

**MINUTES OF THE SISTER CITIES PROGRAM COMMITTEE FOR THE MEETING
HELD ON FEBRUARY 25, 2019**

1. Call Meeting to order
Meeting was called to order by Chair Sherry Rooks

2. Roll Call.
Present: Chair Sherry Rooks. Vice Chair Sidney Tregre, CM Joe Cappadona, CM Lea Tuten,
Absent: CM Duncan Stephens

3. Set Meetings in Order
Chair Sherry Rooks went over the Set Meetings Rules as directed by the City of Galveston.

4. Request to address the Board. Each person is limited to three minutes.
Pam Williams addressed the Committee stating she had her application for the Advisory Committee.

5. Concerns of Committee/Establish Unity
CM Joe stated that the trip is not his only concern but that his other concern is not to put Niigata on the back burner.
CM Leah stated that she cannot attend meetings on Tuesdays and that better communication should occur when scheduling meetings.
CM Sidney stated that a lot of the verbiage will be coming off the policies and procedures that do not apply to this committee.
Chair Sherry addressed all of the Committee's concerns.

Advisory Committee Member Pam Williams is interested in the widespread of this program. Pam stated she is very happy that no Sister Cities will be dropped.

Advisory Committee Member Gilbert Zamora, Jr. stated that at some time long ago that we are official members of the Sister Cities International.

6. Policies and Procedures Vote
Motion by Chair Sherry to vote on the Policies and Procedures
No Second for passing this vote.

Motion to defer by CM Tuten
Second by CM Sidney
Unanimous by those present

CM Sidney went over the outline for the Advisory Committee
Motion by Chair Sherry to defer the policies and procedures for the Advisory Committee
Second by CM Leah
Unanimous by those present

7. Vote for Joining Sister Cities International
Motion by Chair Sherry Rooks
Second by CM Leah Tuten
No final vote on record

8. Sister Cities Upcoming Meetings
July 17-19 the Annual Conference in Houston
Proposed March 21, 2019 for the next Sister Cities Program Committee

9. Advisory Committee Appointment (Sidney)
Chair Sherry motioned to appoint Gilbert Zamora Jr. to the Advisory Committee
Second by CM Sidney
Unanimous by those present

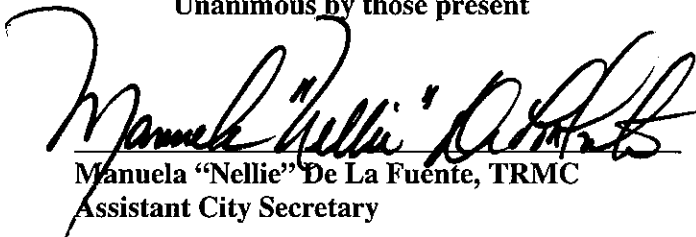
Chair Sidney motion to appoint Pat Williams to the Advisory Committee
Second by CM Leah
Unanimous by those present

10. Advisory Committee Assignment
Chair Sherry made a motion that the Steering Committee appoint Gilbert Zamora Jr. to the Assignment of Niigata for the Advisory Committee
Second by CM Leah
Unanimous by those present

11. Proposed Niigata Trip (Joe)
CM Joe asked Chair Sherry about the possibility of a Niigata Trip.

12. Fundraising Ideas (Leah)
CM Leah stated that there is an open lot behind Krogers that is residentially owned and they have no problem helping out the Sister Cities Program Committee for fundraising.
CM Leah stated that this is a great idea for parking at Special Events.

13. Adjourn
Motion to adjourn by Sidney
Second by Sherry
Unanimous by those present



Manuela "Nellie" De La Fuente, TRMC
Assistant City Secretary