in lieu of the preferred methods of sale for financing specific assets or programs or refunding of existing debt.
7. **Capital Lease** - A capital lease is a contract entitling a renter to the temporary use of an asset, and such a lease has the economic characteristics of asset ownership for accounting purposes. The capital lease requires a renter to book assets and liabilities associated with the lease if the rental contract meets specific requirements. In essence, a capital lease is considered a purchase of an asset, while an operating lease is handled as a true lease under generally accepted accounting principles (GAAP).

Scope

The City's Debt Management Policy applies to all debt instruments directly or indirectly issued by the City regardless of the purpose for which issued or the funding source for repayment.

1. These instruments include but are not limited to Public Improvement Bonds, Certificates of Obligation, Utility System Revenue Bonds, Hotel Occupancy Tax Revenue Bonds, Wharves and Terminal Revenue Bonds, Sales Tax Revenue Bonds, Emergency Notes, as well as,, equipment leasing where appropriate. Also included are refunding bonds of any of the above debt instruments, as well as, debt such as bank notes and loans that are privately placed with financial institutions.
2. This policy applies to all debt where such debt issuance or allocation of bond proceeds requires formal approval of City Council, requires or includes a primary or underlying pledge of city tax revenues (i.e. property, sales, franchise or hotel occupancy taxes), or might involve the city as guarantor in the event of insufficiency of revenues involved in the primary or original pledge.
3. This policy is applicable to the City and/or its component units including but not limited to:
    a. The City of Galveston,
    b. The Park Board,
    c. The Industrial Development Corporation,
    d. The Galveston Wharves,
    e. The Galveston Port Facilities Corporation,
    f. The Galveston Housing Finance Corporation,
    g. The Galveston Property Finance Corporation, and, where applicable
    h. The Galveston Island Redevelopment Authority, Tax Increment Revitalization Zones, and Public Improvement Districts.

Responsibilities

The City Manager and/or the Manager's designee will be responsible to present for approval and implement debt issuances in accordance with budgets and long-term plans approved by the City Council as well as the City Charter, State law, Federal law, and this policy.

Policy Statements

1. All bond sales will be conducted in accordance with the City Charter, State and federal law.
   a. Article VII, Section 14 of the charter states as follows:
      "**Section 14. General Obligation Bonds.** The City shall have the power to borrow money on the credit of the City and to issue general obligation bonds for permanent public improvements or for any other public purpose not prohibited by the Constitution and Laws of the State of Texas, and to issue refunding bonds to refund outstanding bonds of the City previously issued. All such bonds shall be authorized and issued in conformity with the Laws of the State of Texas."
   b. As required by Chapter 1331 of the State of Texas Government Code, the authority to issue tax supported bonds to construct and/or purchase permanent improvements (i.e. streets, drainage lines, buildings) shall be approved by a majority of the qualified voters of the city.
   c. Chapter 1251 of the Government Code specifies the form of the ballot by which tax supported bonds are to be authorized and the means of publicizing the election as well as the maximum length of the repayment period, currently set at forty years;
   d. The required bond election shall be conducted in accordance with provisions of the State of Texas Election Code: Chapter 41 (days, times and places of the election), Chapter 3 (means of ordering an election).
   e. Refunding bonds are issued when (1) net present value savings is three percent or more of the par value of the refunded bonds as confirmed by the City's Municipal Advisor and be based upon the same repayment schedule as the refunded bonds, or (2) the City Council approves of a restructuring of existing debt for purposes of debt relief.

2. Bond sales shall be based on specific projects:
   a. Taken from the five-year Capital Improvements Plan (CIP) and the operating budget as approved by City Council through the annual financial planning process, generally including funds needed to cover actual scheduled contract awards, in house design and inspection costs, also considering available cash on hand;
   b. Using funding amounts needed for specific CIP projects, including but not limited to design, engineering, site or right of way acquisition, construction, equipment and project management;
   c. Providing funding for non-CIP projects that may be required for interlocal cooperation, public private partnerships or special districts, based on a complete project plan that includes all of the elements required for CIP projects;
   d. Providing Certificate of Obligation sales shall be based on specific listings of vehicles, equipment and technology purchases required for City operations;
   e. Providing Capital Leases are compared with COs to determine the most advantageous financing alternative for vehicles, equipment and technology.
   f. Considering availability of funds to achieve a balance between adequate maintenance and operations, replacement or renewal of infrastructure, as well as, adequate future funding for debt service;
   g. Limited by prior authorization of the voters for General Obligation bonds as required by State law and the City Charter; and
   h. A limit on total general obligation debt payable from ad valorem taxes shall not exceed 1.5 percent of total taxable assessed valuation except in the event of an emergency requiring the use of an Emergency Note.

3. Bond sales shall be structured to:

a. Consider all possible structures for principal and interest payments which, allow for flexibility in meeting current and future needs, efficiently utilize available debt capacity, continue to emphasize credit considerations, and match well with the useful life of the assets for which debt is incurred;
b. Smooth and/or restructure the City's total debt to accommodate financial administration as deemed necessary by City Council;
c. Provide for regular repayment of annual principal amounts and semi-annual interest amounts considering the revenue source or sources utilized to make payments, the timing of revenue receipts, and other cash flow needs financed with the same sources;
d. Incorporate payment schedules that provide for level payments (annual totals of principal and interest are equal throughout the life of the repayment period), level principal payments (annual principal payments are equal throughout the repayment period); a combination of the two aforementioned amortization approaches (level principal and level payments); and/or aggregation of scheduled payments over as much as a five year period for term bonds payable to bond holders but with annual payments by the bond issuer; and/or
e. Inclining payments or deferred principal payments for facility revenue bonds, Emergency Notes issued for disaster recovery, and or where a dedicated revenue stream has been guaranteed by a third party other than the City of Galveston.

4. Bond sales will be scheduled taking into consideration:
   a. The need to include new property tax supported debt service payments in the subsequent fiscal year's budget through adjusting the debt service property tax rate to include new debt service payments; and
   b. Projected cash needs for at least a twelve month period sufficient to fund planned contracts for approved and/or planned projects and equipment.

5. Bonds may be sold by the City to achieve savings as required by the financial market and allowed by State law including:
   a. Competitive sales where sealed bids are accepted for the purchase of all of the bonds included in a sale, and the low overall bid using an agreed upon measure of total cost is accepted by a six vote supermajority of City Council;
   b. Negotiated sales where a group of bond underwriting firms are selected by the City, and bonds are priced using the current market, sold by each of the participating underwriting firms, with the results accepted on a preliminary basis by city officials as designated by City Council, and then accepted by a six vote supermajority of City Council; or
   c. Parameter sales by which bonds are refunded and the City Manager is designated by City Council to pick the most advantageous day in the financial markets within a time frame, dollar amount and interest savings as approved by City Council.

6. The City may consider issuing variable rate bonds during periods when variable short-term interest rates are historically lower than long-term fixed rates.
   a. As a general rule, the City will adhere to the bond rating agencies' recommendation that variable rate debt not exceed 20 percent of total bonds outstanding.
   b. The City or its component units will issue variable rate debt to lower the cost of borrowing and provide a hedge against interest rate risk.
   c. Total variable debt will not exceed 20 percent of the City's outstanding debt for each revenue source, including that issued by its component units.
   d. The City shall not pledge ad valorem (property) taxes for repayment of variable rate debt.

7. The City may consider issuing private placement loans (bank notes/loans) provided:
   a. The private placement provides reasonably comparable terms, has a reasonably acceptable risk structure, and project and financing circumstances warrant,
   b. It is understood that private placements have a variety of risks not associated with bonds, such as termination and debt acceleration risk due to force majeure (acts of God) and covenant breaches, as well as counterparty risks.
   c. Private placements do not constitute more than 20 percent for each revenue source.

8. The City shall retain the services of professionals chosen through competitive processes to provide advice and consent on debt issuances including:
   a. The Municipal Advisor (e.g. Financial Advisor) to:
      - Ensure that the City's bonds are issued at the lowest possible interest cost and are structured in accordance with the City's financing guidelines;
      - Assist with credit enhancements;
      - Evaluate the bids submitted and recommend that they be accepted or rejected;
      - Review draft closing documents and monitor the closing process;
      - Assist in the preparation of and submit the City's Annual Disclosure Report in accordance with SEC Rule 15c2-12; and
      - Assist in establishing repayment schedules that complement existing requirements and maintain a repayment pace acceptable to credit rating agencies.
   b. The Bond Counsel to:
      - Certify that the City has the legal authority to issue bonds;
      - Prepare required orders, resolutions, and tax certificates;
      - Work with the U.S. Department of Justice-Voting Rights Section to obtain approval of all elections if required;
      - Work with the Attorney General to obtain approval of the bond issue;
      - Provide a legal opinion as to the enforceability and the federal income tax implications of the bonds;
      - Represent the City in negotiations related to the issuance of debt; and
      - Coordinate the closing transactions.
   c. The Disclosure Counsel to:
      - Compile information necessary to prepare offering documents, including but not limited to the Preliminary Official Statement prior to sale, the Official Statement after sale, and all necessary disclosure documentation required by federal law;
      - Provide independent verification of the City's financial records and project information necessary to support the sale.
   i. Paying Agent/Trustee to:
      - Authenticate the bonds;
      - Send/receive transfers of money at closing;
      - Maintain a listing of bondholders and applicable addresses;
      - Receive principal and interest payments from the City and remit to bondholders; and
      - The Trustee may represent bondholders in case of default.
   j. Bond underwriters to:
      - Purchase negotiated or private placement debt and resell the debt to investors.

8. City issued bond proceeds shall be:
   a. Deposited in the City's main bank account, and accounted for in the City's financial accounting system through a separate fund or funds for each sale;

b. Invested as a part of the City's investment pool according to the City's Investment Policy as provided for by the Texas Public Funds Investment Act;
c. Presented for City Council appropriation on a first in/first out basis (e.g. oldest bond proceeds used first) for contracted work on eligible projects according to the general purpose named in the Official Statement for the bond sale; and
d. Tracked and reported in annual and quarterly budget and financial reports.

9. Debt administration by the City and its component units will include the following considerations:
   a. Designated reserves and/or unreserved fund balances will be maintained so as to cover scheduled debt service payments until dedicated revenue is available for deposit in the appropriate debt service fund for payment of the principal and interest scheduled to be paid.
   b. The City's General Debt Service fund balance will not exceed thirteen months of debt service payments as required by the Internal Revenue Service.
   c. Project schedules and costs provided as the basis for an individual bond sale shall be based on the CIP and will not constitute the basis for continued commitment of bond proceeds for any specific project, contract or cost past the end of a fiscal year.
   d. Capital project funds, including bond proceeds, that are unencumbered in a contract awarded by City Council as of the end of a fiscal year must be presented for contract awards in the subsequent fiscal year by City Council as eligible CIP projects are brought forward and before new bond sales are conducted.
   e. The Finance Director is responsible for coordinating and analyzing the debt requirements as part of the annual budget and capital improvement plan preparation. This will include timing of debt, calculation of outstanding debt, debt limitation calculations and compliance, impact on future debt burdens, and current/future revenue requirements.
   f. The Infrastructure and Debt Service Fund may be used through the annual Budget process to provide funds for debt service payments within the parameters outlined in 5(d).

10. The City shall maintain an emergency line of credit under the provisions of the Texas Government Code section 1431 and other state law provisions as applicable:
    a. To provide emergency cash funding for operating, recovery and rebuilding costs necessitated by a federally or state declared disaster; and
    b. Including options that allow for repayment of the emergency loan over a period of time and at such terms deemed beneficial to the City of Galveston and its residents by the Mayor and City Council.

LOCAL GOVERNMENT CODE

TITLE 4. FINANCES

SUBTITLE A. MUNICIPAL FINANCES

CHAPTER 102. MUNICIPAL BUDGET

Sec. 102.001. BUDGET OFFICER. (a) The mayor of a municipality serves as the budget officer for the governing body of the municipality except as provided by Subsection (b).

(b) If the municipality has the city manager form of government, the city manager serves as the budget officer.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 102.002. ANNUAL BUDGET REQUIRED. The budget officer shall prepare each year a municipal budget to cover the proposed expenditures of the municipal government for the succeeding year.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 102.003. ITEMIZED BUDGET; CONTENTS. (a) The budget officer shall itemize the budget to allow as clear a comparison as practicable between expenditures included in the proposed budget and actual expenditures for the same or similar purposes made for the preceding year. The budget must show as definitely as possible each of the projects for which expenditures are set up in the budget and the estimated amount of money carried in the budget for each project.

(b) The budget must contain a complete financial statement of the municipality that shows:

(1) the outstanding obligations of the municipality;

(2) the cash on hand to the credit of each fund;

(3) the funds received from all sources during the preceding year;

(4) the funds available from all sources during the ensuing year;

(5) the estimated revenue available to cover the proposed budget; and

(6) the estimated tax rate required to cover the proposed budget.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 102.004. INFORMATION FURNISHED BY MUNICIPAL OFFICERS AND BOARDS. In preparing the budget, the budget officer may require any municipal officer or board to furnish information necessary for the budget officer to properly prepare the budget.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 102.005. PROPOSED BUDGET FILED WITH MUNICIPAL CLERK; PUBLIC INSPECTION. (a) The budget officer shall file the proposed budget with the municipal clerk before the 30th day before the date the governing body of the municipality makes its tax levy for the fiscal year.

(b) A proposed budget that will require raising more revenue from property taxes than in the previous year must contain a cover page with the following statement in 18-point or larger type: "This budget will raise more total property taxes than last year's budget by (insert total dollar amount of increase and percentage increase), and of that amount (insert amount computed by multiplying the proposed tax rate by the value of new property added to the roll) is tax revenue to be raised from new property added to the tax roll this year."

(c) The proposed budget shall be available for inspection by any person. If the municipality maintains an Internet website, the municipal clerk shall take action to ensure that the proposed budget is posted on the website.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.
Amended by:

Acts 2007, 80th Leg., R.S., Ch. 924 (H.B. 3195), Sec. 1, eff. September 1, 2007.

Sec. 102.006. PUBLIC HEARING ON PROPOSED BUDGET. (a) The governing body of a municipality shall hold a public hearing on the proposed budget. Any person may attend and may participate in the hearing.

(b) The governing body shall set the hearing for a date occurring after the 15th day after the date the proposed budget is filed with the municipal clerk but before the date the governing body makes its tax levy.

(c) The governing body shall provide for public notice of the date, time, and location of the hearing. The notice must include, in type of a size at least equal to the type used for other items in the notice, any

statement required to be included in the proposed budget under Section 102.005(b).

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.
Amended by:
Acts 2007, 80th Leg., R.S., Ch. 924 (H.B. 3195), Sec. 2, eff. September 1, 2007.

Sec. 102.0065. SPECIAL NOTICE BY PUBLICATION FOR BUDGET HEARING. (a) The governing body of a municipality shall publish notice before a public hearing relating to a budget in at least one newspaper of general circulation in the county in which the municipality is located.

(b) Notice published under this section is in addition to notice required by other law, except that if another law requires the governing body to give notice, by publication, of a hearing on a budget this section does not apply.

(c) Notice under this section shall be published not earlier than the 30th or later than the 10th day before the date of the hearing.

(d) Notice under this section must include, in type of a size at least equal to the type used for other items in the notice, any statement required to be included in the proposed budget under Section 102.005(b).

Added by Acts 1993, 73rd Leg., ch. 268, Sec. 24, eff. Sept. 1, 1993.
Amended by Acts 2001, 77th Leg., ch. 402, Sec. 9, eff. Sept. 1, 2001.
Amended by:
Acts 2007, 80th Leg., R.S., Ch. 924 (H.B. 3195), Sec. 3, eff. September 1, 2007.

Sec. 102.007. ADOPTION OF BUDGET. (a) At the conclusion of the public hearing, the governing body of the municipality shall take action on the proposed budget. A vote to adopt the budget must be a record vote.

(b) The governing body may make any changes in the budget that it considers warranted by the law or by the best interest of the municipal taxpayers.

(c) Adoption of a budget that will require raising more revenue from property taxes than in the previous year requires a separate vote of the governing body to ratify the property tax increase reflected in the budget. A vote under this subsection is in addition to and separate from the vote to adopt the budget or a vote to set the tax rate required by Chapter 26, Tax Code, or other law.

(d) An adopted budget must contain a cover page that includes:

(1) one of the following statements in 18-point or larger type that accurately describes the adopted budget:

(A) "This budget will raise more revenue from property taxes than last year's budget by an amount of (insert total dollar amount of increase), which is a (insert percentage increase) percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is (insert amount computed by multiplying the proposed tax rate by the value of new property added to the roll).";

(B) "This budget will raise less revenue from property taxes than last year's budget by an amount of (insert total dollar amount of decrease), which is a (insert percentage decrease) percent decrease from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is (insert amount computed by multiplying the proposed tax rate by the value of new property added to the roll)."; or

(C) "This budget will raise the same amount of revenue from property taxes as last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is (insert amount computed by multiplying the proposed tax rate by the value of new property added to the roll).";

(2) the record vote of each member of the governing body by name voting on the adoption of the budget;

(3) the municipal property tax rates for the preceding fiscal year, and each municipal property tax rate that has been adopted or calculated for the current fiscal year, including:

(A) the property tax rate;

(B) the no-new-revenue tax rate;

(C) the no-new-revenue maintenance and operations tax rate;

(D) the voter-approval tax rate; and

(E) the debt rate; and

(4) the total amount of municipal debt obligations.

(e) In this section, "debt obligation" means an issued public security as defined by Section 1201.002, Government Code, secured by property taxes.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.
Amended by:

Acts 2007, 80th Leg., R.S., Ch. 924 (H.B. 3195), Sec. 4, eff. September 1, 2007.

Acts 2013, 83rd Leg., R.S., Ch. 1329 (S.B. 656), Sec. 1, eff. September 1, 2013.

Acts 2019, 86th Leg., R.S., Ch. 944 (S.B. 2), Sec. 79, eff. January 1, 2020.

Sec. 102.008. APPROVED BUDGET FILED WITH MUNICIPAL CLERK: POSTING ON INTERNET. (a) On final approval of the budget by the governing body of the municipality, the governing body shall:

(1) file the budget with the municipal clerk; and

(2) if the municipality maintains an Internet website, take action to ensure that:

(A) a copy of the budget, including the cover page, is posted on the website; and

(B) the record vote described by Section 102.007(d)(2) is posted on the website at least until the first anniversary of the date the budget is adopted.

(b) The governing body shall take action to ensure that the cover page of the budget is amended to include the property tax rates required by Section 102.007(d)(3) for the current fiscal year if the rates are not included on the cover page when the budget is filed with the municipal clerk. The governing body shall file an amended cover page with the municipal clerk and take action to ensure that the amended cover page is posted on the municipality's website.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.
Amended by:

Acts 2007, 80th Leg., R.S., Ch. 924 (H.B. 3195), Sec. 5, eff. September 1, 2007.

Acts 2013, 83rd Leg., R.S., Ch. 1329 (S.B. 656), Sec. 2, eff. September 1, 2013.

Sec. 102.009. LEVY OF TAXES AND EXPENDITURE OF FUNDS UNDER BUDGET; EMERGENCY EXPENDITURE. (a) The governing body of the municipality may levy taxes only in accordance with the budget.

(b) After final approval of the budget, the governing body may spend municipal funds only in strict compliance with the budget, except in an emergency.

(c) The governing body may authorize an emergency expenditure as an amendment to the original budget only in a case of grave public necessity to meet an unusual and unforeseen condition that could not have been

included in the original budget through the use of reasonably diligent thought and attention. If the governing body amends the original budget to meet an emergency, the governing body shall file a copy of its order or resolution amending the budget with the municipal clerk, and the clerk shall attach the copy to the original budget.

(d) After the adoption of the budget or a budget amendment, the budget officer shall provide for the filing of a true copy of the approved budget or amendment in the office of the county clerk of the county in which the municipality is located.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 102.010. CHANGES IN BUDGET FOR MUNICIPAL PURPOSES. This chapter does not prevent the governing body of the municipality from making changes in the budget for municipal purposes.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 102.011. CIRCUMSTANCES UNDER WHICH CHARTER PROVISIONS CONTROL. If a municipality has already adopted charter provisions that require the preparation of an annual budget covering all municipal expenditures and if the municipality conducts a public hearing on the budget as provided by Section 102.006 and otherwise complies with the provisions of this chapter relating to property tax increases, the charter provisions control. After the budget has been finally prepared and approved, a copy of the budget and the amendments to the budget shall be filed with the county clerk, as required for other budgets under this chapter.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.
Amended by:

Acts 2007, 80th Leg., R.S., Ch. 924 (H.B. 3195), Sec. 6, eff. September 1, 2007.

RESOLUTION NO. 11-053

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GALVESTON, TEXAS, ADOPTING A FUND BALANCE POLICY TO ESTABLISH OPERATING AND REPORTING GUIDELINES FOR THE CITY OF GALVESTON'S GOVERNMENTAL FUND BALANCES; PROVIDING FOR FINDINGS OF FACT AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Governmental Accounting Standards Board (GASB) issued Statement 54 for fund balance reporting. The objective of this Statement is to enhance the usefulness of fund balance information by providing clearer fund balance categories; and,

WHEREAS, these new classifications can be more consistently applied and will clarify the existing governmental fund type definitions. This Statement establishes fund balance classifications that are based primarily on the extent to which the City is bound to observe restrictions imposed upon the use of the resources reported in governmental funds. It is important to note that this does not apply to enterprise (business) type funds; and,

WHEREAS, the governmental fund financial statements of the city will present bund balances based on classifications including a hierarchy that is based primarily on the extent to which the City is bound to honor restrictions on the specific purposes for which amounts in a particular governmental fund can be spent as identified in Exhibit "A"; and,

WHEREAS, the Fund Balance Policy further identifies the order of spending and minimum fund balances; and,

WHEREAS, the City Council deems it in the best interest of the City of Galveston to adopt a Fund Balance Policy to establish operating and reporting guidelines for the City of Galveston's governmental fund balances;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GALVESTON, TEXAS:

SECTION 1. The findings and recitations set out in the preamble to this Resolution are found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes.

SECTION 2. The City Council of the City of Galveston, Texas here adopts the "Fund Balance Policy" to establish operating and reporting guidelines for the City of Galveston's governmental fund balances as shown in "Exhibit A", attached hereto and incorporated herein.

SECTION 3. This Resolution shall be and become effective from and after its adoption.

APPROVED AS TO FORM:

SUSIE ~~GREEN~~
CITY ATTORNEY

I, Douglas Godnich, Secretary of the City Council of the City of Galveston, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the City Council of the City of Galveston at its regular meeting held on the 22nd day of September, 2011, as the same appears in records of this office.

IN TESTIMONY WHEREOF, I subscribe my name hereto officially under the corporate seal of the City of Galveston this 22nd day of September, 2011.

CITY OF GALVESTON * 1839 *

Secretary for the City Council
of the City of Galveston

THE CITY OF GALVESTON

INVESTMENT POLICY

MAY 2022
(Approved May 26, 2022 agenda item 11A)

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Investment Policy
City of Galveston, Texas

Policy Statement

The Investment Policy, known as "The Investment Policy of the City of Galveston" (the "Investment Policy") complies with and incorporates the Public Funds Investment Act, (the "Act"), Chapter 2256, Texas Government Code and the Public Funds Collateral Act, Chapter 2257, Texas Government Code.

All applicable provisions of the Act, as amended, are adopted by incorporation of Appendix A, the Act, in its entirety.

In the event of a conflict with these investment policies and the Act, the more restrictive of the two shall control.

All participants in the investment process shall act responsibly as custodians of the public trust.

It is the policy of the City of Galveston (the "City") that the administration and investment of its funds shall be handled as its highest public trust. Investments shall be made in a manner which will provide the maximum security of principal through risk management and diversification while meeting the daily cash flow needs of the City and conforming to all applicable state and local statues, rules and regulations governing the investment of public funds.

The Investment Policy is based on standards of prudent money management. Effective cash flow management and cash investment practices are recognized as essential to good fiscal management and have been incorporated into the investment program.

I. Scope

The Investment Policy shall apply to all financial assets and pooled funds of the City and govern the management of Investments by the Finance Department of the City of Galveston. The Investment Policy shall govern the investment management process with respect to investments managed by the Finance Department of the City of Galveston for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds and Enterprise Funds. The investments will meet the cash flow requirements of the City as established by City Council and City management. These funds are defined in the City's Annual Comprehensive Financial Report (annual report). This Investment Policy applies to any new fund created by the City unless specifically exempted by the City Council and this Investment Policy.

II. General Objectives

(1) The emphasis of all investment activity shall be safety, liquidity, diversification and yield.

a. **Safety.** The primary objective shall be on safety and preservation of principal. Adherence to the permitted investments listed in the Investment Policy will maximize safety. Whenever practical, assets held in the common investment portfolio shall be diversified to minimize the risk of loss resulting from one concentration of assets in a specific maturity, a specific issuer, or a specific class of securities. Whenever possible, the City will purchase non-callable securities in order to best ensure the laddering of maturities and balancing of classes of securities. The City's investments shall be reviewed and rebalanced with respect to diversification at least once per calendar quarter. The emphasis shall be on maintaining a prudent level of cash (money market and investment pool) balances, relative to security types and maturities.

b. **Liquidity.** The goal of liquidity is to maintain available cash balances sufficient to cover anticipated and unexpected cash demands. The City's investment portfolio will remain sufficiently liquid to meet all daily operating requirements.

c. **Diversification.** Whenever practical, assets held in the portfolio(s) shall be diversified to minimize the risk of loss resulting from the concentration of assets in a specific maturity, a specific issuer, or a specific market sector. The City's investments shall be reviewed and rebalanced with respect to diversification at least once per calendar quarter.

d. **Yield.** Yield considerations shall be subordinate to safety and liquidity requirements but shall be maximized within those constraints through prudent and active management.

(2) **Loss of Required Ratings**. The Investment Officers shall take all prudent measures consistent with this Investment Policy to liquidate an investment that does not meet any minimum specified rating. Investment Officers or the Advisor will monitor the credit ratings of all rated investments at all times. Should any investment requiring minimum ratings be placed on market watch, downgraded or placed on credit watch by any nationally recognized rating agency, Investment Officers shall notify the Finance Director immediately. Liquidation of the security may, but need not be, effected. Evaluation of the cause of the action, the maturity of the security, and the position of the security in the portfolio will be considered and prudent measures taken to protect City funds.

(3) **Prudent Person Rule.** The standard of prudence to be used in the investment function shall be the "prudent person" standard and

shall be applied in the context of managing the overall portfolio. This standard states:

"Investments shall be made with judgement and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the expected income to be derived."

In determining whether investment personnel exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

a. the investment of all funds over which investment personnel had responsibility rather than a consideration as to the prudence of a single investment, and
b. whether the investment decision was consistent with the written Investment Policy.

Investment personnel involved in investment decisions, when acting in accordance with this Investment Policy and exercising due diligence, shall not be held responsible for a change in a specific investment's credit risk or market price, provided deviation from expectations are reported in a timely manner and appropriate action is taken to control adverse developments.

III. Investment Strategy

The City commingles its operating and reserve funds into one investment portfolio for investment purposes of efficiency, accurate distribution of interest, and maximum investment opportunity. Bond funds are managed separately in accordance with their anticipated expenditure schedule. Although commingled, the City recognizes the unique characteristics and needs of the individual funds in its strategy statement and management of the funds. The maximum dollar weighted average maturity of the entire portfolio shall be no greater than 18 months.

(1) **Operating Funds.** The investment strategy for operating funds has as its primary objective assurance that anticipated liabilities are matched and adequate investment liquidity provided. This may be accomplished by purchasing high quality, short- to medium-term maturity securities, which will complement each other in a laddered maturity structure permitting some extension for yield enhancement.

(2) **Debt Service Funds**. The investment strategy for debt service funds shall have as its primary objective the assurance of available funds adequate to fund the debt service obligations on a timely

basis. Successive debt service dates will be fully funded before extension.

(3) **Bond Reserve Funds.** The investment strategy for bond reserve funds shall have as its primary objective the ability to generate a revenue stream to the bond reserve funds from high quality securities with a low degree of volatility. Securities should be high credit quality and, except as may be required by a bond ordinance specific to an individual issue, of short to intermediate-term maturities. Reserve portfolios will utilize securities with a maximum maturity of five years and have a maximum weighted average maturity, if managed as a separate portfolio, not to exceed three years.

(4) **Capital Project Funds**. The investment strategy for capital project funds will have as its primary objective assurance that anticipated expenditures are matched with maturing investments for adequate liquidity. The stated final maturity dates of securities held may not exceed the estimated project completion date.

Separately managed portfolios are to be managed with the specific expenditure schedules and legal requirements of those funds. The portfolios will be guided by the provisions of this Investment Policy.

Cash Management

Effective cash management is recognized as essential to a prudent investment strategy and overall fiscal management. Cash management is defined as the process of managing monies in order to ensure maximum cash availability and use. The City shall maintain a comprehensive cash management program, which includes collection of accounts receivable, prudent investment of its available cash, disbursement of payments in accordance with invoice terms and the management of banking services.

As a part of this comprehensive cash management program, the City recognizes that there is the potential need for unexpected cash drawdowns during the hurricane season which commences in June and concludes in November of each year. The portfolio should be structured so that adequate investments mature during this period.

IV. Suitable and Authorized Investments

Authorized investments shall be limited to the following, as further defined by the Act:

(1) Obligations of the United States or its agencies and instrumentalities to include obligations in which the principal and interest are unconditionally guaranteed or insured by, or backed by the full faith and credit of, this state or the United States or their respective agencies and instrumentalities, including obligations that are fully

guaranteed or insured by the Federal Deposit Insurance Corporation ("FDIC"), National Credit Union Share Insurance Fund ("NCUSIF") or by the explicit full faith and credit of the United States per Texas State Code 2256.009.

(2) Municipal Securities per Texas State Code 2256.009.

(3) Fully insured or collateralized certificates of deposit at commercial banks, savings banks and credit unions per Texas State Code 2256.010.

(4) Repurchase agreements collateralized by U.S. Treasury or U.S. Government Agency securities per Texas State Code 2256.011 and execution of a Master Repurchase Agreement is required.

(5) Securities and Exchange Commission (the "SEC") registered no load money market funds as permitted by Texas State Code 2256.014.

(6) Texas local government investment pools per Texas State Code 2256.016. Although this Investment Policy does not permit direct purchase of commercial paper, investment pools that contain commercial paper as well as any investment specifically authorized within the Act are permitted.

The City's ownership share of any public funds investment pool shall be limited to 10% of the overall pool balance.

Exemption of Existing Investments

The City is not required to liquidate investments that were authorized investments at the time of purchase. Any investments held that do not meet the guidelines of the Investment Policy shall be reviewed to determine ability to liquidate. If the security cannot be liquidated because of material adverse changes in value since the time of purchase and holding the security to maturity does not negatively affect disbursement or cash flow, a recommendation of holding the security to maturity is acceptable. At all times, liquidations shall be effected taking into account the prudent person standard.

Certain Prohibited Investments

The City is prohibited from investing in companies that do business in Sudan, Iran, or with Foreign Terrorist Organizations (collectively known as "Listed Companies"). Only those investments listed in this section are authorized.

V. Incorporation of the Public Funds Investment Act

(1) **Competitive Bidding.** All individual security transactions shall require at least three competitive bids/offers for all individual security purchases and sales (excluding transactions with money market mutual funds, local government investment pools and when issued securities, which are deemed to be made at prevailing market rates).

(2) **Delivery versus Payment**. Transactions must be settled on a delivery-versus-payment (DVP) basis to a City approved depository except for transactions involving mutual funds or local government investment pool funds. This assures City control of all its funds and assets. No securities shall be held by transaction counterparty.

(3) **Independent Third-Party Safekeeping**. Collateral provided for bank time and demand deposits as well as repurchase agreements will be held by an independent third-party safekeeping agent approved by the City and providing the City with original safekeeping receipts. Authorized collateral will include:

a. Obligations of the U.S. Government and its agencies and instrumentalities, including mortgage-backed securities.
b. Municipal obligations of any state or subdivision, rated no less than AA or equivalent by a Nationally Recognized Statistical Rating Organization ("NRSRO").

All City-owned securities will be registered and held in the name of the City in a segregated third-party safekeeping account through the City's contracted depository. Financial institutions serving as City depositories will be required to sign a tri-party depository agreement with the City and the independent safekeeping agent (custodian) in compliance with the Financial Institutions reform, Recover, and Enforcement Act ("FIRREA"). The agreement shall define the collateral and City rights to the collateral in case of default, bankruptcy, or closing and shall establish a perfected security interest in compliance with Federal and State regulations, which require that:

a. The Agreement be in writing;
b. The Agreement be approved by the Board of Directors or the Loan Committee of the Depository and a copy of the meeting minutes or resolution reference must be delivered to the City; and
c. No listing of pledged collateral shall be part of the written agreement.

(4) **Collateral Policy**. Collateralization is required for all uninsured collected balances. Collateral will be equal to or exceed 110% of the total deposit amount of all operating accounts, with accrued

interest, if any. Substitution will be granted with prior City approval. Counterparties will be contractually liable for monitoring and maintaining the required margin levels on all collateral at all times. The City will value the collateral securities monthly unless market conditions warrant more frequent valuation. If the market value of collateral is deficient, additional collateral must be requested.

Collateral will be equal to or exceed 102% of the daily repurchase sweep agreement amount.

VI. Diversification and Maximum Maturities

(1) **Diversification**. Diversification will be used to minimize risk of loss by over-investment in a particular market sector, maturity or security. The City will strive for portfolios with laddered maturities and securities in accordance with the authorized investments and maximum maturity constraints. To assure diversification in the portfolio the following limits will be imposed:

Investment Type	**Max. % in Portfolio**
US Treasury Obligations	100%
US Agency and Instrumentality Obligations	80%
SEC Registered Money Market Funds	50%
Repurchase Agreements	50%
Flex Repurchase (Bond Funds)	50%
Municipal Securities	20%
Local Government Investment Pools	100%
Collateralized, FDIC or NCUSIF-insured CDs	50%

(2) **Maximum Maturities.** The maximum maturity for investments designated for operations, current debt service, and construction funds shall not exceed 36 months. The maturity for debt service reserve holdings can be extended to the life of the bond maturity or five years, whichever is less.

(3) **Weighted Average Maturity for Pooled Fund Groupings.** The maximum dollar weighted average maturity of the entire portfolio shall be no greater than 18 months based on the stated maturity date.

VII. Finance, Fiscal Affairs and Investment Advisory Committee (the "Committee")

Ordinance No. 19-042 established the reconstituted Finance and Fiscal Affairs Committee which is now charged with the duties of the Investment Advisory Committee. The committee shall be composed of seven voting members, and one non-voting ex-officio member of city council. All members shall be appointed by the city council. There shall be appointed additional

non-voting, advisory members as deemed necessary and as appointed by the city council.

The committee is established to review and evaluate for the purpose of making recommendations to council, review of the city's financial statements and reports, audit, budget and budget performance, fund accounting and fund balances, and financial management policies. The Committee's responsibilities also include the review of the City's Investment Policy annually, review investment recommendations, review investment reports, oversee the City's investment portfolio to ensure compliance with State law, adopt a list of qualified brokers authorized to engage in investment transactions and approve the independent source providing state mandated investment training.

VIII. Designation of Investment Officers

(1) **Delegation of Investment Authority**. The Assistant City Manager of Finance, Executive Director/City Controller and Accounting Manager shall be designated as Investment Officers to execute the investment management process of local revenues. Investments of five (5) million or more will require authorization by two investment officers. The Assistant City Manager of Finance may temporarily designate another qualified staff individual to function as Investment Officer in his or her place if and when necessary. That individual will also attend the state mandated training described below.

The Investment Officers shall review investment positions at least once per quarter for conformance to this Investment Policy and the needs of the City.

The Investment Officers shall develop and maintain written administrative procedures for the operation of the investment program, which are consistent with this Investment Policy. Procedures will include safekeeping, settlement, documentation, agreements, contracts, and other investment related activities.

(2) **Investment Training**. The Investment Officers shall attend ten (10) hours of investment training within twelve (12) months of assuming duties, and subsequently shall attend 8 hours of training within every succeeding two-year period following the initial 10 hours of training completed within the first 12 months of assuming duties, as required by the Act. The training cycle becomes concurrent with the City's fiscal year.

The training sessions shall be provided by the Texas Municipal League, the Government Finance Officers Association of Texas (GFOAT), the Government Treasurers Organization of Texas

(GTOT), the University of North Texas Center for Public Management, the Texas Society of Certified Public Accountants, or any other independent source approved by the Committee.

Training must include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with PFIA.

Capability of Investment Management. Professional services may be used to provide expertise in the areas of Investments, cash management, bonded indebtedness, and other areas deemed appropriate by City Council and the Executive Management Team (EMT). The EMT addresses quality and capability of investment management through the utilization of State laws pertaining to these services. These services shall be subordinate to City Management and this Investment Policy, as applicable.

The City may contract with an Investment Advisor, who shall adhere to the spirit, philosophy and specific term of this Investment Policy and shall invest within the same standard of prudence. The Investment Advisor must be registered with the SEC under the Investment Advisor's Act of 1940 as well as with the Texas State Securities Board. Advisors may assist the City with the management of its funds and other responsibilities including, but not limited to: review of investment policy, development of appropriate investment strategies, security analysis, trade execution, security clearance, broker dealer compliance, investment reporting and security documentation.

(3) **Ethics Disclosure and Conflicts of Interest.** If an Investment Officer has a personal business relationship as defined in the Act, with a business organization engaging in investment transactions with the City or, the officer is related within the second degree by affinity or consanguinity to an individual seeking to transact with the City, the Investment Officer must disclose the relationship and file a disclosure with the City Secretary, City Council and the Texas Ethics Commission.

IX. Establishment and Annual Review of Qualified Bidders list

Investments shall be executed through broker/dealers and/or banks only. The Committee will review, revise and approve the list of authorized broker/dealers annually. The Investment Officers or investment advisor will obtain and maintain information on each authorized broker/dealer.

Securities broker/dealers must meet certain criteria as determined by the Investment Officers. The following criteria must be met by firms on the list:

- provision of an audited financial statement for the most recent period,
- proof of registration with the Financial Industry Regulatory Authority (FINRA), and
- proof of current registration with the Texas State Securities Commission.

If the City has contracted with an Investment Advisor, the Advisor shall be responsible for performing due diligence on broker/dealers and shall provide a list of approved broker/dealers to the City no less than annually. The Investment Advisor shall meet the requirements of Texas State Code 2256.003.

X. Investment Policy Certification

The City shall present a copy of this Investment Policy to any business organization offering to engage in an investment transaction with the City. An authorized representative of an investment pool or Investment Advisory firm acting in a discretionary capacity shall execute a Policy Certification form substantially to the effect that the representative has received and thoroughly reviewed the Investment Policy, and acknowledged that the organization has implemented reasonable procedures and controls in an effort to preclude investment transactions that are not authorized by this Investment Policy, except to the extent that the authorization is dependent on an analysis of the makeup of the City's primary commingled portfolio or requires an interpretation of subjective investment standards.

XI. Investment Reporting

Quarterly Reporting. The Investment Officers and Investment Advisor shall provide to City Council, not less than quarterly, a written report of investment positions and activity in accordance with Section 2256.023 of the Act.

Marking to Market. The quarterly investment report shall include the market value of the portfolio. Market values shall be obtained from the Investment Advisor or other independent sources such as a safekeeping institution or industry publications. If market values are unavailable from independent sources, the City may obtain market values from its authorized brokers, provided the broker providing the market price is not the same broker that sold the security to the City. The market price of investments acquired with public funds is monitored by a third party Investment Advisor firm (engaged by the City) with access to pricing applications (e.g., Bloomberg).

XII. Internal Controls

The Assistant City Manager of Finance shall establish a system of internal controls designed to prevent losses due to fraud, employee error, negligence, collusion, third party misrepresentation, and unanticipated market changes as well as other foreseeable circumstances arising in the investment function. The controls are to safeguard City assets and securities throughout the

investment process. The internal control structure shall be designed to provide reasonable assurance that these Investment Policy objectives are met and controls shall be reviewed annually with the independent auditor of the City.

Transactions shall, in all cases, comply with established internal controls especially as regards the transfer of funds.

The concept of reasonable assurance recognizes that:

a. The cost of a control should not exceed the benefits likely to be derived, and
b. The valuation of costs and benefits requires estimates and judgments by management.

The controls shall address, at a minimum, the functions of documentation; competitive bidding practices; delivery and custody of securities; perfected ownership; collateralization; timely reconciliation of transactions, receipts and statements; required audits; and financial counter-parties. The controls shall address these functions with attention to potential collusion, separation of duties, and clear delegation of authority.

XIII. Review by Independent Auditor

The City's audit engagement shall include a compliance audit of management controls on investments and adherence to the City's established investment policies. The compliance audit shall be performed annually in conjunction with the City's financial audit and will include a review of the quarterly reports.

XIV. Annual Review and Adoption of Investment Policy and Strategies

The City Council of the City of Galveston shall review and adopt this Investment Policy and its incorporated investment strategies not less than annually. The approving resolution will list all changes being made to the Policy.

Grants & Housing Department

Mission Statement

The City of Galveston's Grants & Housing Department is committed to improving the living environment of the low-moderate income (LMI) residents through effective community development strategies and programs to achieve a healthy viable community.

Accomplishments

- Expended $1.2 million in CDBG and HOME Program funds during our 2022 Program Year and facilitated the HUD drawdown requests for reimbursement of funds.
- Facilitated all necessary federal requirements for the 2020 Program Year CDBG and HOME funded projects. Ensured that all required documentation was obtained, categorized and maintained in project files to justify compliance and meet all HUD low-moderate income requirements. Compliance included procurement, Environmental Review Process including Texas Historical Commission 106 Review and Floodplain Management, documenting eligibility, and subsequent community benefit. The 2020 PY CDBG and HOME Project accomplishments are as follows:

Project	Accomplishments
Parks & Recreation - Youth Programs Services to estimated 95% LMI youth	• Provided 40 part-time employees as recreation aides • 898 children/youth (84% LMI) registered for summer and afterschool activities • 40 disabled children/youth served • 21,226 total daily sessions of service
City Marshall - Code Compliance Officers	• Provided 4 officers in LMI areas • 4,191 property inspections conducted • 2,544 code violations identified and corrected • 1,647 re-inspections conducted
City Marshall - Code Compliance Lot Clearance and Demolition in LMI areas	• 64 lot clearances/boardups completed • No demolitions completed
Public Works - 27th St. Sidewalk/ Streetscape Improvements (Broadway to Market LMI area) (Project done in coordination with IDC funding for street-repaving of 6 blocks of street)	Installed the following improvements in the 6-block area: • Replaced grates • Project Complete
Public Works – Street Repaving in LMI areas	• Provided 14 streets (9,715 linear feet) of re-pavement
Parks & Recreation – Parks Improvements	• Provided upgrade improvements to Wright-Cuney and Menard Parks located in LMI areas including: new security cameras for both recreational centers

Grants & Housing – Tenant-Based Rental Assistance	• 23 LMI renters approved and assisted with security deposits and rent for 1-year • 6 LMI renters previously approved continued rental assistance
Grants & Housing - Homebuyer Assistance Program	• No LMI first-time homebuyer approved for downpayment and closing cost assistance

- As the City Responsible Entity, completed Environmental Review Process for all City funded projects.
- Under the City's multi-year Consolidated Plan, reviewed 5 federal grant applications for local non-profit agencies and completed HUD mandatory Consistency Certifications for agencies. This is a mandatory HUD requirement necessary for the agencies to submit a grant application for HUD funding.
- Received a favorable Year-End Assessment Report from HUD for the management of the 2020 Program Year CDBG and HOME Programs. The review revealed the City had noteworthy achievements in its CDBG and HOME Programs; the City expended 100% of its funds to benefit low-moderate income persons; and the City was within its expenditure caps for administration and public services. The HUD Assessment congratulated the City on its accomplishments achieved during the 2020 PY and determined that the City carried out its program as described in its Consolidated and Annual Action Plan submissions, and the Consolidated Plan submission, as implemented, complies with the requirements of the Housing and Community Development Act and other applicable laws and regulations.

Goals

- Ensure statutory and regulatory compliance in all CDBG and HOME Program areas. These include project eligibility (beneficiary & financial); financial expenditure ratio, timeliness, commitment and disbursement; Environmental Review (including Texas Historical Commission 106 Review Process and Floodplain Management) for City and other Continuum of Care and public housing non-profit program activities; Federal Labor Standards Provision and the Davis-Bacon Act for construction projects; homebuyer and tenant-based rental activities including Lead-Based Paint compliance; procurement requirements; housing inspections; Fair Housing & Equal Opportunity requirements; and all required project documentation is obtained, categorized and maintained in project files to justify compliance, all HUD low-moderate income requirements, and subsequent community benefit. Non-compliance in the above-mentioned categories may result in grant funds being conditioned, sanctioned, reduced, subject to recapture or repaid from non-federal sources.
- Facilitate the tenant-based rental assistance program for 23 low-moderate income (LMI) households with affordable housing costs including rent payments and security deposits.
- Facilitate the homebuyer assistance program to provide downpayment and closing cost assistance for low-moderate income (LMI) family to purchase their first home.
- Facilitate all necessary federal requirements for the streets repaving and coordinate with the Public Works Department to facilitate project and oversight.
- Collaborate with the Code Enforcement Division, Parks & Recreation Department, and Police Department to ensure that all federal statutory and regulatory requirements are adhered to for the Demolition / Boardup / Clearance and Code Compliance Staffing, and Youth Recreation Programs respectively.
- Facilitate the continued planning and implementation and to ensure that all federal statutory and regulatory requirements are adhered to for the CARES Act CDBG-CV funding projects.

- Facilitate the planning and implementation and to ensure that all federal statutory and regulatory requirements are adhered to for the American Rescue Plan HOME Program funding of $893,274 to increase affordable housing to address homelessness.

Performance Measures

Performance Measurements	**FY 2020/ PY 2019 Actual**	**FY 2021/ PY 2020 Actual**	**FY 2022/ PY 2021 Estimated**	**FY 2023/ PY 2022 Estimated**
Financial Compliance				
CDBG Timeliness Ratio: 1.50% or less on April 2nd Regulatory Compliance	1.54% HUD Waived Reg due to CV	1.72% HUD Waived Reg due to CV	1.50%	1.95%
HOME Disbursement of Funds: 100% on Sept. 30th Regulatory Compliance	Due: 9-30-27	Due: 9-30-28	Due: 9-30-29	Due: 9-30-30
Cash-on-Hand Quarterly Report: Submitted Timely	4	4	4	4
Beneficiary Compliance				
% of LMI Benefits: 70% Regulatory Compliance	100.00%	100.00%	100.00%	100.00%
Overall Regulatory Compliance				
HUD Monitoring: 7 Findings Standard	Monitored 11-3-19 – No Findings/No Concerns	No Monitoring – No Finding/No Concerns	N/A	Monitored 4-3-23 for PY 2020 – 3 Findings/No Concerns
Program Monitoring:				
Monthly Desk Review	53	48	60	60
Labor Standards Compliance: Minimize Findings	No Findings/No Concerns	No Findings/No Concerns	N/A	No Findings/No Concerns
Environmental Reviews:	13	9	8	8
Fair Housing Compliance:	No Findings	No Findings	N/A	No Findings
Section 3 Compliance: Greatest Extent Possible				
Contracts	3	8	5	5
Employees	14	10	10	10

Performance Measurements	FY 2020/ PY 2019 Actual	FY 2021/ PY 2020 Actual	FY 2022/ PY 2021 Estimated	FY 2023/ PY 2022 Estimated
HUD Reporting: Required reports submitted, Complete, Accurate & Timely	9	9	9	9
Homebuyer Downpayment Assistance	1	0	1	0
Tenant-Based Rental Assistance	13	23	12	23
City Dept. Funded Projects	6	7	6	6
CARES Act CDBG-CV Funded Projects	N/A	4	5	5

ATTACHMENT A
CITY OF GALVESTON
2023 CDBG and HOME Programs DRAFT PROPOSAL

The U.S. Dept. of Housing & Urban Development (HUD) administers the CDBG and HOME Programs and provided the 2023 CDBG and HOME Funding Allocations. The City will receive CDBG funding of $1,099,400 and HOME funding of $284,860. The 2023 Allocations differ from the City's 2022 funding in the following amounts: increase in CDBG of +$13,587 (+1.24%) and increase in HOME of +$12,591 (+4.52%). CDBG and HOME Program Income has been estimated for CDBG at $20,000 and HOME at $30,000.

2023 Community Development & Housing Objectives

The following 2023 project objectives were identified in the City's 2019 5-Year Consolidated Plan as High Priority Needs.

1. To provide and expand homeownership opportunities for LMI homebuyers;
2. To provide and expand access to affordable housing through rental subsidies for LMI households and assisting in the prevention of homelessness;
3. To provide housing services to support LMI homeownership, TBRA, and other housing activities;
4. To educate and enforce lead-based paint and other lead hazards rules and regulations;
5. To identify and eliminate barriers to affordable housing and impediments to fair housing;
6. Provide code enforcement and neighborhood revitalization activities to diminish unsafe buildings and lots, blighting influences, and general neighborhood decay in LMI areas;
7. Provide infrastructure enhancement to support neighborhood revitalization and residential development in LMI areas;
8. Promote the health and well-being of city LMI residents through the provision of public and supportive services including youth programs;
9. To facilitate neighborhood, comprehensive, and individual project management, planning, and capacity building activities for LMI areas;
10. Provide economic development opportunities and Section 3 education for LMI persons and businesses; and
11. Assist in the coordination of homeless resources in the community through participation with and reliance on the Continuum of Care Program.

2023 CDBG Program Projects (PROPOSED)

Project	Description	Outcomes	2023 Allocations
Public Service Activities	**(Regulatory Limit of 15% Cap - $164,910.00)**		**$ 156,000.00**
Parks & Recreation Dept. Children & Youth Program	Provide staffing to implement summer and after-school supervised educational / recreational activities at Menard and Wright Cuney Parks and Recreation Centers for primarily LMI (estimated 90%) children and youth ages 5-17	900 children and youth	$ 156,000.00
Public Facility & Improvement Activities			**$ 486,580.00**
Public Works Dept. Streets Repaving/Sidewalk Repair	Provide street improvements in LMI areas to repave existing deteriorated streets using City staff to enhance other street paving efforts in the residential areas and make safer neighborhood thoroughfares	12 blocks of improvements	$ 486,580.00
Code Enforcement Activities			**$ 186,940.00**
City Marshal-Code Compliance Officers	Provide 4 compliance officers to work in LMI and deteriorated neighborhoods to conduct property inspections and reinspections to enforce local codes and owner notifications and processes for enforcement on non-compliant properties	4,000 inspections and 900 reinspections	$ 172,940.00

Project	Description	Outcomes	2023 Allocations
Demolition & Lot Clearance/Boardup Activity	Provide contracted lot clearance/boardup on properties with nuisance, safety, and sanitation issues and demolition of dilapidated/unsafe structure in LMI areas	and 90 Lot Clearances / Boardups	$ 14,000.00
Affordable Housing Activities			**$ 50,000.00**
Affordable Housing Services	Provide management and oversight for the LMI affordable housing programs including tenant-based rental assistance, homebuyer, and other housing related issues including projects funded through the CDBG and HOME Programs	Ensure regulatory compliance	$ 50,000.00
Planning & Program Administration Activities	**(Regulatory Limit of 20% Cap - $219,880)**		**$ 219,880.00**
CDBG Program Administration	Provide management of the CDBG and HOME Programs to ensure compliance with all regulatory requirements	Ensure regulatory compliance	$ 219,880.00
CDBG TOTAL ALLOCATION			**$ 1,099,400.00**
CDBG Program Income (PI) (Estimated)	Provide Consolidated Plan Eligible Projects such as code enforcement and affordable housing services from PI received primarily from housing rehabilitation loan payments and payoffs and lot clearance, boardup, and demolition lien payoffs	Eligible CDBG projects	$ 20,000.00

2023 HOME Program Projects (PROPOSED)

Project	Description	Outcomes	2023 Allocations
Affordable Housing Activities			**$ 256,374.00**
Community Housing Development Organization (CHDO) Program	Required set-aside allocation for Community Housing Development Organization (CHDO) development of rental or for sale affordable housing to LMI households; City does not have planned actions for this funding (Regulatory Mandatory 15% Set-aside $42,129.00)	No objective	$ 42,129.00
Grants & Housing Dept. Tenant-Based Rental Program	Provide Tenant-Based Rental Assistance (TBRA) for rental subsidies to assist LMI households with affordable housing costs including rent payments and security deposits	13 LMI households	$ 214,245.00
HOME Program Administration Activities	**(Regulatory Limit 10% Cap - $28,486.00)**		**$ 28,486.00**
HOME Program Administration	Provide management of the HOME Program to ensure compliance with all regulatory requirements	Ensure regulatory compliance	$ 28,486.00
HOME TOTAL ALLOCATION			**$ 284,860.00**
HOME Program Income (Estimated)	Provide Consolidated Plan Eligible Projects such as TBRA and homeownership projects from PI received primarily from homebuyer and housing rehabilitation loan payments	Eligible HOME projects	$ 30,000.00
TOTAL CDBG & HOME CONSOLIDATED PROGRAMS			**$ 1,384,260.00**
TOTAL CDBG & HOME CONSOLIDATED PROGRAMS and Program Income			**$ 1,434,260.00**

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ORDINANCE NO. 23-042

AN ORDINANCE OF THE CITY OF GALVESTON, TEXAS, ADOPTING THE HOMESTEAD, ELDERLY, AND DISABLED AD VALOREM TAX EXEMPTIONS FOR TAX YEAR 2023, PURSUANT TO CHAPTER 33, SECTION 33-24 OF "THE CODE OF THE CITY OF GALVESTON 1982, AS AMENDED"; MAINTAINING THE MINIMUM HOMESTEAD EXEMPTION OF $60,000; AND MAKING VARIOUS FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, "The City Code" provides that a family or single adult is entitled to an exemption from taxation by the City of a minimum of $60,000 of the appraised value of his or her residence homestead, as defined in Section 11.13 of the Texas Tax Code; and

WHEREAS, "The City Code" provides that in addition to the residential exemption, a person who is sixty-five (65) years of age or older is entitled to an exemption from taxation by the City of fifteen thousand dollars ($15,000.00) of the appraised value of his or her residence homestead, as defined and limited in the Texas Tax Code; and

WHEREAS, "The City Code" further provides that a person who is disabled is entitled to an exemption from taxation by the City of ten thousand dollars ($10,000.00) of appraised value of his or her residence homestead, as defined and limited in the Texas Tax Code; and

WHEREAS, an individual who is eligible both for the elderly exemption and the disability exemption may not receive both exemptions but may choose either, and

WHEREAS, the estimated total tax value of those combined exemptions is $3.8 million based on last year's (2022) tax rate of $0.444500 cents per $100 of valuation and this year's (2023) approximate initial exemption total of $846 million for those exemption categories; and

WHEREAS, the City Council deems it in the public interest to renew the ad valorem tax exemptions for Tax Year 2023 by the state's deadline of June 30th.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALVESTON, TEXAS:

SECTION 1. The findings and recitations set out in the preamble to this Ordinance are found true and correct and they are hereby adopted by the City Council and made a part hereof for all purposes.

SECTION 2. The City Council hereby renews the minimum homestead exemption of $60,000 and renews the remaining ad valorem tax exemptions for Tax Year 2023 pursuant to Section 33-24, "Homestead exemption; disabled; elderly" of "The Code of the City of Galveston 1982, as amended."

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SECTION 3. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable and, if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared invalid by the final judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance.

SECTION 4. All Ordinances or parts thereof in conflict herewith are repealed to the extent of such conflict only.

SECTION 5. In accordance with the provisions of Sections 12 and 13 of Article II of The City Charter this Ordinance has been publicly available in the office of the City Secretary for not less than 72 hours prior to its adoption; that this Ordinance may be read and published by descriptive caption only.

SECTION 6. This Ordinance shall become effective upon its adoption and publication in accordance with the provisions of The Charter of the City of Galveston.

APPROVED AS TO FORM:

DocuSigned by:
Donna Fairweather for
6A59EBFC33E64A0...

DONALD GLYWASKY
CITY ATTORNEY

I, Janelle Williams, Secretary of the City Council of the City of Galveston, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the City Council of the City of Galveston at its Regular Meeting held on June 22, 2023, as the same appears in records of this office.

IN TESTIMONY WHEREOF, I subscribe my name hereto officially under the corporate seal of the City of Galveston this 23rd day of June, 2023.

DS

DocuSigned by:
Janelle Williams
F12776E17F29488...

Secretary for the City Council
of the City of Galveston

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City of Galveston

Finance Department
PO Box 779 | Galveston, TX 77553-0779
| 409-797-3562

June 14, 2023

To: Brian Maxwell, City Manager
Hon. Mayor and City Council

From: Michael W. Loftin, Assistant City Manager-Finance

RE: Consider for action an ordinance of the City of Galveston, Texas, adopting the homestead, elderly, and disabled ad valorem tax exemptions for tax year 2023, pursuant to Chapter 33, Section 33-24 of the Code of the City of Galveston 1982, as amended; maintaining the minimum amount for the homestead exemption at $60,000; and making various findings and provisions related to the subject.

I. Background

A. The State Property Tax Code provides for a wide range of exemptions from having to pay property taxes that extend to non-profits and property owners statewide. Among these are exemptions for homeowner-occupants who occupy their property as their primary residence. Cities in Texas are given the local option to adopt and maintain certain of these exemptions that pertain to homeowner occupants.

B. The Galveston County Appraisal District (GCAD) administers all exemptions as provided under State law and local ordinances. The Galveston County Tax Assessor-Collector (GTAC) administers the tax assessment process using information from GCAD. This includes tax freezes for homeowner occupants who are certified as over 65, a veteran or disabled by GCAD.

C. Each year, cities that wish to change their exemptions for that tax year are required to adopt changes by June 30 and notify the local county appraisal district and tax assessor-collector of any change made. This agenda item affords the City Council the opportunity to consider whether they wish to make any changes.

II. Current Situation

A. The City of Galveston currently provides a minimum homestead exemption of $60,000 for homeowners who occupy their home. After qualifying for the basic homestead exemption, a homeowner occupant can then qualify for the over 65, disabled or veteran's exemptions as described on the next page.

B. Exemptions themselves apply to assessed value as established by the Galveston County Appraisal District reducing the amount of value that can be taxed ("taxable value"). The over 65 and disabled tax freezes apply to the actual amount of taxes paid each year subsequent to the original granting of the over 65 or disabled exemption.

C. The year a homeowner turns 65 or qualifies for a disabled person exemption, the percentage homestead and then appropriate over 65 or disabled person exemption is applied to the market value to establish the qualifying year tax amount. The same process is applied the following year and the tax ceiling is established for the year in which the lowest tax amount is due. This amount then becomes the maximum amount of taxes that may be assessed. The same process is applied to disabled homeowners' taxes to determine the amount at which taxes are frozen in future years.

City of Galveston

Finance Department
PO Box 779 | Galveston, TX 77553-0779
| 409-797-3562

D. The increase in the minimum homestead exemption last year resulted in a 45% increase in exempted homestead value and thus an additional $728,000 in tax relief to homesteaded property owners. Based on value increases in Tax Year 2023 this could represent an increase of $571,000 in tax relief. The freeze on taxes for homesteaded owners over 65 and who are disabled cannot be repealed or modified.

E. The Veteran's Survivor's exemption is extended to survivors of veterans whose lives were lost in military action.

F. The City of Galveston preliminary property tax roll for Tax Year 2023 is in the earliest stages of review by the Galveston County Appraisal District and values in that report are expected to change substantially from the current tax year, 2022. For that reason, 2022 values and account totals are being used to present the impact of 2023 exemptions.

Description	Tax Exemption Basis	Tax Exemption Description	Number of Exemptions from Tax Year 2022 Certified Roll	Value Exempted from Tax Year 2022 Certified Roll	Estimated Tax Break at $0.4445 Rate	Estimated Tax Break per Exemption
Homestead	Minimum of $60,000 of Assessed Value	COG minimum amount can be increased.	10,085	$717,557,388	$3,189,543	$316
Over 65 Exemption	$15,000 off Assessed Value	COG at minimum; can be increased	5,010	$73,843,211	$328,233	$66
Disabled Exemption	$10,000 off Assessed Value	COG at minimum; can be increased	492	$4,561,734	$20,277	$41
Veteran's Exemption	$5,000 (10%-30%), $7,500 (30%-50%), $10,000 (50%-70%), or $12,000 (70% and over) off Assessed Value based on Disability Rating percentages noted above	COG at what's allowed by State law; no local option to increase exempted amounts	230	$2,453,500	$10,906	$47
Veteran's Survivors Exemption	100% Exempt	State Mandated	139	$35,377,773	$157,254	$1,131
Over 65 Freeze	N/A	Taxes paid frozen at amount paid at age 65	4,342	$403,145,679	$1,791,983	$413
Disabled Freeze	N/A	Taxes paid frozen at amount paid once disabled	449	$33,251,543	$147,803	$329
			20,747	**$1,270,190,828**	**$5,645,998**	**$272**

G. Additional information regarding property tax exemptions can be obtained from the Texas Comptroller of Public Accounts website (https://comptroller.texas.gov/taxes/property-tax/exemptions/).

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III. Issues

1. Timing – Approval of exemptions is required prior to June 30 for the current tax year.
2. Term – Exemptions addressed by the ordinance will apply to tax year 2023 for which bills will be mailed this fall.

IV. Alternatives in order of priority

A. City approves exemptions.

V. Recommendation

Approve the ordinance without amendment.

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Janelle Williams
823 Rosenberg
Galveston, TX 77550
CitySec@galvestontx.gov
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Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact City of Galveston - City Secretary Office:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: CitySec@galvestontx.gov

To advise City of Galveston - City Secretary Office of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at citysec@galvestontx.gov and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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To request paper copies from City of Galveston - City Secretary Office

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to jwilliams@galvestontx.gov and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with City of Galveston - City Secretary Office

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to CitySec@galvestontx.gov and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify City of Galveston - City Secretary Office as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by City of Galveston - City Secretary Office during the course of your relationship with City of Galveston - City Secretary Office.

2023 Tax Rate Calculation Worksheet
Taxing Units Other Than School Districts or Water Districts

Form 50-856

City of Galveston
Taxing Unit Name

409-797-3562
Phone *(area code and number)*

823 Rosenberg Street, Galveston, Texas 77550
Taxing Unit's Address, City, State, ZIP Code

www.galvestontx.gov
Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per $100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements.*

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet.*

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet		Amount/Rate
1.	**2022 total taxable value.** Enter the amount of 2022 taxable value on the 2022 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17).[1]		$ 10,042,430,469
2.	**2022 tax ceilings.** Counties, cities and junior college districts. Enter 2022 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2022 or a prior year for homeowners age 65 or older or disabled, use this step.[2]		$ 926,122,350
3.	**Preliminary 2022 adjusted taxable value.** Subtract Line 2 from Line 1.		$ 9,116,308,119
4.	**2022 total adopted tax rate.**		$ 0.444500 /$100
5.	**2022 taxable value lost because court appeals of ARB decisions reduced 2021 appraised value.**		
	A. **Original 2022 ARB values:**	$ 489,469,853	
	B. **2022 values resulting from final court decisions:**	- $ 373,620,290	
	C. **2022 value loss.** Subtract B from A.[3]		$ 115,849,563
6.	**2022 taxable value subject to an appeal under Chapter 42, as of July 25.**		
	A. **2022 ARB certified value:**	$ 0	
	B. **2022 disputed value:**	- $ 0	
	C. **2022 undisputed value.** Subtract B from A.[4]		$ 0
7.	**2022 Chapter 42 related adjusted values.** Add Line 5C and Line 6C.		$ 115,849,563

[1] Tex. Tax Code §26.012(14)
[2] Tex. Tax Code §26.012(14)
[3] Tex. Tax Code §26.012(13)
[4] Tex. Tax Code §26.012(13)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
8.	**2022 taxable value, adjusted for actual and potential court-ordered adjustments.** Add Line 3 and Line 7.	$ 9,232,157,682
9.	**2022 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2022.** Enter the 2021 value of property in deannexed territory. [5]	$ 0
10.	**2022 taxable value lost because property first qualified for an exemption in 2023.** If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2023 does not create a new exemption or reduce taxable value. A. **Absolute exemptions.** Use 2022 market value: $ 18,340,520 B. **Partial exemptions.** 2023 exemption amount or 2023 percentage exemption times 2022 value: + $ 32,158,707 C. **Value loss.** Add A and B. [6]	$ 50,499,227
11.	**2022 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2023.** Use only properties that qualified in 2023 for the first time; do not use properties that qualified in 2022. A. **2022 market value:** $ 0 B. **2023 productivity or special appraised value:** - $ 0 C. **Value loss.** Subtract B from A. [7]	$ 0
12.	**Total adjustments for lost value.** Add Lines 9, 10C and 11C.	$ 50,499,227
13.	**2022 captured value of property in a TIF.** Enter the total value of 2022 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which 2022 taxes were deposited into the tax increment fund. [8] If the taxing unit has no captured appraised value in line 18D, enter 0.	$ 146,523,394
14.	**2022 total value.** Subtract Line 12 and Line 13 from Line 8.	$ 9,035,135,061
15.	**Adjusted 2022 total levy.** Multiply Line 4 by Line 14 and divide by $100.	$ 40,161,175
16.	**Taxes refunded for years preceding tax year 2022.** Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2022. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2022. This line applies only to tax years preceding tax year 2022. [9]	$ 148,750
17.	**Adjusted 2022 levy with refunds and TIF adjustment.** Add Lines 15 and 16. [10]	$ 40,309,925
18.	**Total 2023 taxable value on the 2023 certified appraisal roll today.** This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled. [11] A. **Certified values:** $ 11,363,843,258 B. **Counties:** Include railroad rolling stock values certified by the Comptroller's office: + $ C. **Pollution control and energy storage system exemption:** Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: - $ 0 D. **Tax increment financing:** Deduct the 2023 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2023 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below. [12] - $ 169,240,401 E. **Total 2023 value.** Add A and B, then subtract C and D.	$ 11,194,602,857

[5] Tex. Tax Code §26.012(15)
[6] Tex. Tax Code §26.012(15)
[7] Tex. Tax Code §26.012(15)
[8] Tex. Tax Code §26.03(c)
[9] Tex. Tax Code §26.012(13)
[10] Tex. Tax Code §26.012(13)
[11] Tex. Tax Code §26.012, 26.04(c-2)
[12] Tex. Tax Code §26.03(c)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
19.	**Total value of properties under protest or not included on certified appraisal roll.** [13]	
	A. **2023 taxable value of properties under protest.** The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. [14] $ 501,144,934	
	B. **2023 value of properties not under protest or included on certified appraisal roll.** The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. [15] + $ 0	
	C. **Total value under protest or not certified.** Add A and B.	$ 501,144,934
20.	**2023 tax ceilings.** Counties, cities and junior colleges enter 2023 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2022 or a prior year for homeowners age 65 or older or disabled, use this step.[16]	$ 1,094,025,638
21.	**2023 total taxable value.** Add Lines 18E and 19C. Subtract Line 20. [17]	$ 10,601,722,153
22.	**Total 2023 taxable value of properties in territory annexed after Jan. 1, 2022.** Include both real and personal property. Enter the 2023 value of property in territory annexed. [18]	$ 0
23.	**Total 2023 taxable value of new improvements and new personal property located in new improvements.** New means the item was not on the appraisal roll in 2022. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2022 and be located in a new improvement. New improvements **do** include property on which a tax abatement agreement has expired for 2023. [19]	$ 329,806,629
24.	**Total adjustments to the 2023 taxable value.** Add Lines 22 and 23.	$ 329,806,629
25.	**Adjusted 2023 taxable value.** Subtract Line 24 from Line 21.	$ 10,271,915,524
26.	**2023 NNR tax rate.** Divide Line 17 by Line 25 and multiply by $100. [20]	$ 0.392428 /$100
27.	**COUNTIES ONLY.** Add together the NNR tax rates for each type of tax the county levies. The total is the 2023 county NNR tax rate. [21]	$ _____ /$100

SECTION 2: Voter Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

1. **Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
2. **Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
28.	**2022 M&O tax rate.** Enter the 2022 M&O tax rate.	$ 0.392000 /$100
29.	**2022 taxable value, adjusted for actual and potential court-ordered adjustments.** Enter the amount in Line 8 of the *No-New-Revenue Tax Rate Worksheet.*	$ 9,232,157,682

[13] Tex. Tax Code §26.01(c) and (d)
[14] Tex. Tax Code §26.01(c)
[15] Tex. Tax Code §26.01(d)
[16] Tex. Tax Code §26.012(6)(B)
[17] Tex. Tax Code §26.012(6)
[18] Tex. Tax Code §26.012(17)
[19] Tex. Tax Code §26.012(17)
[20] Tex. Tax Code §26.04(c)
[21] Tex. Tax Code §26.04(d)

Line	Voter-Approval Tax Rate Worksheet		Amount/Rate
30.	**Total 2022 M&O levy.** Multiply Line 28 by Line 29 and divide by $100		$ 36,190,058
31.	**Adjusted 2022 levy for calculating NNR M&O rate.**		
	A. **M&O taxes refunded for years preceding tax year 2022.** Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2022. This line applies only to tax years preceding tax year 2022.	+ $ 133,722	
	B. **2022 taxes in TIF.** Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2023 captured appraised value in Line 18D, enter 0.	– $ 626,031	
	C. **2022 transferred function.** If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0.	+/- $ 0	
	D. **2022 M&O levy adjustments.** Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function.	$ -492,309	
	E. Add Line 30 to 31D.		$ 35,697,749
32.	**Adjusted 2023 taxable value.** Enter the amount in Line 25 of the *No-New-Revenue Tax Rate Worksheet.*		$ 10,271,915,524
33.	**2023 NNR M&O rate (unadjusted).** Divide Line 31E by Line 32 and multiply by $100.		$ 0.347527 /$100
34.	**Rate adjustment for state criminal justice mandate.** [23] **If not applicable or less than zero, enter 0.**		
	A. **2023 state criminal justice mandate.** Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose.	$ 0	
	B. **2022 state criminal justice mandate.** Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies.	– $ 0	
	C. Subtract B from A and divide by Line 32 and multiply by $100.	$ 0 /$100	
	D. Enter the rate calculated in C. If not applicable, enter 0.		$ 0 /$100
35.	**Rate adjustment for indigent health care expenditures.** [24] **If not applicable or less than zero, enter 0.**		
	A. **2023 indigent health care expenditures.** Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state assistance received for the same purpose.	$ 0	
	B. **2022 indigent health care expenditures.** Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state assistance received for the same purpose.	– $ 0	
	C. Subtract B from A and divide by Line 32 and multiply by $100.	$ 0 /$100	
	D. Enter the rate calculated in C. If not applicable, enter 0.		$ 0 /$100

[22] [Reserved for expansion]
[23] Tex. Tax Code §26.044
[24] Tex. Tax Code §26.0441

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
36.	**Rate adjustment for county indigent defense compensation.** [25] **If not applicable or less than zero, enter 0.**	
	A. 2023 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state grants received by the county for the same purpose. $ 0	
	B. 2022 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state grants received by the county for the same purpose. $ 0	
	C. Subtract B from A and divide by Line 32 and multiply by $100. $ 0 /$100	
	D. Multiply B by 0.05 and divide by Line 32 and multiply by $100. $ 0 /$100	
	E. Enter the lesser of C and D. If not applicable, enter 0.	$ 0 /$100
37.	**Rate adjustment for county hospital expenditures.** [26] **If not applicable or less than zero, enter 0.**	
	A. 2023 eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2022 and ending on June 30, 2023. $ 0	
	B. 2022 eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2021 and ending on June 30, 2022. $ 0	
	C. Subtract B from A and divide by Line 32 and multiply by $100. $ 0 /$100	
	D. Multiply B by 0.08 and divide by Line 32 and multiply by $100. $ 0 /$100	
	E. Enter the lesser of C and D, if applicable. If not applicable, enter 0.	$ 0 /$100
38.	**Rate adjustment for defunding municipality.** This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code Section 26.0444 for more information.	
	A. Amount appropriated for public safety in 2022. Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year. $ 0	
	B. Expenditures for public safety in 2022. Enter the amount of money spent by the municipality for public safety during the preceding fiscal year. $ 0	
	C. Subtract B from A and divide by Line 32 and multiply by $100 $ 0 /$100	
	D. Enter the rate calculated in C. If not applicable, enter 0.	$ 0 /$100
39.	**Adjusted 2023 NNR M&O rate.** Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.	$ 0.347527 /$100
40.	**Adjustment for 2022 sales tax specifically to reduce property taxes.** Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in 2022 should complete this line. These entities will deduct the sales tax gain rate for 2023 in Section 3. Other taxing units, enter zero.	
	A. Enter the amount of additional sales tax collected and spent on M&O expenses in 2022, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent $ 7,707,879	
	B. Divide Line 40A by Line 32 and multiply by $100 $ 0.075038 /$100	
	C. Add Line 40B to Line 39.	$ 0.422565 /$100
41.	**2023 voter-approval M&O rate.** Enter the rate as calculated by the appropriate scenario below.	$ 0.437354 /$100
	Special Taxing Unit. If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08.	
	- or -	
	Other Taxing Unit. If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.	

[25] Tex. Tax Code §26.0442
[26] Tex. Tax Code §26.0443

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
D41.	***Disaster Line 41 (D41):* 2023 voter-approval M&O rate for taxing unit affected by disaster declaration.** If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of 1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or 2) the third tax year after the tax year in which the disaster occurred If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08.[27] If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).	$ 0.456370 /$100
42.	**Total 2023 debt to be paid with property taxes and additional sales tax revenue.** Debt means the interest and principal that will be paid on debts that: **(1)** are paid by property taxes, **(2)** are secured by property taxes, **(3)** are scheduled for payment over a period longer than one year, and **(4)** are not classified in the taxing unit's budget as M&O expenses.	
	A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here.[28]	
	Enter debt amount	$ 4,677,208
	B. Subtract **unencumbered fund amount** used to reduce total debt.	– $ 0
	C. Subtract **certified amount spent from sales tax to reduce debt** (enter zero if none)	– $ 0
	D. Subtract **amount paid** from other resources	– $ 0
	E. Adjusted debt. Subtract B, C and D from A.	$ 4,677,208
43.	**Certified 2022 excess debt collections.** Enter the amount certified by the collector.[29]	$ 151,609
44.	**Adjusted 2023 debt.** Subtract Line 43 from Line 42E.	$ 4,525,599
45.	**2023 anticipated collection rate.**	
	A. Enter the 2023 anticipated collection rate certified by the collector.[30]	99.12 %
	B. Enter the 2022 actual collection rate.	99.84 %
	C. Enter the 2021 actual collection rate.	99.12 %
	D. Enter the 2020 actual collection rate.	100.97 %
	E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%.[31]	99.12 %
46.	**2023 debt adjusted for collections.** Divide Line 44 by Line 45E.	$ 4,565,777
47.	**2023 total taxable value.** Enter the amount on Line 21 of the *No-New-Revenue Tax Rate Worksheet.*	$ 10,601,722,153
48.	**2023 debt rate.** Divide Line 46 by Line 47 and multiply by $100.	$ 0.043066 /$100
49.	**2023 voter-approval tax rate.** Add Lines 41 and 48.	$ 0.480420 /$100
D49.	***Disaster Line 49 (D49):* 2023 voter-approval tax rate for taxing unit affected by disaster declaration.** Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.	$ /$100

[27] Tex. Tax Code §26.042(a)
[28] Tex. Tax Code §26.012(7)
[29] Tex. Tax Code §26.012(10) and 26.04(b)
[30] Tex. Tax Code §26.04(b)
[31] Tex. Tax Code §§26.04(h), (h-1) and (h-2)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
50.	**COUNTIES ONLY.** Add together the voter-approval tax rates for each type of tax the county levies. The total is the 2023 county voter-approval tax rate.	$ 0 /$100

SECTION 3: NNR Tax Rate and Voter Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	**Taxable Sales.** For taxing units that adopted the sales tax in November 2022 or May 2023, enter the Comptroller's estimate of taxable sales for the previous four quarters. [32] Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2022, enter 0.	$ 0
52.	**Estimated sales tax revenue.** Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. [33] **Taxing units that adopted the sales tax in November 2022 or in May 2023.** Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. [34] **- or -** **Taxing units that adopted the sales tax before November 2022.** Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	$ 7,680,130
53.	**2023 total taxable value.** Enter the amount from Line 21 of the *No-New-Revenue Tax Rate Worksheet.*	$ 10,601,722,153
54.	**Sales tax adjustment rate.** Divide Line 52 by Line 53 and multiply by $100.	$ 0.072443 /$100
55.	**2023 NNR tax rate, unadjusted for sales tax.** [35] Enter the rate from Line 26 or 27, as applicable, on the *No-New-Revenue Tax Rate Worksheet.*	$ 0.392428 /$100
56.	**2023 NNR tax rate, adjusted for sales tax.** **Taxing units that adopted the sales tax in November 2022 or in May 2023.** Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November 2022.	$ 0.392428 /$100
57.	**2023 voter-approval tax rate, unadjusted for sales tax.** [36] Enter the rate from Line 49, Line D49 (disaster) or Line 50 (counties) as applicable, of the *Voter-Approval Tax Rate Worksheet.*	$ 0.499436 /$100
58.	**2023 voter-approval tax rate, adjusted for sales tax.** Subtract Line 54 from Line 57.	$ 0.426993 /$100

SECTION 4: Voter Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
59.	**Certified expenses from the Texas Commission on Environmental Quality (TCEQ).** Enter the amount certified in the determination letter from TCEQ. [37] The taxing unit shall provide its tax assessor-collector with a copy of the letter. [38]	$ 0
60.	**2023 total taxable value.** Enter the amount from Line 21 of the *No-New-Revenue Tax Rate Worksheet.*	$ 10,601,722,153
61.	**Additional rate for pollution control.** Divide Line 59 by Line 60 and multiply by $100.	$ 0 /$100
62.	**2023 voter-approval tax rate, adjusted for pollution control.** Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	$ 0.426993 /$100

[32] Tex. Tax Code §26.041(d)
[33] Tex. Tax Code §26.041(i)
[34] Tex. Tax Code §26.041(d)
[35] Tex. Tax Code §26.04(c)
[36] Tex. Tax Code §26.04(c)
[37] Tex. Tax Code §26.045(d)
[38] Tex. Tax Code §26.045(i)

SECTION 5: Voter Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate adjusted to remove the unused increment rate for the prior three years. [39] In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the portion of the unused increment rate must be backed out of the calculation for that year.

The difference between the adopted tax rate and adjusted voter-approval tax rate is considered zero in the following scenarios:

- a tax year before 2020; [40]
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a); [41] or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval. [42]

Individual components can be negative, but the overall rate would be the greater of zero or the calculated rate.

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit. [43]

Line	Unused Increment Rate Worksheet	Amount/Rate
63.	**Year 3 component.** Subtract the 2022 actual tax rate and the 2022 unused increment rate from the 2022 voter-approval tax rate.	
	A. Voter-approval tax rate ..... $ 0.451386 /$100 As applicable: Line 49, Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units with pollution control)	
	B. Unused increment rate (Line 66)..... $ 0.000037 /$100	
	C. Subtract B from A ..... $ 0.451349 /$100	
	D. Adopted Tax Rate..... $ 0.444500 /$100	
	E. Subtract D from C..... $ 0.006849 /$100	
64.	**Year 2 component.** Subtract the 2021 actual tax rate and the 2021 unused increment rate from the 2021 voter-approval tax rate.	
	A. Voter-approval tax rate ..... $ 0.495379 /$100 As applicable: Line 49, Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units with pollution control)	
	B. Unused increment rate (Line 66)..... $ 0.003158 /$100	
	C. Subtract B from A ..... $ 0.492221 /$100	
	D. Adopted Tax Rate..... $ 0.498500 /$100	
	E. Subtract D from C..... $ -0.006279 /$100	
65.	**Year 1 component.** Subtract the 2020 actual tax rate and the 2020 unused increment rate from the 2020 voter-approval tax rate.	
	A. Voter-approval tax rate ..... $ 0.563158 /$100 As applicable: Line 47, Line 50 (counties), Line 56 (taxing units with the additional sales tax) or Line 60 (taxing units with pollution control)	
	B. Unused increment rate..... $ 0.000000 /$100	
	C. Subtract B from A ..... $ 0.563158 /$100	
	D. Adopted Tax Rate..... $ 0.560000 /$100	
	E. Subtract D from C..... $ 0.003158 /$100	
66.	**2023 unused increment rate.** Add Lines 63E, 64E and 65E.	$ 0.003728 /$100
67.	**Total 2023 voter-approval tax rate, including the unused increment rate.** Add Line 66 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units with pollution control).	$ 0.430721 /$100

[39] Tex. Tax Code §26.013(a)
[40] Tex. Tax Code §26.013(c)
[41] Tex. Tax Code §§26.0501(a) and (c)
[42] Tex. Local Gov't Code §120.007(d), effective Jan. 1, 2022
[43] Tex. Tax Code §26.063(a)(1)
[44] Tex. Tax Code §26.012(8-a)
[45] Tex. Tax Code §26.063(a)(1)

SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise $500,000, and the current debt rate for a taxing unit. [44]

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit. [45]

Line	De Minimis Rate Worksheet	Amount/Rate
68.	**Adjusted 2023 NNR M&O tax rate.** Enter the rate from Line 39 of the *Voter-Approval Tax Rate Worksheet*	$ 0.347527 /$100
69.	**2023 total taxable value.** Enter the amount on Line 21 of the *No-New-Revenue Tax Rate Worksheet.*	$ 10,601,722,153
70.	**Rate necessary to impose $500,000 in taxes.** Divide $500,000 by Line 69 and multiply by $100.	$ 0.004716 /$100
71.	**2023 debt rate.** Enter the rate from Line 48 of the *Voter-Approval Tax Rate Worksheet.*	$ 0.043066 /$100
72.	**De minimis rate.** Add Lines 68, 70 and 71.	$ 0.000000 /$100

SECTION 7: Voter Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.[46]

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year. [47]

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago. This section will apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
73.	**2022 adopted tax rate.** Enter the rate in Line 4 of the *No-New-Revenue Tax Rate Worksheet.*	$ 0.444500 /$100
74.	**Adjusted 2022 voter-approval tax rate.** Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line. If a disaster occurred in 2022 and the taxing unit calculated its 2022 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2022 worksheet due to a disaster, complete the applicable sections or lines of Form 50-856-a, Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet. **- or -** If a disaster occurred prior to 2022 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2022, complete the separate *Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet* to recalculate the voter-approval tax rate the taxing unit would have calculated in 2022 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the year(s) following the disaster. [48] Enter the final adjusted 2022 voter-approval tax rate from the worksheet. **- or -** If the taxing unit adopted a tax rate above the 2022 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	$ 0 /$100
75.	**Increase in 2022 tax rate due to disaster.** Subtract Line 74 from Line 73.	$ 0 /$100
76.	**Adjusted 2022 taxable value.** Enter the amount in Line 14 of the *No-New-Revenue Tax Rate Worksheet.*	$ 9,035,135,061
77.	**Emergency revenue.** Multiply Line 75 by Line 76 and divide by $100.	$ 0
78.	**Adjusted 2023 taxable value.** Enter the amount in Line 25 of the *No-New-Revenue Tax Rate Worksheet.*	$ 10,271,915,524
79.	**Emergency revenue rate.** Divide Line 77 by Line 78 and multiply by $100. [49]	$ 0 /$100

[46] Tex. Tax Code §26.042(b)
[47] Tex. Tax Code §26.042(f)
[48] Tex. Tax Code §26.042(c)
[49] Tex. Tax Code §26.042(b)

Line	Emergency Revenue Rate Worksheet	Amount/Rate
80.	**2023 voter-approval tax rate, adjusted for emergency revenue.** Subtract Line 79 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 67 (taxing units with the unused increment rate).	$ 0.430721 /$100

SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-new-revenue tax rate. ..... $ 0.392428 /$100
As applicable, enter the 2023 NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax).
Indicate the line number used: 26

Voter-approval tax rate. ..... $ 0.430721 /$100
As applicable, enter the 2023 voter-approval tax rate from: Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 67 (adjusted for unused increment), or Line 80 (adjusted for emergency revenue).
Indicate the line number used: 67

De minimis rate. ..... $ 0.000000 /$100
If applicable, enter the 2022 de minimis rate from Line 72.

SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in the Tax Code. [50]

print here Cheryl E. Johnson
Printed Name of Taxing Unit Representative

sign here Cheryl E. Johnson
Taxing Unit Representative

Date July 26, 2023

[50] Tex. Tax Code §§26.04(c-2) and (d-2)

Glossary

ACCOUNTS PAYABLE – A liability account reflecting amounts on open accounts owing to private persons or organizations for goods and services received by a government (but not including amounts due to other funds of the same government or to other governments).

ACCOUNTS RECEIVABLE – An asset account reflecting amounts owing to open accounts from private persons or organizations for goods and services provided by a government.

ACCRUAL BASIS – The basis of accounting under which transactions are recognized when they occur regardless of the timing of related cash flows.

ADOPTED BUDGET - The budget approved by City Council and enacted via a budget appropriation ordinance.

AD VALOREM TAX - Tax on property imposed at a rate percent of the value as stated in an invoice (also known as "property tax").

APPRAISED VALUE - To make an estimate of value as related to property.

APPROPRIATION - A specific amount of money authorized by City Council to make expenditures and incur obligations for specific purposes, frequently used interchangeably with "expenditures".

ASSESSED VALUATION - A valuation set upon real estate or other property by a government as a basis for levying taxes. The Galveston Central Appraisal District establishes property valuation.

AUDIT - A comprehensive examination as to the manner in which the government's resources were actually utilized. A financial audit is a review of the accounting system and financial information to determine how governmental funds were spent and whether expenditures were in compliance with the legislative body's appropriations.

BALANCE SHEET – The basic financial statement which discloses the assets, liabilities, and equities of an entity at a specified date in conformity with GAAP.

BALANCED BUDGET - A budget in which estimated revenues equal estimated expenditures.

BOND - A written promise to pay a specific sum of money, called the face value or principal amount, at a specific date or dates in the future, called the maturity date, together with periodic interest at a specific rate.

BUDGET - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Prepared for adoption and approval by the City Council. This budget is for the period of October 1 to September 30, which is the same as the fiscal year.

BUDGET CALENDAR - The schedule of the key dates or milestones, which the City departments follow in preparation, adoption, and administration of the budget.

CAPITAL EQUIPMENT - Equipment with a value in excess of $5,000 and an expected life of more than two years.

CAPITAL IMPROVEMENT PROGRAM – A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount and the method of financing.

CAPITAL OUTLAY - Expenditures, which result in the acquisition of an addition to fixed assets.

CAPITAL PROJECTS FUND - A fund created to account for financial resources to be used for the acquisition or construction of major facilities or equipment.

CASH ACCOUNTING - A basis of accounting in which transactions are recorded when cash is either received or expended for goods and services.

CASH MANAGEMENT - The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

CDBG – Community Development Block Grant – An entitlement grant program authorized by the federal government. The entitlement program is based upon a formula, which includes the City's population.

CERIFICATES OF OBLIGATION (CO'S) – Debt instruments secured by the ad valorem taxing power of a city. They do not require voter authorization and usually are issued to obtain short term financing.

CITY CHARTER – The document that establishes the City as a municipal government in accordance with the statues of the State of Texas. The charter provides the form, roles and powers of the City of Galveston.

CODING – The system of numbering to designate funds, departments, divisions, etc. in such a manner that the number quickly reveals certain required information. Example: organization – 151330 – Finance Administration. The first three numbers (151) are finance and the last three numbers (330) are administration.

CONTINGENCY – A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

CONTRACTUAL SERVICES – Amounts paid for services rendered by organizations or personnel.

CURRENT ASSETS – Those assets which are available or can be made readily available to finance current operations or to pay current liabilities. Those assets which will be used up or converted into cash within one year.

CURRENT LIABILITIES – Debt or other legal obligation arising out of transactions in the past that must be liquidated, renewed, or refunded within on year.

CURRENT TAXES - Taxes levied and becoming due within one year.

DEBT SERVICE REQUIREMENTS – The amount of revenue, which must be provided for a Debt Service Fund so that all principal and interest payments can be made in full on schedule.

DELINQUENT TAXES – Taxes remaining unpaid on and after the date on which a penalty for nonpayment is attached.

DEPARTMENT – A major administrative division of the City.

DEPRECIATION – The portion of the cost of a fixed asset, which is charged as an expense during the fiscal year. In accounting for depreciation, the cost of a fixed asset, less any salvage value, is prorated over the estimated service life of such an asset and each period is charged with a portion of such cost. The entire cost of the asset is ultimately charged off as an expense through this process.

DIVISION – Functional or activity separation of a department.

EFFECTIVE TAX RATE – A calculated rate that would provide the taxing unit with about the same amount of revenue it received in the year before on property taxed in both years. If property values rise, the effective rate will go down and vice versa.

ENCUMBRANCES – Commitments related to unperformed (executory) contracts for goods or services.

ENTERPRISE FUND - A fund established to account for operations that are financed and operated in a manner similar to private business enterprise – where the intent is that the costs of providing goods or services to the general public on a continual basis to be financed or recovered primarily through user charges.

ESTIMATED REVENUES – The amount of revenues necessary to fund expenditures based on prior history and analysis of charges and fees assessed.

EXPENDITURE – The outflow of funds paid or to be paid for an asset or goods and services obtained regardless of when the expense is actually paid.

EXPENSE – Charges incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other charges.

FISCAL YEAR - A period at the end of which and for which financial statements are prepared. The City's fiscal year is October 1 through September 30.

FIXED ASSETS – Assets over $5,000 which are intended to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

FRANCHISE - A special privilege granted by a government permitting the continued use of public property and is usually involvements of monopoly and regulation.

FUNCTION – Expenditure classification according to the specific lines of work performed by organization units.

FULL TIME EQUIVALENT (FTE) – The full value of one full-time position.

FUND – A fiscal and accounting entity with a self-balancing set of accounts, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

FUND BALANCE – Current assets in excess of current liabilities in all funds.

GAAP – GENERALLY ACCEPTED ACCOUNTING PRINCIPLES – Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. The primary authoritative body on the application of GAAP to state and local governments is the GASB.

GASB – GOVERNMENTAL ACCOUNTING STANDARDS BOARD – The board is a private, nonprofit organization consisting of seven board members and a full-time staff. GASB is funded by the Financial Accounting Foundations, a nonprofit entity that exercises general oversight over the financial reporting of public entities.

GENERAL FUND – The fund used to account for all financial resources except those required to be accounted for in another fund.

GENERAL OBLIGATION BONDS – Bonds that finance a variety of public projects such as streets, buildings and improvements. The repayment of these bonds is usually made from property taxes and is backed by the full faith and credit of the issuing government.

GEOGRAPHIC INFORMATION SYSTEM (GIS) – A computer system used to collect, store, manipulate, analyze, and display geographic data.

GFOA GOVERNMENT FINANCE OFFICERS ASSOCIATION - A professional association of state and local finance officers in the United States that has served the public finance profession since 1906.

GOVERNMENTAL FUNDS – Funds through which most governmental functions of the City are financed. The acquisition, use and balances of the City's expendable financial resources and the related liabilities (except those accounted for in proprietary funds) are accounted for in the Governmental Funds.

GRANTS - Contributions or gifts of cash or other assets from another government to be used or expended for a specified purpose, activity, or facility.

HOTEL OCCUPANCY TAX (HOT) – Hotel occupancy tax is imposed on the rental of a room or space in a hotel costing $15 or more each day. The tax applies to both commercial hotels and privately owned vacation rentals.

INDICATOR – A benchmark used to measure performance and compare against a predetermined standard.

INFRASTRUCTURE – Roads, bridges, curbs and gutters, streets, sidewalks, drainage systems, lighting systems, water lines, wastewater lines, and other improvements that are installed for the common good.

INTERNAL SERVICE FUND - A fund used to account for the financing of goods or services provided by one department to other departments of a government on a cost reimbursement basis.

MATERIALS & SUPPLIES – Purchase of expendable goods.

MODIFIED ACCRUAL – The accrual basis of accounting adapted to the governmental fund type spending measurement focus. Under it, revenues are recognized when they become both "measurable" and "available to finance expenditures of the current period". Expenditures are recognized when the related fund liability is incurred.

NET INCOME – Proprietary fund excess of operating revenues, non-operating revenues, and operating transfers in over operating expenses, non-operating expenses, and operating transfers out.

OPERATING BUDGET – Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisition, spending, and service delivery activities of a government are controlled. Law usually requires the use of annual operating budgets.

OPERATING TRANSFERS – Legally authorized transfers from a fund receiving revenue to the fund through which the resources are expended.

ORDINANCE – A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments and service charges universally require ordinances.

OTHER FINANCING SOURCES – Governmental fund general long-term debt proceeds, operating transfers out, and material proceeds of fixed asset dispositions. Such amounts are classified from revenues.

PAY GRADE – The division of payroll into incremental steps. Special categories include C/A (Council Approved), CMA (City Manager Approved), CS (Civil Service), and C/B (Collective Bargaining).

PERSONAL SERVICES - Payment of payroll services that includes salaries and fringe benefits.

PROJECTED EXPENSE – The estimate of the expenditures for the fiscal year based on expenditures through six months for the purpose of obtaining a projected fund balance.

PROPERTY TAX – Taxies levied on both real and personal property according to the property's valuation and the tax rate.

PROPRIETARY FUNDS – Funds accounted for on a flow of economic resources measurement focus. The accounting objectives are a determination of net income, financial position and changes in cash flow. All assets and liabilities associated with a Proprietary Fund's activities are included on its balance sheet. Proprietary Fund equity is segregated into contributed capital and retained earnings.

RESERVE – An account used to earmark a portion of fund equity as legally segregated for a specific future use.

RESIDUAL EQUITY TRANSFERS – non-recurring or non-routine transfers of equity between funds.

RETAINED EARNINGS – An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

REVENUE – Increases in governmental fund type net current assets from other than an expenditure refund and/or residual transfer.

REVENUE BONDS - Earnings of an Enterprise Fund pay for interest, principal and related expenditures on these bonds.

SALES TAX – A general "sales tax" is levied on persons and businesses selling merchandise or services in the city limits on a retail basis. State law defines the categories for taxation. Monies collected under administration, operations, maintenance, and financing related debt service.

SPECIAL REVENUE FUND – A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

TAX RATE – The amount of tax stated in terms of a unit of the tax base.

TAX ROLL – The official list showing the amount of taxes levied against each property.

TRADITIONAL BUDGET - The budget of a government wherein expenditures are based entirely or primarily on objects of expenditures.

TRANSMITTAL LETTER – A general discussion of the proposed budget as presented in writing by the City Manager to the City Council, explaining the basis of the budget, management policies, overview, and financial condition of the city, significant changes, and future impact.

UNENCUMBERED BALANCE - The amount of an appropriation that is neither expended, nor encumbered. It is essentially the amount of money still available for future purchases.

WORKING CAPITAL – The amount that total current assets exceed total liabilities.

COMMONLY USED ACRONYMS

ACFR - Annual Comprehensive Finance Report
CDBG – Community Development Block Grant
CIP – Capital Improvement Plan
EEOC – Equal Employment Opportunity Commission
EPA - Environmental Protection Agency
FAA - Federal Aviation Administration
FEMA - Federal Emergency Management Agency
FTE - Full Time Equivalent
GAAP - Generally Accepted Accounting Principles
GASB - Governmental Accounting Standards Board
GCAD - Galveston Central Appraisal District
GFOA - Government Finance Officers Association
GIS - Geographic Information System
GISD - Galveston Independent School District
GPS - Global Positioning System
HOT - Hotel Occupancy Tax
HR - Human Resources
HRIS - Human Resources Information System
IDC - Industrial Development Corporation
IT - Information Technology
LMI - Low-Moderate Income
RFP - Request of Proposal
SCADA - Supervisory Control and Data Acquisition
TBRA - Tenant-Based Rental Assistance
TCEQ - Texas Commission on Environmental Quality
TXDOT - Texas Department of Transportation
WWTP - Wastewater Treatment Plant

CITY OF GALVESTON
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TEXAS