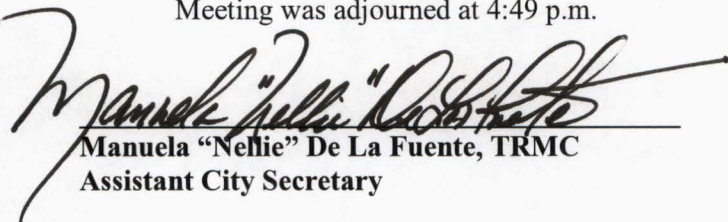


**MINUTES OF THE SISTER CITIES PROGRAM COMMITTEE FOR THE MEETING
HELD ON SEPTEMBER 12, 2019**

1. **Call Meeting to order and the establishment of a quorum**
Meeting was called at 3:15 pm with a quorum
2. **Roll Call**
Present: Chair Rooks, Vice Chair Tregre, CM Tuten, CM Duncan, CM Cappadona,
Advisory Members: Pam Williams and Gilbert Zamora Jr.
City Staff: Manuela (Nellie) De La Fuente
3. **Request to address the Board. Each person is limited to three minutes**
No one to address the board.
4. **Approve the minutes from August 15, 2019**
Revise the minutes of August 15, 2019 with corrections stated by the committee.
5. **Discussion of Niigata Trip**
The Committee discussed the cancellation of the Niigata Trip.
6. **Meeting Schedule**
The next meeting is scheduled for September 26, 2019 at 1:00 p.m. here at City Hall in Room 204.
7. **Adjournment**
Meeting was adjourned at 4:49 p.m.



Manuela "Nellie" De La Fuente, TRMC
Assistant City Secretary