



**SEPTEMBER 2021**

# ***CITY MANAGER'S REPORT***

***WWW.GALVESTONTX.GOV/CITYMANAGERSREPORT***

# A MESSAGE FROM OUR CITY MANAGER



*Halloween and Lone Star Rally are just around the corner, and people will be out celebrating. Ahead of those celebrations, there are a few things we want residents to be aware of, including safety measures and road closures.*

*Trick-or-treating will be celebrated in most neighborhoods on Sunday, October 31, beginning around 6:00 p.m. until approximately 9 p.m. During this time, be aware that some neighborhoods, including Cedar Lawn, have applied for road barricades and heed those signs. Watch for children and parents crossing the street during trick-or-treating hours and stop for any pedestrian traffic.*

*The following weekend, November 4-7, is Lone Star Rally. The rally is an annual celebration for motorcycle enthusiasts. The rally is concentrated in historic downtown and Seawall Boulevard, where there are concerts, exhibits, and vendors for people to enjoy. This event often attracts more than 500,000 visitors to the island and contributes more than \$115 million to the local economy. There will be road closures during the four-day rally so we want residents and visitors to be prepared for those changes. Lone Star Rally festivities*

*will be concentrated in Galveston's historic downtown and Seawall Boulevard.*

- *Seawall Boulevard will be subject to traffic closures from 19th Street to 25th Street beginning Wednesday November 3, 2021 at 8:30 a.m. Eastbound traffic will remain open during the rally dates to vehicles and motorcycles. Westbound traffic will be routed north down 19th Street to Avenue O, west to 25th Street and south to Seawall Boulevard.*

- *Some of the streets downtown will be closed to vehicle traffic. 20th, 21st, 22nd, 23rd and 24th streets between Mechanic Street and Harborside will be closed for vendor setup beginning Tuesday, November 2.*

- *The Strand from 18th Street to 25th Street will be open to bike traffic only during the event.*

*With more than 250,000 motorcycles expected to arrive in Galveston, the local police department and the Texas Department of Public Safety will be working to ensure the safety of all motorists.*

*Sincerely, Brian Maxwell*

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# CITY MARSHAL



## LAST MONTH'S ACCOMPLISHMENTS

- We hired a new Deputy that started 9/7 to replace one of the open positions.
- We had 44 -Residential Parking Permits issued, 66 -Visitors passes and 0 -Temporary passes assigned.
- 37 -Public Nuisances were abated.
- 211 -Complaints received
- 42 -Complaint based cases
- 573 -Self-initiated cases
- 1410 -Total investigations
- 49 -Vehicles Towed
- 243 -Vehicles were Red Tagged



## UPCOMING PROJECTS

- We are looking forward to a new Deputy Marshal to complete the hiring process.
- We will have staff to assist in Special Event-National night out on Oct. 5th & also upcoming Lone Star Rally in November.



## VIEW REPORTS

- Click here for the [report](#)
- Click here for the [City Parking Revenue](#)
- Click here for the [Park Board Parking Revenue](#)

# COMMUNITY OUTREACH



## LAST MONTH'S ACCOMPLISHMENTS

- Informed the public about City events, outreach & campaigns via social media, press releases and website. This included responding to media requests and updating the city website
- Created daily content for city social media channels to inform the public about city-related events
- Produced and edited eight videos and 15 press/community releases
- Prepared the City Manager's Report
- Worked with special event organizers for permitting of events
- Began Galveston University classes at OLLI
- Planned the return of the Galveston rail trolleys

### Special Events:

- Assisted Galveston Park Board with AIA Sandcastle Competition on August 21, 2021
- Held 5 virtual meetings with event organizers regarding their events
- Began planning for September and October Special Events



## UPCOMING PROJECTS

- FEMA IPAWS training
- Continue normal operations
- Return of Trolleys event
- Promoting several special events
- Continue Galveston University

## LAST MONTH'S VIDEOS

- [Employee Spotlight: Jude Hamilton](#)
- [Virtual Police Academy](#)
- [COG After-school programs](#)
- [Parks for Pollinators](#)
- [Congratulations UTMB](#)
- [The Return of the Trolleys](#)



## SPECIAL EVENTS



### LAST MONTH'S ACCOMPLISHMENTS

- Captain Kid's Tri, September 12
- Beach Girl Triathlon, September 18
- Galveston Island Shrimp Festival, September 24
- Galveston Island Market, September 25



### UPCOMING PROJECTS

- 10th Annual Daily News Press Run (Oct 9)
- 3rd Annual Galveston Island Brewing 5K (Oct 9)
- 24th Annual ARToberFEST (Oct 16)
- Toughest 10K Causeway Run (Oct 16)
- 39th Annual Island Oktoberfest (Oct 22)
- 14th Annual Bike Around the Bay (Oct 23)
- Galveston Island Market (Oct 23)

## LEGISLATIVE AFFAIRS



### VIEW REPORTS

- [Legislative Report, September 2](#)
- [Legislative Report, September 10](#)
- [Legislative Report, September 17](#)
- [Legislative Report, September 24](#)



# CONSTRUCTION



## LAST MONTH'S ACCOMPLISHMENTS

- **Sanitary sewer rehab:nt.** The scope of work for this project involves an annual service agreement with the City for the evaluation and rehabilitation of sanitary sewers using various inspection and construction techniques.
- **25th Street Improvements:** Work of the contract includes;a. 4,145 LF Street repaving (milling and replacement of asphalt surface)b. 12,100 SF Concrete/Flexwalk Sidewalk and rampsc. 2,200 LF Concrete Curbd. 5,250 LF 8" - 12" Water Line improvements (Open Cut & Boring)e. 4,200 LF 8" - 12" Wastewater Line improvements (Open Cut & Boring)f. Traffic Signal Pole The Project has reached Subsantial Completion.
- **24" Water Line:** Work of the contract is for the construction of approximately 3.5 miles of 24" water transmission main and 4" fiber optic conduit from the City of Galveston's 59th Street Pump Station to the City's Airport Pump Station. This contract also provides for the construction of approximately 1 mile of 10" water line along 55th Street.
- **Airport Water Plant Expansion:** Work of the Contract is for, but is not limited to, construction of one (1) new building to house two (2) new vertical turbine can pumps including new electrical switchgear, one (1) 3.0 MG ground storage tank, refurbishment of existing pump station building with chlorination system replacement, liquid ammonium sulfate (LAS) system, zinc orthophosphate (ZOP) system, two (2) new flow control stations, existing yard piping demolition and removal, installation of proposed yard piping and connections with existing system, and on-site paving and grading. The project is located at the City of Galveston's Airport Pump Station on Jones Road in Galveston County, Texas.
- **18th Street Storm Sewer System:** Work of the contract is for construction of the 18th Street Storm Sewer System including approximately 16,000 LF of storm sewer ranging in size from 24" pipe to a 5'x10' reinforced concrete box, 3,000 feet of water line replacement and 4,500 feet of sanitary sewer line replacement. Also included is resurfacing of the roadway and repair of ADA curb ramps where warranted.
- **35th Street Improvements:** Work of the contract includes removal and replacement of existing concrete pavement, asphalt pavement, base material, concrete curb, sidewalks and driveways; removal and replacement, adjustment or abandonment of storm sewer lines, leads, inlets and manholes; removal and re-

# CONSTRUCTION

placement, adjustment or abandonment of water lines, valves, meters and fire hydrants; upsizing of sanitary sewer lines, steel casing and replacements of manholes; removal and replacement of sod, pavement markings and permanent signs

- **Church Street Drainage:** Work of the contract is for construction of the Church Street Storm Sewer System between 33rd Street - 37th Street including approximately 725 linear feet of 6'X2' storm sewer, 730 linear feet of 4'X2' storm sewer and inlets; resurfacing of the roadway
- **Teichman Road waterline:** Work of the contract is to install approximately 9250 linear feet of 8" water line along Teichman Road, 91st Street, Blume Drive, Lewis Drive and Commodore Drive; abandon the existing 6" asbestos cement water line; installation to include excavation, bedding, backfill, trench safety, groundwater control, all testing and pavement repair; also inclusive of the abandonment of existing 6" and 8" asbestos cement water lines along Teichman Road from I-45 to Blume Drive and the service line being extended to the existing 12" PVC line; approximately 105 service lines and meters will be moved from the existing lines to the new lines; all service lines, meters, assemblies and meter boxes installed will be new; approximately 32 fire hydrants to be installed at approximately 350-ft spacing
- [Status report for all city projects with timeline, cost and update](#)

# DEVELOPMENT SERVICES



## LAST MONTH'S ACCOMPLISHMENTS

- Completed damage assessments for Hurricane Nicholas.
- Continued the 2021 Code Changes.
- [Inspections Completed](#)
- [Permits Issued](#)



## UPCOMING PROJECTS

- Intending to take the 2021 Code Changes to the DBA.
- Prepare for the CRS cycle visit and the CRS annual Recertification.



## LAST MONTH'S ACCOMPLISHMENTS

### Grants Engineering:

- 14th Street Stormwater PS 100% Design completed (Design & Construction \$35M)
- South Shores Stormwater PS Grant (Design & Construction \$57M)-SOQ Opening 9.13.21
- Strategic Drainage Master Plan RFQ Scoping support to Grants PM-SOQ Opening 9.8.21
- Pocket Park 3 Dune Walkover, Parking Lot, Beach Access ADA Trail CMP Cycle 26 Grant + Ditch Drainage Enhancements (CIP)-Design Kickoff in October '21
- 51st Street Stormwater PS Conceptual Design and H&H in progress-Pre-Grant Application

### 2. Process Streamlining:

- Engineering, Utilities and Public Works Staff to the plans in hand site walkthrough for the entire project footprint during the Design Phase-Implemented on 14th Street PS, 37th Street, Airport PS Tank #2 Design, 10 Mile Rd EST, Avenue S-53rd to Seawall, and 23rd Street Broadway to Seawall Projects.
- Subsurface Utility Engineering (SUE) completed 9.1.21 for 10 Mile Rd EST.
- Water, Wastewater and Drainage focused modeling developed in-house to evaluate capacity for new developments. LID drainage design for onsite detention/aesthetics.

- Adding traffic bulb-outs in streets design to address steep transitions with bridge blocks removal
- Storm, Sanitary, Water Infrastructure Specifications & Design Details being upgraded in-house incorporating design & construction lessons learned.
- Masterplans to include condition/capacity & 30% design to expedite implementation.
- Smartsheets software being used for collaboration/work management, tasks assignment/tracking, automate deadline, create Gantt Charts, and share documents.
- Consultant design documents being shared for interdepartmental simultaneous review through Adobe Cloud.

### Engineering Permit Plan Review & Predevelopment Site Meetings & CO Site Inspections:

- Providing private and public infrastructure guidance to developers at Pre-development meetings related to design and capacity issues.
- Residential and Commercial Building Permits (Commercial Permit Inspections expected to start in 10.1.21).
- Infrastructure Permits: Residential subdivision-water, sewer, roads & drainage
- Utility (5G/4G, Electrical, Gas, fiber optic) and Geotechnical/Environmental Boring Permits

# ENGINEERING

- Fill permits.
- Culvert survey to determine as-built flow line of ditches and outfalls and corresponding construction staking.
- ROW Construction (RR crossings, sidewalk/ADA, driveway) permits.
- Parking & Address Permits.
- Temporary License to use (TLTUs).
- Water, sewer and drainage capacity analysis for developments, fire hydrant flow testing and water distribution system sustainable pressure calculations for use by developers in private fire sprinkler design.
- Municipal Settings Designation (MSDs).
- Customer communication and engineering support to Code Enforcement, Planning, Building Official, and Fire Marshal

## Recurrent Engineering Tasks:

- AutoCAD Inhouse Design for CIP and special projects (IDC, operations, emergencies, etc.)
- Open Records Request (ORR) Physical Search of Engineering Documents, Scanning As-Builts, completing ORRs
- Plats/Replats, ROW & Alley/Easements abandonment requests, property and ROW topographic surveys, field GPS recording
- Engineering Traffic Control Plans for Special Events and Communication with TXDOT for Approval
- RFP/Bid package preparation with PW front end documents, plans, bid forms and specification books to complete pre-purchasing packages in

one department

- CIP Projects in Proposal/Planning Phase:
  - 33rd, 75th & 89th Seawall Intersection Traffic Design
  - 59th Street Pump Station Tanks Rehabilitation Preliminary Engineering (PER)/Feasibility Study
  - 36" GCWA Water Supply Pipe on Old Causeway-RR Bridge Rehabilitation PER
  - EPA Lead and Copper Rule Compliance Plan
  - Galveston Water Resource Plan
  - Port Outfalls Repair and Upgrade to 25-year Storm Atlas 14 Intensities

## Projects in 30% Design, Study or Reports

- Terramar WWTP Preliminary Design
- Pirates Beach Lift Stations 35, 40, and 47 Design
- 23rd Street Downtown Corridor-in-house design
- Waterline-Sewer-line conflicts on Sealy and Church-inhouse design

## Projects in 95-100% Design

- City Waterwells Asset Condition Assessment and Evaluation and Aquifer Storage and Recovery Appraisal Project.
- 14th Street Pump Station and Storm Sewer Upgrades HMGP DR-4332-024 - 100% design completed
- 23rd Street Reconstruction from Broadway to Seawall - 100% design in progress
- Avenue S Reconstruction from 53rd to Seawall - 100% design in progress

- New 7 MG Ground Storage Tank #2 at Airport Pump Station — 100% Design in Progress
- 2.5 Million Gallon, 10 Mile Road Elevated Storage Tank – 100% Design in Progress
- Projects in Pre-Bid Advertisement Phase
  - Citywide Priority #1 Lift Stations Upgrade Design
  - Citywide Priority #2 Lift Stations Upgrade Design
  - Pirates Beach WWTP 100% Design completed
- Projects Advertised for Bids
  - 37th St. Improvement Project—bids opened and in evaluation
  - Seawolf WWTP (new concrete package plant selected and value engineering 100% design in progress to reduce construction cost)
- Engineering support to Construction Projects
  - Portable Flood Wall for Island Transit (3 sides)
  - Fixed Cantilever Flood Wall for Island Transit (4th side Facing 29th Street)
  - Island Transit Flood Dewatering VFD Pumps, Generator and Elevated Platform
  - 27th Street Traffic Calming, Landscape, Hard-scape Improvements Phase II (Avenue O to Seawall) and Phase III Broadway to Market – Designed in-house
  - 24 inch transmission line from 59th Street Pump Station to the Airport Pump Station
  - 73rd Street from Heards Lane to Avenue N-1/2
  - Downtown Livable Communities Pedestrian and Transit Improvements (TXDOT, City, FTA funded)
  - Broadway Bridge Block Drainage Crossings Upgrades
  - Airport PS and new MG Ground Storage Tank #1/Airport PS Disinfection Upgrade
  - 35th Street Roadway, Storm Sewer & Utility Improvements
  - Church Street Drainage from 33rd to 37th and 37th Street and Outfall Improvements
  - 18th Street Drainage Ship Channel to Seawall
  - 37th Street Outfall Design
  - Legas Drive Structural repair design of sloped paving, bulkhead, storm sewer pipe system and sidewalk
  - Teichman Neighborhood Waterline Improvements
  - Developer Meetings/Water/Sewer/Drainage/Traffic Design Guidance and Capacity Evaluations:
    - Adila-Kahala Bay Village Homes~60 acres subdivision west of Indian Beach
    - 13 Mile Ocean Front Villas
    - Shriners Hospital Housing & Garage
    - 801 Broadway Condos/Apartments
    - 81st & Stewart Rd near Ball High Ballfields-DSW Single Family Homes Subdivision
    - Seawall & 11th Townhomes & Commercial
    - 9030 Seawall Go-Cart Track
    - 11210 San Luis Pass Road - Stella Mare RV Park

- 230 East Beach Drive 6 story apts. 300 units, 5 level parking, Preserve at West Beach (former Marquette Development Area)
- 11210 San Luis Pass-Stella Mare RV Park
- 60 acre single family development West of Indian Beach across Kahala Dr.
- 715 N. Holiday Drive new Apartment Complex (~300 units)
- 1011 Walsh Lane New High Rise Condominiums
- Parks Board Meeting for Stewart Beach Development National RFP
- 17007 San Luis Pass Residential Development
- Develop 1825 23rd Street Convert Eye Clinic Property and build 7 single family homes
- Shriners Hospital Traffic Impact Analysis Meeting with Developer's Engineers
- 2222 Broadway Convert Historical Foundation Property to Condominiums
- 14314 – 14346 Stewart Road Bayside @ Watermans Residential Development
- 4424 Seawall Blvd Replacement Bank
- East Beach Beachfront and Gulfview-301 East Beach Drive Resort Hotel
- 10327 FM 3005 Residential and Commercial Subdivision
- Yacht Basin South and Holiday Drive Apartments-7115 N. Holiday Drive
- Rosewood Cemetery Historical Site Drainage and Erosion Control
- Bayside at Watermans Residential Developments
- 13430 San Luis Pass Multifamily and Commercial
- Marquette Property West of 8 Mile Road Residential Subdivision
- Beachwood Subdivision Revised Design Plans in Construction
- 3538 Avenue H Predevelopment Meeting Completed
- 8610 Seawall Blvd, Office Building 3 stories
- Diamond Beach Phase 2 Residential
- Shriners Hospital Garage Housing Expansion
- Seabird and FM3005 Residential Developer Meetings
- Thirty Homes near LS#47 Pirates Beach WWTP service area Marina Drive vicinity—new development un-platted
- One Moody Plaza Building Renovation
- 61st Street McCoys Developer Meetings
- 3538 Ball Exercise Room, Salon, Storage Complex AND MORE.

# FACILITIES



## LAST MONTH'S ACCOMPLISHMENTS

- Completed the exterior painting of the window frames and sills at the City Marshal's building.
- Completed the recoating project for the entry steps at City Hall
- Completed the door hardware at the Beach Pocket Park #2 pavilion
- Completed the installation of the motion activated automatic door openers at the Wright Cuney and McGuire Dent Recreation Centers
- Installed a new 5 ton Condensing Unit at the Isla Del Sol Water Tower
- Replace the flooring in the Battalion Chief and Captain's offices in Fire station #4
- Installed a 5 ton compressor at the Main Waste Water Treatment Plant
- Handled and completed 590 work orders.



## UPCOMING PROJECTS

- Remove leaking skylight in the gym at McGuire Dent Recreation Center and replace with a stainless steel cap.
- Construction of the equipment shelter at the Sanitation Building
- Starting the Deployable wall project at the Trolley Barn
- Installing UV lighting in the Air Handlers at the Wright Cuney and McGuire Dent Recreation Centers



# FINANCE

## BUDGET



### LAST MONTH'S ACCOMPLISHMENTS

- Adoption of the FY2022 Budget, 2021 Tax Rate and FY2022-FY2026 Capital Improvement Plan.
- Established Adopted Budget in Banner Financial System.
- Prepare Adopted FY2022 Budget Document for final print.



### UPCOMING PROJECTS

- Submit Adopted FY2022 Budget entry for Distinguished Budget Presentation Award.
- Prepare final FY2021 budget amendment.
- Review actual vs budget comparisons in preparation for final FY2021 yearend close entries.
- Roll encumbrances and prior year approved budgets in the financial system.
- Prepare 4th Quarter Budget Report.

## PURCHASING



### LAST MONTH'S ACCOMPLISHMENTS

- Prepared solicitations for Recycle Center Office and Pirates Beach Wastewater Treatment Plant Replacement.
- Opened solicitations for Stormwater Master Plan, Galveston Strand Engineering Study, South Shore Drainage and Compensation Study.
- Ongoing discussions on simplifying purchase card data/software interface procedures.
- Updating Purchasing Policy to include, among other things, language for not discriminating against Firearms companies/entities (SB 19) and not boycotting energy companies (SB 13).
- Working with IT department on Laserfiche enhancements for Contract Management processing functions.



## UPCOMING PROJECTS

- Publish the updated Purchasing Policy
- Prepare solicitation for armored vehicle service for transporting the city's daily cash deposits

## CUSTOMER SERVICE



## LAST MONTH'S ACCOMPLISHMENTS

- Completed the utility billing system update for the increase in the following rates
- sanitation rates, recycling fee, water meter and tap fees, and sewer tap fees
- All new rates become effective on Oct 1, 2021.
- Sent a letter to all commercial accounts asking them to sign up for any form of electronic payment

Performance Measures	FY 2017	FY 2018	FY 2019	FY 2020	1st Qtr FY21	2nd Qtr FY21	3rd Qtr FY21	4th Qtr FY21	FY 2021
Meters re-read manually	300	782	364	550	827	427	286	321	321
Adjustments	3,432	3,987	2,090	1,536	445	482	367	709	2,003
Adjustments (\$\$\$)	\$590,120	\$792,289	\$374,840	\$341,172	\$100,587	\$129,696	\$64,018	\$79,159	\$373,460
Water Bills emailed					19,286	19,073	17,183	17,607	73,149
Water Bills Mailed Out	261,802	260,602	255,015	255,470	62,451	61,553	60,852	60,153	245,009
Outstanding "water concern" emails received	572	440	236	309	142	64	29	88	323
Outstanding "water concern" emails completed	545	478	300	509	122	89	43	52	306
Service Orders	20,203	18,949	20,806	15,078	3,409	4,209	5,786	5,033	18,437
New Customer connections	3,131	3,413	3,239	3,556	777	705	999	1,002	3,483



## UPCOMING PROJECTS

- Continue campaign to sign up commercial accounts on any form of electronic payment
- Automate the bank remote image upload process

## ACCOUNTING



### LAST MONTH'S ACCOMPLISHMENTS

Performance Measures	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ACTUAL	FY2021 ACTUAL
Number of vendor payments completed	5,768	5,791	5,476	5,103	5,926
Number of checks as percent of total vendor payments	96.83%	95.65%	91.07%	85.07%	75.41%
Number of electronic payments as a percent of total vendor payments	3.17%	4.35%	8.93%	14.93%	24.59%
Number of funds managed	274	282	284	118	124
Investment Portfolio (Millions)	\$153	\$145	\$139	\$169	\$150
Interest Earned (Thousands)	\$867	\$2,247	\$3,247	\$1,923	\$81
Number of FEMA Ike PW's closed out	25	3	5	1	16
Number of FEMA Ike PW's finalized	28	38	56	31	25
Number of FEMA Harvey PW's closed out		9	10	2	10
Number of FEMA Harvey PW's finalized				3	14
Number of bank accounts reconciled	30	31	34	34	34



### UPCOMING PROJECTS

- Fiscal year end 2021 closing cycle
- Implement new GASB pronouncements #84 – Fiduciary Activities and #87 – Leases
- Automate a portion of the bank reconciliation process in the financial system
- City-wide receivables reconciliation and collections project

## MUNICIPAL COURT



### LAST MONTH'S ACCOMPLISHMENTS

- View the report [here](#)

# FIRE DEPARTMENT



## LAST MONTH'S ACCOMPLISHMENTS

- Forcible Entry class at Station 1
- Mental Health training
- Size up training and risk management of the fireground
- Pier 21 PR event with Texas Parks and Wildlife
- Attended monthly GCFFA meeting for annual grant
- Fire Prevention training
- Crew returned home from Louisiana after Hurricane Ida

ACCIDENT JAWS ROLLOVER RESCUE	2	0.3%
ACCIDENT MAJOR	55	7.3%
ASSIST BY FIRE	29	3.8%
BOMB THREAT	1	0.1%
CHOKING	4	0.5%
DROWNING / DIVING / SCUBA ACC	6	0.8%
DUMPSTER TRASH FIRE	4	0.5%
ELECTRICAL PROBLEMS SPARKS	12	1.6%
FIRE ALARM	93	12.3%
FIRE OUTSIDE	4	0.5%
FIRST RESPONDERS	427	56.5%
GAS LINE BREAK LEAK	4	0.5%
GRASS	2	0.3%
HAZMAT	1	0.1%
MUTUAL AID FIRE	1	0.1%
PENETRATING TRAUMA	1	0.1%
POWER LINES DOWN TRANSFORMER	8	1.1%
RESCUE	15	2.0%
SMELL OF SMOKE GAS INSIDE	6	0.8%
SMELL OF SMOKE GAS OUTSIDE	6	0.8%
STRUCTURE FIRE	10	1.3%
UNCONSCIOUS	60	7.9%
VEHICLE FIRE	4	0.5%
WASHDOWN	1	0.1%
<b>Total:</b>	<b>756</b>	<b>100.0%</b>



## UPCOMING PROJECTS

- Captain Promotional exam
- Entrance Exam for new hires
- Mental Health training
- Leadership Galveston presentation
- Fire Prevention classes for all elementary schools
- National Night Out



## LAST MONTH'S ACCOMPLISHMENTS

- Mechanics worked on 511 vehicle work orders within the month and performed;
- General Repairs - 532
- Accident Repairs - 5
- Capital Repairs - 0
- Recall Repairs - 2
- Preventive Maintenance Services - 331
- Repairs from PM's Services - 39
- Road Calls - 76

### Other Services

- Provided 64,321 gallons of fuel for city and outside organizations.
- Re-decating older fleet vehicles with newly designed decals.
- Provided COVID-19 cleaning and detailing during preventive maintenance services.
- Working with GISD for a fuel redundancy system.
- Auctioned seven items utilizing GovDeals online services, and received \$4,240.56.
- Received new fleet vehicles



## UPCOMING PROJECTS

- Continue fleet services
- Preparing rail trolleys for an October startup

# GRANTS & HOUSING



## LAST MONTH'S ACCOMPLISHMENTS

- **2021 Action Plan Amendment:** Submitted amendment for the 2021 CDBG and HOME Programs
- **Environmental Reviews:** Submitted historic 106 reviews for street repaving project for 11 project street sites containing 38 blocks of street to the Texas Historic Commission
- **HUD Office of Fair Housing:** Coordinated with Fair Housing Officer to provide additional information for closeout of Voluntary Compliance Agreement for prior year HUD Accessibility Report on deficiencies to meet accessibility requirements.
- **HUD Semi-Annual Report:** Staff is preparing the HUD Semi-Annual Labor Standards Enforcement Report for submission to HUD. T Staff is preparing the HUD Semi-Annual Contractor & Subcontractor Activity Report for submission to HUD.
- **Tenant-Based Rental Assistance Program (TBRA):** To date assisting a total of 43 LMI households with rental assistance for one (1) year and security deposit
- **Short-term Tenant-Based Rental Assistance Program:** To date assisted 43 LMI households with three (3) months of rental and/or security deposits to LMI households whose income was affected by the COVID-19 Pandemic; Staff determined one (1) Low-income household eligible for rental assistance. Program ended on September 30, 2021
- **Texas Emergency Rental Assistance Program:** Submitted monthly report for rental assistance program and drawdown for reimbursement funds. To date assisting 16 LMI households with six (6) months of rental assistance to LMI households
- **Certifications of Consistency with the City's Consolidated Plan:** Provided Certifications to The Children's Center for 3 homeless program applications and the Salvation Army for 1 homeless program application for continuum of care HUD TX state grant funding.
- **Davis Bacon:** Staff reviewed certified payrolls for the CDBG projects that invoke the Davis-Bacon Act.
- **Technical Assistance:** Provided assistance for 32 homeowners with housing information, 25 homebuyers for homebuyer assistance program, 40 for Covid-19 Testing, and 250+ phone calls for rental assistance.
- **Training and Information Webinars:** Participated in HGAC Housing Summit information webinar, HUD Houston Field Office all-day training webinar, HUD HOME Program ARP Funds training, City Supervisory Drug and Alcohol training, and City Customer Service training



## UPCOMING PROJECTS

- **Financial Management:** Facilitate review of project accounts for allowable and allocable expenditures and preparation of adjustments as needed for development of program drawdowns to reimburse the City. (HUD Regulatory Requirement)
- **Tenant-Based Rental Assistance Program (TBRA):** Staff will continue to accept, review and process application submitted under the TBRA Program. (HUD Regulatory Requirement)
- **Texas Emergency Rental Assistance Program (TERAP)**
- Staff will continue to review the applications submitted for the TERAP. (TDHCA Requirement)
- **Homebuyer Assistance Program (HAP)**
- Staff will be accepting applications for the City's HAP, which will assist with up to \$14,500.00 for downpayment and closing cost towards the purchase of a new home within the City of Galveston
- **Davis Bacon**
- Staff will continue to review certified payrolls for the CDBG projects that invoke the Davis-Bacon Act. (HUD Regulatory Requirement)
- **HUD Semi-Annual Report**
- Staff will submit to HUD the Semi-Annual Labor Standards Enforcement Report. This report consists of contracting opportunities for contractors and subcontractors performing on federally funded projects that were awarded by our agency in excess of \$2,000.00 for construction, alteration, or repair of public works. (HUD Regulatory Requirement)
- Staff will submit to HUD the Semi-Annual Contractor & Subcontractor Activity Report. This report identifies all contracts that were awarded with CDBG and HOME funds. This report captures the Minority Owned Business activities, Women Owned Businesses, Section 3 contractors as well as the total dollar amount awarded to the activities. (HUD Regulatory Requirement)
- **HUD Trainings**
- Staff will participate in upcoming HUD Webinar trainings. (HUD Regulatory Requirement)

# HUMAN RESOURCES



## LAST MONTH'S ACCOMPLISHMENTS

- Held four New Hire Orientations. Eleven (11) New Employees- 1 Recreation Manager , 1 Telecommunicator, 2 Maintenance Worker, 1 D/C Technician Trainee, 1 Airport Maintenance Technician, 1 Heavy Equipment Operator, 1 Transit Operator, 1 GIS Technician, 1 Support Services, and 1 PT Lifeguard
- Hosted Pryor Learning session “How to Deliver Exceptional Customer Service” training
- Hosted an Employee Assistance Program (EAP) session for “Supervisory Drug & Alcohol Training”
- Communicated to all Employees on the City’s Health Plan to complete an annual Health Risk Assessment (HRA) as part of the Plan’s Wellness Program
- Continued support of City Departments in filling job vacancies
- Hosted the Galveston Health Board Meeting



## UPCOMING PROJECTS

- Host and coordinate a day-long experience about City operations for the Galveston Regional Chamber of Commerce “Leadership Galveston Program:“
- Hold Promotional Exams for the Fire Department
- Hold a Civil Service Entrance Exam for the Fire Department
- Annual Employee Open Enrollment October 4, 2021-October 19, 2021
- Coordinate the City’s participation in the ABC 13 41st Annual “Share Your Holidays” Food Drive benefiting the Houston and Galveston County Food Banks
- Host two Pryor Learning sessions “How to Deliver Exceptional Customer Service” training
- Host Virtual Health Benefits Plan Board Meetings (at least 2)
- New Hire Orientation (at least 4)
- Continue support of City Departments in filling job vacancies

# Information Technology



## LAST MONTH'S ACCOMPLISHMENTS

- Mitigated security risks to the City's network by:
- Blacklisting four (4) addresses/domains related to phishing or spam
- Tier I Support completed 239 support tickets
- Begin fiscal year end preparations
- Updated VPN technology on all site-to-site VPN connections during regular scheduled maintenance windows
- Completed project activities on the biannual CJIS Security Audit
- Completed a minor enhancement to the Board Appointment application
- Partnered with Customer service on the testing of the approved garage rate increase to become effective October 1
- Continue efforts on other open projects



## UPCOMING PROJECTS

- Deployment of the replacement equipment for the FY21 equipment refresh program
- Continue for phase 2 of the O365 migration project
- Complete and cutover of the migrated parking management database to the cloud
- Continue the IT service desk replacement software solution
- Continue to upgrade the enterprise telephone system
- Continue the upgrade of the SCADA network
- Identify a replacement patch management solution
- Complete the upgrade of end of life versions of Adobe Acrobat
- Place the new version of the LinkoFog application in productive use
- Continue parking citation pay by mail project
- Finalize design changes needed to the City's security system to accommodate the addition of security equipment outside of City Hall
- Continue the discovery for implementing the bank reconciliation module
- Continue to automate the interface between the city's purchasing card vendor and the finance system
- Finalize changes for the upgrade of the City's production Data Centre equipment and disaster recovery site
- Continue the GFD redistricting project
- Re-initiate VUEWorks implementation for the Parks department, moving the department from a manual work order tracking system to an automated system
- Kick off the upgrade of the VUEWorks assets and work order management application
- Finalize testing of the automation, and place into productive a new automated interface for AQ2 to the city's financial institution
- Minor upgrade of the Utility Billing application

# Information Technology

## GIS Division



### LAST MONTH'S ACCOMPLISHMENTS

- Fulfilled request for Maps from Development Service, Public Works, Animal Services, EOC, Coastal Resources, Marshal's office and Finance
- Created 5 maps and list of owners for DS
- Created traffic control map for press run
- Created map of Map of AE and VE flood zones with Limit of Moderate Wave Action line
- Created map of Map and calculation of acreage of AE flood zones west of the Seawall
- Updated IDC Curb and Sidewalk Work Crew addresses
- Created Debris Removal map with properties that are five acres+, vacant land, above 7' in elevation.
- Georeferenced 428 photos of and around beach access points. Created new Internal COG Public Beach Access and a public web application
- Updated 2 Hurricane Laura Sand removal maps
- Mapped out all emergency equipment
- Added additional search functions to multiple GIS internal and External GIS Apps and Maps.
- Completed fourteen (14) GIS Support items for Public Works, Coastal Resources, and the City Marshal.
- Reconciled and posted layer for Utilities, VUEworks and Landmarks.
- Request for 12 maps of master planned communities]
- Responded to three (3) Public Information Requests.
- Installed new large format high resolution plotter and scanner



### UPCOMING PROJECTS

- Community Rating System – Due in September
- Providing maps, tables and calculations for the Community Rating systems. Maps include:
  - Flood zones, contours and elevations
  - Parcels & Building footprints
  - Current and old Flood Insurance Rate Maps
  - Coastal Resources – Public Beach Access
- Created MS/FS of Beach Access Layers with:
  - Access Points
  - Pedestrian/Vehicular Access
  - ADA Access
  - Bollards
  - Parking
- Public Utilities ArcGIS Utility Network
- Create plan for migration to the ESRI utility network
- Continued development of the City Staff GIS training program
- Capital Improvement Plan (CIP) projects for 2022-2026
- Public Utilities data scrub and migration to the Utility Network Data Model
- Create plan to upgrade ArcGIS to 10.9.1

# ISLAND TRANSIT



## LAST MONTH'S ACCOMPLISHMENTS

- Ridership
- Fixed Route: 10,085
- Seawall Routes: 2,496
- ADA: 918
- Average Ridership
- Fixed Route: 388 per day
- Seawall: 208 per day
- ADA: 35 per day
- Average fare collected per day: \$313.00
- Conducted full scale exercise for the trolleys with City Departments
- Received certification to begin revenue service for Galveston Island Trolley
- Final closeout of FTA Drug & Alcohol Audit



## UPCOMING PROJECTS

- Begin Revenue Service for Galveston Island Trolley
- Submit grant application for FTA 5339 Capital Project for replacement buses.
- Begin Internal Route study of current fixed routes.

# PARKS & RECREATION

## PARKS & MAINTENANCE



### LAST MONTH'S ACCOMPLISHMENTS

- Mowed grass and maintained litter from all City-Owned or City-Managed Parks, Ballfields and Facilities as well as main thoroughfares, Right-of-ways, City owned cemeteries and the I-45 feeder roads
- Secured and Monitored Park Facilities and Equipment
- Maintenance irrigation at Crockett Park, Broadway, 27th St.
- Continued litter cleanup on weekend
- Completed Hooper field lights Project
- Continued Lighting Improvements at Lindale Park
- Continued trimming shrubs on Broadway
- Continue to Assist Citizens in Locating Family Plots at All City Owned Cemeteries
- Repaired irrigation lines at West End Dog Recreation Area
- Continue to clean graffiti in parks and playgrounds
- Received 2 new John Deere mowers
- Began prep work for new foundation slabs, which will hold outdoor fitness courts at McGuire-Dent and Wright Cuney Recreation Centers



### UPCOMING PROJECTS

- Water fountain restoration project at Kemper park
- Planning Stages ADA Compliance Playground Project
- Design Stages of Sandhill Crane Soccer Complex
- Design Stages of Jones Park Renovation
- Improve litter control on main thoroughfares

## RECREATION & ADMIN



### LAST MONTH'S ACCOMPLISHMENTS

- McGuire-Dent Membership Totals:
- Adults: 1211
- Seniors: 475
- Youth: 622
- Military: 56
- Daily Pass (Adults & Seniors): 49
- Wright Cuney Membership Totals:
- Adults: 554
- Seniors: 27
- Youth: 732
- Held Virtual Community Meetings For/With: Better Parks for Galveston, Families, Children & Youth Board, Cultural Arts Commission, Tree Committee
- Met with TxDOT and the Galveston Island Tree Conservancy to review specific trees needing pruning or removal along Broadway corridor.
- Scheduled field rentals for ball parks
- Staff attended National Recreation & Park Association Virtual Conference / Training
- Hired new Recreation Manager and Sr Admin Asst / Special Events Coordinator
- Hosted "Parks for Pollinators" Virtual Event
- Met with TPWD Grants Coordinators to discuss Boat Ramp Access Grant underway for Sky-master Road Boat Ramp



### UPCOMING PROJECTS

- Hiring a Recreation Coordinator
- Review of Programs, Policies, and Procedures
- Staff Training
- Updating Parks & Recreation Website (In Progress)
- Upcoming Scheduled Rentals
- Update of Fee Schedule for Rentals
- Implementation of VueWorks – A Work Order Processing Software
- Cemetery Data Improvements Data
- Additional CDBG Projects
- IDC Parks Package 3 Projects

# AQUATICS



## LAST MONTH'S ACCOMPLISHMENTS

- Had 8 pool deck rentals for month of September
- Offered 20 water fitness classes. Lost our Friday evening class, but added a noon class on Wednesdays
- Updating first aid and uniform inventory
- Continued renting out lanes for SCUBA classes
- Continued General Maintenance
- Deep cleaned the 3 slides around the Splash Pad
- Replaced Probes on automated equipment
- Began updating Lasker Pool Manual
- Transitioned to our Fall Hours
- Got approval to do an October Pumpkin Plunge
- Learned how to utilize CivicRec to create special event tickets to scan
- Closed out last PO's for fiscal year
- Met with Barbara Sanderson and Michelle Hay to do a Lasker Pool Budget overview and talk about options for 2022 season
- Attended TRAPS September meeting
- Current Memberships: Adult – 364, Child – 105, Senior – 338, Military - 90
- Average Daily Attendance for month: 50 patrons

### Pocket Park 1

- Working to finalize Cash Handling Policy for Pocket Park
- Completed inventory
- Transitioned to Fall Hours
- Working on comparison document between

last year and this year

- Daily Beach Transactions: 899
- Season Passes Sold: 5
- Total Revenue: \$ 13,546



## UPCOMING PROJECTS

- Offer fall lifeguard classes through Red Cross blended learning
- Pumpkin Plunge on October 23
- Hiring 1 Recreation Coordinator

# PLANNING & DEVELOPMENT



## LAST MONTH'S ACCOMPLISHMENTS

- Provided training to the two newly appointed Planning Commissioners
  - Honored the outgoing Planning and Landmark Commissioners
  - Hosted five Pre-Development meetings
  - Assisted the Building Division with post-Hurricane Nicholas damage assessments
  - Brandon Hill attended the American Shore and Beach Preservation Association's 2021 National Coastal Conference and presented a talk entitled "Managing the Human Element, Creating Unified Visions Amongst Coastal Communities". During the conference I attended many educational sessions full of best practices which I intend to take back to the City and consider for implementation to ensure that our management approaches and community strategies remain aligned with or ahead of the national coastal management standards. At the meeting he was also appointed to a three year term on the National Board of Directors and will be serving on the Government Affairs Committee.
- Landmark Commission:
- 21LC-051 (2102 Mechanic / Avenue C) Request for a Certificate of Appropriateness for modifications to the structure including replacement windows and doors, removal of the existing fire escape, and new fire stair and roof addition.
- Planning Commission:
- 21LC-059 (2310 Strand / Avenue B) Request for a Certificate of Appropriateness for a wall and signage.
  - 21LC-053 (1513 20th Street) Request for a Certificate of Appropriateness for alternative materials.
  - 21LC-054 (1818 Avenue L) Request for a Certificate of Appropriateness for new construction.
- Planning Commission:
- 21P-044(4138 Courageous Lane) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a single-family dwelling and driveway.
  - 21P-045(25607 Snowy Egret Dr.) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a single-family dwelling and driveway.
  - 21P-048 (Various Addresses – Area Commonly Known As Denver Court) Request For A Change Of Zoning In Order To Designate The Denver

# PLANNING & DEVELOPMENT

Court Neighborhood As A Restricted Residential, Single-Family (R-0) Zoning District.

- 21P-049 (3102, 3110, 3114, 3118, 3122, 3126, 3130, 3206, 3210, 3214, 3218, 3222, 3228, 3231, and 3235 Lafittes Pt, 13502, 13506, 13510, 13514, 13518, and 13522 Moyenne Pl, 3202, 3206, 3210, 3214, 3218, 3222, 3226, and 3230 Eckert Ct) Request for a Change of Zoning in order to designate Pirates Cove, The Harbor neighborhood as a Restricted Residential, Single-Family (R-0) zoning district.
- 21P-051 (0 Marina Drive) Request for a Planned Unit Development (PUD) Overlay District to construct a new single-family residential development.
- Workshop: 2021 Planning Commission Awards Beachfront Construction/Dune Protection Permits:
  - 21BF-122            23004    Verano Drive    Request to build Single Family Home and driveway
  - 21BF-123            11209    Bernice    Request to perform Dune Restoration
  - 21BF-124            3831     Seabreeze    Request to build a single family home, concrete pad and driveway
  - 21BF-125            24535    FM 3005        Re-
- 21BF-126            21318    Scissor Tail    Request to build a single family home, with concrete driveway and concrete footprint

## Planning Administration:

- CZC2021-15        6306    Ave J    Certificate of Zoning Compliance - no change to land use (bank)
- 21PLM-00116    2028    Ave B    Concession
- 21PLM-00115    2516    Ave C    Temporary parking - 2021 Shrimpfest, Lone Star, Dickens
- 21PLM-00114    17196    FM 3005        Concession
- 21PLM-00113    5512    Rosewood    Tree Removal - Private
- 21PLAT-00036    53        Island Passage    Replat 2 to 1
- 21PLAT-00035    13658    Stewart    Replat 2 to 1
- 21PLAT-00034    13811    Doubloon        Replat 2 to 1
- 21LTU-009        4501    Ave J    Admin License to Use for Awning



# POLICE DEPARTMENT



## LAST MONTH'S ACCOMPLISHMENTS

- Lieutenant Destin Sims is the new Commander of the SWAT Team
- Virtual Citizens Police Academy (60th) began on 09/30/2021, led by Officer Coronado
- Coordinating and preparing for National Night Out
- Planning continues for 2 separate lock-in parties for well deserving teens, the first will be in October 2021, with one to follow in November of 2021
- Legislative updates (from most recent session) applied to policy making it up to date with the new laws
- Civil Service Test conducted – backgrounds underway to hire qualified applicants
- Payroll Audit to ensure accuracy with current pay stubs
- POST training resumed for officers, latest defensive tactics and life saving techniques
- Secured STEP Grant funding for FY2022
- Worked in conjunction with GISD PD responding to a bomb threat at Collegiate Academy
- Actively working in conjunction with GISD PD to ensure BHS football games are safe and secure

755 crime reports taken  
5910 calls for service  
479 arrests  
155 accidents

# PUBLIC WORKS

## RECYCLING



### LAST MONTH'S ACCOMPLISHMENTS

- Recycling Division processed 79.80 tons of recyclable materials. This figure does not include all tonnage of paper, cardboard, and plastic. Of the figures reported there are 24.28 tons of tin, 39.52 tons of mixed metals, 10.41 tons of paper, 5.48 tons of plastic, and .12 tons of batteries.
- Recycling Division received \$10,763.71 in commodity rebates, our highest month to date.
- The Recycling Center had an estimated 14,934 visitors this month.
- Recycling Division provided curb-side services for 178 residents.
- Recycling Division continued optimization of the Recycling Center.
- Recycling Division hosted (2) pop-up events on both the east and west end of Galveston Island. Promotionally and logistically, both events were

a tremendous success. During these events, Recycling also distributed 100+ flyers to residents visiting the Strand area. Recycling will continue these targeted pop-up events on the 2nd and 4th Saturday of each month, through December 2021.

**CITY OF GALVESTON RECYCLING POP-UP EVENTS**

EVERY 2ND AND 4TH SATURDAY OF THE MONTH BEGINNING AUGUST 14TH, FROM 10AM TO 2PM

CARDBOARD	(BOTTLED) GLASS	E-WASTE / METALS
Any type of cardboard will be accepted, from flat corrugated moving boxes to thin cardboard cereal boxes.	Any color and size of bottled glass will be accepted.	Desktop Computers, Notebooks, Printers, Flatbeds 70%, Refrigerators, Air-Conditioners, etc. In addition, we will be accepting (Batteries) Aluminum and Tin Cans.
WEST END	EAST END	NOT ACCEPTING
City of Galveston Fire Station #7 3802 Dickinson Blvd. Galveston, TX 77550	Public Works (Parking Lot) 2028 Strand St. Galveston, Texas 77550	Do not accept: stoves, air conditioners, ceiling fans, paper, plastic, oil, or other household recycling items. In addition, stoves and air conditioners will continue to be accepted from our satellite sites.
WEST Pop-Up Event Dates: 8/14, 8/11, 10/6, 11/03, and 12/11	EAST Pop-Up Event Dates: 8/28, 9/25, 10/22, 11/07, and 12/15	

### VIEW REPORTS

[Click here to view the monthly report](#)

## MUNICIPAL UTILITIES



### LAST MONTH'S ACCOMPLISHMENTS

- Installed 9 new water taps and 16 new sewer taps.
- Replaced 4 existing sewer taps.
- Repaired 9 distribution system leaks and investigated 10 property owner leaks.
- Responded to and resolved 18 low water pressure complaints.
- Located 4 sanitary sewer clean outs.
- Line cleaning crews have cleaned 2,985 feet of collection system sewer main.
- SL-RAT crew have inspected 68 manholes along Stewart Rd and surveyed 2,951 feet of sanitary sewer lines in Sunny Beach subdivision.
- Fuquay, Inc. are in the Isla Del Sol subdivision; 5 manhole restorations are in progress on Kennedy and Gulf Dr.
- SmartCover technology was installed on 10 manhole covers in order to better monitor potential I&I, and SSO's.
- Syrinix Pressure technology was installed on 3 fire hydrants in order to better monitor, water hammers, drops in water pressure and respond to them accordingly.



### UPCOMING PROJECTS

- Repair cave-ins that are occurring on 10109 Schaper Dr.
- SL-RAT crew will continue to survey the Airport WWTP area; continuing on Stewart Rd pass 8 Mile Rd.
- Fuquay, Inc. is expected to complete manhole rehabilitation in the Isla Del Sol subdivision and continue onto Terramar subdivision.
- Implement SewerAI to CCTV operations in order to improve productivity and time management.
- Continue daily installation of new water and sewer taps in order to reduce maintenance backlog.
- Aggressively repair leaks in the distribution system in order to reduce maintenance backlog.



### VIEW REPORTS

[Click here to view the monthly report](#)

## SANITATION



### LAST MONTH'S ACCOMPLISHMENTS

- Crews have been working altered schedule for Hurricane Nicholas debris removal.
- Sanitation Crews completed 1,204 total requests for service.



### UPCOMING PROJECTS

- Continue operations



### VIEW REPORTS

[Click here to view the monthly report](#)

## STREETS AND TRAFFIC



### LAST MONTH'S ACCOMPLISHMENTS

- Conducted grading activities on 5 alleys.
- Performed 15 Utility patches.
- Performed 13 Pothole repairs.
- Conducted 2 Curb and Sidewalk replacement projects.
- Completed paving 59th Street between Heards Lane and Avenue S.
- Prepared for and responded to Hurricane Nicholas by clearing downed trees from the rights of way, and cleared sand and other debris from

beachside subdivisions.

- Conducted routine refreshment of pavement markings at various locations across the city.
- Conducted routine and emergency maintenance on 85 traffic signals in the system.
- Repaired 3 School Flasher assemblies.
- Prepared for and responded to Hurricane Nicholas by restoring downed signage due to high winds, setting up generators and temporary stop signs at various traffic signals across the island to keep traffic flowing safely.

## DRAINAGE



### LAST MONTH'S ACCOMPLISHMENTS

- Installed 60 Linear feet of new residential culverts.
- Completed 43 ditch related work orders.
- Continued cleanup efforts at 83rd Street Stockpile.

- Prepared for and responded to Hurricane Nicholas by cleaning sand and other debris from beach side subdivisions. Restored bollards and sand fencing that was obliterated by wave action from the hurricane. Cleared beachside subdivision drainage ditches of sand and restored dislodged drainage culverts to restore positive drainage.

# SCHOLES AIRPORT



## LAST MONTH'S ACCOMPLISHMENTS

- **TxDOT Project 2012GALVN:** TxDOT Aviation approved the final design for Runway 18/36, South Apron, and South Ramp pavement rehabilitation projects and gave KSA Engineers approval to submit the final bid documents.
- **2022 RAMP Grant:** City Council accepted the 2022 Routine Airport Maintenance Program grant. This annual grant reimburses the airport up to \$50,000 in eligible maintenance expenses at the airport.
- **FY 2021 Fuel Flowage:** Fuel flowage at the airport for this year was 1,106,153 gallons, a 15.2% increase over the previous fiscal year.
- **FY 2021 Air Traffic Report:** Air traffic operations increased by 22.55% over the previous year to 35,674 operations. An operation is a take-off or landing. Aircraft operations are counted between 6:00 am and 6:00 pm, while operations outside this time frame are not counted.



## VIEW REPORTS

- [Click here to view the traffic report](#)
- [Click here to view the fuel report](#)



## UPCOMING PROJECTS

- **Airport Advisory Committee Meeting:** The Airport Advisory Committee will hold a virtual meeting at noon on October 12, 2021. The Committee will review the draft Airport Master Plan and a request to change the name of Terminal Drive to Fen Waters Drive and make recommendations to the City Council on each item.
- **TxDOT Project 20MPGLVST:** Coffman Associates has completed the draft Airport Master Plan. They will present the draft plan to City Council at their October 28 Workshop.
- **TxDOT Project 2012GALVN:** We expect Lone Wolf Construction to be on-site mid-October to complete the punch list items.
- **Hangar 28 Purlin Replacement Project:** John A. Walker Roofing started the 60 purlin replacement project in Hangar 28 in September. Work is expected to be completed by the end of October.