



**MAY 2022**

# ***CITY MANAGER'S REPORT***

***WWW.GALVESTONTX.GOV/CITYMANAGERSREPORT***

# A MESSAGE FROM OUR CITY MANAGER



*The City of Galveston is in budget season, with staff and management working closely to deliver a budget to City Council for consideration before the fiscal year 2023.*

*The next fiscal year begins October 1, 2022, and the council must approve the budget before that date. The Galveston City Council has already started discussing next year's budget and will host budget workshops and meetings throughout the rest of the summer. The Galveston Central Appraisal District is still hearing appraisal protests, so the tax rate has not been proposed yet. Budget documents are posted online at [www.galvestontx.gov/financialtransparency](http://www.galvestontx.gov/financialtransparency) as available and as supporting meeting agenda material at [www.galvestontx.gov/agendacenter](http://www.galvestontx.gov/agendacenter).*

*Here's the budget workshop and discussion schedule:*

- *June 23: Ratify existing property tax exemptions. Budget and Capital Improvement Plan discussion*

*with City Council.*

- *Aug 10: File FY 2023 Proposed Budget with City Secretary.*
- *Aug 11: Present FY 2023 Proposed Budget to City Council. Discussion of Budget and CIP with City Council.*
- *Aug 11: Meeting of governing body to discuss Tax Rate; propose a Tax Rate; take a record vote; and schedule a public hearing.*
- *Aug 25: Publication of proposed property tax rates and hearing schedule; submission to governing body. (By September 1 or 30 days) from the date, the appraisal roll is certified).*
- *Sep 8: Public Hearing on Budget and Public Hearing Tax Rate.*
- *Sep 15: Adopt the FY 2023 Operating and Capital Budget*

*Sincerely, Brian Maxwell*

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# CITY MARSHAL



## LAST MONTH'S ACCOMPLISHMENTS

- Staff members attended the Cops and Clergy breakfast hosted at Coastal Community Church.
- 180 - Residential Parking Permits issued
- 69 - Visitor passes
- 169 - Total Golf Cart Permits processed
- 2927 - Regular Parking Citations
- 13 - Public Nuisances abated
- 81 - Court cases heard in Municipal Court
- 199 - Complaints received
- 24 - Complaint based cases
- 326 - Self-initiated cases
- 836 - Total investigations
- 16 - Vehicles Towed
- 42 - Vehicles Red Tagged



## UPCOMING PROJECTS

- We will be prepared to assist as needed for enforcement at upcoming community events.



## VIEW REPORTS

- Click here for the [report](#)
- Click here for the [City Parking Revenue](#)
- Click here for the [Park Board Parking Revenue](#)
- [Ground transportation report](#)

# COMMUNITY OUTREACH



## LAST MONTH'S ACCOMPLISHMENTS

- Informed the public about City events, outreach & campaigns via social media, press releases and website. This included responding to media requests and updating the city website
- Created daily content for city social media channels to inform the public about city-related events
- Prepared the City Manager's Report
- Completed Galveston University program at OLLI and developed summer programs
- Assisted Human Resources with hiring efforts for several departments
- Advertised the municipal elections
- Promoted open positions on city boards and commissions
- Collaborated with Municipal Utilities for the implementation of the smart meters project, including helping develop promotional materials



## UPCOMING PROJECTS

- Partner with Parks and Recreation to promote summer activities at the recreation centers
- Develop content promoting Juneteenth and summer special events
- Assist Municipal Utilities
- Update communication plan and develop editorial plan for FY 2023

## LAST MONTH'S VIDEOS

- [Removing Trash and Debris](#)
- [Recycling - Did you know?](#)
- [GPD Recruitment- filmed by Xavier Martinez](#)
- [Stay Hurricane Ready 2022](#)



## SPECIAL EVENTS



### LAST MONTH'S ACCOMPLISHMENTS

- Held 4 meetings with event organizers
- Continued planning Juneteenth and 4th of July
- Special Event Permits Issued: 9
- Loudspeaker Permits Issued: 13
- May 7: La Izquierda Surf & Music Festival
- May 7: Cinco de Mayo Celebration
- May 7: Satori BBQ Fundraiser
- May 13-14: Wild Game Cook-off
- May 20-22: Galveston Island Beach Revue
- May 21: Fatherhood Event
- May 21: Family Fun Fest
- May 21: Hurricane Preparedness Fair
- May 21: Galveston Island Market



### UPCOMING PROJECTS

- June 11: Galveston Island Market
- June 18: Juneteenth Parade & Picnic
- June 18: Juneteenth Festival
- June 19-20: Juneteenth Jubilee
- July 4: Independence Day Parade & Drone Show
- July 16: Old Smokey Throwdown
- For additional information on Special Events, please visit <https://www.galvestontx.gov/calendar.aspx?CID=26> or reach out to our team at (409) 797-3705 or [MPierce@GalvestonTX.gov](mailto:MPierce@GalvestonTX.gov)

## LEGISLATIVE AFFAIRS



### VIEW REPORTS

- [Legislative Report May 6](#)
- [Legislative Report May 13](#)
- [Legislative Report May 20](#)

# DEVELOPMENT SERVICES



## LAST MONTH'S ACCOMPLISHMENTS

- Continued updating the 2021 Code Changes
- Updated the CRS Report
- A staff member passed the Residential Mechanical/Electrical Inspector exam
- Floodplain Manager met with the Texas Water Development board (TWDB) as part of a community assistance visit. This process is what the TWDB does as part of the National Flood Insurance Program (NFIP) in support of FEMA.
- [Inspections Completed](#)
- [Permits Issued](#)



## UPCOMING PROJECTS

- Continue updates to the 2021 Code Changes
- Finalize the CRS Report.

# ENGINEERING & CONSTRUCTION



## LAST MONTH'S ACCOMPLISHMENTS

- **Permitting Activity:**
- Residential and Commercial Building Permits
- Infrastructure Permits: Subdivision water, sewer, roads, drainage and ADA, 2-year Maintenance and Final Approval and Acceptance.
- Utility (5G/4G, Electrical, Gas, fiber optic) and Geotechnical/Environmental Boring Permits
- Fill permits – 3
- Culvert survey to determine as-built flow line of ditches and outfalls and corresponding construction staking – 9
- Temporary License to use (TLTUs) – 14
- Residential house move permit – 0
- Projects in Development Phase:
- South Shore Stormwater Pump Station Grant (Design & Construction \$57M) – City Council approved a contract with Stantec to conduct the engineering design phase of the South Shore Pump Station at the May 2022 Regular City Council Meeting.
- 14th Street Construction Phase Engineering Services – The City is finalizing scoping the project with the highest-ranking design consultant and will be taking a recommendation to City Council in June (est.).
- 14th Street Construction Owner's Representative Services - The City is finalizing scoping the project with the highest-ranking design consultant and will be taking a recommendation to City Council in June (est.).
- Projects in Design Phase:
- Stormwater Master Plan – Data collection phase is underway and the project team is identifying the core stakeholder group and planning to have an introductory meeting.
- Beach Pocket Park #3 Parking Lot Improvements
- 11 Mile Road Drainage Improvements (FM3005 to Gulf of Mexico)
- Terramar WWTP Preliminary Design – Final PER report submitted.
- Pirates Beach Lift Stations 40, 47 and 35 Design
- 23rd Street Downtown Corridor-in-house design
- 30-inch Gifford Hill Aged Pipe Supply Waterline Replacement Projects in 95-100% Design
- 14th Street Stormwater Pump Station HMGP DR-4332-024 – 100% Design completed (Design & Construction \$35M), working through comment review period with FEMA and other stakeholders.
- 23rd Street Reconstruction from Broadway to

# ENGINEERING

- Seawall - 100% design in progress
- New 7 MG Ground Storage Tank #2 at Airport Pump Station — 100% Design in Progress
- 2.5 Million Gallon, 10 Mile Road Elevated Storage Tank – 100% Design in Progress
- 59th Street Pump Station Tanks Rehabilitation Preliminary Engineering (PER)/Feasibility Study
- 36” Old Causeway-RR Bridge Waterline Rehabilitation PER
- Lead and Copper Rule – Data collection phase underway with the Consultant.
- Galveston Water Resource Plan
- Port Outfalls Repair and Upgrade to 25-year Storm Atlas 14 Intensities Projects in 30% Design, Study or Reports
- City Waterwells Asset Condition Assessment and Evaluation and Aquifer Storage and Recovery Appraisal Project.
- Senate Bill 3 Water Utility Emergency Preparedness Plan – The deliverable has been submitted to TCEQ for review and comment.
- Projects Advertised for Bids
- 23rd Street Reconstruction from Broadway to Seawall (thru Galveston County) – Utility conflicts are being addressed. The County received bids for the project on April 14th.
- Projects in Construction:
- Avenue S Reconstruction from 53rd to Seawall (thru Galveston County) – Texas Gas continues performing their utility relocations associated with this project and the contractor began working on the north side of Avenue S between 50th & 53rd Streets.
- Legas Drive Structural repair – Project close out taken to City Council.
- Teichman Neighborhood Waterline Improvements – Project is being close out taken to City Council.
- Island Transit Flood Dewatering VFD Pumps, Generator and Elevated Platform
- 18th Street Storm Drain Improvements – Ship Channel to Seawall
- Church Street Storm Drain Improvements – 33rd to 37th Streets
- 35th Street Storm Drain & Utility Improvements
- Broadway Bridge Block Drainage Crossings Upgrades
- 24-inch water transmission line from 59th Street Pump Station to the Airport Pump Station
- Airport PS and new MG Ground Storage Tank #1
- Airport PS Disinfection Upgrade
- Pier 10 Waterline (Port of Galveston)
- 37th St. Improvement Project – Construction is expected to begin sometime in June due to material availability. AT&T is working on required relocation work at the intersection of 37th Street & Avenue Q.

# FACILITIES



## LAST MONTH'S ACCOMPLISHMENTS

- Completed construction of the equipment shelter at the Sanitation Building.
- Ongoing construction of the wall, generator and pump project at the Trolley Barn.
- Completed the diesel fuel purification on all standby emergency generators
- City Hall windows repair project is ongoing.
- Completed the annual maintenance on all standby emergency generators.
- Handled and completed 248 work orders



## UPCOMING PROJECTS

- Annual maintenance on the shade structure and benches at Fort Crockett Battery Park
- Ongoing construction of the wall, generator and pump project at the Trolley Barn.
- Ongoing City Hall Windows Repair Project
- Upgrading the locksets at the Garten Verein Pavilion

## BUDGET



### LAST MONTH'S ACCOMPLISHMENTS

- Completed and distributed 2nd Quarter Budget Report
- Completed work on FY2023 Departmental Budget Folders
- Continued work on the FY2023-FY2027 Capital Improvement Plan



### UPCOMING PROJECTS

- Continue work on the FY2023 Proposed Budget
- Upload information in the Banner Budget Module
- Continue work on the FY2023-FY2027 Capital Improvement Plan

## PURCHASING



### LAST MONTH'S ACCOMPLISHMENTS

- Opened Solicitations for RFP 22-10 Third Party Administrative Services, Provider Network and Pharmacy Benefit Management Services.
- Opened Solicitations for RFP 2208 Debris Monitoring.
- Opened Solicitations for RFQ 22-05 Galveston Strand Study.
- Executed contract for Enterprise Resource Planning (ERP) System Consulting Services
- Executed contract for South Shore Drainage with Stantec
- Executed contract for Lawn Maintenance and Landscaping Projects to Flamingo Gardens
- Advertised RFQ 22-07 for Professional Land Surveying
- Advertised RFQ 22-06 for Underground Utility Location Services
- Advertised RFQ 22-03 for IDIQ for Engineers
- Advertised RFQ 22-04 for Pavement Condition Assessment Services

- Advertised RFP 22-12 for Tennis Court Resurfacing
- Advertised RFP 22-13 for Fire Department Uniforms
- [Purchasing Data for May](#)



## **UPCOMING PROJECTS**

- Facilitating bids for the Recycling Office Building.
- Facilitating the negotiations for the 14st Street Drainage Improvements A/E Services.
- Facilitating the negotiations for the 14st Street Drainage Improvements Engineering Services.
- Drafting Solicitation for PPE Gear – Fire
- Drafting Solicitation for Vending Services
- Drafting Solicitation for City Comprehensive Plan
- Drafting Solicitation for Uniforms
- Drafting Solicitation for Beach Survey
- Drafting Solicitation for City Wide Street / Pavement Assessment
- Drafting Solicitation for 14st Street Pump Station
- Drafting Solicitation for City Survey
- Drafting Solicitation for Sanitary Lift Stations 6, 8 & 26
- Facilitating the negotiations for Armored Car Services
- Drafting Solicitation for Janitorial Supplies
- Drafting Solicitation for Fire Alarm Services
- Drafting Solicitation for Sandhill Crane Soccer Complex
- Drafting Solicitation for City Hall 4th Floor furniture
- Drafting Solicitation for City Hall 4th Floor Remodel
- Drafting Solicitation for City Hall 4th Floor Demo
- Drafting Solicitation for 61st Street Property for sale
- Drafting Solicitation for 61st Street Property Remediation
- Drafting Solicitation for CAD/RMS System (Police Dept)
- Drafting Solicitation Parks and Concessions Services
- Drafting Solicitation for Printing Services

## CUSTOMER SERVICE



### LAST MONTH'S ACCOMPLISHMENTS

- Continue campaign to sign up commercial and residential accounts on any form of electronic payment
- Continue internal investigations on accounts with usage that are marked with vacant and zero account status

Performance Measures	FY 2018	FY 2019	FY 2020	FY 2021	1st Qtr FY22	2nd Qtr FY22	Apr-22	May-22	FY 2022
Meters re-read manually	782	364	550	321	374	302	484	359	359
Adjustments	3,987	2,090	1,536	2,003	591	476	169	188	1,424
Adjustments (\$\$\$)	\$792,289	\$ 374,840	\$ 341,172	\$ 373,460	60,849	\$ 51,058	\$ 14,150	\$ 11,472	\$ 137,529
Water Bills emailed				73,149	18,006	18,394	6,308	6,393	49,101
Water Bills Mailed Out	260,602	255,015	255,470	245,009	59,201	58,756	19,392	19,341	156,690
Outstanding "water concern" emails received	440	236	309	323	95	97	28	15	235
Outstanding "water concern" emails completed	478	300	509	306	76	56	10	16	158
Service Orders	18,949	20,806	15,078	18,437	4,441	4,402	1,401	1,617	11,861
New Customer connections	3,413	3,239	3,556	3,483	753	899	359	346	2,357
Commercial accounts converted to electronic form of payment					7	-	4	-	11



### UPCOMING PROJECTS

- Continue participation on the core team relating to the AMI implementation project and begin the required training relating to the new systems.

## ACCOUNTING



### LAST MONTH'S ACCOMPLISHMENTS

Performance Measures	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ACTUAL	FY2021 ACTUAL	FY2022 ACTUAL
Number of vendor payments completed	5,791	5,476	5,103	5,926	3,396
Number of checks as percent of total vendor payments	95.65%	91.07%	85.07%	75.41%	76.38%
Number of electronic payments as a percent of total vendor payments	4.35%	8.93%	14.93%	24.59%	23.62%
Number of funds managed	282	284	118	124	126
Investment Portfolio (Millions)	\$145	\$139	\$169	\$150	\$156
Interest Earned (Thousands)	\$2,247	\$3,247	\$1,923	\$81	\$127
Number of FEMA Ike PW's closed out	3	5	1	16	10
Number of FEMA Ike PW's finalized	38	56	31	25	27
Number of FEMA Harvey PW's closed out	9	10	2	10	0
Number of FEMA Harvey PW's finalized			3	14	0
Number of bank accounts reconciled	31	34	34	34	34



### UPCOMING PROJECTS

- Continue work on implementing a new module in Gravity for debt management
- Begin work on implementing GASB 96 – Subscription based IT arrangements

## MUNICIPAL COURT



### LAST MONTH'S ACCOMPLISHMENTS

- View the report [here](#)

# FIRE DEPARTMENT



## LAST MONTH'S ACCOMPLISHMENTS

- Galveston Marine Response Training
- Boater education course
- Hurricane Preparedness Town Hall meeting
- Water rescue training with Beach Patrol
- Industrial Firefighting training with Texas International Terminal

ACCIDENT MAJOR	56	7.4%
ASSIST BY FIRE	34	4.5%
CHOKING	1	0.1%
DROWNING / DIVING / SCUBA ACC	14	1.9%
DUMPSTER TRASH FIRE	2	0.3%
ELECTRICAL PROBLEMS SPARKS	28	3.7%
EXTINGUISHED FIRE	1	0.1%
FIRE ALARM	114	15.2%
FIRST RESPONDERS	336	44.7%
GAS LINE BREAK LEAK	3	0.4%
GRASS	8	1.1%
HAZMAT	1	0.1%
PENETRATING TRAUMA	5	0.7%
POWER LINES DOWN TRANSFORMER	20	2.7%
RESCUE	17	2.3%
SMELL OF SMOKE GAS INSIDE	15	2.0%
SMELL OF SMOKE GAS OUTSIDE	3	0.4%
STRUCTURE FIRE	8	1.1%
UNCONSCIOUS	79	10.5%
VEHICLE FIRE	7	0.9%
Total:	752	100.0%



## UPCOMING PROJECTS

- Galveston MDRT event in council chambers
- Industrial firefighting training with Texas International Terminal
- Chamber Hurricane meeting with county agencies
- Mandated Fit & Flow testing for our SCBA equipment



## LAST MONTH'S ACCOMPLISHMENTS

- Mechanics worked on 505 vehicle work orders within the month and performed;
- General Repairs - 600
- Accident Repairs - 08
- Capital Repairs - 0
- Recall Repairs - 3
- Preventive Maintenance Services - 299
- Repairs from PM's Services - 65
- Road Calls - 85
- Other Services
- Provided 56,783 gallons of fuel for city and outside organizations.
- Re-decating older fleet vehicles with newly designed decals.
- Auctioned 10 items receiving \$21,605.



## UPCOMING PROJECTS

- Continue fleet services

# GRANTS & HOUSING



## LAST MONTH'S ACCOMPLISHMENTS

- 2022 CDBG & HOME Program – HUD released the 2022 program year annual funding allocations on May 13, 2022; the City is receiving CDBG funding of \$1,085,813 HOME funding of \$272,269. The CDBG amount is a decrease of \$80,805 (-6.93%) and the HOME amount is an increase of \$25,564 (+10.36%) from the 2021 program year allocations
- Staff initiated the planning process for the 2022 projects and provided for a citizen comment period for suggested projects to end May 31st. No comments were received
- HUD has provided guidance on the submission of the Annual Action Plan to allow a delay of 60 days after the announcement date of the allocations
- 2021 CDBG & HOME Program
  - Program year ends on May 31st
  - Financial Management – Facilitated review of project accounts for allowable and allocable expenditures and preparation of adjustments as needed for development of program drawdowns to reimburse the City
  - Completed HOME Program draws of \$66,090.85
  - Davis Bacon – Staff reviewed certified payrolls for the CDBG projects that invoke the Davis-Bacon Act
  - Tenant-Based Rental Assistance Program (TBRA)
    - To date, assisted a total of 54 LMI households with rental assistance for one (1) year and security deposit
- Staff determined four (4) Low-income households eligible for assistance
- Staff issued three (3) coupons and performed three (3) Housing Quality Standards inspections
- Staff received applications and are processing intake reviews
- Staff provided information on the City's TBRA Program to the Gulf Coast Homeless Coalition members at their meeting on May 4th
- Affordable Housing
  - Staff provided information on the City's CDBG & HOME affordable housing programs to the RDA/GHFC/GPFA committee at their meeting on May 10th
- HOME ARP Program – (HUD Regulatory Requirement)
  - Staff participated in HOME ARP webinar on May 17th that outlined additional information on the preferences, referral methods, and allocation plan requirements
- Monitoring Review – Staff conducted desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant

- Entered all project accomplishments into HUD’s Integrated Disbursement and Information System (IDIS)
- Technical Assistance
- Provided assistance for 80 homeowners with housing information, 47 homebuyers for homebuyer assistance program, 21 for Covid-19 Testing, 80 inquiries for Galveston County housing program, and over 230 phone inquiries for rental assistance



## UPCOMING PROJECTS

- 2022 CDBG & HOME Program – Planning processes and outreach for the 2022 program year of funding
- Council approval of 2022 projects
- Complete 2022 Action Plan and submit to HUD
- Conduct environmental review process.
- CDBG Reallocation – Planning processes for a reallocation of CDBG unused funding for the Cornerstone Neighborhood streetlights
- Conduct citizen comment period
- Council approval of reallocation
- Conduct environmental review process
- 2021 CDBG & HOME Program
- Preparation for the 2021 program year accomplishments reporting for the HUD Consolidated Annual Performance and Evaluation Report due by August 29th
- HOME Program-American Rescue Plan (ARP) funding – Planning and development of the HUD required needs assessment and gaps analysis and Allocation Plan including consultation with homeless shelter and services providers
- Financial Management – Facilitate review of project accounts for allowable and allocable expenditures and preparation of adjustments as needed for development of program drawdowns to reimburse the City
- Tenant-Based Rental Assistance Program (TBRA) – Staff will continue to accept, review and process application submitted under the TBRA Program. This program will assist qualified low-income households with rental assistance for one (1) year and security deposit
- Homebuyer Assistance Program (HAP)
- Staff will be accepting applications for the City’s HAP, which will assist with up to \$14,500.00 for downpayment and closing cost towards the purchase of a new home within the City of Galveston
- Davis Bacon – (HUD Regulatory Requirement)
- Staff will continue to review certified payrolls for the CDBG projects that invoke the Davis-Bacon Act
- Monitoring Review – (HUD Regulatory Requirement)
- Staff conduct desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant
- Enter all project accomplishments into HUD’s Integrated Disbursement and Information System (IDIS)
- Training Webinars – (HUD Regulatory Requirement)
- Staff will participate in HUD training webinars

# HUMAN RESOURCES



## LAST MONTH'S ACCOMPLISHMENTS

- Held four New Hire Orientations. Hired Forty-Two (42) New Employees- 1 Firefighter, 1 DC Technician II, 1 Public Works Supervisor, 1 Grants & Recovery Specialist, 1 DC Technician Trainee, 10 Non-Sworn Police Cadet, 2 Customer Service Agents, 1 Solid Waste Collector, 1 Heavy Equipment Operator, 4 PT Recreation Aides, 14 Lifeguards, 1 Utility Customer Service Specialist, 1 Animal Control Officer, 1 Coastal Resource Intern, and 2 Maintenance Workers
- Held Civil Service Exams for Lateral Police Officers.
- Held Promotional Exams for the Police Department.
- Attended the 15th Annual Oceans of Opportunities, “Waves of Change” job fair as part of the recruitment initiative to fill all City job vacancies.
- Attended Galveston College Electrical and HVAC program “Employer Meet and Greet”
- Continued support of City Departments in filling job vacancies.
- Hosted the Galveston Health Board Meeting.



## UPCOMING PROJECTS

- Hold Civil Service Exams for Lateral Police Officers.
- Hold Promotional Exams for the Police Department.
- Host Civil Service Entrance Exam for the Fire Department.
- Host Virtual Health Benefits Plan Board Meetings (at least 2.)
- New Hire Orientation (at least 4).
- Continue support of City Departments in filling job vacancies.

# Information Technology



## LAST MONTH'S ACCOMPLISHMENTS

- Mitigated security risks to the City's network by:
- Blacklisting eleven (11) addresses/domains related to phishing or spam
- Responded to 7 public information requests
- Tier 1 support completed 298 calls for service
- Collected, audited, and began make ready process for surplus equipment auction.
- Continue work on AMI project
- Continue research to upgrade check printing software
- Completed (5) custom reports for various departments
- Created two new servers to upgrade back-end software solution in order to mitigate software vulnerabilities
- Completed the telephone system upgrade project
- Continue tasks on other open projects



## UPCOMING PROJECTS

- Deploy audio/video project for Public Works training room
- Continue project efforts on the Tokay software solution replacement project
- Continue project efforts on the IT service desk replacement software solution.
- Continue project efforts for phase 2 of the O365 migration project
- Continue project efforts on the infrastructure equipment refresh project for the production and disaster recovery project
- Continue project tasks on the upgrade of the SCADA network
- Continue project efforts on the discovery for implementing the bank reconciliation module
- Continue project efforts on the modification to the camera security system

# Information Technology

## GIS Division



### LAST MONTH'S ACCOMPLISHMENTS

- Completed 10 GIS map and data requests consisting of 29 items:
- Fulfilled request for Maps from Development Service, City Wide, EOC, Vision Galveston and the City Manager's office.
- Updated sanitary sewer overflows layer with April's overflows
- QC'd Planning's changes to Zoning, posted and reconciled
- Updated internal map so that the parcel pop-up title includes both owner name and physical address
- Determine which permits fall within a flood zone for Dev Svcs.
- Created map for meter replacement project video
- Council Districts and Voting Precincts - Maps of both depicting the old boundaries and the current boundaries
- Emergency Preparations - Updated and exported 2,240 map pages in 21 maps
- Published 2022 aerial imagery on GIS portal
- Wall Map - Wall sized map of Galveston from 24th - 59th street and Ave K to water for Vision Galveston
- Completed the Initial Rapid Damage Assessment Tools for use after a hurricane or emergency event
- Completed 46 GIS Support requests
- Created 6 user accounts for Portal & 2 with edit privileges
- ArcGIS Online - Created 2 new AGOL accounts for users
- Fire Hydrant Dashboard modified for department
- EOC GIS Data - Exported 26 feature datasets with 100+ featureclasses from the enterprise geodatabase to the external GIS EOC hardive
- PW GPS Edits - Fixed multiple issues with GPS Field Editors and ArcCollector Maps. Issues was discovered in their individual versions.
- Legal Description - Added legal to popup to Dev Svcs internal GIS Portal Map.
- Added Parcels, Lot lines and Street to the Accela GIS Basemap.
- Added User - Create new user in Oracle and walked user through how to connect to GIS databases.
- Removed seven (7) terminated employees as users from GIS Portal, ArcGIS Online and GIS databases.
- Public Utilities ArcGIS Utility Network
- Work for contractor to prepare for migration to the ESRI utility network
- Prepare and install application and mobile map package for Public Works to be able to display Public Works Maps with all Water, Wastewater and Sanitary Sewer features while working offline.



### UPCOMING PROJECTS

- Continued development of the City Staff GIS training program
- Public Utilities data scrub and migration to the Utility Network Data Model

# ISLAND TRANSIT



## LAST MONTH'S ACCOMPLISHMENTS

- Ridership
- Fixed Route-12,736
- Seawall Routes-1,390
- Trolley-2,382
- [Island Transit expenses](#)



## UPCOMING PROJECTS

- Continue operations

# PARKS & RECREATION

## PARKS & MAINTENANCE



### LAST MONTH'S ACCOMPLISHMENTS

- Mowed grass and maintained litter from all City-Owned or City-Managed Parks, Ballfields and Facilities as well as main thoroughfares, Right-of-ways, City owned cemeteries and the I-45 feeder roads
- Secured and Monitored Park Facilities and Equipment
- Repaired park maintenance equipment
- Assisted Citizens in Locating Family Plots at All City Owned Cemeteries
- Cleaned graffiti in parks and playgrounds
- Continued clearing land between Dr. Jackie Cole West End Dog Recreation Area and GISD Bus Barn
- Continued marking all baseball and softball fields daily for league play.
- Contract awarded for Landscaping Needs
- Downtown Crew began servicing the Downtown Area.
- Hosted two large softball tournaments
- Began advertising RFP for Tennis Court Resurfacing (Bids due June 29)



### UPCOMING PROJECTS

- Water fountain restoration project at Kemper park
- Design Stages of Sandhill Crane Soccer Complex
- Design Stages of Jones Park Renovation
- Improve litter control on main thoroughfares
- IDC Parks Package 3 Projects
- Award contract for Resurfacing tennis courts
- Plant and prune trees at Crockett Park
- Install storage area at Crockett Park
- Install parking lot netting at Crockett Park
- Install backstop padding at Crockett Park

## RECREATION & ADMIN



### LAST MONTH'S ACCOMPLISHMENTS

- McGuire-Dent Membership Totals:
- Adults: 2195
- Seniors: 873
- Youth: 694
- Military: 273
- Daily Pass (Adults & Seniors): 133
- Wright Cuney Membership Totals:
- Adults: 413
- Seniors: 64
- Youth: 686
- Held Community Meetings For/With: Better Parks for Galveston, Parks & Recreation Advisory Board, The Families, Children & Youth Board, Cultural Arts Commission, Tree Committee, and Ukulele Society.
- Final planning for Summer Youth Program running June 1 – July 29
- Staff received training on gardening program at McGuire-Dent from Galveston's Own Farmer's Market
- Hired new part-time staff members for Summer Programming.
- Participated in Hurricane Preparedness Fair and Family Fun Day
- Partnered with Galveston County Health District on an Adult Health Fair at Wright Cuney on May 23rd.
- Met with designer on lobby re-designs at both Recreation Centers.
- Continued to work on improvements to policies, procedures, facility documentation,

waivers, etc.

- Met with Families, Children, and Youth Board member to pilot a park survey program.



### UPCOMING PROJECTS

- Continue to Review & Update Programs, Policies, and Procedures
- Staff Training including CPR, Front Desk, and Child Abuse Recognition
- CDBG-Cares Act Projects including Renovation of Front Desk and Lobbies at McGuire-Dent and Wright Cuney Recreation Center

# AQUATICS



## LAST MONTH'S ACCOMPLISHMENTS

- Opened the Entire pool on Memorial Day weekend
- Created new day care/youth group swim have 4 groups signed up to come swim from 9:45am-11:45am and more in the works
- Trained 13 Plus lifeguards
- Hired 11 new lifeguards
- Tested approximately 15 lifeguard candidates
- Set up a WSI Class for our facility 6 staff members attending
- Interviewed and hired 3 office aides
- Opened Summer swim lesson registration on 5/17/22, 1st session is sold out
- Junior Lifeguard Class flyer complete registration starts June 1st
- Offered water fitness classes in the month of May
- Opened pool party deck rentals June is filling up fast
- Stocked up on concession items
- Maintenance on splash pad pushed to September, could not complete before memorial day
- Current Memberships: Adult – 321, Child – 104, Senior – 173, Military – 47
- Average Daily Attendance for month: 140
- Pocket Park 1
- Large crowds Memorial Day weekend, stopped entry at least 2 times during the weekend due to capacity
- Season passes received Sold 27
- Revenue increasing from prior year
- Daily Beach Transactions: 2669
- Season Passes Sold: 27
- Total Revenue: \$38,556



## UPCOMING PROJECTS

- Overhaul and update acid room
- Hiring 1 Recreation Coordinator

# PLANNING & DEVELOPMENT



## LAST MONTH'S ACCOMPLISHMENTS

- Hosted five Pre-Development Meetings
- Staff presented to the Redevelopment Authority regarding new construction standards
- Welcomed new Coastal Resources Intern
- Continued to support the Planning Commission in their review of the City's Concession regulations
- Landmark Commission:
  - 22LC-019 1117 Ave D Certificate of Appropriateness for New Construction
  - 22LC-021 1317 Ave D Certificate of Appropriateness for New Railing
  - 22LC-022 2202 Ave B Certificate of Appropriateness for Addition and Canopy
  - 22LC-023 1306 Harbor View Galveston Landmark Designation
  - 22LC-024 31 Cedar Lawn Galveston Landmark Designation
- Planning Commission:
  - 22P-031 13724 Stewart Change of Zoning from R-1 to RES/REC
  - 22P-032 25903 Flamingo New beachhouse, fibercrete
  - 22P-033 22206 Kennedy New beachhouse, fibercrete
  - 22P-034 11726 Beachside New beachhouse
  - 22P-035 4226 Ghost Crab Piling replacement, dune restoration
- 22P-036 1306 Harbor View Galveston Landmark Designation
- 22P-037 31 Cedar Lawn Galveston Landmark Designation
- 22P-038 2918 Contoy Replat 16 lots into 6
- 22P-039 17807 San Luis Pass Replat 1 lot into 2
- Beachfront Construction/Dune Protection Permits:
  - 22BF-070 12031 Sand Dollar Beach Dune restoration
  - 22BF-071 18100 FM 3005 RV Cover
  - 22BF-072 18101 FM 3005 RV Cover
  - 22BF-073 13014 John Reynolds Stair, driveway, & deck addition
  - 22BF-074 4219 Silver Reef Dune restoration
  - 22BF-075 Sea Isle Subdivision Parking Lot
  - 22BF-076 4132 Sandpiper Stair replacement
  - 22BF-077 12640 Ventura Bumper blade and access mat
  - 22BF-078 25 Grand Beach Beach quality fill
  - 22BF-079 23137 Gulf Cargo lift
  - 22BF-080 2709 Seaside New beachhouse concrete footer
  - 22BF-081 Beachside Village Beach Maintenance
  - 22BF-082 Beachtown Beach Maintenance

- 22BF-083 Palisade Palms Beach Maintenance
- 22BF-084 Pointe West Beach Maintenance
- Planning Administration:
- 22LTU-005 2127 Ave J License To Use for NEVs and A-Frame Sign
- 22LTU-006 1728 Seawall License To Use for Golf Carts/NEVs, Surreys, Merchandise Display (E-Bikes and E-Scooters) and one A-Frame sign
- 22LTU-007 1020 Seawall License To Use for Golf Carts/NEVs
- 22PLAT-00022 2509 Ave Q Replat to reconfigure common lot line
- 22PLAT-00023 4009 Las Palmas Replat from 2 lots into 1 lot
- 22PLAT-00024 3706 Ave H Replat from 2 lots into 1 lot
- 22PLAT-00025 3814 El Lago Replat from 2 lots into 1 lot
- 22PLAT-00026 2 Criolla Replat from 2 lots into 1 lot
- 22PLAT-00027 22601 Kennedy Replat from 2 lots into 1 lot
- 22PLAT-00028 21447 FM 3005 Replat from 2 lots into 1 lot
- 22PLM-00109 302 21st Tax Eligibility - Medical Arts
- 22PLM-00110 6601 Harborside Zoning Letter Type A
- 22PLM-00111 521 Seawall Seasonal parking lot
- 22PLM-00112 5806 Stewart Concession application
- 22PLM-00113 11743 FM 3005 Coin-ops
- 22PLM-00114 4315 Ave L Zoning Letter Type A
- CZC2022-07 2302 45th Certificate of Zoning Compliance for SER Construction Partners, LLC
- CZC2022-08 426 Ave G Certificate of Zoning Compliance for Norris D. Burkley Professional Services

# POLICE DEPARTMENT



## LAST MONTH'S ACCOMPLISHMENTS

- 756 reports taken
- 6523 calls for service
- 520 arrests
- Successfully coordinated and facilitated law enforcement operations for the Galveston Surf & Turf Concert and the Boys and Girls Club Kid Fest. These events were attended and facilitated with volunteers from the GCPAAA.
- The 61st Citizens Police Academy is in full swing with the successful registration of 29 citizens. Classes have an average attendance of 20 citizens. Graduation is scheduled for June 30
- J1 presentations continue. We have 12 classes scheduled for summer 2022. All J1 students have the option of being provided with a light and helmet through funding from the Rotary Club of Galveston.
- Safety and awareness seminars were completed for all managerial staff for Moody Gardens and all Moody Gardens related properties.
- Assisted with the Galveston Fire Department led Galveston wide Hurricane Readiness and Preparedness event. CPAAA was given the opportunity to showcase the wonderful assistance that they provide for the first responders during this time.
- This month's meetings included Salvation Army Auxiliary Meeting (2), United Way Initiative Meeting, CPAAA Board meeting, CPAAA member meeting, Galveston Professional Athletes meeting, Lighthouse Charity Team meeting, Meadows, GPD Cops & Clergy, Galveston Urban Ministries Meeting, as well as the We the People Juneteenth Coalition Meeting.
- On 5/26/2022 at approximately 1100 hours, Officers with the Galveston Police Department's Special Operations Division, US Marshals Service, and Galveston County Sheriff's Office Organized Crime Task Force executed a warrant service for multiple felony arrest warrants including Felony DWI, Theft of a Firearm, and Possession of a Controlled Substance. This warrant service was conducted on a local gang leader. During the execution of these warrants, multiple pounds of narcotics were recovered as well as 7 firearms, one of which was a fully automatic rifle.



# PUBLIC WORKS

## RECYCLING



### LAST MONTH'S ACCOMPLISHMENTS

- Recycling Division processed 101.75 tons of recyclable materials. Including 56.14 tons of paper, cardboard, and plastic, 21.92 tons of glass, and 23.70 tons of ferrous and non-ferrous materials.
- Recycling Division received \$10,300.27 in commodity sales for the month of May 2022.
- The Recycling Center had 16,708 visitors this month with an estimated daily average of 539.
- Recycling Division provided curbside services for 191 residents.
- With the support and guidance of our Directing and City Management Staff, the Recycling division established our “purpose” as a division for the City of Galveston and set benchmark “Goals” to improve services and optimization at the recycling center.
- Recycling Division completed two support projects for the City of Galveston Traffic Division and the City Marshals Office which netted our division an additional 18.76 tons of recyclable materials for the month of April/May 2022.
- Recycling Division completed our weekly pick-up schedule for all City Services, Galveston College, and GISD Schools.
- Recycling division continues to average a 5% diversion rate (or above) from the Transfer Station, which is our divisional benchmark for the 2021-2022 fiscal year.
- In May of 2022, Recycling division continued to meet our goal of 100+ tons of “processed” materials each month for the 2021-2022 fiscal year.



VIEW  
REPORTS

[Click here to view the monthly report](#)

## MUNICIPAL UTILITIES



### LAST MONTH'S ACCOMPLISHMENTS

- Installed 38 water taps and 43 sewer taps; replaced 1 existing sewer tap.
- Repaired 36 distribution system leaks, investigated 6 property owner leaks, and responded to 33 low water pressure complaints.
- Line cleaning crews have cleaned 26,700 feet of collection system sewer main; removing 33,439 pounds of debris.
- SL-RAT crew have inspected 161 manholes and surveyed 20,250 feet of sanitary sewer lines around Barton Square and Back Bay.
- Hydrant crew has inspected and repaired 210 hydrants.



### UPCOMING PROJECTS

- Hydrant crew will be assessing and repairing/replacing hydrants between 25th street and 61st street.
- Line-cleaning and CCTV crew will continue proactive measures in the Sea Isle subdivision.
- SL-RAT crew will survey the Driftwood and Hollywood Heights neighborhoods.
- Repair leaks in the distribution system in order to reduce maintenance backlog.



### VIEW REPORTS

[Click here to view the monthly report for Streets, Traffic and Drainage](#)

## SANITATION



### LAST MONTH'S ACCOMPLISHMENTS

- Sanitation crews completed 1,152 total requests for service.
- Sanitation crews made 470 trips to the Transfer Station.
- Deposited 2,508.30 tons (5,529,854.92 lbs) of trash/garbage at the Transfer Station.



### UPCOMING PROJECTS

- Continue operations



### VIEW REPORTS

[Click here to view the monthly report](#)

# SCHOLES AIRPORT



## LAST MONTH'S ACCOMPLISHMENTS

- **Galveston University:** On May 4, 2022, students heard a presentation about the airport, including its history, the economic impact on the community, its operation as an enterprise fund, and current and future development plans.
- **Airport 90th Birthday:** 90 years ago, on May 14, 1932, the Galveston Municipal Airport officially opened. As part of the airport's birthday celebration, airport staff attended the Galveston Island Tourism Summit on May 5, 2022, to showcase the airport. Attendees enjoyed birthday cake and learned about the various airport projects currently being done or planned. The airport also hosted a Tenant Appreciation Party on May 6, 2022, at the airport to celebrate this birthday with airport tenants.
- **SCC AAE Annual Conference May 15-18:** Airport staff attended the South Central Chapters of the American Association of Airport Executives Conference in Corpus Christie, Texas. This annual three-day conference draws airport leaders from Kansas, Oklahoma, Texas, and New Mexico to meet with the FAA State aviation leaders and FAA leadership. Attendees learn about new products, regulations, and best management practices for operating and maintaining general and commercial aviation airports. This event typically draws over 250 attendees annually.
- **Compass Rose:** A graduated circle painted on a ramp or taxiway to be used by pilots to verify and compensate a magnetic compass in their aircraft. The current compass rose in front of the Airport Terminal is being moved to a new location farther north so it does not interfere with parking aircraft in front of the airport terminal. The Houston Chapter of the Ninety-Nines completed painting the new compass rose on May 28, 2022. For more information on this organization, go to <https://www.houston99s.org>



## VIEW REPORTS

- [Click here to view the traffic report](#)
- [Click here to view the fuel report](#)

# SCHOLES AIRPORT



## UPCOMING PROJECTS

- **Airport Advisory Committee Meeting:** The Airport Advisory Committee will hold its regularly scheduled meeting at noon on June 14, 2022. The Committee will discuss upcoming rehabilitation projects on Runway 18/34, the South Apron, and South Ramp. The Committee will also receive reports on the Moody Gardens Air, Boat, and Car Show and the monthly fuel, operations, and budget reports.
- **TxDOT Project 2112GALVN:** City Council approved the TxDOT Airport Rescue Plan Act (ARPA) Grant for \$2,045,270 to rehabilitate Runway 18/36 on April 28, 2022. The airport's share is \$48,019, and FAA and TxDOT Aviation are funding the remaining amount. Work will begin on June 20, 2022, and take approximately four months to complete.
- **United States Army Golden Knights Parachute Team:** We will host the Golden Knights for four days from June 27 through June 30, 2022. The Golden Knights will demonstrate tandem jumps with local Houston area educators and influencers.
- **TxDOT Project 2212GALVN:** This \$2,389,200 project is to rehabilitate the South Apron and the South Ramp. TxDOT Aviation expects to advertise this project in mid-July and have a bid opening in mid-August. Construction for the project should start in November 2022.

