



APRIL 2022

CITY MANAGER'S REPORT

WWW.GALVESTONTX.GOV/CITYMANAGERSREPORT

A MESSAGE FROM OUR CITY MANAGER



The City of Galveston is fortunate to have an involved community invested in making Galveston a great place to live and work. As we move into the summer, there will be more opportunities to serve the community through your involvement in boards and commissions. In May, we held elections for the Galveston City Council and seated our seven-member council, which will serve in those positions for a two-year term. In June, City Council will appoint three positions on the Galveston Park Board of Trustees.

Later this summer, the Galveston City Council will consider appointments to the Wharves Board, which oversees the Port of Galveston, and the Galveston Planning Commission. Beyond this, there are numerous boards and commissions at the city to help set policy

in different areas of expertise. To this end, we frequently need volunteers to commit to serving on these committees, which typically requires a few hours a month time commitment.

Interested candidates may access and complete the electronic application online at www.galvestontx.gov/servemycity. For questions regarding the electronic application, applicants may email the City Secretary's email group at CitySec@galvestontx.gov or call 409-797-3510.

Anyone interested in applying should submit their application by June 9, 2022. City Council will interview applicants on June 16, 2022 and make appointments during the June 23 meeting.

Sincerely, Brian Maxwell

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CITY MARSHAL



LAST MONTH'S ACCOMPLISHMENTS

- We had 100 -Residential Parking Permits issued, 106 -Visitors passes and 0 -Temporary passes assigned.
- Total of Golf Cart permits issued- 170
- Parking Enforcement Violations issued for this month was – 2267 citations
- There were (1) Warrants cleared and charge was set for trial.
- * Outstanding Warrants – We attempted to contact 19 Defendants by telephone or by mail in reference to active warrants.
- 22 -Public Nuisances were abated.
- 55 -Court cases heard in Municipal Court
- 128 -Complaints received
- 14 -Complaint based cases
- 297 -Self-initiated cases
- 1463 -Total investigations
- 17 -Vehicles Towed
- 64 -Vehicles were Red Tagged
- 1 -Cleared Warrants



UPCOMING PROJECTS

- Staff will continue providing services



VIEW REPORTS

- Click here for the [report](#)
- Click here for the [City Parking Revenue](#)
- Click here for the [Park Board Parking Revenue](#)
- [Ground transportation report](#)

COMMUNITY OUTREACH



LAST MONTH'S ACCOMPLISHMENTS

- Informed the public about City events, outreach & campaigns via social media, press releases and website. This included responding to media requests and updating the city website
- Created daily content for city social media channels to inform the public about city-related events
- Prepared the City Manager's Report
- Continued Galveston University classes weekly and set up the summer schedule
- Assisted Human Resources with hiring efforts for several departments
- Promoted spring cleaning initiatives
- Assisted in promoting the roll out of new parking rates

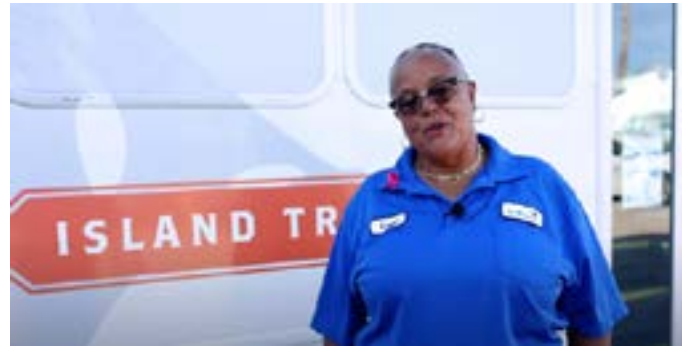


UPCOMING PROJECTS

- Collaborate with Municipal Utilities for the implementation of the smart meters project, including developing promotional materials
- Partner with Parks and Recreation to promote summer activities at the recreation centers

LAST MONTH'S VIDEOS

- [Employee Spotlight - Cartez Hines](#)
- [Save time, skip the line, pay online](#)



SPECIAL EVENTS



LAST MONTH'S ACCOMPLISHMENTS

- April 3: Ironman 70.3 Triathlon
- April 16 & May 21: Galveston Island Market
- April 24: Galveston's Own Farmer's Market's Market Mile
- April 30: The Grand Kids Festival
- May 7: La Izquierda Surf & Music Festival
- May 13-14: Wild Game Championship & BBQ Cook-off
- May 21: Fatherhood Event
- May 21: Hurricane Preparedness Fair



UPCOMING PROJECTS

LEGISLATIVE AFFAIRS



VIEW REPORTS

- [Legislative Report April 1](#)
- [Legislative Report, April 8](#)
- [Legislative Report, April 14](#)
- [Legislative Report, April 22](#)
- [Legislative Report, April 29](#)

DEVELOPMENT SERVICES



LAST MONTH'S ACCOMPLISHMENTS

- Continued the update process for the 2021 Code Changes.
- Staff member passed the Commercial/Electrical Inspector exam.
- Continued to finalize the CRS Report.
- [Inspections Completed](#)
- [Permits Issued](#)



UPCOMING PROJECTS

- Continue the update process of the 2021 Code Changes.
- Continue to finalize the CRS Report.
- Staff member will be taking the Residential Mechanical/Electrical Inspector exam.
- Staff member will be taking the Commercial Electrical Inspector exam.
- Floodplain Manager will be meeting with the Texas Water Development board (TWDB) as part of a community assistance visit. This process is what the TWDB does as part of the National Flood Insurance Program (NFIP) in support of FEMA.

ENGINEERING & CONSTRUCTION



LAST MONTH'S ACCOMPLISHMENTS

- **Permitting Activity:**
- Residential and Commercial Building Permits
- Infrastructure Permits: Subdivision water, sewer, roads, drainage and ADA, 2-year Maintenance and Final Approval and Acceptance.
- Utility (5G/4G, Electrical, Gas, fiber optic) and Geotechnical/Environmental Boring Permits
- Fill permits – 2
- Culvert survey to determine as-built flow line of ditches and outfalls and corresponding construction staking – 6
- Temporary License to use (TLTUs) – 11
- Residential house move permit – 1
- Projects in Development Phase:
- South Shore Stormwater Pump Station Grant (Design & Construction \$57M) – The City finalized scoping the project with the highest-ranking design consultant and will take a recommendation to City Council in May.
- 14th Street Construction Phase Engineering Services – The City is finalizing scoping the project with the highest-ranking design consultant and will be taking a recommendation to City Council in May (est.).
- 14th Street Construction Owner's Representative Services - The City is finalizing scoping the project with the highest-ranking design consultant and will be taking a recommendation to City Council in May (est.).
- Projects in Design Phase:
- Stormwater Master Plan – Data collection phase is underway and the project team is identifying the core stakeholder group and planning to have an introductory meeting.
- Beach Pocket Park #3 Parking Lot Improvements
- 11 Mile Road Drainage Improvements (FM3005 to Gulf of Mexico)
- Terramar WWTP Preliminary Design – Final PER report submitted.
- Pirates Beach Lift Stations 40, 47 and 35 Design
- 23rd Street Downtown Corridor-in-house design
- 30-inch Gifford Hill Aged Pipe Supply Waterline Replacement Projects in 95-100% Design
- 14th Street Stormwater Pump Station HMGP DR-4332-024 – 100% Design completed (Design & Construction \$35M), working through comment review period with FEMA and other stakeholders.
- 23rd Street Reconstruction from Broadway to

ENGINEERING

- Seawall - 100% design in progress
- New 7 MG Ground Storage Tank #2 at Airport Pump Station — 100% Design in Progress
- 2.5 Million Gallon, 10 Mile Road Elevated Storage Tank – 100% Design in Progress
- 59th Street Pump Station Tanks Rehabilitation Preliminary Engineering (PER)/Feasibility Study
- 36” Old Causeway-RR Bridge Waterline Rehabilitation PER
- Lead and Copper Rule – Data collection phase underway with the Consultant.
- Galveston Water Resource Plan
- Port Outfalls Repair and Upgrade to 25-year Storm Atlas 14 Intensities Projects in 30% Design, Study or Reports
- City Waterwells Asset Condition Assessment and Evaluation and Aquifer Storage and Recovery Appraisal Project.
- Senate Bill 3 Water Utility Emergency Preparedness Plan – The deliverable has been submitted to TCEQ for review and comment.
- Projects Advertised for Bids
- 23rd Street Reconstruction from Broadway to Seawall (thru Galveston County) – Utility conflicts are being addressed. The County received bids for the project on April 14th.
- Projects Awarded:
- Nothing at this time
- Projects in Construction:
- Avenue S Reconstruction from 53rd to Seawall (thru Galveston County) – Texas Gas has been performing their utility relocations associated with this project and the contractor is gearing up to start construction in May.
- Legas Drive Structural repair – Project is being closed out
- Teichman Neighborhood Waterline Improvements – Final pavement markings completed and project is being closed out.
- Island Transit Flood Dewatering VFD Pumps, Generator and Elevated Platform
- 18th Street Storm Drain Improvements – Ship Channel to Seawall
- Church Street Storm Drain Improvements – 33rd to 37th Streets
- 35th Street Storm Drain & Utility Improvements
- Broadway Bridge Block Drainage Crossings Upgrades
- 24-inch water transmission line from 59th Street Pump Station to the Airport Pump Station
- Airport PS and new MG Ground Storage Tank #1
- Airport PS Disinfection Upgrade
- Pier 10 Waterline (Port of Galveston)
- 37th St. Improvement Project – Construction is expected to begin sometime in late May or early June due to material availability. AT&T is working on required relocation work at the intersection of 37th Street & Avenue Q.

FACILITIES



LAST MONTH'S ACCOMPLISHMENTS

- Ongoing construction of the equipment shelter at the Sanitation Building.
- Ongoing construction of the deployable wall, generator and pump project at the Trolley Barn.
- Completed the flooring project in the Utility Billing Department in City Hall.
- City Hall Windows Repair Project is underway.
- Handled and completed 181 work orders.



UPCOMING PROJECTS

- Completion of the construction of the equipment shelter at the Sanitation Building.
- Ongoing construction of the deployable wall, generator and pump project at the Trolley Barn.
- Ongoing City Hall Windows Repair Project
- Upgrading the locksets at the Garten Verein Pavilion to the Best system.
- Annual maintenance of the standby emergency generators.
- Emergency Generator diesel fuel polishing



FINANCE

BUDGET



LAST MONTH'S ACCOMPLISHMENTS

- Prepared the FY2022 2nd Quarter Report
- Continued work on FY2023 Departmental Budget folders
- Continued work on the FY2023-FY2027 Capital Improvement Plan



UPCOMING PROJECTS

- Produce and distribute FY2022 2nd Quarter Report
- Prepare FY22 Budget Amendment #2
- Complete work on FY2023 Department Budget folders
- Continue work on the FY2023-FY2027 Capital Improvement Plan

PURCHASING



LAST MONTH'S ACCOMPLISHMENTS

- Opened Solicitations and executed contracts for bid 22-04 Pipes, Parts and Fittings
- Advertised RFP 22-10 TPA Services, Provider Network and Pharmacy Benefit Management Services
- Executed the contract for the Stormwater Master Plan with LAN
- Opened Solicitations for bid 22-09 Lawn Maintenance and Landscaping
- Advertised RFQ 22-05 Galveston Strand Study
- Drafted contract for Enterprise Resource Planning (ERP) System Consulting Services
- Advertising Solicitation for Debris Monitoring
- Opened Solicitations and executed contracts for bid 22-03 Electrical Services
- [Purchasing Data for March](#)



UPCOMING PROJECTS

- **Drafting Solicitation for Tennis Court Resurfacing.**
- **Facilitating the negotiations for the South Shore Drainage.**
- **Facilitating bids for the Recycling Office Building.**
- **Facilitating the negotiations for the 14st Street Drainage Improvements A/E Services.**
- **Facilitating the negotiations for the 14st Street Drainage Improvements Engineering Services.**
- **Drafting Solicitation for PPE Gear – Fire**
- **Drafting Solicitation for Vending Services**
- **Drafting Solicitation for City Comprehensive Plan**
- **Drafting Solicitation for Uniforms**
- **Drafting Solicitation for IDIQ for Land Surveying**
- **Drafting Solicitation for IDIQ for Underground Utility Location Services**
- **Drafting Solicitation for IDIQ for Engineers**
- **Drafting Solicitation for Beach Survey**
- **Drafting Solicitation for City Wide Street / Pavement Assessment**
- **Drafting Solicitation for 14st Street Pump Station**
- **Drafting Solicitation for City Survey**
- **Drafting Solicitation for Sanitary Lift Stations 6, 8 & 26**
- **Facilitating the negotiations for Armored Car Services**
- **Drafting Solicitation for Janitorial Supplies**
- **Drafting Solicitation for Fire Alarm Services**
- **Drafting Solicitation for Sandhill Crane Soccer Complex**
- **Drafting Solicitation for City Hall 4th Floor furniture**
- **Drafting Solicitation for City Hall 4th Floor Remodel**
- **Drafting Solicitation for City Hall 4th Floor Demo**
- **Drafting Solicitation for 61st Street Property for sale**
- **Drafting Solicitation for 61st Street Property Remediation**
- **Drafting Solicitation for CAD/RMS System (Police Dept)**

CUSTOMER SERVICE



LAST MONTH'S ACCOMPLISHMENTS

- Continue campaign to sign up commercial and residential accounts on any form of electronic payment
- Resume internal investigations on accounts with usage that are marked with vacant and zero account status

Performance Measures	FY 2018	FY 2019	FY 2020	FY 2021	1st Qtr FY22	2nd Qtr FY22	Apr-22	FY 2022
Meters re-read manually	782	364	550	321	374	302	484	484
Adjustments	3,987	2,090	1,536	2,003	591	476	169	1,236
Adjustments (\$\$\$)	\$792,289	\$374,840	\$341,172	\$373,460	60,849	\$ 51,058	\$ 14,150	\$ 126,057
Water Bills emailed				73,149	18,006	18,394	6,308	42,708
Water Bills Mailed Out	260,602	255,015	255,470	245,009	59,201	58,756	19,392	137,349
Outstanding "water concern" emails received	440	236	309	323	95	97	28	220
Outstanding "water concern" emails completed	478	300	509	306	76	56	10	142
Service Orders	18,949	20,806	15,078	18,437	4,441	4,402	1,401	10,244
New Customer connections	3,413	3,239	3,556	3,483	753	899	359	2,011
Commercial accounts converted to electronic form of payment					7	-	4	11



UPCOMING PROJECTS

- Participation on the core team relating to the AMI implementation project

ACCOUNTING



LAST MONTH'S ACCOMPLISHMENTS

Performance Measures	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ACTUAL	FY2021 ACTUAL	FY2022 ACTUAL
Number of vendor payments completed	5,791	5,476	5,103	5,926	2,942
Number of checks as percent of total vendor payments	95.65%	91.07%	85.07%	75.41%	76.51%
Number of electronic payments as a percent of total vendor payments	4.35%	8.93%	14.93%	24.59%	23.49%
Number of funds managed	282	284	118	124	126
Investment Portfolio (Millions)	\$145	\$139	\$169	\$150	\$156
Interest Earned (Thousands)	\$2,247	\$3,247	\$1,923	\$81	\$102
Number of FEMA Ike PW's closed out	3	5	1	16	10
Number of FEMA Ike PW's finalized	38	56	31	25	27
Number of FEMA Harvey PW's closed out	9	10	2	10	0
Number of FEMA Harvey PW's finalized			3	14	0
Number of bank accounts reconciled	31	34	34	34	34



UPCOMING PROJECTS

- Begin work on implementing a new module in Gravity for debt management
- Begin work on implementing GASB 96 – Subscription based IT arrangements

MUNICIPAL COURT



LAST MONTH'S ACCOMPLISHMENTS

- View the report [here](#)

FIRE DEPARTMENT



LAST MONTH'S ACCOMPLISHMENTS

- Galveston University Class
- Leadership Training For Captains
- Training On The new (Zodiac) Marine 5
- Training on the two new pumpers
- Engine Company Inspections of local businesses

ACCIDENT MAJOR	64	11.0%
ASSIST BY FIRE	22	3.8%
CHOKING	1	0.2%
DROWNING / DIVING / SCUBA ACC	5	0.9%
DUMPSTER TRASH FIRE	5	0.9%
ELECTRICAL PROBLEMS SPARKS	27	4.6%
FIRE ALARM	80	13.7%
FIRE OUTSIDE	4	0.7%
FIRST RESPONDERS	230	39.4%
GAS LINE BREAK LEAK	3	0.5%
GRASS	9	1.5%
HAZMAT	4	0.7%
PENETRATING TRAUMA	1	0.2%
POWER LINES DOWN TRANSFORMER	29	5.0%
RESCUE	18	3.1%
SMELL OF SMOKE GAS INSIDE	11	1.9%
SMELL OF SMOKE GAS OUTSIDE	2	0.3%
STRUCTURE FIRE	11	1.9%
UNCONSCIOUS	52	8.9%
VEHICLE FIRE	5	0.9%
WATER FLOW ALARM	1	0.2%
Total:	584	100.0%



UPCOMING PROJECTS

- Galveston Marine Response Training
- Boater education course
- Hurricane Preparedness Town Hall meeting
- Water rescue training with Beach Patrol
- Industrial Firefighting training with Texas International Terminal



LAST MONTH'S ACCOMPLISHMENTS

- Mechanics worked on 498 vehicle work orders within the month and performed;
- General Repairs - 530
- Accident Repairs - 10
- Capital Repairs - 0
- Recall Repairs - 0
- Preventive Maintenance Services - 250
- Repairs from PM's Services - 37
- Road Calls - 62

Other Services:

- Provided 55,237 gallons of fuel for city and outside organizations.
- Re-decating older fleet vehicles with newly designed decals.



UPCOMING PROJECTS

- Continue fleet services

GRANTS & HOUSING



LAST MONTH'S ACCOMPLISHMENTS

- **2022 CDBG & HOME Program:** Congress approved the program year 2022 HUD CDBG and HOME funding amounts; the CDBG Program formula annual allocations were reduced by 4.5% and the HOME Program formula annual allocations were increased by 11%
- HUD anticipates release of the annual funding allocations on or about May 13, 2022
- HUD has provided guidance on the submission of the Annual Action Plan to allow a delay of 60 days after the announcement date of the allocations
- **Financial Management:** Facilitated review of project accounts for allowable and allocable expenditures and preparation of adjustments as needed for development of program drawdowns to reimburse the City
- **Cash-on-Hand Report:** Completed and submitted January-March 2022 quarterly report to HUD
- **HUD Semi-Annual Report:** Staff submitted the Semi-Annual Labor Standards Enforcement Report to HUD. This report consist of contracting opportunities for contractors and subcontractors performing on federally funded projects that were awarded by our agency in excess of \$2,000.00 for construction, alteration, or repair of public works
- Staff submitted the Semi-Annual Contractor & Subcontractor Activity Report to HUD. This report identifies all contracts that were awarded with CDBG and HOME funds. This report captures the Minority Owned Business activities, Women Owned Businesses, Section 3 contractors as well as the total dollar amount awarded to the activities
- **Davis Bacon:** Staff reviewed certified payrolls for the CDBG projects that invoke the Davis-Bacon Act
- **Tenant-Based Rental Assistance Program:** To date, assisted a total of 54 LMI households with rental assistance for one (1) year and security deposit
- Staff determined six (6) Low-income households eligible for assistance
- Staff issued five (5) coupons and performed three (3) Housing Quality Standards inspections
- Staff received applications and are processing intake reviews
- **Monitoring and Technical Assistance:** Met with Galveston Historical Foundation Project Manager to provide information and guidance on previous affordable housing rental projects
- **Monitoring Review:** Staff conducted desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant
- Entered all project accomplishments into HUD's

Integrated Disbursement and Information System (IDIS)

- Technical Assistance
- Provided assistance for 89 homeowners with housing information, 38 homebuyers for homebuyer assistance program, 18 for Covid-19 Testing, 84 inquiries for Galveston County housing program, and over 200 phone inquiries for rental assistance
- Training Webinars – (HUD Regulatory Requirement)
- Staff participated in several Fair Housing Webinars for Fair Housing month



UPCOMING PROJECTS

- 2022 CDBG & HOME Program: Planning processes for the 2022 program year of funding
- Anticipate HUD annual allocations on or about May 13, 2022
- CDBG Reallocation: Planning processes for a reallocation of CDBG unused funding for the Cornerstone Neighborhood
- 2021 CDBG & HOME Program
- Program year ends on May 31st
- 2021 program year accomplishments reporting processes for the Consolidated Annual Performance and Evaluation Report to HUD due by August 29th
- HOME Program-American Rescue Plan (ARP) funding: Planning and development of the HUD required needs assessment and gaps analysis and Allocation Plan including consultation with homeless shelter and services providers
- Financial Management: Facilitate review of project accounts for allowable and allocable expenditures and preparation of adjustments as needed for development of program drawdowns to reimburse the City
- Tenant-Based Rental Assistance Program: Staff will continue to accept, review and process application submitted under the TBRA Program. This program will assist qualified low-income households with rental assistance for one (1) year and security deposit
- Homebuyer Assistance Program (HAP)
- Staff will be accepting applications for the City's HAP, which will assist with up to \$14,500.00 for downpayment and closing cost towards the purchase of a new home within the City of Galveston
- Davis Bacon – (HUD Regulatory Requirement)
- Staff will continue to review certified payrolls for the CDBG projects that invoke the Davis-Bacon Act
- Monitoring Review – (HUD Regulatory Requirement)
- Staff conduct desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant
- Enter all project accomplishments into HUD's Integrated Disbursement and Information System (IDIS)
- Training Webinars – (HUD Regulatory Requirement)
- Staff will participate in HUD training webinars

HUMAN RESOURCES



LAST MONTH'S ACCOMPLISHMENTS

- Held four New Hire Orientations. Hired Thirty-three (33) New Employees- 1 Traffic Sign Technician, 1 Journeyman Electrician, 1 Back-flow/Irrigation Inspector, 1 Transit Operator, 1 Laborer, 1 Non-Sworn Police Cadet, 1 Customer Service Agent, 1 Solid Waste Collector, 2 Heavy Equipment Operators, 13 PT Recreation Aides, and 10 Lifeguards
- Hosted the United Way Workplace Giving Campaign “Spin-a-thon” Kick-off Event.
- Held a Civil Service Entrance Exam for Police Department.
- Attended the Galveston Police Department “Recruitment Event” to fill all vacancies.
- Attended the College of the Mainland “Career and Resource Fair” as part of the recruitment initiative to fill all City job vacancies.
- Conducted a Classification and Compensation Study in partnership with Evergreen Solutions, LLC for all City personnel.
- Held Civil Service Exams for Lateral Police Officers.
- Continued support of City Departments in filling job vacancies.
- Hosted the Galveston Health Board Meeting.



UPCOMING PROJECTS

- Hold Civil Service Exams for Lateral Police Officers.
- Hold Promotional Exams for the Police Department.
- Host Civil Service Entrance Exam for the Fire Department.
- Attend the 15th Annual Oceans of Opportunities, “Waves of Change” job fair as part of the recruitment initiative to fill all City job vacancies.
- Attend the College of the Mainland “Career and Resource Fair” as part of the recruitment initiative to fill all City job vacancies.
- Host Virtual Health Benefits Plan Board Meetings (at least 2.)
- New Hire Orientation (at least 4).
- Continue support of City Departments in filling job vacancies.

Information Technology



LAST MONTH'S ACCOMPLISHMENTS

- Mitigated security risks to the City's network by:
- Blacklisting eight (8) addresses/domains related to phishing or spam
- Tier 1 support completed 262 calls for service
- Resolved issue with GPS effecting public safety
- Audited and updated internal funding information for mobile voice and data service
- Moved Main Waste Water Treatment Plant to new IP address scheme to comply with IEEE standards
- Tiered long term backups to the cloud
- Assisted the reprinting of 1099 forms
- Generated five (5) custom reports for various departments



UPCOMING PROJECTS

- Continue project efforts on the IT service desk replacement software solution
- Auction surplus equipment
- Deploy 2 video walls and presentation equipment for public works
- Continue project efforts on the IT service desk replacement software solution
- Continue project efforts to upgrade the enterprise telephone system
- Continue project efforts for phase 2 of the O365 migration project
- Continue project efforts on the infrastructure equipment refresh project and begin upgrading equipment in the production data center
- Continue project tasks on the upgrade of the SCADA network
- Continue project efforts on the discovery for implementing the bank reconciliation module
- Continue project efforts on the modification to the camera security system
- Continue project efforts on the Tokay software system upgrade
- Tier servers to DR from productions and decommission servers outdated infrastructure at DR
- Server and Switch upgrade at the Main Waste Water Facility.
- Tier Production SAN to DR and decommission outdated SAN

Information Technology

GIS Division



LAST MONTH'S ACCOMPLISHMENTS

- Fulfilled request for Maps from Development Service, City Secretary, EOC, Parks, IT and the City Manager's office.
- Updated sanitary sewer overflows layer with March's overflows
- Updated short term rental registrations for the quarter and calculated number of rentals per council district
- Update street conditions
- Created user account for Portal
- Low to Mod Income map of Galveston and Jamaica Beach
- Public Works Field Edits - Create Feature Layers, Web Maps, and Map Image Layers of all PW Utility data. Contained 19 feature classes. Create ones for each editor based on that editor's version. Published all to Portal for field editing using ArcCollector.
- Fire Hydrant Dashboard - Created fire hydrant dashboard showing the status of repairs and replacements.
- Created SOP for how to create Public Works Field Edit layers and collector app
- Assisted Users in getting the GIE Portal on their phones.
- Consolidate Versions - Consolidated separate version of Water, SanSew and StormSew into one for

each GPS PW Field Editor.

- Code Enforcement Dashboard - Created Code Enforcement Dashboard with 8 indicators of current code enforcement cases and map that updates hourly
- Voting Updates - Updated all the early voting and Election Day voting locations for the May 7 election on the public map.
- Critical Assets - Created points layer of the 2015 Critical Assets from the HAZUS
- Coastal Survey - Acquired new 2021 coastal survey. Loaded into SDE and updated Webmaps
- Coastal Map - Map of Galveston Island 9 ft x 2 ft with new coastal survey, beached and beach access points
- Coastal Imagery - New Drone Imagery of most of Galveston Island coast, 1 inch resolution. Created new Image Mosaic dataset
- Low to Mod Income table of Galveston and Jamaica Beach
- Lift Station Map - 4 42x60 maps of the island with Lift Station and Sanitary Sewer Mains



UPCOMING PROJECTS

- Prepare for Hurricane season, June 1
- Continued development of the City Staff GIS training program
- Public Utilities data scrub and migration to the Utility Network Data Model

ISLAND TRANSIT



LAST MONTH'S ACCOMPLISHMENTS

- Ridership
- Fixed Route-12,237
- Seawall Routes-1,503
- Trolley-2,137
- ADA Paratransit-1110
- Total Ridership for April-17,124
- AVG Ridership per Day
- Fixed Route-475 per day
- Seawall Route-107 per day
- Trolley-153 per day
- ADA Paratransit-43 per day
- AVG Fares Collected per day-\$220.13
- [Island Transit expenses](#)



UPCOMING PROJECTS

- Continue improving services and customer service
- Complete website overhaul

PARKS & RECREATION

PARKS & MAINTENANCE



LAST MONTH'S ACCOMPLISHMENTS

- Mowed grass and maintained litter from all City-Owned or City-Managed Parks, Ballfields and Facilities as well as main thoroughfares, Right-of-ways, City owned cemeteries and the I-45 feeder roads
- Secured and Monitored Park Facilities and Equipment
- Repaired park maintenance equipment
- Assisted Citizens in Locating Family Plots at All City Owned Cemeteries
- Cleaned graffiti in parks and playgrounds
- Cleared land between Dr. Jackie Cole West End Dog Recreation Area and GISD Bus Barn
- Marked all baseball and softball fields daily for league play.
- Poured concrete slab for storage area at Crockett park
- RFP Opening for Landscaping Proposals
- Met with FCYB Subcommittee on Park Inventory Survey
- Installed walking trail signs
- Installed additional outdoor lighting on Band Shell to light up south side of Menard Park
- Completed repairs to lighting and facilities at McGuire-Dent and Wright Cuney Recreation Centers
- Installed trash containers and new stands at Pocket Park 4
- Began interviewing & hiring for Downtown Crew



UPCOMING PROJECTS

- Water fountain restoration project at Kemper park
- Design Stages of Sandhill Crane Soccer Complex
- Design Stages of Jones Park Renovation
- Improve litter control on main thoroughfares
- IDC Parks Package 3 Projects
- RFP for Resurfacing tennis courts
- Install new water fountains and storage area at Crockett Park

RECREATION & ADMIN



LAST MONTH'S ACCOMPLISHMENTS

McGuire-Dent Membership Totals:

- Adults: 2099
- Seniors: 820
- Youth: 608
- Military: 261
- Daily Pass (Adults & Seniors): 128

Wright Cuney Membership Totals:

- Adults: 349
- Seniors: 57
- Youth: 607
- Held Community Meetings For/With: Better Parks for Galveston, Parks & Recreation Advisory Board, The Families, Children & Youth Board, Cultural Arts Commission, Tree Committee, Juneteenth Committee and Ukulele Society.
- Held staff meetings to discuss summer programming, policies and procedures, and citizen feedback.
- Promoted Vernon Kennedy to full-time Recreation Coordinator
- Hired new part-time staff members for Summer Programming. Still interviewing additional applicants.
- Began offering additional yoga classes
- Continued to work on improvements to policies, procedures, facility documentation, waivers, etc.
- Hosted United Way event for City Employees at McGuire-Dent Recreation Center
- Special Event team attended the Festivals &

Events Workshop hosted by the Park Board

- Recreation staff met with Galveston's Own Farmer's Market to begin discussion of partnership on gardening program at McGuire-Dent



UPCOMING PROJECTS

- Continue to Review & Update Programs, Policies, and Procedures
- Staff Training including CPR, Front Desk, and Child Abuse Recognition
- Release of Finalized Summer Youth Programming Schedule
- CDBG-Cares Act Projects including Renovation of Front Desk and Lobbies at McGuire-Dent and Wright Cuney Recreation Center

FREE

City of Galveston
Parks & Recreation
2022 SUMMER YOUTH PROGRAMS & FUN!

Parents or Guardians are invited to register Children (Ages 5-17) ** in Person ** at:

Wright Cuney Recreation Center
143 00th Street
(281) 767-4733

McGuire-Dent Recreation Center
2224 5th Street
(281) 767-4733

Activities Run (Both Locations)
June 1, 2022 - July 29, 2022
Monday - Friday
8:00 AM - 5:00 PM

Kids will enjoy activities such as:

- Outdoor Recreation
- Basketball
- Tennis
- Badminton
- Karate
- Boxing
- Cheerleading
- Dance (including Two Step)
- Roller Skating
- Arts & Crafts
- Computer Fun

Free Breakfast & Lunch provided through GISD

AQUATICS



LAST MONTH'S ACCOMPLISHMENTS

- Opened the Lap Pool on April 16th
- Trained 18 Plus life Guards
- Hired 6 new lifeguards
- Hired 3 Returning Lifeguard
- Advertised for lifeguarding class and tryout dates for April
- Worked with students on swimming ability to pass lifeguard test
- Tested approximately 30 lifeguard candidates
- Attended job fairs
- Replaced the pool party deck
- Sent 2 staff members to WSI (Water Safety Instructor Training)
- Opened spring swim lesson registration on 4/19/22, was sold out within two hours
- Updating summer swim lesson schedule
- Assistant Manager is creating Junior Lifeguard Class
- Posted job openings for cashiers and lifeguards
- Offered 24 water fitness classes in the month of April
- Facility hosted the Party in the Parks event
- Current Memberships: Adult – 260, Child – 81, Senior – 147, Military – 45
- Average Daily Attendance for month: 79
- Pocket Park 1
- Large crowds easter weekend
- Staff meetings were held
- Trash picked up during busy time with staff member
- Season passes received end of month, start

selling in May

- Revenue increasing from prior year
- Daily Beach Transactions: 1962
- Season Passes Sold: 0
- Total Revenue: \$28,509



UPCOMING PROJECTS

- Prepare Facility for May 16th Refurbishment of splash pad structure
- Overhaul and update acid room
- Hiring 1 Recreation Coordinator
- Recruiting seasonal staff

PLANNING & DEVELOPMENT



LAST MONTH'S ACCOMPLISHMENTS

- Hosted six Pre-Development Meetings
- The Landmark Commission took a tour of 523 10th Street in advance of Homes Tour
- Continued to support the Planning Commission with their review of the City's Concession regulations
- Landmark Commission:
 - 22LC-010 1621 Ave H: Certificate of Appropriateness for Rooftop Solar System
 - 22LC-011 402 17th: Variance Recommendation - Lot Size
 - 22LC-012 2300 Ave C; LTU recommendation
 - 22LC-013 1512 24th: Certificate of Appropriateness for Windows and Doors
 - 22LC-014 2202 Ave C: Certificate of Appropriateness for Windows
 - 22LC-015 1401 20th Certificate of Appropriateness for Elevation
 - 22LC-016 2328 Ave O Certificate of Appropriateness for Rear Stair and Window Modifications
 - 22LC-017 302 21st Certificate of Appropriateness for Modifications
 - 22LC-018 1207 Ave D Certificate of Appropriateness for New Windows
- Planning Commission:
 - 22P-023 2300 Ave C License to Use - construction dumpster
 - 22P-024 2328 Ave B Replat 11 lots to 3 lots
 - 22P-025 22427 Kennedy Staircase replacement
 - 22P-026 11217 Bernice New beachhouse
 - 22P-027 11363 Beachside New beachhouse
 - 22P-028 8815 Teichman Replat 5 lots to 1 lot
 - 22P-029 3223 57th Replat from 2 lots to 4 lots
- Zoning Board of Adjustment:
 - 22Z-004 402 17th Variance request - Lot Size
- Planning Administration:
 - 22PLAT-00017 3701 Fifth Replat from 3 Lots to 2 Lots
 - 22PLAT-00019 2727 Ave K Replat from 1 Lot to 2 Lots
 - 22PLAT-00020 33 Grand Beach Replat from 2 Lots to 1 Lot
 - 22PLAT-00021 5023 Ave L Replat to reconfigure lot lines
 - 22PLM-00098 6102 Stewart Concession Permit for Captain Ceviche
 - 22PLM-00099 2202 Ave P Tax Eligibility
 - 22PLM-00100 2326 Ave G Tree Removal - Right of Way
 - 22PLM-00101 3002 Ave P Tree Removal - Private
 - 22PLM-00102 31 Cedar Lawn Tree Removal - Private
 - 22PLM-00103 2302 Ave B Concession at

- Saengerfest Park
- 22PLM-00104 1819 61st 2022 renewal - Roger Produce #1
 - 22PLM-00105 4401 Ave J 2022 renewal - Roger Produce #2
 - 22PLM-00106 3506 Ave Q 1/2 Tree Removal - Private
 - 22PLM-00107 3506 Ave Q 1/2 Tree Removal - Private
 - 22PLM-00108 4817 Ave Q 1/2 Zoning Verification Letter - Duplex Land Use
 - CZC2022-05 711 25th COZC for Vida Agave
 - CZC2022-06 5316 Ave J COZC for Soul 2 Soul
 - Beachfront Construction/Dune Protection Permits:
 - 22BF-050 18407 De Vaca Vinyl fence
 - 22BF-051 11602 Sea Butterfly New beachhouse, concrete footer & drive
 - 22BF-052 2646 Seaside New beachhouse, concrete footer & paver drive
 - 22BF-053 2441 Sunset New beachhouse, concrete footer & drive
 - 22BF-054 3807 Neptune New beachhouse with concrete footer & drive
 - 22BF-055 3826 Wentletrap New beachhouse with concrete footer & drive
 - 22BF-056 21921 Zachary Cargo lift
 - 22BF-057 23245 FM 3005 New beachhouse with concrete footer & drive
 - 22BF-058 23138 Buena Driveway expansion
 - 22BF-059 14454 Spyglass Generator stand
 - 22BF-060 4230 Sandpiper Generator platform deck expansion
 - 22BF-061 3807 Seabreeze New beachhouse with concrete footer & drive
 - 22BF-062 12532 Ventura Beachfront home addition
 - 22BF-063 4210 Pirates Driveway replacement
 - 22BF-064 12137 Sand Dollar Beach Dune Restoration
 - 22BF-065 23102 Buena House addition
 - 22BF-066 19063 Kahala House remodel and drive
 - 22BF-067 22019 ZACHARY DRIVE Driveway addition
 - 22BF-068 11702 Opihi New beachhouse w/ concrete drive & pavers
 - 22BF-069 25 Grand Beach Beach quality sand placement

POLICE DEPARTMENT



LAST MONTH'S ACCOMPLISHMENTS

Calls for service – 6419

Reports completed – 764

Arrests – 505

- Officer Murph attended Basic Canine Handler training with the new K9 – Jorka. Both are expected to graduate training in May.

The Traffic Safety Unit:

- Worked 50 motor vehicle accidents
- Issued 695 citations for a total of 1149 violations
- Successfully coordinated and facilitated law enforcement operations for the Ironman Triathlon, Salvation Army Country Club Tea, Salvation Army Boots and BBQ Gala, Farmers Market Mile, Lions Club Oyster Roast, as well as Galveston Annual Grand Kids Festival. All these events were also attended and facilitated by volunteers from the GCPAAA.
- The 61st Citizens Police Academy is in full swing with the successful registration of 29 citizens. The first day of class was 04/28/2022 with 21 citizens in attendance.
- The department began J1 presentations. We, now, are in the process of scheduling 16 classes slated for summer 2022. All J1 students have the option of being provided with a bike light as well as a helmet through funding from the Rotary Club of Galveston.
- Assisted with the “Take back the Night” walk coordinated for the prevention of domestic violence. It was a great opportunity to meet with and give clear understanding to victims on what law enforcement can do to assist.
- This month’s meetings included Salvation Army Auxiliary Meeting (2), United Way Initiative Meeting, CPAAA Emergency Board meeting, CPAAA member meeting, Galveston Professional Athletes meeting, Lighthouse Charity Team meeting, Meadows Foundation Meeting, Galveston Urban Ministries Meeting, as well as the We the People Juneteenth Coalition Meeting



PUBLIC WORKS

RECYCLING



LAST MONTH'S ACCOMPLISHMENTS

- Recycling Division processed 118.25 tons of recyclable materials. Including 66.62 tons of paper, cardboard, and plastic, 27.68 tons of glass, and 23.95 tons of mixed metals.
- Recycling Division received \$11,382.65 in commodity rebate sales.
- The Recycling Center had 15,340 visitors this month with an estimated daily average of 494.
- Recycling Division provided curbside services for 183 residents.
- Recycling Division continued beautification and optimization of the Recycling Center.
- Recycling Division completed a recycling project for Shriners Hospital and The Rosenberg Library this month.
- Recycling Division completed our weekly recycling pick-up services for all City Services and GISD Schools.
- Recycling Division held our annual “City-Wide Clean-Up” events this month including our very popular event, “Shred Day” where an additional 6.5 tons of paper was processed for the month of April 2022. This event saw approximately 250 additional visitors to the recycling center on the day of the event.
- As of April 2022, the recycling division has achieved our benchmark goal of \$75,000 in income deposits with an additional five months of processing on the fiscal year calendar.
- Recycling division is also averaging 5%+ diversion from the Transfer Station, which is an additional met benchmark for this fiscal year.



VIEW
REPORTS

[Click here to view the monthly report](#)

MUNICIPAL UTILITIES



LAST MONTH'S ACCOMPLISHMENTS

- Installed 56 water taps and 314 sewer taps; replaced 1 existing sewer tap.
- Repaired 58 distribution system leaks, investigated 14 property owner leaks, and responded to 18 low water pressure complaints.
- Line cleaning crews have cleaned 24,212 feet of collection system sewer main; removing 87, 240 pounds of debris.
- SL-RAT crew have inspected 146 manholes and surveyed 33,650 feet of sanitary sewer lines around Harve Lafette.
- Hydrant crews has inspected and repaired 101 hydrants.



UPCOMING PROJECTS

- Hydrant crews will continue to inspect and repair hydrants across the island.
- Line-cleaning and CCTV crew will continue proactive measures in the Terramar subdivision.
- SL-RAT crew will continue to survey the Harve Laffite neighborhood.
- Repair leaks in the distribution system in order to reduce maintenance backlog.
- Work with contractors to reduce tap backlog and send crews to focus on taps daily.



VIEW REPORTS

[Click here to view the monthly report for Streets, Traffic and Drainage](#)

SANITATION



LAST MONTH'S ACCOMPLISHMENTS

- Sanitation provided service for Clean Galveston, collecting 118.31 tons (236,620 lbs) of garbage. We also Collected 330 Tires, and 10 Tv's.
- Sanitation crews completed 1,014 total requests for service.
- Sanitation crews made 466 trips to the Transfer Station.
- Deposited 2,513.51 tons (5,027,020 lbs) of trash/garbage at the Transfer Station.



UPCOMING PROJECTS

- Continue operations



VIEW REPORTS

[Click here to view the monthly report](#)

SCHOLES AIRPORT



LAST MONTH'S ACCOMPLISHMENTS

- **Airport Advisory Committee Meeting:** The Airport Advisory Committee held its regularly scheduled meeting at noon on April 12, 2022. The Committee rejected a request to change the name of Terminal Drive to Fen Waters Drive but did approve creating a “Wall of Fame” at the Airport Terminal to honor historical aviators, including Fen Waters. The Committee also received reports on existing airport projects and funding.
- **PHI Annual Live Drill:** - In conjunction with multiple City departments, PHI conducted a live emergency drill on April 13, 2022. The live drive consisted of a simulated helicopter accident on the South Apron. Live drill exercises are done annually to ensure first responders are familiar with airport facilities, access points, and helicopters that regularly operate at the Airport. Drills like this also improve communication and procedures between the various first responders, air traffic controllers, airport staff, and PHI.
- **TxDOT Project 2112GALVN:** City Council approved the TxDOT Airport Rescue Plan Act (ARPA) Grant for \$2,045,270 to rehabilitate Runway 18/36 on April 28, 2022. The Airport’s share is \$48,019, and the remainder is paid by FAA and TxDOT Aviation funds. Work is scheduled to begin on June 20, 2022 and will take approximately four months to complete



VIEW REPORTS

- [Click here to view the traffic report](#)
- [Click here to view the fuel report](#)

SCHOLES AIRPORT



UPCOMING PROJECTS

- **Airport 90th Birthday:** The Galveston Municipal Airport was dedicated on May 14, 1932. In honor of the Airport's 90th birthday, airport staff will have a booth and birthday cake at the Galveston Island Tourism Summit on May 5, 2022. A Tenant Appreciation Party will also be held on May 6, 2022, at the Airport to celebrate this birthday with airport tenants.
- **SCC AAE Annual Conference May 15-18:** Airport staff attended the South Central Chapters of the American Association of Airport Executives Conference in Corpus Christie, Texas. This annual three-day conference draws airport leaders from Kansas, Oklahoma, Texas, and New Mexico to meet with the FAA State aviation leaders and FAA leadership. Attendees learn about new products, regulations, and best management practices for operating and maintaining general and commercial aviation airports. This event typically draws over 250 attendees annually.
- **Compass Rose:** A graduated circle painted on a ramp or taxiway to be used by pilots to verify and compensate a magnetic compass in their aircraft. The current compass rose in front of the Airport Terminal is being moved to a new location farther north so it does not interfere with parking aircraft in front of the airport terminal. The Houston Chapter of the Ninety-Nines will be painting the new compass rose in May. They provide the labor, and the Airport provides the paint and lunch for the volunteers.
- **United States Army Golden Knights Parachute Team:** We will host the Golden Knights for four days from June 27 through June 30, 2022. The Golden Knights will demonstrate tandem jumps with local Houston area educators and influencers.