



MARCH 2022

CITY MANAGER'S REPORT

WWW.GALVESTONTX.GOV/CITYMANAGERSREPORT

A MESSAGE FROM OUR CITY MANAGER



As part of an ongoing effort to deliver best-in-class service to our customers, the City of Galveston is embarking on an exciting new Sustainable Interactive Customer Connections (SICC) project that will upgrade all water meters to advanced metering technology. This important, grant-funded project will make a big difference in how you manage your usage, control your bills, and are notified about potential leaks in your home.

The City of Galveston will be replacing its water meters with E-Series® Ultrasonic meters supplied by Badger Meter. We have contracted with Utility Metering Solutions (UMS) to implement the installation project.

As part of the metering system upgrade, we will provide you with access to a smartphone application and online portal where you can view your

water usage data to make more informed decisions. This new tool will also allow you to set up notification alerts for potential leaks or excess water usage to help avoid unexpected high bills. While we are excited to begin this project, it will take time to replace every meter in our system. Throughout the implementation of the metering system upgrade project, we will continue to provide safe, reliable water service as well as updates as the project progresses. Your quality of life is one of our foremost concerns, so we will make every effort to minimize the disruption to your water service.

Please be on the lookout for more detailed information in the coming weeks.

*Sincerely,
Brian Maxwell*

TABLE OF CONTENTS



- [04 CITY MARSHAL](#)
- [05 COMMUNITY OUTREACH](#)
- [07 CONSTRUCTION](#)
- [09 DEVELOPMENT SERVICES](#)
- [10 ENGINEERING](#)
- [14 FACILITIES](#)
- [15 FINANCE](#)
- [19 FIRE DEPARTMENT/EM](#)
- [20 FLEET FACILITIES](#)
- [21 GRANTS AND HOUSING](#)
- [23 HUMAN RESOURCES](#)
- [25 INFORMATION TECHNOLOGY](#)
- [27 ISLAND TRANSIT](#)
- [28 PARKS AND RECREATION](#)
- [31 PLANNING AND DEVELOPMENT](#)
- [33 POLICE DEPARTMENT](#)
- [34 PUBLIC WORKS](#)
- [37 SCHOLES AIRPORT](#)

CITY MARSHAL



LAST MONTH'S ACCOMPLISHMENTS

- Code Enforcement attended seminar for continuing education
- 156 Residential Parking Permits issued and 188 visitors passes
- 2700 citations parking enforcement violations issued for this month
- Six warrants cleared and defendant was given a payment plan by the court.
- Outstanding Warrants – We attempted to contact 14 Defendants by telephone or by mail in reference to active warrants.
- 5 public nuisances were abated.
- 26 court cases heard in Municipal Court
- 1 Housing Abatement cases heard in Municipal Court
- 119 -Complaints received
- 23 -Complaint based cases
- 310 -Self-initiated cases
- 754 -Total investigations
- 24 -Vehicles Towed
- 89 -Vehicles were Red Tagged
- 6 -Cleared Warrants



UPCOMING PROJECTS

- Staff will assist with Ironman triathlon



VIEW REPORTS

- Click here for the [report](#)
- Click here for the [City Parking Revenue](#)
- Click here for the [Park Board Parking Revenue](#)
- [Ground transportation report](#)

COMMUNITY OUTREACH



LAST MONTH'S ACCOMPLISHMENTS

- Informed the public about City events, outreach & campaigns via social media, press releases and website. This included responding to media requests and updating the city website
- Created daily content for city social media channels to inform the public about city-related events
- Prepared the City Manager's Report
- Started the spring session of Galveston University with approximately 20 students in the OLLI program and hosted weekly classes
- Completed an overhaul of the Island Transit website to make it easier for residents to navigate the schedules and required policy information
- Collaborated with Public Works to inform residents about the water meter replacement program
- Developed materials for police hiring and recruitment
- Assisted with organizing the State of the City address and created a video reel for the event



UPCOMING PROJECTS

- Assist Human Resources with hiring efforts for several departments
- Promote spring cleaning initiatives

LAST MONTH'S VIDEOS

- [Recycling Did you know - Glass](#)
- [Sign up to become a lifeguard](#)
- [State of the City](#)
- [Employee Spotlight - Richie Pearson](#)
- [State of the City prep](#)
- [Pets of the Week - Butch and Lee](#)
- [COG accepting apps for lifeguards](#)
- [GFD and Port of Houston joint training](#)
- [Employee Spotlight - Merlin Ridenour](#)



SPECIAL EVENTS



LAST MONTH'S ACCOMPLISHMENTS

- Held 13 meetings with event organizers regarding their events
- Continued planning for Spring & Summer Special Events
- Special Event Permits Issued: 2
- Loudspeaker Permits Issued: 10
- Completed Events:
- March 19: Galveston Island Market
- March 26: Hike for Hope



UPCOMING PROJECTS

- April 3: Ironman 70.3 Triathlon
- April 16 & May 21: Galveston Island Market
- April 24: Galveston's Own Farmer's Market's Market Mile
- April 30: The Grand Kids Festival
- May 7: La Izquierda Surf & Music Festival
- May 13-14: Wild Game Championship & BBQ Cook-off
- May 21: Fatherhood Event
- May 21: Hurricane Preparedness Fair

LEGISLATIVE AFFAIRS



VIEW REPORTS

- [Legislative Report, March 4](#)
- [Legislative Report, March 11](#)
- [Legislative Report, March 18](#)
- [Legislative Report, March 25](#)



CONSTRUCTION



LAST MONTH'S ACCOMPLISHMENTS

- [Updates on ongoing projects are available here.](#)

DEVELOPMENT SERVICES



LAST MONTH'S ACCOMPLISHMENTS

- Continued to finalize the CRS Report.
- Continued the update process for the 2021 Code Changes.
- Multiple Building Officials attended the Building Professional Institute Conference.
- Building Official attended the Texas Floodplain Management Association Spring Conference.
- [Inspections Completed](#)
- [Permits Issued](#)



UPCOMING PROJECTS

- Continue the update process for the 2021 Code Changes.
- Combination Inspector will be attending a Commercial/Electrical class.
- Continue to finalize the CRS Report.



LAST MONTH'S ACCOMPLISHMENTS

- **Permitting Activity:**
- **Infrastructure Permits:** Subdivision water, sewer, roads, drainage and ADA, 2-year Maintenance and Final Approval and Acceptance.
- **Utility (5G/4G, Electrical, Gas, fiber optic) and Geotechnical/Environmental Boring Permits**
- **Fill permits – 3**
- **Culvert survey to determine as-built flow line of ditches and outfalls and corresponding construction staking – 4**
- **Temporary License to use (TLTUs) – 17**
- **Projects in Development Phase:**
- **South Shore Stormwater Pump Station Grant (Design & Construction \$57M) –** The City is currently scoping the project with the highest-ranking design consultant and will be taking a recommendation to City Council in April (est.).
- **14th Street Construction Phase Engineering Services –** The City is currently scoping the project with the highest-ranking design consultant and will be taking a recommendation to City Council in April (est.).
- **14th Street Construction Owner's Representative Services -** The City is currently scoping the project with the highest-ranking design consultant and will be taking a recommendation to City Council in April (est.).
- **Projects in Design Phase:**
- **Stormwater Master Plan –** Data collection phase is underway and the project team is identifying the core stakeholder group and planning to have an introductory meeting.
- **Beach Pocket Park #3 Parking Lot Improvements**
- **11 Mile Road Drainage Improvements (FM3005 to Gulf of Mexico)**
- **Terramar WWTP Preliminary Design –** Final PER report submitted.
- **Pirates Beach Lift Stations 40, 47 and 35 Design**
- **23rd Street Downtown Corridor-in-house design**
- **30-inch Gifford Hill Aged Pipe Supply Waterline Replacement Projects in 95-100% Design**
- **14th Street Stormwater Pump Station HMGP DR-4332-024 –** 100% Design completed (Design & Construction \$35M), working through comment review period with FEMA and other stakeholders.
- **23rd Street Reconstruction from Broadway to Seawall -** 100% design in progress
- **New 7 MG Ground Storage Tank #2 at Airport Pump Station —** 100% Design in Progress

ENGINEERING

- 2.5 Million Gallon, 10 Mile Road Elevated Storage Tank – 100% Design in Progress
- 59th Street Pump Station Tanks Rehabilitation Preliminary Engineering (PER)/Feasibility Study
- 36” Old Causeway-RR Bridge Waterline Rehabilitation PER
- Lead and Copper Rule – Data collection phase underway with the Consultant.
- Galveston Water Resource Plan
- Port Outfalls Repair and Upgrade to 25-year Storm Atlas 14 Intensities Projects in 30% Design, Study or Reports
- City Waterwells Asset Condition Assessment and Evaluation and Aquifer Storage and Recovery Appraisal Project.
- Senate Bill 3 Water Utility Emergency Preparedness Plan – The deliverable has been submitted to TCEQ for review and comment.
- Projects Advertised for Bids
- Pirates Beach WWTP 100% Design completed – Contractor Bids received. Staff is working with the Engineer to analyze the bid results.
- 23rd Street Reconstruction from Broadway to Seawall (thru Galveston County) – Utility conflicts are being addressed. The County has released this project for bidding. A pre-bid meeting was held on 3/29 and Contractor bids are due to the County on 4/14.
- Projects in Construction:
- Avenue S Reconstruction from 53rd to Seawall (thru Galveston County) – A preconstruction meeting was held on 3/10 and the City and Contractor are negotiating a laydown yard along the project corridor. Texas Gas has been performing their utility relocations associated with this project and the contractor is gearing up to start construction in April.
- Legas Drive Structural repair – Project is being closed out
- Teichman Neighborhood Waterline Improvements – Final pavement markings remain to be completed and should be performed in April.
- Island Transit Flood Dewatering VFD Pumps, Generator and Elevated Platform
- 18th Street Storm Drain Improvements – Ship Channel to Seawall
- Church Street Storm Drain Improvements – 33rd to 37th Streets
- 35th Street Storm Drain & Utility Improvements
- Broadway Bridge Block Drainage Crossings Upgrades
- 24-inch water transmission line from 59th Street Pump Station to the Airport Pump Station
- Airport PS and new MG Ground Storage Tank #1
- Airport PS Disinfection Upgrade
- Pier 10 Waterline (Port of Galveston)
- 37th St. Improvement Project – NTP was issued in March. The Contractor is procuring long lead time items. Construction is expected to begin sometime in May. AT&T is current planning relocation work at the intersection of 37th Street & Avenue Q.

FACILITIES



LAST MONTH'S ACCOMPLISHMENTS

- Ongoing construction of the equipment shelter at the Sanitation Building.
- Ongoing construction of the deployable wall, generator and pump project at the Trolley Barn.
- Installed new LED security lights on the exterior of the Sanitation Building.
- Installed new gate operator at the Sanitation Building.
- Handled and completed 425 work orders.



UPCOMING PROJECTS

- Ongoing construction of the equipment shelter at the Sanitation Building.
- Ongoing construction of the deployable wall, generator and pump project at the Trolley Barn.
- New flooring Project for Utility Billing Suite.
- Upgrading the locksets at the Garten Verein Pavilion to the Best system.
- City Hall Windows repair project is set to begin.



FINANCE

BUDGET



LAST MONTH'S ACCOMPLISHMENTS

- Continue work on FY2023 Departmental Budget folders
- Work on FY2023-FY2027 Capital Improvement Plan



UPCOMING PROJECTS

- Continue work on FY2023 Departmental Budget folders
- Work on FY2023-FY2027 Capital Improvement Plan

PURCHASING



LAST MONTH'S ACCOMPLISHMENTS

- Conducted Purchasing 101 classes for Public Works
- Opened Solicitation for Bid 22-02 Electrical Services
- Opened Solicitation for RFP 22-11 Streetscape
- [Purchasing Data for March](#)



UPCOMING PROJECTS

- Drafting Solicitation for Lawn Maintenance and Landscaping Various Locations.
- Facilitating evaluations for the Enterprise Resource Planning (ERP) System Consulting Services.
- Drafting Solicitation for Tennis Court Resurfacing.
- Facilitating the negotiations for the South Shore Drainage.
- Facilitating bids for the Recycling Office Building.
- Facilitating the negotiations for the 14st Street Drainage Improvements A/E Services.
- Facilitating the negotiations for the 14st Street Drainage Improvements Engineering Services.

- Drafting Contract for pipes, parts and fittings.
- Drafting Solicitation for PPE Gear – Fire
- Advertising Solicitation for Debris Monitoring
- Drafting Solicitation for Vending Services
- Advertising Solicitation for Third Party Administrative Services, Provider Network and Pharmacy Benefit Services
- Drafting Solicitation for City Comprehensive Plan
- Drafting Solicitation for Uniforms

CUSTOMER SERVICE



LAST MONTH'S ACCOMPLISHMENTS

- Implemented new feature for customers to schedule a payment in advance of the due date

Performance Measures	FY 2018	FY 2019	FY 2020	FY 2021	1st Qtr FY22	2nd Qtr FY22	FY 2022
Meters re-read manually	782	364	550	321	374	302	302
Adjustments	3,987	2,090	1,536	2,003	591	476	1,067
Adjustments (\$\$\$)	\$ 792,289	\$ 374,840	\$ 341,172	\$ 373,460	60,849	\$ 51,058	\$ 111,907
Water Bills emailed				73,149	18,006	18,394	36,400
Water Bills Mailed Out	260,602	255,015	255,470	245,009	59,201	58,756	117,957
Outstanding "water concern" emails received	440	236	309	323	95	97	192
Outstanding "water concern" emails completed	478	300	509	306	76	56	132
Service Orders	18,949	20,806	15,078	18,437	4,441	4,402	8,843
New Customer connections	3,413	3,239	3,556	3,483	753	899	1,652
Commercial accounts converted to electronic form of payment					7	-	7



UPCOMING PROJECTS

- Continue campaign to sign up commercial and residential accounts on any form of electronic payment
- Resume internal investigations on accounts with usage that are marked with vacant and zero account status
- Participation on the core team relating to the AMI implementation project

ACCOUNTING



LAST MONTH'S ACCOMPLISHMENTS

- Completed and published the FY21 annual comprehensive annual report

Performance Measures	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ACTUAL	FY2021 ACTUAL	FY2022 ACTUAL
Number of vendor payments completed	5,791	5,476	5,103	5,926	2,488
Number of checks as percent of total vendor payments	95.65%	91.07%	85.07%	75.41%	76.37%
Number of electronic payments as a percent of total vendor payments	4.35%	8.93%	14.93%	24.59%	23.63%
Number of funds managed	282	284	118	124	126
Investment Portfolio (Millions)	\$145	\$139	\$169	\$150	\$165
Interest Earned (Thousands)	\$2,247	\$3,247	\$1,923	\$81	\$88
Number of FEMA Ike PW's closed out	3	5	1	16	10
Number of FEMA Ike PW's finalized	38	56	31	25	24
Number of FEMA Harvey PW's closed out	9	10	2	10	0
Number of FEMA Harvey PW's finalized			3	14	0
Number of bank accounts reconciled	31	34	34	34	34



UPCOMING PROJECTS

- Begin work on implementing a new module in Gravity for debt management
- Begin work on implementing GASB 96 – Subscription based IT arrangements

MUNICIPAL COURT



LAST MONTH'S ACCOMPLISHMENTS

- View the report [here](#)

FIRE DEPARTMENT



LAST MONTH'S ACCOMPLISHMENTS

- Training with the Port Of Houston
- Department Hose Testing
- State of The City update at Galveston College
- State Inspection of all GFD records by the TCFP
- Company Level inspections program of local businesses

ACCIDENT JAWS ROLLOVER RESCUE	1	0.2%
ACCIDENT MAJOR	45	8.2%
ASSIST BY FIRE	24	4.3%
CARDIAC OR RESPIRATORY ARREST	1	0.2%
CHOKING	2	0.4%
DROWNING / DIVING / SCUBA ACC	3	0.5%
DUMPSTER TRASH FIRE	2	0.4%
ELECTRICAL PROBLEMS SPARKS	5	0.9%
FIRE ALARM	90	16.0%
FIRE OUTSIDE	4	0.7%
FIRST RESPONDERS	262	46.5%
GAS LINE BREAK LEAK	7	1.2%
GRASS	4	0.7%
HAZMAT	1	0.2%
POWER LINES DOWN TRANSFORMER	8	1.4%
RESCUE	8	1.4%
SMELL OF SMOKE GAS INSIDE	13	2.3%
SMELL OF SMOKE GAS OUTSIDE	5	0.9%
STRUCTURE FIRE	23	4.1%
UNCONSCIOUS	51	9.0%
VEHICLE FIRE	1	0.2%
WASHDOWN	3	0.5%
Total:	564	100.0%



UPCOMING PROJECTS

- Galveston University Class
- Leadership Training For Captains
- Training On The new (Zodiac) Marine 5
- Training on the two new pumpers
- Engine Company Inspections of local businesses



LAST MONTH'S ACCOMPLISHMENTS

- Mechanics worked on 251 vehicles, total of 584 work orders within the month, and performed;
- Repairs from PM's Services - 62
- General Repairs - 575
- Accident Repairs - 9
- Vandalism - 2
- Road Calls - 64
- Add on Items - 7
- Preventive Maintenance Service - 254
- Warr/Recall - 10
- Non Vehicle Repairs - 6
- Other Services
- Provided 58,967.90 gallons of fuel for city and outside organizations.
- Re-decating older fleet vehicles with newly designed decals.



UPCOMING PROJECTS

- Continue fleet services

GRANTS & HOUSING



LAST MONTH'S ACCOMPLISHMENTS

- **2022 CDBG & HOME Program:** Congress approved the program year 2022 HUD CDBG and HOME funding amounts; the CDBG Program formula annual allocations were reduced by 4.5% and the HOME Program formula annual allocations were increased by 11%
- HUD anticipates release of the annual funding allocations on or about May 13, 2022
- HUD has provided guidance on the submission of the Annual Action Plan to allow a delay of 60 days after the announcement date of the allocations
- **2021 CDBG Timeliness:** City must expend 1.5 times its annual CDBG Allocation to meet the HUD timeliness test on April 2nd
- Continued coordination for project implementation to ensure City meets its designated ratio of expenditures
- The City met the expenditure ratio with a 1.49
- **CDBG Reallocation:** Staff began planning processes for reallocation of unused CDBG funding for Street Lighting project in the Cornerstone Neighborhood
- **Financial Management:** Facilitated review of project accounts for allowable and allocable expenditures and preparation of adjustments as needed for development of program drawdowns to reimburse the City
- Completed CDBG and HOME adjustments
- Completed CDBG draws for \$508,851.68
- Public Information Requests
- Staff provided information for two (2) requests
- **Davis Bacon:** Staff reviewed certified payrolls for the CDBG projects that invoke the Davis-Bacon Act
- **Tenant-Based Rental Assistance Program:** To date, assisted a total of 51 LMI households with rental assistance for one (1) year and security deposit
- Staff determined three (3) Low-income households eligible for assistance
- Staff issued nine (9) coupons and performed two (2) Housing Quality Standards inspections
- Staff received applications and are processing intake reviews
- **Monitoring Review:** Staff conducted desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant
- Entered all project accomplishments into HUD's Integrated Disbursement and Information System
- **Technical Assistance:** Provided assistance for 16 homeowners with housing information, 46 homebuyers for homebuyer assistance program, 26 for Covid-19 Testing, 46 inquiries for Galveston County housing program, and over 200 phone inquiries

for rental assistance

- Training Webinars; Staff participated in a virtual training for Section 3 Finale Rule Office Hours
- Staff conducted desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant
- Entered all project accomplishments into HUD's Integrated Disbursement and Information System
- Provided assistance for 12 homeowners with housing information, 50 homebuyers for homebuyer assistance program, 31 for Covid-19 Testing, and over 270 phone inquiries for rental assistance
- Staff attended the Gulf Coast Homeless Coalition monthly meeting



UPCOMING PROJECTS

- 2022 CDBG & HOME Program: Planning processes for the 2022 program year of funding
- Anticipate HUD annual allocations on or about May 13, 2022
- CDBG Reallocation: Planning processes for a reallocation of CDBG unused funding for the Cornerstone Neighborhood
- HOME Program-American Rescue Plan funding: Planning and development of the HUD required needs assessment and gaps analysis and Allocation Plan including consultation with homeless shelter and services providers
- Financial Management: Facilitate review of project accounts for allowable and allocable expenditures and preparation of adjustments as needed for development of program drawdowns to reimburse the City
- Tenant-Based Rental Assistance Program: Staff will continue to accept, review and process application submitted under the TBRA Program. and security deposit
- Homebuyer Assistance Program: Staff will be accepting applications for the City's HAP, which will assist with up to \$14,500.00 for downpayment and closing cost towards the purchase of a new home within the City of Galveston
- Davis Bacon; Staff will continue to review certified payrolls for the CDBG projects that invoke the Davis-Bacon Act
- HUD Semi-Annual Report: Staff will prepare the HUD Semi-Annual Labor Standards Enforcement Report for submission to HUD.
- Staff will prepare the HUD Semi-Annual Contractor & Subcontractor Activity Report for submission to HUD. This report identifies all contracts that were awarded with CDBG and HOME funds.
- April is Fair Housing Month: Staff will participate in several Fair Housing trainings
- Monitoring Review – (HUD Regulatory Requirement)
- Staff conduct desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant
- Enter all project accomplishments into HUD's Integrated Disbursement and Information System (IDIS)
- Training Webinars – (HUD Regulatory Requirement)
- Staff will participate in HUD training webinars

HUMAN RESOURCES



LAST MONTH'S ACCOMPLISHMENTS

- Held four New Hire Orientations. Hired Nineteen (19) New Employees- 3 D/C Technician Trainees, 1 Police Officer, 1 Automotive Mechanic, 1 Director of Solid Waste, 2 Airport Maintenance Technicians, 1 Developer/Reporting Specialist, 1 WWTP Operator Trainee, 1 Solid Waste Collector, 1 Administrative Assistant, 1 Sr. Administrative Assistant, 2 Laborers, 1 Sr. Crew Leader, 1 PT Recreation Aide and 3 PT Gate Attendant/Cashiers
- Conducted a Classification and Compensation Study in partnership with Evergreen Solutions, LLC for all City personnel.
- Held Civil Service Exams for Lateral Police Officers.
- Attended Galveston College's "Career and Transfer Fair" as part of the recruitment initiative to fill all City job vacancies.
- Attended Ball High School for the "Seasonal Job Fair" as part of the recruitment effort to fill all part-time Parks & Recreation department vacancies.
- Attended the Texas A & M Galveston "Spring Career Fair" as part of the recruitment initiative to fill all City job vacancies.
- Hosted the Galveston Health Board Meeting.



UPCOMING PROJECTS

- Host Civil Service Entrance Exam for Police Department.
- Hold Civil Service Exams for Lateral Police Officers.
- Host the United Way Workplace Giving Campaign "Spin-a-thon" Kick-off Event.
- Hold Promotional Exams for the Police Department.
- Attend (virtually) the Texas Workforce Commission "Employer Symposium 2022" to learn how to increase innovative recruitment & retention strategies and access additional talent networks.
- Attend the College of the Mainland "Career and Resource Fair" as part of the recruitment initiative to fill all City job vacancies.
- Host Virtual Health Benefits Plan Board Meetings (at least 2.)
- New Hire Orientation (at least 4).

Information Technology



LAST MONTH'S ACCOMPLISHMENTS

- Mitigated security risks to the City's network by:
- Blacklisting forty five (45) addresses/domains related to phishing or spam
- Tier 1 support completed 315 calls for service
- Completed 5 public information requests
- Completed workstation equipment refresh after deploying 31 units.
- Identified and resolved districting issues with GFD responses under certain conditions
- Updated the servers at the 30th St Pump Station and 59th St Pump station
- Kick off project to replace check printing software
- Kick off AMI Meter Project



UPCOMING PROJECTS

- Manage Engine configuration and deployment
- Continue project efforts on the IT service desk replacement software solution
- Auction surplus equipment
- Implement multi-factor authentication to departments as required
- Deploy 2 video walls and presentation equipment for public works
- Continue project efforts on the IT service desk replacement software solution
- Continue project efforts to upgrade the enterprise telephone system
- Continue project efforts for phase 2 of the O365 migration project
- Continue project efforts on the infrastructure equipment refresh project and begin upgrading equipment in the production data center
- Continue project tasks on the upgrade of the SCADA network
- Continue project efforts on the discovery for implementing the bank reconciliation module
- Continue project efforts on the modification to the camera security system
- Continue project efforts on the Tokay software system upgrade
- Tier servers to DR from productions and decommission servers outdated infrastructure at DR
- Server and Switch upgrade at the Main Waste Water Facility.

Information Technology

GIS Division



LAST MONTH'S ACCOMPLISHMENTS

- Completed 16 GIS map and data requests consisting of 61 items:
- Fulfilled request for Maps from Development Service, City Secretary, GPD, Finance, EOC, Parks, IT and the City Manager's office.
- Update sanitary sewer overflow dataset with February 2022 data
- 6 maps of updated city council districts
- Replace existing registered short term rentals with new list and calculate number of rentals per city council district and for a zip code
- Update registered short term rentals map with new feature class
- Added the parcel layer to the PW Internal web map
- QC'ed Planning's changes to Zoning and Landmarks, posted and reconciled
- Updated status, model, and year of fire hydrants and created 6 maps of fire hydrants by fire district
- Created service for the fire hydrant statuses and created a web map with the service and the fire districts
- Added the municode 34-120 layer back to City Marshal/Code Enforcement webmap and updated parcel popup to link to GCAD site
- Updated all data for the Stormwater Master Plan
- Created draft Stewart Beach development layout map
- Provided EOC with Debris Clearing Zone maps and road clearing maps
- IRDAT - Initial Rapid Damage Assessment Tools. Created full application with: Web form, Feature Layer, Web Map, and Dashboard to capture initial damage after a hurricane or event.
- Completed fourteen 14 City Wide and GIS Users GIS Support requests
- New Users - Added 7 new users to the GIS Portal.
- Helped user find maps that were saved in the wrong place
- Talked user through creation of layer for City owned properties
- Showed user how to add layer to web app
- Assist User - User having issues logging into the Development Services Map
- Assist User – Walked user through changing data source on map
- Terminated Employees - Removed twelve (12) terminated employees as users from GIS Portal, ArcGIS Online and GIS databases.



UPCOMING PROJECTS

- Work for contractor to prepare for migration to the ESRI utility network
- Prepare for Hurricane season, June 1
- Continued development of the City Staff GIS training program
- Public Utilities data scrub and migration to the Utility Network Data Model

ISLAND TRANSIT



LAST MONTH'S ACCOMPLISHMENTS

- Ridership
 - Fixed Route-9,796 trips
 - Seawall Routes-825 trips
 - Trolley-448 Trips
 - ADA Paratransit-1,000 Estimated Trips
 - Total Ridership was 12,285.
-
- AVG Ridership per day
 - Fixed Route-408 per day
 - Seawall Routes-69 per day
 - Trolley- 74 per day
 - ADA Paratransit 41 per day
 - AVG Fares collected per day \$230.00



UPCOMING PROJECTS

- TxDOT/SSO Audit on March 25th for Trolleys
- Title VI Approval

PARKS & RECREATION

PARKS & MAINTENANCE



LAST MONTH'S ACCOMPLISHMENTS

- Mowed grass and maintained litter from all City-Owned or City-Managed Parks, Ballfields and Facilities as well as main thoroughfares, Right-of-ways, City owned cemeteries and the I-45 feeder roads
- Secured and Monitored Park Facilities and Equipment
- Repaired park maintenance equipment
- Assist Citizens in Locating Family Plots at All City Owned Cemeteries
- Clean graffiti in parks and playgrounds
- Clearing land between Dr. Jackie Cole West End Dog Recreation Area and GISD Bus Barn
- Installed new gates at Community Garden at Menard Park
- Installed gates at park openings at Adoue Park.
- Removed dead palm trees and grinded stumps down on 25th Street.
- Held Pre-bid meeting for landscaping proposals.
- Repaired all scoreboards at Crockett Park and installed PA system.
- Began marking all baseball and softball fields daily for league play.
- Installed new windscreens at Lindale, Lasker, and Menard Park tennis courts.
- Activated splash pads at Menard, Wright Cuney and Schreiber Parks
- Installed window, repaired fixtures, and replaced locks at Pocket Park 1 ticket booth



UPCOMING PROJECTS

- Water fountain restoration project at Kemper park
- Design Stages of Sandhill Crane Soccer Complex
- Design Stages of Jones Park Renovation
- Improve litter control on main thoroughfares
- IDC Parks Package 3 Projects
- Resurface tennis courts and replace windscreens
- Install new water fountains and storage area at Crockett Park

RECREATION & ADMIN



LAST MONTH'S ACCOMPLISHMENTS

- McGuire-Dent Membership Totals:
 - Adults: 2031
 - Seniors: 779
 - Youth: 561
 - Military: 242
 - Daily Pass (Adults & Seniors): 137
- Wright Cuney Membership Totals:
 - Adults: 349
 - Seniors: 54
 - Youth: 597
- Held Community Meetings For/With: Better Parks for Galveston, Parks & Recreation Advisory Board; Families, Children & Youth Board, Cultural Arts Commission; Tree Committee and Ukulele Society.
- Hosted Kiwanis Meeting and tour of facility.
- Hosted TAAF Regional Youth Basketball Tournament with City of Texas City.
- Held staff meetings to discuss programming updates and revisions, as well as policies and procedures, citizen feedback, CDBG Cares Act funding, new training software, future renovation of front desk area at both centers, planning for United Way Event and various research on projects needed.
- Interviewed applicants for one full-time position, and multiple part-time positions.
- Some staff members received Lifeguard Instructor training to help with crossover availability and backup.
- Continued to work on improvements to policies, procedures, facility documentation, waivers, etc.
- Staff met with contractor to host week long engagement of Cultural Arts Master Plan in partnership with the Galveston Park Board, Galveston Arts Center, and Downtown Partnership.
- Staff participated in the Jones Park Community Engagement project with Vision Galveston at Parker Elementary.
- Staff applied for and received an extension amendment on a Texas Parks and Wildlife Department Grant related to the design of a new public boat ramp.



UPCOMING PROJECTS

- Continue to Review & Update Programs, Policies, and Procedures
- Staff Training
- Updating Parks & Recreation Website (In Progress)
- CDBG-Cares Act Projects

AQUATICS



LAST MONTH'S ACCOMPLISHMENTS

- Continued general and off-season maintenance
- Continued update of Lasker Pool Manual
- Raised Lifeguard rate of pay to \$16\hr.
- Made Pool staff seasonal employees
- Hired 1 Returning Lifeguard
- Hired 5 Water Fitness Instructors
- Advertised for lifeguarding class and tryout dates for March/spring break
- Trained 3 staff members to be lifeguards
- Repaired electricity in acid room
- Actively recruiting through Facebook, job fairs, high schools, colleges and at facilities for summer staff
- Began replacing the pool party deck
- Started procedures for cleaning and waxing large slide
- Slide was inspected and passed inspection through the Texas Municipal League
- Current Memberships: Adult – 364, Child – 105, Senior – 339, Military - 90
- Average Daily Attendance for month: 0
- Conducted staff training prior to opening
- Ordered parking tickets for season passes
- Daily Beach Transactions: 1247
- Season Passes Sold: 0
- Total Revenue: \$18,456



UPCOMING PROJECTS

- Prepare Facility for April 16th Opening
- Overhaul and update acid room
- Hiring 1 Recreation Coordinator
- Recruiting seasonal staff!!

Pocket Park 1

- 7 Porta Potties delivered on March 8th.
- Pocket park One was opened on Friday March 11th.
- Hired 5 Gate Attendant positions
- Building was repainted and window replaced and fixed
- Air Conditioner set in place

PLANNING & DEVELOPMENT



LAST MONTH'S ACCOMPLISHMENTS

- Hosted eight Pre-Development Meetings
- Continued to work with the Planning Commission on the review of the City's Concession Regulations
- Staff attended a training sponsored by the National Alliance of Preservation Commissions: No Such Thing as Open-and-Shut: Lessons Learned from Thirty Years of Defending Preservation in Nashville, TN
- Landmark Commission:
 - 22LC-007 2328 Ave B: License to Use recommendation for handrail
 - 22LC-008 2328 Ave B: Certificate of Appropriateness for handrail - Riondo's Restaurant
 - 22LC-009 1123 Ave I: Certificate of Appropriateness for exterior alteration
- Planning Commission:
 - 22P-018 2327 Ave G: License to Use for public art
 - 22P-019 3801 El Lago Replat 6 lots into 7
 - 22P-020 2328 Ave B: License to Use for Handrail adjacent to Riondo's Restaurant
 - 22P-021 Various Driftwood R-O Change of Zoning
- Zoning Board of Adjustment:
 - 22Z-003 4122 Bluewing Teal Variance - Front Set-back
- Planning Administration:
 - 22LTU-002 1728 Seawall Admin License to Use for Merchandise Display (E-Bikes and E-Scooters) and one A-Frame sign
- 22LTU-003 2728 Ave D: Admin License to Use for Tables and Chairs and Planters
- 22PLAT-00012 37 Grand Beach: Replat to amend set-back
- 22PLAT-00013 8 Curiosity Lane Replat 2 lots into 1 lot
- 22PLAT-00014 3711 Antascosa Key Replat 3 lots into 2 lots
- 22PLAT-00015 11822 Sportsman: Replat 3 lots into 2 lots
- 22PLAT-00016 9814 TULUM CT: Replat 3 lots into 1 lot
- 22PLM-00080 201 Seawall Blvd RV Park Concession
- 22PLM-00081 2207 Ave J Zoning Letter Type A
- 22PLM-00082 2516 Ave C Seasonal Parking Lot
- 22PLM-00083 2302 Ave B Concession - Texas Beach Combing
- 22PLM-00084 823 25th 2022 renewal
- 22PLM-00085 823 25th Mobile Vending Application
- 22PLM-00086 2424 Ave E 2022 new applicant
- 22PLM-00087 601 Ave J Concession - new for 2022
- 22PLM-00088 5027 Ave J Coin Operated Machine Permit

- 22PLM-00089 1728 Seawall Recreational Equipment Rental Permit
- 22PLM-00090 22923 Vida Wildflower Exemption Permit
- 22PLM-00091 3128 Seawall Seasonal Parking Lot
- 22PLM-00092 2302 Ave B 2022 renewal
- 22PLM-00093 5228 Ave J: Tree Removal - Private
- 22PLM-00094 828 60th Zoning Letter Type A
- 22PLM-00095 3102 Cove View: Type A letter
- 22PLM-00096 3102 69th: Type A Zoning Letter
- 22PLM-00097 3002 69th: Zoning Verification Letter - Type A
- CZC2022-02 11150 FM 3005: Certificate of Zoning Compliance for Cooper's Landing Restaurant
- CZC2022-03 2321 Ave J: Certificate of Zoning Compliance - retail to retail
- CZC2022-04 302 25th Street: Certificate of Zoning Compliance for Conex Coffee Plus
- Beachfront Construction/Dune Protection Permit:
- 22BF-031 4230 Maison Rouge Dune restoration (hay core)
- 22BF-032 22715 Kennedy: Cargo lift
- 22BF-033 230 Beach: Multi-family dwelling, site-work, paving
- 22BF-034 23115 Gulf: Fibercrete driveway, perimeter fence
- 22BF-035 4402 Tampico: Moving fence to boundary
- 22BF-036 24559 FM 3005: Dune Walkover
- 22BF-037 21618 Kennedy: Road improvement adjacent to property
- 22BF-038 722 Beachtown: New beachhouse, concrete footer & drive
- 22BF-039 4110 Rum Bay: New beachhouse, concrete footer & drive
- 22BF-040 4003 11 Mile: New beachhouse, concrete footer & drive
- 22BF-041 4227 Ector: Perimeter fence
- 22BF-042 1923 Boddecker: RA Appfel Park/East Beach (Beach Maintenance)
- 22BF-043 201 Seawall Stewart Beach (Beach Maintenance)
- 22BF-044 329 Ave K/Stewart Beach Seawall Urban Beach Park (Beach Maintenance)
- 22BF-045 10901 FM 3005: Dellanera RV Park (Beach Maintenance)
- 22BF-046 3806 Conch New beachhouse
- 22BF-047 4162 Great Blue Heron New beachhouse, concrete footer & drive
- 22BF-048 11219 Schwartz Concrete driveway
- 22BF-049 17422 Bristow Dune restoration



POLICE DEPARTMENT



LAST MONTH'S ACCOMPLISHMENTS

- 727 reports taken
- 6436 calls for service
- 544 arrests

- Participated in Galveston University at OLLI
- Strengthening Police & Community Partnerships – Collaborative Program with the US Department of Justice – The program is being renewed and is moving forward rapidly
- Cops and Clergy is again meeting in person
- Participated in the 1st annual Hike for Hope
- Chief Balli was confirmed by City Council
- Crime Dog McGruff and Scruff made an appearance at Moody Day School

PUBLIC WORKS

RECYCLING



LAST MONTH'S ACCOMPLISHMENTS

- Recycling Division processed 103.98 tons of recyclable materials.
- Recycling Division received \$7,253.65 in commodity rebate sales.
- The Recycling Center had an estimated 14,177 visitors this month, with a daily average 476.
- Recycling Division provided curb-side services for 183 residents.
- Recycling Division continued optimization of the Recycling Center.
- Recycling Division completed special projects for Shriners Hospital and The Rosenberg Library.
- Recycling Division also completed our weekly recycling pick-up schedule for all City Services and GISD Schools.
- Paper, Cardboard, and Plastic - Impact Data for the Month of March of 2022



VIEW REPORTS

[Click here to view the monthly report](#)

MUNICIPAL UTILITIES



LAST MONTH'S ACCOMPLISHMENTS

- Installed 41 water taps and 38 sewer taps; replaced 13 existing sewer tap.
- Repaired 48 distribution system leaks, investigated 11 property owner leaks, and responded to 26 low water pressure complaints.
- Line cleaning crews have cleaned 26,483 feet of collection system sewer main; removing 95,420 pounds of debris.
- SL-RAT crew have inspected 94 manholes and surveyed 13,250 feet of sanitary sewer lines around Campeche Cove and Harve Lafette.
- Hydrant crew has inspected and repaired 68 hydrants in Fire District 2.



UPCOMING PROJECTS

- Hydrant crew will be assessing and repairing/replacing hydrants in Fire District 2 and moving to District 1.
- Line-cleaning and CCTV crew will continue proactive measures in the Sea Isle subdivision and move to the Sunset Cove neighborhood.
- SL-RAT crew will continue to survey the Harve Laffite neighborhood.
- Repair leaks in the distribution system in order to reduce maintenance backlog.
- Work with contractors to reduce tap backlog and send crews to focus on taps daily.



VIEW REPORTS

[Click here to view the monthly report for Streets, Traffic and Drainage](#)

SANITATION



LAST MONTH'S ACCOMPLISHMENTS

- Sanitation provided service for the 2022 Mardi Gras Fat Tuesday parade, collecting 3.16 tons (6,320 lbs) of garbage.
- Sanitation crews completed 950 total requests for service.
- Sanitation crews made 517 trips to the Transfer Station.
- Deposited 2,826.00 tons (5,652,000 lbs) of trash/garbage at the Transfer Station.



UPCOMING PROJECTS

- Continue operations



VIEW REPORTS

[Click here to view the monthly report](#)



SCHOLES AIRPORT



LAST MONTH'S ACCOMPLISHMENTS

- **TxDOT Aviation Conference March 2-4:** Airport staff attended the Texas Department of Transportation Aviation Division's Texas Aviation Conference in San Marcos, Texas. This annual three-day conference draws airport leaders from over Texas to meet with TxDOT Aviation and FAA leadership and learn about new products, regulations, and best management practices for operating and maintaining general aviation airports. This event typically draws over 500 attendees annually.
- **TxDOT Project 2112GALVN:** The bid opening for this \$2,118,100 project is on March 8, 2022. In April, TxDOT Aviation will finalize the contract, with work expected to begin in May or June 2022.
- **Airport Advisory Committee Meeting:** The Airport Advisory Committee will hold its regularly scheduled meeting at noon on April 12, 2022. The Committee will consider a request to change the name of Terminal Drive to Fen Waters Drive and discuss existing airport projects and funding.



VIEW REPORTS

- [Click here to view the traffic report](#)
- [Click here to view the fuel report](#)